

Approved September 16, 2022



STATE of OREGON
BOARD of LICENSED SOCIAL WORKERS
Board Meeting
Friday, June 17, 2022
3218 Pringle Road SE, Salem, OR 97302

Board Members Present: Brenda Dennis, *Public Member, Chair*
Kathy Outland, *LCSW*
John Fant, *Public Member*
Stephanie Manriquez, *Public Member*
Amy Ashton-Williams, *LCSW*

Board Counsel Present: Kyle Martin, *AAG, Oregon Dept. of Justice*

Staff Members Present: Randy Harnisch, *Executive Director*
Kim Coleman, *Licensing Manager*
Mindy Tucker, *Compliance Specialist*
Troy Clinton, *Investigator*

Pubic Present: Delmar Stone, *Executive Dir., NASW OR/ID Chapter**

Excused Absences: Mollie Janssen, *LCSW, Vice Chair*

* = Participation by Microsoft Teams, all others present at the Board Office

1. CALL TO ORDER:

Chair Dennis called the Board Meeting to order at 11:53 a.m. and provided brief opening remarks.

2. REVIEW OF AGENDA:

Chair Dennis asked for review of the draft agenda.

- i. **Manriquez moved to approve and adopt the agenda as amended.**
- ii. **Fant seconded.**
- iii. **Motion passed unanimously.**

3. MINUTES:

Chair Dennis asked if the Board members had an opportunity to review the minutes for the April 15, 2022 Board meeting:

- i. **Outland moved to approve the minutes for April 15, 2022 as presented.**

- ii. **Manriquez seconded.**
- iii. **Motion passed unanimously.**

4. EXECUTIVE SESSION:

Chair Dennis announced that the Board would now enter into Executive Session to conduct Board business, pursuant to ORS 162.660(2)(b)(f)(h)(i)(l). The Board entered into Executive Session at 11:57 a.m.

Chair Dennis moved the Board out of Executive Session at 12:11 p.m.

5. COMMITTEE REPORTS:

Outland presented the Consumer Protection Committee report.

In the matter of case 2020-26:

- i. **Outland moved to dismiss the case due to no violation of rule or law.**
- ii. **Manriquez seconded.**
- iii. **Motion passed unanimously.**

In the matter of case 2021-26:

- i. **Outland moved to close the case.**
- ii. **Fant seconded.**
- iii. **Motion passed unanimously.**

Fant provided the Licensing and Examination Committee report, announcing that committee had reviewed four Exam Extension requests for CSWAs **Christopher Scott, Jose Arredondo Araujo, Timothy Victorella, and Victor Hernandez**; one Plan Extension request for CSWA **Vilma Chan**; two Semi-Retired requests for LCSWs **Devin Shea and Kimberly Warner**; and fourteen Previous Hours requests for LCSW Applicants **Cynthia Little, Denise Harlan, Faige Flakser, Heather Goldy, Kara Seibert, Kimberly Hinrichs, Mary Bills, Michelle Ferretti, Spia Perza, Toni Zimmer**, CSWAs **Amanda Demetriou, Gabrielle Knight, Karina Smyth**, and CSWA Applicant **Merri Brohamer**. The Committee also discussed LMFT/LPC supervisors, CSWA private practice, and ESL ASWB exam candidates.

Manriquez provided the Continuing Education Committee report and advised that committee had approved five CE requests from LCSWs **Allison Vento-Feldman, Christy Hutson, Katie Borofka, Linda Willow, and Meghann Darne**.

Outland provided the Joint Legislative and Rules Committee report. The Committee has completed their review of rule divisions 1, 5, 10, 15, 20, and 25. The rules have been filed and will go into effect in June. Division 30 which pertains to ethics will be reviewed next. Every five years the Committee reviews the rules for grammar, organization, content, and ensures they are being evaluated from a perspective of bias.

6. SPECIAL REVIEWS

[No special reviews]

7. EXECUTIVE DIRECTOR'S REPORT:

Harnisch provided a 2021-23 budget update. The Board is projected to finish the biennium \$160,000.00 over projected revenues, which is typical for our budget cycles. Expenditures are slightly behind in personal services due in part to statewide position adjustments as well as PERS

increases. We are underspending on supplies and services so that will help balance expenditures out. The Board is currently projected to be about \$1600.00 over budget on expenditures by the end of the biennium. Harnisch expects that number to increase because the Board has additional costs that are not included in the budget so far, such as the office addition. If the Board is over budget on expenditures, it may be necessary to go to the Legislative Emergency Board in the fall and request approval of an additional amount of expenditure authority. The Board has the funds, but we do not have the approval of the ability to spend it.

Harnisch provided a 2023-2025 budget process update. Harnisch and **Coleman** reviewed trends and licensing numbers to develop projected revenues. It is projected that the Board's revenue will be approximately 2.6 million dollars in 2023-2025. This projection is based on growth alone and does not include a fee increase. The next step in the budget process is submitting our Proposed Policy Option Packages (POPs). The Board is submitting four POPs this year. The first POP is to make the currently limited duration Investigator position permanent. The second POP is to increase the current Office Specialist 1 and Office Specialist 2 positions to reflect the type of work they are completing. The third POP is for a new half-time clerical person to review six-month supervision evaluations and other general office duties. The fourth POP is for a rent increase. We will be required to submit our Agency Request Budget at the end of July. **Outland** suggested requesting a full-time clerical person as opposed to half-time.

Harnisch provided a COVID response update. Under the direction of the Governor's office, the Board office reopened on May 1st. Harnisch has developed a calendar that has at least two Board staff members in the office everyday to ensure coverage.

Harnisch discussed the HB 3139 Workgroup and training material. Instead of reviewing the training during the Board meeting, Harnish will email the link to Board members to review on their own time. HB 3139 was passed in 2021 and requires a mental health care provider who assesses a minor to be at imminent and serious threat of attempting suicide to disclose relevant information to parent, guardian or other individuals to engage in safety planning.

8. APPROVAL OF THE CONSENT AGENDA:

- i. **Outland moved to approve the Consent Agenda as presented.**
- ii. **Manriquez seconded.**
- iii. **Motion passed unanimously.**

9. PUBLIC COMMENT:

Stone discussed the new bachelor's program that the University of Oregon has created which is focused on behavioral health. The University of Oregon purchased the former Concordia University campus in Portland, which will now be known as UO Portland. This campus will house their new bachelor's program. **Harnisch** would like to put together a group to focus on how to better use the RBSW and LMSW. Stone has had several conversations with some of his Board members who would like to see the RBSW to be renamed LBSW because there appears to be a perception that an individual who is registered is lesser than someone who is licensed.

10. OLD BUSINESS:

Outland provided a Six Month Report Taskforce update. The next steps are to create a draft of a Six Month Report including the new additions, request feedback from supervisors and CSWAs, finalize

the form, then update it in the Licensee Portal. There will be an email that goes out to CSWAs and supervisors that will inform them when reports are due and provide additional clarification. We have noticed there has been some disconnect between CSWAs and reporting to the Board when they have been disciplined, terminated from their position, or have practiced with an expired license. There have also been some supervisors who have not informed the Board that they have terminated supervision with their CSWA or when they leave their position. Outland wants to make sure that CSWAs are not falling through the loopholes deliberately or inadvertently, and that the Board is highlighting the importance of communicating any change in a Plan of Supervision. Outland and **Janssen** discussed adding a statement on the Six Month Reports that includes requirements.

11. NEW BUSINESS:

Chair Dennis announced that ASWB is having a Special Delegate Assembly Meeting on August 4th, which will discuss the release of demographic data on the ASWB exams. The meeting will be virtual. Board members will need to elect a Delegate and an Alternate. **Outland** volunteered to be the Delegate.

- i. **Manriquez moved to elect Outland as the Board's Delegate and inquire if Janssen is able to be the Board's Alternate for the ASWB Special Delegate Assembly Meeting on August 4, 2022.**
- ii. **Fant seconded.**
- iii. **Motion passed unanimously.**

Harnisch discussed HB 2315 which pertains to suicide risk assessment, treatment, and management continuing education. The bill will require LCSWs, LMSWs, and RBSWs to complete 2 hours of this continuing education every 2 years. A CSWA would have to complete 1 hour of this continuing education each year. Currently CSWAs do not have any continuing education requirements. Harnish is proposing adopting a temporary rule implementing this requirement and making it a permanent rule in the future.

- i. **Outland moved to adopt temporary rule 877-025-0011 as presented.**
 - ii. **Manriquez seconded.**
 - iii. **Motion passed unanimously.**
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- i. **Ashton-Williams moved to direct Harnisch to file temporary rule 877-025-0011 as presented.**
 - ii. **Manriquez seconded.**
 - iii. **Motion passed unanimously.**

12. CORRESPONDENCE:

[No correspondence]

13. ANNOUNCEMENTS:

Manriquez provided a brief report on the ASWB Education Meeting she attended in Chicago April 28-30, 2022.

Chair Dennis announced the regularly scheduled ASWB Delegate Assembly Meeting will be held November 19-20, 2022 in Scottsdale, Arizona.

14. ADJOURNMENT:

Chair Dennis adjourned the Board meeting at 1:41 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Kim Coleman". The signature is written in a cursive, flowing style.

Kim Coleman
Licensing Manager