



STATE of OREGON
BOARD of LICENSED SOCIAL WORKERS
Board Meeting
Friday, June 19, 2020
Via Skype for Business
3218 Pringle Road SE, Salem, OR 97302

Board Members Present: Brenda Dennis, *Public Member, Chair*
Rachel Jensen, *LMSW, Vice Chair**
Kathy Outland, *LCSW**
Ebony Sloan Clarke, *LCSW**
John Fant, *Public Member**
Stephanie Manriquez, *Public Member**
Mollie Janssen, *LCSW**

Approved Dec 4, 2020

Board Counsel Present: Kyle Martin, *AAG, Oregon Dept. of Justice**

Staff Members Present: Randy Harnisch, *Executive Director*
Kim Coleman, *Licensing Manager*
Mindy Tucker, *Senior Compliance Specialist*
Troy Clinton, *Investigator*
Abe Dedek, *Investigator*

* = Participation by Skype for Business, all others present at the Board Office

1. CALL TO ORDER:

Chair Dennis called the Board Meeting to order at 10:21 a.m., and provided brief opening remarks.

2. REVIEW OF AGENDA:

Chair Dennis asked for review of the draft agenda.

- i. **Manriquez moved to approve and adopt the agenda as presented.**
- ii. **Outland seconded.**
- iii. **Motion passed unanimously.**

3. MINUTES:

Chair Dennis asked if the Board members had an opportunity to review the minutes for the April 17, 2020 Board meeting:

- i. **Janssen moved to approve the minutes for April 17, 2020 as presented.**
- ii. **Manriquez seconded.**
- iii. **Motion passed unanimously.**

4. ACKNOWLEDGEMENTS:

Chair Dennis acknowledged that it was the last Board meeting of Ebony Sloan Clarke's term. Clarke joined the Board in 2013 and served as both Vice Chair and Chair. Board members thanked Clarke for her years of service, leadership, and bringing her invaluable expertise in cultural competency to the Board.

5. EXECUTIVE SESSION:

Chair Dennis announced that the Board would now enter into Executive Session to conduct Board business, pursuant to ORS 162.660(2)(b)(f)(h)(i)(l). The Board entered into Executive Session at 10:29 a.m.

Chair Dennis moved the Board out of Executive Session at 11:47 a.m.

6. COMMITTEE REPORTS:

Jensen presented the Consumer Protection Committee report.

In the matter of case 2015-21:

- i. **Jensen moved to dismiss the case due to no violation of rule or law.**
- ii. **Outland seconded.**
- iii. **Motion passed with 6 votes in favor and 1 against.**

In the matter of case 2015-22:

- i. **Jensen moved to dismiss the case due to no violation of rule or law.**
- ii. **Manriquez seconded.**
- iii. **Motion passed unanimously.**

In the matter of case 2016-18:

- i. **Jensen moved to dismiss the case due to no violation of rule or law.**
- ii. **Fant seconded.**
- iii. **Motion passed unanimously.**

In the matter of case 2016-26:

- i. **Jensen moved to dismiss the case due to no violation of rule or law.**
- ii. **Outland seconded.**
- iii. **Motion passed unanimously.**

In the matter of case 2018-37:

- i. **Jensen moved to close the case.**
- ii. **Manriquez seconded.**
- iii. **Motion passed unanimously.**

In the matter of case 2015-18:

- i. **Jensen moved to dismiss the case due to no violation of rule or law.**
- ii. **Fant seconded.**
- iii. **Motion passed unanimously.**

In the matter of case 2016-10:

- i. Jensen moved to dismiss the case due to no violation of rule or law.
- ii. Manriquez seconded.
- iii. Motion passed unanimously.

In the matter of case 2019-22:

- i. Jensen moved to dismiss the case due to no violation of rule or law.
- ii. Janssen seconded.
- iii. Motion passed unanimously.

In the matter of case 2019-34:

- i. Jensen moved to close the case.
- ii. Outland seconded.
- iii. Motion passed unanimously.

In the matter of case 2020-04:

- i. Jensen moved to dismiss the case due to no violation of rule or law.
- ii. Manriquez seconded.
- iii. Motion passed unanimously.

In the matter of case 2020-13:

- i. Jensen moved to dismiss the case due to no violation of rule or law.
- ii. Outland seconded.
- iii. Motion passed unanimously.

In the matter of case 2020-02:

- i. Jensen moved to approve and adopt the Stipulated Final Order as presented contingent on Respondent's signature.
- ii. Janssen seconded.
- iii. Motion passed unanimously.

Outland provided the Licensing and Examination Committee report, announcing that committee had reviewed and approved an exam extension request for CSWA **Robin White**, a 5 year extension request for CSWA **Carrie Booth**, A semi-retired request for LCSW **Deborah Towner**, and a previous hours request for LCSW applicant **Cathlyn Fraguela Rios**.

Manriquez provided the Continuing Education Committee report and advised that committee had approved three CE request from LCSWs **Christina Rodriguez**, **Tami Newburgh**, and **Rhonda Andrews**.

7. SPECIAL REVIEWS

[No special reviews]

8. EXECUTIVE DIRECTOR'S REPORT:

Harnisch provided a technology update on the Board's new database. The current system is set to be taken off the Board website on June 30th. The new system will go live July 15th. Licensees and

current applicants have been notified of these dates, and have been sent instructions for setting up their Portals in the new system.

Harnisch provided a 2019-21 budget update. Because the Board is an Other Funded agency, it is not required to go through the budget cut exercises that General Funded agencies have to comply with. Harnisch has requested a limitation increase to continue to pay for the Board's full-time limited duration Investigator position through the biennium. The Board is projected to have a healthy ending fund balance.

Harnisch provided a 2021-23 budget update. Projected revenue is \$2.06 million without raising fees. That, combined with the 2019-21 ending fund balance, will be more than sufficient to carry the Board through the next budget cycle while maintaining our current level of service. The Board is also asking for a policy option package for an amount sufficient to pay for the limited duration Investigator position in 2021-23.

Harnisch discussed the Board's COVID-19 response. The Board office has been and will continue to have a maximum of half the staff working in-person while the other half works from home. The Morrow Building is locked to the public.

9. APPROVAL OF THE CONSENT AGENDA:

- i. **Manriquez moved to approve the Consent Agenda as presented.**
- ii. **Jensen seconded.**
- iii. **Motion passed unanimously.**

10. PUBLIC COMMENT:

[No public comment]

11. OLD BUSINESS:

Harnisch reviewed COVID response temporary rules and discussed filing them as permanent rules.

- 877-001-0020 Fees for Certification and Licensing (Allow the board to waive late fees)
 - 877-020-0010 Plan of Practice and Supervision (Allow supervision meeting via video or phone only)
 - 877-025-0011 Required Hours of Continued Education (Specify Governor Emergency Declaration as adverse circumstance to allow waiver of CE requirements)
 - 877-020-0070 Temporary Clinical License (out-of-state licensees)
 - 877-020-0080 Temporary Clinical License (retired/expired OR licensees)
- i. **Outland moved to direct Randy Harnisch to file the paperwork to make temporary OARs 877-001-0020, 877-020-0010, 877-025-0011, 877-020-0070, and 877-020-0080 permanent, with amendments to allow 90 days after the Governor lifts the Executive Order, and Board authority for extensions.**
 - ii. **Jensen seconded.**
 - iii. **Motion passed unanimously.**

12. NEW BUSINESS:

Tucker discussed transitioning to Box.com for sending and reviewing Board meeting documents. Box.com is HIPAA compliant and can be accessed via a mobile device application or through a web

browser. This would allow Board members to access Board documents securely from any device, which would eliminate the need for the State owned iPads Board members currently use.

Harnisch discussed Texas' Alternative Method of Examining Competency Program. This program allows the Texas Board to offer a portfolio assessment for an applicant who has taken the national exam twice and failed, but scored within 5 points of their passing rate. Harnisch would like the Board to consider if there is more that can be done to offer pathways to individuals who have problems passing the national exam. **Outland** suggested looking at Alberta's process for developing Social Worker portfolios. **Harnisch** is looking into bringing in an MSW intern to gather data on Oregon's national exam pass rates and demographics.

13. CORRESPONDENCE:

Harnisch discussed emails received regarding current events and requiring continuing education in anti-racism. Board members discussed adding language specific to anti-racism to the cultural competency continuing education rule, and adding a statement to the Board website. Board members discussed being mindful and compassionate with the response to these emails. Harnisch will draft a response for Board member review.

14. ANNOUNCEMENTS & ADJOURNMENT:

Chair Dennis adjourned the Board meeting at 1:10 p.m.

Respectfully submitted,



Kim Coleman
Licensing Manager