

# Minutes Accounts Receivable Core Committee (ARCC)



**Meeting Date:** January 17, 2023  
2:00 pm-3:30 pm

**Location:** Virtual meeting via Microsoft Teams

**Attendees:** Heidi Baker (DHS); Sheila Banke (DOJ); Brad Batchelor (PUC); Erica Hilton-Baumann (OHCS); Jill Blackford (DOC); Melissa Boaz (DHS); Amy Brewer (OSP); Kyle Davis (ODE); Sarah Davis (ODC); Todd Evans (DOR-OAA); Svetlana Fadden (DHS); Connie Flowers (ODE); Gerold Floyd (DAS-SWARM); Olga Fokina (OMB); Kim Gladwill-Rowley (LCB); Daniel Goettsch (DCBS); Kimberly Hall (WRD); Shaumae Hall (DEQ); Jason Hamblen (DOR); Donna Haole-Valenzuela (ODVA); Brenda Harris (DHS); Jennifer Hodgdon (Lottery); Amanda Hoey (Wheat Commission); Caty Karayel (REA); Becky Maison (OGEC); Monique Murphy (HECC); Sue Nunley (DOJ); Michelle Palmer (BOLI); Michael Pepler (ODOE); Melissa Phillips (OYA); Matthew Powell (DPSST); Jill Reece (OYA); Lyubov Salov (DAS); Michelle Scholl (ODOT); Rubaiya Sharmin (CCB); Cindy Stockstill (OPRD); Julie Strauss (DHS); Taylor Towers (DAS); Susan Westin (SLO); Karla Willmschen (SOS); one guest by phone

| ITEM  | TIME STAMP | ACTION, DISCUSSION  |
|---|------------|---|
| Welcome and introductions                     | 0:00:10    |   |
| SWARM announcements-                          | 0:01:15    | Reminder for agencies that are subject to the Oregon Accounting Manual that the second quarter ARPM reports are due by January 31, 2023. Please email the reports to <a href="mailto:SWARM@das.oregon.gov">SWARM@das.oregon.gov</a> .   |
| Legislative session discussion- bills tracked | 0:02:00    | Gerold shared a list of legislative bills that are being tracked by SWARM due to possible impacts on accounts receivable/ collections or involve creation or abolishment of agencies as that impacts various reporting requirements. The list of bills is attached below. If your agency is aware of any additional bills or is expecting a legislative concept to be released and it impacts A/R or collections, please email SWARM so we can add it to this list. |
| Roundtable                                    | 0:15:45    | Gerold shared that the Accounts Receivable Management Report is expected to be published and sent to the legislature by the end of the month. An email will be sent to the listserv with a link for those who would like to read it. There are a few <a href="#">Oregon Accounting Manual</a> changes for chapter 35 that were  |

|             |         |   |
|-------------|---------|---|
|             |         | <p>released for comment in 2022 (see list on the right hand side of the website), these are currently being reviewed by the State CFO and should be finalized once the budget process slows down. The first makes some language changes to the definition of liquidated and delinquent (OAM 35.30.30) and the other makes changes to coordination of vendor payments (OAM 35.30.90). The coordination of vendor payments added language regarding SPOTS card purchases and a process for large purchases to check vendor status to determine if the vendor is deactivated with a contact DOR reference. If the vendor is deactivated, the agency would use SFMA to make the vendor payment to allow the vendor coordination process to intercept the payment. If the vendor is active or does not exist in SFMA then the agency can proceed with using the SPOTS card for the purchase.</p> |
| Adjournment | 0:22:21 | The meeting was adjourned at 2:22 pm  |

**Next meeting:**

Tuesday, March 21, 2023 (upcoming meeting dates are available at: [State of Oregon: Accounting and reporting - Statewide Accounts Receivable Management](#), please add these to your calendar if you would like to attend)

2:00pm – 3:30pm via Teams ([meeting link](#))

| Bill Number            | Bill Title   | Bill Summary  | Bill Sponsor   | Amendment |
|------------------------|--|---|--|-----------|
| <a href="#">HB2029</a> | Relating to instruments presented for recording to county clerk.   | Increases minimum type size for instruments presented for recording to county clerk. (from 8 pt to 10 pt)   |  |           |
| <a href="#">HB2411</a> | Relating to the Oregon Alfalfa Seed Commission; declaring an emergency.                                    | Dissolves Oregon Alfalfa Seed Commission.   | Representative Owens, Senator Findley                        |           |
| <a href="#">HB2444</a> | Relating to the Superintendent of Public Instruction   | Establishes Superintendent of Public Instruction as nonpartisan statewide elected office  | Representative Scharf  |           |
| <a href="#">HB2452</a> | Relating to the Department of Justice.   | Prohibits Department of Justice from charging officers and agencies of state government for assistance rendered.  | Representative Smith DB, Morgan                              |           |
| <a href="#">HB2471</a> | Relating to repayment process for Scholars for a Healthy Oregon Initiative.                                | Requires Oregon Health and Science University, in consultation with Oregon Department of Administrative Services and Department of Revenue, to conduct study to determine how best to revise repayment method for individuals who receive scholarship from Scholars for a Healthy Oregon Initiative, but who do not fulfill required service agreement. | Representative Bynum   |           |
| <a href="#">HB2863</a> | Relating to desalination; prescribing an effective date.   | Establishes Oregon Desalination Authority.  | Representative Evans   |           |
| <a href="#">HB2867</a> | Relating to desalination; prescribing an effective date.   | Establishes Oregon Desalination Authority.  | Representative Evans   |           |
| <a href="#">HB2976</a> | Relating to the Oregon Spirits Board; prescribing an effective date.                                       | Establishes Oregon Spirits Board as semi-independent state agency to develop and promote Oregon's distilled spirits industry.   | Representative Nosse, Morgan, Senator Findley, Gelser Blouin |           |
| <a href="#">SB222</a>  | Relating to payments to State Department of Geology and Mineral Industries by credit card.                 | Authorizes State Department of Geology and Mineral Industries to accept payments by credit card and to add fee to credit card transactions.   |  |           |
| <a href="#">SB24</a>   | Relating to transcript policies at post-secondary institutions of education.                               | Prohibits post-secondary institutions of education that are based in Oregon from refusing to provide transcript to current or former student because student owes debt to institution.  | Sen. Thatcher, Sen. Marsh                                    |           |
| <a href="#">SB309</a>  | Relating to publication of notice to interested persons.   | Modifies number of weeks notice to interested persons in decedent's estate must be published.   |  |           |
| <a href="#">SB314</a>  | Relating to interest rates applicable to child support payments in arrears; prescribing an effective date. | Permits accrual of interest on child support payments in arrears only if nonpayment was willful.  |  |           |
| <a href="#">SB322</a>  | Relating to public defense; declaring an emergency.  | Transfers Public Defense Services Commission from judicial to Executive branch.   |  |           |
| <a href="#">SB501</a>  | Relating to establishment of a public bank.  | Establishes Bank of the State of Oregon.  | Senator Golden   |           |
| <a href="#">SB538</a>  | Relating to state agencies' acceptance of credit cards as payment.   | Permits state agency to accept credit card as payment for charge or fee state agency imposes or collects for goods or services state agency provides to individual who is member of public and to add surcharge to amount person tenders to offset fees charged to state agency for accepting credit card as payment.                                   | Senator Sollman, Representative Gomberg                      |           |
| <a href="#">SB613</a>  | Relating to the Commission for Indigenous Communities; prescribing an effective date.                      | Creates Commission for Indigenous Communities.  | Senator Campos, Jama, Representative Valderrama, Hartman     |           |