

Minutes

Accounts Receivable Core Committee (ARCC)



Meeting Date: July 18, 2023
2:00 pm-3:30 pm

Location: Virtual meeting via Microsoft Teams

Attendees: Fitsum Aramde (DEQ); Heidi Baker (DHS); Sheila Banke (DOJ); Brad Batchelor (PUC); Nikki Bennett (DOR-OAA); Angelique Bowers (ODE); Amy Brewer (OSP); Heather Bryers (DOJ); Maggie Carasco (ODOE); Jeremy Cornforth (OHSU); Alissa Davalos (DOR); Sarah Davis (ODC) Chloe Dixon (OST); Marie Elkins (PERS); Todd Evans (DOR-OAA); Svetlana Fadden (DHS); Mini Fernandez (DAS); Gerold Floyd (DAS-SWARM); Olga Fokina (OMB); Kim Gladwill-Rowley (LCB); Kimberly Hall (WRD); Shaumae Hall (DEQ); Jason Hamblen (DOR); David Hawks (DOC); Jennifer Hodgdon (Lottery); Steven Ito (DOR); Caty Karayel (REA); Irina Kay (DAS); Pam Lara (DSL); Bill Lee (DAS); Alejandra Martinez (DAS); Brian Martinez (OLCC); Katya Medvedeva (DAS); Karl Mielke (BIZ); Kellie Mingus (LCB); Katy Moreland (DAS); Sue Nunley (DOJ); Doris Olivan (DCBS); Jesse Oliver (OED); Michelle Palmer (BOLI); Melissa Phillips (OYA); Lisa Pineda-Volk (DOR); Jean-Aime Polneau (OLCC); Robin Rakowski (OED); Jill Reece (OYA); Alexander Roome (DHS); Lyubov Salov (DAS); Lisa Sardinha (ODAV); Michelle Scholl (ODOT); Roxann Shepard (DOC); Sherry Siers (Guest); Cindy Stockstill (OPRD); Julie Strauss (DHS); Paula Taylor (DPSST); Andrea Templeton (OSP); James Terrusa (OED); Carol Todd (Leg Counsel); Taylor Towers (DAS); Anna Unger (DOC); Roxanna Vasquez (OMD); Susan Westin (SLO); Sheleen Wilks (ODF); DCBS Guest

ITEM	TIME STAMP	ACTION, DISCUSSION
Welcome and introductions	0:00:00	
SWARM announcements- LFO training August 17 th 10:00 am, L&I Conference Room 260	0:00:20	Gerold announced that the LFO training will be an in-person training for those able to attend. Details will be coming via email with parking options, etc for those not familiar with the location. For those unable to attend, it will be recorded and posted to the SWARM website .
Year-end reporting reminders	0:02:08	With fiscal year end quickly approaching just wanted to share a few reminders. Reporting deadlines: September 15 th is the target date for agencies to complete entries to the LFO website, this is to allow time for SWARM review and any corrections that might be necessary to be completed by Oct 1. October 1 st is the statutory deadline for entry to the LFO website. This is a Sunday so September 29 th is the last working day before the deadline.

		<p>October 2nd is the due date for the following items:</p> <ul style="list-style-type: none"> • ARPM Q4 and annual measures (if applicable, which is agencies subject to the OAM). • Write-off, abated and canceled account certification form- (OAM 75.35.15.fo) • Agency checklist <p>If your agency used the LFO reporting worksheet while preparing your data for entry to the LFO website, we ask that you include that in your submission as well. It is not a required item for the Honor Roll.</p> <p>All items should be submitted via email to: SWARM@das.oregon.gov.</p> <p>Reminders:</p> <p>Accounts at DOR-OAA that are in RWO status as of June 30 but the agency has not written-off the debt should not be reported to LFO as an account returned to the originating agency, doing so will increase the calculated “unassigned, non-exempt accounts”. If your agency doesn’t record write-offs due to agency system limitations/policies please include a comment in the LFO reporting that describes the amount of RWO accounts at DOR and the reason your agency doesn’t record the write-off.</p> <p>Criminal Restitution accounts owed to a state agency should NOT be included in the LFO report since those are included in the Judicial Department data. Civil judgments with restitution SHOULD be included in the agency LFO report because those are not reported by Judicial.</p>
Legislative session discussion-bills tracked	0:12:45	Gerold shared the list of legislative bills that were tracked by SWARM during the legislative session. The Attachment A below provides the list of bills that have passed and been signed by the Governor as well as those that did not get passed. Gerold mentioned that HB2008 which would have modified garnishment exemptions did not pass but agencies should expect this subject to come up again in a future session.
Email “survey” for ARPM peer group analysis	0:28:45	Gerold shared that an email will be sent requesting an agency self-assessment regarding agency A/R categories (Agency functions or primary purpose of the agency, primary receivable type, primary customers, primary collection tool) While we recognize that some agencies have multiple programs that could cross multiple response options please choose the most applicable option for your agency. This will assist

		SWARM in the data analysis to determine the peer groups and the agencies that are outliers within those groups.
Roundtable	0:33:15	No items were discussed
Adjournment	0:34:00	The meeting was adjourned at 2:34 pm

Next meeting:

Tuesday, September 19, 2023 (upcoming meeting dates are available at: [State of Oregon: Accounting and reporting - Statewide Accounts Receivable Management](#), please add these to your calendar if you would like to attend)

2:00pm – 3:30pm via Teams ([meeting link](#))

2023 Legislative Session SWARM monitored bills

Bills that passed and were signed

Bill Number	Bill Title	Bill Summary	Bill Sponsor	Amendment	Status as of 7/13/23
HB2029	Relating to instruments presented for recording to county clerk.	Increases minimum type size for instruments presented for recording to county clerk. (from 8 pt to 10 pt)			Passed House 1/31, Passed Senate 3/1, Gov signed 3/13. Effective for any recordings after January 1, 2024
SB309	Relating to publication of notice to interested persons.	Modifies notice to interested persons in decedent's estate to only require one publication.			Passed Senate 2/9, passed House 3/23, Gov signed 3/29. Effective for any probate proceedings commenced after January 1, 2024
HB2411	Relating to the Oregon Alfalfa Seed Commission; declaring an emergency.	Dissolves Oregon Alfalfa Seed Commission. Effective upon passage	Representative Owens, Senator Findley		Passed House 2/7, Passed Senate 4/24. Gov signed 5/8. Effective upon passage.
SB184	Relating to child support.	Modifies employer child support reporting requirements to include payments made to independent contractors.		-A	Passed Senate 2/21 with -A amendment, Passed House 5/9. Gov signed 5/19. Effective for engagements with independent contractors after January 1, 2024.
SB912	Relating to the family and medical leave insurance program; prescribing an effective date.	Authorizes Director of Employment Department to deduct amount from future weekly family and medical leave insurance benefits for overpayments due to individual's fault.		-A	Passed Senate 3/23 with -A amendment, Passed House 5/9. Gov signed 5/19. Effective 91 days after Sine Die.
SB981	Relating to Department of Revenue debt collections.	Authorizes Oregon Department of Administrative Services to exempt certain accounts that originate in Department of Revenue from general requirement to assign liquidated and delinquent account to private collection agency within one year of most recent payment on account.			Passed Senate 4/4, Passed House 5/25. Gov signed 6/7. Effective January 1, 2024
SB1047	Relating to equity in public procurements	Raises contract price threshold under which contracting agency may apply certain solicitation and procurement methods for public contracts.	Senator Wagner		Passed Senate 4/10, Passed House 5/16. Gov signed 5/30. Effective January 1, 2024
SB337	Relating to public defense	Renames the Public Defense Services Commission to the Oregon Public Defense Commission and transfers it from the Judicial branch to the Executive branch effective January 1, 2025.		-C	Passed Senate 6/20, Passed House 6/21. Gov signed 7/13. Effective upon passage, transfer to Executive Branch operative January 1, 2025
SB228	Relating to licensing for construction contractors; prescribing an effective date.	Specifies additional circumstances under which Construction Contractors Board may revoke, suspend, condition or refuse to issue or reissue license for construction contractor, or impose civil penalty for violation of laws that regulate work of construction contractors in this state.		-A	Passed Senate 2/13, Passed House 5/25 with -A amendment, Senate concurred and repassed 6/15. Gov signed 7/13. Becomes operative January 1, 2024
SB424	Relating to transcript policies at post-secondary institutions of education.	Prohibits post-secondary institutions of education that are based in Oregon from refusing to provide transcript to current or former student because student owes debt to institution.	Sen. Thatcher, Sen. Marsh	-A	Passed Senate 2/22, Passed House 5/25 with -A amendment. Senate concurred and repassed 6/15. Gov signed 7/13. Applies starting with the 2024-2025 academic year.

5/5 deadline to schedule 2nd chamber work session does not apply to Rules, Revenue or joint committees

Bills that died sine die

Bill Number	Bill Title	Bill Summary	Bill Sponsor	Amendment	Status as of 7/13/23
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HB2755	Relating to legislative oversight of executive branch actions; prescribing an effective date.	Establishes Legislative Oversight and Accountability Committee and directs committee to select Legislative Oversight and Accountability Director.	Representative Bowman		1/20 Referred to Rules.
HB2867	Relating to desalination; prescribing an effective date.	<i>Establishes Task Force on Desalination</i>	Representative Evans	-A	1/16 Referred to Climate, Energy, and Environment with subsequent referral to Ways and Means. Public Hearing 2/6, Work session 3/27 referred to Ways & Means
HB2976	Relating to the Oregon Spirits Board; prescribing an effective date.	Establishes Oregon Spirits Board as semi-independent state agency to develop and promote Oregon's distilled spirits industry. Operative January 1, 2025	Representative Nosse, Morgan, Senator Findley, Gelser Blouin	-A	1/16 Referred to Economic Development and Small Business with subsequent referral to Ways and Means. Public Hearing 3/2, Work session 3/16, 3/23 referred to Revenue and then Ways & Means. PH 4/25 WS 5/25
HB3451	Relating to the forest products harvest tax; prescribing an effective date.	Eliminates Oregon Forest Resources Institute and Oregon Forest Resources Institute Fund.	Representative Holvey		3/3 referred to Revenue
HB3536	Relating to protections from debt collection; prescribing an effective date.	Specifies property and funds of judgment debtor that are exempt from execution or garnishment.	Representative Rayfield, Senator Wagner, Taylor, Representative Gomberg, Senator Manning Jr		2/16 referred to Business and Labor, public hearings 3/6 and 3/8, work session 3/29, referred to Rules committee on 4/4, PH 4/27
SB929	Relating to duties of Oregon Government Ethics Commission.	Dissolves Oregon Government Ethics Commission as of July 2, 2025.	Senator Boquist, Robinson		2/22 referred to Rules
SB613	Relating to the Commission for Indigenous Communities; prescribing an effective date.	Creates Commission for Indigenous Communities.	Senator Campos, Jama, Representative Valderrama, Hartman		1/12 Referred to Rules, then Ways and Means.
HB3119	Relating to interest on delinquent taxes; prescribing an effective date.	Changes interest charged on delinquent property taxes to simple interest at current primary credit rate of discount window program of United States Federal Reserve System plus three percent.	Representative Osborne		1/30 Referred to Revenue
SB501	Relating to establishment of a public bank.	Establishes Bank of the State of Oregon.	Senator Golden		1/14 Referred to Rules, then Ways and Means.
SB538	Relating to state agencies' acceptance of credit cards as payment.	<i>Provides that state agency that accepts or collects payment by means of credit card or debit card may add fee or surcharge to sum of payment in amount that is reasonably calculated to offset amounts charged to or withheld from state agency for accepting credit card or debit card as payment.</i>	Senator Sollman, Representative Gomberg	-A	Passed Senate 2/22 with -A amendment, House second reading 5/25, referred to Rules

Bills that died in second chamber committee (no work session scheduled by May 5)

Bill Number	Bill Title	Bill Summary	Bill Sponsor	Amendment	Status as of 7/13/23
SB222	Relating to payments to State Department of Geology and Mineral Industries by credit card.	Authorizes State Department of Geology and Mineral Industries to accept payments by credit card and to add fee to credit card transactions.			1/12 Referred to Natural Resources. Public hearing 3/1, work session 3/20, third reading 4/5 failed vote 14-14, 2 excused

Bills that died in first chamber committee (no work session scheduled by March 17)

Bill Number	Bill Title	Bill Summary	Bill Sponsor	Amendment	Status as of 7/13/23
HB2444	Relating to the Superintendent of Public Instruction	Establishes Superintendent of Public Instruction as nonpartisan statewide elected office	Representative Scharf		1/16 Referred to Education with subsequent referral to Rules
HB2863	Relating to desalination; prescribing an effective date.	Establishes Oregon Desalination Authority.	Representative Evans		1/16 Referred to Climate, Energy, and Environment with subsequent referral to Ways and Means.

SB322	Relating to public defense; declaring an emergency.	Transfers Public Defense Services Commission from judicial to Executive branch.		1/12 Referred to Judiciary
HB3444	Relating to health care; prescribing an effective date.	Establishes Office of Health Care Affordability and transfers to office functions of Oregon Health Authority related to containment of health care costs.	Representative Dexter, Bowman	3/3 referred to Behavioral Health and Health Care, subsequent referral to Ways and Means
HB3326	Relating to changing the name of the Oregon Health Authority; declaring an emergency.	Changes name of Oregon Health Authority to Oregon Department of Health.	Representative Reschke	2/23 referred to Behavioral Health and Health Care, subsequent referral to Ways and Means
SB914	Relating to public defense; prescribing an effective date.	Transfers Public Defense Services Commission from judicial to executive branch.		2/16 referred to Judiciary
HB3577	Relating to the homestead exemption.	Increases amount of value of homesteads exempt from sale on execution, judgment lien or liability for debts of owner.	Representative Osborne	3/10 Referred to Judiciary
SB314	Relating to interest rates applicable to child support payments in arrears; prescribing an effective date.	Permits accrual of interest on child support payments in arrears only if nonpayment was willful.		1/12 Referred to Judiciary
SB774	Relating to surplus revenue disposition; prescribing an effective date.	Discontinues return of surplus revenue refunds to taxpayers.	Senator Frederick, Jama	1/23 Referred to Finance and Revenue.
HB2452	Relating to the Department of Justice.	Prohibits Department of Justice from charging officers and agencies of state government for assistance rendered.	Representative Smith DB, Morgan	1/12 Referred to Emergency Management, General Government, and Veterans.
HB2471	Relating to repayment process for Scholars for a Healthy Oregon Initiative.	Requires Oregon Health and Science University, in consultation with Oregon Department of Administrative Services and Department of Revenue, to conduct study to determine how best to revise repayment method for individuals who receive scholarship from Scholars for a Healthy Oregon Initiative, but who do not fulfill required service agreement.	Representative Bynum	1/11 Referred to Behavioral Health and Health Care. 3/15 work session, referred to Higher Education, 3/28 PH