



**DEPARTMENT OF CORRECTIONS
Human Resources**



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| Title: | Employee Relocation Allowance | DOC Policy: 20.2.6 |
| Effective: | 1/1/10 | Supercedes: 08/01/01 |
| Applicability: | Classified unrepresented, management service, executive service employees, and classified represented where not in conflict with the collective bargaining agreement. Initial appointments to state service in the above employee groups. | |
| Directives Cross-Reference: State Policy 40.055.10 and State Policy 40.055.20 | | |
| Attachments: None | | |

I. PURPOSE

At the request of an employee, for the benefit of the department, or due to recruitment difficulties, the director or designee may provide relocation allowances to employees, initial appointments to state service, or state employees transferring from another state agency to the department, to provide for the most effective use of employee resources.

II. POLICY

The Department has adopted the following Department of Administrative Services (DAS), Human Resource Services Division (HRSD) management policies:

[HRSD 40.055.10](#) – Current Employee Relocation

[HRSD 40.055.20](#) – New Employee Relocation

III. IMPLEMENTATION

This policy will be adopted immediately without further modification.

Certified: signature on file
Birdie Worley, Rules Coordinator

Approved: signature on file
Mitch Morrow, Deputy Director