



Criminal Justice Extension Request

F12

Email: certification.scheduling@dpsst.oregon.gov Mail: 4190 Aumsville HWY SE; Salem, OR 97317

Questions? Call DPSST at 503-378-2100 or email certification.scheduling@dpsst.oregon.gov

Revised
10/6/23

Officer	1. Last Name	First Name	Middle Name	2. DPSST Number
	4. Agency Name:			
Training and Certification Extension	I request an extension of the following training and/or certification requirements:			
	<i>Corrections officers</i> are required to complete training and be certified within 1 year of hire. Agencies can request a one-time, 1 year extension to this requirement pursuant to OAR 259-008-0025 and OAR 259-008-0040			
	<i>Police officers</i> are required to complete training and be certified within 18 months of hire. Agencies can request a one-time, 1 year extension to this requirement pursuant to OAR 259-008-0025 and OAR 259-008-0040.			
	<i>Parole & Probation officers</i> are required to complete training and be certified within 18 months of hire. Agencies can request a one-time, 1 year extension to this requirement pursuant to OAR 259-008-0025 and OAR 259-008-0040.			
	<i>OLCC Regulatory Specialists</i> are required to complete training and be certified within 18 months of hire. Agencies can request a one-time, 1 year extension to this requirement pursuant to OAR 259-008-0025 and OAR 259-008-0040.			
	<i>Telecommunicators</i> are required to complete training and be certified within 18 months of hire. Agencies can request a one-time, 1 year extension to this requirement pursuant to OAR 259-008-0025 and OAR 259-008-0040.			
	<i>Emergency Medical Dispatchers</i> are required to complete training and be certified within 18 months of hire. Agencies can request a 1 year extension to this requirement pursuant to OAR 259-008-0025 and OAR 259-008-0040.			
	<i>Police Chiefs</i> are required to obtain Management Certification within 2 years of hire. The Chief can request a 1 year extension to this requirement pursuant to OAR 259-008-0076.			
	<i>Supervision Training:</i> Officers promoting or being hired into a supervisory level position are required to complete DPSST mandated supervisory training or an equivalent within 1 year of promotion/hire. Agencies can request a 1 year extension to this requirement pursuant to OAR 259-008-0025.			
<i>Management Training:</i> Officers promoting or being hired into a management level position are required to complete DPSST mandated management training or an equivalent within 1 year of promotion/hire. Agencies can request a 1 year extension to this requirement pursuant to OAR 259-008-0025.				
Reason	Reason for Extension Request:			
Signatures	<p>I attest that I am the Department Head or hold DPSST Certification and am authorized by the Department Head to sign below. I certify that the information entered on this form has been verified and is substantiated by records maintained by my agency. If certified by DPSST, I understand that falsification of this document makes my certification(s) subject to denial, suspension or revocation under ORS 181A.640 and OAR 259-008-0300.</p> <p>Signature _____ Date _____</p> <p>Printed Name _____ Title _____ DPSST No. _____</p> <p>Email Address _____ Phone _____</p>			
DPSST USE			Form Data Entry Completed By/Date	