Department of Public Safety
Standards and Training
Fire Standards and Certification
4190 Aumsville Hwy SE
Salem, OR 97317
Phone: 503-378-2100
Fax: 503-378-4600

NFPA FIRE OFFICER
NFPA Standard No. 1021, Edition of 2020
Application for Certification
(Revised 03/2023)

Name: _____
     Last   First   MI

DPSST Fire #: _____
Date of Birth: _____

Applicant's Fire Agency: _____

Social Security #*: _____
          (Required)

*You are required to provide your Social Security Number (SSN) to DPSST. The authority for this requirement is ORS 25.785 and ORS 305.385, 42 USC 405(c)(2)(C)(i), 42 USC 666(a)(13). Your SSN will only be used for child support enforcement and tax purposes. Failure to provide your SSN will be basis to refuse issuance of a certificate.

In the "Training Completed" column record all applicable DPSST certified course number(s), college/university course number(s), or the fire agency where training was completed. ***PROVIDE COPIES OF ALL DOCUMENTATION AS PROOF OF COURSE COMPLETION IF IT IS NOT REFLECTED IN SNAPSHOT.*** For all out-of-state college/university courses, provide course descriptions for evaluation. In the "Date" column record the date the training was completed. **Failure to complete this application in its entirety will result in the application being returned.**

NFPA FIRE OFFICER I		TRAINING COMPLETED	DATE
4.1	General Requirements	*Refer to check off boxes below.*	N/A
4.2	Human Resource Management		
4.3	Community & Government Relations		
4.4	Administration		
4.5	Inspection & Investigation		
4.6	Emergency Service Delivery		
4.7	Health & Safety		

Refer to Fire Officer Suggested Course Guide for more information.

- **Is Applicant certified as NFPA Fire Fighter II?** ☐ **Yes**   ☐ **No**
- **Is Applicant certified as NFPA Fire Instructor I?** ☐ **Yes**   ☐ **No**
- **Has Applicant completed the Fire Officer I Task Book?** ☐ **Yes**   ☐ **No**
  OR--The date Applicant completed the Task Performance Evaluation: _____

NFPA FIRE OFFICER II		TRAINING COMPLETED	DATE
5.1	General Requirements	*Refer to check off boxes below.*	N/A
5.2	Human Resource Management		
5.3	Community & Government Relations		
5.4	Administration		
5.5	Inspection & Investigation		
5.6	Emergency Service Delivery		
5.7	Health & Safety		

Refer to Fire Officer Suggested Course Guide for more information.

- **Is Applicant certified as NFPA Fire Officer I?** ☐ **Yes**   ☐ **No**
- **Has Applicant completed the Fire Officer II Task Book?** ☐ **Yes**   ☐ **No**
  OR--The date Applicant completed the Task Performance Evaluation: _____

NFPA FIRE OFFICER III		TRAINING COMPLETED	DATE
6.1	General Requirements	*Refer to check off boxes below.*	N/A
6.2	Human Resource Management		
6.3	Community & Government Relations		
6.4	Administration		
6.5	Inspection & Investigation		
6.6	Emergency Service Delivery		
6.7	Health & Safety		
6.8	Emergency Management		

Refer to Fire Officer Suggested Course Guide for more information.
- **Is Applicant certified as NFPA Fire Officer II?** ☐ **Yes** ☐ **No**
- **Has Applicant completed the NFPA Fire Officer III Task Book?** ☐ **Yes** ☐ **No**
  OR--The date Applicant completed the Task Performance Evaluation: _____

NFPA FIRE OFFICER IV		TRAINING COMPLETED	DATE
7.1	General Requirements	*Refer to check off boxes below.*	N/A
7.2	Human Resource Management		
7.3	Community & Government Relations		
7.4	Administration		
7.5	Inspection & Investigation	No additional job performance requirements at this level.	N/A
7.6	Emergency Service Delivery		
7.7	Health & Safety		

Refer to Fire Officer Suggested Course Guide for more information.
- **Is Applicant certified as NFPA Fire Officer III?** ☐ **Yes** ☐ **No**
- **Has Applicant completed the NFPA Fire Officer IV Task Book?** ☐ **Yes** ☐ **No**
  OR--The date Applicant completed the Task Performance Evaluation: _____

ATTEST: As an authorized signer I have reviewed this form for completeness and accuracy. I understand that falsification of this document makes my certifications subject to denial or revocation under ORS 181A.640 and OAR 259-009-0120.

AS THE APPLICANT: I am aware that a criminal history check will be conducted with submission of this application for certification. I understand that if I have been convicted of a crime(s) I may be subject to denial or revocation of my application or certification(s): ☐ **Yes** ☐ **No**

_____   _____
Signature of Applicant   Date

_____   _____   _____
Signature of Agency Head or Designee   Printed name of Agency Head or Designee   Date

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Fire Certification Fingerprint Requirement Information

Oregon Revised Statutes (ORS) and Oregon Administrative Rule (OAR) prohibit fire service professionals who have been convicted of disqualifying crimes from holding National Fire Protection Association (NFPA), National Wildland Coordinating Group (NWCG), or Oregon-specific fire service certifications in the state. To ensure that applicants for fire service certification have not been convicted of disqualifying crimes, DPSST must conduct a state and national criminal background check. A part of this background check requires any applicant for fire service certification who has never been fingerprinted for the purposes of certification, be fingerprinted. Completion of the fingerprint requirement must be done at the time of submitting an E-1 Form or an Application for Certification and is a ON-TIME requirement. For more information on the fingerprint requirement, please see the Fire Program's fingerprint webpage here: https://www.oregon.gov/dpsst/FirePrograms/Pages/Cert%20Fingerprint-Requirement-Information.aspx.

All applicants undergoing a fingerprint-based Federal Bureau of Investigation (FBI) record check which includes firefighters applying for DPSST Fire Certifications or utilizing the E-1 Form, must be provided an adequate written FBI Privacy Act statement and procedures for accessing and amending an FBI identification records prior to fingerprinting. If the applicant has not yet being fingerprinted for fire Service certification purposes, please share the below information with them prior to fingerprinting. This statement can be disregarded if the firefighter has already been fingerprinted for fire service certification purposes, but must be provided to those that have not yet completed the fingerprint requirement. To check if a firefighter has already completed their fingerprint requirement, please view their information on the Oregon Fire Service Information Records Inquiry System (IRIS).

Privacy Act Statement

Authority: The FBI's acquisition, preservation, and exchange of fingerprints and associated information is generally authorized under 28 U.S.C. 534. Depending on the nature of your application, supplemental authorities include Federal statutes, State statutes pursuant to Pub. L. 92-544, Presidential Executive Orders, and federal regulations. Providing your fingerprints and associated information is voluntary; however, failure to do so may affect completion or approval of your application.

Principal Purpose: Certain determinations, such as employment, licensing, and security clearances, may be predicated on fingerprint-based background checks. Your fingerprints and associated information/biometrics may be provided to the employing, investigating, or otherwise responsible agency, and/or the FBI for the purpose of comparing your fingerprints to other fingerprints in the FBI's Next Generation Identification (NGI) system or its successor systems (including civil, criminal, and latent fingerprint repositories) or other available records of the employing, investigating, or otherwise responsible agency. The FBI may retain your fingerprints and associated information/biometrics in NGI after the completion of this application and, while retained, your fingerprints may continue to be compared against other fingerprints submitted to or retained by NGI.

Routine Uses: During the processing of this application and for as long thereafter as your fingerprints and associated information/biometrics are retained in NGI, your information may be disclosed pursuant to your consent, and may be disclosed without your consent as permitted by the Privacy Act of 1974 and all applicable Routine Uses as may be published at any time in the Federal Register, including the Routine Uses for the NGI system and the FBI's Blanket Routine Uses. Routine uses include, but are not limited to, disclosures to: employing, governmental or authorized non-governmental agencies responsible for employment, contracting, licensing, security clearances, and other suitability determinations; local, state, tribal, or federal law enforcement agencies; criminal justice agencies; and agencies responsible for national security or public safety.

Applicant Notification and FBI Record Access and Amendment

Your fingerprints will be used to check the criminal history records of the FBI. You have the opportunity to complete or challenge the accuracy of the information contained in the FBI identification record. The procedure for obtaining a change, correction, or updating an FBI identification record are set forth in Title 28, CFR, 16.34. You can find additional information on the FBI website at https://www.fbi.gov/about-us/cjis/background-checks

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