

**LANDSCAPE CONTRACTORS BOARD
STATE OF OREGON
AGENDA & NOTICE OF PUBLIC MEETING**

**January 18, 2024 at 7:45 a.m. & January 19, 2024 at 8:30 a.m.
Keizer Community Center
930 Chemawa Road NE
Keizer, Oregon**

The minutes from this meeting will not be posted on the website until they are approved at the following Board meeting.

January 18, 2024 (start at 7:45 a.m.)

Virtual: [Click here to join the meeting](#) or call 503-446-4951 and enter code: 897 281 085#

1. PROCEDURAL

- A. Call to Order
- B. Approval of Agenda and Order of Business
- C. Strategic Plan Workshop (See separate agenda)

January 19, 2024 (start at 8:30 a.m.)

Virtual: [Click here to join the meeting](#) or call 503-446-4951 and enter code 308 219 571#

- D. Approval of November 17, 2023 Minutes pgs. 2 - 21
- E. Approval of December 11, 2023 Minutes pgs. 22 - 23

2. ADMINISTRATOR'S REPORT

- A. Agency Update pgs. 24 - 31
- B. Financials for FY 2023-25/approval of unreconciled/motion pgs. 32 - 44

3. ENFORCEMENT

A. Consent Agenda

- 1. Immediate Actions pg. 46
- 2. Administrative Actions pgs. 47 - 164

B. Enforcement Items for Discussion

- 1. Evergreen Valley Landscaping LLC/Revocation pgs. 165 - 166
- 2. Enforcement Program Policy Change Proposal pg. 167

4. CLAIMS

- A. 100059-101, Margie Walker vs. Michael Hill dba Over the Hedge Lawn Care pgs. 169 - 192

- B. 100128-101, Cody Tuma vs. Lawn and Leaf Landscapes LLC pgs. 193 - 240
- C. 9399-103, Highway Fuel Co. vs. Colors NW Inc. pgs. 241 - 253
- D. 100193-102, Gerald Montgomery vs. Inspired Landscape LLC pgs. 254 - 302
- E. 100193-103, Sheila Filan vs Inspired Landscape LLC pgs. 303 - 386
- F. 9451-101, Bethani Dickens vs. Stephen A Riley dba Stephen A Riley Landscape & Irrigation pgs. 387 - 480
- G. 7072-103, Melanie Lupien vs. Bar Inc dba Aspen Landscape Development pgs. 481 - 580

5. EXAM & LICENSING

- A. Exam Statistics pgs. 582 - 588
- B. Licensing Statistics pgs. 589 - 592

6. MISCELLANEOUS

- A. 2025 Legislative Priorities pgs. 594
- B. ****EXECUTIVE SESSION**** separate packet
pursuant to ORS 192.660(2)(f), 192.355(9) & 40.225
Confidential information/legal counsel advice
Contract Standards

- C. Election of Officers

7. PUBLIC COMMENT

This time is set aside for people wishing to address the Board on any matter of interest. Speakers will be limited to five minutes, unless extended by the Board chair. Action will not be taken at this meeting on public comments. The Board, however, may place items on a future agenda so proper notice may be given to all interested parties. If no one wishes to comment, the next scheduled agenda item will be considered.

8. ADJOURNMENT AND NEXT MEETING SCHEDULE

The next meetings are scheduled for February 15, 2024 and March 15, 2024

The Board may meet in executive session under authority of ORS 192.660 from time to time. The specific statutory basis for the executive session will be announced on the record prior to the commencement of the executive session. Executive sessions are closed to the public. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Kim Gladwill-Rowley at (503) 967-6291 ext. 223.