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CERTIFICATION

I hereby certify that the accompanying summary and detailed statements are true and correct to the best of my knowledge and belief and that the accuracy of all numerical information has been verified.

State Library of Oregon

250 Winter Street NE, Salem, OR 97301

AGENCY NAME

AGENCY ADDRESS



State Library Board Chair

SIGNATURE

TITLE

Notice: Requests of agencies headed by a board or commission must be approved by official action of those bodies and signed by the board or commission chairperson. The requests of other agencies must be approved and signed by the agency director or administrator.

Agency Request

Governor's Budget

Legislatively Adopted

**Legislative
Fiscal Office**

Oregon State Capitol
900 Court Street NE, H-178
Salem, OR 97301
503-986-1828

Ken Rocco, Legislative Fiscal Officer
Paul Siebert, Deputy Legislative Fiscal Officer



**Joint Committee on
Ways and Means**

Sen. Betsy Johnson, Senate Co-Chair
Sen. Elizabeth Steiner Hayward, Senate Co-Chair
Rep. Dan Rayfield, House Co-Chair

Sen. Jackie Winters, Senate Co-Vice Chair
Rep. David Gomberg, House Co-Vice Chair
Rep. Greg Smith, House Co-Vice Chair

To: General Government Subcommittee
From: Theresa McHugh, Legislative Fiscal Office
Date: March 14, 2019
Subject: SB 5518 – State Library
Work Session Recommendations

Agency Name – Agency Totals

	2015-17 Actual	2017-19 Legislatively Approved	2019-21 Current Service Level	2019-21 LFO Recommended
General Fund	3,410,982	4,060,172	4,202,817	4,202,817
Other Funds	5,839,536	6,842,189	7,042,377	7,042,377
Federal Funds	4,171,184	5,309,791	4,822,631	5,225,997
Total Funds	13,421,702	16,212,152	16,067,825	16,471,191
Positions	42	42	41	41
FTE	40.00	40.04	39.04	39.04

The 2019-21 Legislative Fiscal Office (LFO) recommended budget for the State Library is \$16,471,191 total funds and 41 position (39.04 FTE). This is a 1.6% increase from the 2017-19 Legislatively Approved Budget. The recommended budget fully provides for continuation of programs and services supported by General Fund and Other Funds included in the 2017-19 budget. The recommended budget also provides as much support as possible for programs supported by Federal Funds based on current revenue projections of the availability of such funds. The attached LFO recommendations for the State Library contain the following:

Adjustments to Current Service Level

See attached “Work Session Presentation Report” dated 3/11/2019.

Note: Statewide adjustments are not included in these recommendations. Any needed adjustments will be made in end of session bills.

Accept LFO Recommendation:

MOTION: I move the LFO recommendation to SB 5518. (VOTE)

OR

Change LFO Recommendation:

MOTION: I move the LFO recommendation to SB 5518, with modifications. (VOTE)

Performance Measures

See attached “Legislatively Proposed 2019-21 Key Performance Measures.”

Accept LFO Recommendation:

MOTION: I move the LFO recommendation on Key Performance Measures. (VOTE)

OR

Change LFO Recommendation:

MOTION: I move the LFO recommendation on Key Performance Measures, with modifications. (VOTE)

Budget Notes

Talking Book and Braille Program

The State Library should evaluate ways to better meet the needs of visually impaired Oregonians through the use of technology, especially in the Talking Book and Braille Library program and report findings as part of the agency’s 2021-23 budget presentation to the Joint Committee on Ways and Means. It is expected that the agency will consult with partners, including the Commission for the Blind and the Oregon Textbook and Media Center (part of the Willamette Education Service District but serving all Oregon Regional Programs and other agencies) on the needs of the customers of those agencies and on opportunities to better partner and leverage resources. In addition, since the federal government supplies the materials for the Talking Book and Braille Library program, the State Library should confer with the Library of Congress National Library Service on opportunities to receive materials or access federal funds to meet current technology needs or to adopt new technologies as they become available.

Accept LFO Recommendation:

MOTION: I move the LFO recommendation on Budget Notes. (VOTE)

Recommended Changes

LFO recommends a budget of \$4,202,817 General Fund, \$7,042,377 Other Funds, \$5,225,997 Federal Funds and 41 positions (39.04 FTE), which is reflected in the -1 amendment.

MOTION: I move adoption of the -1 amendment to SB 5518. (VOTE)

OR

Change LFO Recommendation (any changes must be approved by the co-chairs):

MOTION: I move the LFO recommendation on Budget Notes, with modifications. (VOTE)

Final Subcommittee Action

LFO recommends that SB 5518, as amended by the -1 amendment, be moved to the Ways and Means Full Committee.

MOTION: I move SB 5518, as amended, to the Full Committee with a do pass recommendation. (VOTE)

Carriers

Full Committee: _____

House Floor: _____

Senate Floor: _____

LFO102 - Work Session Presentation Report
2019-21 Biennium

Version: L - 01 - LFO Analyst Recommended
Cross Reference: 54300-000-00-00-00000
State Library

	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
2017-19 Agy. Leg. Adopted	3,990,257	-	6,717,774	5,275,247	-	-	15,983,278	42	40.04
2017-19 Ebds, SS & Admin Act	69,915	-	124,415	34,544	-	-	228,874	-	-
Ways & Means Actions	-	-	-	-	-	-	-	-	-
2017-19 Leg Approved Budget	4,060,172	-	6,842,189	5,309,791	-	-	16,212,152	42	40.04
2017-19 Leg Approved Budget (Base)	4,060,172	-	6,842,189	5,309,791	-	-	16,212,152	42	40.04
Summary of Base Adjustments	38,742	-	10,684	35,518	-	-	84,944	-	-
2019-21 Base Budget	4,098,914	-	6,852,873	5,345,309	-	-	16,297,096	42	40.04
010: Non-PICS Pers Svc/Vacancy Factor	39,636	-	89,554	(4,444)	-	-	124,746	-	-
030: Inflation & Price List Adjustments	64,267	-	99,950	163,783	-	-	328,000	-	-
060: Technical Adjustments	-	-	-	-	-	-	-	(1)	(1.00)
2019-21 Current Service Level	4,202,817	-	7,042,377	5,504,648	-	-	16,749,842	41	39.04
070: Revenue Reductions/Shortfall	-	-	-	(682,017)	-	-	(682,017)	-	-
Adjusted 2019-21 Current Service Level	4,202,817	-	7,042,377	4,822,631	-	-	16,067,825	41	39.04
Total LFO Recommended Packages	-	-	-	403,366	-	-	403,366	-	-
2019-21 Legislative Actions	4,202,817	-	7,042,377	5,225,997	-	-	16,471,191	41	39.04
Net change from 2017-19 Leg Approved Budget	142,645	-	200,188	(83,794)	-	-	259,039	(1)	(1.00)
Percent change from 2017-19 Leg Approved Budget	3.5%	0.0%	2.9%	(1.6%)	0.0%	0.0%	1.6%	(2.4%)	(2.5%)
Net change from 2019-21 Adj Current Service Level	-	-	-	403,366	-	-	403,366	-	-
Percent change from 2019-21 Adj Current Service Level	0.0%	0.0%	0.0%	8.4%	0.0%	0.0%	2.5%	0.0%	0.0%

LFO102 - Work Session Presentation Report
2019-21 Biennium

Version: L - 01 - LFO Analyst Recommended
Cross Reference: 54300-001-00-00-00000
Operations

	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
2017-19 Agy. Leg. Adopted	136,831	-	1,765,396	176,295	-	-	2,078,522	8	7.68
2017-19 Ebds, SS & Admin Act	3,609	-	63,701	8,302	-	-	75,612	-	-
Ways & Means Actions	-	-	-	-	-	-	-	-	-
2017-19 Leg Approved Budget	140,440	-	1,829,097	184,597	-	-	2,154,134	8	7.68
2017-19 Leg Approved Budget (Base)	140,440	-	1,829,097	184,597	-	-	2,154,134	8	7.68
Summary of Base Adjustments	(14,481)	-	(15,933)	(3,228)	-	-	(33,642)	-	-
2019-21 Base Budget	125,959	-	1,813,164	181,369	-	-	2,120,492	8	7.68
010: Non-PICS Pers Svc/Vacancy Factor	(746)	-	24,002	(50)	-	-	23,206	-	-
030: Inflation & Price List Adjustments	5,116	-	40,381	5,435	-	-	50,932	-	-
060: Technical Adjustments	-	-	-	-	-	-	-	(1)	(1.00)
2019-21 Current Service Level	130,329	-	1,877,547	186,754	-	-	2,194,630	7	6.68
070: Revenue Reductions/Shortfall	-	-	-	(19,125)	-	-	(19,125)	-	-
Adjusted 2019-21 Current Service Level	130,329	-	1,877,547	167,629	-	-	2,175,505	7	6.68
Total LFO Recommended Packages	-	-	-	-	-	-	-	-	-
2019-21 Legislative Actions	130,329	-	1,877,547	167,629	-	-	2,175,505	7	6.68
Net change from 2017-19 Leg Approved Budget	(10,111)	-	48,450	(16,968)	-	-	21,371	(1)	(1.00)
Percent change from 2017-19 Leg Approved Budget	(7.2%)	0.0%	2.7%	(9.2%)	0.0%	0.0%	1.0%	(12.5%)	(13.0%)
Net change from 2019-21 Adj Current Service Level	-	-	-	-	-	-	-	-	-
Percent change from 2019-21 Adj Current Service Level	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%

	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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Package 070 Revenue Shortfalls

Package Description This package reduces expenditures to balance with estimated 2019-21 biennium federal revenues from the Institute for Museum and Library Services.

LFO Recommendation Approve the package.

LFO Recommended	-	-	-	(19,125)	-	-	(19,125)	-	-
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LFO102 - Work Session Presentation Report
2019-21 Biennium

Version: L - 01 - LFO Analyst Recommended
Cross Reference: 54300-002-00-00-00000
Library Support and Development Services

	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
2017-19 Agy. Leg. Adopted	2,273,851	-	143,330	5,096,748	-	-	7,513,929	8	7.50
2017-19 Ebds, SS & Admin Act	14,201	-	-	27,815	-	-	42,016	-	-
Ways & Means Actions	-	-	-	-	-	-	-	-	-
2017-19 Leg Approved Budget	2,288,052	-	143,330	5,124,563	-	-	7,555,945	8	7.50
2017-19 Leg Approved Budget (Base)	2,288,052	-	143,330	5,124,563	-	-	7,555,945	8	7.50
Summary of Base Adjustments	26,708	-	-	39,377	-	-	66,085	-	-
2019-21 Base Budget	2,314,760	-	143,330	5,163,940	-	-	7,622,030	8	7.50
010: Non-PICS Pers Svc/Vacancy Factor	11,462	-	-	(4,394)	-	-	7,068	-	-
030: Inflation & Price List Adjustments	49,231	-	5,455	158,348	-	-	213,034	-	-
2019-21 Current Service Level	2,375,453	-	148,785	5,317,894	-	-	7,842,132	8	7.50
070: Revenue Reductions/Shortfall	-	-	-	(662,892)	-	-	(662,892)	-	-
Adjusted 2019-21 Current Service Level	2,375,453	-	148,785	4,655,002	-	-	7,179,240	8	7.50
Total LFO Recommended Packages	-	-	-	403,366	-	-	403,366	-	-
2019-21 Legislative Actions	2,375,453	-	148,785	5,058,368	-	-	7,582,606	8	7.50
Net change from 2017-19 Leg Approved Budget	87,401	-	5,455	(66,195)	-	-	26,661	-	-
Percent change from 2017-19 Leg Approved Budget	3.8%	0.0%	3.8%	(1.3%)	0.0%	0.0%	0.4%	0.0%	0.0%
Net change from 2019-21 Adj Current Service Level	-	-	-	403,366	-	-	403,366	-	-
Percent change from 2019-21 Adj Current Service Level	0.0%	0.0%	0.0%	8.7%	0.0%	0.0%	5.6%	0.0%	0.0%

	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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Package 070 Revenue Shortfalls

Package Description This package reduces expenditures to balance with estimated 2019-21 biennium federal revenues from the Institute for Museum and Library Services.

LFO Recommendation Approve the package.

LFO Recommended	-	-	-	(662,892)	-	-	(662,892)	-	-
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
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Package 090 Analyst Adjustments

Package Description This package includes a \$0.4 million Federal Funds expenditure limitation increase to offset the \$0.7 million Federal Funds expenditure limitation decrease in package 070 and to reflect current projections of revenue that can be expected from the federal government.

LFO Recommendation Approve the package.

LFO Recommended	-	-	-	403,366	-	-	403,366	-	-
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	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
2017-19 Agy. Leg. Adopted	1,579,575	-	319,790	-	-	-	1,899,365	8	8.24
2017-19 Ebds, SS & Admin Act	52,105	-	2,944	-	-	-	55,049	-	-
Ways & Means Actions	-	-	-	-	-	-	-	-	-
2017-19 Leg Approved Budget	1,631,680	-	322,734	-	-	-	1,954,414	8	8.24
2017-19 Leg Approved Budget (Base)	1,631,680	-	322,734	-	-	-	1,954,414	8	8.24
Summary of Base Adjustments	26,515	-	(4,460)	-	-	-	22,055	-	-
2019-21 Base Budget	1,658,195	-	318,274	-	-	-	1,976,469	8	8.24
010: Non-PICS Pers Svc/Vacancy Factor	28,920	-	(387)	-	-	-	28,533	-	-
030: Inflation & Price List Adjustments	9,920	-	8,400	-	-	-	18,320	-	-
2019-21 Current Service Level	1,697,035	-	326,287	-	-	-	2,023,322	8	8.24
Adjusted 2019-21 Current Service Level	1,697,035	-	326,287	-	-	-	2,023,322	8	8.24
Total LFO Recommended Packages	-	-	-	-	-	-	-	-	-
2019-21 Legislative Actions	1,697,035	-	326,287	-	-	-	2,023,322	8	8.24
Net change from 2017-19 Leg Approved Budget	65,355	-	3,553	-	-	-	68,908	-	-
Percent change from 2017-19 Leg Approved Budget	4.0%	0.0%	1.1%	0.0%	0.0%	0.0%	3.5%	0.0%	0.0%
Net change from 2019-21 Adj Current Service Level	-	-	-	-	-	-	-	-	-
Percent change from 2019-21 Adj Current Service Level	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%

LFO102 - Work Session Presentation Report
2019-21 Biennium

Version: L - 01 - LFO Analyst Recommended
Cross Reference: 54300-004-00-00-00000
Government Information and Library Services

	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	Total Funds	Positions	Full-Time Equivalent (FTE)
2017-19 Agy. Leg. Adopted	-	-	4,489,258	2,204	-	-	4,491,462	18	16.62
2017-19 Ebds, SS & Admin Act	-	-	57,770	(1,573)	-	-	56,197	-	-
Ways & Means Actions	-	-	-	-	-	-	-	-	-
2017-19 Leg Approved Budget	-	-	4,547,028	631	-	-	4,547,659	18	16.62
2017-19 Leg Approved Budget (Base)	-	-	4,547,028	631	-	-	4,547,659	18	16.62
Summary of Base Adjustments	-	-	31,077	(631)	-	-	30,446	-	-
2019-21 Base Budget	-	-	4,578,105	-	-	-	4,578,105	18	16.62
010: Non-PICS Pers Svc/Vacancy Factor	-	-	65,939	-	-	-	65,939	-	-
030: Inflation & Price List Adjustments	-	-	45,714	-	-	-	45,714	-	-
2019-21 Current Service Level	-	-	4,689,758	-	-	-	4,689,758	18	16.62
Adjusted 2019-21 Current Service Level	-	-	4,689,758	-	-	-	4,689,758	18	16.62
Total LFO Recommended Packages	-	-	-	-	-	-	-	-	-
2019-21 Legislative Actions	-	-	4,689,758	-	-	-	4,689,758	18	16.62
Net change from 2017-19 Leg Approved Budget	-	-	142,730	(631)	-	-	142,099	-	-
Percent change from 2017-19 Leg Approved Budget	0.0%	0.0%	3.1%	(100.0%)	0.0%	0.0%	3.1%	0.0%	0.0%
Net change from 2019-21 Adj Current Service Level	-	-	-	-	-	-	-	-	-
Percent change from 2019-21 Adj Current Service Level	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%

Legislatively Proposed 2019 - 2021 Key Performance Measures

Published: 3/8/2019 9:30:52 AM

Agency: Library, Oregon State

Mission Statement:

The State Library provides leadership and resources to continue growing vibrant library services for Oregonians with print disabilities, the Legislature and state government, and all Oregonians through local libraries.

Legislatively Proposed KPMs	Metrics	Agency Request	Last Reported Result	Target 2020	Target 2021
1. RESEARCH TRANSACTIONS - Number of research assistance transactions for state employees.		Approved	10,037	10,000	10,000
2. USE OF GOVERNMENT SERVICES ELECTRONIC RESOURCES - Average [daily] use of Government Information and Library Services electronic resources.		Approved	998	1,055	1,115
3. TALKING BOOK AND BRAILLE SERVICES USERS - Number of individuals registered to receive Talking Book and Braille Services.		Approved	5,304	5,400	5,400
4. COST PER CIRCULATION - Cost per circulation of talking books and Braille books.		Approved	\$2.12	\$2.00	\$2.00
5. USE OF THE OREGON SCHOOL LIBRARY INFORMATION SYSTEM - Average daily visits to the Library-funded Oregon School Library Information System.		Approved	2,193	2,500	2,500
6. PUBLIC LIBRARIES MEETING APPLICABLE OLA STANDARDS - Percentage of Oregon public libraries meeting essential and enhanced level of applicable Oregon Library Association Standards for a Public Library.		Approved	53%	60%	62%
7. CUSTOMER SATISFACTION - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall, timeliness, accuracy, helpfulness, expertise, availability of information.	Availability of Information	Approved	94%	98%	98%
	Expertise		97%	98%	98%
	Helpfulness		97%	98%	98%
	Timeliness		97%	98%	98%
	Overall		97%	98%	98%
	Accuracy		95%	98%	98%
14. BEST PRACTICES - Percent of total best practices met by the Board.		Proposed Delete	100%	100%	100%

LFO Recommendation:

The Legislative Fiscal office recommends approval of the proposed Key Performance Measures and targets with the instruction that the agency continue to review appropriate outcome measures for services provided by Government Information and Library Services and Talking Book and Braille Library programs. It is appropriate to delete the KPM related to Best Practices as the Governor, rather than the Board, appoints the State Librarian.

SubCommittee Action:

SB 5518-1
(LC 9518)
3/13/19 (DFY/ps)

Requested by JOINT COMMITTEE ON WAYS AND MEANS

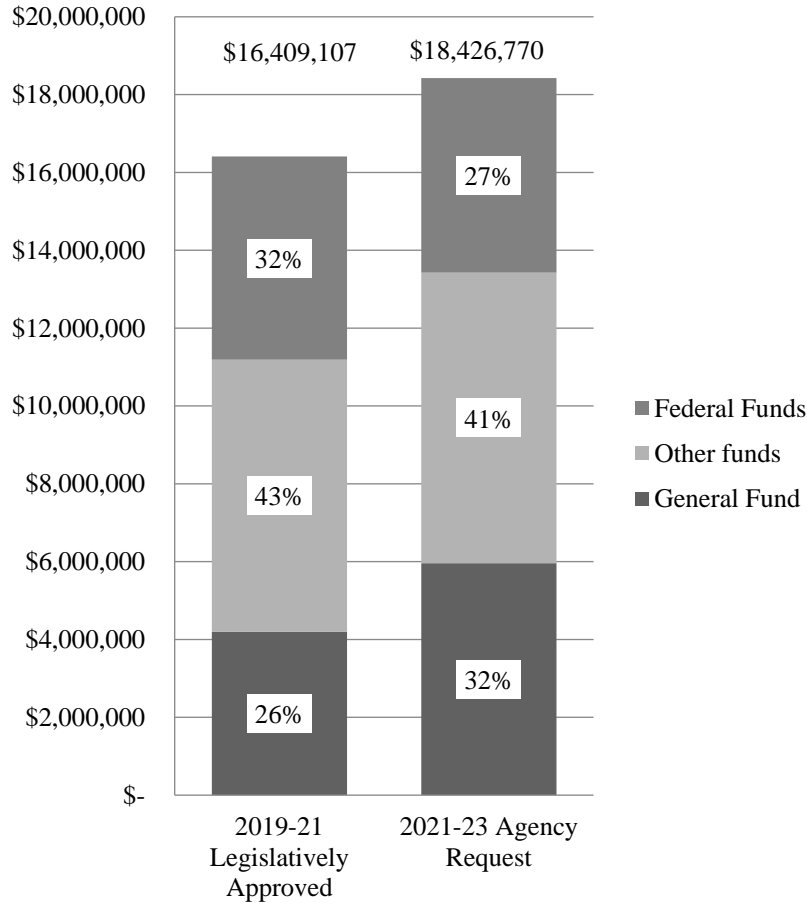
**PROPOSED AMENDMENTS TO
SENATE BILL 5518**

- 1 In line 5 of the printed bill, delete "\$4,122,825" and insert "\$4,202,817".
- 2 In line 6, delete "\$474,217" and insert "\$475,072".
- 3 In line 12, delete "\$6,424,270" and insert "\$6,567,305".
- 4 In line 17, delete "\$5,225,697" and insert "\$5,225,997".
- 5 _____

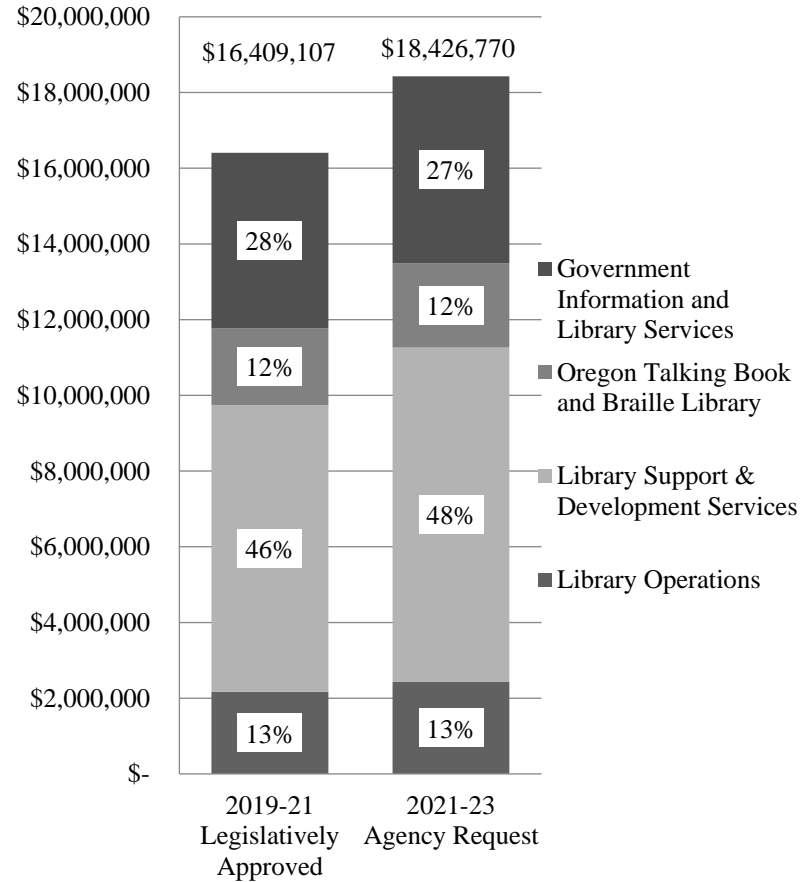
1. State Library Agency Summary Narrative

a. Budget Summary Graphics

State Library by Fund Type



State Library by Program



b. Mission Statement and Statutory Authority

The State Library of Oregon cultivates, preserves, and delivers library and information services to foster lifelong learning and community engagement.

The statutory authority and responsibilities of the State Library are contained in Oregon Revised Statutes 357.001 - 357.780, and in Oregon Administrative Rules Chapter 543.

c. Agency Strategic Plans

Long-Term Plan

Goals	Objectives	Key Performance Measures
Oregonians pursue learning that contributes to their personal well-being and the well-being of their community.	<p>Equip Oregon library staff to respond to changing demographics and to the community needs of early learners (children 0-5 years old).</p> <p>Grow workforce development efforts to enhance the contribution local libraries can make to economic and community well-being.</p> <p>Increase access to local-interest books available to print disabled individuals.</p>	<p>Ready to Read Participation – Total annual participation of youth 0 – 14 years of age in a Ready to Read grant funded activity.</p> <p>Value of Library Support Programs and Services – Percent of Oregon library staff that strongly agree or agree that the services and programs offered by Library Support help them provide better library service to their community.</p> <p>Value of Talking Book and Braille Library – Percent of Talking Book users that strongly agree or agree that the Talking Book and Braille Library has added value to their life.</p>
Oregonians are connected to state government and Oregon’s heritage through digital initiatives and preservation strategies.	Enhance preservation and access to physical and digital library and heritage collections.	Customer Satisfaction – Percent of customers rating their satisfaction with the agency’s customer service as “good” or “excellent”: overall, timeliness, accuracy, helpfulness, expertise, availability of information.
Stakeholders’ interests and needs are reflected in relevant and effective programs and services.	Improve user experience with State Library services to retain and grow the user base.	Customer Satisfaction – Percent of customers rating their satisfaction with the agency’s customer service as “good” or “excellent”: overall, timeliness, accuracy, helpfulness,

		expertise, availability of information.
State employees and the public receive seamless information and research services through partnerships and collaborations with state agencies.	Maximize the use of library and information resources and reduce duplication between agencies.	State Agency Employee Use of Electronic Resources – Total yearly use of Government Information and Library Services electronic resources.
Oregon communities receive more robust services when libraries collaborate with agencies and organizations around mutual interests.	Develop partnerships that leverage existing infrastructure and shared expertise to improve service delivery.	Value of Library Support Programs and Services – Percent of Oregon library staff that strongly agree or agree that the services and programs offered by Library Support help them provide better library service to their community.
Stakeholders understand and appreciate the impact of State Library programs and services on individuals and communities.	Increase awareness of and engagement with the State Library.	Customer Satisfaction – Percent of customers rating their satisfaction with the agency’s customer service as “good” or “excellent”: overall, timeliness, accuracy, helpfulness, expertise, availability of information.
Oregonians understand and appreciate the value and impact libraries throughout Oregon have on individuals and communities.	Make data and tools available to library staff across Oregon to effectively communicate the positive impact of libraries on community well-being.	Customer Satisfaction – Percent of customers rating their satisfaction with the agency’s customer service as “good” or “excellent”: overall, timeliness, accuracy, helpfulness, expertise, availability of information.
Staff are empowered to deliver quality services and programs through updated technology tools and professional development opportunities.	Modernize critical library systems to increase reliability, effectiveness, and sustainability into the future. Enhance staff knowledge and skills to ensure successful strategic plan implementation and personal development.	Customer Satisfaction – Percent of customers rating their satisfaction with the agency’s customer service as “good” or “excellent”: overall, timeliness, accuracy, helpfulness, expertise, availability of information.
Staff integrate equity, diversity, and inclusion principles into daily work, decision-making, and programs and services.	Increase employee equity, diversity, and inclusion competencies. Increase access to State Library services for underserved populations.	Value of Library Support Programs and Services – Percent of Oregon library staff that strongly agree or agree that the services and programs offered by Library Support help them provide better library service to their community. Value of Talking Book and Braille Library – Percent of Talking Book users that strongly agree or agree that the Talking Book and Braille Library has added value to their life.

		Patron Service Transactions – Number of reference queries, document delivery and interlibrary loan requests, and outreach/instruction sessions to state agency employees.
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Short Term Plan

These initiatives support the long term goals and objectives and are scheduled to be implemented or continued into the 2021-23 biennium.

1. Align Ready to Read Program goals to other state early literacy initiatives, such as Raise Up Oregon and Early Learning System.
2. Develop strategies and initiatives to assist libraries as they enhance and grow workforce development programming and activities.
3. Contribute to the collection of audio books available to Talking Book and Braille Library users throughout Oregon and across the country by recording Oregon-interest books and uploading them to BARD (Braille and Audio Reading Download).
4. Improve the environment and security of State Library permanent collections by evaluating current use of space and creating a plan for changes.
5. Provide tools and support to libraries and heritage organizations to ensure long-term access and preservation of local digital collections throughout Oregon.
6. Enhance the user experience for state employees and the Legislature by upgrading the State Library’s account management and related systems.
7. Improve the State Library’s continuing education program for library staff across Oregon through programming that is relevant and responsive to user needs.
8. Expand title selection and reduce wait times for Talking Book & Braille Library users by implementing the Duplication On-Demand service model.
9. Implement Talking Book & Braille Library user engagement strategies:
 - a. Better understand and meet the needs of registered Braille readers by determining what factors affect their reading habits.
 - b. Proactively contact and support Talking Book & Braille Library users to increase retention.
 - c. Broaden outreach efforts and engagement strategies for school-aged users (youth 0-21 years old) to increase readership and circulation.
10. Expand opportunities for state employees’ professional development by partnering with state agencies to provide interagency training and awareness activities.
11. Provide seamless service and referrals to users by developing strategies within the State Library and with partner organizations.
12. Strengthen the state’s early learning infrastructure by building connections among Oregon libraries, early learning hubs, and other local organizations.
13. Develop and grow a Northwest heritage network that provides a robust system for access and long-term management of local digital collections in partnership with the Washington State Library and Oregon Heritage Commission.
14. Work with state and regional workforce development agencies and organizations to identify collaborative opportunities with local libraries.
15. Demonstrate the value of the State Library through the development and implementation of a communications plan that includes outreach, awareness campaigns, and consistent messaging.
16. Promote State Library services among all user groups through the delivery of outreach programs and events.
17. Create tools that assist Oregon library staff in making data-driven decisions by collecting, synthesizing, and analyzing relevant data sets.

18. Empower libraries across Oregon to demonstrate their current and future value through the use of data and stories.
19. Align data dissemination and access efforts with state open data initiatives.
20. Migrate the Government Services patron database from its legacy platform to a sustainable integrated system.
21. Implement new technology to monitor state agency web publishing and collect digital Oregon state government publications.
22. Migrate the Oregon Library Directory and Libraries of Oregon from legacy platforms to stable environments that reflect current web standards.
23. Build staff skills and implement consistent agency practices in needs assessment, project management, and outcome-based evaluation.
24. Align individual staff development plans with the State Library's strategic priorities.
25. Host trainings and establish resources that support staff in developing, building, and utilizing equity, diversity, and inclusion competencies.
26. Develop and implement an equity lens for State Library use in reviewing and creating policies, programs, and services that remove barriers and address potential bias.
27. Assess needs and plan for increased State Library engagement with Oregon's federally recognized tribes.

d. Criteria for 2019-21 Budget Development

In order to make progress towards the State Library’s long-term goals in the 2021-23 biennium, the Library will pursue the following initiatives. These initiatives are used as a basis to develop the 2021-23 budget proposal.

<i>Goals</i>	<i>2021-23 Agency Initiatives</i>
Oregonians pursue learning that contributes to their personal well-being and the well-being of their community.	<ul style="list-style-type: none"> • Align Ready to Read Program goals to other state early literacy initiatives, such as Raise Up Oregon and Early Learning System. • Develop strategies and initiatives to assist libraries as they enhance and grow workforce development programming and activities. • Contribute to the collection of audio books available to Talking Book and Braille Library users throughout Oregon and across the country by recording Oregon-interest books and uploading them to BARD (Braille and Audio Reading Download).
Oregonians are connected to state government and Oregon’s heritage through digital initiatives and preservation strategies.	<ul style="list-style-type: none"> • Improve the environment and security of State Library permanent collections by evaluating current use of space and creating a plan for changes. • Provide tools and support to libraries and heritage organizations to ensure long-term access and preservation of local digital collections throughout Oregon.
Stakeholders’ interests and needs are reflected in relevant and effective programs and services.	<ul style="list-style-type: none"> • Enhance the user experience for state employees and the Legislature by upgrading the State Library’s account management and related systems. • Improve the State Library’s continuing education program for library staff across Oregon through programming that is relevant and responsive to user needs. • Expand title selection and reduce wait times for Talking Book & Braille Library users by implementing the Duplication On-Demand service model. • Implement Talking Book & Braille Library user engagement strategies: <ul style="list-style-type: none"> ○ Better understand and meet the needs of registered Braille readers by determining what factors affect their reading habits. ○ Proactively contact and support Talking Book & Braille Library users to increase retention. ○ Broaden outreach efforts and engagement strategies for school-aged users (youth 0-21 years old) to increase readership and circulation.
State employees and the public receive seamless information and research services through partnerships and collaborations with state agencies.	<ul style="list-style-type: none"> • Expand opportunities for state employees’ professional development by partnering with state agencies to provide interagency training and awareness activities. • Provide seamless service and referrals to users by developing strategies within the State Library and with partner organizations.

<p>Oregon communities receive more robust services when libraries collaborate with agencies and organizations around mutual interests.</p>	<ul style="list-style-type: none"> • Strengthen the state’s early learning infrastructure by building connections among Oregon libraries, early learning hubs, and other local organizations. • Develop and grow a Northwest heritage network that provides a robust system for access and long-term management of local digital collections in partnership with the Washington State Library and Oregon Heritage Commission. • Work with state and regional workforce development agencies and organizations to identify collaborative opportunities with local libraries.
<p>Stakeholders understand and appreciate the impact of State Library programs and services on individuals and communities.</p>	<ul style="list-style-type: none"> • Demonstrate the value of the State Library through the development and implementation of a communications plan that includes outreach, awareness campaigns, and consistent messaging. • Promote State Library services among all user groups through the delivery of outreach programs and events.
<p>Oregonians understand and appreciate the value and impact libraries throughout Oregon have on individuals and communities.</p>	<ul style="list-style-type: none"> • Create tools that assist Oregon library staff in making data-driven decisions by collecting, synthesizing, and analyzing relevant data sets. • Empower libraries across Oregon to demonstrate their current and future value through the use of data and stories. • Align data dissemination and access efforts with state open data initiatives.
<p>Staff are empowered to deliver quality services and programs through updated technology tools and professional development opportunities.</p>	<ul style="list-style-type: none"> • Migrate the Government Services patron database from its legacy platform to a sustainable integrated system. • Implement new technology to monitor state agency web publishing and collect digital Oregon state government publications. • Migrate the Oregon Library Directory and Libraries of Oregon from legacy platforms to stable environments that reflect current web standards. • Build staff skills and implement consistent agency practices in needs assessment, project management, and outcome-based evaluation. • Align individual staff development plans with the State Library’s strategic priorities.
<p>Staff integrate equity, diversity, and inclusion principles into daily work, decision-making, and programs and services.</p>	<ul style="list-style-type: none"> • Host trainings and establish resources that support staff in developing, building, and utilizing equity, diversity, and inclusion competencies. • Develop and implement an equity lens for State Library use in reviewing and creating policies, programs, and services that remove barriers and address potential bias. • Assess needs and plan for increased State Library engagement with Oregon’s federally recognized tribes.

e. State-Owned Buildings and Infrastructure

The State Library does not own any buildings.

f. Major Information Technology Projects/Initiatives

The State Library plans no major technology initiatives in 2021-23, defined as initiatives equal to or exceeding \$1 million in cost.

Summary of 2021-23 Biennium Budget

**State Library
State Library
2021-23 Biennium**

**Agency Request Budget
Cross Reference Number: 54300-000-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
2019-21 Leg Adopted Budget	41	39.04	16,409,107	4,200,159	-	6,987,429	5,221,519	-	-
2019-21 Emergency Boards	-	-	-	-	-	-	-	-	-
2019-21 Leg Approved Budget	41	39.04	16,409,107	4,200,159	-	6,987,429	5,221,519	-	-
2021-23 Base Budget Adjustments									
Net Cost of Position Actions									
Administrative Biennialized E-Board, Phase-Out	(1)	(0.57)	707,634	190,034	-	383,275	134,325	-	-
Estimated Cost of Merit Increase			-	-	-	-	-	-	-
Base Debt Service Adjustment			-	-	-	-	-	-	-
Base Nonlimited Adjustment			-	-	-	-	-	-	-
Capital Construction			-	-	-	-	-	-	-
Subtotal 2021-23 Base Budget	40	38.47	17,116,741	4,390,193	-	7,370,704	5,355,844	-	-
Essential Packages									
010 - Non-PICS Pers Svc/Vacancy Factor									
Vacancy Factor (Increase)/Decrease	-	-	(24,215)	(6,656)	-	(13,027)	(4,532)	-	-
Non-PICS Personal Service Increase/(Decrease)	-	-	30,530	9,730	-	14,713	6,087	-	-
Subtotal	-	-	6,315	3,074	-	1,686	1,555	-	-
020 - Phase In / Out Pgm & One-time Cost									
021 - Phase-in	-	-	-	-	-	-	-	-	-
022 - Phase-out Pgm & One-time Costs	-	-	-	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-	-	-	-
030 - Inflation & Price List Adjustments									
Cost of Goods & Services Increase/(Decrease)	-	-	471,836	131,087	-	166,137	174,612	-	-
State Gov't & Services Charges Increase/(Decrease)			70,987	27,897	-	43,090	-	-	-

Summary of 2021-23 Biennium Budget

**State Library
State Library
2021-23 Biennium**

**Agency Request Budget
Cross Reference Number: 54300-000-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
Subtotal	-	-	542,823	158,984	-	209,227	174,612	-	-
040 - Mandated Caseload									
040 - Mandated Caseload	-	-	-	-	-	-	-	-	-
050 - Fundshifts and Revenue Reductions									
050 - Fundshifts	-	-	-	(17,800)	-	(31,397)	49,197	-	-
060 - Technical Adjustments									
060 - Technical Adjustments	-	-	-	-	-	-	-	-	-
Subtotal: 2021-23 Current Service Level	40	38.47	17,665,879	4,534,451	-	7,550,220	5,581,208	-	-

Summary of 2021-23 Biennium Budget

State Library
State Library
2021-23 Biennium

Agency Request Budget
Cross Reference Number: 54300-000-00-00-00000

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
Subtotal: 2021-23 Current Service Level	40	38.47	17,665,879	4,534,451	-	7,550,220	5,581,208	-	-
070 - Revenue Reductions/Shortfall									
070 - Revenue Shortfalls	-	-	(664,507)	-	-	(83,299)	(581,208)	-	-
Modified 2021-23 Current Service Level	40	38.47	17,001,372	4,534,451	-	7,466,921	5,000,000	-	-
Policy Packages									
101 - Increase Funding for Ready to Read Grant Program	-	-	1,425,398	1,425,398	-	-	-	-	-
Subtotal Policy Packages	-	-	1,425,398	1,425,398	-	-	-	-	-
Total 2021-23 Agency Request Budget	40	38.47	18,426,770	5,959,849	-	7,466,921	5,000,000	-	-
Percentage Change From 2019-21 Leg Approved Budget	-2.44%	-1.46%	12.30%	41.90%	-	6.86%	-4.24%	-	-
Percentage Change From 2021-23 Current Service Level	-	-	4.31%	31.43%	-	-1.10%	-10.41%	-	-

Summary of 2021-23 Biennium Budget

**State Library
Operations
2021-23 Biennium**

**Agency Request Budget
Cross Reference Number: 54300-001-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
2019-21 Leg Adopted Budget	7	6.68	2,165,707	129,934	-	1,868,762	167,011	-	-
2019-21 Emergency Boards	-	-	-	-	-	-	-	-	-
2019-21 Leg Approved Budget	7	6.68	2,165,707	129,934	-	1,868,762	167,011	-	-
2021-23 Base Budget Adjustments									
Net Cost of Position Actions									
Administrative Biennialized E-Board, Phase-Out	1	1.00	214,069	(590)	-	207,813	6,846	-	-
Estimated Cost of Merit Increase			-	-	-	-	-	-	-
Base Debt Service Adjustment			-	-	-	-	-	-	-
Base Nonlimited Adjustment			-	-	-	-	-	-	-
Capital Construction			-	-	-	-	-	-	-
Subtotal 2021-23 Base Budget	8	7.68	2,379,776	129,344	-	2,076,575	173,857	-	-
Essential Packages									
010 - Non-PICS Pers Svc/Vacancy Factor									
Vacancy Factor (Increase)/Decrease	-	-	(9,245)	(1,475)	-	(5,421)	(2,349)	-	-
Non-PICS Personal Service Increase/(Decrease)	-	-	4,049	(663)	-	4,980	(268)	-	-
Subtotal	-	-	(5,196)	(2,138)	-	(441)	(2,617)	-	-
020 - Phase In / Out Pgm & One-time Cost									
021 - Phase-in	-	-	-	-	-	-	-	-	-
022 - Phase-out Pgm & One-time Costs	-	-	-	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-	-	-	-
030 - Inflation & Price List Adjustments									
Cost of Goods & Services Increase/(Decrease)	-	-	43,397	970	-	42,222	205	-	-
State Gov't & Services Charges Increase/(Decrease)			13,613	-	-	13,613	-	-	-

Summary of 2021-23 Biennium Budget

**State Library
Operations
2021-23 Biennium**

**Agency Request Budget
Cross Reference Number: 54300-001-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
Subtotal	-	-	57,010	970	-	55,835	205	-	-
040 - Mandated Caseload									
040 - Mandated Caseload	-	-	-	-	-	-	-	-	-
050 - Fundshifts and Revenue Reductions									
050 - Fundshifts	-	-	-	-	-	-	-	-	-
060 - Technical Adjustments									
060 - Technical Adjustments	-	-	-	-	-	-	-	-	-
Subtotal: 2021-23 Current Service Level	8	7.68	2,431,590	128,176	-	2,131,969	171,445	-	-

Summary of 2021-23 Biennium Budget

**State Library
Operations
2021-23 Biennium**

**Agency Request Budget
Cross Reference Number: 54300-001-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
Subtotal: 2021-23 Current Service Level	8	7.68	2,431,590	128,176	-	2,131,969	171,445	-	-
070 - Revenue Reductions/Shortfall									
070 - Revenue Shortfalls	-	-	-	-	-	-	-	-	-
Modified 2021-23 Current Service Level	8	7.68	2,431,590	128,176	-	2,131,969	171,445	-	-
Policy Packages									
101 - Increase Funding for Ready to Read Grant Program	-	-	-	-	-	-	-	-	-
Subtotal Policy Packages	-	-	-	-	-	-	-	-	-
Total 2021-23 Agency Request Budget	8	7.68	2,431,590	128,176	-	2,131,969	171,445	-	-
Percentage Change From 2019-21 Leg Approved Budget	14.29%	14.97%	12.28%	-1.35%	-	14.08%	2.65%	-	-
Percentage Change From 2021-23 Current Service Level	-	-	-	-	-	-	-	-	-

Summary of 2021-23 Biennium Budget

**State Library
Library Support and Development Services
2021-23 Biennium**

**Agency Request Budget
Cross Reference Number: 54300-002-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
2019-21 Leg Adopted Budget	8	7.50	7,581,088	2,377,795	-	148,785	5,054,508	-	-
2019-21 Emergency Boards	-	-	-	-	-	-	-	-	-
2019-21 Leg Approved Budget	8	7.50	7,581,088	2,377,795	-	148,785	5,054,508	-	-
2021-23 Base Budget Adjustments									
Net Cost of Position Actions									
Administrative Biennialized E-Board, Phase-Out	-	-	200,825	73,346	-	-	127,479	-	-
Estimated Cost of Merit Increase			-	-	-	-	-	-	-
Base Debt Service Adjustment			-	-	-	-	-	-	-
Base Nonlimited Adjustment			-	-	-	-	-	-	-
Capital Construction			-	-	-	-	-	-	-
Subtotal 2021-23 Base Budget	8	7.50	7,781,913	2,451,141	-	148,785	5,181,987	-	-
Essential Packages									
010 - Non-PICS Pers Svc/Vacancy Factor									
Vacancy Factor (Increase)/Decrease	-	-	(5,849)	(3,666)	-	-	(2,183)	-	-
Non-PICS Personal Service Increase/(Decrease)	-	-	9,963	3,608	-	-	6,355	-	-
Subtotal	-	-	4,114	(58)	-	-	4,172	-	-
020 - Phase In / Out Pgm & One-time Cost									
021 - Phase-in	-	-	-	-	-	-	-	-	-
022 - Phase-out Pgm & One-time Costs	-	-	-	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-	-	-	-
030 - Inflation & Price List Adjustments									
Cost of Goods & Services Increase/(Decrease)	-	-	271,397	90,560	-	6,430	174,407	-	-
State Gov't & Services Charges Increase/(Decrease)			13,291	13,291	-	-	-	-	-

Summary of 2021-23 Biennium Budget

**State Library
Library Support and Development Services
2021-23 Biennium**

**Agency Request Budget
Cross Reference Number: 54300-002-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
Subtotal	-	-	284,688	103,851	-	6,430	174,407	-	-
040 - Mandated Caseload									
040 - Mandated Caseload	-	-	-	-	-	-	-	-	-
050 - Fundshifts and Revenue Reductions									
050 - Fundshifts	-	-	-	(49,197)	-	-	49,197	-	-
060 - Technical Adjustments									
060 - Technical Adjustments	-	-	-	-	-	-	-	-	-
Subtotal: 2021-23 Current Service Level	8	7.50	8,070,715	2,505,737	-	155,215	5,409,763	-	-

Summary of 2021-23 Biennium Budget

**State Library
Library Support and Development Services
2021-23 Biennium**

**Agency Request Budget
Cross Reference Number: 54300-002-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
Subtotal: 2021-23 Current Service Level	8	7.50	8,070,715	2,505,737	-	155,215	5,409,763	-	-
070 - Revenue Reductions/Shortfall									
070 - Revenue Shortfalls	-	-	(664,507)	-	-	(83,299)	(581,208)	-	-
Modified 2021-23 Current Service Level	8	7.50	7,406,208	2,505,737	-	71,916	4,828,555	-	-
Policy Packages									
101 - Increase Funding for Ready to Read Grant Program	-	-	1,425,398	1,425,398	-	-	-	-	-
Subtotal Policy Packages	-	-	1,425,398	1,425,398	-	-	-	-	-
Total 2021-23 Agency Request Budget	8	7.50	8,831,606	3,931,135	-	71,916	4,828,555	-	-
Percentage Change From 2019-21 Leg Approved Budget	-	-	16.50%	65.33%	-	-51.66%	-4.47%	-	-
Percentage Change From 2021-23 Current Service Level	-	-	9.43%	56.89%	-	-53.67%	-10.74%	-	-

Summary of 2021-23 Biennium Budget

**State Library
Talking Book and Braille Library
2021-23 Biennium**

**Agency Request Budget
Cross Reference Number: 54300-003-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
2019-21 Leg Adopted Budget	8	8.24	2,018,263	1,692,430	-	325,833	-	-	-
2019-21 Emergency Boards	-	-	-	-	-	-	-	-	-
2019-21 Leg Approved Budget	8	8.24	2,018,263	1,692,430	-	325,833	-	-	-
2021-23 Base Budget Adjustments									
Net Cost of Position Actions									
Administrative Biennialized E-Board, Phase-Out	-	(0.26)	141,761	117,278	-	24,483	-	-	-
Estimated Cost of Merit Increase			-	-	-	-	-	-	-
Base Debt Service Adjustment			-	-	-	-	-	-	-
Base Nonlimited Adjustment			-	-	-	-	-	-	-
Capital Construction			-	-	-	-	-	-	-
Subtotal 2021-23 Base Budget	8	7.98	2,160,024	1,809,708	-	350,316	-	-	-
Essential Packages									
010 - Non-PICS Pers Svc/Vacancy Factor									
Vacancy Factor (Increase)/Decrease	-	-	(3,508)	(1,515)	-	(1,993)	-	-	-
Non-PICS Personal Service Increase/(Decrease)	-	-	7,223	6,785	-	438	-	-	-
Subtotal	-	-	3,715	5,270	-	(1,555)	-	-	-
020 - Phase In / Out Pgm & One-time Cost									
021 - Phase-in	-	-	-	-	-	-	-	-	-
022 - Phase-out Pgm & One-time Costs	-	-	-	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-	-	-	-
030 - Inflation & Price List Adjustments									
Cost of Goods & Services Increase/(Decrease)	-	-	48,486	39,557	-	8,929	-	-	-
State Gov't & Services Charges Increase/(Decrease)			14,606	14,606	-	-	-	-	-

Summary of 2021-23 Biennium Budget

**State Library
Talking Book and Braille Library
2021-23 Biennium**

**Agency Request Budget
Cross Reference Number: 54300-003-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
Subtotal	-	-	63,092	54,163	-	8,929	-	-	-
040 - Mandated Caseload									
040 - Mandated Caseload	-	-	-	-	-	-	-	-	-
050 - Fundshifts and Revenue Reductions									
050 - Fundshifts	-	-	-	31,397	-	(31,397)	-	-	-
060 - Technical Adjustments									
060 - Technical Adjustments	-	-	-	-	-	-	-	-	-
Subtotal: 2021-23 Current Service Level	8	7.98	2,226,831	1,900,538	-	326,293	-	-	-

Summary of 2021-23 Biennium Budget

**State Library
Talking Book and Braille Library
2021-23 Biennium**

**Agency Request Budget
Cross Reference Number: 54300-003-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
Subtotal: 2021-23 Current Service Level	8	7.98	2,226,831	1,900,538	-	326,293	-	-	-
070 - Revenue Reductions/Shortfall									
070 - Revenue Shortfalls	-	-	-	-	-	-	-	-	-
Modified 2021-23 Current Service Level	8	7.98	2,226,831	1,900,538	-	326,293	-	-	-
Policy Packages									
101 - Increase Funding for Ready to Read Grant Program	-	-	-	-	-	-	-	-	-
Subtotal Policy Packages	-	-	-	-	-	-	-	-	-
Total 2021-23 Agency Request Budget	8	7.98	2,226,831	1,900,538	-	326,293	-	-	-
Percentage Change From 2019-21 Leg Approved Budget	-	-3.16%	10.33%	12.30%	-	0.14%	-	-	-
Percentage Change From 2021-23 Current Service Level	-	-	-	-	-	-	-	-	-

Summary of 2021-23 Biennium Budget

**State Library
Government Information and Library Services
2021-23 Biennium**

**Agency Request Budget
Cross Reference Number: 54300-004-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
2019-21 Leg Adopted Budget	18	16.62	4,644,049	-	-	4,644,049	-	-	-
2019-21 Emergency Boards	-	-	-	-	-	-	-	-	-
2019-21 Leg Approved Budget	18	16.62	4,644,049	-	-	4,644,049	-	-	-
2021-23 Base Budget Adjustments									
Net Cost of Position Actions									
Administrative Biennialized E-Board, Phase-Out	(2)	(1.31)	150,979	-	-	150,979	-	-	-
Estimated Cost of Merit Increase			-	-	-	-	-	-	-
Base Debt Service Adjustment			-	-	-	-	-	-	-
Base Nonlimited Adjustment			-	-	-	-	-	-	-
Capital Construction			-	-	-	-	-	-	-
Subtotal 2021-23 Base Budget	16	15.31	4,795,028	-	-	4,795,028	-	-	-
Essential Packages									
010 - Non-PICS Pers Svc/Vacancy Factor									
Vacancy Factor (Increase)/Decrease	-	-	(5,613)	-	-	(5,613)	-	-	-
Non-PICS Personal Service Increase/(Decrease)	-	-	9,295	-	-	9,295	-	-	-
Subtotal	-	-	3,682	-	-	3,682	-	-	-
020 - Phase In / Out Pgm & One-time Cost									
021 - Phase-in	-	-	-	-	-	-	-	-	-
022 - Phase-out Pgm & One-time Costs	-	-	-	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-	-	-	-
030 - Inflation & Price List Adjustments									
Cost of Goods & Services Increase/(Decrease)	-	-	108,556	-	-	108,556	-	-	-
State Gov't & Services Charges Increase/(Decrease)			29,477	-	-	29,477	-	-	-

Summary of 2021-23 Biennium Budget

**State Library
Government Information and Library Services
2021-23 Biennium**

**Agency Request Budget
Cross Reference Number: 54300-004-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
Subtotal	-	-	138,033	-	-	138,033	-	-	-
040 - Mandated Caseload									
040 - Mandated Caseload	-	-	-	-	-	-	-	-	-
050 - Fundshifts and Revenue Reductions									
050 - Fundshifts	-	-	-	-	-	-	-	-	-
060 - Technical Adjustments									
060 - Technical Adjustments	-	-	-	-	-	-	-	-	-
Subtotal: 2021-23 Current Service Level	16	15.31	4,936,743	-	-	4,936,743	-	-	-

Summary of 2021-23 Biennium Budget

**State Library
Government Information and Library Services
2021-23 Biennium**

**Agency Request Budget
Cross Reference Number: 54300-004-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
Subtotal: 2021-23 Current Service Level	16	15.31	4,936,743	-	-	4,936,743	-	-	-
070 - Revenue Reductions/Shortfall									
070 - Revenue Shortfalls	-	-	-	-	-	-	-	-	-
Modified 2021-23 Current Service Level	16	15.31	4,936,743	-	-	4,936,743	-	-	-
Policy Packages									
101 - Increase Funding for Ready to Read Grant Program	-	-	-	-	-	-	-	-	-
Subtotal Policy Packages	-	-	-	-	-	-	-	-	-
Total 2021-23 Agency Request Budget	16	15.31	4,936,743	-	-	4,936,743	-	-	-
Percentage Change From 2019-21 Leg Approved Budget	-11.11%	-7.88%	6.30%	-	-	6.30%	-	-	-
Percentage Change From 2021-23 Current Service Level	-	-	-	-	-	-	-	-	-

Program Prioritization for 2021-23

Agency Name: State Library of Oregon																					
2021-23 Biennium																			Agency Number: 54300		
Program/Division Priorities for 2021-23 Biennium																					
1	2	3	4	5	6	7	8	10	12	14	15	16	17	18	19	20	21	22			
Priority (ranked with highest priority first)	Agency Initials	Program or Activity Initials	Program Unit/Activity Description	Identify Key Performance Measure(s)	Primary Purpose Program-Activity Code	GF	OF	FF	TOTAL FUNDS	Pos.	FTE	New or Enhanced Program (Y/N)	Included as Reduction Option (Y/N)	Legal Req. Code (C, D, FM, FO, S)	Legal Citation	Explain What is Mandatory (for C, FM, and FO Only)	Comments on Proposed Changes to CSL included in Agency Request				
Agcy	Prgm/Div																				
1	SLO	Library Support and Development Services	This program provides leadership, grants, and consulting assistance to approximately 1,600 public, school, academic and tribal libraries. The Ready to Read Grant program enhances public library services to children. The Library Services and Technology Act grant program uses federal funds to extend services to all Oregonians and encourage library innovation.	KPM 5, 6, 7	7	3,931,135	71,916	4,828,555	\$ 8,831,606	8	8.00	Y	Y	FO	Library Services and Technology Act 20 U.S.C. 9101	Must meet Federal Match requirements (34%). Must meet MOE requirements (GF funding related to 5 year plan equal to average of past three years). Federal funds must be spent on the Oregon Five Year Plan activities which are based on the LSTA Purposes.	Package 101: This package increases Ready to Ready grant funding distributed to Oregon public libraries, raising the minimum grant from \$1,000 to \$2,000 and the amount per child from approximately \$1 to \$2 per child. This additional funding would be distributed directly to public libraries to support enhanced summer reading and early literacy programs.				
2	SLO	Government Information and Library Services	This program provides information and research services to state employees in all branches of state government. Information is provided in-person, by phone or email, or by using the State Library's website that contains a wealth of databases and other information resources. The division provides permanent access to state government publications and acquisitions, catalogs, and circulates library materials.	KPM 1, 2, 7	4		4,936,743		\$ 4,936,743	16	15.31	N	Y	S	ORS 357						
3	SLO	Talking Book and Braille Library	This program serves Oregonians with print disabilities by providing Braille, audiobooks, descriptive videos, and magazines through the mail and digital download. This is a free service to eligible Oregonians, with over 5,000 active users and an average of approximately 30,000 items circulated every month.	KPM 3, 4, 7	7	1,900,538	326,293		\$ 2,226,831	8	7.48	N	Y	FO	US Code, Sec. 135a	Provide services and products from Library of Congress, National Library Services for the Blind and Print Disabled (NLS) program to all residents in the state that meet the NLS eligibility criteria. Services must be provided at no cost to such residents. Conduct all activities in accordance with NLS policies and procedures and Association of Specialized and Cooperative Library Agencies Standards.					
N/A	SLO	Library Operations	This program is responsible for administrative functions and program support including strategic leadership, fiscal management, information technology, volunteer coordination, communications, and State Library Board support. The Operations Division provides the infrastructure support and services necessary for the other State Library divisions to successfully carryout their programs and services.	KPM 7	N/A	128,176	2,131,969	171,445	\$ 2,431,590	8	7.68	N	Y								
						5,959,849	7,466,921	5,000,000	\$ 18,426,770	40	38.47										

Document criteria used to prioritize activities:

- 1. How many Oregonians does the program serve?
- 2. Does the program provide a good return on investment?
- 3. Would the program be valued by a majority of Oregon citizens?
- 4. Is there clear evidence that the program provides good results?

Within each Program/Division area, prioritize each Budget Program Unit (Activities) by detail budget level in ORBITS

7. Primary Purpose Program/Activity Exists

- 1 Civil Justice
- 2 Community Development
- 3 Consumer Protection
- 4 Administrative Function
- 5 Criminal Justice
- 6 Economic Development
- 7 Education & Skill Development
- 8 Emergency Services
- 9 Environmental Protection
- 10 Public Health
- 11 Recreation, Heritage, or Cultural
- 12 Social Support

19. Legal Requirement Code

- C Constitutional
- D Debt Service
- FM Federal - Mandatory
- FO Federal - Optional (once you choose to participate, certain requirements exist)
- S Statutory

4. Reduction Options – 10% Reduction

ACTIVITY OR PROGRAM	DESCRIBE REDUCTION	AMOUNT AND FUND TYPE	RANK AND JUSTIFICATION
(WHICH PROGRAM OR ACTIVITY WILL NOT BE UNDERTAKEN)	(DESCRIBE THE EFFECTS OF THIS REDUCTION. INCLUDE POSITIONS AND FTE IN 2021-23 AND 2023-25)	(GF, LF, OF, FF. IDENTIFY REVENUE SOURCE FOR OF, FF)	(RANK THE ACTIVITIES OR PROGRAMS NOT UNDERTAKEN IN ORDER OF LOWEST COST FOR BENEFIT OBTAINED)
<p>1. Reduce Public Library "Ready to Read" Services to Children, cut Talking Books and Operations staffing, and reduce professional services and supplies budgets to achieve a 10% Reduction in the State Library's General Fund Budget</p>	<p><u>Operations Other Services & Supplies</u> Eliminate the general fund operations other services and supplies budget. This reduction could have an impact if unforeseen needs arise for services and supplies.</p> <p><u>Talking Books Professional Services</u> This funding has been used to bring in consultants to provide various services and staff training in previous years. We are implementing a new strategic plan and this reduction will limit our options for providing training related to the implementation of strategic plan initiatives.</p> <p><u>Talking Books SLS1 position</u> Talking Books is transitioning to a new service delivery model that will reduce materials handling and we are assessing the staffing needs before filling this position. The full impacts of losing this position are not known at this time.</p> <p><u>Communications & Operations Analyst position</u> The vacant OPA1 communications and operations analyst position and is part of a recently approved permanent finance plan. This position is responsible for the development and coordination of agency communications and processes as well as administrative support in areas such as research, data collection and tracking, and report writing. It is critical for the implementation of the agency strategic plan</p>	<p>TOTAL GF \$453,445</p> <ul style="list-style-type: none"> • \$23,517 Other Services and Supplies • \$41,033 Talking Books Professional Services • \$93,385 Talking Books SLS1 Position • \$18,443 GF portion of vacant OPA1 • \$277,067 Ready to Read 	<p>1. Operations Other Services & Supplies This reduction can be absorbed without direct impact on user services or personnel, but will have an impact if unforeseen needs arise for services and supplies.</p> <p>2. Talking Books Professional Services This reduction can be absorbed without direct impact on user services or personnel, but will limit our options for providing staff training.</p> <p>3. Talking Books SLS1 position Talking Books is implementing a new system that will reduce materials handling needs. If necessary, we can do without this position while we determine long-term staffing needs in Talking Books.</p> <p>4. Communications & Operations Analyst OPA1 position If necessary, we can do without this position but key strategic plan</p>

ACTIVITY OR PROGRAM	DESCRIBE REDUCTION	AMOUNT AND FUND TYPE	RANK AND JUSTIFICATION
	<p>goals and initiatives under the strategic focus area to generate awareness of and support for Oregon libraries. A small portion of this position is funded by general funds.</p> <p><u>Ready to Read</u> Ready to Read grant funding is distributed to officially recognized Oregon public libraries through the Ready to Read grant program focused on early literacy and summer reading. Public libraries use this funding for youth programs, services, and collections. Grant amounts are calculated each fiscal year based on the number of youth ages 0-14 a particular library serves (80%), and the geographical area a library covers with its services (20%). For 2020, the State Library distributed \$759,221 to 135 public libraries. This is approximately \$1.02 per Oregon youth aged 0-14 served by a library. If a reduction of 277,067 is taken for 2021-23, the total amount distributed would be \$1,309,744 for the biennium, approximately \$.92 per child per year. This is a 17.46% reduction in the Ready to Read grant funding. By statute, libraries receive a minimum grant of \$1,000. Approximately 50 libraries would continue to receive the minimum grant of \$1,000, but the rest of the libraries (approximately 80) would receive a reduced grant amount at a time when library budgets are shrinking.</p> <p>One position and FTE .74.</p>		<p>goals and initiatives will be impacted.</p> <p>5. Ready to Read General Funds account for approximately 25% of the State Library's budget. Of the \$4.2 million general fund budget for this biennium, Ready to Read funding accounts for 36% of that budget. Ready to Read funding is the primary option for general fund reductions without personnel impacts.</p>
<p>2. Reduce Competitive Grants to Local Libraries to Achieve a 10% Reduction in the State Library's Federal Fund Budget</p>	<p>To achieve a 10% reduction in the State Library's current service level Federal Fund budget, it would be necessary to reduce the budget for LSTA innovation and cooperation grants by \$462,506. This would be equivalent to a 23.9% reduction from the current \$1,932,896 special payments funding level. Such a</p>	<p>TOTAL FF \$500,000</p> <ul style="list-style-type: none"> LSTA reduction \$462,506 	<p>This is the only FF reduction proposed. The State Library considered reductions to other LSTA funded programs such as the Statewide Database Licensing Program, the statewide E-Reference program, the</p>

ACTIVITY OR PROGRAM	DESCRIBE REDUCTION	AMOUNT AND FUND TYPE	RANK AND JUSTIFICATION
	<p>reduction could be implemented with the current statutory and administrative rule framework.</p> <p>The impact of a 23.9% reduction in LSTA demonstration and cooperation grants would be that fewer Oregon libraries would be able to demonstrate new and innovative library services in their communities, and fewer libraries would be able to initiate programs to cooperate and share their resources. The ability of the State Library Board to meet the goals they have set for Oregon in the five-year LSTA plan would be greatly diminished.</p> <p>Since LSTA funds are allocated to the states under federal law on a formula basis, funds not claimed by the State Library would be returned to the Federal treasury.</p> <p>In addition, the federal funds portions of the vacant Communications & Operations Analyst OPA1 position and vacant ISS4 position would be captured for a total of \$37,494, bringing the total federal funds reduction to \$500,000.</p> <p>There would be no effect on positions and FTE in 2021-2023.</p>	<ul style="list-style-type: none"> • FF Portion of Vacant OPA1 \$19,543 • FF Portion of Vacant ISS4 \$17,951 	<p>Oregon School Library Information System, and the statewide services provided by the State Library. Reducing any of these programs by \$462,506 would severely reduce or eliminate them. The State Library determined it would be better to reduce the largest component of the LSTA program by 23.9% rather than eliminate or cripple important statewide programs that serve all of Oregon's libraries.</p>
<p>3.a Reduce Information Resources and support for State Agencies to Achieve a 10% Reduction in the State Library's Other Fund Budget</p>	<p>To achieve a 10% reduction in the State Library's Other Fund budget, it would be necessary to reduce the budget for information resources and personnel costs by \$450,346. Such a reduction could be implemented within the current statutory and administrative rule framework.</p> <p>The reductions would be as follows:</p>	<p>OF TOTAL \$746,692</p> <ul style="list-style-type: none"> • Information resources and support \$450,346 • OF Portion of Vacant ISS4 \$161,556 	<p>The \$450,346 OF reductions proposed would do the least harm to information services provided to state employees. These services would continue at a reduced level. The amount of information directly accessible at the library would be reduced. The State Library would be able to obtain necessary resources from other</p>

ACTIVITY OR PROGRAM	DESCRIBE REDUCTION	AMOUNT AND FUND TYPE	RANK AND JUSTIFICATION
	<ul style="list-style-type: none"> • Cancel select e-resource subscriptions: \$42,395 • Reduce travel, professional services, and supplies budgets: \$46,500 • Eliminate Acquisitions and Serials Specialist Position: \$180,555 • Eliminate Outreach and Technical Services Position: \$141,175 • Eliminate Office Assistant 1 Position: \$39,721 <p>In the 2017-19 biennium, the State Library proactively reduced the e-resources budget by 10% after carefully analyzing usage. Further reductions would impact the services we provide state agency employees, limiting direct and timely access to relevant resources. This may result in increased interlibrary loan costs as we would need to pay to access articles we don't have through interlibrary loan. Processing serials, digitizing collections, and cataloging collections would be impacted causing delays in providing access to library resources.</p> <p>In addition to these reductions, we would eliminate the following positions in the Operations Division that provide support for services throughout the agency:</p> <ul style="list-style-type: none"> • Vacant ISS 4 Position: One of 3 IT positions in the State Library. With this limited staffing, the agency can manage day-to-day operations, but will be unable to adequately move the agency technology-related initiatives forward in a timely manner. This position is primarily funded by other funds. • Vacant OPA1 Position: As mentioned above, the Communications and Operations Analyst 	<ul style="list-style-type: none"> • OF Portion of Vacant OPA 1 \$123,793 	<p>libraries, but state employees might have to wait several days to get the information they need and the cost of interlibrary loan charges incurred may increase. Processing serials, digitizing collections, and cataloging collections would be impacted causing delays in providing access to library resources.</p> <p>The vacant ISS4 and OPA1 positions would also be eliminated as part of the 10% Other Funds reduction. These positions are primarily funded through Other Funds and provide technology support and agency communications for services throughout the agency. Alternatives for reducing Other Funds would require additional position reductions in the Government Information and Library Services Division, or eliminating other filled positions in the Operations Division. Eliminating the ISS4 and OPA1 positions would be less impactful to the library services provided to state employees and to State Library operations.</p>

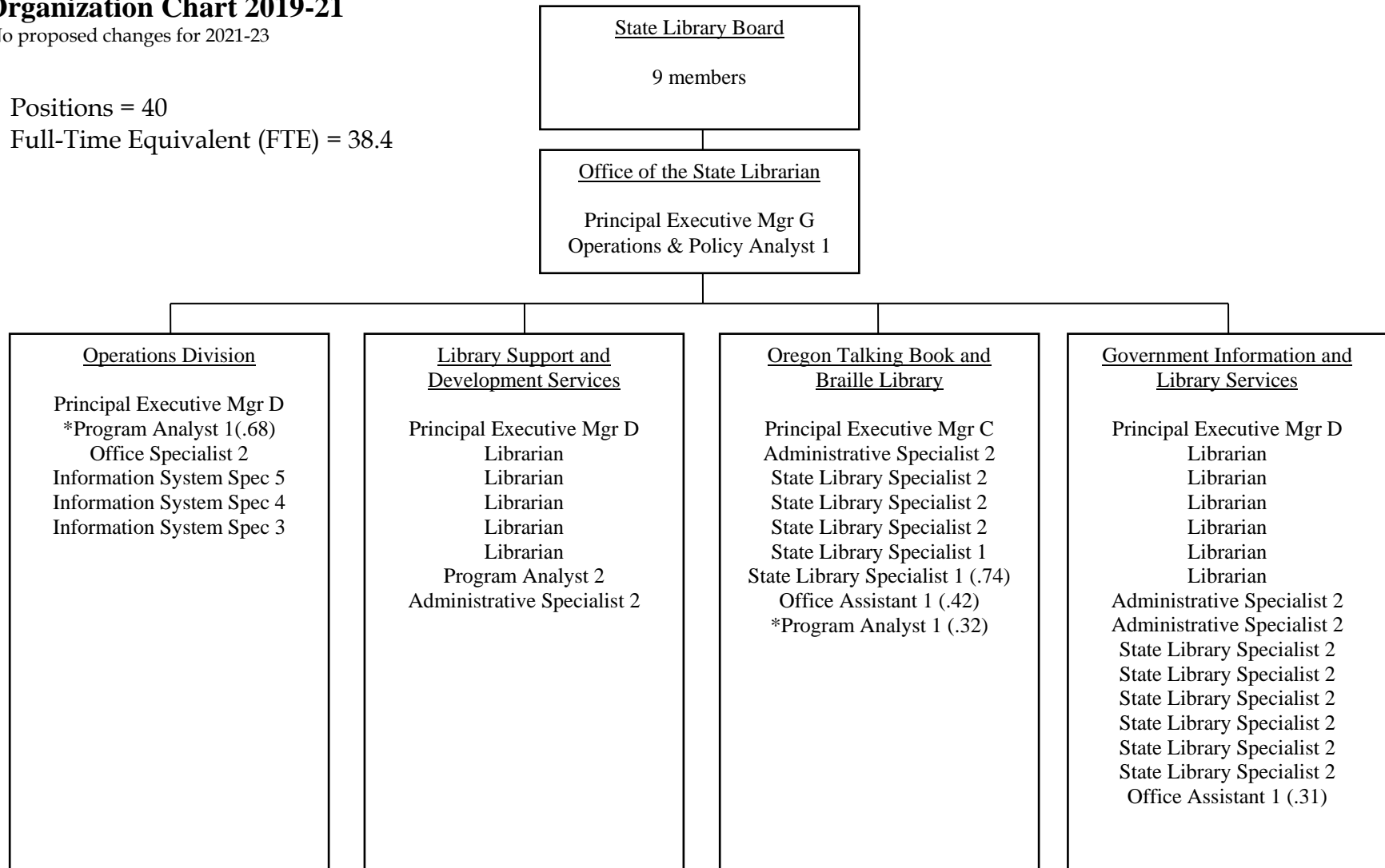
ACTIVITY OR PROGRAM	DESCRIBE REDUCTION	AMOUNT AND FUND TYPE	RANK AND JUSTIFICATION
<p>3b. Reduction in outreach to new Talking Book and Braille Library patrons to achieve a 10% reduction in the State Library's Other Fund budget.</p>	<p>position is responsible for the development and coordination of agency communications and processes as well as administrative support in areas such as research, data collection and tracking, and report writing. It is critical for the implementation of the agency strategic plan goals and initiatives under the strategic focus area to generate awareness of and support for Oregon libraries. This position is primarily funded by other funds.</p> <p>This plan reduces 5 positions and 4.31 FTE in 2021-23.</p> <p>This reduction in Other Funds from the Talking Books donation fund includes costs associated with participation in public outreach events such as conferences and supporting materials to reach potential new patrons. Reducing the outreach budget by \$10,997 would essentially eliminate the budget for Talking Books outreach activities in the next biennium.</p>	<ul style="list-style-type: none"> • OF Talking Books Outreach \$10,997 	<p>This reduction to the outreach portion of the Talking Books donation fund budget would have little effect on direct services to current patrons, but would not be entirely insignificant. Participating in regular outreach activities such as public speaking engagements, conferences, and mailing campaigns raises awareness of the Talking Book & Braille Library and contributes to adding new patrons. Cutting the funding provided for outreach activities would negatively impact our ability to continue to reach Oregonians who are print-disabled but have not yet learned about the services the library has to offer.</p>

5. State Library of Oregon Organization Chart 2019-21

No proposed changes for 2021-23

Positions = 40

Full-Time Equivalent (FTE) = 38.4



* This position is split between two programs.

Agencywide Program Unit Summary
2021-23 Biennium

Version: V - 01 - Agency Request Budget

Summary Cross Reference Number	Cross Reference Description	2017-19 Actuals	2019-21 Leg Adopted Budget	2019-21 Leg Approved Budget	2021-23 Agency Request Budget	2021-23 Governor's Budget	2021-23 Leg. Adopted Budget
001-00-00-00000	Operations						
	General Fund	113,399	129,934	129,934	128,176	-	-
	Other Funds	1,358,452	1,868,762	1,868,762	2,131,969	-	-
	Federal Funds	115,821	167,011	167,011	171,445	-	-
	All Funds	1,587,672	2,165,707	2,165,707	2,431,590	-	-
002-00-00-00000	Library Support and Development Services						
	General Fund	2,288,214	2,377,795	2,377,795	3,931,135	-	-
	Other Funds	732	148,785	148,785	71,916	-	-
	Federal Funds	4,490,025	5,054,508	5,054,508	4,828,555	-	-
	All Funds	6,778,971	7,581,088	7,581,088	8,831,606	-	-
003-00-00-00000	Talking Book and Braille Library						
	General Fund	1,632,063	1,692,430	1,692,430	1,900,538	-	-
	Other Funds	203,177	325,833	325,833	326,293	-	-
	All Funds	1,835,240	2,018,263	2,018,263	2,226,831	-	-
004-00-00-00000	Government Information and Library Services						
	Other Funds	4,447,627	4,644,049	4,644,049	4,936,743	-	-
	Federal Funds	5,238	-	-	-	-	-
	All Funds	4,452,865	4,644,049	4,644,049	4,936,743	-	-
TOTAL AGENCY							
	General Fund	4,033,676	4,200,159	4,200,159	5,959,849	-	-

Summary Cross Reference Number	Cross Reference Description	2017-19 Actuals	2019-21 Leg Adopted Budget	2019-21 Leg Approved Budget	2021-23 Agency Request Budget	2021-23 Governor's Budget	2021-23 Leg. Adopted Budget
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TOTAL AGENCY

Other Funds	6,009,988	6,987,429	6,987,429	7,466,921	-	-
Federal Funds	4,611,084	5,221,519	5,221,519	5,000,000	-	-
All Funds	14,654,748	16,409,107	16,409,107	18,426,770	-	-

State Library Revenues

1. Revenue Forecast Narrative

Other Funds

Donations: Donations are received from individuals in varying amounts as well as from various non-profit and enterprise foundations and businesses. Grants are occasionally available on a competitive basis for special projects to benefit all Oregon library users or specific groups of users. Donations are for specified projects and may not be expended for any other purpose. Donation fund estimates are based on historical data and adjusted for anticipated trends. Projected donations and interest income for the 2021-23 biennium is \$318,000.

Miscellaneous receipts: Miscellaneous income is from rental of conference rooms and from charges for lost materials. Additional minor receipts are from proceeds of sales of surplus property. These miscellaneous receipts may be used for any budgeted programmatic expenditure. Miscellaneous receipts income estimates are based on historical data and adjusted for anticipated trends. Projected miscellaneous receipts income for the 2021-23 biennium is \$22,950.

State agency assessment: The State Library biennially assesses state agencies for services provided, one-third based on agency use and two-thirds on FTE (full time equivalent) count.

The Department of Administrative Services provides a listing of state agencies and their FTE staff count. This information is used to calculate the two-thirds portion of the assessment based on FTE.

Agency usage of the State Library is calculated from recorded transactions collected during the 2017-2019 biennium. Transactions are weighted for the various types of activities or services. State Library staff have determined the weighting factors, based on estimates of the relative labor, systems support, resource materials, and processing steps required for the delivery of individual types of transactions, focusing on the staff time and effort cost for delivering the respective services.

The following weighting factors were used to develop the 2021-23 biennium assessment:

Weight Factors for Assessment Computations

ITEM	Effort/Cost Index	Calculation Basis
Patron Services: Reference and consulting	5	Per contact, 0-5 min.
	30	Per contact, 6-30 min.
	60	Per contact, 31-60 min.
	90	Per contact, >60 min.
Interlibrary loan, Document delivery (all formats)	45	Per item
Government Information and Library Services patron registration	5	Per individual registration
Instruction and Outreach: number of patrons from each agency, per session	60	Per participant

- **Patron Services** - State Library staff record and compile statistics on all reference and consulting transactions as they occur. The transactions are individually recorded by state agency and computed by the index/scale in the table above. The statistics are totaled and reported monthly, quarterly, and annually.
- **Interlibrary Loan/Document Delivery** - Transactions are recorded for each item processed and submitted in the monthly, quarterly, and annual statistics.
- **Government Information and Library Services patron registration** - Registrations are recorded as they occur and compiled for annual statistical reporting.
- **Instruction/Outreach** - The number of patrons from each agency are counted for each instructional session and the usage calculation is based on average class/presentation time of 60 (minutes).

Assessments to state agencies for library services are projected to be \$7,114,162 for the 2021-2023 biennium.

Federal Funds

The State Library administers various federal Library Services and Technology Act (LSTA) grants to local libraries through a competitive application process and utilizes LSTA funds to support statewide programs and resources. The State Library monitors federal legislative actions to project anticipated funding levels.

Under the state maintenance of effort requirements of the Library Services and Technology Act (LSTA), states must maintain the average of expenditures in the past three years in state-funded programs relevant to the priorities of LSTA. Any reduction in state funding results in an identical percentage reduction in funding under the LSTA.

The Library Services and Technology Act (LSTA) funding is expected to increase annually at approximately 2.5% per year as follows:

FFY2020	\$2,401,036
FFY2021	\$2,461,062
FFY2022	\$2,522,588

Projected LSTA income for the 2021-23 biennium is \$5,000,000, which was calculated by adding the estimated FFY2021 and FFY2022 funds and rounding up.

2. Detail of Fee, License, or Assessment Revenue Proposed for Increase – N/A

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

State Library
2021-23 Biennium

Agency Number: 54300

Cross Reference Number: 54300-000-00-00-00000

<i>Source</i>	2017-19 Actuals	2019-21 Leg Adopted Budget	2019-21 Leg Approved Budget	2021-23 Agency Request Budget	2021-23 Governor's Budget	2021-23 Leg. Adopted Budget
Other Funds						
Charges for Services	-	160,000	160,000	-	-	-
Rents and Royalties	16,715	-	-	20,000	-	-
Interest Income	15,360	4,300	4,300	20,950	-	-
Sales Income	721	50	50	-	-	-
Donations	242,957	450,000	450,000	300,000	-	-
Other Revenues	100	12,000	12,000	-	-	-
Transfer In - Intrafund	424,954	-	-	-	-	-
Tsfr From Administrative Svcs	5,778,138	7,138,296	7,138,296	7,114,162	-	-
Transfer Out - Intrafund	(424,954)	-	-	-	-	-
Total Other Funds	\$6,053,991	\$7,764,646	\$7,764,646	\$7,455,112	-	-
Federal Funds						
Federal Funds	4,611,084	5,225,997	5,225,997	5,000,000	-	-
Total Federal Funds	\$4,611,084	\$5,225,997	\$5,225,997	\$5,000,000	-	-

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

State Library
2021-23 Biennium

Agency Number: 54300

Cross Reference Number: 54300-001-00-00-00000

<i>Source</i>	2017-19 Actuals	2019-21 Leg Adopted Budget	2019-21 Leg Approved Budget	2021-23 Agency Request Budget	2021-23 Governor's Budget	2021-23 Leg. Adopted Budget
Other Funds						
Rents and Royalties	16,715	-	-	20,000	-	-
Sales Income	610	-	-	-	-	-
Transfer In - Intrafund	395,227	-	-	-	-	-
Tsfr From Administrative Svcs	1,280,433	2,379,433	2,379,433	2,194,302	-	-
Total Other Funds	\$1,692,985	\$2,379,433	\$2,379,433	\$2,214,302	-	-
Federal Funds						
Federal Funds	115,821	167,629	167,629	171,445	-	-
Total Federal Funds	\$115,821	\$167,629	\$167,629	\$171,445	-	-

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

State Library
2021-23 Biennium

Agency Number: 54300
Cross Reference Number: 54300-002-00-00-00000

<i>Source</i>	2017-19 Actuals	2019-21 Leg Adopted Budget	2019-21 Leg Approved Budget	2021-23 Agency Request Budget	2021-23 Governor's Budget	2021-23 Leg. Adopted Budget
Other Funds						
Charges for Services	-	160,000	160,000	-	-	-
Interest Income	1,814	2,100	2,100	2,200	-	-
Sales Income	-	50	50	-	-	-
Donations	4,500	-	-	-	-	-
Other Revenues	100	12,000	12,000	-	-	-
Total Other Funds	\$6,414	\$174,150	\$174,150	\$2,200	-	-
Federal Funds						
Federal Funds	4,490,025	5,058,368	5,058,368	4,828,555	-	-
Total Federal Funds	\$4,490,025	\$5,058,368	\$5,058,368	\$4,828,555	-	-

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

**State Library
2021-23 Biennium**

**Agency Number: 54300
Cross Reference Number: 54300-003-00-00-00000**

<i>Source</i>	2017-19 Actuals	2019-21 Leg Adopted Budget	2019-21 Leg Approved Budget	2021-23 Agency Request Budget	2021-23 Governor's Budget	2021-23 Leg. Adopted Budget
Other Funds						
Interest Income	12,908	2,200	2,200	18,000	-	-
Donations	238,457	450,000	450,000	300,000	-	-
Transfer In - Intrafund	29,727	-	-	-	-	-
Transfer Out - Intrafund	(29,727)	-	-	-	-	-
Total Other Funds	\$251,365	\$452,200	\$452,200	\$318,000	-	-

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

State Library
2021-23 Biennium

Agency Number: 54300
Cross Reference Number: 54300-004-00-00-00000

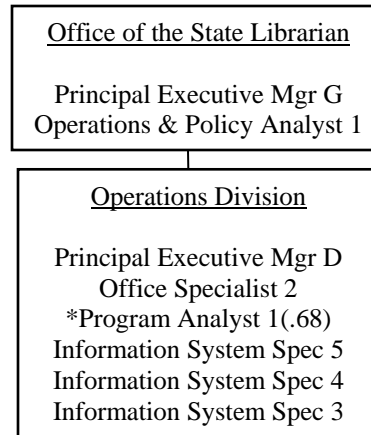
<i>Source</i>	2017-19 Actuals	2019-21 Leg Adopted Budget	2019-21 Leg Approved Budget	2021-23 Agency Request Budget	2021-23 Governor's Budget	2021-23 Leg. Adopted Budget
Other Funds						
Interest Income	638	-	-	750	-	-
Sales Income	111	-	-	-	-	-
Tsfr From Administrative Svcs	4,497,705	4,758,863	4,758,863	4,919,860	-	-
Transfer Out - Intrafund	(395,227)	-	-	-	-	-
Total Other Funds	\$4,103,227	\$4,758,863	\$4,758,863	\$4,920,610	-	-
Federal Funds						
Federal Funds	5,238	-	-	-	-	-
Total Federal Funds	\$5,238	-	-	-	-	-

State Library Program Units

Library Operations

1. Program Unit Organization Chart

2019-21 Structure
(8 positions; 7.68 FTE)



* This position is split between two programs.

2. Program Unit Executive Summary

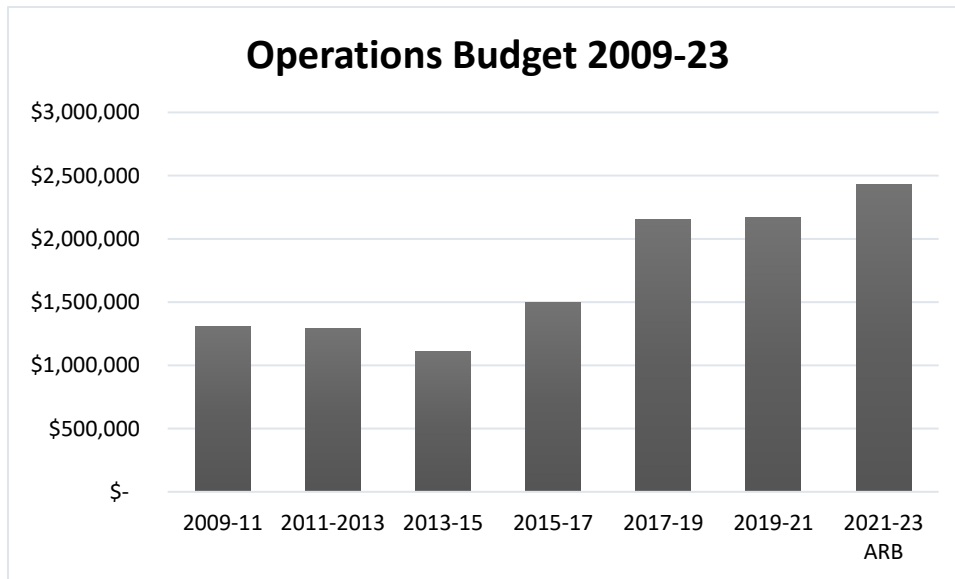
a. Long Term Focus Areas Impacted by the Program

- A seamless system of education: Tertiary
- A thriving statewide economy: Tertiary
- Responsible Environmental Stewardship: Tertiary
- Healthy and Safe Communities: Tertiary

b. Primary Program Contact

- Susan Westin, Chief Operating Officer

c. Program budget 2009 – 2023



d. Program Overview

The Operations Division is responsible for administrative functions and program support including strategic leadership, fiscal management, information technology, volunteer coordination, communications, and State Library Board support. The Operations Division provides the infrastructure support and services necessary for the other State Library divisions to successfully carryout their programs and services.

e. Program Funding Request

General Funds	\$ 128,176
Other Funds	\$2,131,969
Federal Funds	<u>\$ 171,445</u>
Total	\$2,431,590

The Operations Division funding request maintains the program at the current level. No additional positions or policy option packages are requested. If this proposal is funded, the State Library will be able to successfully implement key technology projects, continue to build the volunteer program, develop and implement a communications plan, support key initiatives related to equity, diversity, and inclusion, and effectively steward State Library resources.

f. Program Description

The Operations Division provides services and support to State Library staff members and volunteers. The division manages the agency finances and provides information and support to other divisions in managing budgets and purchasing. The division provides information technology support for the agency and supports staff in troubleshooting issues, purchasing and installing equipment, and identifying and implementing technology solutions. The division recruits, trains, and supports volunteers in providing service throughout the agency. The State Library has a nine-member policy board that is supported by this division including meeting scheduling, minute-taking, travel coordination, and board packet preparation. The State Library building has meeting rooms that are available to state employees and the public, and the Operations Division coordinates the scheduling and support of these rooms. Agency communications are produced and coordinated by the Operations Division. The division budget is primarily driven by personnel costs, but the agency eliminated a human resources position and accountant position in a previous biennium and transitioned to contracting with Shared Financial Services and DAS HR Business Partner services and the division is leanly staffed.

g. Program Justification and Link to Long Term Outcomes

Through the work the Operations Division does to provide support for the other State Library divisions, the Operations Division supports Oregon’s long-term priority of a seamless system of education. The State Library programs and services support education in several ways including: access to physical and electronic collections; consultation services, training, and grants to public, academic, school, and tribal libraries across the state; and collections for

Oregonians with print disabilities. The State Library provides resources and support to libraries in providing workforce recovery and development services and programming, and provides resources, training, and research support to all state employees focusing on the long-term goals of a thriving state economy, responsible environmental stewardship, and healthy and safe communities.

h. Program Performance

Operations Performance	2009-11	2011-13	2013-15	2015-17	2017-19	2019-21	2021-23 Projected
Volunteer hours	9,457	8,382	6,554	4,674	5,220	725	6,000
Conference Room Reservations				216	765	175	800
IT Tickets	356	879	658	773	789	319	750

Total volunteer hours contributed by volunteers are tracked each year. Volunteers contribute their time working on tasks and projects in all divisions of the State Library. The reduction in total volunteer hours between 2013 and 2017 was largely due to the changing nature of the work in the Talking Book and Braille Library as they transitioned to a digital format that required less maintenance. The 2019 – 21 volunteer hours are through the third quarter volunteer hours during this biennium will be impacted by the State Library building closure in response to COVID-19.

IT Tickets for the 2009-11 biennium include May 2010 – June 30, 2011. Tickets for the 2019-21 biennium are through June 2020. With an average number of 300 plus tickets per year, the IT staff of three keeps busy providing direct service to State Library employees.

The State Library building has two conference rooms available for use by state employees and the public. The Operations Division manages the conference room reservations and provides support to the conference room users. Reservation software was implemented in 2016, so data is not available for previous years, and the data for the 2015-17 biennium only includes August 2016 through June 2017. The data for the 2019-21 biennium goes through March 14, 2020 as the State Library building was closed in response to COVID-19 shortly thereafter. Given the extended building closure, the reservations are expected to be significantly lower during the 2019-21 biennium than in previous years.

i. Enabling Legislation/Program Authorization

ORS 357

j. Describe Funding Streams that Support the Program

The program is funded primarily through an assessment of other state agencies for operating costs of the State Library. In addition, General Funds and Federal Funds through the Institute for Museum and Library Services (IMLS) Grants to States Program support the Operations Division.

k. 2021-23 Funding Proposal compared to 2019-21

The Operations Division funding proposal maintains the program at the current service level. No additional positions or policy option packages are requested.

3. Program Unit Narrative

The responsibilities of the Operations Division are to:

- Provide leadership and direction to the State Library by setting policies, determining the agency’s mission and strategic plans, and supporting the State Library Board.
- Manage the finances of the State Library, including purchasing, contracting, budgetary controls, and fund development.
- Manage the personnel functions of the State Library including staff development, labor relations, and volunteer coordination.
- Provide accountability to the Governor, the Legislature, and to Oregon citizens through the use of performance measures and by other means.
- Provide information technology support for the agency and support staff in troubleshooting issues, purchasing and maintaining equipment, and identifying and implementing technology solutions.
- Manage facility functions such as conference room reservations and maintenance and repair requests.
- Produce and coordinate agency communications.

Division Initiatives

Agency Goals	Agency Initiatives
Staff are empowered to deliver quality services and programs through updated technology tools and professional development opportunities.	<ul style="list-style-type: none"> • Migrate the Government Services patron database from its legacy platform to a sustainable integrated system. • Implement new technology to monitor state agency web publishing and collect digital Oregon state government publications. • Migrate the Oregon Library Directory and Libraries of Oregon from legacy platforms to stable environments that reflect current web standards. • Build staff skills and implement consistent agency practices in needs assessment, project management, and outcome-based evaluation. • Align individual staff development plans with the State Library’s strategic priorities.
Staff integrate equity, diversity, and inclusion principles into daily work, decision-making, and programs and services.	<ul style="list-style-type: none"> • Host trainings and establish resources that support staff in developing, building, and utilizing equity, diversity, and inclusion competencies. • Develop and implement an equity lens for State Library use in reviewing and creating

Stakeholders understand and appreciate the impact of State Library programs and services on individuals and communities.	<p>policies, programs, and services that remove barriers and address potential bias.</p> <ul style="list-style-type: none"> • Demonstrate the value of the State Library through the development and implementation of a communications plan that includes outreach, awareness campaigns, and consistent messaging. • Promote State Library services among all user groups through the delivery of outreach programs and events.
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ARB Expenditures by Fund Type

General Funds	\$ 128,176
Other Funds	\$2,131,969
Federal Funds	<u>\$ 171,445</u>
Total	\$2,431,590

The Operations Division has 8 positions and a total FTE of 7.68.

ARB Available Revenue Sources:

General Funds:	\$ 128,176
Other Funds:	\$3,298,733
Federal Funds:	<u>\$ 171,445</u>
Total:	\$3,598,354

This total includes beginning balance. Other funds revenue is largely from assessment of state agencies to fund State Library operations, with \$20,000 estimated revenue from State Library conference room reservation fees. Federal Funds are from the Institute of Museum and Library Services Grants to States Program, which distributes Library Services and Technology Act (LSTA) funds to State Library Agencies annually to support statewide library initiatives and services, and competitive grant opportunities for libraries across the state.

Legislative Changes: None

Base Budget

Base Budget Adjustments

Purpose

To capture the next biennium's estimated cost of all current positions.

How Achieved

Department of Administrative Services, Chief Financial Officers Office will set the Position Information Control System to look at all current positions state wide and project forward any anticipated step increases and best estimates of position related costs driven from PICS. The position related expenses will be revised again at the end of session.

The agency adjusts revenues as needed based on best information currently available.

Staffing Impact

None

Quantifying Results

Making these adjustments will more accurately reflect the actual costs of business in the next biennium.

Revenue Source

(\$590) General Fund
(\$207,813) Other Funds
(\$ 6,846) Federal Funds

Current Service Level Package

CSL Package #010

Vacancy Factor and Non-PICS Personal Services

Purpose

Current Service Level is required by law and is an estimate of the cost to continue current legislatively approved programs into the next biennium. Package 010 adjusts Personal Services costs for anticipated position related vacancy savings based on past experience and inflation to position related expenses not driven by PICS.

How Will These Improvements Be Achieved?

The agency will work with the State CFO's Office to set the vacancy savings factor based on past vacancies in the agency. CFO will provide the agencies with reports and standardized forms for this process.

The agency will adjust non-PICS driven Personal Services accounts based on the statewide standard inflationary rates set by DAS.

Staffing Impact

None

Quantifying Results

Making these adjustments will more accurately reflect the actual costs of business in the next biennium.

Revenue Source

(\$2,138) General Fund

(\$ 441) Other Funds

(\$2,617) Federal Funds

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

State Library
Pkg: 010 - Non-PICS Psnl Svc / Vacancy Factor

Cross Reference Name: Operations
Cross Reference Number: 54300-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	(2,138)	-	-	-	-	-	(2,138)
Total Revenues	(\$2,138)	-	-	-	-	-	(\$2,138)
Personal Services							
Pension Obligation Bond	(647)	-	4,196	(268)	-	-	3,281
Mass Transit Tax	(16)	-	784	-	-	-	768
Vacancy Savings	(1,475)	-	(5,421)	(2,349)	-	-	(9,245)
Total Personal Services	(\$2,138)	-	(\$441)	(\$2,617)	-	-	(\$5,196)
Total Expenditures							
Total Expenditures	(2,138)	-	(441)	(2,617)	-	-	(5,196)
Total Expenditures	(\$2,138)	-	(\$441)	(\$2,617)	-	-	(\$5,196)
Ending Balance							
Ending Balance	-	-	441	2,617	-	-	3,058
Total Ending Balance	-	-	\$441	\$2,617	-	-	\$3,058

Current Service Level Package

CSL Package #031

Inflation and Price List Adjustments

Purpose

Current Service Level is required by law and is an estimate of the cost to continue current legislatively approved programs into the next biennium. Package 031 adjusts non-Personal Services costs.

How Will These Improvements Be Achieved?

The agency will adjust all Services and supplies, Capital Outlay and Special Payment accounts based on statewide inflation rates set by DAS CFO.

The agency will adjust the State Government Service Charges line item based on fees projected to be charged by other agencies to the State Library of Oregon. DAS gathers all the fees charged by agencies and publishes them in the Price Agreement.

Staffing Impact

None

Quantifying Results

Making these adjustments will more accurately reflect the actual costs of business in the next biennium.

Revenue Source

\$ 970 General Funds

\$35,382 Other Funds

\$ 205 Federal Funds

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

State Library
Pkg: 031 - Standard Inflation

Cross Reference Name: Operations
Cross Reference Number: 54300-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	970	-	-	-	-	-	970
Total Revenues	\$970	-	-	-	-	-	\$970
Services & Supplies							
Instate Travel	-	-	606	-	-	-	606
Out of State Travel	-	-	159	-	-	-	159
Employee Training	-	-	565	-	-	-	565
Office Expenses	-	-	666	-	-	-	666
Telecommunications	-	-	641	-	-	-	641
State Gov. Service Charges	-	-	13,613	-	-	-	13,613
Data Processing	-	-	1,674	-	-	-	1,674
Professional Services	-	-	149	-	-	-	149
IT Professional Services	-	-	93	-	-	-	93
Attorney General	-	-	327	-	-	-	327
Employee Recruitment and Develop	-	-	20	-	-	-	20
Dues and Subscriptions	-	-	265	-	-	-	265
Facilities Rental and Taxes	-	-	7,673	-	-	-	7,673
Agency Program Related S and S	-	-	172	-	-	-	172
Other Services and Supplies	970	-	8,228	205	-	-	9,403
Expendable Prop 250 - 5000	-	-	38	-	-	-	38
IT Expendable Property	-	-	378	-	-	-	378
Total Services & Supplies	\$970	-	\$35,267	\$205	-	-	\$36,442

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

State Library
Pkg: 031 - Standard Inflation

Cross Reference Name: Operations
Cross Reference Number: 54300-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Capital Outlay							
Office Furniture and Fixtures	-	-	115	-	-	-	115
Total Capital Outlay	-	-	\$115	-	-	-	\$115
Total Expenditures							
Total Expenditures	970	-	35,382	205	-	-	36,557
Total Expenditures	\$970	-	\$35,382	\$205	-	-	\$36,557
Ending Balance							
Ending Balance	-	-	(35,382)	(205)	-	-	(35,587)
Total Ending Balance	-	-	(\$35,382)	(\$205)	-	-	(\$35,587)

Current Service Level Package

**CSL Package #032
Above Standard Inflation**

Purpose

Current Service Level is required by law and is an estimate of the cost to continue current legislatively approved programs into the next biennium. Package 032 adjusts for line items that require a higher than standard inflation.

How Will These Improvements Be Achieved?

The package will inflate the services and supplies line item to reflect the higher than standard inflation anticipated for the rates for DAS shared services and WorkDay.

Staffing Impact

None

Quantifying Results

Making these adjustments will more accurately reflect the actual costs of business in the next biennium.

Revenue Source

\$20,453 Other Funds

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

State Library
Pkg: 032 - Above Standard Inflation

Cross Reference Name: Operations
Cross Reference Number: 54300-001-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Services & Supplies							
Other Services and Supplies	-	-	20,453	-	-	-	20,453
Total Services & Supplies	-	-	\$20,453	-	-	-	\$20,453
Total Expenditures							
Total Expenditures	-	-	20,453	-	-	-	20,453
Total Expenditures	-	-	\$20,453	-	-	-	\$20,453
Ending Balance							
Ending Balance	-	-	(20,453)	-	-	-	(20,453)
Total Ending Balance	-	-	(\$20,453)	-	-	-	(\$20,453)

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

State Library
2021-23 Biennium

Agency Number: 54300

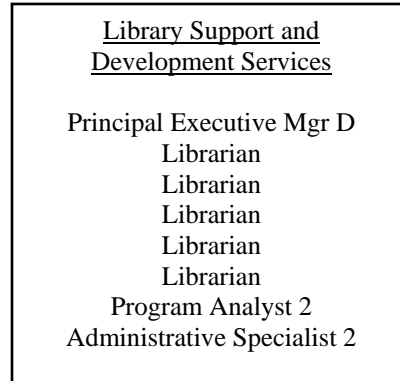
Cross Reference Number: 54300-001-00-00-00000

<i>Source</i>	2017-19 Actuals	2019-21 Leg Adopted Budget	2019-21 Leg Approved Budget	2021-23 Agency Request Budget	2021-23 Governor's Budget	2021-23 Leg. Adopted Budget
Other Funds						
Rents and Royalties	16,715	-	-	20,000	-	-
Sales Income	610	-	-	-	-	-
Transfer In - Intrafund	395,227	-	-	-	-	-
Tsfr From Administrative Svcs	1,280,433	2,379,433	2,379,433	2,194,302	-	-
Total Other Funds	\$1,692,985	\$2,379,433	\$2,379,433	\$2,214,302	-	-
Federal Funds						
Federal Funds	115,821	167,629	167,629	171,445	-	-
Total Federal Funds	\$115,821	\$167,629	\$167,629	\$171,445	-	-

Library Support and Development Services

1. Program Unit Organization Chart

2019-21 Organization
(8 positions; 8 FTE)



2. Program Unit Executive Summary

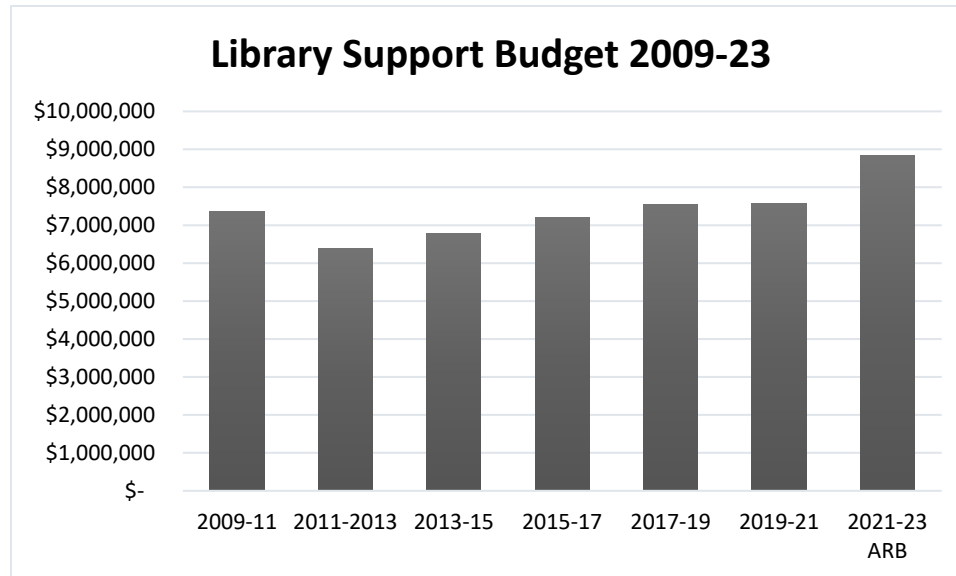
a. Long Term Focus Areas Impacted by the Program

- A seamless system of education: Secondary
- A thriving statewide economy: Secondary

b. Primary Program Contact

- Susan Westin, Program Manager

c. Program budget 2009 – 2023



d. Program Overview

The Library Support and Development Services Division provides leadership and consulting services to approximately 1,600 public, academic, school, and tribal libraries throughout Oregon. The division administers state grants to public libraries for summer reading and early childhood literacy programs, and federal grants for statewide library services and competitive grants to libraries across the state.

e. Program Funding Request

General Funds	\$3,931,135
Other Funds	\$ 71,916
Federal Funds	<u>\$4,828,555</u>
Total	\$8,831,606

The Library Support and Development Services funding request maintains current staffing and service levels and includes a policy option package for increased Ready to Read grant funding. This additional funding would be distributed directly to public libraries to support enhanced summer reading and early literacy programs and services. If this proposal is funded, the State Library will be able to continue to support libraries across the state with consulting services, training, statewide services, and grant administration. The additional Ready to Read funding would increase the minimum library grant from \$1,000 to \$2,000 and raise the average amount per child from approximately \$1 to \$2 per child aged 0 to 14.

f. Program Description

The Library Support and Development Services Division provides consultation services, professional development, statewide library services, and state and federal grant administration to libraries across the state. The division administers state funded Ready to Read grants to all officially recognized public libraries in Oregon to support summer reading and early literacy programs. The division administers federal grant funding from the Institute of Museum and Library Services (IMLS) Grants to States Program. The Grants to State Program distributes Library Services and Technology Act (LSTA) funding to all state library agencies to support library services within each state. This funding supports statewide library services including the Answerland online reference service, the Oregon School Library Information System, and the Statewide Database Licensing Program. In addition, competitive grants are awarded to libraries to support innovation and enhanced library services. The division budget is driven by personnel costs, Ready to Read grants to Oregon Libraries, and statewide services and competitive grants to libraries through federal grant funding.

g. Program Justification and Link to Long Term Outcomes

The Library Support and Development Services Division supports Oregon’s long-term priority of a seamless system of education. The division provides consultation services, training, and grants to public, academic, school, and tribal libraries across the state. All libraries throughout the state contribute to educational outcomes by providing print and electronic collections, programming that supports literacy development, and access to technology to support individuals in attaining their educational goals. The division provides resources and support to libraries in providing workforce recovery and development services and programming such as job searching tools, career development resources, small business and entrepreneur support, and technology including wi-fi, computing equipment, and printers.

h. Program Performance

Library Support Performance	2009-11	2011-13	2013-15	2015-17	2017-19	2019-21 3rd Qtr	2021-23 Projected
Average Daily Visits to OSLIS	4,468	2,635	2,404	2,335	2,240	1,995	2,200
Average Daily Visits to LSTA-funded databases	14,157	13,536	14,243	13,722	14,630	*1,325,548	3,000,000
Average daily visits to Answerland	N/A	N/A	84	50	44	49	50

Average daily visits to the Oregon School Library Information System (OSLIS) are tracked to gauge usage of this resource. Usage declines over the summer when school is out each year, and then increases during the school year. OSLIS is a K-12 website providing access to quality licensed databases within an information literacy framework. It is designed for Oregon students and teachers, maintaining the school library at the heart of student research. OSLIS was established in 1998 and has operated with a variety of partners. Currently OSLIS is a partnership between the Oregon Association of School Libraries (OASL) and the State Library.

The State Library utilizes federal LSTA funds to support the Statewide Database Licensing Program. This service provides Oregon residents with access to library databases and resources through Oregon libraries. Current resources include Gale/Cengage databases offering magazine/journal/news articles, reference eBooks, statistics, images, audio, and video content; and LearningExpress Library offering online practice tests, skills-building for math, reading, and writing, computer skills tutorials, e-books and career development tools. Usage was tracked by average daily visits for the last several years. *In 2019, we began tracking usage by total retrievals to better reflect the usage of these resources.

Answerland is Oregon’s online reference service – a place where librarians help Oregon residents find answers to questions and provide research guidance 24 hours a day, 7 days a week in both English and Spanish. Usage of this resource is tracked by average daily visits.

i. Enabling Legislation/Program Authorization

ORS 357

Library Services and Technology Act 20 U.S.C. 9101

j. Describe Funding Streams that Support the Program

The program is funded through General Funds for personnel costs, services and supplies, and the Ready to Read grant funding distributed to public libraries. Federal Funds from IMLS support statewide library services, competitive grants, and associated staffing costs.

k. 2021-23 Funding Proposal compared to 2019-21

The Library Support and Development Services Division funding proposal maintains current staffing and service levels and includes a policy option package for increased Ready to Ready grant funding. This additional funding would be distributed directly to public libraries to support enhanced summer reading and early literacy programs and services at a time when library budgets are decreasing and children ages 0 to 14 need additional educational support due to the educational and economic impacts of the COVID-19 pandemic.

3. Program Unit Narrative

The responsibilities of the Library Support and Development Services Division are to:

- Provide leadership and consulting assistance to approximately 1,600 public, academic, school, and tribal libraries throughout Oregon.
- Administer state grants to public libraries for summer reading and early childhood literacy programs.
- Administer federal grants to provide access to statewide databases and services for all Oregonians and to provide competitive grant opportunities to Oregon libraries to enhance services.
- Coordinate statewide library services in partnership with other libraries and library associations: the *Answerland* online reference service, the Oregon School Library Information System, and the Statewide Database Licensing Program.
- Collect and disseminate annual statistics of Oregon libraries.

Division Initiatives

Agency Goals	Agency Initiatives
Oregonians pursue learning that contributes to their personal well-being and the well-being of their community.	<ul style="list-style-type: none"> • Align Ready to Read Program goals to other state early literacy initiatives, such as Raise Up Oregon and Early Learning System. • Develop strategies and initiatives to assist libraries as they enhance and grow workforce development programming and activities.
Oregonians are connected to state government and Oregon’s heritage through digital initiatives and preservation strategies.	<ul style="list-style-type: none"> • Provide tools and support to libraries and heritage organizations to ensure long-term access and preservation of local digital collections throughout Oregon.
Stakeholders’ interests and needs are reflected in relevant and effective programs and services.	<ul style="list-style-type: none"> • Improve the State Library’s continuing education program for library staff across Oregon through programming that is relevant and responsive to user needs.
Oregon communities receive more robust services when libraries collaborate with agencies and organizations around mutual interests.	<ul style="list-style-type: none"> • Strengthen the state’s early learning infrastructure by building connections among Oregon libraries, early learning hubs, and other local organizations. • Develop and grow a Northwest heritage network that provides a robust system for access and long-term management of local digital collections in partnership with the

	<p>Washington State Library and Oregon Heritage Commission.</p> <ul style="list-style-type: none"> • Work with state and regional workforce development agencies and organizations to identify collaborative opportunities with local libraries.
Oregonians understand and appreciate the value and impact libraries throughout Oregon have on individuals and communities.	<ul style="list-style-type: none"> • Create tools that assist Oregon library staff in making data-driven decisions by collecting, synthesizing, and analyzing relevant data sets. • Empower libraries across Oregon to demonstrate their current and future value through the use of data and stories. • Align data dissemination and access efforts with state open data initiatives.
Staff integrate equity, diversity, and inclusion principles into daily work, decision-making, and programs and services.	<ul style="list-style-type: none"> • Assess needs and plan for increased State Library engagement with Oregon's federally recognized tribes.

ARB Expenditures by Fund Type

General Funds	\$3,931,135
Other Funds	\$ 71,916
Federal Funds	<u>\$4,828,555</u>
Total	\$8,831,606

The Library Support and Development Services Division has 8 positions and a total FTE of 8.

ARB Available Revenue Sources:

General Funds:	\$3,931,135
Other Funds:	\$ 71,917
Federal Funds:	<u>\$4,828,555</u>
Total:	\$8,831,607

This total includes the beginning balance. Federal Funds are from the Institute of Museum and Library Services Grants to States Program, which distributes Library Services and Technology Act (LSTA) funds to State Library Agencies annually to support statewide library initiatives and services, and competitive grant opportunities for libraries across the state. The State Library must contribute 34 percent of the total LSTA program funding per year from non-Federal resources. The non-Federal “match” may include contributions from a State, from local sources, or from other non-Federal entities, including, corporations and foundations. Independent of the matching requirement, IMLS's authorizing legislation requires a State “maintenance of effort” (“MOE”). Under a maintenance of effort provision, a State is required, as a condition of eligibility for Federal funding, to maintain its financial contribution to a program at not less than the amount of its contribution for some prior time period. IMLS’s legislation provides as follows: The amount otherwise payable to a State for a fiscal year pursuant to an allotment under this part shall be reduced if the level of State expenditures for the previous fiscal year is less than the average of the total of such expenditures for the 3 fiscal years preceding that previous fiscal year.

Legislative Changes: None

Base Budget

Base Budget Adjustments

Purpose

To capture the next biennium's estimated cost of all current positions.

How Achieved

Department of Administrative Services, Chief Financial Officers Office will set the Position Information Control System to look at all current positions state wide and project forward any anticipated step increases and best estimates of position related costs driven from PICS. The position related expenses will be revised again at the end of session when better numbers are available.

The agency adjusts revenues as needed based on best information currently available.

Staffing Impact

None

Quantifying Results

Making these adjustments will more accurately reflect the actual costs of business in the next biennium.

Revenue Source

\$73,346 General Fund

\$127,479 Federal Funds

Current Service Level Package

CSL Package #010

Vacancy Factor and Non-PICS Personal Services

Purpose

Current Service Level is required by law and is an estimate of the cost to continue current legislatively approved programs into the next biennium. Package 010 adjusts Personal Services costs for anticipated position related vacancy saving based on past experience and inflation to position related expenses not driven by PICS.

How Will These Improvements Be Achieved?

The agency will work with the State CFO's Office to set the vacancy savings factor based on past vacancies in the agency. CFO will provide the agencies with reports and standardized forms for this process.

The agency will adjust non-PICS driven Personal Services accounts based on the statewide standard inflationary rates set by DAS.

Staffing Impact

None

Quantifying Results

Making these adjustments will more accurately reflect the actual costs of business in the next biennium.

Revenue Source

(\$58) General Fund

\$ 4,172 Federal Funds

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

State Library
Pkg: 010 - Non-PICS Psnl Svc / Vacancy Factor

Cross Reference Name: Library Support and Development Services
Cross Reference Number: 54300-002-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	(58)	-	-	-	-	-	(58)
Total Revenues	(\$58)	-	-	-	-	-	(\$58)
Personal Services							
All Other Differential	-	-	-	159	-	-	159
Public Employees' Retire Cont	-	-	-	27	-	-	27
Pension Obligation Bond	3,514	-	-	6,104	-	-	9,618
Social Security Taxes	-	-	-	12	-	-	12
Unemployment Assessments	-	-	-	53	-	-	53
Mass Transit Tax	94	-	-	-	-	-	94
Vacancy Savings	(3,666)	-	-	(2,183)	-	-	(5,849)
Total Personal Services	(\$58)	-	-	\$4,172	-	-	\$4,114
Total Expenditures							
Total Expenditures	(58)	-	-	4,172	-	-	4,114
Total Expenditures	(\$58)	-	-	\$4,172	-	-	\$4,114
Ending Balance							
Ending Balance	-	-	-	(4,172)	-	-	(4,172)
Total Ending Balance	-	-	-	(\$4,172)	-	-	(\$4,172)

Current Service Level Package

**CSL Package #031
Inflation and Price List Adjustments**

Purpose

Current Service Level is required by law and is an estimate of the cost to continue current legislatively approved programs into the next biennium. Package 031 adjusts non-Personal Services costs.

How Will These Improvements Be Achieved?

The agency will adjust all Services and supplies, Capital Outlay and Special Payment accounts based on statewide inflation rates set by DAS CFO. The agency will adjust the State Government Service Charges line item based on fees projected to be charged by other agencies to the State Library of Oregon. DAS gathers all the fees charged by agencies and publishes them in the Price Agreement.

Staffing Impact

None

Quantifying Results

Making these adjustments will more accurately reflect the actual costs of business in the next biennium.

Revenue Source

\$ 83,878 General Fund
\$ 6,430 Other Funds
\$174,407 Federal Funds

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

State Library
Pkg: 031 - Standard Inflation

Cross Reference Name: Library Support and Development Services
Cross Reference Number: 54300-002-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	83,878	-	-	-	-	-	83,878
Total Revenues	\$83,878	-	-	-	-	-	\$83,878
Services & Supplies							
Instate Travel	-	-	6	471	-	-	477
Out of State Travel	-	-	44	182	-	-	226
Employee Training	-	-	-	747	-	-	747
Office Expenses	115	-	293	503	-	-	911
Telecommunications	-	-	-	101	-	-	101
State Gov. Service Charges	13,291	-	-	-	-	-	13,291
Data Processing	2,146	-	-	62,553	-	-	64,699
Publicity and Publications	-	-	-	13	-	-	13
Professional Services	-	-	135	1,853	-	-	1,988
Employee Recruitment and Develop	-	-	-	1	-	-	1
Dues and Subscriptions	-	-	5,806	1,587	-	-	7,393
Facilities Rental and Taxes	1,846	-	-	-	-	-	1,846
Agency Program Related S and S	-	-	-	1,720	-	-	1,720
Other Services and Supplies	1,061	-	146	996	-	-	2,203
Expendable Prop 250 - 5000	-	-	-	27	-	-	27
IT Expendable Property	-	-	-	44	-	-	44
Total Services & Supplies	\$18,459	-	\$6,430	\$70,798	-	-	\$95,687
Special Payments							
Dist to Cities	26,459	-	-	16,398	-	-	42,857

____ Agency Request
 2021-23 Biennium

____ Governor's Budget
 Page _____

____ Legislatively Adopted
 Essential and Policy Package Fiscal Impact Summary - BPR013

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

State Library
Pkg: 031 - Standard Inflation

Cross Reference Name: Library Support and Development Services
Cross Reference Number: 54300-002-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Special Payments							
Dist to Counties	21,341	-	-	20,735	-	-	42,076
Dist to Other Gov Unit	14,157	-	-	4,085	-	-	18,242
Dist to Non-Gov Units	-	-	-	21,930	-	-	21,930
Dist to Local School Districts	108	-	-	-	-	-	108
Dist to Comm College Districts	3,354	-	-	1,333	-	-	4,687
Spc Pmt to Public Universities	-	-	-	4,300	-	-	4,300
Dist to Non-Profit Organizations	-	-	-	18,490	-	-	18,490
Other Special Payments	-	-	-	16,338	-	-	16,338
Total Special Payments	\$65,419	-	-	\$103,609	-	-	\$169,028
Total Expenditures							
Total Expenditures	83,878	-	6,430	174,407	-	-	264,715
Total Expenditures	\$83,878	-	\$6,430	\$174,407	-	-	\$264,715
Ending Balance							
Ending Balance	-	-	(6,430)	(174,407)	-	-	(180,837)
Total Ending Balance	-	-	(\$6,430)	(\$174,407)	-	-	(\$180,837)

Current Service Level Package

**CSL Package #032
Above Standard Inflation**

Purpose

Current Service Level is required by law and is an estimate of the cost to continue current legislatively approved programs into the next biennium. Package 032 adjusts for line items that require a higher than standard inflation.

How Will These Improvements Be Achieved?

The package will inflate the services and supplies line item to reflect the higher than standard inflation anticipated for the rates for DAS shared services and WorkDay.

Staffing Impact

None

Quantifying Results

Making these adjustments will more accurately reflect the actual costs of business in the next biennium.

Revenue Source

\$19,973 General Fund

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

State Library
Pkg: 032 - Above Standard Inflation

Cross Reference Name: Library Support and Development Services
Cross Reference Number: 54300-002-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	19,973	-	-	-	-	-	19,973
Total Revenues	\$19,973	-	-	-	-	-	\$19,973
Services & Supplies							
Other Services and Supplies	19,973	-	-	-	-	-	19,973
Total Services & Supplies	\$19,973	-	-	-	-	-	\$19,973
Total Expenditures							
Total Expenditures	19,973	-	-	-	-	-	19,973
Total Expenditures	\$19,973	-	-	-	-	-	\$19,973
Ending Balance							
Ending Balance	-	-	-	-	-	-	-
Total Ending Balance	-	-	-	-	-	-	-

Current Service Level Package

**CSL Package #050
Fundshifts and Revenue Reductions**

Purpose

Current Service Level is required by law and is an estimate of the cost to continue current legislatively approved programs into the next biennium. Package 050 adjusts for shifts between funding sources.

How Will These Improvements Be Achieved?

The package will shift funds from General Funds to Federal Funds.

Quantifying Results

Making this adjustment will more accurately reflect the staffing costs associated with the LSTA program administration.

Staffing Impact

None

Revenue Source

\$(49,197) General Fund

\$ 49,197 Federal Funds

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

State Library
Pkg: 050 - Fundshifts

Cross Reference Name: Library Support and Development Services
Cross Reference Number: 54300-002-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	(49,197)	-	-	-	-	-	(49,197)
Total Revenues	(\$49,197)	-	-	-	-	-	(\$49,197)
Personal Services							
Class/Unclass Sal. and Per Diem	(33,283)	-	-	33,283	-	-	-
Empl. Rel. Bd. Assessments	(12)	-	-	12	-	-	-
Public Employees' Retire Cont	(5,701)	-	-	5,701	-	-	-
Social Security Taxes	(2,546)	-	-	2,546	-	-	-
Worker's Comp. Assess. (WCD)	(9)	-	-	9	-	-	-
Mass Transit Tax	-	-	-	-	-	-	-
Flexible Benefits	(7,646)	-	-	7,646	-	-	-
Total Personal Services	(\$49,197)	-	-	\$49,197	-	-	-
Total Expenditures							
Total Expenditures	(49,197)	-	-	49,197	-	-	-
Total Expenditures	(\$49,197)	-	-	\$49,197	-	-	-
Ending Balance							
Ending Balance	-	-	-	(49,197)	-	-	(49,197)
Total Ending Balance	-	-	-	(\$49,197)	-	-	(\$49,197)

2021-23 Biennium

Cross Reference Number: 54300-002-00-00-00000

Current Service Level

Package Number: 50

Position Number	Auth No	Workday Id	Classification	Classification Name	Sal Rng	Pos Type	Mos	Step	Rate	Salary	OPE	Total	Pos Cnt	FTE
2006005	275210	20952	OAS C2220 A P	LIBRARIAN	26	PF	0	10	6,934	0	0	0	0	0.00
				General Funds						0	0	0		
				Lottery Funds						0	0	0		
				Other Funds						0	0	0		
				Federal Funds						0	0	0		
				Total Funds						0	0	0	0	0.00

**CSL Package #070
Revenue Shortfalls**

Purpose

This package reflects reductions made to expenditures due to lower revenue estimates than the anticipated expenditure need.

How Will These Improvements Be Achieved?

This package reduces Federal Funds to reflect the anticipated revenues received from IMLS, and reduces other funds to reflect the anticipated revenues from libraries for database subscriptions.

Staffing Impact

None.

Quantifying Results

This package reduces agency expenditures to reflect anticipated revenues.

Revenue Source

(\$83,299) Other Funds
(\$581,208) Federal Funds

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

State Library
Pkg: 070 - Revenue Shortfalls

Cross Reference Name: Library Support and Development Services
Cross Reference Number: 54300-002-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Services & Supplies							
Dues and Subscriptions	-	-	(83,299)	-	-	-	(83,299)
Total Services & Supplies	-	-	(\$83,299)	-	-	-	(\$83,299)
Special Payments							
Dist to Non-Profit Organizations	-	-	-	(184,920)	-	-	(184,920)
Other Special Payments	-	-	-	(396,288)	-	-	(396,288)
Total Special Payments	-	-	-	(\$581,208)	-	-	(\$581,208)
Total Expenditures							
Total Expenditures	-	-	(83,299)	(581,208)	-	-	(664,507)
Total Expenditures	-	-	(\$83,299)	(\$581,208)	-	-	(\$664,507)
Ending Balance							
Ending Balance	-	-	83,299	581,208	-	-	664,507
Total Ending Balance	-	-	\$83,299	\$581,208	-	-	\$664,507

Policy Packages

Policy Package #101 Increase Funding for Ready to Read Grant Program

Purpose

Ready to Read grant funding is distributed to officially recognized Oregon public libraries through the Ready to Read grant program focused on early literacy and summer reading. Public libraries use this funding for youth programs, services, and collections. Grant amounts are calculated each fiscal year based on the number of youth ages 0 to 14 a particular library serves (80%), and the geographical area a library covers with its services (20%). This package increases Ready to Read grant funding distributed to Oregon public libraries, raising the minimum grant from \$1,000 to \$2,000 and the amount per child from approximately \$1 to \$2 per child. This additional funding would be distributed directly to public libraries to support enhanced summer reading and early literacy programs and services at a time when library budgets are decreasing and children ages 0 to 14 need additional educational support due to the educational and economic impacts of the COVID-19 pandemic.

How Achieved

Libraries in rural areas that have lower numbers of youth in their service areas currently receive a minimum grant of \$1,000. This package would increase the minimum grant to \$2,000, doubling the amount received by small and rural libraries. This supports the Governor's Equity Framework, recognizing that living in rural communities "can create additional challenges in accessing fundamental infrastructures" including educational opportunities supporting youth literacy. In addition, increasing the funding per child from \$1 to \$2 would approximately double the amount of Ready to Read grant funding for all public libraries to support summer ready and early literacy programs for youth, with libraries targeting and serving historically and currently underserved communities.

Staffing Impact

None.

Quantifying Results

Ready to Read grants are intended to support libraries to establish, develop, and improve early literacy services for children 0-6 years old and the statewide summer reading program for youth 0-14 years old. Projects are intended to meet the following specific outcomes:

- Early Literacy Outcome #1: Young children develop the 6 early literacy skills by the time they start kindergarten.
- Early Literacy Outcome #2: Adults enjoy reading, singing, talking, writing, and playing with their young children regularly to help them develop early literacy skills.
- Summer Reading Outcome #1: Youth maintain or improve their literacy skills over the summer.

- Summer Reading Outcome #2: Youth demonstrate their love of reading and learning by choosing to engage in these activities during their free time over the summer.
- Summer Reading Outcome #3: Adults enjoy spending time engaging in early literacy activities with youth over the summer to help them develop literacy skills.

Libraries submit reports each year evaluating how their projects met the targeted outcome(s). Some of the typical ways that libraries evaluate the outcomes for their Ready to Read programs include surveys, observations, focus groups and/or interviews.

Revenue Source

\$1,425,398 General Fund

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

State Library
Pkg: 101 - Increase Funding for Ready to Read Grant Program

Cross Reference Name: Library Support and Development Services
Cross Reference Number: 54300-002-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	1,425,398	-	-	-	-	-	1,425,398
Total Revenues	\$1,425,398	-	-	-	-	-	\$1,425,398
Special Payments							
Dist to Cities	575,005	-	-	-	-	-	575,005
Dist to Counties	470,381	-	-	-	-	-	470,381
Dist to Other Gov Unit	306,460	-	-	-	-	-	306,460
Dist to Local School Districts	2,281	-	-	-	-	-	2,281
Dist to Comm College Districts	71,271	-	-	-	-	-	71,271
Total Special Payments	\$1,425,398	-	-	-	-	-	\$1,425,398
Total Expenditures							
Total Expenditures	1,425,398	-	-	-	-	-	1,425,398
Total Expenditures	\$1,425,398	-	-	-	-	-	\$1,425,398
Ending Balance							
Ending Balance	-	-	-	-	-	-	-
Total Ending Balance	-	-	-	-	-	-	-

PICS116 - Net Package Fiscal Impact Report

2021-23 Biennium

Agency Request Budget

Position Number	Auth No	Workday Id	Classification	Classification Name	Sal Rng	Pos Type	Mos	Step	Rate	Salary	OPE	Total	Pos Cnt	FTE
No records for the phase: ARB														
										0	0	0		
										0	0	0		
										0	0	0		
										0	0	0	0	0.00
										0	0	0	0	0.00

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

State Library
2021-23 Biennium

Agency Number: 54300
Cross Reference Number: 54300-002-00-00-00000

<i>Source</i>	2017-19 Actuals	2019-21 Leg Adopted Budget	2019-21 Leg Approved Budget	2021-23 Agency Request Budget	2021-23 Governor's Budget	2021-23 Leg. Adopted Budget
Other Funds						
Charges for Services	-	160,000	160,000	-	-	-
Interest Income	1,814	2,100	2,100	2,200	-	-
Sales Income	-	50	50	-	-	-
Donations	4,500	-	-	-	-	-
Other Revenues	100	12,000	12,000	-	-	-
Total Other Funds	\$6,414	\$174,150	\$174,150	\$2,200	-	-
Federal Funds						
Federal Funds	4,490,025	5,058,368	5,058,368	4,828,555	-	-
Total Federal Funds	\$4,490,025	\$5,058,368	\$5,058,368	\$4,828,555	-	-

Oregon Talking Book and Braille Library

1. Program Unit Organization Chart

2019-21 Organization
(8 positions; 7.48 FTE)

<p><u>Oregon Talking Book and Braille Library</u></p> <p>Principal Executive Mgr C Administrative Specialist 2 State Library Specialist 2 State Library Specialist 2 State Library Specialist 2 State Library Specialist 1 State Library Specialist 1 (.74) Office Assistant 1 (.42) *Program Analyst 1 (.32)</p>

* This position is split between two programs.

2. Program Unit Executive Summary

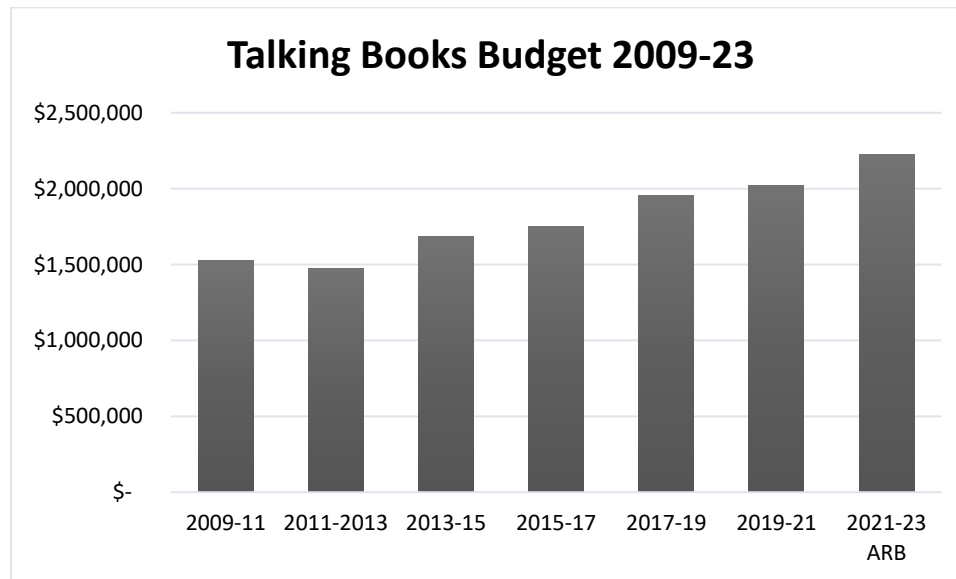
a. Long Term Focus Areas Impacted by the Program

- A seamless system of education: Primary

b. Primary Program Contact

- Elke Bruton, Program Manager

c. Program budget 2009 – 2023



d. Program Overview

The Oregon Talking Book and Braille Library provides reading materials to Oregonians with print disabilities, which includes visual, physical, and reading impairments. The Library loans Braille, audio books, and magazines to eligible readers across state for free through the mail or via download. Talking Books is the regional library in Oregon for the Library of Congress’ National Library Service for the Blind and Print Disabled (NLS) network.

e. Program Funding Request

General Funds	\$1,900,538
Other Funds	<u>\$ 326,293</u>
Total	\$2,226,831

The Talking Book and Braille Library funding request maintains the program at the current level. No additional positions or policy option packages are requested. If this proposal is funded, the Talking Book & Braille Library will be able to continue serving over 5,000 Oregonians with print disabilities, providing reading materials by mail and digital download.

f. Program Description

The Talking Book and Braille Library serves Oregonians with print disabilities by providing Braille, audiobooks, descriptive videos, and magazines through the mail and digital download. This is a free service to eligible Oregonians, with over 5,000 active users and an average of approximately 30,000 items circulated every month. The Talking Book and Braille Library is the regional library in Oregon for the Library of Congress’ National Library Service for the Blind and Print Disabled (NLS) network. The major cost driver for this program is personal services, followed by operational costs such as rent and services and supplies. The National Library Service provides the collection and shipping costs are free through the Free Matter for the Blind and Other Physically Handicapped Persons program.

g. Program Justification and Link to Long Term Outcomes

The Talking Books and Braille Library supports Oregon’s long-term priority of a seamless system of education. The library provides reading materials for all ages including youth, and the Talking Book and Braille Library works in partnership with the Oregon Textbook and Media Center, providing students with reading materials such as fiction or non-fiction titles that aren’t traditional textbooks and aren’t available in the Oregon Textbook and Media Center collection. The State Library also works in partnership with Oregon Commission for the Blind, referring users to the complementary services provided by each agency.

h. Program Performance

Talking Books Performance	2009-11	2011-13	2013-15	2015-17	2017-19	2019-21 3rd Qtr	2021-23 Projected
Registered individuals	5,183	5,173	5,208	5,311	5,220	4,993	5,200
Items Circulated	774,649	860,461	848,517	817,212	761,491	270,982	850,000
Percent of circulated items as digital downloads	10%	18%	20%	24%	30%	34%	38%

The number of individuals registered for Talking Book and Braille Library service has maintained at 5,000 plus users for many years. In addition, the circulation of materials has remained high at around 800,000 items per biennium. This equates to approximately 80 items per user per year. The number of items circulated for the 2019-21 biennium is through the 3rd quarter of the biennium. Circulation for the 2019-21 biennium will be impacted by the brief pause in circulating materials in response to COVID-19 mitigation efforts. There has been a steady increase in the percent of circulated items that are downloaded digitally through the Braille Audio Reading and Download (BARD) system over the years.

i. Enabling Legislation/Program Authorization

ORS 357

U.S. Code, Sec. 135a

j. Describe Funding Streams that Support the Program

The program is primarily funded through General Funds for personnel costs, services and supplies, and operational costs. In addition, the Talking Book and Braille Library donation fund supports service enhancements such as National Federation for the Blind Newsline, League of Women Voter’s Guide in cartridge, CD, large print, and Braille, descriptive videos, and the summer reading program.

k. 2021-23 Funding Proposal compared to 2019-21

The Talking Books and Braille Library funding proposal maintains the program at the current service level. No additional positions or policy option packages are requested.

3. Program Unit Narrative

The responsibilities of the Talking Books and Braille Library are to:

- Work in partnership with the Library of Congress to supply reading materials to approximately 5,000 Oregonians who are blind or have other disabilities that prevent them from reading conventional printed materials.
- Partner with the Oregon Commission for the Blind and the Oregon Textbook and Media Center to support educational goals and reading interests of Oregonians with print disabilities.

Division Initiatives

Agency Goals	Agency Initiatives
Oregonians pursue learning that contributes to their personal well-being and the well-being of their community.	<ul style="list-style-type: none"> • Contribute to the collection of audio books available to Talking Book and Braille Library users throughout Oregon and across the country by recording Oregon-interest books and uploading them to BARD (Braille and Audio Reading Download).
Stakeholders’ interests and needs are reflected in relevant and effective programs and services.	<ul style="list-style-type: none"> • Expand title selection and reduce wait times for Talking Book & Braille Library users by implementing the Duplication On-Demand service model. • Implement Talking Book & Braille Library user engagement strategies: <ul style="list-style-type: none"> ○ Better understand and meet the needs of registered Braille readers by determining what factors affect their reading habits. ○ Proactively contact and support Talking Book & Braille Library users to increase retention. ○ Broaden outreach efforts and engagement strategies for school-aged users (youth 0-21 years old) to increase readership and circulation.

ARB Expenditures by Fund Type

General Funds	\$1,900,538
Other Funds	<u>\$ 326,293</u>
Total	\$2,226,831

The Talking Book and Braille Library has 8 positions and a total FTE of 7.48.

ARB Available Revenue Sources:

General Funds: \$1,900,538

Other Funds: \$ 819,770

Total: \$2,720,308

This total includes the beginning balance. The source of Other Funds is the Talking Book and Braille Library Endowment Fund and the Talking Book and Braille Library expendable donation fund.

Legislative Changes: None

Base Budget

Base Budget Adjustments

Purpose

To capture the next biennium's estimated cost of all current positions.

How Will These Improvements Be Achieved?

Department of Administrative Services, Chief Financial Officers Office will set the Position Information Control System to look at all current positions state wide and project forward any anticipated step increases and best estimates of position related costs driven from PICS. The position related expenses will be revised again at the end of session when better numbers are available.

The agency adjusts revenues as needed based on best information currently available.

Staffing Impact

None

Quantifying Results

Making these adjustments will more accurately reflect the actual costs of business in the next biennium.

Revenue Source

\$117,278 General Fund

\$24,483 Other Funds

Current Service Level Package

CSL Package #010

Vacancy Factor and Non-PICS Personal Services

Purpose

Current Service Level is required by law and is an estimate of the cost to continue current legislatively approved programs into the next biennium. Package 010 adjusts Personal Services costs for anticipated position related vacancy saving based on past experience and inflation to position related expenses not driven by PICS.

How Will These Improvements Be Achieved?

The agency will work with the State CFO's Office to set the vacancy savings factor based on past vacancies in the agency. CFO will provide the agencies with reports and standardized forms for this process.

The agency will adjust non-PICS driven Personal Services accounts based on the statewide standard inflationary rates set by DAS.

Staffing Impact

None

Quantifying Results

Making these adjustments will more accurately reflect the actual costs of business in the next biennium.

Revenue Source

\$5,270 General Fund

(\$1,555) Other Funds

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

State Library
Pkg: 010 - Non-PICS Psnl Svc / Vacancy Factor

Cross Reference Name: Talking Book and Braille Library
Cross Reference Number: 54300-003-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	5,270	-	-	-	-	-	5,270
Total Revenues	\$5,270	-	-	-	-	-	\$5,270
Personal Services							
All Other Differential	218	-	-	-	-	-	218
Public Employees' Retire Cont	37	-	-	-	-	-	37
Pension Obligation Bond	5,772	-	409	-	-	-	6,181
Social Security Taxes	17	-	-	-	-	-	17
Unemployment Assessments	264	-	-	-	-	-	264
Mass Transit Tax	477	-	29	-	-	-	506
Vacancy Savings	(1,515)	-	(1,993)	-	-	-	(3,508)
Total Personal Services	\$5,270	-	(\$1,555)	-	-	-	\$3,715
Total Expenditures							
Total Expenditures	5,270	-	(1,555)	-	-	-	3,715
Total Expenditures	\$5,270	-	(\$1,555)	-	-	-	\$3,715
Ending Balance							
Ending Balance	-	-	1,555	-	-	-	1,555
Total Ending Balance	-	-	\$1,555	-	-	-	\$1,555

Current Service Level Package

CSL Package #031

Inflation and Price List Adjustments

Purpose

Current Service Level is required by law and is an estimate of the cost to continue current legislatively approved programs into the next biennium. Package 031 adjusts non-Personal Services costs.

How Will These Improvements Be Achieved?

The agency will adjust all Services and supplies, Capital Outlay and Special Payment accounts based on statewide inflation rates set by DAS CFO.

The agency will adjust the State Government Service Charges line item based on fees projected to be charged by other agencies to the State Library of Oregon. DAS gathers all the fees charged by agencies and publishes them in the Price Agreement.

Staffing Impact

None

Quantifying Results

Making these adjustments will more accurately reflect the actual costs of business in the next biennium.

Revenue Source

\$32,217 General Fund

\$ 8,929 Other Funds

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

State Library
Pkg: 031 - Standard Inflation

Cross Reference Name: Talking Book and Braille Library
Cross Reference Number: 54300-003-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	32,217	-	-	-	-	-	32,217
Total Revenues	\$32,217	-	-	-	-	-	\$32,217
Services & Supplies							
Instate Travel	73	-	116	-	-	-	189
Out of State Travel	-	-	43	-	-	-	43
Employee Training	226	-	-	-	-	-	226
Office Expenses	1,691	-	862	-	-	-	2,553
Telecommunications	907	-	133	-	-	-	1,040
State Gov. Service Charges	14,606	-	-	-	-	-	14,606
Data Processing	2,969	-	343	-	-	-	3,312
Publicity and Publications	645	-	2,321	-	-	-	2,966
Professional Services	2,213	-	-	-	-	-	2,213
Employee Recruitment and Develop	14	-	-	-	-	-	14
Dues and Subscriptions	4	-	645	-	-	-	649
Facilities Rental and Taxes	6,563	-	-	-	-	-	6,563
Agency Program Related S and S	258	-	258	-	-	-	516
Other Services and Supplies	1,526	-	4,208	-	-	-	5,734
Expendable Prop 250 - 5000	49	-	-	-	-	-	49
IT Expendable Property	54	-	-	-	-	-	54
Total Services & Supplies	\$31,798	-	\$8,929	-	-	-	\$40,727

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

State Library
Pkg: 031 - Standard Inflation

Cross Reference Name: Talking Book and Braille Library
Cross Reference Number: 54300-003-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Capital Outlay							
Office Furniture and Fixtures	419	-	-	-	-	-	419
Total Capital Outlay	\$419	-	-	-	-	-	\$419
Total Expenditures							
Total Expenditures	32,217	-	8,929	-	-	-	41,146
Total Expenditures	\$32,217	-	\$8,929	-	-	-	\$41,146
Ending Balance							
Ending Balance	-	-	(8,929)	-	-	-	(8,929)
Total Ending Balance	-	-	(\$8,929)	-	-	-	(\$8,929)

Current Service Level Package

**CSL Package #032
Above Standard Inflation**

Purpose

Current Service Level is required by law and is an estimate of the cost to continue current legislatively approved programs into the next biennium. Package 032 adjusts for line items that require a higher than standard inflation.

How Will These Improvements Be Achieved?

The package will inflate the services and supplies line item to reflect the higher than standard inflation anticipated for the rates for DAS shared services and WorkDay.

Staffing Impact

None

Quantifying Results

Making these adjustments will more accurately reflect the actual costs of business in the next biennium.

Revenue Source

\$21,946 Other Funds

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

State Library
Pkg: 032 - Above Standard Inflation

Cross Reference Name: Talking Book and Braille Library
Cross Reference Number: 54300-003-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	21,946	-	-	-	-	-	21,946
Total Revenues	\$21,946	-	-	-	-	-	\$21,946
Services & Supplies							
Other Services and Supplies	21,946	-	-	-	-	-	21,946
Total Services & Supplies	\$21,946	-	-	-	-	-	\$21,946
Total Expenditures							
Total Expenditures	21,946	-	-	-	-	-	21,946
Total Expenditures	\$21,946	-	-	-	-	-	\$21,946
Ending Balance							
Ending Balance	-	-	-	-	-	-	-
Total Ending Balance	-	-	-	-	-	-	-

Current Service Level Package

CSL Package #050

Fundshifts and Revenue Reductions

Purpose

Current Service Level is required by law and is an estimate of the cost to continue current legislatively approved programs into the next biennium. Package 050 adjusts for shifts between funding sources.

How Will These Improvements Be Achieved?

The package will shift funds from Other Funds to General Funds.

Quantifying Results

Making this adjustment will more accurately reflect the staffing costs associated with the core functions of the Talking Book and Braille Library.

Staffing Impact

None

Revenue Source

\$31,397 General Fund

(\$31,397) Other Funds

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

State Library
Pkg: 050 - Fundshifts

Cross Reference Name: Talking Book and Braille Library
Cross Reference Number: 54300-003-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Revenues							
General Fund Appropriation	31,397	-	-	-	-	-	31,397
Total Revenues	\$31,397	-	-	-	-	-	\$31,397
Personal Services							
Class/Unclass Sal. and Per Diem	21,038	-	(21,038)	-	-	-	-
Empl. Rel. Bd. Assessments	8	-	(8)	-	-	-	-
Public Employees' Retire Cont	3,604	-	(3,604)	-	-	-	-
Social Security Taxes	1,610	-	(1,610)	-	-	-	-
Worker's Comp. Assess. (WCD)	6	-	(6)	-	-	-	-
Flexible Benefits	5,131	-	(5,131)	-	-	-	-
Total Personal Services	\$31,397	-	(\$31,397)	-	-	-	-
Total Expenditures							
Total Expenditures	31,397	-	(31,397)	-	-	-	-
Total Expenditures	\$31,397	-	(\$31,397)	-	-	-	-
Ending Balance							
Ending Balance	-	-	31,397	-	-	-	31,397
Total Ending Balance	-	-	\$31,397	-	-	-	\$31,397

2021-23 Biennium

Cross Reference Number: 54300-003-00-00-00000

Current Service Level

Package Number: 50

Position Number	Auth No	Workday Id	Classification	Classification Name	Sal Rng	Pos Type	Mos	Step	Rate	Salary	OPE	Total	Pos Cnt	FTE	
2016	275020	19016	OAS C0108 A P	ADMINISTRATIVE SPECIALIST 2	20	PF	0	10	5,208	0	0	0	0	0.00	
503001	945300	21450	MMS X7004 A P	PRINCIPAL EXECUTIVE/MANAGER	28X	PF	0	8	7,220	0	0	0	0	0.00	
General Funds											0	0	0		
Lottery Funds											0	0	0		
Other Funds											0	0	0		
Federal Funds											0	0	0		
Total Funds											0	0	0	0	0.00

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

**State Library
2021-23 Biennium**

**Agency Number: 54300
Cross Reference Number: 54300-003-00-00-00000**

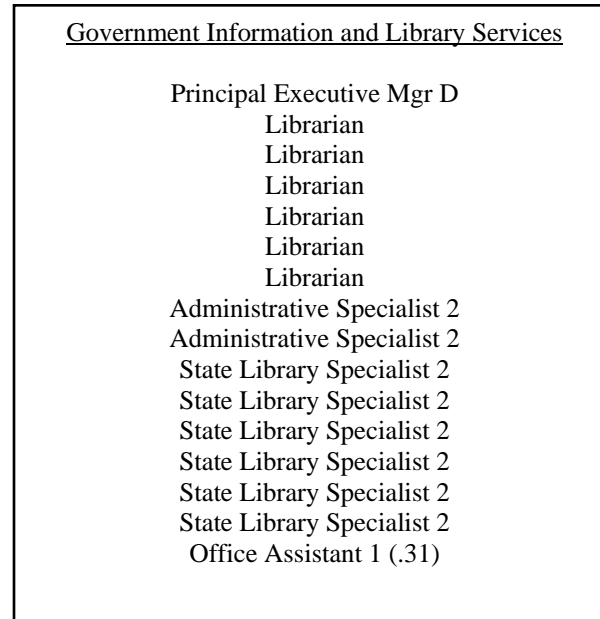
<i>Source</i>	2017-19 Actuals	2019-21 Leg Adopted Budget	2019-21 Leg Approved Budget	2021-23 Agency Request Budget	2021-23 Governor's Budget	2021-23 Leg. Adopted Budget
Other Funds						
Interest Income	12,908	2,200	2,200	18,000	-	-
Donations	238,457	450,000	450,000	300,000	-	-
Transfer In - Intrafund	29,727	-	-	-	-	-
Transfer Out - Intrafund	(29,727)	-	-	-	-	-
Total Other Funds	\$251,365	\$452,200	\$452,200	\$318,000	-	-

Government Information and Library Services

1. Program Unit Organization Chart

2019-21 Organization Chart

(16 positions; 15.31 FTE)



2. Program Unit Executive Summary

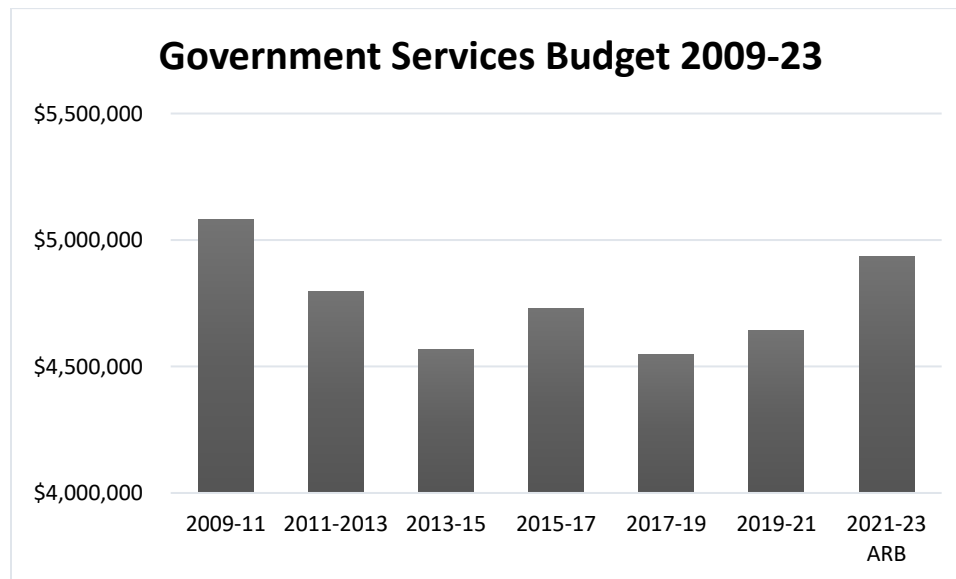
a. Long Term Focus Areas Impacted by the Program

- A seamless system of education: Secondary
- A thriving statewide economy: Secondary
- Responsible Environmental Stewardship: Secondary
- Healthy and Safe Communities: Secondary

b. Primary Program Contact

- Caren Agata, Program Manager

c. Program budget 2009 – 2023



d. Program Overview

The Government Information and Library Services Division provides essential library services and resources to state government employees, including research assistance, instruction, and physical and electronic resources. The division provides permanent access to state government publications by creating and maintaining a digital state documents repository and acquisitions, catalogs, and circulates library materials including books, periodicals, and state and federal government publications.

e. Program Funding Request

Other Funds	<u>\$4,936,743</u>
Total	\$4,936,743

The Government Information and Library Services Division funding request maintains the program at the current level. No additional positions or policy option packages are requested. If this proposal is funded, the division will be able to continue to provide vital library services to state employees including research assistance and specialized electronic resources and physical collections. The division will continue to fill its statutory mandate to collect and make accessible state government publications.

f. Program Description

The Government Information and Library Services Division provides library services to state employees including research assistance, professional development, and instruction. Through the embedded librarian program, each state agency is assigned a librarian to provide specialized assistance and resources to support state agency staff in their work. The division preserves state agency publications and makes them accessible through the Oregon Digital Collections website. The division collects and manages print and online resources focused on the research needs of government employees, and provides interlibrary loan services to acquire requested resources owned by other libraries. The division budget is driven by personnel costs, electronic subscriptions to specialized content, and operational costs such as rent and supplies.

g. Program Justification and Link to Long Term Outcomes

The Government Information and Library Services Division supports the long-term state goals of a seamless system of education, a thriving state economy, responsible environmental stewardship, and healthy and safe communities in several ways including access to physical and electronic collections and providing resources, training, and research support to all state employees focused on these state-wide priorities.

h. Program Performance

Government Services Performance	2009-11	2011-13	2013-15	2015-17	2017-19	2019-21 3rd Qtr	2021-23 Projected
Research transactions for state employees	27,133	17,425	16,183	7,864	*4,673	1,202	4,000
Outreach & training presentations to state employees	147	75	67	37	162	76	200
Oregon Documents Archived	10,276	20,696	20,358	10,231	24,007	8,767	24,000

The number of research transactions to support state employees in their work is tracked each biennium. *Beginning in the 2017-19 biennium, the way in which these transactions were tracked was modified to more accurately reflect the nature of this work. In addition, when the Government Information and Library Services Division discontinued the management of state email lists, this reduced the number of research transactions. The amount of time spent on each research transactions is growing as the questions have become more complex over time.

Each outreach and training session is tracked each biennium. These sessions provide information and State Library services and resources, and training tailored to meet the needs of specific agencies. The number of outreach and training presentations has been growing since 2017, and has continued to grow during state agency building closures in response to COVID-19. The training presentations can be held completely online, reaching state employees at their remote work locations and working in state offices across the state.

By statute, the State Library is mandated to collect and preserve state publications. These publications are mainly born digital at this point, but Government Information and Library Services staff are also digitizing state print publications to make state documents available through the Oregon Digital Collections website.

i. Enabling Legislation/Program Authorization

ORS 357

j. Describe Funding Streams that Support the Program

The program is entirely funded through an assessment of state agencies as mandated by statute (ORS 357.203).

k. 2021-23 Funding Proposal compared to 2019-21

The Government Information and Library Services Division funding proposal maintains the program at the current service level. No additional positions or policy option packages are requested.

3. Program Unit Narrative

The Government Information and Library Services division is responsible for:

- Delivering essential library services and resources to state government employees.
- Providing state government employees with convenient, desktop access to the highest value information tailored to meet the research needs of state agencies via the Government Information and Library Services website.
- Disseminating state government publications to selected depository libraries throughout the state, and providing permanent access to state government publications by creating and maintaining a digital state documents repository.
- Acquisitions, cataloging, inventory, and processing for circulation all library materials, including books, periodicals, and state and federal government publications.

Division Initiatives

Agency Goals	Agency Initiatives
Oregonians are connected to state government and Oregon’s heritage through digital initiatives and preservation strategies.	<ul style="list-style-type: none"> • Improve the environment and security of State Library permanent collections by evaluating current use of space and creating a plan for changes.
Stakeholders’ interests and needs are reflected in relevant and effective programs and services.	<ul style="list-style-type: none"> • Enhance the user experience for state employees and the Legislature by upgrading the State Library’s account management and related systems.
State employees and the public receive seamless information and research services through partnerships and collaborations with state agencies.	<ul style="list-style-type: none"> • Expand opportunities for state employees’ professional development by partnering with state agencies to provide interagency training and awareness activities. • Provide seamless service and referrals to users by developing strategies within the State Library and with partner organizations.

ARB Expenditures by Fund Type

Other Funds \$4,936,743

Total \$4,936,743

The Government Information and Library Services Division has 16 positions and a total FTE of 15.31.

ARB Available Revenue Sources:

Other Funds: \$5,929,606

Total: \$5,929,606

This total includes the beginning balance. The source of Other Funds is the assessment of state agencies for library services. There is a small amount of interest income (\$750) from endowment funds.

Legislative Changes: None

Base Budget

Base Budget Adjustments

Purpose

To capture the next biennium's estimated cost of all current positions.

How Will These Improvements Be Achieved?

Department of Administrative Services, Chief Financial Officers Office will set the Position Information Control System to look at all current positions state wide and project forward any anticipated step increases and best estimates of position related costs driven from PICS. The position related expenses will be revised again at the end of session when better numbers are available.

The agency adjusts revenues as needed based on best information currently available.

Staffing Impact

None

Quantifying Results

Making these adjustments will more accurately reflect the actual costs of business in the next biennium.

Revenue Source

\$150,979 Other Funds

Current Service Level Package

CSL Package #010

Vacancy Factor and Non-PICS Personal Services

Purpose

Current Service Level is required by law and is an estimate of the cost to continue current legislatively approved programs into the next biennium. Package 010 adjusts Personal Services costs for anticipated position related vacancy saving based on past experience and inflation to position related expenses not driven by PICS.

How Will These Improvements Be Achieved?

The agency will work with the State CFO's Office to set the vacancy savings factor based on past vacancies in the agency. CFO will provide the agencies with reports and standardized forms for this process.

The agency will adjust non-PICS driven Personal Services accounts based on the statewide standard inflationary rates set by DAS.

Quantifying Results

Making these adjustments will more accurately reflect the actual costs of business in the next biennium.

Staffing Impact

None

Revenue Source

\$3,682 Other Funds

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

State Library
Pkg: 010 - Non-PICS Psnl Svc / Vacancy Factor

Cross Reference Name: Government Information and Library Services
Cross Reference Number: 54300-004-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Personal Services							
Pension Obligation Bond	-	-	8,260	-	-	-	8,260
Unemployment Assessments	-	-	485	-	-	-	485
Mass Transit Tax	-	-	550	-	-	-	550
Vacancy Savings	-	-	(5,613)	-	-	-	(5,613)
Total Personal Services	-	-	\$3,682	-	-	-	\$3,682
Total Expenditures							
Total Expenditures	-	-	3,682	-	-	-	3,682
Total Expenditures	-	-	\$3,682	-	-	-	\$3,682
Ending Balance							
Ending Balance	-	-	(3,682)	-	-	-	(3,682)
Total Ending Balance	-	-	(\$3,682)	-	-	-	(\$3,682)

Current Service Level Package

CSL Package #031

Inflation and Price List Adjustments

Purpose

Current Service Level is required by law and is an estimate of the cost to continue current legislatively approved programs into the next biennium. Package 031 adjusts non-Personal Services costs.

How Will These Improvements Be Achieved?

The agency will adjust all Services and supplies, Capital Outlay and Special Payment accounts based on statewide inflation rates set by DAS CFO.

The agency will adjust the State Government Service Charges line item based on fees projected to be charged by other agencies to the State Library of Oregon. DAS gathers all the fees charged by agencies and publishes them in the Price Agreement.

Staffing Impact

None

Quantifying Results

Making these adjustments will more accurately reflect the actual costs of business in the next biennium.

Revenue Source

\$93,768 Other Funds

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

State Library
Pkg: 031 - Standard Inflation

Cross Reference Name: Government Information and Library Services
Cross Reference Number: 54300-004-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Services & Supplies							
Instate Travel	-	-	198	-	-	-	198
Out of State Travel	-	-	24	-	-	-	24
Employee Training	-	-	249	-	-	-	249
Office Expenses	-	-	1,056	-	-	-	1,056
Telecommunications	-	-	1,082	-	-	-	1,082
State Gov. Service Charges	-	-	29,477	-	-	-	29,477
Data Processing	-	-	15,434	-	-	-	15,434
Publicity and Publications	-	-	46	-	-	-	46
Professional Services	-	-	286	-	-	-	286
IT Professional Services	-	-	16	-	-	-	16
Employee Recruitment and Develop	-	-	65	-	-	-	65
Dues and Subscriptions	-	-	3,515	-	-	-	3,515
Facilities Rental and Taxes	-	-	39,054	-	-	-	39,054
Agency Program Related S and S	-	-	694	-	-	-	694
Other Services and Supplies	-	-	1,555	-	-	-	1,555
Expendable Prop 250 - 5000	-	-	94	-	-	-	94
IT Expendable Property	-	-	417	-	-	-	417
Total Services & Supplies	-	-	\$93,262	-	-	-	\$93,262

Capital Outlay

Office Furniture and Fixtures	-	-	13	-	-	-	13
Library	-	-	481	-	-	-	481

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

State Library
Pkg: 031 - Standard Inflation

Cross Reference Name: Government Information and Library Services
Cross Reference Number: 54300-004-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Capital Outlay							
Other Capital Outlay	-	-	12	-	-	-	12
Total Capital Outlay	-	-	\$506	-	-	-	\$506
Total Expenditures							
Total Expenditures	-	-	93,768	-	-	-	93,768
Total Expenditures	-	-	\$93,768	-	-	-	\$93,768
Ending Balance							
Ending Balance	-	-	(93,768)	-	-	-	(93,768)
Total Ending Balance	-	-	(\$93,768)	-	-	-	(\$93,768)

Current Service Level Package

**CSL Package #032
Above Standard Inflation**

Purpose

Current Service Level is required by law and is an estimate of the cost to continue current legislatively approved programs into the next biennium. Package 032 adjusts for line items that require a higher than standard inflation.

How Will These Improvements Be Achieved?

The package will inflate the services and supplies line item to reflect the higher than standard inflation anticipated for the rates for DAS shared services and WorkDay.

Staffing Impact

None

Quantifying Results

Making these adjustments will more accurately reflect the actual costs of business in the next biennium.

Revenue Source

\$44,265 Other Funds

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

State Library
Pkg: 032 - Above Standard Inflation

Cross Reference Name: Government Information and Library Services
Cross Reference Number: 54300-004-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Services & Supplies							
Other Services and Supplies	-	-	44,265	-	-	-	44,265
Total Services & Supplies	-	-	\$44,265	-	-	-	\$44,265
Total Expenditures							
Total Expenditures	-	-	44,265	-	-	-	44,265
Total Expenditures	-	-	\$44,265	-	-	-	\$44,265
Ending Balance							
Ending Balance	-	-	(44,265)	-	-	-	(44,265)
Total Ending Balance	-	-	(\$44,265)	-	-	-	(\$44,265)

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

**State Library
2021-23 Biennium**

**Agency Number: 54300
Cross Reference Number: 54300-004-00-00-00000**

<i>Source</i>	2017-19 Actuals	2019-21 Leg Adopted Budget	2019-21 Leg Approved Budget	2021-23 Agency Request Budget	2021-23 Governor's Budget	2021-23 Leg. Adopted Budget
Other Funds						
Interest Income	638	-	-	750	-	-
Sales Income	111	-	-	-	-	-
Tsfr From Administrative Svcs	4,497,705	4,758,863	4,758,863	4,919,860	-	-
Transfer Out - Intrafund	(395,227)	-	-	-	-	-
Total Other Funds	\$4,103,227	\$4,758,863	\$4,758,863	\$4,920,610	-	-
Federal Funds						
Federal Funds	5,238	-	-	-	-	-
Total Federal Funds	\$5,238	-	-	-	-	-

Capital Budgeting & Facilities Maintenance – N/A

State Library Special Reports

1. Information Technology Reports – N/A

The State Library does not have any IT policy packages.

2. Annual Performance Progress Report – N/A

Not required for Agency Request Budget. Will be included with the GB/LAB.

3. Audit Response Report – N/A

The State Library does not have any audits to report on at this time.

4. Affirmative Action Report

The State Library is committed to building and developing a diverse and culturally competent workforce and fostering an inclusive work environment. It's critical that State Library employees are able to communicate effectively, demonstrating cultural sensitivity and compassion, with diverse library users and stakeholders. In addition, the ability to communicate and collaborate effectively within the agency is important to developing and sustaining a climate of inclusion, innovation, and effectiveness.

The 2019-21 Affirmative Action Plan Goals include:

1. To establish and strengthen relations with the nine federally recognized Oregon tribes specifically in the areas of libraries and education.
2. To build employee understanding and incorporation of equity, diversity, and inclusion skills and practices into the work of the State Library.
3. To improve opportunities for women, minorities, and emerging small business to contract with the State Library.

The State Library is developing plans to strengthen relations with the nine federally recognized Oregon tribes. The State Librarian has participated in the Annual Government to Government Summit and made connections with participants. The Library Support and Development Services consultants work with tribal libraries to provide statewide databases, grant opportunities, and consultation services. Over the next year, we will build on these efforts to enhance relations with Oregon tribes.

The State Library established an Equity, Diversity, and Inclusion team in 2019 to develop staff competencies and provide staff with learning opportunities and resources focused on the established EDI competencies. The team has developed a self-assessment survey for all staff that will be used to collect baseline data about staff understanding and practice of equity, diversity, and inclusion principles. This information will shape the focus of learning opportunities and resources for staff over the next year. The State Library's new strategic plan also calls for the development and implementation of an equity lens for State Library use in reviewing and

creating policies, programs, and services that remove barriers and address potential bias. The Governor's Equity Framework will guide the development of the State Library's equity lens.

The State Library is a small agency and rarely contracts work, with most of the contracts in library-specific niche areas with few vendor options. We will be checking the COBID directory of certified firms for the purpose of identifying and inviting COBID firms to intermediate (\$10,000 - \$150,000) and small (<\$10,000) procurements conducted by the State Library.

5. Maximum Supervisory Ratio Report – N/A

The State Library does not employ more than 100 employees, so this report does not apply.

State Library

**Summary Cross Reference Listing and Packages
2021-23 Biennium**

Agency Number: 54300

BAM Analyst: Brickman, Tamara

Budget Coordinator: Moreland, Katherine - (503)373-0741

Cross Reference Number	Cross Reference Description	Package Number	Priority	Package Description	Package Group
001-00-00-00000	Operations	010	0	Non-PICS Psnl Svc / Vacancy Factor	Essential Packages
001-00-00-00000	Operations	021	0	Phase-in	Essential Packages
001-00-00-00000	Operations	022	0	Phase-out Pgm & One-time Costs	Essential Packages
001-00-00-00000	Operations	031	0	Standard Inflation	Essential Packages
001-00-00-00000	Operations	032	0	Above Standard Inflation	Essential Packages
001-00-00-00000	Operations	033	0	Exceptional Inflation	Essential Packages
002-00-00-00000	Library Support and Development Services	010	0	Non-PICS Psnl Svc / Vacancy Factor	Essential Packages
002-00-00-00000	Library Support and Development Services	021	0	Phase-in	Essential Packages
002-00-00-00000	Library Support and Development Services	022	0	Phase-out Pgm & One-time Costs	Essential Packages
002-00-00-00000	Library Support and Development Services	031	0	Standard Inflation	Essential Packages
002-00-00-00000	Library Support and Development Services	032	0	Above Standard Inflation	Essential Packages
002-00-00-00000	Library Support and Development Services	033	0	Exceptional Inflation	Essential Packages
002-00-00-00000	Library Support and Development Services	050	0	Fundshifts	Essential Packages
002-00-00-00000	Library Support and Development Services	070	0	Revenue Shortfalls	Policy Packages
002-00-00-00000	Library Support and Development Services	101	0	Increase Funding for Ready to Read Grant Program	Policy Packages
003-00-00-00000	Talking Book and Braille Library	010	0	Non-PICS Psnl Svc / Vacancy Factor	Essential Packages
003-00-00-00000	Talking Book and Braille Library	021	0	Phase-in	Essential Packages
003-00-00-00000	Talking Book and Braille Library	022	0	Phase-out Pgm & One-time Costs	Essential Packages
003-00-00-00000	Talking Book and Braille Library	031	0	Standard Inflation	Essential Packages
003-00-00-00000	Talking Book and Braille Library	032	0	Above Standard Inflation	Essential Packages
003-00-00-00000	Talking Book and Braille Library	033	0	Exceptional Inflation	Essential Packages
003-00-00-00000	Talking Book and Braille Library	050	0	Fundshifts	Essential Packages

State Library

**Summary Cross Reference Listing and Packages
2021-23 Biennium**

Agency Number: 54300

BAM Analyst: Brickman, Tamara

Budget Coordinator: Moreland, Katherine - (503)373-0741

<i>Cross Reference Number</i>	<i>Cross Reference Description</i>	<i>Package Number</i>	Priority	<i>Package Description</i>	<i>Package Group</i>
004-00-00-00000	Government Information and Library Services	010	0	Non-PICS Psnl Svc / Vacancy Factor	Essential Packages
004-00-00-00000	Government Information and Library Services	021	0	Phase-in	Essential Packages
004-00-00-00000	Government Information and Library Services	022	0	Phase-out Pgm & One-time Costs	Essential Packages
004-00-00-00000	Government Information and Library Services	031	0	Standard Inflation	Essential Packages
004-00-00-00000	Government Information and Library Services	032	0	Above Standard Inflation	Essential Packages
004-00-00-00000	Government Information and Library Services	033	0	Exceptional Inflation	Essential Packages

State Library

**Policy Package List by Priority
2021-23 Biennium**

Agency Number: 54300

BAM Analyst: Brickman, Tamara

Budget Coordinator: Moreland, Katherine - (503)373-0741

Priority	Policy Pkg Number	Policy Pkg Description	Summary Cross Reference Number	Cross Reference Description
0	070	Revenue Shortfalls	002-00-00-00000	Library Support and Development Services
	101	Increase Funding for Ready to Read Grant Pr	002-00-00-00000	Library Support and Development Services

DESCRIPTION	2017-19 Actuals	2019-21 Leg Adopted Budget	2019-21 Emergency Boards	2019-21 Leg Approved Budget	2021-23 Base Budget	2021-23 Current Service Level
3400 Other Funds Ltd	15,360	4,300	-	4,300	20,950	20,950
SALES INCOME						
0705 Sales Income						
3400 Other Funds Ltd	721	50	-	50	-	-
DONATIONS AND CONTRIBUTIONS						
0905 Donations						
3400 Other Funds Ltd	242,957	450,000	-	450,000	300,000	300,000
OTHER						
0975 Other Revenues						
3400 Other Funds Ltd	100	12,000	-	12,000	-	-
FEDERAL FUNDS REVENUE						
0995 Federal Funds						
6400 Federal Funds Ltd	4,611,084	5,225,997	-	5,225,997	5,000,000	5,000,000
TRANSFERS IN						
1010 Transfer In - Intrafund						
3400 Other Funds Ltd	424,954	-	-	-	-	-
1107 Tsfr From Administrative Svcs						
3400 Other Funds Ltd	5,778,138	7,138,296	-	7,138,296	7,114,162	7,114,162
TOTAL TRANSFERS IN						
3400 Other Funds Ltd	6,203,092	7,138,296	-	7,138,296	7,114,162	7,114,162

State Library

Agency Number: 54300

**Agency Worksheet - Revenues & Expenditures
2021-23 Biennium
State Library**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 54300-000-00-00-00000**

<i>DESCRIPTION</i>	<i>2017-19 Actuals</i>	<i>2019-21 Leg Adopted Budget</i>	<i>2019-21 Emergency Boards</i>	<i>2019-21 Leg Approved Budget</i>	<i>2021-23 Base Budget</i>	<i>2021-23 Current Service Level</i>
TOTAL TRANSFERS IN	\$6,203,092	\$7,138,296	-	\$7,138,296	\$7,114,162	\$7,114,162
REVENUES						
8000 General Fund	4,060,172	4,200,159	-	4,200,159	4,390,193	4,534,451
3400 Other Funds Ltd	6,478,945	7,764,646	-	7,764,646	7,455,112	7,455,112
6400 Federal Funds Ltd	4,611,084	5,225,997	-	5,225,997	5,000,000	5,000,000
TOTAL REVENUES	\$15,150,201	\$17,190,802	-	\$17,190,802	\$16,845,305	\$16,989,563
TRANSFERS OUT						
2010 Transfer Out - Intrafund						
3400 Other Funds Ltd	(424,954)	-	-	-	-	-
AVAILABLE REVENUES						
8000 General Fund	4,060,172	4,200,159	-	4,200,159	4,390,193	4,534,451
3400 Other Funds Ltd	7,928,994	8,548,874	-	8,548,874	10,120,026	10,120,026
6400 Federal Funds Ltd	4,611,084	5,225,997	-	5,225,997	5,000,000	5,000,000
TOTAL AVAILABLE REVENUES	\$16,600,250	\$17,975,030	-	\$17,975,030	\$19,510,219	\$19,654,477
EXPENDITURES						
PERSONAL SERVICES						
SALARIES & WAGES						
3110 Class/Unclass Sal. and Per Diem						
8000 General Fund	1,101,609	1,244,213	-	1,244,213	1,369,887	1,357,642
3400 Other Funds Ltd	2,504,082	2,824,401	-	2,824,401	3,040,235	3,019,197

State Library

Agency Number: 54300

**Agency Worksheet - Revenues & Expenditures
2021-23 Biennium
State Library**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 54300-000-00-00-00000**

<i>DESCRIPTION</i>	<i>2017-19 Actuals</i>	<i>2019-21 Leg Adopted Budget</i>	<i>2019-21 Emergency Boards</i>	<i>2019-21 Leg Approved Budget</i>	<i>2021-23 Base Budget</i>	<i>2021-23 Current Service Level</i>
6400 Federal Funds Ltd	718,231	768,294	-	768,294	859,137	892,420
All Funds	4,323,922	4,836,908	-	4,836,908	5,269,259	5,269,259
3160 Temporary Appointments						
8000 General Fund	1,503	-	-	-	-	-
3400 Other Funds Ltd	32,319	-	-	-	-	-
6400 Federal Funds Ltd	1,594	-	-	-	-	-
All Funds	35,416	-	-	-	-	-
3190 All Other Differential						
8000 General Fund	893	5,070	-	5,070	5,070	5,288
3400 Other Funds Ltd	22,538	-	-	-	-	-
6400 Federal Funds Ltd	976	3,707	-	3,707	3,707	3,866
All Funds	24,407	8,777	-	8,777	8,777	9,154
TOTAL SALARIES & WAGES						
8000 General Fund	1,104,005	1,249,283	-	1,249,283	1,374,957	1,362,930
3400 Other Funds Ltd	2,558,939	2,824,401	-	2,824,401	3,040,235	3,019,197
6400 Federal Funds Ltd	720,801	772,001	-	772,001	862,844	896,286
TOTAL SALARIES & WAGES	\$4,383,745	\$4,845,685	-	\$4,845,685	\$5,278,036	\$5,278,413
OTHER PAYROLL EXPENSES						
3210 Empl. Rel. Bd. Assessments						
8000 General Fund	524	664	-	664	619	615

DESCRIPTION	2017-19 Actuals	2019-21 Leg Adopted Budget	2019-21 Emergency Boards	2019-21 Leg Approved Budget	2021-23 Base Budget	2021-23 Current Service Level
3400 Other Funds Ltd	1,105	1,467	-	1,467	1,315	1,307
6400 Federal Funds Ltd	255	307	-	307	300	312
All Funds	1,884	2,438	-	2,438	2,234	2,234
3220 Public Employees' Retire Cont						
8000 General Fund	149,486	211,148	-	211,148	234,665	232,605
3400 Other Funds Ltd	345,322	479,301	-	479,301	520,791	517,187
6400 Federal Funds Ltd	90,110	131,008	-	131,008	147,807	153,535
All Funds	584,918	821,457	-	821,457	903,263	903,327
3221 Pension Obligation Bond						
8000 General Fund	66,867	71,003	-	71,003	71,003	79,642
3400 Other Funds Ltd	148,741	163,238	-	163,238	163,238	176,103
6400 Federal Funds Ltd	42,220	44,143	-	44,143	44,143	49,979
All Funds	257,828	278,384	-	278,384	278,384	305,724
3230 Social Security Taxes						
8000 General Fund	83,142	95,570	-	95,570	105,185	104,266
3400 Other Funds Ltd	196,014	216,067	-	216,067	229,566	227,956
6400 Federal Funds Ltd	54,684	59,057	-	59,057	65,596	68,154
All Funds	333,840	370,694	-	370,694	400,347	400,376
3240 Unemployment Assessments						
8000 General Fund	-	6,148	-	6,148	6,148	6,412
3400 Other Funds Ltd	10,673	11,288	-	11,288	11,288	11,773

DESCRIPTION	2017-19 Actuals	2019-21 Leg Adopted Budget	2019-21 Emergency Boards	2019-21 Leg Approved Budget	2021-23 Base Budget	2021-23 Current Service Level
6400 Federal Funds Ltd	803	1,232	-	1,232	1,232	1,285
All Funds	11,476	18,668	-	18,668	18,668	19,470
3250 Worker's Comp. Assess. (WCD)						
8000 General Fund	473	633	-	633	490	487
3400 Other Funds Ltd	988	1,446	-	1,446	1,041	1,035
6400 Federal Funds Ltd	234	300	-	300	240	249
All Funds	1,695	2,379	-	2,379	1,771	1,771
3260 Mass Transit Tax						
8000 General Fund	6,473	7,496	-	7,496	7,496	8,051
3400 Other Funds Ltd	15,329	16,878	-	16,878	16,878	18,241
All Funds	21,802	24,374	-	24,374	24,374	26,292
3270 Flexible Benefits						
8000 General Fund	245,560	383,637	-	383,637	407,807	405,292
3400 Other Funds Ltd	567,782	771,725	-	771,725	868,353	863,222
6400 Federal Funds Ltd	167,113	181,630	-	181,630	197,363	205,009
All Funds	980,455	1,336,992	-	1,336,992	1,473,523	1,473,523
TOTAL OTHER PAYROLL EXPENSES						
8000 General Fund	552,525	776,299	-	776,299	833,413	837,370
3400 Other Funds Ltd	1,285,954	1,661,410	-	1,661,410	1,812,470	1,816,824
6400 Federal Funds Ltd	355,419	417,677	-	417,677	456,681	478,523

State Library

Agency Number: 54300

**Agency Worksheet - Revenues & Expenditures
2021-23 Biennium
State Library**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 54300-000-00-00-00000**

<i>DESCRIPTION</i>	<i>2017-19 Actuals</i>	<i>2019-21 Leg Adopted Budget</i>	<i>2019-21 Emergency Boards</i>	<i>2019-21 Leg Approved Budget</i>	<i>2021-23 Base Budget</i>	<i>2021-23 Current Service Level</i>
TOTAL OTHER PAYROLL EXPENSES	\$2,193,898	\$2,855,386	-	\$2,855,386	\$3,102,564	\$3,132,717
P.S. BUDGET ADJUSTMENTS						
3455 Vacancy Savings						
8000 General Fund	-	(23,970)	-	(23,970)	(23,970)	(30,626)
3400 Other Funds Ltd	-	(54,393)	-	(54,393)	(54,393)	(67,420)
6400 Federal Funds Ltd	-	(13,829)	-	(13,829)	(13,829)	(18,361)
All Funds	-	(92,192)	-	(92,192)	(92,192)	(116,407)
3465 Reconciliation Adjustment						
8000 General Fund	-	(7,246)	-	(7,246)	-	-
3400 Other Funds Ltd	-	(16,381)	-	(16,381)	-	-
6400 Federal Funds Ltd	-	(4,478)	-	(4,478)	-	-
All Funds	-	(28,105)	-	(28,105)	-	-
TOTAL P.S. BUDGET ADJUSTMENTS						
8000 General Fund	-	(31,216)	-	(31,216)	(23,970)	(30,626)
3400 Other Funds Ltd	-	(70,774)	-	(70,774)	(54,393)	(67,420)
6400 Federal Funds Ltd	-	(18,307)	-	(18,307)	(13,829)	(18,361)
TOTAL P.S. BUDGET ADJUSTMENTS	-	(\$120,297)	-	(\$120,297)	(\$92,192)	(\$116,407)
TOTAL PERSONAL SERVICES						
8000 General Fund	1,656,530	1,994,366	-	1,994,366	2,184,400	2,169,674
3400 Other Funds Ltd	3,844,893	4,415,037	-	4,415,037	4,798,312	4,768,601

State Library

Agency Number: 54300

**Agency Worksheet - Revenues & Expenditures
2021-23 Biennium
State Library**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 54300-000-00-00-00000**

<i>DESCRIPTION</i>	<i>2017-19 Actuals</i>	<i>2019-21 Leg Adopted Budget</i>	<i>2019-21 Emergency Boards</i>	<i>2019-21 Leg Approved Budget</i>	<i>2021-23 Base Budget</i>	<i>2021-23 Current Service Level</i>
6400 Federal Funds Ltd	1,076,220	1,171,371	-	1,171,371	1,305,696	1,356,448
TOTAL PERSONAL SERVICES	\$6,577,643	\$7,580,774	-	\$7,580,774	\$8,288,408	\$8,294,723
SERVICES & SUPPLIES						
4100 Instate Travel						
8000 General Fund	1,473	1,690	-	1,690	1,690	1,763
3400 Other Funds Ltd	19,944	17,561	-	17,561	21,561	22,487
6400 Federal Funds Ltd	24,612	10,953	-	10,953	10,953	11,424
All Funds	46,029	30,204	-	30,204	34,204	35,674
4125 Out of State Travel						
8000 General Fund	5,205	-	-	-	-	-
3400 Other Funds Ltd	9,363	6,283	-	6,283	6,283	6,553
6400 Federal Funds Ltd	8,345	4,227	-	4,227	4,227	4,409
All Funds	22,913	10,510	-	10,510	10,510	10,962
4150 Employee Training						
8000 General Fund	4,428	5,265	-	5,265	5,265	5,491
3400 Other Funds Ltd	19,919	18,920	-	18,920	18,920	19,734
6400 Federal Funds Ltd	30,480	17,371	-	17,371	17,371	18,118
All Funds	54,827	41,556	-	41,556	41,556	43,343
4175 Office Expenses						
8000 General Fund	31,200	51,995	-	51,995	41,995	43,801

State Library

Agency Number: 54300

**Agency Worksheet - Revenues & Expenditures
2021-23 Biennium
State Library**

**Version: V - 01 - Agency Request Budget
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<i>DESCRIPTION</i>	<i>2017-19 Actuals</i>	<i>2019-21 Leg Adopted Budget</i>	<i>2019-21 Emergency Boards</i>	<i>2019-21 Leg Approved Budget</i>	<i>2021-23 Base Budget</i>	<i>2021-23 Current Service Level</i>
3400 Other Funds Ltd	61,129	74,904	-	74,904	66,904	69,781
6400 Federal Funds Ltd	12,788	51,708	-	51,708	11,708	12,211
All Funds	105,117	178,607	-	178,607	120,607	125,793
4200 Telecommunications						
8000 General Fund	13,181	26,093	-	26,093	21,093	22,000
3400 Other Funds Ltd	31,109	43,142	-	43,142	43,142	44,998
6400 Federal Funds Ltd	6,572	2,360	-	2,360	2,360	2,461
All Funds	50,862	71,595	-	71,595	66,595	69,459
4225 State Gov. Service Charges						
8000 General Fund	140,335	144,805	-	144,805	144,805	172,702
3400 Other Funds Ltd	220,890	223,541	-	223,541	223,541	266,631
6400 Federal Funds Ltd	70	-	-	-	-	-
All Funds	361,295	368,346	-	368,346	368,346	439,333
4250 Data Processing						
8000 General Fund	36,239	124,942	-	124,942	118,942	124,057
3400 Other Funds Ltd	369,147	255,818	-	255,818	405,818	423,269
6400 Federal Funds Ltd	686,849	454,730	-	454,730	1,454,730	1,517,283
All Funds	1,092,235	835,490	-	835,490	1,979,490	2,064,609
4275 Publicity and Publications						
8000 General Fund	17,334	-	-	-	15,000	15,645
3400 Other Funds Ltd	23,960	76,064	-	76,064	55,064	57,431

State Library

Agency Number: 54300

**Agency Worksheet - Revenues & Expenditures
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**Version: V - 01 - Agency Request Budget
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<i>DESCRIPTION</i>	<i>2017-19 Actuals</i>	<i>2019-21 Leg Adopted Budget</i>	<i>2019-21 Emergency Boards</i>	<i>2019-21 Leg Approved Budget</i>	<i>2021-23 Base Budget</i>	<i>2021-23 Current Service Level</i>
6400 Federal Funds Ltd	5,559	300	-	300	300	313
All Funds	46,853	76,364	-	76,364	70,364	73,389
4300 Professional Services						
8000 General Fund	4,306	38,820	-	38,820	38,820	41,033
3400 Other Funds Ltd	1,003	10,003	-	10,003	10,003	10,573
6400 Federal Funds Ltd	13,535	32,508	-	32,508	32,508	34,361
All Funds	18,844	81,331	-	81,331	81,331	85,967
4315 IT Professional Services						
3400 Other Funds Ltd	2,000	1,906	-	1,906	1,906	2,015
6400 Federal Funds Ltd	1,000	-	-	-	-	-
All Funds	3,000	1,906	-	1,906	1,906	2,015
4325 Attorney General						
8000 General Fund	1,856	-	-	-	-	-
3400 Other Funds Ltd	1,948	1,685	-	1,685	1,685	2,012
6400 Federal Funds Ltd	15,998	-	-	-	-	-
All Funds	19,802	1,685	-	1,685	1,685	2,012
4375 Employee Recruitment and Develop						
8000 General Fund	13,926	327	-	327	327	341
3400 Other Funds Ltd	948	1,996	-	1,996	1,996	2,081
6400 Federal Funds Ltd	123	23	-	23	23	24
All Funds	14,997	2,346	-	2,346	2,346	2,446

DESCRIPTION	2017-19 Actuals	2019-21 Leg Adopted Budget	2019-21 Emergency Boards	2019-21 Leg Approved Budget	2021-23 Base Budget	2021-23 Current Service Level
4400 Dues and Subscriptions						
8000 General Fund	2,176	83	-	83	83	87
3400 Other Funds Ltd	362,075	372,950	-	372,950	237,950	248,181
6400 Federal Funds Ltd	683,644	1,036,906	-	1,036,906	36,906	38,493
All Funds	1,047,895	1,409,939	-	1,409,939	274,939	286,761
4425 Facilities Rental and Taxes						
8000 General Fund	308,252	195,561	-	195,561	195,561	203,970
3400 Other Funds Ltd	627,968	1,086,681	-	1,086,681	1,086,681	1,133,408
6400 Federal Funds Ltd	5,353	-	-	-	-	-
All Funds	941,573	1,282,242	-	1,282,242	1,282,242	1,337,378
4475 Facilities Maintenance						
8000 General Fund	163,134	-	-	-	-	-
3400 Other Funds Ltd	52,565	-	-	-	-	-
All Funds	215,699	-	-	-	-	-
4575 Agency Program Related S and S						
8000 General Fund	18,805	-	-	-	6,000	6,258
3400 Other Funds Ltd	113,364	16,146	-	16,146	26,146	27,270
6400 Federal Funds Ltd	85,369	-	-	-	40,000	41,720
All Funds	217,538	16,146	-	16,146	72,146	75,248
4650 Other Services and Supplies						
8000 General Fund	43,318	82,692	-	82,692	82,692	128,168

State Library

Agency Number: 54300

**Agency Worksheet - Revenues & Expenditures
2021-23 Biennium
State Library**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 54300-000-00-00-00000**

<i>DESCRIPTION</i>	<i>2017-19 Actuals</i>	<i>2019-21 Leg Adopted Budget</i>	<i>2019-21 Emergency Boards</i>	<i>2019-21 Leg Approved Budget</i>	<i>2021-23 Base Budget</i>	<i>2021-23 Current Service Level</i>
3400 Other Funds Ltd	161,029	328,784	-	328,784	328,784	407,639
6400 Federal Funds Ltd	72,044	27,928	-	27,928	27,928	29,129
All Funds	276,391	439,404	-	439,404	439,404	564,936
4700 Expendable Prop 250 - 5000						
8000 General Fund	62,758	1,130	-	1,130	1,130	1,179
3400 Other Funds Ltd	20,595	3,078	-	3,078	3,078	3,210
6400 Federal Funds Ltd	-	622	-	622	622	649
All Funds	83,353	4,830	-	4,830	4,830	5,038
4715 IT Expendable Property						
8000 General Fund	32,525	1,261	-	1,261	1,261	1,315
3400 Other Funds Ltd	58,366	18,480	-	18,480	18,480	19,275
6400 Federal Funds Ltd	16,270	1,017	-	1,017	1,017	1,061
All Funds	107,161	20,758	-	20,758	20,758	21,651
TOTAL SERVICES & SUPPLIES						
8000 General Fund	900,451	674,664	-	674,664	674,664	767,810
3400 Other Funds Ltd	2,157,322	2,557,942	-	2,557,942	2,557,942	2,766,548
6400 Federal Funds Ltd	1,668,611	1,640,653	-	1,640,653	1,640,653	1,711,656
TOTAL SERVICES & SUPPLIES	\$4,726,384	\$4,873,259	-	\$4,873,259	\$4,873,259	\$5,246,014

CAPITAL OUTLAY

5100 Office Furniture and Fixtures

State Library

Agency Number: 54300

**Agency Worksheet - Revenues & Expenditures
2021-23 Biennium
State Library**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 54300-000-00-00-00000**

<i>DESCRIPTION</i>	<i>2017-19 Actuals</i>	<i>2019-21 Leg Adopted Budget</i>	<i>2019-21 Emergency Boards</i>	<i>2019-21 Leg Approved Budget</i>	<i>2021-23 Base Budget</i>	<i>2021-23 Current Service Level</i>
8000 General Fund	-	9,737	-	9,737	9,737	10,156
3400 Other Funds Ltd	7,773	2,984	-	2,984	2,984	3,112
All Funds	7,773	12,721	-	12,721	12,721	13,268
5300 Library						
3400 Other Funds Ltd	-	11,176	-	11,176	11,176	11,657
5900 Other Capital Outlay						
3400 Other Funds Ltd	-	290	-	290	290	302
6400 Federal Funds Ltd	14,116	-	-	-	-	-
All Funds	14,116	290	-	290	290	302
TOTAL CAPITAL OUTLAY						
8000 General Fund	-	9,737	-	9,737	9,737	10,156
3400 Other Funds Ltd	7,773	14,450	-	14,450	14,450	15,071
6400 Federal Funds Ltd	14,116	-	-	-	-	-
TOTAL CAPITAL OUTLAY	\$21,889	\$24,187	-	\$24,187	\$24,187	\$25,227

SPECIAL PAYMENTS

6015 Dist to Cities

8000 General Fund	594,028	497,335	-	497,335	615,335	641,794
6400 Federal Funds Ltd	309,664	381,339	-	381,339	381,339	397,737
All Funds	903,692	878,674	-	878,674	996,674	1,039,531

6020 Dist to Counties

State Library

Agency Number: 54300

**Agency Worksheet - Revenues & Expenditures
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State Library**

**Version: V - 01 - Agency Request Budget
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<i>DESCRIPTION</i>	<i>2017-19 Actuals</i>	<i>2019-21 Leg Adopted Budget</i>	<i>2019-21 Emergency Boards</i>	<i>2019-21 Leg Approved Budget</i>	<i>2021-23 Base Budget</i>	<i>2021-23 Current Service Level</i>
8000 General Fund	461,161	757,813	-	757,813	496,313	517,654
6400 Federal Funds Ltd	398,309	482,206	-	482,206	482,206	502,941
All Funds	859,470	1,240,019	-	1,240,019	978,519	1,020,595
6025 Dist to Other Gov Unit						
8000 General Fund	321,998	266,244	-	266,244	329,244	343,401
6400 Federal Funds Ltd	92,592	-	-	-	95,000	99,085
All Funds	414,590	266,244	-	266,244	424,244	442,486
6030 Dist to Non-Gov Units						
8000 General Fund	22,085	-	-	-	-	-
6400 Federal Funds Ltd	502,124	-	-	-	510,000	531,930
All Funds	524,209	-	-	-	510,000	531,930
6040 Dist to Local School Districts						
8000 General Fund	4,422	-	-	-	2,500	2,608
6045 Dist to Comm College Districts						
8000 General Fund	73,001	-	-	-	78,000	81,354
6400 Federal Funds Ltd	30,003	-	-	-	31,000	32,333
All Funds	103,004	-	-	-	109,000	113,687
6048 Spc Pmt to Public Universities						
6400 Federal Funds Ltd	95,140	-	-	-	100,000	104,300
6050 Dist to Non-Profit Organizations						
6400 Federal Funds Ltd	424,305	-	-	-	430,000	448,490

State Library

Agency Number: 54300

**Agency Worksheet - Revenues & Expenditures
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State Library**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 54300-000-00-00-00000**

DESCRIPTION	2017-19 Actuals	2019-21 Leg Adopted Budget	2019-21 Emergency Boards	2019-21 Leg Approved Budget	2021-23 Base Budget	2021-23 Current Service Level
6085 Other Special Payments						
6400 Federal Funds Ltd	-	1,545,950	-	1,545,950	379,950	396,288
TOTAL SPECIAL PAYMENTS						
8000 General Fund	1,476,695	1,521,392	-	1,521,392	1,521,392	1,586,811
6400 Federal Funds Ltd	1,852,137	2,409,495	-	2,409,495	2,409,495	2,513,104
TOTAL SPECIAL PAYMENTS	\$3,328,832	\$3,930,887	-	\$3,930,887	\$3,930,887	\$4,099,915
EXPENDITURES						
8000 General Fund	4,033,676	4,200,159	-	4,200,159	4,390,193	4,534,451
3400 Other Funds Ltd	6,009,988	6,987,429	-	6,987,429	7,370,704	7,550,220
6400 Federal Funds Ltd	4,611,084	5,221,519	-	5,221,519	5,355,844	5,581,208
TOTAL EXPENDITURES	\$14,654,748	\$16,409,107	-	\$16,409,107	\$17,116,741	\$17,665,879
REVERSIONS						
9900 Reversions						
8000 General Fund	(26,496)	-	-	-	-	-
ENDING BALANCE						
8000 General Fund	-	-	-	-	-	-
3400 Other Funds Ltd	1,919,006	1,561,445	-	1,561,445	2,749,322	2,569,806
6400 Federal Funds Ltd	-	4,478	-	4,478	(355,844)	(581,208)
TOTAL ENDING BALANCE	\$1,919,006	\$1,565,923	-	\$1,565,923	\$2,393,478	\$1,988,598
AUTHORIZED POSITIONS						

State Library

Agency Number: 54300

**Agency Worksheet - Revenues & Expenditures
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State Library**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 54300-000-00-00-00000**

DESCRIPTION	2017-19 Actuals	2019-21 Leg Adopted Budget	2019-21 Emergency Boards	2019-21 Leg Approved Budget	2021-23 Base Budget	2021-23 Current Service Level
8150 Class/Unclass Positions	42	41	-	41	40	40
AUTHORIZED FTE POSITIONS						
8250 Class/Unclass FTE Positions	40.04	39.04	-	39.04	38.47	38.47

Agency Worksheet - Revenues & Expenditures
 2021-23 Biennium
 Operations

Version: V - 01 - Agency Request Budget
 Cross Reference Number: 54300-001-00-00-00000

DESCRIPTION	2017-19 Actuals	2019-21 Leg Adopted Budget	2019-21 Emergency Boards	2019-21 Leg Approved Budget	2021-23 Base Budget	2021-23 Current Service Level
6400 Federal Funds Ltd	115,821	167,629	-	167,629	171,445	171,445
TRANSFERS IN						
1010 Transfer In - Intrafund						
3400 Other Funds Ltd	395,227	-	-	-	-	-
1107 Tsfr From Administrative Svcs						
3400 Other Funds Ltd	1,280,433	2,379,433	-	2,379,433	2,194,302	2,194,302
TOTAL TRANSFERS IN						
3400 Other Funds Ltd	1,675,660	2,379,433	-	2,379,433	2,194,302	2,194,302
TOTAL TRANSFERS IN	\$1,675,660	\$2,379,433	-	\$2,379,433	\$2,194,302	\$2,194,302
REVENUES						
8000 General Fund	140,440	129,934	-	129,934	129,344	128,176
3400 Other Funds Ltd	1,692,985	2,379,433	-	2,379,433	2,214,302	2,214,302
6400 Federal Funds Ltd	115,821	167,629	-	167,629	171,445	171,445
TOTAL REVENUES	\$1,949,246	\$2,676,996	-	\$2,676,996	\$2,515,091	\$2,513,923
AVAILABLE REVENUES						
8000 General Fund	140,440	129,934	-	129,934	129,344	128,176
3400 Other Funds Ltd	1,692,985	2,542,800	-	2,542,800	3,298,733	3,298,733
6400 Federal Funds Ltd	115,821	167,629	-	167,629	171,445	171,445
TOTAL AVAILABLE REVENUES	\$1,949,246	\$2,840,363	-	\$2,840,363	\$3,599,522	\$3,598,354
EXPENDITURES						

DESCRIPTION	2017-19 Actuals	2019-21 Leg Adopted Budget	2019-21 Emergency Boards	2019-21 Leg Approved Budget	2021-23 Base Budget	2021-23 Current Service Level
PERSONAL SERVICES						
SALARIES & WAGES						
3110 Class/Unclass Sal. and Per Diem						
8000 General Fund	60,007	68,045	-	68,045	65,471	65,471
3400 Other Funds Ltd	631,736	856,071	-	856,071	975,396	975,396
6400 Federal Funds Ltd	76,695	106,602	-	106,602	110,169	110,169
All Funds	768,438	1,030,718	-	1,030,718	1,151,036	1,151,036
3160 Temporary Appointments						
8000 General Fund	1,503	-	-	-	-	-
3400 Other Funds Ltd	10,087	-	-	-	-	-
6400 Federal Funds Ltd	1,594	-	-	-	-	-
All Funds	13,184	-	-	-	-	-
3190 All Other Differential						
8000 General Fund	139	-	-	-	-	-
3400 Other Funds Ltd	1,106	-	-	-	-	-
6400 Federal Funds Ltd	104	-	-	-	-	-
All Funds	1,349	-	-	-	-	-
TOTAL SALARIES & WAGES						
8000 General Fund	61,649	68,045	-	68,045	65,471	65,471
3400 Other Funds Ltd	642,929	856,071	-	856,071	975,396	975,396
6400 Federal Funds Ltd	78,393	106,602	-	106,602	110,169	110,169

Agency Worksheet - Revenues & Expenditures
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 Operations

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DESCRIPTION	2017-19 Actuals	2019-21 Leg Adopted Budget	2019-21 Emergency Boards	2019-21 Leg Approved Budget	2021-23 Base Budget	2021-23 Current Service Level
TOTAL SALARIES & WAGES	\$782,971	\$1,030,718	-	\$1,030,718	\$1,151,036	\$1,151,036
OTHER PAYROLL EXPENSES						
3210 Empl. Rel. Bd. Assessments						
8000 General Fund	27	33	-	33	33	33
3400 Other Funds Ltd	196	281	-	281	375	375
6400 Federal Funds Ltd	22	32	-	32	39	39
All Funds	245	346	-	346	447	447
3220 Public Employees' Retire Cont						
8000 General Fund	7,337	10,692	-	10,692	10,352	10,352
3400 Other Funds Ltd	87,578	145,274	-	145,274	167,084	167,084
6400 Federal Funds Ltd	10,931	18,090	-	18,090	18,873	18,873
All Funds	105,846	174,056	-	174,056	196,309	196,309
3221 Pension Obligation Bond						
8000 General Fund	3,585	4,439	-	4,439	4,439	3,792
3400 Other Funds Ltd	37,395	52,303	-	52,303	52,303	56,499
6400 Federal Funds Ltd	4,566	6,649	-	6,649	6,649	6,381
All Funds	45,546	63,391	-	63,391	63,391	66,672
3230 Social Security Taxes						
8000 General Fund	4,635	5,205	-	5,205	5,008	5,008
3400 Other Funds Ltd	48,509	65,489	-	65,489	71,605	71,605

Agency Worksheet - Revenues & Expenditures
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DESCRIPTION	2017-19 Actuals	2019-21 Leg Adopted Budget	2019-21 Emergency Boards	2019-21 Leg Approved Budget	2021-23 Base Budget	2021-23 Current Service Level
6400 Federal Funds Ltd	5,910	8,155	-	8,155	8,015	8,015
All Funds	59,054	78,849	-	78,849	84,628	84,628
3240 Unemployment Assessments						
3400 Other Funds Ltd	10,673	-	-	-	-	-
6400 Federal Funds Ltd	803	-	-	-	-	-
All Funds	11,476	-	-	-	-	-
3250 Worker's Comp. Assess. (WCD)						
8000 General Fund	24	32	-	32	25	25
3400 Other Funds Ltd	204	317	-	317	296	296
6400 Federal Funds Ltd	24	39	-	39	33	33
All Funds	252	388	-	388	354	354
3260 Mass Transit Tax						
8000 General Fund	370	409	-	409	409	393
3400 Other Funds Ltd	3,857	5,068	-	5,068	5,068	5,852
All Funds	4,227	5,477	-	5,477	5,477	6,245
3270 Flexible Benefits						
8000 General Fund	22,220	18,927	-	18,927	21,060	21,060
3400 Other Funds Ltd	135,102	192,800	-	192,800	248,324	248,324
6400 Federal Funds Ltd	15,172	23,302	-	23,302	25,319	25,319
All Funds	172,494	235,029	-	235,029	294,703	294,703
TOTAL OTHER PAYROLL EXPENSES						

Agency Worksheet - Revenues & Expenditures
 2021-23 Biennium
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Version: V - 01 - Agency Request Budget
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DESCRIPTION	2017-19 Actuals	2019-21 Leg Adopted Budget	2019-21 Emergency Boards	2019-21 Leg Approved Budget	2021-23 Base Budget	2021-23 Current Service Level
8000 General Fund	38,198	39,737	-	39,737	41,326	40,663
3400 Other Funds Ltd	323,514	461,532	-	461,532	545,055	550,035
6400 Federal Funds Ltd	37,428	56,267	-	56,267	58,928	58,660
TOTAL OTHER PAYROLL EXPENSES	\$399,140	\$557,536	-	\$557,536	\$645,309	\$649,358
P.S. BUDGET ADJUSTMENTS						
3455 Vacancy Savings						
8000 General Fund	-	-	-	-	-	(1,475)
3400 Other Funds Ltd	-	(13,483)	-	(13,483)	(13,483)	(18,904)
6400 Federal Funds Ltd	-	-	-	-	-	(2,349)
All Funds	-	(13,483)	-	(13,483)	(13,483)	(22,728)
3465 Reconciliation Adjustment						
8000 General Fund	-	(395)	-	(395)	-	-
3400 Other Funds Ltd	-	(4,965)	-	(4,965)	-	-
6400 Federal Funds Ltd	-	(618)	-	(618)	-	-
All Funds	-	(5,978)	-	(5,978)	-	-
TOTAL P.S. BUDGET ADJUSTMENTS						
8000 General Fund	-	(395)	-	(395)	-	(1,475)
3400 Other Funds Ltd	-	(18,448)	-	(18,448)	(13,483)	(18,904)
6400 Federal Funds Ltd	-	(618)	-	(618)	-	(2,349)
TOTAL P.S. BUDGET ADJUSTMENTS	-	(\$19,461)	-	(\$19,461)	(\$13,483)	(\$22,728)

Agency Worksheet - Revenues & Expenditures
2021-23 Biennium
Operations

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DESCRIPTION	2017-19 Actuals	2019-21 Leg Adopted Budget	2019-21 Emergency Boards	2019-21 Leg Approved Budget	2021-23 Base Budget	2021-23 Current Service Level
TOTAL PERSONAL SERVICES						
8000 General Fund	99,847	107,387	-	107,387	106,797	104,659
3400 Other Funds Ltd	966,443	1,299,155	-	1,299,155	1,506,968	1,506,527
6400 Federal Funds Ltd	115,821	162,251	-	162,251	169,097	166,480
TOTAL PERSONAL SERVICES	\$1,182,111	\$1,568,793	-	\$1,568,793	\$1,782,862	\$1,777,666
SERVICES & SUPPLIES						
4100 Instate Travel						
3400 Other Funds Ltd	15,001	14,104	-	14,104	14,104	14,710
4125 Out of State Travel						
3400 Other Funds Ltd	6,577	3,705	-	3,705	3,705	3,864
4150 Employee Training						
8000 General Fund	99	-	-	-	-	-
3400 Other Funds Ltd	10,064	13,132	-	13,132	13,132	13,697
All Funds	10,163	13,132	-	13,132	13,132	13,697
4175 Office Expenses						
3400 Other Funds Ltd	8,087	19,482	-	19,482	15,482	16,148
4200 Telecommunications						
3400 Other Funds Ltd	7,221	14,903	-	14,903	14,903	15,544
4225 State Gov. Service Charges						
3400 Other Funds Ltd	65,091	70,651	-	70,651	70,651	84,264

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 Operations

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DESCRIPTION	2017-19 Actuals	2019-21 Leg Adopted Budget	2019-21 Emergency Boards	2019-21 Leg Approved Budget	2021-23 Base Budget	2021-23 Current Service Level
4250 Data Processing						
3400 Other Funds Ltd	6,475	38,923	-	38,923	38,923	40,597
4275 Publicity and Publications						
3400 Other Funds Ltd	477	-	-	-	-	-
4300 Professional Services						
3400 Other Funds Ltd	26	2,611	-	2,611	2,611	2,760
4315 IT Professional Services						
3400 Other Funds Ltd	-	1,623	-	1,623	1,623	1,716
4325 Attorney General						
3400 Other Funds Ltd	1,529	1,685	-	1,685	1,685	2,012
4375 Employee Recruitment and Develop						
8000 General Fund	13,453	-	-	-	-	-
3400 Other Funds Ltd	268	475	-	475	475	495
All Funds	13,721	475	-	475	475	495
4400 Dues and Subscriptions						
3400 Other Funds Ltd	11,952	6,167	-	6,167	6,167	6,432
4425 Facilities Rental and Taxes						
3400 Other Funds Ltd	107,682	178,447	-	178,447	178,447	186,120
4475 Facilities Maintenance						
3400 Other Funds Ltd	50,300	-	-	-	-	-
4575 Agency Program Related S and S						

Agency Worksheet - Revenues & Expenditures
 2021-23 Biennium
 Operations

Version: V - 01 - Agency Request Budget
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DESCRIPTION	2017-19 Actuals	2019-21 Leg Adopted Budget	2019-21 Emergency Boards	2019-21 Leg Approved Budget	2021-23 Base Budget	2021-23 Current Service Level
3400 Other Funds Ltd	3,811	-	-	-	4,000	4,172
4650 Other Services and Supplies						
8000 General Fund	-	22,547	-	22,547	22,547	23,517
3400 Other Funds Ltd	77,206	191,349	-	191,349	191,349	220,030
6400 Federal Funds Ltd	-	4,760	-	4,760	4,760	4,965
All Funds	77,206	218,656	-	218,656	218,656	248,512
4700 Expendable Prop 250 - 5000						
3400 Other Funds Ltd	-	886	-	886	886	924
4715 IT Expendable Property						
3400 Other Funds Ltd	20,242	8,790	-	8,790	8,790	9,168
TOTAL SERVICES & SUPPLIES						
8000 General Fund	13,552	22,547	-	22,547	22,547	23,517
3400 Other Funds Ltd	392,009	566,933	-	566,933	566,933	622,653
6400 Federal Funds Ltd	-	4,760	-	4,760	4,760	4,965
TOTAL SERVICES & SUPPLIES	\$405,561	\$594,240	-	\$594,240	\$594,240	\$651,135
CAPITAL OUTLAY						
5100 Office Furniture and Fixtures						
3400 Other Funds Ltd	-	2,674	-	2,674	2,674	2,789
EXPENDITURES						
8000 General Fund	113,399	129,934	-	129,934	129,344	128,176

State Library

Agency Number: 54300

**Agency Worksheet - Revenues & Expenditures
2021-23 Biennium
Operations**

**Version: V - 01 - Agency Request Budget
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<i>DESCRIPTION</i>	<i>2017-19 Actuals</i>	<i>2019-21 Leg Adopted Budget</i>	<i>2019-21 Emergency Boards</i>	<i>2019-21 Leg Approved Budget</i>	<i>2021-23 Base Budget</i>	<i>2021-23 Current Service Level</i>
3400 Other Funds Ltd	1,358,452	1,868,762	-	1,868,762	2,076,575	2,131,969
6400 Federal Funds Ltd	115,821	167,011	-	167,011	173,857	171,445
TOTAL EXPENDITURES	\$1,587,672	\$2,165,707	-	\$2,165,707	\$2,379,776	\$2,431,590
REVERSIONS						
9900 Reversions						
8000 General Fund	(27,041)	-	-	-	-	-
ENDING BALANCE						
8000 General Fund	-	-	-	-	-	-
3400 Other Funds Ltd	334,533	674,038	-	674,038	1,222,158	1,166,764
6400 Federal Funds Ltd	-	618	-	618	(2,412)	-
TOTAL ENDING BALANCE	\$334,533	\$674,656	-	\$674,656	\$1,219,746	\$1,166,764
AUTHORIZED POSITIONS						
8150 Class/Unclass Positions	8	7	-	7	8	8
AUTHORIZED FTE POSITIONS						
8250 Class/Unclass FTE Positions	7.68	6.68	-	6.68	7.68	7.68

State Library

Agency Number: 54300

**Agency Worksheet - Revenues & Expenditures
2021-23 Biennium
Library Support and Development Services**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 54300-002-00-00-00000**

<i>DESCRIPTION</i>	<i>2017-19 Actuals</i>	<i>2019-21 Leg Adopted Budget</i>	<i>2019-21 Emergency Boards</i>	<i>2019-21 Leg Approved Budget</i>	<i>2021-23 Base Budget</i>	<i>2021-23 Current Service Level</i>
3400 Other Funds Ltd	-	50	-	50	-	-
DONATIONS AND CONTRIBUTIONS						
0905 Donations						
3400 Other Funds Ltd	4,500	-	-	-	-	-
OTHER						
0975 Other Revenues						
3400 Other Funds Ltd	100	12,000	-	12,000	-	-
FEDERAL FUNDS REVENUE						
0995 Federal Funds						
6400 Federal Funds Ltd	4,490,025	5,058,368	-	5,058,368	4,828,555	4,828,555
REVENUES						
8000 General Fund	2,288,052	2,377,795	-	2,377,795	2,451,141	2,505,737
3400 Other Funds Ltd	6,414	174,150	-	174,150	2,200	2,200
6400 Federal Funds Ltd	4,490,025	5,058,368	-	5,058,368	4,828,555	4,828,555
TOTAL REVENUES	\$6,784,491	\$7,610,313	-	\$7,610,313	\$7,281,896	\$7,336,492
AVAILABLE REVENUES						
8000 General Fund	2,288,052	2,377,795	-	2,377,795	2,451,141	2,505,737
3400 Other Funds Ltd	85,331	204,970	-	204,970	71,917	71,917
6400 Federal Funds Ltd	4,490,025	5,058,368	-	5,058,368	4,828,555	4,828,555
TOTAL AVAILABLE REVENUES	\$6,863,408	\$7,641,133	-	\$7,641,133	\$7,351,613	\$7,406,209

DESCRIPTION	2017-19 Actuals	2019-21 Leg Adopted Budget	2019-21 Emergency Boards	2019-21 Leg Approved Budget	2021-23 Base Budget	2021-23 Current Service Level
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EXPENDITURES

PERSONAL SERVICES

SALARIES & WAGES

3110 Class/Unclass Sal. and Per Diem

8000 General Fund	382,279	436,068	-	436,068	484,968	451,685
6400 Federal Funds Ltd	637,695	661,692	-	661,692	748,968	782,251
All Funds	1,019,974	1,097,760	-	1,097,760	1,233,936	1,233,936

3190 All Other Differential

6400 Federal Funds Ltd	872	3,707	-	3,707	3,707	3,866
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TOTAL SALARIES & WAGES

8000 General Fund	382,279	436,068	-	436,068	484,968	451,685
6400 Federal Funds Ltd	638,567	665,399	-	665,399	752,675	786,117

TOTAL SALARIES & WAGES	\$1,020,846	\$1,101,467	-	\$1,101,467	\$1,237,643	\$1,237,802
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OTHER PAYROLL EXPENSES

3210 Empl. Rel. Bd. Assessments

8000 General Fund	141	182	-	182	174	162
6400 Federal Funds Ltd	232	275	-	275	261	273
All Funds	373	457	-	457	435	435

3220 Public Employees' Retire Cont

8000 General Fund	60,453	74,000	-	74,000	83,075	77,374
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Agency Worksheet - Revenues & Expenditures
 2021-23 Biennium
 Library Support and Development Services

Version: V - 01 - Agency Request Budget
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DESCRIPTION	2017-19 Actuals	2019-21 Leg Adopted Budget	2019-21 Emergency Boards	2019-21 Leg Approved Budget	2021-23 Base Budget	2021-23 Current Service Level
6400 Federal Funds Ltd	78,621	112,918	-	112,918	128,934	134,662
All Funds	139,074	186,918	-	186,918	212,009	212,036
3221 Pension Obligation Bond						
8000 General Fund	23,589	24,577	-	24,577	24,577	28,091
6400 Federal Funds Ltd	37,423	37,494	-	37,494	37,494	43,598
All Funds	61,012	62,071	-	62,071	62,071	71,689
3230 Social Security Taxes						
8000 General Fund	28,789	33,359	-	33,359	37,101	34,555
6400 Federal Funds Ltd	48,485	50,902	-	50,902	57,581	60,139
All Funds	77,274	84,261	-	84,261	94,682	94,694
3240 Unemployment Assessments						
6400 Federal Funds Ltd	-	1,232	-	1,232	1,232	1,285
3250 Worker's Comp. Assess. (WCD)						
8000 General Fund	132	174	-	174	138	129
6400 Federal Funds Ltd	209	261	-	261	207	216
All Funds	341	435	-	435	345	345
3260 Mass Transit Tax						
8000 General Fund	2,143	2,616	-	2,616	2,616	2,710
3270 Flexible Benefits						
8000 General Fund	63,663	105,552	-	105,552	114,696	107,050
6400 Federal Funds Ltd	151,624	158,328	-	158,328	172,044	179,690

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 Library Support and Development Services

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DESCRIPTION	2017-19 Actuals	2019-21 Leg Adopted Budget	2019-21 Emergency Boards	2019-21 Leg Approved Budget	2021-23 Base Budget	2021-23 Current Service Level
All Funds	215,287	263,880	-	263,880	286,740	286,740
TOTAL OTHER PAYROLL EXPENSES						
8000 General Fund	178,910	240,460	-	240,460	262,377	250,071
6400 Federal Funds Ltd	316,594	361,410	-	361,410	397,753	419,863
TOTAL OTHER PAYROLL EXPENSES	\$495,504	\$601,870	-	\$601,870	\$660,130	\$669,934
P.S. BUDGET ADJUSTMENTS						
3455 Vacancy Savings						
8000 General Fund	-	(6,750)	-	(6,750)	(6,750)	(10,416)
6400 Federal Funds Ltd	-	(13,829)	-	(13,829)	(13,829)	(16,012)
All Funds	-	(20,579)	-	(20,579)	(20,579)	(26,428)
3465 Reconciliation Adjustment						
8000 General Fund	-	(2,529)	-	(2,529)	-	-
6400 Federal Funds Ltd	-	(3,860)	-	(3,860)	-	-
All Funds	-	(6,389)	-	(6,389)	-	-
TOTAL P.S. BUDGET ADJUSTMENTS						
8000 General Fund	-	(9,279)	-	(9,279)	(6,750)	(10,416)
6400 Federal Funds Ltd	-	(17,689)	-	(17,689)	(13,829)	(16,012)
TOTAL P.S. BUDGET ADJUSTMENTS	-	(\$26,968)	-	(\$26,968)	(\$20,579)	(\$26,428)
TOTAL PERSONAL SERVICES						
8000 General Fund	561,189	667,249	-	667,249	740,595	691,340

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Library Support and Development Services**

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<i>DESCRIPTION</i>	<i>2017-19 Actuals</i>	<i>2019-21 Leg Adopted Budget</i>	<i>2019-21 Emergency Boards</i>	<i>2019-21 Leg Approved Budget</i>	<i>2021-23 Base Budget</i>	<i>2021-23 Current Service Level</i>
6400 Federal Funds Ltd	955,161	1,009,120	-	1,009,120	1,136,599	1,189,968
TOTAL PERSONAL SERVICES	\$1,516,350	\$1,676,369	-	\$1,676,369	\$1,877,194	\$1,881,308
SERVICES & SUPPLIES						
4100 Instate Travel						
8000 General Fund	297	-	-	-	-	-
3400 Other Funds Ltd	250	140	-	140	140	146
6400 Federal Funds Ltd	24,612	10,953	-	10,953	10,953	11,424
All Funds	25,159	11,093	-	11,093	11,093	11,570
4125 Out of State Travel						
8000 General Fund	112	-	-	-	-	-
3400 Other Funds Ltd	-	1,021	-	1,021	1,021	1,065
6400 Federal Funds Ltd	8,345	4,227	-	4,227	4,227	4,409
All Funds	8,457	5,248	-	5,248	5,248	5,474
4150 Employee Training						
8000 General Fund	251	-	-	-	-	-
6400 Federal Funds Ltd	30,480	17,371	-	17,371	17,371	18,118
All Funds	30,731	17,371	-	17,371	17,371	18,118
4175 Office Expenses						
8000 General Fund	452	2,670	-	2,670	2,670	2,785
3400 Other Funds Ltd	180	6,811	-	6,811	6,811	7,104

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<i>DESCRIPTION</i>	<i>2017-19 Actuals</i>	<i>2019-21 Leg Adopted Budget</i>	<i>2019-21 Emergency Boards</i>	<i>2019-21 Leg Approved Budget</i>	<i>2021-23 Base Budget</i>	<i>2021-23 Current Service Level</i>
6400 Federal Funds Ltd	12,788	51,708	-	51,708	11,708	12,211
All Funds	13,420	61,189	-	61,189	21,189	22,100
4200 Telecommunications						
8000 General Fund	2,660	-	-	-	-	-
6400 Federal Funds Ltd	6,572	2,360	-	2,360	2,360	2,461
All Funds	9,232	2,360	-	2,360	2,360	2,461
4225 State Gov. Service Charges						
8000 General Fund	67,623	68,996	-	68,996	68,996	82,287
6400 Federal Funds Ltd	70	-	-	-	-	-
All Funds	67,693	68,996	-	68,996	68,996	82,287
4250 Data Processing						
8000 General Fund	3,963	49,896	-	49,896	49,896	52,042
6400 Federal Funds Ltd	686,849	454,730	-	454,730	1,454,730	1,517,283
All Funds	690,812	504,626	-	504,626	1,504,626	1,569,325
4275 Publicity and Publications						
6400 Federal Funds Ltd	5,559	300	-	300	300	313
4300 Professional Services						
8000 General Fund	1,225	-	-	-	-	-
3400 Other Funds Ltd	-	2,376	-	2,376	2,376	2,511
6400 Federal Funds Ltd	13,535	32,508	-	32,508	32,508	34,361
All Funds	14,760	34,884	-	34,884	34,884	36,872

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DESCRIPTION	2017-19 Actuals	2019-21 Leg Adopted Budget	2019-21 Emergency Boards	2019-21 Leg Approved Budget	2021-23 Base Budget	2021-23 Current Service Level
4315 IT Professional Services						
6400 Federal Funds Ltd	1,000	-	-	-	-	-
4325 Attorney General						
8000 General Fund	1,747	-	-	-	-	-
6400 Federal Funds Ltd	15,998	-	-	-	-	-
All Funds	17,745	-	-	-	-	-
4375 Employee Recruitment and Develop						
8000 General Fund	167	-	-	-	-	-
6400 Federal Funds Ltd	123	23	-	23	23	24
All Funds	290	23	-	23	23	24
4400 Dues and Subscriptions						
8000 General Fund	562	-	-	-	-	-
3400 Other Funds Ltd	-	135,031	-	135,031	135,031	140,837
6400 Federal Funds Ltd	683,644	1,036,906	-	1,036,906	36,906	38,493
All Funds	684,206	1,171,937	-	1,171,937	171,937	179,330
4425 Facilities Rental and Taxes						
8000 General Fund	87,403	42,926	-	42,926	42,926	44,772
6400 Federal Funds Ltd	5,353	-	-	-	-	-
All Funds	92,756	42,926	-	42,926	42,926	44,772
4475 Facilities Maintenance						
8000 General Fund	50,084	-	-	-	-	-

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<i>DESCRIPTION</i>	<i>2017-19 Actuals</i>	<i>2019-21 Leg Adopted Budget</i>	<i>2019-21 Emergency Boards</i>	<i>2019-21 Leg Approved Budget</i>	<i>2021-23 Base Budget</i>	<i>2021-23 Current Service Level</i>
4575 Agency Program Related S and S						
6400 Federal Funds Ltd	85,369	-	-	-	40,000	41,720
4650 Other Services and Supplies						
8000 General Fund	19,436	24,666	-	24,666	24,666	45,700
3400 Other Funds Ltd	302	3,406	-	3,406	3,406	3,552
6400 Federal Funds Ltd	72,044	23,168	-	23,168	23,168	24,164
All Funds	91,782	51,240	-	51,240	51,240	73,416
4700 Expendable Prop 250 - 5000						
6400 Federal Funds Ltd	-	622	-	622	622	649
4715 IT Expendable Property						
8000 General Fund	14,348	-	-	-	-	-
6400 Federal Funds Ltd	16,270	1,017	-	1,017	1,017	1,061
All Funds	30,618	1,017	-	1,017	1,017	1,061
TOTAL SERVICES & SUPPLIES						
8000 General Fund	250,330	189,154	-	189,154	189,154	227,586
3400 Other Funds Ltd	732	148,785	-	148,785	148,785	155,215
6400 Federal Funds Ltd	1,668,611	1,635,893	-	1,635,893	1,635,893	1,706,691
TOTAL SERVICES & SUPPLIES	\$1,919,673	\$1,973,832	-	\$1,973,832	\$1,973,832	\$2,089,492

CAPITAL OUTLAY

5900 Other Capital Outlay

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DESCRIPTION	2017-19 Actuals	2019-21 Leg Adopted Budget	2019-21 Emergency Boards	2019-21 Leg Approved Budget	2021-23 Base Budget	2021-23 Current Service Level
6400 Federal Funds Ltd	14,116	-	-	-	-	-
SPECIAL PAYMENTS						
6015 Dist to Cities						
8000 General Fund	594,028	497,335	-	497,335	615,335	641,794
6400 Federal Funds Ltd	309,664	381,339	-	381,339	381,339	397,737
All Funds	903,692	878,674	-	878,674	996,674	1,039,531
6020 Dist to Counties						
8000 General Fund	461,161	757,813	-	757,813	496,313	517,654
6400 Federal Funds Ltd	398,309	482,206	-	482,206	482,206	502,941
All Funds	859,470	1,240,019	-	1,240,019	978,519	1,020,595
6025 Dist to Other Gov Unit						
8000 General Fund	321,998	266,244	-	266,244	329,244	343,401
6400 Federal Funds Ltd	92,592	-	-	-	95,000	99,085
All Funds	414,590	266,244	-	266,244	424,244	442,486
6030 Dist to Non-Gov Units						
8000 General Fund	22,085	-	-	-	-	-
6400 Federal Funds Ltd	502,124	-	-	-	510,000	531,930
All Funds	524,209	-	-	-	510,000	531,930
6040 Dist to Local School Districts						
8000 General Fund	4,422	-	-	-	2,500	2,608
6045 Dist to Comm College Districts						

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<i>DESCRIPTION</i>	<i>2017-19 Actuals</i>	<i>2019-21 Leg Adopted Budget</i>	<i>2019-21 Emergency Boards</i>	<i>2019-21 Leg Approved Budget</i>	<i>2021-23 Base Budget</i>	<i>2021-23 Current Service Level</i>
8000 General Fund	73,001	-	-	-	78,000	81,354
6400 Federal Funds Ltd	30,003	-	-	-	31,000	32,333
All Funds	103,004	-	-	-	109,000	113,687
6048 Spc Pmt to Public Universities						
6400 Federal Funds Ltd	95,140	-	-	-	100,000	104,300
6050 Dist to Non-Profit Organizations						
6400 Federal Funds Ltd	424,305	-	-	-	430,000	448,490
6085 Other Special Payments						
6400 Federal Funds Ltd	-	1,545,950	-	1,545,950	379,950	396,288
TOTAL SPECIAL PAYMENTS						
8000 General Fund	1,476,695	1,521,392	-	1,521,392	1,521,392	1,586,811
6400 Federal Funds Ltd	1,852,137	2,409,495	-	2,409,495	2,409,495	2,513,104
TOTAL SPECIAL PAYMENTS	\$3,328,832	\$3,930,887	-	\$3,930,887	\$3,930,887	\$4,099,915
EXPENDITURES						
8000 General Fund	2,288,214	2,377,795	-	2,377,795	2,451,141	2,505,737
3400 Other Funds Ltd	732	148,785	-	148,785	148,785	155,215
6400 Federal Funds Ltd	4,490,025	5,054,508	-	5,054,508	5,181,987	5,409,763
TOTAL EXPENDITURES	\$6,778,971	\$7,581,088	-	\$7,581,088	\$7,781,913	\$8,070,715
REVERSIONS						
9900 Reversions						

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<i>DESCRIPTION</i>	<i>2017-19 Actuals</i>	<i>2019-21 Leg Adopted Budget</i>	<i>2019-21 Emergency Boards</i>	<i>2019-21 Leg Approved Budget</i>	<i>2021-23 Base Budget</i>	<i>2021-23 Current Service Level</i>
8000 General Fund	162	-	-	-	-	-
ENDING BALANCE						
8000 General Fund	-	-	-	-	-	-
3400 Other Funds Ltd	84,599	56,185	-	56,185	(76,868)	(83,298)
6400 Federal Funds Ltd	-	3,860	-	3,860	(353,432)	(581,208)
TOTAL ENDING BALANCE	\$84,599	\$60,045	-	\$60,045	(\$430,300)	(\$664,506)
AUTHORIZED POSITIONS						
8150 Class/Unclass Positions	8	8	-	8	8	8
AUTHORIZED FTE POSITIONS						
8250 Class/Unclass FTE Positions	7.50	7.50	-	7.50	7.50	7.50

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**Agency Worksheet - Revenues & Expenditures
2021-23 Biennium
Talking Book and Braille Library**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 54300-003-00-00-00000**

<i>DESCRIPTION</i>	<i>2017-19 Actuals</i>	<i>2019-21 Leg Adopted Budget</i>	<i>2019-21 Emergency Boards</i>	<i>2019-21 Leg Approved Budget</i>	<i>2021-23 Base Budget</i>	<i>2021-23 Current Service Level</i>
3400 Other Funds Ltd	29,727	-	-	-	-	-
REVENUES						
8000 General Fund	1,631,680	1,692,430	-	1,692,430	1,809,708	1,900,538
3400 Other Funds Ltd	281,092	452,200	-	452,200	318,000	318,000
TOTAL REVENUES	\$1,912,772	\$2,144,630	-	\$2,144,630	\$2,127,708	\$2,218,538
TRANSFERS OUT						
2010 Transfer Out - Intrafund						
3400 Other Funds Ltd	(29,727)	-	-	-	-	-
AVAILABLE REVENUES						
8000 General Fund	1,631,680	1,692,430	-	1,692,430	1,809,708	1,900,538
3400 Other Funds Ltd	1,017,640	581,666	-	581,666	819,770	819,770
TOTAL AVAILABLE REVENUES	\$2,649,320	\$2,274,096	-	\$2,274,096	\$2,629,478	\$2,720,308
EXPENDITURES						
PERSONAL SERVICES						
SALARIES & WAGES						
3110 Class/Unclass Sal. and Per Diem						
8000 General Fund	659,323	740,100	-	740,100	819,448	840,486
3400 Other Funds Ltd	70,596	78,302	-	78,302	83,239	62,201
All Funds	729,919	818,402	-	818,402	902,687	902,687
3190 All Other Differential						

DESCRIPTION	2017-19 Actuals	2019-21 Leg Adopted Budget	2019-21 Emergency Boards	2019-21 Leg Approved Budget	2021-23 Base Budget	2021-23 Current Service Level
8000 General Fund	754	5,070	-	5,070	5,070	5,288
3400 Other Funds Ltd	323	-	-	-	-	-
All Funds	1,077	5,070	-	5,070	5,070	5,288
TOTAL SALARIES & WAGES						
8000 General Fund	660,077	745,170	-	745,170	824,518	845,774
3400 Other Funds Ltd	70,919	78,302	-	78,302	83,239	62,201
TOTAL SALARIES & WAGES	\$730,996	\$823,472	-	\$823,472	\$907,757	\$907,975
OTHER PAYROLL EXPENSES						
3210 Empl. Rel. Bd. Assessments						
8000 General Fund	356	449	-	449	412	420
3400 Other Funds Ltd	73	88	-	88	51	43
All Funds	429	537	-	537	463	463
3220 Public Employees' Retire Cont						
8000 General Fund	81,696	126,456	-	126,456	141,238	144,879
3400 Other Funds Ltd	7,741	13,288	-	13,288	14,259	10,655
All Funds	89,437	139,744	-	139,744	155,497	155,534
3221 Pension Obligation Bond						
8000 General Fund	39,693	41,987	-	41,987	41,987	47,759
3400 Other Funds Ltd	4,360	4,413	-	4,413	4,413	4,822
All Funds	44,053	46,400	-	46,400	46,400	52,581

Agency Worksheet - Revenues & Expenditures
 2021-23 Biennium
 Talking Book and Braille Library

Version: V - 01 - Agency Request Budget
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DESCRIPTION	2017-19 Actuals	2019-21 Leg Adopted Budget	2019-21 Emergency Boards	2019-21 Leg Approved Budget	2021-23 Base Budget	2021-23 Current Service Level
3230 Social Security Taxes						
8000 General Fund	49,718	57,006	-	57,006	63,076	64,703
3400 Other Funds Ltd	5,310	5,989	-	5,989	6,368	4,758
All Funds	55,028	62,995	-	62,995	69,444	69,461
3240 Unemployment Assessments						
8000 General Fund	-	6,148	-	6,148	6,148	6,412
3250 Worker's Comp. Assess. (WCD)						
8000 General Fund	317	427	-	427	327	333
3400 Other Funds Ltd	34	85	-	85	40	34
All Funds	351	512	-	512	367	367
3260 Mass Transit Tax						
8000 General Fund	3,960	4,471	-	4,471	4,471	4,948
3400 Other Funds Ltd	425	470	-	470	470	499
All Funds	4,385	4,941	-	4,941	4,941	5,447
3270 Flexible Benefits						
8000 General Fund	159,677	259,158	-	259,158	272,051	277,182
3400 Other Funds Ltd	20,239	15,981	-	15,981	33,805	28,674
All Funds	179,916	275,139	-	275,139	305,856	305,856
TOTAL OTHER PAYROLL EXPENSES						
8000 General Fund	335,417	496,102	-	496,102	529,710	546,636
3400 Other Funds Ltd	38,182	40,314	-	40,314	59,406	49,485

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Talking Book and Braille Library**

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<i>DESCRIPTION</i>	<i>2017-19 Actuals</i>	<i>2019-21 Leg Adopted Budget</i>	<i>2019-21 Emergency Boards</i>	<i>2019-21 Leg Approved Budget</i>	<i>2021-23 Base Budget</i>	<i>2021-23 Current Service Level</i>
TOTAL OTHER PAYROLL EXPENSES	\$373,599	\$536,416	-	\$536,416	\$589,116	\$596,121
P.S. BUDGET ADJUSTMENTS						
3455 Vacancy Savings						
8000 General Fund	-	(17,220)	-	(17,220)	(17,220)	(18,735)
3400 Other Funds Ltd	-	-	-	-	-	(1,993)
All Funds	-	(17,220)	-	(17,220)	(17,220)	(20,728)
3465 Reconciliation Adjustment						
8000 General Fund	-	(4,322)	-	(4,322)	-	-
3400 Other Funds Ltd	-	(454)	-	(454)	-	-
All Funds	-	(4,776)	-	(4,776)	-	-
TOTAL P.S. BUDGET ADJUSTMENTS						
8000 General Fund	-	(21,542)	-	(21,542)	(17,220)	(18,735)
3400 Other Funds Ltd	-	(454)	-	(454)	-	(1,993)
TOTAL P.S. BUDGET ADJUSTMENTS	-	(\$21,996)	-	(\$21,996)	(\$17,220)	(\$20,728)
TOTAL PERSONAL SERVICES						
8000 General Fund	995,494	1,219,730	-	1,219,730	1,337,008	1,373,675
3400 Other Funds Ltd	109,101	118,162	-	118,162	142,645	109,693
TOTAL PERSONAL SERVICES	\$1,104,595	\$1,337,892	-	\$1,337,892	\$1,479,653	\$1,483,368
SERVICES & SUPPLIES						
4100 Instate Travel						

State Library

Agency Number: 54300

**Agency Worksheet - Revenues & Expenditures
2021-23 Biennium
Talking Book and Braille Library**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 54300-003-00-00-00000**

<i>DESCRIPTION</i>	<i>2017-19 Actuals</i>	<i>2019-21 Leg Adopted Budget</i>	<i>2019-21 Emergency Boards</i>	<i>2019-21 Leg Approved Budget</i>	<i>2021-23 Base Budget</i>	<i>2021-23 Current Service Level</i>
8000 General Fund	1,176	1,690	-	1,690	1,690	1,763
3400 Other Funds Ltd	3,162	2,704	-	2,704	2,704	2,820
All Funds	4,338	4,394	-	4,394	4,394	4,583
4125 Out of State Travel						
8000 General Fund	5,093	-	-	-	-	-
3400 Other Funds Ltd	-	1,010	-	1,010	1,010	1,053
All Funds	5,093	1,010	-	1,010	1,010	1,053
4150 Employee Training						
8000 General Fund	4,078	5,265	-	5,265	5,265	5,491
4175 Office Expenses						
8000 General Fund	30,748	49,325	-	49,325	39,325	41,016
3400 Other Funds Ltd	23,108	20,058	-	20,058	20,058	20,920
All Funds	53,856	69,383	-	69,383	59,383	61,936
4200 Telecommunications						
8000 General Fund	10,521	26,093	-	26,093	21,093	22,000
3400 Other Funds Ltd	-	3,086	-	3,086	3,086	3,219
All Funds	10,521	29,179	-	29,179	24,179	25,219
4225 State Gov. Service Charges						
8000 General Fund	72,712	75,809	-	75,809	75,809	90,415
3400 Other Funds Ltd	281	-	-	-	-	-
All Funds	72,993	75,809	-	75,809	75,809	90,415

Agency Worksheet - Revenues & Expenditures
 2021-23 Biennium
 Talking Book and Braille Library

Version: V - 01 - Agency Request Budget
 Cross Reference Number: 54300-003-00-00-00000

DESCRIPTION	2017-19 Actuals	2019-21 Leg Adopted Budget	2019-21 Emergency Boards	2019-21 Leg Approved Budget	2021-23 Base Budget	2021-23 Current Service Level
4250 Data Processing						
8000 General Fund	32,276	75,046	-	75,046	69,046	72,015
3400 Other Funds Ltd	1,163	7,968	-	7,968	7,968	8,311
All Funds	33,439	83,014	-	83,014	77,014	80,326
4275 Publicity and Publications						
8000 General Fund	17,334	-	-	-	15,000	15,645
3400 Other Funds Ltd	20,375	74,988	-	74,988	53,988	56,309
All Funds	37,709	74,988	-	74,988	68,988	71,954
4300 Professional Services						
8000 General Fund	3,081	38,820	-	38,820	38,820	41,033
4325 Attorney General						
8000 General Fund	109	-	-	-	-	-
4375 Employee Recruitment and Develop						
8000 General Fund	306	327	-	327	327	341
4400 Dues and Subscriptions						
8000 General Fund	1,614	83	-	83	83	87
3400 Other Funds Ltd	24,717	-	-	-	15,000	15,645
All Funds	26,331	83	-	83	15,083	15,732
4425 Facilities Rental and Taxes						
8000 General Fund	220,849	152,635	-	152,635	152,635	159,198
4475 Facilities Maintenance						

Agency Worksheet - Revenues & Expenditures
 2021-23 Biennium
 Talking Book and Braille Library

Version: V - 01 - Agency Request Budget
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DESCRIPTION	2017-19 Actuals	2019-21 Leg Adopted Budget	2019-21 Emergency Boards	2019-21 Leg Approved Budget	2021-23 Base Budget	2021-23 Current Service Level
8000 General Fund	113,050	-	-	-	-	-
3400 Other Funds Ltd	105	-	-	-	-	-
All Funds	113,155	-	-	-	-	-
4575 Agency Program Related S and S						
8000 General Fund	18,805	-	-	-	6,000	6,258
3400 Other Funds Ltd	6,518	-	-	-	6,000	6,258
All Funds	25,323	-	-	-	12,000	12,516
4650 Other Services and Supplies						
8000 General Fund	23,882	35,479	-	35,479	35,479	58,951
3400 Other Funds Ltd	5,572	97,857	-	97,857	97,857	102,065
All Funds	29,454	133,336	-	133,336	133,336	161,016
4700 Expendable Prop 250 - 5000						
8000 General Fund	62,758	1,130	-	1,130	1,130	1,179
4715 IT Expendable Property						
8000 General Fund	18,177	1,261	-	1,261	1,261	1,315
3400 Other Funds Ltd	1,302	-	-	-	-	-
All Funds	19,479	1,261	-	1,261	1,261	1,315
TOTAL SERVICES & SUPPLIES						
8000 General Fund	636,569	462,963	-	462,963	462,963	516,707
3400 Other Funds Ltd	86,303	207,671	-	207,671	207,671	216,600

State Library

Agency Number: 54300

**Agency Worksheet - Revenues & Expenditures
2021-23 Biennium
Talking Book and Braille Library**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 54300-003-00-00-00000**

DESCRIPTION	2017-19 Actuals	2019-21 Leg Adopted Budget	2019-21 Emergency Boards	2019-21 Leg Approved Budget	2021-23 Base Budget	2021-23 Current Service Level
TOTAL SERVICES & SUPPLIES	\$722,872	\$670,634	-	\$670,634	\$670,634	\$733,307
CAPITAL OUTLAY						
5100 Office Furniture and Fixtures						
8000 General Fund	-	9,737	-	9,737	9,737	10,156
3400 Other Funds Ltd	7,773	-	-	-	-	-
All Funds	7,773	9,737	-	9,737	9,737	10,156
EXPENDITURES						
8000 General Fund	1,632,063	1,692,430	-	1,692,430	1,809,708	1,900,538
3400 Other Funds Ltd	203,177	325,833	-	325,833	350,316	326,293
TOTAL EXPENDITURES	\$1,835,240	\$2,018,263	-	\$2,018,263	\$2,160,024	\$2,226,831
REVERSIONS						
9900 Reversions						
8000 General Fund	383	-	-	-	-	-
ENDING BALANCE						
8000 General Fund	-	-	-	-	-	-
3400 Other Funds Ltd	814,463	255,833	-	255,833	469,454	493,477
TOTAL ENDING BALANCE	\$814,463	\$255,833	-	\$255,833	\$469,454	\$493,477
AUTHORIZED POSITIONS						
8150 Class/Unclass Positions	8	8	-	8	8	8
AUTHORIZED FTE POSITIONS						

State Library

Agency Number: 54300

**Agency Worksheet - Revenues & Expenditures
2021-23 Biennium
Talking Book and Braille Library**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 54300-003-00-00-00000**

DESCRIPTION	2017-19 Actuals	2019-21 Leg Adopted Budget	2019-21 Emergency Boards	2019-21 Leg Approved Budget	2021-23 Base Budget	2021-23 Current Service Level
8250 Class/Unclass FTE Positions	8.24	8.24	-	8.24	7.98	7.98

Agency Worksheet - Revenues & Expenditures
 2021-23 Biennium
 Government Information and Library Services

Version: V - 01 - Agency Request Budget
 Cross Reference Number: 54300-004-00-00-00000

DESCRIPTION	2017-19 Actuals	2019-21 Leg Adopted Budget	2019-21 Emergency Boards	2019-21 Leg Approved Budget	2021-23 Base Budget	2021-23 Current Service Level
3400 Other Funds Ltd	4,497,705	4,758,863	-	4,758,863	4,919,860	4,919,860
REVENUES						
3400 Other Funds Ltd	4,498,454	4,758,863	-	4,758,863	4,920,610	4,920,610
6400 Federal Funds Ltd	5,238	-	-	-	-	-
TOTAL REVENUES	\$4,503,692	\$4,758,863	-	\$4,758,863	\$4,920,610	\$4,920,610
TRANSFERS OUT						
2010 Transfer Out - Intrafund						
3400 Other Funds Ltd	(395,227)	-	-	-	-	-
AVAILABLE REVENUES						
3400 Other Funds Ltd	5,133,038	5,219,438	-	5,219,438	5,929,606	5,929,606
6400 Federal Funds Ltd	5,238	-	-	-	-	-
TOTAL AVAILABLE REVENUES	\$5,138,276	\$5,219,438	-	\$5,219,438	\$5,929,606	\$5,929,606
EXPENDITURES						
PERSONAL SERVICES						
SALARIES & WAGES						
3110 Class/Unclass Sal. and Per Diem						
3400 Other Funds Ltd	1,801,750	1,890,028	-	1,890,028	1,981,600	1,981,600
6400 Federal Funds Ltd	3,841	-	-	-	-	-
All Funds	1,805,591	1,890,028	-	1,890,028	1,981,600	1,981,600
3160 Temporary Appointments						

DESCRIPTION	2017-19 Actuals	2019-21 Leg Adopted Budget	2019-21 Emergency Boards	2019-21 Leg Approved Budget	2021-23 Base Budget	2021-23 Current Service Level
3400 Other Funds Ltd	22,232	-	-	-	-	-
3190 All Other Differential						
3400 Other Funds Ltd	21,109	-	-	-	-	-
TOTAL SALARIES & WAGES						
3400 Other Funds Ltd	1,845,091	1,890,028	-	1,890,028	1,981,600	1,981,600
6400 Federal Funds Ltd	3,841	-	-	-	-	-
TOTAL SALARIES & WAGES	\$1,848,932	\$1,890,028	-	\$1,890,028	\$1,981,600	\$1,981,600
OTHER PAYROLL EXPENSES						
3210 Empl. Rel. Bd. Assessments						
3400 Other Funds Ltd	836	1,098	-	1,098	889	889
6400 Federal Funds Ltd	1	-	-	-	-	-
All Funds	837	1,098	-	1,098	889	889
3220 Public Employees' Retire Cont						
3400 Other Funds Ltd	250,003	320,739	-	320,739	339,448	339,448
6400 Federal Funds Ltd	558	-	-	-	-	-
All Funds	250,561	320,739	-	320,739	339,448	339,448
3221 Pension Obligation Bond						
3400 Other Funds Ltd	106,986	106,522	-	106,522	106,522	114,782
6400 Federal Funds Ltd	231	-	-	-	-	-
All Funds	107,217	106,522	-	106,522	106,522	114,782

DESCRIPTION	2017-19 Actuals	2019-21 Leg Adopted Budget	2019-21 Emergency Boards	2019-21 Leg Approved Budget	2021-23 Base Budget	2021-23 Current Service Level
3230 Social Security Taxes						
3400 Other Funds Ltd	142,195	144,589	-	144,589	151,593	151,593
6400 Federal Funds Ltd	289	-	-	-	-	-
All Funds	142,484	144,589	-	144,589	151,593	151,593
3240 Unemployment Assessments						
3400 Other Funds Ltd	-	11,288	-	11,288	11,288	11,773
3250 Worker's Comp. Assess. (WCD)						
3400 Other Funds Ltd	750	1,044	-	1,044	705	705
6400 Federal Funds Ltd	1	-	-	-	-	-
All Funds	751	1,044	-	1,044	705	705
3260 Mass Transit Tax						
3400 Other Funds Ltd	11,047	11,340	-	11,340	11,340	11,890
3270 Flexible Benefits						
3400 Other Funds Ltd	412,441	562,944	-	562,944	586,224	586,224
6400 Federal Funds Ltd	317	-	-	-	-	-
All Funds	412,758	562,944	-	562,944	586,224	586,224
TOTAL OTHER PAYROLL EXPENSES						
3400 Other Funds Ltd	924,258	1,159,564	-	1,159,564	1,208,009	1,217,304
6400 Federal Funds Ltd	1,397	-	-	-	-	-
TOTAL OTHER PAYROLL EXPENSES	\$925,655	\$1,159,564	-	\$1,159,564	\$1,208,009	\$1,217,304

DESCRIPTION	2017-19 Actuals	2019-21 Leg Adopted Budget	2019-21 Emergency Boards	2019-21 Leg Approved Budget	2021-23 Base Budget	2021-23 Current Service Level
P.S. BUDGET ADJUSTMENTS						
3455 Vacancy Savings						
3400 Other Funds Ltd	-	(40,910)	-	(40,910)	(40,910)	(46,523)
3465 Reconciliation Adjustment						
3400 Other Funds Ltd	-	(10,962)	-	(10,962)	-	-
TOTAL P.S. BUDGET ADJUSTMENTS						
3400 Other Funds Ltd	-	(51,872)	-	(51,872)	(40,910)	(46,523)
TOTAL P.S. BUDGET ADJUSTMENTS	-	(\$51,872)	-	(\$51,872)	(\$40,910)	(\$46,523)
TOTAL PERSONAL SERVICES						
3400 Other Funds Ltd	2,769,349	2,997,720	-	2,997,720	3,148,699	3,152,381
6400 Federal Funds Ltd	5,238	-	-	-	-	-
TOTAL PERSONAL SERVICES	\$2,774,587	\$2,997,720	-	\$2,997,720	\$3,148,699	\$3,152,381
SERVICES & SUPPLIES						
4100 Instate Travel						
3400 Other Funds Ltd	1,531	613	-	613	4,613	4,811
4125 Out of State Travel						
3400 Other Funds Ltd	2,786	547	-	547	547	571
4150 Employee Training						
3400 Other Funds Ltd	9,855	5,788	-	5,788	5,788	6,037
4175 Office Expenses						

State Library

Agency Number: 54300

**Agency Worksheet - Revenues & Expenditures
2021-23 Biennium
Government Information and Library Services**

**Version: V - 01 - Agency Request Budget
Cross Reference Number: 54300-004-00-00-00000**

<i>DESCRIPTION</i>	<i>2017-19 Actuals</i>	<i>2019-21 Leg Adopted Budget</i>	<i>2019-21 Emergency Boards</i>	<i>2019-21 Leg Approved Budget</i>	<i>2021-23 Base Budget</i>	<i>2021-23 Current Service Level</i>
3400 Other Funds Ltd	29,754	28,553	-	28,553	24,553	25,609
4200 Telecommunications						
3400 Other Funds Ltd	23,888	25,153	-	25,153	25,153	26,235
4225 State Gov. Service Charges						
3400 Other Funds Ltd	155,518	152,890	-	152,890	152,890	182,367
4250 Data Processing						
3400 Other Funds Ltd	361,509	208,927	-	208,927	358,927	374,361
4275 Publicity and Publications						
3400 Other Funds Ltd	3,108	1,076	-	1,076	1,076	1,122
4300 Professional Services						
3400 Other Funds Ltd	977	5,016	-	5,016	5,016	5,302
4315 IT Professional Services						
3400 Other Funds Ltd	2,000	283	-	283	283	299
4325 Attorney General						
3400 Other Funds Ltd	419	-	-	-	-	-
4375 Employee Recruitment and Develop						
3400 Other Funds Ltd	680	1,521	-	1,521	1,521	1,586
4400 Dues and Subscriptions						
3400 Other Funds Ltd	325,406	231,752	-	231,752	81,752	85,267
4425 Facilities Rental and Taxes						
3400 Other Funds Ltd	520,286	908,234	-	908,234	908,234	947,288

DESCRIPTION	2017-19 Actuals	2019-21 Leg Adopted Budget	2019-21 Emergency Boards	2019-21 Leg Approved Budget	2021-23 Base Budget	2021-23 Current Service Level
4475 Facilities Maintenance						
3400 Other Funds Ltd	2,160	-	-	-	-	-
4575 Agency Program Related S and S						
3400 Other Funds Ltd	103,035	16,146	-	16,146	16,146	16,840
4650 Other Services and Supplies						
3400 Other Funds Ltd	77,949	36,172	-	36,172	36,172	81,992
4700 Expendable Prop 250 - 5000						
3400 Other Funds Ltd	20,595	2,192	-	2,192	2,192	2,286
4715 IT Expendable Property						
3400 Other Funds Ltd	36,822	9,690	-	9,690	9,690	10,107
TOTAL SERVICES & SUPPLIES						
3400 Other Funds Ltd	1,678,278	1,634,553	-	1,634,553	1,634,553	1,772,080
TOTAL SERVICES & SUPPLIES	\$1,678,278	\$1,634,553	-	\$1,634,553	\$1,634,553	\$1,772,080
CAPITAL OUTLAY						
5100 Office Furniture and Fixtures						
3400 Other Funds Ltd	-	310	-	310	310	323
5300 Library						
3400 Other Funds Ltd	-	11,176	-	11,176	11,176	11,657
5900 Other Capital Outlay						
3400 Other Funds Ltd	-	290	-	290	290	302

DESCRIPTION	2017-19 Actuals	2019-21 Leg Adopted Budget	2019-21 Emergency Boards	2019-21 Leg Approved Budget	2021-23 Base Budget	2021-23 Current Service Level
TOTAL CAPITAL OUTLAY						
3400 Other Funds Ltd	-	11,776	-	11,776	11,776	12,282
TOTAL CAPITAL OUTLAY	-	\$11,776	-	\$11,776	\$11,776	\$12,282
EXPENDITURES						
3400 Other Funds Ltd	4,447,627	4,644,049	-	4,644,049	4,795,028	4,936,743
6400 Federal Funds Ltd	5,238	-	-	-	-	-
TOTAL EXPENDITURES	\$4,452,865	\$4,644,049	-	\$4,644,049	\$4,795,028	\$4,936,743
ENDING BALANCE						
3400 Other Funds Ltd	685,411	575,389	-	575,389	1,134,578	992,863
6400 Federal Funds Ltd	-	-	-	-	-	-
TOTAL ENDING BALANCE	\$685,411	\$575,389	-	\$575,389	\$1,134,578	\$992,863
AUTHORIZED POSITIONS						
8150 Class/Unclass Positions	18	18	-	18	16	16
AUTHORIZED FTE POSITIONS						
8250 Class/Unclass FTE Positions	16.62	16.62	-	16.62	15.31	15.31

Description	2021-23 Base Budget	Essential Packages	2021-23 Current Service Level	Policy Packages	2021-23 Agency Request Budget
BEGINNING BALANCE					
0025 Beginning Balance					
3400 Other Funds Ltd	784,228	-	784,228	-	784,228
0030 Beginning Balance Adjustment					
3400 Other Funds Ltd	1,880,686	-	1,880,686	-	1,880,686
TOTAL BEGINNING BALANCE					
3400 Other Funds Ltd	2,664,914	-	2,664,914	-	2,664,914
REVENUE CATEGORIES					
GENERAL FUND APPROPRIATION					
0050 General Fund Appropriation					
8000 General Fund	4,390,193	144,258	4,534,451	1,425,398	5,959,849
FINES, RENTS AND ROYALTIES					
0510 Rents and Royalties					
3400 Other Funds Ltd	20,000	-	20,000	-	20,000
INTEREST EARNINGS					
0605 Interest Income					
3400 Other Funds Ltd	20,950	-	20,950	-	20,950
DONATIONS AND CONTRIBUTIONS					
0905 Donations					
3400 Other Funds Ltd	300,000	-	300,000	-	300,000
FEDERAL FUNDS REVENUE					
0995 Federal Funds					
6400 Federal Funds Ltd	5,000,000	-	5,000,000	-	5,000,000

Detail Revenues & Expenditures - Requested Budget
 2021-23 Biennium
 State Library

Version: V - 01 - Agency Request Budget
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Description	2021-23 Base Budget	Essential Packages	2021-23 Current Service Level	Policy Packages	2021-23 Agency Request Budget
TRANSFERS IN					
1107 Tsfr From Administrative Svcs					
3400 Other Funds Ltd	7,114,162	-	7,114,162	-	7,114,162
TOTAL REVENUES					
8000 General Fund	4,390,193	144,258	4,534,451	1,425,398	5,959,849
3400 Other Funds Ltd	7,455,112	-	7,455,112	-	7,455,112
6400 Federal Funds Ltd	5,000,000	-	5,000,000	-	5,000,000
TOTAL REVENUES	\$16,845,305	\$144,258	\$16,989,563	\$1,425,398	\$18,414,961
AVAILABLE REVENUES					
8000 General Fund	4,390,193	144,258	4,534,451	1,425,398	5,959,849
3400 Other Funds Ltd	10,120,026	-	10,120,026	-	10,120,026
6400 Federal Funds Ltd	5,000,000	-	5,000,000	-	5,000,000
TOTAL AVAILABLE REVENUES	\$19,510,219	\$144,258	\$19,654,477	\$1,425,398	\$21,079,875
EXPENDITURES					
PERSONAL SERVICES					
SALARIES & WAGES					
3110 Class/Unclass Sal. and Per Diem					
8000 General Fund	1,369,887	(12,245)	1,357,642	-	1,357,642
3400 Other Funds Ltd	3,040,235	(21,038)	3,019,197	-	3,019,197
6400 Federal Funds Ltd	859,137	33,283	892,420	-	892,420
All Funds	5,269,259	-	5,269,259	-	5,269,259
3190 All Other Differential					
8000 General Fund	5,070	218	5,288	-	5,288

Detail Revenues & Expenditures - Requested Budget
 2021-23 Biennium
 State Library

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Description	2021-23 Base Budget	Essential Packages	2021-23 Current Service Level	Policy Packages	2021-23 Agency Request Budget
6400 Federal Funds Ltd	3,707	159	3,866	-	3,866
All Funds	8,777	377	9,154	-	9,154
TOTAL SALARIES & WAGES					
8000 General Fund	1,374,957	(12,027)	1,362,930	-	1,362,930
3400 Other Funds Ltd	3,040,235	(21,038)	3,019,197	-	3,019,197
6400 Federal Funds Ltd	862,844	33,442	896,286	-	896,286
TOTAL SALARIES & WAGES	\$5,278,036	\$377	\$5,278,413	-	\$5,278,413
OTHER PAYROLL EXPENSES					
3210 Empl. Rel. Bd. Assessments					
8000 General Fund	619	(4)	615	-	615
3400 Other Funds Ltd	1,315	(8)	1,307	-	1,307
6400 Federal Funds Ltd	300	12	312	-	312
All Funds	2,234	-	2,234	-	2,234
3220 Public Employees' Retire Cont					
8000 General Fund	234,665	(2,060)	232,605	-	232,605
3400 Other Funds Ltd	520,791	(3,604)	517,187	-	517,187
6400 Federal Funds Ltd	147,807	5,728	153,535	-	153,535
All Funds	903,263	64	903,327	-	903,327
3221 Pension Obligation Bond					
8000 General Fund	71,003	8,639	79,642	-	79,642
3400 Other Funds Ltd	163,238	12,865	176,103	-	176,103
6400 Federal Funds Ltd	44,143	5,836	49,979	-	49,979
All Funds	278,384	27,340	305,724	-	305,724

Detail Revenues & Expenditures - Requested Budget
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Description	2021-23 Base Budget	Essential Packages	2021-23 Current Service Level	Policy Packages	2021-23 Agency Request Budget
3230 Social Security Taxes					
8000 General Fund	105,185	(919)	104,266	-	104,266
3400 Other Funds Ltd	229,566	(1,610)	227,956	-	227,956
6400 Federal Funds Ltd	65,596	2,558	68,154	-	68,154
All Funds	400,347	29	400,376	-	400,376
3240 Unemployment Assessments					
8000 General Fund	6,148	264	6,412	-	6,412
3400 Other Funds Ltd	11,288	485	11,773	-	11,773
6400 Federal Funds Ltd	1,232	53	1,285	-	1,285
All Funds	18,668	802	19,470	-	19,470
3250 Worker's Comp. Assess. (WCD)					
8000 General Fund	490	(3)	487	-	487
3400 Other Funds Ltd	1,041	(6)	1,035	-	1,035
6400 Federal Funds Ltd	240	9	249	-	249
All Funds	1,771	-	1,771	-	1,771
3260 Mass Transit Tax					
8000 General Fund	7,496	555	8,051	-	8,051
3400 Other Funds Ltd	16,878	1,363	18,241	-	18,241
All Funds	24,374	1,918	26,292	-	26,292
3270 Flexible Benefits					
8000 General Fund	407,807	(2,515)	405,292	-	405,292
3400 Other Funds Ltd	868,353	(5,131)	863,222	-	863,222
6400 Federal Funds Ltd	197,363	7,646	205,009	-	205,009

Detail Revenues & Expenditures - Requested Budget
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Description	2021-23 Base Budget	Essential Packages	2021-23 Current Service Level	Policy Packages	2021-23 Agency Request Budget
All Funds	1,473,523	-	1,473,523	-	1,473,523
TOTAL OTHER PAYROLL EXPENSES					
8000 General Fund	833,413	3,957	837,370	-	837,370
3400 Other Funds Ltd	1,812,470	4,354	1,816,824	-	1,816,824
6400 Federal Funds Ltd	456,681	21,842	478,523	-	478,523
TOTAL OTHER PAYROLL EXPENSES	\$3,102,564	\$30,153	\$3,132,717	-	\$3,132,717
P.S. BUDGET ADJUSTMENTS					
3455 Vacancy Savings					
8000 General Fund	(23,970)	(6,656)	(30,626)	-	(30,626)
3400 Other Funds Ltd	(54,393)	(13,027)	(67,420)	-	(67,420)
6400 Federal Funds Ltd	(13,829)	(4,532)	(18,361)	-	(18,361)
All Funds	(92,192)	(24,215)	(116,407)	-	(116,407)
TOTAL PERSONAL SERVICES					
8000 General Fund	2,184,400	(14,726)	2,169,674	-	2,169,674
3400 Other Funds Ltd	4,798,312	(29,711)	4,768,601	-	4,768,601
6400 Federal Funds Ltd	1,305,696	50,752	1,356,448	-	1,356,448
TOTAL PERSONAL SERVICES	\$8,288,408	\$6,315	\$8,294,723	-	\$8,294,723
SERVICES & SUPPLIES					
4100 Instate Travel					
8000 General Fund	1,690	73	1,763	-	1,763
3400 Other Funds Ltd	21,561	926	22,487	-	22,487
6400 Federal Funds Ltd	10,953	471	11,424	-	11,424
All Funds	34,204	1,470	35,674	-	35,674

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Description	2021-23 Base Budget	Essential Packages	2021-23 Current Service Level	Policy Packages	2021-23 Agency Request Budget
4125 Out of State Travel					
3400 Other Funds Ltd	6,283	270	6,553	-	6,553
6400 Federal Funds Ltd	4,227	182	4,409	-	4,409
All Funds	10,510	452	10,962	-	10,962
4150 Employee Training					
8000 General Fund	5,265	226	5,491	-	5,491
3400 Other Funds Ltd	18,920	814	19,734	-	19,734
6400 Federal Funds Ltd	17,371	747	18,118	-	18,118
All Funds	41,556	1,787	43,343	-	43,343
4175 Office Expenses					
8000 General Fund	41,995	1,806	43,801	-	43,801
3400 Other Funds Ltd	66,904	2,877	69,781	-	69,781
6400 Federal Funds Ltd	11,708	503	12,211	-	12,211
All Funds	120,607	5,186	125,793	-	125,793
4200 Telecommunications					
8000 General Fund	21,093	907	22,000	-	22,000
3400 Other Funds Ltd	43,142	1,856	44,998	-	44,998
6400 Federal Funds Ltd	2,360	101	2,461	-	2,461
All Funds	66,595	2,864	69,459	-	69,459
4225 State Gov. Service Charges					
8000 General Fund	144,805	27,897	172,702	-	172,702
3400 Other Funds Ltd	223,541	43,090	266,631	-	266,631
All Funds	368,346	70,987	439,333	-	439,333

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Description	2021-23 Base Budget	Essential Packages	2021-23 Current Service Level	Policy Packages	2021-23 Agency Request Budget
4250 Data Processing					
8000 General Fund	118,942	5,115	124,057	-	124,057
3400 Other Funds Ltd	405,818	17,451	423,269	-	423,269
6400 Federal Funds Ltd	1,454,730	62,553	1,517,283	-	1,517,283
All Funds	1,979,490	85,119	2,064,609	-	2,064,609
4275 Publicity and Publications					
8000 General Fund	15,000	645	15,645	-	15,645
3400 Other Funds Ltd	55,064	2,367	57,431	-	57,431
6400 Federal Funds Ltd	300	13	313	-	313
All Funds	70,364	3,025	73,389	-	73,389
4300 Professional Services					
8000 General Fund	38,820	2,213	41,033	-	41,033
3400 Other Funds Ltd	10,003	570	10,573	-	10,573
6400 Federal Funds Ltd	32,508	1,853	34,361	-	34,361
All Funds	81,331	4,636	85,967	-	85,967
4315 IT Professional Services					
3400 Other Funds Ltd	1,906	109	2,015	-	2,015
4325 Attorney General					
3400 Other Funds Ltd	1,685	327	2,012	-	2,012
4375 Employee Recruitment and Develop					
8000 General Fund	327	14	341	-	341
3400 Other Funds Ltd	1,996	85	2,081	-	2,081
6400 Federal Funds Ltd	23	1	24	-	24

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All Funds	2,346	100	2,446	-	2,446
4400 Dues and Subscriptions					
8000 General Fund	83	4	87	-	87
3400 Other Funds Ltd	237,950	10,231	248,181	(83,299)	164,882
6400 Federal Funds Ltd	36,906	1,587	38,493	-	38,493
All Funds	274,939	11,822	286,761	(83,299)	203,462
4425 Facilities Rental and Taxes					
8000 General Fund	195,561	8,409	203,970	-	203,970
3400 Other Funds Ltd	1,086,681	46,727	1,133,408	-	1,133,408
All Funds	1,282,242	55,136	1,337,378	-	1,337,378
4575 Agency Program Related S and S					
8000 General Fund	6,000	258	6,258	-	6,258
3400 Other Funds Ltd	26,146	1,124	27,270	-	27,270
6400 Federal Funds Ltd	40,000	1,720	41,720	-	41,720
All Funds	72,146	3,102	75,248	-	75,248
4650 Other Services and Supplies					
8000 General Fund	82,692	45,476	128,168	-	128,168
3400 Other Funds Ltd	328,784	78,855	407,639	-	407,639
6400 Federal Funds Ltd	27,928	1,201	29,129	-	29,129
All Funds	439,404	125,532	564,936	-	564,936
4700 Expendable Prop 250 - 5000					
8000 General Fund	1,130	49	1,179	-	1,179
3400 Other Funds Ltd	3,078	132	3,210	-	3,210

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Description	2021-23 Base Budget	Essential Packages	2021-23 Current Service Level	Policy Packages	2021-23 Agency Request Budget
6400 Federal Funds Ltd	622	27	649	-	649
All Funds	4,830	208	5,038	-	5,038
4715 IT Expendable Property					
8000 General Fund	1,261	54	1,315	-	1,315
3400 Other Funds Ltd	18,480	795	19,275	-	19,275
6400 Federal Funds Ltd	1,017	44	1,061	-	1,061
All Funds	20,758	893	21,651	-	21,651
TOTAL SERVICES & SUPPLIES					
8000 General Fund	674,664	93,146	767,810	-	767,810
3400 Other Funds Ltd	2,557,942	208,606	2,766,548	(83,299)	2,683,249
6400 Federal Funds Ltd	1,640,653	71,003	1,711,656	-	1,711,656
TOTAL SERVICES & SUPPLIES	\$4,873,259	\$372,755	\$5,246,014	(\$83,299)	\$5,162,715
CAPITAL OUTLAY					
5100 Office Furniture and Fixtures					
8000 General Fund	9,737	419	10,156	-	10,156
3400 Other Funds Ltd	2,984	128	3,112	-	3,112
All Funds	12,721	547	13,268	-	13,268
5300 Library					
3400 Other Funds Ltd	11,176	481	11,657	-	11,657
5900 Other Capital Outlay					
3400 Other Funds Ltd	290	12	302	-	302
TOTAL CAPITAL OUTLAY					
8000 General Fund	9,737	419	10,156	-	10,156

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Description	2021-23 Base Budget	Essential Packages	2021-23 Current Service Level	Policy Packages	2021-23 Agency Request Budget
3400 Other Funds Ltd	14,450	621	15,071	-	15,071
TOTAL CAPITAL OUTLAY	\$24,187	\$1,040	\$25,227	-	\$25,227
SPECIAL PAYMENTS					
6015 Dist to Cities					
8000 General Fund	615,335	26,459	641,794	575,005	1,216,799
6400 Federal Funds Ltd	381,339	16,398	397,737	-	397,737
All Funds	996,674	42,857	1,039,531	575,005	1,614,536
6020 Dist to Counties					
8000 General Fund	496,313	21,341	517,654	470,381	988,035
6400 Federal Funds Ltd	482,206	20,735	502,941	-	502,941
All Funds	978,519	42,076	1,020,595	470,381	1,490,976
6025 Dist to Other Gov Unit					
8000 General Fund	329,244	14,157	343,401	306,460	649,861
6400 Federal Funds Ltd	95,000	4,085	99,085	-	99,085
All Funds	424,244	18,242	442,486	306,460	748,946
6030 Dist to Non-Gov Units					
6400 Federal Funds Ltd	510,000	21,930	531,930	-	531,930
6040 Dist to Local School Districts					
8000 General Fund	2,500	108	2,608	2,281	4,889
6045 Dist to Comm College Districts					
8000 General Fund	78,000	3,354	81,354	71,271	152,625
6400 Federal Funds Ltd	31,000	1,333	32,333	-	32,333
All Funds	109,000	4,687	113,687	71,271	184,958

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6048 Spc Pmt to Public Universities					
6400 Federal Funds Ltd	100,000	4,300	104,300	-	104,300
6050 Dist to Non-Profit Organizations					
6400 Federal Funds Ltd	430,000	18,490	448,490	(184,920)	263,570
6085 Other Special Payments					
6400 Federal Funds Ltd	379,950	16,338	396,288	(396,288)	-
TOTAL SPECIAL PAYMENTS					
8000 General Fund	1,521,392	65,419	1,586,811	1,425,398	3,012,209
6400 Federal Funds Ltd	2,409,495	103,609	2,513,104	(581,208)	1,931,896
TOTAL SPECIAL PAYMENTS	\$3,930,887	\$169,028	\$4,099,915	\$844,190	\$4,944,105
TOTAL EXPENDITURES					
8000 General Fund	4,390,193	144,258	4,534,451	1,425,398	5,959,849
3400 Other Funds Ltd	7,370,704	179,516	7,550,220	(83,299)	7,466,921
6400 Federal Funds Ltd	5,355,844	225,364	5,581,208	(581,208)	5,000,000
TOTAL EXPENDITURES	\$17,116,741	\$549,138	\$17,665,879	\$760,891	\$18,426,770
ENDING BALANCE					
3400 Other Funds Ltd	2,749,322	(179,516)	2,569,806	83,299	2,653,105
6400 Federal Funds Ltd	(355,844)	(225,364)	(581,208)	581,208	-
TOTAL ENDING BALANCE	\$2,393,478	(\$404,880)	\$1,988,598	\$664,507	\$2,653,105
AUTHORIZED POSITIONS					
8150 Class/Unclass Positions	40	-	40	-	40
AUTHORIZED FTE					
8250 Class/Unclass FTE Positions	38.47	-	38.47	-	38.47

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Description	2021-23 Base Budget	Essential Packages	2021-23 Current Service Level	Policy Packages	2021-23 Agency Request Budget
BEGINNING BALANCE					
0025 Beginning Balance					
3400 Other Funds Ltd	163,367	-	163,367	-	163,367
0030 Beginning Balance Adjustment					
3400 Other Funds Ltd	921,064	-	921,064	-	921,064
TOTAL BEGINNING BALANCE					
3400 Other Funds Ltd	1,084,431	-	1,084,431	-	1,084,431
REVENUE CATEGORIES					
GENERAL FUND APPROPRIATION					
0050 General Fund Appropriation					
8000 General Fund	129,344	(1,168)	128,176	-	128,176
FINES, RENTS AND ROYALTIES					
0510 Rents and Royalties					
3400 Other Funds Ltd	20,000	-	20,000	-	20,000
FEDERAL FUNDS REVENUE					
0995 Federal Funds					
6400 Federal Funds Ltd	171,445	-	171,445	-	171,445
TRANSFERS IN					
1107 Tsfr From Administrative Svcs					
3400 Other Funds Ltd	2,194,302	-	2,194,302	-	2,194,302
TOTAL REVENUES					
8000 General Fund	129,344	(1,168)	128,176	-	128,176
3400 Other Funds Ltd	2,214,302	-	2,214,302	-	2,214,302

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6400 Federal Funds Ltd	171,445	-	171,445	-	171,445
TOTAL REVENUES	\$2,515,091	(\$1,168)	\$2,513,923	-	\$2,513,923
AVAILABLE REVENUES					
8000 General Fund	129,344	(1,168)	128,176	-	128,176
3400 Other Funds Ltd	3,298,733	-	3,298,733	-	3,298,733
6400 Federal Funds Ltd	171,445	-	171,445	-	171,445
TOTAL AVAILABLE REVENUES	\$3,599,522	(\$1,168)	\$3,598,354	-	\$3,598,354
EXPENDITURES					
PERSONAL SERVICES					
SALARIES & WAGES					
3110 Class/Unclass Sal. and Per Diem					
8000 General Fund	65,471	-	65,471	-	65,471
3400 Other Funds Ltd	975,396	-	975,396	-	975,396
6400 Federal Funds Ltd	110,169	-	110,169	-	110,169
All Funds	1,151,036	-	1,151,036	-	1,151,036
OTHER PAYROLL EXPENSES					
3210 Empl. Rel. Bd. Assessments					
8000 General Fund	33	-	33	-	33
3400 Other Funds Ltd	375	-	375	-	375
6400 Federal Funds Ltd	39	-	39	-	39
All Funds	447	-	447	-	447
3220 Public Employees' Retire Cont					
8000 General Fund	10,352	-	10,352	-	10,352

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Description	2021-23 Base Budget	Essential Packages	2021-23 Current Service Level	Policy Packages	2021-23 Agency Request Budget
3400 Other Funds Ltd	167,084	-	167,084	-	167,084
6400 Federal Funds Ltd	18,873	-	18,873	-	18,873
All Funds	196,309	-	196,309	-	196,309
3221 Pension Obligation Bond					
8000 General Fund	4,439	(647)	3,792	-	3,792
3400 Other Funds Ltd	52,303	4,196	56,499	-	56,499
6400 Federal Funds Ltd	6,649	(268)	6,381	-	6,381
All Funds	63,391	3,281	66,672	-	66,672
3230 Social Security Taxes					
8000 General Fund	5,008	-	5,008	-	5,008
3400 Other Funds Ltd	71,605	-	71,605	-	71,605
6400 Federal Funds Ltd	8,015	-	8,015	-	8,015
All Funds	84,628	-	84,628	-	84,628
3250 Worker's Comp. Assess. (WCD)					
8000 General Fund	25	-	25	-	25
3400 Other Funds Ltd	296	-	296	-	296
6400 Federal Funds Ltd	33	-	33	-	33
All Funds	354	-	354	-	354
3260 Mass Transit Tax					
8000 General Fund	409	(16)	393	-	393
3400 Other Funds Ltd	5,068	784	5,852	-	5,852
All Funds	5,477	768	6,245	-	6,245
3270 Flexible Benefits					

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8000 General Fund	21,060	-	21,060	-	21,060
3400 Other Funds Ltd	248,324	-	248,324	-	248,324
6400 Federal Funds Ltd	25,319	-	25,319	-	25,319
All Funds	294,703	-	294,703	-	294,703
TOTAL OTHER PAYROLL EXPENSES					
8000 General Fund	41,326	(663)	40,663	-	40,663
3400 Other Funds Ltd	545,055	4,980	550,035	-	550,035
6400 Federal Funds Ltd	58,928	(268)	58,660	-	58,660
TOTAL OTHER PAYROLL EXPENSES	\$645,309	\$4,049	\$649,358	-	\$649,358
P.S. BUDGET ADJUSTMENTS					
3455 Vacancy Savings					
8000 General Fund	-	(1,475)	(1,475)	-	(1,475)
3400 Other Funds Ltd	(13,483)	(5,421)	(18,904)	-	(18,904)
6400 Federal Funds Ltd	-	(2,349)	(2,349)	-	(2,349)
All Funds	(13,483)	(9,245)	(22,728)	-	(22,728)
TOTAL PERSONAL SERVICES					
8000 General Fund	106,797	(2,138)	104,659	-	104,659
3400 Other Funds Ltd	1,506,968	(441)	1,506,527	-	1,506,527
6400 Federal Funds Ltd	169,097	(2,617)	166,480	-	166,480
TOTAL PERSONAL SERVICES	\$1,782,862	(\$5,196)	\$1,777,666	-	\$1,777,666
SERVICES & SUPPLIES					
4100 Instate Travel					
3400 Other Funds Ltd	14,104	606	14,710	-	14,710

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4125 Out of State Travel					
3400 Other Funds Ltd	3,705	159	3,864	-	3,864
4150 Employee Training					
3400 Other Funds Ltd	13,132	565	13,697	-	13,697
4175 Office Expenses					
3400 Other Funds Ltd	15,482	666	16,148	-	16,148
4200 Telecommunications					
3400 Other Funds Ltd	14,903	641	15,544	-	15,544
4225 State Gov. Service Charges					
3400 Other Funds Ltd	70,651	13,613	84,264	-	84,264
4250 Data Processing					
3400 Other Funds Ltd	38,923	1,674	40,597	-	40,597
4300 Professional Services					
3400 Other Funds Ltd	2,611	149	2,760	-	2,760
4315 IT Professional Services					
3400 Other Funds Ltd	1,623	93	1,716	-	1,716
4325 Attorney General					
3400 Other Funds Ltd	1,685	327	2,012	-	2,012
4375 Employee Recruitment and Develop					
3400 Other Funds Ltd	475	20	495	-	495
4400 Dues and Subscriptions					
3400 Other Funds Ltd	6,167	265	6,432	-	6,432
4425 Facilities Rental and Taxes					

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Description	2021-23 Base Budget	Essential Packages	2021-23 Current Service Level	Policy Packages	2021-23 Agency Request Budget
3400 Other Funds Ltd	178,447	7,673	186,120	-	186,120
4575 Agency Program Related S and S					
3400 Other Funds Ltd	4,000	172	4,172	-	4,172
4650 Other Services and Supplies					
8000 General Fund	22,547	970	23,517	-	23,517
3400 Other Funds Ltd	191,349	28,681	220,030	-	220,030
6400 Federal Funds Ltd	4,760	205	4,965	-	4,965
All Funds	218,656	29,856	248,512	-	248,512
4700 Expendable Prop 250 - 5000					
3400 Other Funds Ltd	886	38	924	-	924
4715 IT Expendable Property					
3400 Other Funds Ltd	8,790	378	9,168	-	9,168
TOTAL SERVICES & SUPPLIES					
8000 General Fund	22,547	970	23,517	-	23,517
3400 Other Funds Ltd	566,933	55,720	622,653	-	622,653
6400 Federal Funds Ltd	4,760	205	4,965	-	4,965
TOTAL SERVICES & SUPPLIES	\$594,240	\$56,895	\$651,135	-	\$651,135
CAPITAL OUTLAY					
5100 Office Furniture and Fixtures					
3400 Other Funds Ltd	2,674	115	2,789	-	2,789
TOTAL EXPENDITURES					
8000 General Fund	129,344	(1,168)	128,176	-	128,176
3400 Other Funds Ltd	2,076,575	55,394	2,131,969	-	2,131,969

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Description	2021-23 Base Budget	Essential Packages	2021-23 Current Service Level	Policy Packages	2021-23 Agency Request Budget
6400 Federal Funds Ltd	173,857	(2,412)	171,445	-	171,445
TOTAL EXPENDITURES	\$2,379,776	\$51,814	\$2,431,590	-	\$2,431,590
ENDING BALANCE					
3400 Other Funds Ltd	1,222,158	(55,394)	1,166,764	-	1,166,764
6400 Federal Funds Ltd	(2,412)	2,412	-	-	-
TOTAL ENDING BALANCE	\$1,219,746	(\$52,982)	\$1,166,764	-	\$1,166,764
AUTHORIZED POSITIONS					
8150 Class/Unclass Positions	8	-	8	-	8
AUTHORIZED FTE					
8250 Class/Unclass FTE Positions	7.68	-	7.68	-	7.68

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Library Support and Development Services

Description	2021-23 Base Budget	Essential Packages	2021-23 Current Service Level	Policy Packages	2021-23 Agency Request Budget
BEGINNING BALANCE					
0025 Beginning Balance					
3400 Other Funds Ltd	30,820	-	30,820	-	30,820
0030 Beginning Balance Adjustment					
3400 Other Funds Ltd	38,897	-	38,897	-	38,897
TOTAL BEGINNING BALANCE					
3400 Other Funds Ltd	69,717	-	69,717	-	69,717
REVENUE CATEGORIES					
GENERAL FUND APPROPRIATION					
0050 General Fund Appropriation					
8000 General Fund	2,451,141	54,596	2,505,737	1,425,398	3,931,135
INTEREST EARNINGS					
0605 Interest Income					
3400 Other Funds Ltd	2,200	-	2,200	-	2,200
FEDERAL FUNDS REVENUE					
0995 Federal Funds					
6400 Federal Funds Ltd	4,828,555	-	4,828,555	-	4,828,555
TOTAL REVENUES					
8000 General Fund	2,451,141	54,596	2,505,737	1,425,398	3,931,135
3400 Other Funds Ltd	2,200	-	2,200	-	2,200
6400 Federal Funds Ltd	4,828,555	-	4,828,555	-	4,828,555
TOTAL REVENUES	\$7,281,896	\$54,596	\$7,336,492	\$1,425,398	\$8,761,890

AVAILABLE REVENUES

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Library Support and Development Services

Description	2021-23 Base Budget	Essential Packages	2021-23 Current Service Level	Policy Packages	2021-23 Agency Request Budget
8000 General Fund	2,451,141	54,596	2,505,737	1,425,398	3,931,135
3400 Other Funds Ltd	71,917	-	71,917	-	71,917
6400 Federal Funds Ltd	4,828,555	-	4,828,555	-	4,828,555
TOTAL AVAILABLE REVENUES	\$7,351,613	\$54,596	\$7,406,209	\$1,425,398	\$8,831,607

EXPENDITURES

PERSONAL SERVICES

SALARIES & WAGES

3110 Class/Unclass Sal. and Per Diem

8000 General Fund	484,968	(33,283)	451,685	-	451,685
6400 Federal Funds Ltd	748,968	33,283	782,251	-	782,251
All Funds	1,233,936	-	1,233,936	-	1,233,936

3190 All Other Differential

6400 Federal Funds Ltd	3,707	159	3,866	-	3,866
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TOTAL SALARIES & WAGES

8000 General Fund	484,968	(33,283)	451,685	-	451,685
6400 Federal Funds Ltd	752,675	33,442	786,117	-	786,117

TOTAL SALARIES & WAGES	\$1,237,643	\$159	\$1,237,802	-	\$1,237,802
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OTHER PAYROLL EXPENSES

3210 Empl. Rel. Bd. Assessments

8000 General Fund	174	(12)	162	-	162
6400 Federal Funds Ltd	261	12	273	-	273
All Funds	435	-	435	-	435

3220 Public Employees' Retire Cont

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Library Support and Development Services

Description	2021-23 Base Budget	Essential Packages	2021-23 Current Service Level	Policy Packages	2021-23 Agency Request Budget
8000 General Fund	83,075	(5,701)	77,374	-	77,374
6400 Federal Funds Ltd	128,934	5,728	134,662	-	134,662
All Funds	212,009	27	212,036	-	212,036
3221 Pension Obligation Bond					
8000 General Fund	24,577	3,514	28,091	-	28,091
6400 Federal Funds Ltd	37,494	6,104	43,598	-	43,598
All Funds	62,071	9,618	71,689	-	71,689
3230 Social Security Taxes					
8000 General Fund	37,101	(2,546)	34,555	-	34,555
6400 Federal Funds Ltd	57,581	2,558	60,139	-	60,139
All Funds	94,682	12	94,694	-	94,694
3240 Unemployment Assessments					
6400 Federal Funds Ltd	1,232	53	1,285	-	1,285
3250 Worker's Comp. Assess. (WCD)					
8000 General Fund	138	(9)	129	-	129
6400 Federal Funds Ltd	207	9	216	-	216
All Funds	345	-	345	-	345
3260 Mass Transit Tax					
8000 General Fund	2,616	94	2,710	-	2,710
3270 Flexible Benefits					
8000 General Fund	114,696	(7,646)	107,050	-	107,050
6400 Federal Funds Ltd	172,044	7,646	179,690	-	179,690
All Funds	286,740	-	286,740	-	286,740

Library Support and Development Services

Description	2021-23 Base Budget	Essential Packages	2021-23 Current Service Level	Policy Packages	2021-23 Agency Request Budget
TOTAL OTHER PAYROLL EXPENSES					
8000 General Fund	262,377	(12,306)	250,071	-	250,071
6400 Federal Funds Ltd	397,753	22,110	419,863	-	419,863
TOTAL OTHER PAYROLL EXPENSES	\$660,130	\$9,804	\$669,934	-	\$669,934
P.S. BUDGET ADJUSTMENTS					
3455 Vacancy Savings					
8000 General Fund	(6,750)	(3,666)	(10,416)	-	(10,416)
6400 Federal Funds Ltd	(13,829)	(2,183)	(16,012)	-	(16,012)
All Funds	(20,579)	(5,849)	(26,428)	-	(26,428)
TOTAL PERSONAL SERVICES					
8000 General Fund	740,595	(49,255)	691,340	-	691,340
6400 Federal Funds Ltd	1,136,599	53,369	1,189,968	-	1,189,968
TOTAL PERSONAL SERVICES	\$1,877,194	\$4,114	\$1,881,308	-	\$1,881,308
SERVICES & SUPPLIES					
4100 Instate Travel					
3400 Other Funds Ltd	140	6	146	-	146
6400 Federal Funds Ltd	10,953	471	11,424	-	11,424
All Funds	11,093	477	11,570	-	11,570
4125 Out of State Travel					
3400 Other Funds Ltd	1,021	44	1,065	-	1,065
6400 Federal Funds Ltd	4,227	182	4,409	-	4,409
All Funds	5,248	226	5,474	-	5,474
4150 Employee Training					

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Library Support and Development Services

Description	2021-23 Base Budget	Essential Packages	2021-23 Current Service Level	Policy Packages	2021-23 Agency Request Budget
6400 Federal Funds Ltd	17,371	747	18,118	-	18,118
4175 Office Expenses					
8000 General Fund	2,670	115	2,785	-	2,785
3400 Other Funds Ltd	6,811	293	7,104	-	7,104
6400 Federal Funds Ltd	11,708	503	12,211	-	12,211
All Funds	21,189	911	22,100	-	22,100
4200 Telecommunications					
6400 Federal Funds Ltd	2,360	101	2,461	-	2,461
4225 State Gov. Service Charges					
8000 General Fund	68,996	13,291	82,287	-	82,287
4250 Data Processing					
8000 General Fund	49,896	2,146	52,042	-	52,042
6400 Federal Funds Ltd	1,454,730	62,553	1,517,283	-	1,517,283
All Funds	1,504,626	64,699	1,569,325	-	1,569,325
4275 Publicity and Publications					
6400 Federal Funds Ltd	300	13	313	-	313
4300 Professional Services					
3400 Other Funds Ltd	2,376	135	2,511	-	2,511
6400 Federal Funds Ltd	32,508	1,853	34,361	-	34,361
All Funds	34,884	1,988	36,872	-	36,872
4375 Employee Recruitment and Develop					
6400 Federal Funds Ltd	23	1	24	-	24
4400 Dues and Subscriptions					

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Library Support and Development Services

Description	2021-23 Base Budget	Essential Packages	2021-23 Current Service Level	Policy Packages	2021-23 Agency Request Budget
3400 Other Funds Ltd	135,031	5,806	140,837	(83,299)	57,538
6400 Federal Funds Ltd	36,906	1,587	38,493	-	38,493
All Funds	171,937	7,393	179,330	(83,299)	96,031
4425 Facilities Rental and Taxes					
8000 General Fund	42,926	1,846	44,772	-	44,772
4575 Agency Program Related S and S					
6400 Federal Funds Ltd	40,000	1,720	41,720	-	41,720
4650 Other Services and Supplies					
8000 General Fund	24,666	21,034	45,700	-	45,700
3400 Other Funds Ltd	3,406	146	3,552	-	3,552
6400 Federal Funds Ltd	23,168	996	24,164	-	24,164
All Funds	51,240	22,176	73,416	-	73,416
4700 Expendable Prop 250 - 5000					
6400 Federal Funds Ltd	622	27	649	-	649
4715 IT Expendable Property					
6400 Federal Funds Ltd	1,017	44	1,061	-	1,061
TOTAL SERVICES & SUPPLIES					
8000 General Fund	189,154	38,432	227,586	-	227,586
3400 Other Funds Ltd	148,785	6,430	155,215	(83,299)	71,916
6400 Federal Funds Ltd	1,635,893	70,798	1,706,691	-	1,706,691
TOTAL SERVICES & SUPPLIES	\$1,973,832	\$115,660	\$2,089,492	(\$83,299)	\$2,006,193

SPECIAL PAYMENTS

6015 Dist to Cities

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Library Support and Development Services

Description	2021-23 Base Budget	Essential Packages	2021-23 Current Service Level	Policy Packages	2021-23 Agency Request Budget
8000 General Fund	615,335	26,459	641,794	575,005	1,216,799
6400 Federal Funds Ltd	381,339	16,398	397,737	-	397,737
All Funds	996,674	42,857	1,039,531	575,005	1,614,536
6020 Dist to Counties					
8000 General Fund	496,313	21,341	517,654	470,381	988,035
6400 Federal Funds Ltd	482,206	20,735	502,941	-	502,941
All Funds	978,519	42,076	1,020,595	470,381	1,490,976
6025 Dist to Other Gov Unit					
8000 General Fund	329,244	14,157	343,401	306,460	649,861
6400 Federal Funds Ltd	95,000	4,085	99,085	-	99,085
All Funds	424,244	18,242	442,486	306,460	748,946
6030 Dist to Non-Gov Units					
6400 Federal Funds Ltd	510,000	21,930	531,930	-	531,930
6040 Dist to Local School Districts					
8000 General Fund	2,500	108	2,608	2,281	4,889
6045 Dist to Comm College Districts					
8000 General Fund	78,000	3,354	81,354	71,271	152,625
6400 Federal Funds Ltd	31,000	1,333	32,333	-	32,333
All Funds	109,000	4,687	113,687	71,271	184,958
6048 Spc Pmt to Public Universities					
6400 Federal Funds Ltd	100,000	4,300	104,300	-	104,300
6050 Dist to Non-Profit Organizations					
6400 Federal Funds Ltd	430,000	18,490	448,490	(184,920)	263,570

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Description	2021-23 Base Budget	Essential Packages	2021-23 Current Service Level	Policy Packages	2021-23 Agency Request Budget
6085 Other Special Payments					
6400 Federal Funds Ltd	379,950	16,338	396,288	(396,288)	-
TOTAL SPECIAL PAYMENTS					
8000 General Fund	1,521,392	65,419	1,586,811	1,425,398	3,012,209
6400 Federal Funds Ltd	2,409,495	103,609	2,513,104	(581,208)	1,931,896
TOTAL SPECIAL PAYMENTS	\$3,930,887	\$169,028	\$4,099,915	\$844,190	\$4,944,105
TOTAL EXPENDITURES					
8000 General Fund	2,451,141	54,596	2,505,737	1,425,398	3,931,135
3400 Other Funds Ltd	148,785	6,430	155,215	(83,299)	71,916
6400 Federal Funds Ltd	5,181,987	227,776	5,409,763	(581,208)	4,828,555
TOTAL EXPENDITURES	\$7,781,913	\$288,802	\$8,070,715	\$760,891	\$8,831,606
ENDING BALANCE					
3400 Other Funds Ltd	(76,868)	(6,430)	(83,298)	83,299	1
6400 Federal Funds Ltd	(353,432)	(227,776)	(581,208)	581,208	-
TOTAL ENDING BALANCE	(\$430,300)	(\$234,206)	(\$664,506)	\$664,507	\$1
AUTHORIZED POSITIONS					
8150 Class/Unclass Positions	8	-	8	-	8
AUTHORIZED FTE					
8250 Class/Unclass FTE Positions	7.50	-	7.50	-	7.50

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BEGINNING BALANCE					
0025 Beginning Balance					
3400 Other Funds Ltd	129,466	-	129,466	-	129,466
0030 Beginning Balance Adjustment					
3400 Other Funds Ltd	372,304	-	372,304	-	372,304
TOTAL BEGINNING BALANCE					
3400 Other Funds Ltd	501,770	-	501,770	-	501,770
REVENUE CATEGORIES					
GENERAL FUND APPROPRIATION					
0050 General Fund Appropriation					
8000 General Fund	1,809,708	90,830	1,900,538	-	1,900,538
INTEREST EARNINGS					
0605 Interest Income					
3400 Other Funds Ltd	18,000	-	18,000	-	18,000
DONATIONS AND CONTRIBUTIONS					
0905 Donations					
3400 Other Funds Ltd	300,000	-	300,000	-	300,000
TOTAL REVENUES					
8000 General Fund	1,809,708	90,830	1,900,538	-	1,900,538
3400 Other Funds Ltd	318,000	-	318,000	-	318,000
TOTAL REVENUES	\$2,127,708	\$90,830	\$2,218,538	-	\$2,218,538
AVAILABLE REVENUES					
8000 General Fund	1,809,708	90,830	1,900,538	-	1,900,538

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Description	2021-23 Base Budget	Essential Packages	2021-23 Current Service Level	Policy Packages	2021-23 Agency Request Budget
3400 Other Funds Ltd	819,770	-	819,770	-	819,770
TOTAL AVAILABLE REVENUES	\$2,629,478	\$90,830	\$2,720,308	-	\$2,720,308
EXPENDITURES					
PERSONAL SERVICES					
SALARIES & WAGES					
3110 Class/Unclass Sal. and Per Diem					
8000 General Fund	819,448	21,038	840,486	-	840,486
3400 Other Funds Ltd	83,239	(21,038)	62,201	-	62,201
All Funds	902,687	-	902,687	-	902,687
3190 All Other Differential					
8000 General Fund	5,070	218	5,288	-	5,288
TOTAL SALARIES & WAGES					
8000 General Fund	824,518	21,256	845,774	-	845,774
3400 Other Funds Ltd	83,239	(21,038)	62,201	-	62,201
TOTAL SALARIES & WAGES	\$907,757	\$218	\$907,975	-	\$907,975
OTHER PAYROLL EXPENSES					
3210 Empl. Rel. Bd. Assessments					
8000 General Fund	412	8	420	-	420
3400 Other Funds Ltd	51	(8)	43	-	43
All Funds	463	-	463	-	463
3220 Public Employees' Retire Cont					
8000 General Fund	141,238	3,641	144,879	-	144,879
3400 Other Funds Ltd	14,259	(3,604)	10,655	-	10,655

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Description	2021-23 Base Budget	Essential Packages	2021-23 Current Service Level	Policy Packages	2021-23 Agency Request Budget
All Funds	155,497	37	155,534	-	155,534
3221 Pension Obligation Bond					
8000 General Fund	41,987	5,772	47,759	-	47,759
3400 Other Funds Ltd	4,413	409	4,822	-	4,822
All Funds	46,400	6,181	52,581	-	52,581
3230 Social Security Taxes					
8000 General Fund	63,076	1,627	64,703	-	64,703
3400 Other Funds Ltd	6,368	(1,610)	4,758	-	4,758
All Funds	69,444	17	69,461	-	69,461
3240 Unemployment Assessments					
8000 General Fund	6,148	264	6,412	-	6,412
3250 Worker's Comp. Assess. (WCD)					
8000 General Fund	327	6	333	-	333
3400 Other Funds Ltd	40	(6)	34	-	34
All Funds	367	-	367	-	367
3260 Mass Transit Tax					
8000 General Fund	4,471	477	4,948	-	4,948
3400 Other Funds Ltd	470	29	499	-	499
All Funds	4,941	506	5,447	-	5,447
3270 Flexible Benefits					
8000 General Fund	272,051	5,131	277,182	-	277,182
3400 Other Funds Ltd	33,805	(5,131)	28,674	-	28,674
All Funds	305,856	-	305,856	-	305,856

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Description	2021-23 Base Budget	Essential Packages	2021-23 Current Service Level	Policy Packages	2021-23 Agency Request Budget
TOTAL OTHER PAYROLL EXPENSES					
8000 General Fund	529,710	16,926	546,636	-	546,636
3400 Other Funds Ltd	59,406	(9,921)	49,485	-	49,485
TOTAL OTHER PAYROLL EXPENSES	\$589,116	\$7,005	\$596,121	-	\$596,121
P.S. BUDGET ADJUSTMENTS					
3455 Vacancy Savings					
8000 General Fund	(17,220)	(1,515)	(18,735)	-	(18,735)
3400 Other Funds Ltd	-	(1,993)	(1,993)	-	(1,993)
All Funds	(17,220)	(3,508)	(20,728)	-	(20,728)
TOTAL PERSONAL SERVICES					
8000 General Fund	1,337,008	36,667	1,373,675	-	1,373,675
3400 Other Funds Ltd	142,645	(32,952)	109,693	-	109,693
TOTAL PERSONAL SERVICES	\$1,479,653	\$3,715	\$1,483,368	-	\$1,483,368
SERVICES & SUPPLIES					
4100 Instate Travel					
8000 General Fund	1,690	73	1,763	-	1,763
3400 Other Funds Ltd	2,704	116	2,820	-	2,820
All Funds	4,394	189	4,583	-	4,583
4125 Out of State Travel					
3400 Other Funds Ltd	1,010	43	1,053	-	1,053
4150 Employee Training					
8000 General Fund	5,265	226	5,491	-	5,491
4175 Office Expenses					

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Description	2021-23 Base Budget	Essential Packages	2021-23 Current Service Level	Policy Packages	2021-23 Agency Request Budget
8000 General Fund	39,325	1,691	41,016	-	41,016
3400 Other Funds Ltd	20,058	862	20,920	-	20,920
All Funds	59,383	2,553	61,936	-	61,936
4200 Telecommunications					
8000 General Fund	21,093	907	22,000	-	22,000
3400 Other Funds Ltd	3,086	133	3,219	-	3,219
All Funds	24,179	1,040	25,219	-	25,219
4225 State Gov. Service Charges					
8000 General Fund	75,809	14,606	90,415	-	90,415
4250 Data Processing					
8000 General Fund	69,046	2,969	72,015	-	72,015
3400 Other Funds Ltd	7,968	343	8,311	-	8,311
All Funds	77,014	3,312	80,326	-	80,326
4275 Publicity and Publications					
8000 General Fund	15,000	645	15,645	-	15,645
3400 Other Funds Ltd	53,988	2,321	56,309	-	56,309
All Funds	68,988	2,966	71,954	-	71,954
4300 Professional Services					
8000 General Fund	38,820	2,213	41,033	-	41,033
4375 Employee Recruitment and Develop					
8000 General Fund	327	14	341	-	341
4400 Dues and Subscriptions					
8000 General Fund	83	4	87	-	87

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Description	2021-23 Base Budget	Essential Packages	2021-23 Current Service Level	Policy Packages	2021-23 Agency Request Budget
3400 Other Funds Ltd	15,000	645	15,645	-	15,645
All Funds	15,083	649	15,732	-	15,732
4425 Facilities Rental and Taxes					
8000 General Fund	152,635	6,563	159,198	-	159,198
4575 Agency Program Related S and S					
8000 General Fund	6,000	258	6,258	-	6,258
3400 Other Funds Ltd	6,000	258	6,258	-	6,258
All Funds	12,000	516	12,516	-	12,516
4650 Other Services and Supplies					
8000 General Fund	35,479	23,472	58,951	-	58,951
3400 Other Funds Ltd	97,857	4,208	102,065	-	102,065
All Funds	133,336	27,680	161,016	-	161,016
4700 Expendable Prop 250 - 5000					
8000 General Fund	1,130	49	1,179	-	1,179
4715 IT Expendable Property					
8000 General Fund	1,261	54	1,315	-	1,315
TOTAL SERVICES & SUPPLIES					
8000 General Fund	462,963	53,744	516,707	-	516,707
3400 Other Funds Ltd	207,671	8,929	216,600	-	216,600
TOTAL SERVICES & SUPPLIES	\$670,634	\$62,673	\$733,307	-	\$733,307
CAPITAL OUTLAY					
5100 Office Furniture and Fixtures					
8000 General Fund	9,737	419	10,156	-	10,156

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Description	2021-23 Base Budget	Essential Packages	2021-23 Current Service Level	Policy Packages	2021-23 Agency Request Budget
TOTAL EXPENDITURES					
8000 General Fund	1,809,708	90,830	1,900,538	-	1,900,538
3400 Other Funds Ltd	350,316	(24,023)	326,293	-	326,293
TOTAL EXPENDITURES	\$2,160,024	\$66,807	\$2,226,831	-	\$2,226,831
ENDING BALANCE					
3400 Other Funds Ltd	469,454	24,023	493,477	-	493,477
AUTHORIZED POSITIONS					
8150 Class/Unclass Positions	8	-	8	-	8
AUTHORIZED FTE					
8250 Class/Unclass FTE Positions	7.98	-	7.98	-	7.98

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Description	2021-23 Base Budget	Essential Packages	2021-23 Current Service Level	Policy Packages	2021-23 Agency Request Budget
BEGINNING BALANCE					
0025 Beginning Balance					
3400 Other Funds Ltd	460,575	-	460,575	-	460,575
0030 Beginning Balance Adjustment					
3400 Other Funds Ltd	548,421	-	548,421	-	548,421
TOTAL BEGINNING BALANCE					
3400 Other Funds Ltd	1,008,996	-	1,008,996	-	1,008,996
REVENUE CATEGORIES					
INTEREST EARNINGS					
0605 Interest Income					
3400 Other Funds Ltd	750	-	750	-	750
TRANSFERS IN					
1107 Tsfr From Administrative Svcs					
3400 Other Funds Ltd	4,919,860	-	4,919,860	-	4,919,860
TOTAL REVENUES					
3400 Other Funds Ltd	4,920,610	-	4,920,610	-	4,920,610
AVAILABLE REVENUES					
3400 Other Funds Ltd	5,929,606	-	5,929,606	-	5,929,606
EXPENDITURES					
PERSONAL SERVICES					
SALARIES & WAGES					
3110 Class/Unclass Sal. and Per Diem					
3400 Other Funds Ltd	1,981,600	-	1,981,600	-	1,981,600

Government Information and Library Services

Description	2021-23 Base Budget	Essential Packages	2021-23 Current Service Level	Policy Packages	2021-23 Agency Request Budget
OTHER PAYROLL EXPENSES					
3210 Empl. Rel. Bd. Assessments					
3400 Other Funds Ltd	889	-	889	-	889
3220 Public Employees' Retire Cont					
3400 Other Funds Ltd	339,448	-	339,448	-	339,448
3221 Pension Obligation Bond					
3400 Other Funds Ltd	106,522	8,260	114,782	-	114,782
3230 Social Security Taxes					
3400 Other Funds Ltd	151,593	-	151,593	-	151,593
3240 Unemployment Assessments					
3400 Other Funds Ltd	11,288	485	11,773	-	11,773
3250 Worker's Comp. Assess. (WCD)					
3400 Other Funds Ltd	705	-	705	-	705
3260 Mass Transit Tax					
3400 Other Funds Ltd	11,340	550	11,890	-	11,890
3270 Flexible Benefits					
3400 Other Funds Ltd	586,224	-	586,224	-	586,224
TOTAL OTHER PAYROLL EXPENSES					
3400 Other Funds Ltd	1,208,009	9,295	1,217,304	-	1,217,304
P.S. BUDGET ADJUSTMENTS					
3455 Vacancy Savings					
3400 Other Funds Ltd	(40,910)	(5,613)	(46,523)	-	(46,523)
TOTAL PERSONAL SERVICES					

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Government Information and Library Services

Description	2021-23 Base Budget	Essential Packages	2021-23 Current Service Level	Policy Packages	2021-23 Agency Request Budget
3400 Other Funds Ltd	3,148,699	3,682	3,152,381	-	3,152,381
SERVICES & SUPPLIES					
4100 Instate Travel					
3400 Other Funds Ltd	4,613	198	4,811	-	4,811
4125 Out of State Travel					
3400 Other Funds Ltd	547	24	571	-	571
4150 Employee Training					
3400 Other Funds Ltd	5,788	249	6,037	-	6,037
4175 Office Expenses					
3400 Other Funds Ltd	24,553	1,056	25,609	-	25,609
4200 Telecommunications					
3400 Other Funds Ltd	25,153	1,082	26,235	-	26,235
4225 State Gov. Service Charges					
3400 Other Funds Ltd	152,890	29,477	182,367	-	182,367
4250 Data Processing					
3400 Other Funds Ltd	358,927	15,434	374,361	-	374,361
4275 Publicity and Publications					
3400 Other Funds Ltd	1,076	46	1,122	-	1,122
4300 Professional Services					
3400 Other Funds Ltd	5,016	286	5,302	-	5,302
4315 IT Professional Services					
3400 Other Funds Ltd	283	16	299	-	299
4375 Employee Recruitment and Develop					

Detail Revenues & Expenditures - Requested Budget
2021-23 Biennium

Version: V - 01 - Agency Request Budget
Cross Reference Number: 54300-004-00-00-00000

Government Information and Library Services

Description	2021-23 Base Budget	Essential Packages	2021-23 Current Service Level	Policy Packages	2021-23 Agency Request Budget
3400 Other Funds Ltd	1,521	65	1,586	-	1,586
4400 Dues and Subscriptions					
3400 Other Funds Ltd	81,752	3,515	85,267	-	85,267
4425 Facilities Rental and Taxes					
3400 Other Funds Ltd	908,234	39,054	947,288	-	947,288
4575 Agency Program Related S and S					
3400 Other Funds Ltd	16,146	694	16,840	-	16,840
4650 Other Services and Supplies					
3400 Other Funds Ltd	36,172	45,820	81,992	-	81,992
4700 Expendable Prop 250 - 5000					
3400 Other Funds Ltd	2,192	94	2,286	-	2,286
4715 IT Expendable Property					
3400 Other Funds Ltd	9,690	417	10,107	-	10,107
TOTAL SERVICES & SUPPLIES					
3400 Other Funds Ltd	1,634,553	137,527	1,772,080	-	1,772,080
CAPITAL OUTLAY					
5100 Office Furniture and Fixtures					
3400 Other Funds Ltd	310	13	323	-	323
5300 Library					
3400 Other Funds Ltd	11,176	481	11,657	-	11,657
5900 Other Capital Outlay					
3400 Other Funds Ltd	290	12	302	-	302
TOTAL CAPITAL OUTLAY					

Detail Revenues & Expenditures - Requested Budget
 2021-23 Biennium
 Government Information and Library Services

Version: V - 01 - Agency Request Budget
 Cross Reference Number: 54300-004-00-00-00000

Description	2021-23 Base Budget	Essential Packages	2021-23 Current Service Level	Policy Packages	2021-23 Agency Request Budget
3400 Other Funds Ltd	11,776	506	12,282	-	12,282
TOTAL EXPENDITURES					
3400 Other Funds Ltd	4,795,028	141,715	4,936,743	-	4,936,743
ENDING BALANCE					
3400 Other Funds Ltd	1,134,578	(141,715)	992,863	-	992,863
AUTHORIZED POSITIONS					
8150 Class/Unclass Positions	16	-	16	-	16
AUTHORIZED FTE					
8250 Class/Unclass FTE Positions	15.31	-	15.31	-	15.31

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 031 Standard Inflation Priority: 00	Pkg: 032 Above Standard Inflation Priority: 00	Pkg: 050 Fundshifts Priority: 00	
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REVENUE CATEGORIES

GENERAL FUND APPROPRIATION

0050 General Fund Appropriation

8000 General Fund	144,258	3,074	117,065	41,919	(17,800)
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AVAILABLE REVENUES

8000 General Fund	144,258	3,074	117,065	41,919	(17,800)
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TOTAL AVAILABLE REVENUES	\$144,258	\$3,074	\$117,065	\$41,919	(\$17,800)
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EXPENDITURES

PERSONAL SERVICES

SALARIES & WAGES

3110 Class/Unclass Sal. and Per Diem

8000 General Fund	(12,245)	-	-	-	(12,245)
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3400 Other Funds Ltd	(21,038)	-	-	-	(21,038)
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6400 Federal Funds Ltd	33,283	-	-	-	33,283
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All Funds	-	-	-	-	-
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3190 All Other Differential

8000 General Fund	218	218	-	-	-
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6400 Federal Funds Ltd	159	159	-	-	-
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All Funds	377	377	-	-	-
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SALARIES & WAGES

8000 General Fund	(12,027)	218	-	-	(12,245)
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3400 Other Funds Ltd	(21,038)	-	-	-	(21,038)
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6400 Federal Funds Ltd	33,442	159	-	-	33,283
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Description	Total Essential Packages	Pkg: 010	Pkg: 031	Pkg: 032	Pkg: 050	
		Non-PICS Psnl Svc / Vacancy Factor	Standard Inflation	Above Standard Inflation	Fundshifts	
		Priority: 00	Priority: 00	Priority: 00	Priority: 00	
TOTAL SALARIES & WAGES	\$377	\$377	-	-	-	
OTHER PAYROLL EXPENSES						
3210 Empl. Rel. Bd. Assessments						
8000 General Fund	(4)	-	-	-	(4)	
3400 Other Funds Ltd	(8)	-	-	-	(8)	
6400 Federal Funds Ltd	12	-	-	-	12	
All Funds	-	-	-	-	-	
3220 Public Employees Retire Cont						
8000 General Fund	(2,060)	37	-	-	(2,097)	
3400 Other Funds Ltd	(3,604)	-	-	-	(3,604)	
6400 Federal Funds Ltd	5,728	27	-	-	5,701	
All Funds	64	64	-	-	-	
3221 Pension Obligation Bond						
8000 General Fund	8,639	8,639	-	-	-	
3400 Other Funds Ltd	12,865	12,865	-	-	-	
6400 Federal Funds Ltd	5,836	5,836	-	-	-	
All Funds	27,340	27,340	-	-	-	
3230 Social Security Taxes						
8000 General Fund	(919)	17	-	-	(936)	
3400 Other Funds Ltd	(1,610)	-	-	-	(1,610)	
6400 Federal Funds Ltd	2,558	12	-	-	2,546	
All Funds	29	29	-	-	-	
3240 Unemployment Assessments						

Description	Total Essential Packages	Pkg: 010	Pkg: 031	Pkg: 032	Pkg: 050	
		Non-PICS Psnl Svc / Vacancy Factor	Standard Inflation	Above Standard Inflation	Fundshifts	
		Priority: 00	Priority: 00	Priority: 00	Priority: 00	
8000 General Fund	264	264	-	-	-	
3400 Other Funds Ltd	485	485	-	-	-	
6400 Federal Funds Ltd	53	53	-	-	-	
All Funds	802	802	-	-	-	
3250 Workers Comp. Assess. (WCD)						
8000 General Fund	(3)	-	-	-	(3)	
3400 Other Funds Ltd	(6)	-	-	-	(6)	
6400 Federal Funds Ltd	9	-	-	-	9	
All Funds	-	-	-	-	-	
3260 Mass Transit Tax						
8000 General Fund	555	555	-	-	-	
3400 Other Funds Ltd	1,363	1,363	-	-	-	
All Funds	1,918	1,918	-	-	-	
3270 Flexible Benefits						
8000 General Fund	(2,515)	-	-	-	(2,515)	
3400 Other Funds Ltd	(5,131)	-	-	-	(5,131)	
6400 Federal Funds Ltd	7,646	-	-	-	7,646	
All Funds	-	-	-	-	-	
OTHER PAYROLL EXPENSES						
8000 General Fund	3,957	9,512	-	-	(5,555)	
3400 Other Funds Ltd	4,354	14,713	-	-	(10,359)	
6400 Federal Funds Ltd	21,842	5,928	-	-	15,914	
TOTAL OTHER PAYROLL EXPENSES	\$30,153	\$30,153	-	-	-	

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 031 Standard Inflation Priority: 00	Pkg: 032 Above Standard Inflation Priority: 00	Pkg: 050 Fundshifts Priority: 00	
P.S. BUDGET ADJUSTMENTS						
3455 Vacancy Savings						
8000 General Fund	(6,656)	(6,656)	-	-	-	
3400 Other Funds Ltd	(13,027)	(13,027)	-	-	-	
6400 Federal Funds Ltd	(4,532)	(4,532)	-	-	-	
All Funds	(24,215)	(24,215)	-	-	-	
PERSONAL SERVICES						
8000 General Fund	(14,726)	3,074	-	-	(17,800)	
3400 Other Funds Ltd	(29,711)	1,686	-	-	(31,397)	
6400 Federal Funds Ltd	50,752	1,555	-	-	49,197	
TOTAL PERSONAL SERVICES	\$6,315	\$6,315	-	-	-	
SERVICES & SUPPLIES						
4100 Instate Travel						
8000 General Fund	73	-	73	-	-	
3400 Other Funds Ltd	926	-	926	-	-	
6400 Federal Funds Ltd	471	-	471	-	-	
All Funds	1,470	-	1,470	-	-	
4125 Out of State Travel						
3400 Other Funds Ltd	270	-	270	-	-	
6400 Federal Funds Ltd	182	-	182	-	-	
All Funds	452	-	452	-	-	
4150 Employee Training						
8000 General Fund	226	-	226	-	-	

Description	Total Essential Packages	Pkg: 010	Pkg: 031	Pkg: 032	Pkg: 050	
		Non-PICS Psnl Svc / Vacancy Factor	Standard Inflation	Above Standard Inflation	Fundshifts	
		Priority: 00	Priority: 00	Priority: 00	Priority: 00	
3400 Other Funds Ltd	814	-	814	-	-	
6400 Federal Funds Ltd	747	-	747	-	-	
All Funds	1,787	-	1,787	-	-	
4175 Office Expenses						
8000 General Fund	1,806	-	1,806	-	-	
3400 Other Funds Ltd	2,877	-	2,877	-	-	
6400 Federal Funds Ltd	503	-	503	-	-	
All Funds	5,186	-	5,186	-	-	
4200 Telecommunications						
8000 General Fund	907	-	907	-	-	
3400 Other Funds Ltd	1,856	-	1,856	-	-	
6400 Federal Funds Ltd	101	-	101	-	-	
All Funds	2,864	-	2,864	-	-	
4225 State Gov. Service Charges						
8000 General Fund	27,897	-	27,897	-	-	
3400 Other Funds Ltd	43,090	-	43,090	-	-	
All Funds	70,987	-	70,987	-	-	
4250 Data Processing						
8000 General Fund	5,115	-	5,115	-	-	
3400 Other Funds Ltd	17,451	-	17,451	-	-	
6400 Federal Funds Ltd	62,553	-	62,553	-	-	
All Funds	85,119	-	85,119	-	-	
4275 Publicity and Publications						

Description	Total Essential Packages	Pkg: 010	Pkg: 031	Pkg: 032	Pkg: 050	
		Non-PICS Psnl Svc / Vacancy Factor	Standard Inflation	Above Standard Inflation	Fundshifts	
		Priority: 00	Priority: 00	Priority: 00	Priority: 00	
8000 General Fund	645	-	645	-	-	
3400 Other Funds Ltd	2,367	-	2,367	-	-	
6400 Federal Funds Ltd	13	-	13	-	-	
All Funds	3,025	-	3,025	-	-	
4300 Professional Services						
8000 General Fund	2,213	-	2,213	-	-	
3400 Other Funds Ltd	570	-	570	-	-	
6400 Federal Funds Ltd	1,853	-	1,853	-	-	
All Funds	4,636	-	4,636	-	-	
4315 IT Professional Services						
3400 Other Funds Ltd	109	-	109	-	-	
4325 Attorney General						
3400 Other Funds Ltd	327	-	327	-	-	
4375 Employee Recruitment and Develop						
8000 General Fund	14	-	14	-	-	
3400 Other Funds Ltd	85	-	85	-	-	
6400 Federal Funds Ltd	1	-	1	-	-	
All Funds	100	-	100	-	-	
4400 Dues and Subscriptions						
8000 General Fund	4	-	4	-	-	
3400 Other Funds Ltd	10,231	-	10,231	-	-	
6400 Federal Funds Ltd	1,587	-	1,587	-	-	
All Funds	11,822	-	11,822	-	-	

Description	Total Essential Packages	Pkg: 010	Pkg: 031	Pkg: 032	Pkg: 050	
		Non-PICS Psnl Svc / Vacancy Factor	Standard Inflation	Above Standard Inflation	Fundshifts	
		Priority: 00	Priority: 00	Priority: 00	Priority: 00	
4425 Facilities Rental and Taxes						
8000 General Fund	8,409	-	8,409	-	-	
3400 Other Funds Ltd	46,727	-	46,727	-	-	
All Funds	55,136	-	55,136	-	-	
4575 Agency Program Related S and S						
8000 General Fund	258	-	258	-	-	
3400 Other Funds Ltd	1,124	-	1,124	-	-	
6400 Federal Funds Ltd	1,720	-	1,720	-	-	
All Funds	3,102	-	3,102	-	-	
4650 Other Services and Supplies						
8000 General Fund	45,476	-	3,557	41,919	-	
3400 Other Funds Ltd	78,855	-	14,137	64,718	-	
6400 Federal Funds Ltd	1,201	-	1,201	-	-	
All Funds	125,532	-	18,895	106,637	-	
4700 Expendable Prop 250 - 5000						
8000 General Fund	49	-	49	-	-	
3400 Other Funds Ltd	132	-	132	-	-	
6400 Federal Funds Ltd	27	-	27	-	-	
All Funds	208	-	208	-	-	
4715 IT Expendable Property						
8000 General Fund	54	-	54	-	-	
3400 Other Funds Ltd	795	-	795	-	-	
6400 Federal Funds Ltd	44	-	44	-	-	

Description	Total Essential Packages	Pkg: 010	Pkg: 031	Pkg: 032	Pkg: 050	
		Non-PICS Psnl Svc / Vacancy Factor	Standard Inflation	Above Standard Inflation	Fundshifts	
		Priority: 00	Priority: 00	Priority: 00	Priority: 00	
All Funds	893	-	893	-	-	
SERVICES & SUPPLIES						
8000 General Fund	93,146	-	51,227	41,919	-	
3400 Other Funds Ltd	208,606	-	143,888	64,718	-	
6400 Federal Funds Ltd	71,003	-	71,003	-	-	
TOTAL SERVICES & SUPPLIES	\$372,755	-	\$266,118	\$106,637	-	
CAPITAL OUTLAY						
5100 Office Furniture and Fixtures						
8000 General Fund	419	-	419	-	-	
3400 Other Funds Ltd	128	-	128	-	-	
All Funds	547	-	547	-	-	
5300 Library						
3400 Other Funds Ltd	481	-	481	-	-	
5900 Other Capital Outlay						
3400 Other Funds Ltd	12	-	12	-	-	
CAPITAL OUTLAY						
8000 General Fund	419	-	419	-	-	
3400 Other Funds Ltd	621	-	621	-	-	
TOTAL CAPITAL OUTLAY	\$1,040	-	\$1,040	-	-	
SPECIAL PAYMENTS						
6015 Dist to Cities						
8000 General Fund	26,459	-	26,459	-	-	

Description	Total Essential Packages	Pkg: 010	Pkg: 031	Pkg: 032	Pkg: 050	
		Non-PICS Psnl Svc / Vacancy Factor	Standard Inflation	Above Standard Inflation	Fundshifts	
		Priority: 00	Priority: 00	Priority: 00	Priority: 00	
6400 Federal Funds Ltd	16,398	-	16,398	-	-	
All Funds	42,857	-	42,857	-	-	
6020 Dist to Counties						
8000 General Fund	21,341	-	21,341	-	-	
6400 Federal Funds Ltd	20,735	-	20,735	-	-	
All Funds	42,076	-	42,076	-	-	
6025 Dist to Other Gov Unit						
8000 General Fund	14,157	-	14,157	-	-	
6400 Federal Funds Ltd	4,085	-	4,085	-	-	
All Funds	18,242	-	18,242	-	-	
6030 Dist to Non-Gov Units						
6400 Federal Funds Ltd	21,930	-	21,930	-	-	
6040 Dist to Local School Districts						
8000 General Fund	108	-	108	-	-	
6045 Dist to Comm College Districts						
8000 General Fund	3,354	-	3,354	-	-	
6400 Federal Funds Ltd	1,333	-	1,333	-	-	
All Funds	4,687	-	4,687	-	-	
6048 Spc Pmt to Public Universities						
6400 Federal Funds Ltd	4,300	-	4,300	-	-	
6050 Dist to Non-Profit Organizations						
6400 Federal Funds Ltd	18,490	-	18,490	-	-	
6085 Other Special Payments						

Description	Total Essential Packages	Pkg: 010	Pkg: 031	Pkg: 032	Pkg: 050	
		Non-PICS Psnl Svc / Vacancy Factor	Standard Inflation	Above Standard Inflation	Fundshifts	
		Priority: 00	Priority: 00	Priority: 00	Priority: 00	
6400 Federal Funds Ltd	16,338	-	16,338	-	-	
SPECIAL PAYMENTS						
8000 General Fund	65,419	-	65,419	-	-	
6400 Federal Funds Ltd	103,609	-	103,609	-	-	
TOTAL SPECIAL PAYMENTS	\$169,028	-	\$169,028	-	-	
EXPENDITURES						
8000 General Fund	144,258	3,074	117,065	41,919	(17,800)	
3400 Other Funds Ltd	179,516	1,686	144,509	64,718	(31,397)	
6400 Federal Funds Ltd	225,364	1,555	174,612	-	49,197	
TOTAL EXPENDITURES	\$549,138	\$6,315	\$436,186	\$106,637	-	
ENDING BALANCE						
8000 General Fund	-	-	-	-	-	
3400 Other Funds Ltd	(179,516)	(1,686)	(144,509)	(64,718)	31,397	
6400 Federal Funds Ltd	(225,364)	(1,555)	(174,612)	-	(49,197)	
TOTAL ENDING BALANCE	(\$404,880)	(\$3,241)	(\$319,121)	(\$64,718)	(\$17,800)	

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Description	Total Essential Packages	Pkg: 010	Pkg: 031	Pkg: 032		
		Non-PICS Psnl Svc / Vacancy Factor	Standard Inflation	Above Standard Inflation		
		Priority: 00	Priority: 00	Priority: 00		

REVENUE CATEGORIES

GENERAL FUND APPROPRIATION

0050 General Fund Appropriation

8000 General Fund	(1,168)	(2,138)	970	-
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AVAILABLE REVENUES

8000 General Fund	(1,168)	(2,138)	970	-
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TOTAL AVAILABLE REVENUES	(\$1,168)	(\$2,138)	\$970	-
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EXPENDITURES

PERSONAL SERVICES

OTHER PAYROLL EXPENSES

3221 Pension Obligation Bond

8000 General Fund	(647)	(647)	-	-
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3400 Other Funds Ltd	4,196	4,196	-	-
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6400 Federal Funds Ltd	(268)	(268)	-	-
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All Funds	3,281	3,281	-	-
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3260 Mass Transit Tax

8000 General Fund	(16)	(16)	-	-
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3400 Other Funds Ltd	784	784	-	-
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All Funds	768	768	-	-
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OTHER PAYROLL EXPENSES

8000 General Fund	(663)	(663)	-	-
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3400 Other Funds Ltd	4,980	4,980	-	-
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6400 Federal Funds Ltd	(268)	(268)	-	-
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Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 031 Standard Inflation Priority: 00	Pkg: 032 Above Standard Inflation Priority: 00		
TOTAL OTHER PAYROLL EXPENSES	\$4,049	\$4,049	-	-		
P.S. BUDGET ADJUSTMENTS						
3455 Vacancy Savings						
8000 General Fund	(1,475)	(1,475)	-	-		
3400 Other Funds Ltd	(5,421)	(5,421)	-	-		
6400 Federal Funds Ltd	(2,349)	(2,349)	-	-		
All Funds	(9,245)	(9,245)	-	-		
PERSONAL SERVICES						
8000 General Fund	(2,138)	(2,138)	-	-		
3400 Other Funds Ltd	(441)	(441)	-	-		
6400 Federal Funds Ltd	(2,617)	(2,617)	-	-		
TOTAL PERSONAL SERVICES	(\$5,196)	(\$5,196)	-	-		
SERVICES & SUPPLIES						
4100 Instate Travel						
3400 Other Funds Ltd	606	-	606	-		
4125 Out of State Travel						
3400 Other Funds Ltd	159	-	159	-		
4150 Employee Training						
3400 Other Funds Ltd	565	-	565	-		
4175 Office Expenses						
3400 Other Funds Ltd	666	-	666	-		
4200 Telecommunications						

Description	Total Essential Packages	Pkg: 010	Pkg: 031	Pkg: 032		
		Non-PICS Psnl Svc / Vacancy Factor	Standard Inflation	Above Standard Inflation		
		Priority: 00	Priority: 00	Priority: 00		
3400 Other Funds Ltd	641	-	641	-		
4225 State Gov. Service Charges						
3400 Other Funds Ltd	13,613	-	13,613	-		
4250 Data Processing						
3400 Other Funds Ltd	1,674	-	1,674	-		
4300 Professional Services						
3400 Other Funds Ltd	149	-	149	-		
4315 IT Professional Services						
3400 Other Funds Ltd	93	-	93	-		
4325 Attorney General						
3400 Other Funds Ltd	327	-	327	-		
4375 Employee Recruitment and Develop						
3400 Other Funds Ltd	20	-	20	-		
4400 Dues and Subscriptions						
3400 Other Funds Ltd	265	-	265	-		
4425 Facilities Rental and Taxes						
3400 Other Funds Ltd	7,673	-	7,673	-		
4575 Agency Program Related S and S						
3400 Other Funds Ltd	172	-	172	-		
4650 Other Services and Supplies						
8000 General Fund	970	-	970	-		
3400 Other Funds Ltd	28,681	-	8,228	20,453		
6400 Federal Funds Ltd	205	-	205	-		

Description	Total Essential Packages	Pkg: 010	Pkg: 031	Pkg: 032		
		Non-PICS Psnl Svc / Vacancy Factor	Standard Inflation	Above Standard Inflation		
		Priority: 00	Priority: 00	Priority: 00		
All Funds	29,856	-	9,403	20,453		
4700 Expendable Prop 250 - 5000						
3400 Other Funds Ltd	38	-	38	-		
4715 IT Expendable Property						
3400 Other Funds Ltd	378	-	378	-		
SERVICES & SUPPLIES						
8000 General Fund	970	-	970	-		
3400 Other Funds Ltd	55,720	-	35,267	20,453		
6400 Federal Funds Ltd	205	-	205	-		
TOTAL SERVICES & SUPPLIES	\$56,895	-	\$36,442	\$20,453		
CAPITAL OUTLAY						
5100 Office Furniture and Fixtures						
3400 Other Funds Ltd	115	-	115	-		
EXPENDITURES						
8000 General Fund	(1,168)	(2,138)	970	-		
3400 Other Funds Ltd	55,394	(441)	35,382	20,453		
6400 Federal Funds Ltd	(2,412)	(2,617)	205	-		
TOTAL EXPENDITURES	\$51,814	(\$5,196)	\$36,557	\$20,453		
ENDING BALANCE						
8000 General Fund	-	-	-	-		
3400 Other Funds Ltd	(55,394)	441	(35,382)	(20,453)		
6400 Federal Funds Ltd	2,412	2,617	(205)	-		

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Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 031 Standard Inflation Priority: 00	Pkg: 032 Above Standard Inflation Priority: 00		
TOTAL ENDING BALANCE	(\$52,982)	\$3,058	(\$35,587)	(\$20,453)		

Library Support and Development Services

Description	Total Essential Packages	Pkg: 010	Pkg: 031	Pkg: 032	Pkg: 050	
		Non-PICS Psnl Svc / Vacancy Factor	Standard Inflation	Above Standard Inflation	Fundshifts	
		Priority: 00	Priority: 00	Priority: 00	Priority: 00	

REVENUE CATEGORIES

GENERAL FUND APPROPRIATION

0050 General Fund Appropriation

8000 General Fund	54,596	(58)	83,878	19,973	(49,197)
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AVAILABLE REVENUES

8000 General Fund	54,596	(58)	83,878	19,973	(49,197)
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TOTAL AVAILABLE REVENUES	\$54,596	(\$58)	\$83,878	\$19,973	(\$49,197)
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EXPENDITURES

PERSONAL SERVICES

SALARIES & WAGES

3110 Class/Unclass Sal. and Per Diem

8000 General Fund	(33,283)	-	-	-	(33,283)
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6400 Federal Funds Ltd	33,283	-	-	-	33,283
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All Funds	-	-	-	-	-
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3190 All Other Differential

6400 Federal Funds Ltd	159	159	-	-	-
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SALARIES & WAGES

8000 General Fund	(33,283)	-	-	-	(33,283)
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6400 Federal Funds Ltd	33,442	159	-	-	33,283
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TOTAL SALARIES & WAGES	\$159	\$159	-	-	-
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OTHER PAYROLL EXPENSES

3210 Empl. Rel. Bd. Assessments

Library Support and Development Services

Description	Total Essential Packages	Pkg: 010	Pkg: 031	Pkg: 032	Pkg: 050	
		Non-PICS Psnl Svc / Vacancy Factor	Standard Inflation	Above Standard Inflation	Fundshifts	
		Priority: 00	Priority: 00	Priority: 00	Priority: 00	
8000 General Fund	(12)	-	-	-	(12)	
6400 Federal Funds Ltd	12	-	-	-	12	
All Funds	-	-	-	-	-	
3220 Public Employees Retire Cont						
8000 General Fund	(5,701)	-	-	-	(5,701)	
6400 Federal Funds Ltd	5,728	27	-	-	5,701	
All Funds	27	27	-	-	-	
3221 Pension Obligation Bond						
8000 General Fund	3,514	3,514	-	-	-	
6400 Federal Funds Ltd	6,104	6,104	-	-	-	
All Funds	9,618	9,618	-	-	-	
3230 Social Security Taxes						
8000 General Fund	(2,546)	-	-	-	(2,546)	
6400 Federal Funds Ltd	2,558	12	-	-	2,546	
All Funds	12	12	-	-	-	
3240 Unemployment Assessments						
6400 Federal Funds Ltd	53	53	-	-	-	
3250 Workers Comp. Assess. (WCD)						
8000 General Fund	(9)	-	-	-	(9)	
6400 Federal Funds Ltd	9	-	-	-	9	
All Funds	-	-	-	-	-	
3260 Mass Transit Tax						
8000 General Fund	94	94	-	-	-	

Library Support and Development Services

Description	Total Essential Packages	Pkg: 010	Pkg: 031	Pkg: 032	Pkg: 050	
		Non-PICS Psnl Svc / Vacancy Factor	Standard Inflation	Above Standard Inflation	Fundshifts	
		Priority: 00	Priority: 00	Priority: 00	Priority: 00	
3270 Flexible Benefits						
8000 General Fund	(7,646)	-	-	-	(7,646)	
6400 Federal Funds Ltd	7,646	-	-	-	7,646	
All Funds	-	-	-	-	-	
OTHER PAYROLL EXPENSES						
8000 General Fund	(12,306)	3,608	-	-	(15,914)	
6400 Federal Funds Ltd	22,110	6,196	-	-	15,914	
TOTAL OTHER PAYROLL EXPENSES	\$9,804	\$9,804	-	-	-	
P.S. BUDGET ADJUSTMENTS						
3455 Vacancy Savings						
8000 General Fund	(3,666)	(3,666)	-	-	-	
6400 Federal Funds Ltd	(2,183)	(2,183)	-	-	-	
All Funds	(5,849)	(5,849)	-	-	-	
PERSONAL SERVICES						
8000 General Fund	(49,255)	(58)	-	-	(49,197)	
6400 Federal Funds Ltd	53,369	4,172	-	-	49,197	
TOTAL PERSONAL SERVICES	\$4,114	\$4,114	-	-	-	
SERVICES & SUPPLIES						
4100 Instate Travel						
3400 Other Funds Ltd	6	-	6	-	-	
6400 Federal Funds Ltd	471	-	471	-	-	
All Funds	477	-	477	-	-	

Library Support and Development Services

Description	Total Essential Packages	Pkg: 010	Pkg: 031	Pkg: 032	Pkg: 050	
		Non-PICS Psnl Svc / Vacancy Factor	Standard Inflation	Above Standard Inflation	Fundshifts	
		Priority: 00	Priority: 00	Priority: 00	Priority: 00	
4125 Out of State Travel						
3400 Other Funds Ltd	44	-	44	-	-	
6400 Federal Funds Ltd	182	-	182	-	-	
All Funds	226	-	226	-	-	
4150 Employee Training						
6400 Federal Funds Ltd	747	-	747	-	-	
4175 Office Expenses						
8000 General Fund	115	-	115	-	-	
3400 Other Funds Ltd	293	-	293	-	-	
6400 Federal Funds Ltd	503	-	503	-	-	
All Funds	911	-	911	-	-	
4200 Telecommunications						
6400 Federal Funds Ltd	101	-	101	-	-	
4225 State Gov. Service Charges						
8000 General Fund	13,291	-	13,291	-	-	
4250 Data Processing						
8000 General Fund	2,146	-	2,146	-	-	
6400 Federal Funds Ltd	62,553	-	62,553	-	-	
All Funds	64,699	-	64,699	-	-	
4275 Publicity and Publications						
6400 Federal Funds Ltd	13	-	13	-	-	
4300 Professional Services						
3400 Other Funds Ltd	135	-	135	-	-	

Library Support and Development Services

Description	Total Essential Packages	Pkg: 010	Pkg: 031	Pkg: 032	Pkg: 050	
		Non-PICS Psnl Svc / Vacancy Factor	Standard Inflation	Above Standard Inflation	Fundshifts	
		Priority: 00	Priority: 00	Priority: 00	Priority: 00	
6400 Federal Funds Ltd	1,853	-	1,853	-	-	
All Funds	1,988	-	1,988	-	-	
4375 Employee Recruitment and Develop						
6400 Federal Funds Ltd	1	-	1	-	-	
4400 Dues and Subscriptions						
3400 Other Funds Ltd	5,806	-	5,806	-	-	
6400 Federal Funds Ltd	1,587	-	1,587	-	-	
All Funds	7,393	-	7,393	-	-	
4425 Facilities Rental and Taxes						
8000 General Fund	1,846	-	1,846	-	-	
4575 Agency Program Related S and S						
6400 Federal Funds Ltd	1,720	-	1,720	-	-	
4650 Other Services and Supplies						
8000 General Fund	21,034	-	1,061	19,973	-	
3400 Other Funds Ltd	146	-	146	-	-	
6400 Federal Funds Ltd	996	-	996	-	-	
All Funds	22,176	-	2,203	19,973	-	
4700 Expendable Prop 250 - 5000						
6400 Federal Funds Ltd	27	-	27	-	-	
4715 IT Expendable Property						
6400 Federal Funds Ltd	44	-	44	-	-	
SERVICES & SUPPLIES						
8000 General Fund	38,432	-	18,459	19,973	-	

Library Support and Development Services

Description	Total Essential Packages	Pkg: 010	Pkg: 031	Pkg: 032	Pkg: 050	
		Non-PICS Psnl Svc / Vacancy Factor	Standard Inflation	Above Standard Inflation	Fundshifts	
		Priority: 00	Priority: 00	Priority: 00	Priority: 00	
3400 Other Funds Ltd	6,430	-	6,430	-	-	
6400 Federal Funds Ltd	70,798	-	70,798	-	-	
TOTAL SERVICES & SUPPLIES	\$115,660	-	\$95,687	\$19,973	-	
SPECIAL PAYMENTS						
6015 Dist to Cities						
8000 General Fund	26,459	-	26,459	-	-	
6400 Federal Funds Ltd	16,398	-	16,398	-	-	
All Funds	42,857	-	42,857	-	-	
6020 Dist to Counties						
8000 General Fund	21,341	-	21,341	-	-	
6400 Federal Funds Ltd	20,735	-	20,735	-	-	
All Funds	42,076	-	42,076	-	-	
6025 Dist to Other Gov Unit						
8000 General Fund	14,157	-	14,157	-	-	
6400 Federal Funds Ltd	4,085	-	4,085	-	-	
All Funds	18,242	-	18,242	-	-	
6030 Dist to Non-Gov Units						
6400 Federal Funds Ltd	21,930	-	21,930	-	-	
6040 Dist to Local School Districts						
8000 General Fund	108	-	108	-	-	
6045 Dist to Comm College Districts						
8000 General Fund	3,354	-	3,354	-	-	
6400 Federal Funds Ltd	1,333	-	1,333	-	-	

Library Support and Development Services

Description	Total Essential Packages	Pkg: 010	Pkg: 031	Pkg: 032	Pkg: 050	
		Non-PICS Psnl Svc / Vacancy Factor	Standard Inflation	Above Standard Inflation	Fundshifts	
		Priority: 00	Priority: 00	Priority: 00	Priority: 00	
All Funds	4,687	-	4,687	-	-	
6048 Spc Pmt to Public Universities						
6400 Federal Funds Ltd	4,300	-	4,300	-	-	
6050 Dist to Non-Profit Organizations						
6400 Federal Funds Ltd	18,490	-	18,490	-	-	
6085 Other Special Payments						
6400 Federal Funds Ltd	16,338	-	16,338	-	-	
SPECIAL PAYMENTS						
8000 General Fund	65,419	-	65,419	-	-	
6400 Federal Funds Ltd	103,609	-	103,609	-	-	
TOTAL SPECIAL PAYMENTS	\$169,028	-	\$169,028	-	-	
EXPENDITURES						
8000 General Fund	54,596	(58)	83,878	19,973	(49,197)	
3400 Other Funds Ltd	6,430	-	6,430	-	-	
6400 Federal Funds Ltd	227,776	4,172	174,407	-	49,197	
TOTAL EXPENDITURES	\$288,802	\$4,114	\$264,715	\$19,973	-	
ENDING BALANCE						
8000 General Fund	-	-	-	-	-	
3400 Other Funds Ltd	(6,430)	-	(6,430)	-	-	
6400 Federal Funds Ltd	(227,776)	(4,172)	(174,407)	-	(49,197)	
TOTAL ENDING BALANCE	(\$234,206)	(\$4,172)	(\$180,837)	-	(\$49,197)	

BDV004B

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2021-23 Biennium

Cross Reference Number: 54300-003-00-00-00000

Talking Book and Braille Library

Description	Total Essential Packages	Pkg: 010	Pkg: 031	Pkg: 032	Pkg: 050	
		Non-PICS Psnl Svc / Vacancy Factor	Standard Inflation	Above Standard Inflation	Fundshifts	
		Priority: 00	Priority: 00	Priority: 00	Priority: 00	

REVENUE CATEGORIES

GENERAL FUND APPROPRIATION

0050 General Fund Appropriation

8000 General Fund	90,830	5,270	32,217	21,946	31,397
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AVAILABLE REVENUES

8000 General Fund	90,830	5,270	32,217	21,946	31,397
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TOTAL AVAILABLE REVENUES

\$90,830	\$5,270	\$32,217	\$21,946	\$31,397
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EXPENDITURES

PERSONAL SERVICES

SALARIES & WAGES

3110 Class/Unclass Sal. and Per Diem

8000 General Fund	21,038	-	-	-	21,038
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3400 Other Funds Ltd	(21,038)	-	-	-	(21,038)
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All Funds	-	-	-	-	-
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3190 All Other Differential

8000 General Fund	218	218	-	-	-
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SALARIES & WAGES

8000 General Fund	21,256	218	-	-	21,038
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3400 Other Funds Ltd	(21,038)	-	-	-	(21,038)
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TOTAL SALARIES & WAGES

\$218	\$218	-	-	-
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OTHER PAYROLL EXPENSES

3210 Empl. Rel. Bd. Assessments

Description	Total Essential Packages	Pkg: 010	Pkg: 031	Pkg: 032	Pkg: 050	
		Non-PICS Psnl Svc / Vacancy Factor	Standard Inflation	Above Standard Inflation	Fundshifts	
		Priority: 00	Priority: 00	Priority: 00	Priority: 00	
8000 General Fund	8	-	-	-	8	
3400 Other Funds Ltd	(8)	-	-	-	(8)	
All Funds	-	-	-	-	-	
3220 Public Employees Retire Cont						
8000 General Fund	3,641	37	-	-	3,604	
3400 Other Funds Ltd	(3,604)	-	-	-	(3,604)	
All Funds	37	37	-	-	-	
3221 Pension Obligation Bond						
8000 General Fund	5,772	5,772	-	-	-	
3400 Other Funds Ltd	409	409	-	-	-	
All Funds	6,181	6,181	-	-	-	
3230 Social Security Taxes						
8000 General Fund	1,627	17	-	-	1,610	
3400 Other Funds Ltd	(1,610)	-	-	-	(1,610)	
All Funds	17	17	-	-	-	
3240 Unemployment Assessments						
8000 General Fund	264	264	-	-	-	
3250 Workers Comp. Assess. (WCD)						
8000 General Fund	6	-	-	-	6	
3400 Other Funds Ltd	(6)	-	-	-	(6)	
All Funds	-	-	-	-	-	
3260 Mass Transit Tax						
8000 General Fund	477	477	-	-	-	

Description	Total Essential Packages	Pkg: 010	Pkg: 031	Pkg: 032	Pkg: 050	
		Non-PICS Psnl Svc / Vacancy Factor	Standard Inflation	Above Standard Inflation	Fundshifts	
		Priority: 00	Priority: 00	Priority: 00	Priority: 00	
3400 Other Funds Ltd	29	29	-	-	-	
All Funds	506	506	-	-	-	
3270 Flexible Benefits						
8000 General Fund	5,131	-	-	-	5,131	
3400 Other Funds Ltd	(5,131)	-	-	-	(5,131)	
All Funds	-	-	-	-	-	
OTHER PAYROLL EXPENSES						
8000 General Fund	16,926	6,567	-	-	10,359	
3400 Other Funds Ltd	(9,921)	438	-	-	(10,359)	
TOTAL OTHER PAYROLL EXPENSES	\$7,005	\$7,005	-	-	-	
P.S. BUDGET ADJUSTMENTS						
3455 Vacancy Savings						
8000 General Fund	(1,515)	(1,515)	-	-	-	
3400 Other Funds Ltd	(1,993)	(1,993)	-	-	-	
All Funds	(3,508)	(3,508)	-	-	-	
PERSONAL SERVICES						
8000 General Fund	36,667	5,270	-	-	31,397	
3400 Other Funds Ltd	(32,952)	(1,555)	-	-	(31,397)	
TOTAL PERSONAL SERVICES	\$3,715	\$3,715	-	-	-	
SERVICES & SUPPLIES						
4100 Instate Travel						
8000 General Fund	73	-	73	-	-	

Description	Total Essential Packages	Pkg: 010	Pkg: 031	Pkg: 032	Pkg: 050	
		Non-PICS Psnl Svc / Vacancy Factor	Standard Inflation	Above Standard Inflation	Fundshifts	
		Priority: 00	Priority: 00	Priority: 00	Priority: 00	
3400 Other Funds Ltd	116	-	116	-	-	
All Funds	189	-	189	-	-	
4125 Out of State Travel						
3400 Other Funds Ltd	43	-	43	-	-	
4150 Employee Training						
8000 General Fund	226	-	226	-	-	
4175 Office Expenses						
8000 General Fund	1,691	-	1,691	-	-	
3400 Other Funds Ltd	862	-	862	-	-	
All Funds	2,553	-	2,553	-	-	
4200 Telecommunications						
8000 General Fund	907	-	907	-	-	
3400 Other Funds Ltd	133	-	133	-	-	
All Funds	1,040	-	1,040	-	-	
4225 State Gov. Service Charges						
8000 General Fund	14,606	-	14,606	-	-	
4250 Data Processing						
8000 General Fund	2,969	-	2,969	-	-	
3400 Other Funds Ltd	343	-	343	-	-	
All Funds	3,312	-	3,312	-	-	
4275 Publicity and Publications						
8000 General Fund	645	-	645	-	-	
3400 Other Funds Ltd	2,321	-	2,321	-	-	

Description	Total Essential Packages	Pkg: 010	Pkg: 031	Pkg: 032	Pkg: 050	
		Non-PICS Psnl Svc / Vacancy Factor	Standard Inflation	Above Standard Inflation	Fundshifts	
		Priority: 00	Priority: 00	Priority: 00	Priority: 00	
All Funds	2,966	-	2,966	-	-	
4300 Professional Services						
8000 General Fund	2,213	-	2,213	-	-	
4375 Employee Recruitment and Develop						
8000 General Fund	14	-	14	-	-	
4400 Dues and Subscriptions						
8000 General Fund	4	-	4	-	-	
3400 Other Funds Ltd	645	-	645	-	-	
All Funds	649	-	649	-	-	
4425 Facilities Rental and Taxes						
8000 General Fund	6,563	-	6,563	-	-	
4575 Agency Program Related S and S						
8000 General Fund	258	-	258	-	-	
3400 Other Funds Ltd	258	-	258	-	-	
All Funds	516	-	516	-	-	
4650 Other Services and Supplies						
8000 General Fund	23,472	-	1,526	21,946	-	
3400 Other Funds Ltd	4,208	-	4,208	-	-	
All Funds	27,680	-	5,734	21,946	-	
4700 Expendable Prop 250 - 5000						
8000 General Fund	49	-	49	-	-	
4715 IT Expendable Property						
8000 General Fund	54	-	54	-	-	

Description	Total Essential Packages	Pkg: 010	Pkg: 031	Pkg: 032	Pkg: 050	
		Non-PICS Psnl Svc / Vacancy Factor	Standard Inflation	Above Standard Inflation	Fundshifts	
		Priority: 00	Priority: 00	Priority: 00	Priority: 00	
SERVICES & SUPPLIES						
8000 General Fund	53,744	-	31,798	21,946	-	
3400 Other Funds Ltd	8,929	-	8,929	-	-	
TOTAL SERVICES & SUPPLIES	\$62,673	-	\$40,727	\$21,946	-	
CAPITAL OUTLAY						
5100 Office Furniture and Fixtures						
8000 General Fund	419	-	419	-	-	
EXPENDITURES						
8000 General Fund	90,830	5,270	32,217	21,946	31,397	
3400 Other Funds Ltd	(24,023)	(1,555)	8,929	-	(31,397)	
TOTAL EXPENDITURES	\$66,807	\$3,715	\$41,146	\$21,946	-	
ENDING BALANCE						
8000 General Fund	-	-	-	-	-	
3400 Other Funds Ltd	24,023	1,555	(8,929)	-	31,397	
TOTAL ENDING BALANCE	\$24,023	\$1,555	(\$8,929)	-	\$31,397	

Government Information and Library Services

Description	Total Essential Packages	Pkg: 010	Pkg: 031	Pkg: 032		
		Non-PICS Psnl Svc / Vacancy Factor	Standard Inflation	Above Standard Inflation		
		Priority: 00	Priority: 00	Priority: 00		

EXPENDITURES

PERSONAL SERVICES

OTHER PAYROLL EXPENSES

3221 Pension Obligation Bond

3400 Other Funds Ltd 8,260 8,260 - -

3240 Unemployment Assessments

3400 Other Funds Ltd 485 485 - -

3260 Mass Transit Tax

3400 Other Funds Ltd 550 550 - -

OTHER PAYROLL EXPENSES

3400 Other Funds Ltd 9,295 9,295 - -

TOTAL OTHER PAYROLL EXPENSES

\$9,295 \$9,295 - -

P.S. BUDGET ADJUSTMENTS

3455 Vacancy Savings

3400 Other Funds Ltd (5,613) (5,613) - -

PERSONAL SERVICES

3400 Other Funds Ltd 3,682 3,682 - -

TOTAL PERSONAL SERVICES

\$3,682 \$3,682 - -

SERVICES & SUPPLIES

4100 Instate Travel

3400 Other Funds Ltd 198 - 198 -

4125 Out of State Travel

Government Information and Library Services

Description	Total Essential Packages	Pkg: 010	Pkg: 031	Pkg: 032		
		Non-PICS Psnl Svc / Vacancy Factor	Standard Inflation	Above Standard Inflation		
		Priority: 00	Priority: 00	Priority: 00		
3400 Other Funds Ltd	24	-	24	-		
4150 Employee Training						
3400 Other Funds Ltd	249	-	249	-		
4175 Office Expenses						
3400 Other Funds Ltd	1,056	-	1,056	-		
4200 Telecommunications						
3400 Other Funds Ltd	1,082	-	1,082	-		
4225 State Gov. Service Charges						
3400 Other Funds Ltd	29,477	-	29,477	-		
4250 Data Processing						
3400 Other Funds Ltd	15,434	-	15,434	-		
4275 Publicity and Publications						
3400 Other Funds Ltd	46	-	46	-		
4300 Professional Services						
3400 Other Funds Ltd	286	-	286	-		
4315 IT Professional Services						
3400 Other Funds Ltd	16	-	16	-		
4375 Employee Recruitment and Develop						
3400 Other Funds Ltd	65	-	65	-		
4400 Dues and Subscriptions						
3400 Other Funds Ltd	3,515	-	3,515	-		
4425 Facilities Rental and Taxes						
3400 Other Funds Ltd	39,054	-	39,054	-		

Government Information and Library Services

Description	Total Essential Packages	Pkg: 010	Pkg: 031	Pkg: 032		
		Non-PICS Psnl Svc / Vacancy Factor	Standard Inflation	Above Standard Inflation		
		Priority: 00	Priority: 00	Priority: 00		
4575 Agency Program Related S and S						
3400 Other Funds Ltd	694	-	694	-		
4650 Other Services and Supplies						
3400 Other Funds Ltd	45,820	-	1,555	44,265		
4700 Expendable Prop 250 - 5000						
3400 Other Funds Ltd	94	-	94	-		
4715 IT Expendable Property						
3400 Other Funds Ltd	417	-	417	-		
SERVICES & SUPPLIES						
3400 Other Funds Ltd	137,527	-	93,262	44,265		
TOTAL SERVICES & SUPPLIES	\$137,527	-	\$93,262	\$44,265		
CAPITAL OUTLAY						
5100 Office Furniture and Fixtures						
3400 Other Funds Ltd	13	-	13	-		
5300 Library						
3400 Other Funds Ltd	481	-	481	-		
5900 Other Capital Outlay						
3400 Other Funds Ltd	12	-	12	-		
CAPITAL OUTLAY						
3400 Other Funds Ltd	506	-	506	-		
TOTAL CAPITAL OUTLAY	\$506	-	\$506	-		

EXPENDITURES

Description	Total Essential Packages	Pkg: 010 Non-PICS Psnl Svc / Vacancy Factor Priority: 00	Pkg: 031 Standard Inflation Priority: 00	Pkg: 032 Above Standard Inflation Priority: 00		
3400 Other Funds Ltd	141,715	3,682	93,768	44,265		
TOTAL EXPENDITURES	\$141,715	\$3,682	\$93,768	\$44,265		
ENDING BALANCE						
3400 Other Funds Ltd	(141,715)	(3,682)	(93,768)	(44,265)		
TOTAL ENDING BALANCE	(\$141,715)	(\$3,682)	(\$93,768)	(\$44,265)		

Description	Total Policy Packages	Pkg: 101 Increase Funding for Ready to Read Grant Program Priority: 00	Pkg: 070 Revenue Shortfalls Priority: 00			
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REVENUE CATEGORIES

GENERAL FUND APPROPRIATION

0050 General Fund Appropriation

8000 General Fund	1,425,398	1,425,398	-
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AVAILABLE REVENUES

8000 General Fund	1,425,398	1,425,398	-
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TOTAL AVAILABLE REVENUES	\$1,425,398	\$1,425,398	-
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EXPENDITURES

SERVICES & SUPPLIES

4400 Dues and Subscriptions

3400 Other Funds Ltd	(83,299)	-	(83,299)
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SPECIAL PAYMENTS

6015 Dist to Cities

8000 General Fund	575,005	575,005	-
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6020 Dist to Counties

8000 General Fund	470,381	470,381	-
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6025 Dist to Other Gov Unit

8000 General Fund	306,460	306,460	-
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6040 Dist to Local School Districts

8000 General Fund	2,281	2,281	-
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6045 Dist to Comm College Districts

8000 General Fund	71,271	71,271	-
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6050 Dist to Non-Profit Organizations

Description	Total Policy Packages	Pkg: 101	Pkg: 070			
		Increase Funding for Ready to Read Grant Program	Revenue Shortfalls			
		Priority: 00	Priority: 00			
6400 Federal Funds Ltd	(184,920)	-	(184,920)			
6085 Other Special Payments						
6400 Federal Funds Ltd	(396,288)	-	(396,288)			
SPECIAL PAYMENTS						
8000 General Fund	1,425,398	1,425,398	-			
6400 Federal Funds Ltd	(581,208)	-	(581,208)			
TOTAL SPECIAL PAYMENTS	\$844,190	\$1,425,398	(\$581,208)			
EXPENDITURES						
8000 General Fund	1,425,398	1,425,398	-			
3400 Other Funds Ltd	(83,299)	-	(83,299)			
6400 Federal Funds Ltd	(581,208)	-	(581,208)			
TOTAL EXPENDITURES	\$760,891	\$1,425,398	(\$664,507)			
ENDING BALANCE						
8000 General Fund	-	-	-			
3400 Other Funds Ltd	83,299	-	83,299			
6400 Federal Funds Ltd	581,208	-	581,208			
TOTAL ENDING BALANCE	\$664,507	-	\$664,507			

Library Support and Development Services

Description	Total Policy Packages	Pkg: 101 Increase Funding for Ready to Read Grant Program Priority: 00	Pkg: 070 Revenue Shortfalls Priority: 00			
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REVENUE CATEGORIES

GENERAL FUND APPROPRIATION

0050 General Fund Appropriation

8000 General Fund	1,425,398	1,425,398	-
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AVAILABLE REVENUES

8000 General Fund	1,425,398	1,425,398	-
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TOTAL AVAILABLE REVENUES	\$1,425,398	\$1,425,398	-
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EXPENDITURES

SERVICES & SUPPLIES

4400 Dues and Subscriptions

3400 Other Funds Ltd	(83,299)	-	(83,299)
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SPECIAL PAYMENTS

6015 Dist to Cities

8000 General Fund	575,005	575,005	-
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6020 Dist to Counties

8000 General Fund	470,381	470,381	-
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6025 Dist to Other Gov Unit

8000 General Fund	306,460	306,460	-
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6040 Dist to Local School Districts

8000 General Fund	2,281	2,281	-
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6045 Dist to Comm College Districts

8000 General Fund	71,271	71,271	-
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6050 Dist to Non-Profit Organizations

Library Support and Development Services

Description	Total Policy Packages	Pkg: 101	Pkg: 070			
		Increase Funding for Ready to Read Grant Program	Revenue Shortfalls			
		Priority: 00	Priority: 00			
6400 Federal Funds Ltd	(184,920)	-	(184,920)			
6085 Other Special Payments						
6400 Federal Funds Ltd	(396,288)	-	(396,288)			
SPECIAL PAYMENTS						
8000 General Fund	1,425,398	1,425,398	-			
6400 Federal Funds Ltd	(581,208)	-	(581,208)			
TOTAL SPECIAL PAYMENTS	\$844,190	\$1,425,398	(\$581,208)			
EXPENDITURES						
8000 General Fund	1,425,398	1,425,398	-			
3400 Other Funds Ltd	(83,299)	-	(83,299)			
6400 Federal Funds Ltd	(581,208)	-	(581,208)			
TOTAL EXPENDITURES	\$760,891	\$1,425,398	(\$664,507)			
ENDING BALANCE						
8000 General Fund	-	-	-			
3400 Other Funds Ltd	83,299	-	83,299			
6400 Federal Funds Ltd	581,208	-	581,208			
TOTAL ENDING BALANCE	\$664,507	-	\$664,507			

PICS100 - Position Budget Report

State Library

**2021-23 Biennium
Budget Preparation**

**Cross Reference Number: 54300-000-00-00-00000
Agency Request Budget**

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE				
											GF	LF	OF	FF	AF
Total Salary											1,357,642	-	3,019,197	892,420	5,269,259
Total OPE											741,952	-	1,610,714	426,296	2,778,962
Total Personal Services											2,099,594	-	4,629,911	1,318,716	8,048,221

PICS100 - Position Budget Report

Operations

**2021-23 Biennium
Budget Preparation**

**Cross Reference Number: 54300-001-01-00-00000
Agency Request Budget**

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE				
											GF	LF	OF	FF	AF
0001008	OAS C0870 AP	OPERATIONS & POLICY ANALYST 1	23	PF	1	1.00	24	2	4122	SAL	11,278	-	75,700	11,951	98,929
										OPE	7,165	-	48,093	7,592	62,850
0002013	OAS C1484 IP	INFO SYSTEMS SPECIALIST 4	25	PF	1	1.00	24	2	4714	SAL	-	-	101,822	11,314	113,136
										OPE	-	-	59,734	6,637	66,371
0022002	OAS C0104 AP	OFFICE SPECIALIST 2	15	PF	1	1.00	24	9	3932	SAL	-	-	94,368	-	94,368
										OPE	-	-	61,720	-	61,720
0022003	OAS C1483 IP	INFO SYSTEMS SPECIALIST 3	24	PF	1	1.00	24	4	4764	SAL	-	-	102,914	11,422	114,336
										OPE	-	-	60,009	6,660	66,669
0109301	MMS X7006 AP	PRINCIPAL EXECUTIVE/MANAGER D	31X	PF	1	1.00	24	2	6247	SAL	17,092	-	114,710	18,126	149,928
										OPE	8,606	-	57,756	9,126	75,488
0901005	OAS C0860 AP	PROGRAM ANALYST 1	23	PF	1	0.68	16.32	3	4310	SAL	32,061	-	38,278	-	70,339
										OPE	20,321	-	24,263	-	44,584
4002001	OAS C1485 IP	INFO SYSTEMS SPECIALIST 5	28	PF	1	1.00	24	9	7262	SAL	-	-	156,877	17,411	174,288
										OPE	-	-	73,381	8,144	81,525
5430001	MEAH Z7012 HF	PRINCIPAL EXECUTIVE/MANAGER G	38X	PF	1	1.00	24	10	13778	SAL	-	-	290,727	39,945	330,672
										OPE	-	-	102,735	14,115	116,850
5430002	B Y7500 AE	BOARD AND COMMISSION MEMBER	0	PP	0	0.00	0	0	0	SAL	720	-	-	-	720
										OPE	55	-	-	-	55
5430003	B Y7500 AE	BOARD AND COMMISSION MEMBER	0	PP	0	0.00	0	0	0	SAL	720	-	-	-	720
										OPE	55	-	-	-	55
5430004	B Y7500 AE	BOARD AND COMMISSION MEMBER	0	PP	0	0.00	0	0	0	SAL	720	-	-	-	720
										OPE	55	-	-	-	55
5430005	B Y7500 AE	BOARD AND COMMISSION MEMBER	0	PP	0	0.00	0	0	0	SAL	720	-	-	-	720
										OPE	55	-	-	-	55
5430006	B Y7500 AE	BOARD AND COMMISSION MEMBER	0	PP	0	0.00	0	0	0	SAL	720	-	-	-	720
										OPE	55	-	-	-	55
5430007	B Y7500 AE	BOARD AND COMMISSION MEMBER	0	PP	0	0.00	0	0	0	SAL	720	-	-	-	720
										OPE	55	-	-	-	55
5430008	B Y7500 AE	BOARD AND COMMISSION MEMBER	0	PP	0	0.00	0	0	0	SAL	720	-	-	-	720
										OPE	55	-	-	-	55
Total Salary											65,471	-	975,396	110,169	1,151,036

PICS100 - Position Budget Report

Operations

2021-23 Biennium
Budget Preparation

Cross Reference Number: 54300-001-01-00-00000
Agency Request Budget

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE				
											GF	LF	OF	FF	AF
Total OPE											36,477	-	487,691	52,274	576,442
Total Personal Services											101,948	-	1,463,087	162,443	1,727,478

PICS100 - Position Budget Report

Library Support and Development Services

2021-23 Biennium
Budget Preparation

Cross Reference Number: 54300-002-01-00-00000
Agency Request Budget

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE				
											GF	LF	OF	FF	AF
2004002	MMS X7006 AP	PRINCIPAL EXECUTIVE/MANAGER D	31X	PF	1	0.50	12	10	9196	SAL	110,352	-	-	-	110,352
										OPE	46,513	-	-	-	46,513
2006005	OAS C2220 AP	LIBRARIAN	26	PF	1	1.00	24	10	6934	SAL	133,133	-	-	33,283	166,416
										OPE	63,659	-	-	15,915	79,574
2008901	OAS C2220 AP	LIBRARIAN	26	PF	1	1.00	24	10	6934	SAL	-	-	-	166,416	166,416
										OPE	-	-	-	79,574	79,574
2008902	OAS C0108 AP	ADMINISTRATIVE SPECIALIST 2	20	PF	1	1.00	24	10	5208	SAL	124,992	-	-	-	124,992
										OPE	69,309	-	-	-	69,309
2009004	OAS C2220 AP	LIBRARIAN	26	PF	1	1.00	24	10	6934	SAL	83,208	-	-	83,208	166,416
										OPE	39,787	-	-	39,787	79,574
2017001	OAS C2220 AP	LIBRARIAN	26	PF	1	1.00	24	9	6607	SAL	-	-	-	158,568	158,568
										OPE	-	-	-	77,629	77,629
3009902	OAS C0861 AP	PROGRAM ANALYST 2	27	PF	1	1.00	24	10	7265	SAL	-	-	-	174,360	174,360
										OPE	-	-	-	81,543	81,543
5002002	OAS C2220 AP	LIBRARIAN	26	PF	1	1.00	24	10	6934	SAL	-	-	-	166,416	166,416
										OPE	-	-	-	79,574	79,574
Total Salary											451,685	-	-	782,251	1,233,936
Total OPE											219,268	-	-	374,022	593,290
Total Personal Services											670,953	-	-	1,156,273	1,827,226

PICS100 - Position Budget Report

Talking Book and Braille Library

**2021-23 Biennium
Budget Preparation**

**Cross Reference Number: 54300-003-01-00-00000
Agency Request Budget**

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE				
											GF	LF	OF	FF	AF
0001020	OAS C0251 AP	STATE LIBRARY SPECIALIST 1	12	PP	1	0.74	17.8	5	2910	SAL	51,798	-	-	-	51,798
										OPE	41,587	-	-	-	41,587
0002016	OAS C0108 AP	ADMINISTRATIVE SPECIALIST 2	20	PF	1	1.00	24	10	5208	SAL	124,992	-	-	-	124,992
										OPE	69,309	-	-	-	69,309
0010010	OAS C0252 AP	STATE LIBRARY SPECIALIST 2	18	PF	1	1.00	24	6	3932	SAL	94,368	-	-	-	94,368
										OPE	61,720	-	-	-	61,720
0012001	OAS C0252 AP	STATE LIBRARY SPECIALIST 2	18	PF	1	1.00	24	7	4122	SAL	98,928	-	-	-	98,928
										OPE	62,850	-	-	-	62,850
0503001	MMS X7004 AP	PRINCIPAL EXECUTIVE/MANAGER C	28X	PF	1	1.00	24	8	7220	SAL	173,280	-	-	-	173,280
										OPE	81,275	-	-	-	81,275
0901005	OAS C0860 AP	PROGRAM ANALYST 1	23	PF	0	0.32	7.68	3	4310	SAL	-	-	33,101	-	33,101
										OPE	-	-	20,980	-	20,980
2004001	OAS C0252 AP	STATE LIBRARY SPECIALIST 2	18	PF	1	1.00	24	10	4749	SAL	113,976	-	-	-	113,976
										OPE	66,579	-	-	-	66,579
2004002	MMS X7006 AP	PRINCIPAL EXECUTIVE/MANAGER D	31X	PF	0	0.50	12	10	9196	SAL	110,352	-	-	-	110,352
										OPE	46,513	-	-	-	46,513
2004003	OAS C0251 AP	STATE LIBRARY SPECIALIST 1	12	PF	1	1.00	24	6	3033	SAL	72,792	-	-	-	72,792
										OPE	56,374	-	-	-	56,374
9110003	OAS C0100 AP	STUDENT OFFICE WORKER	7	PP	1	0.42	10	10	2910	SAL	-	-	29,100	-	29,100
										OPE	-	-	23,184	-	23,184
Total Salary											840,486	-	62,201	-	902,687
Total OPE											486,207	-	44,164	-	530,371
Total Personal Services											1,326,693	-	106,365	-	1,433,058

PICS100 - Position Budget Report

Government Information and Library Services

**2021-23 Biennium
Budget Preparation**

**Cross Reference Number: 54300-004-01-00-00000
Agency Request Budget**

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE				
											GF	LF	OF	FF	AF
0001003	OAS C0252 AP	STATE LIBRARY SPECIALIST 2	18	PF	1	1.00	24	4	3586	SAL	-	-	86,064	-	86,064
										OPE	-	-	59,663	-	59,663
0001010	OAS C0252 AP	STATE LIBRARY SPECIALIST 2	18	PF	1	1.00	24	6	3932	SAL	-	-	94,368	-	94,368
										OPE	-	-	61,720	-	61,720
0002001	OAS C0108 AP	ADMINISTRATIVE SPECIALIST 2	20	PF	1	1.00	24	10	5208	SAL	-	-	124,992	-	124,992
										OPE	-	-	69,309	-	69,309
0002002	OAS C0252 AP	STATE LIBRARY SPECIALIST 2	18	PF	1	1.00	24	10	4749	SAL	-	-	113,976	-	113,976
										OPE	-	-	66,579	-	66,579
0002011	OAS C0252 AP	STATE LIBRARY SPECIALIST 2	18	PF	1	1.00	24	10	4749	SAL	-	-	113,976	-	113,976
										OPE	-	-	66,579	-	66,579
0021009	OAS C0252 AP	STATE LIBRARY SPECIALIST 2	18	PF	1	1.00	24	10	4749	SAL	-	-	113,976	-	113,976
										OPE	-	-	66,579	-	66,579
0405002	OAS C0101 AP	OFFICE ASSISTANT 1	7	PP	1	0.31	7.42	10	2910	SAL	-	-	21,592	-	21,592
										OPE	-	-	18,129	-	18,129
2003001	OAS C0252 AP	STATE LIBRARY SPECIALIST 2	18	PF	1	1.00	24	3	3434	SAL	-	-	82,416	-	82,416
										OPE	-	-	58,759	-	58,759
2003005	OAS C0108 AP	ADMINISTRATIVE SPECIALIST 2	20	PF	1	1.00	24	10	5208	SAL	-	-	124,992	-	124,992
										OPE	-	-	69,309	-	69,309
2007008	OAS C2220 AP	LIBRARIAN	26	PF	1	1.00	24	10	6934	SAL	-	-	166,416	-	166,416
										OPE	-	-	79,574	-	79,574
2007012	OAS C2220 AP	LIBRARIAN	26	PF	1	1.00	24	6	5726	SAL	-	-	137,424	-	137,424
										OPE	-	-	72,390	-	72,390
2007013	OAS C2220 AP	LIBRARIAN	26	PF	1	1.00	24	7	6009	SAL	-	-	144,216	-	144,216
										OPE	-	-	74,073	-	74,073
2009005	OAS C2220 AP	LIBRARIAN	26	PF	1	1.00	24	10	6934	SAL	-	-	166,416	-	166,416
										OPE	-	-	79,574	-	79,574
2010002	MMS X7006 AP	PRINCIPAL EXECUTIVE/MANAGER D	31X	PF	1	1.00	24	9	8766	SAL	-	-	210,384	-	210,384
										OPE	-	-	90,469	-	90,469
5002003	OAS C2220 AP	LIBRARIAN	26	PF	1	1.00	24	10	6934	SAL	-	-	166,416	-	166,416
										OPE	-	-	79,574	-	79,574
5004001	OAS C2220 AP	LIBRARIAN	26	PF	1	1.00	24	2	4749	SAL	-	-	113,976	-	113,976

PICS100 - Position Budget Report

Government Information and Library Services

2021-23 Biennium
Budget Preparation

Cross Reference Number: 54300-004-01-00-00000
Agency Request Budget

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE				
											GF	LF	OF	FF	AF
										OPE	-	-	66,579	-	66,579
Total Salary											-	-	1,981,600	-	1,981,600
Total OPE											-	-	1,078,859	-	1,078,859
Total Personal Services											-	-	3,060,459	-	3,060,459

2021-23 Biennium
Budget Preparation

Position Number	Auth No	Workday Id	Employee Name	Classification	Pkg No	Sal Rng	Pos Type	Step	Pos Cnt	FTE	General Fund	Lottery Fund	Other	Federal Fund
0001003	000274850	0054492	Anderson, Katherine Lauriel	OAS C0252 A P	0	18	PF	4	1	1.00	-	-	145,727	-
0001008	000274870	0023327		OAS C0870 A P	0	23	PF	2	1	1.00	18,443	-	123,793	19,543
0001010	000274890	0028678	Pietz, Robert W	OAS C0252 A P	0	18	PF	6	1	1.00	-	-	156,088	-
0001020	000274940	0029972		OAS C0251 A P	0	12	PP	5	1	0.74	93,385	-	-	-
0002001	000274950	0008932	Belousek, Sara L	OAS C0108 A P	0	20	PF	10	1	1.00	-	-	194,301	-
0002002	000274960	0027784	Jannelli, Angela M	OAS C0252 A P	0	18	PF	10	1	1.00	-	-	180,555	-
0002011	000274970	0003452	Newbill, Eugene R	OAS C0252 A P	0	18	PF	10	1	1.00	-	-	180,555	-
0002013	000274990	0027951		OAS C1484 I P	0	25	PF	2	1	1.00	-	-	161,556	17,951
0002016	000275020	0019016	Henderson, Joel R	OAS C0108 A P	50	20	PF	10	1	1.00	194,301	-	-	-
0010010	000275030	0031822	Grimes, Crystal	OAS C0252 A P	0	18	PF	6	1	1.00	156,088	-	-	-
0012001	000275040	0053822	Graves, Jennifer	OAS C0252 A P	0	18	PF	7	1	1.00	161,778	-	-	-
0021009	000275070	0025169	Cunningham, Sarah	OAS C0252 A P	0	18	PF	10	1	1.00	-	-	180,555	-
0022002	000275100	0053423	HORTON, CORINNE	OAS C0104 A P	1	15	PF	9	1	1.00	-	-	156,088	-
0022003	000275110	0056412	Allemann, Trevor M	OAS C1483 I P	0	24	PF	4	1	1.00	-	-	162,923	18,082
0109301	000515050	0010902		MMS X7006 A P	0	31X	PF	2	1	1.00	25,698	-	172,466	27,252
0405002	000927640	0043419		OAS C0101 A P	0	7	PP	10	1	0.31	-	-	39,721	-
0503001	000945300	0021450	Bruton, Elke H	MMS X7004 A P	50	28X	PF	8	1	1.00	254,555	-	-	-
0901005	001031200	0021175	Amabile, Courtney L	OAS C0860 A P	0	23	PF	3	1	1.00	52,382	-	116,622	-
2003001	000275150	0004128	Waddell, Maximilian A	OAS C0252 A P	0	18	PF	3	1	1.00	-	-	141,175	-
2003005	000275160	0004139	Wann, Judith A	OAS C0108 A P	0	20	PF	10	1	1.00	-	-	194,301	-
2004001	000275170	0019338	Clarkson, Andrea L	OAS C0252 A P	0	18	PF	10	1	1.00	180,555	-	-	-
2004002	000275180	0015868	Westin, Susan B	MMS X7006 A P	0	31X	PF	10	1	1.00	313,730	-	-	-
2004003	000275190	0056588	Sardina, Madeleine	OAS C0251 A P	0	12	PF	6	1	1.00	129,166	-	-	-
2006005	000275210	0020952	Weible, Arlene A	OAS C2220 A P	50	26	PF	10	1	1.00	196,792	-	-	49,198
2007008	000275250	0017694	Hegeman, David B	OAS C2220 A P	0	26	PF	10	1	1.00	-	-	245,990	-
2007012	000275260	0049607	Brant, Natalie E	OAS C2220 A P	0	26	PF	6	1	1.00	-	-	209,814	-
2007013	000275270	0051610	Coughenour, Amy D	OAS C2220 A P	0	26	PF	7	1	1.00	-	-	218,289	-
2008901	000275300	0020670	Hanning, Darci C	OAS C2220 A P	0	26	PF	10	1	1.00	-	-	-	245,990
2008902	000275310	0010293	Weyand, Ferol A	OAS C0108 A P	0	20	PF	10	1	1.00	194,301	-	-	-
2009004	000275330	0051350	Fuqua, Joshua R	OAS C2220 A P	0	26	PF	10	1	1.00	122,995	-	-	122,995
2009005	000275340	0017012	Curry, Jerome W	OAS C2220 A P	0	26	PF	10	1	1.00	-	-	245,990	-

2021-23 Biennium
Budget Preparation

Position Number	Auth No	Workday Id	Employee Name	Classification	Pkg No	Sal Rng	Pos Type	Step	Pos Cnt	FTE	General Fund	Lottery Fund	Other	Federal Fund	
2010002	000275350	0047201	Agata, Caren A	MMS X7006 A P	0	31X	PF	9	1	1.00	-	-	300,853	-	
2017001	001253850	0041362	Ottum, Tamara K	OAS C2220 A P	0	26	PF	9	1	1.00	-	-	-	236,197	
3009902	000707710	0025896	Maurer, Jennifer Lynn	OAS C0861 A P	0	27	PF	10	1	1.00	-	-	-	255,903	
4002001	000275390	0030270	Nielson, Derek J	OAS C1485 I P	0	28	PF	9	1	1.00	-	-	230,258	25,555	
5002002	000603950	0052623	Bergquist, Greta	OAS C2220 A P	0	26	PF	10	1	1.00	-	-	-	245,990	
5002003	000603960	0025688	Pitts, Heather L	OAS C2220 A P	0	26	PF	10	1	1.00	-	-	245,990	-	
5004001	000891110	0037929		OAS C2220 A P	0	26	PF	2	1	1.00	-	-	180,555	-	
5430001	000275410	0063208	Patterson, Jennifer	MEAH Z7012 H P	0	38X	PF	10	1	1.00	-	-	393,462	54,060	
9110003	001057140	0046599	Lawson, Kathleen L	OAS C0100 A P	0	7	PP	10	1	0.42	-	-	52,284	-	
Total:										40	38.47	\$2,094,169	-	\$4,629,911	\$1,318,716

2021-23 Biennium

Cross Reference Number: 54300-002-00-00-00000

Current Service Level

Package Number: 50

Position Number	Auth No	Workday Id	Classification	Classification Name	Sal Rng	Pos Type	Mos	Step	Rate	Salary	OPE	Total	Pos Cnt	FTE
2006005	275210	20952	OAS C2220 A P	LIBRARIAN	26	PF	0	10	6,934	0	0	0	0	0.00
										General Funds	0	0	0	
										Lottery Funds	0	0	0	
										Other Funds	0	0	0	
										Federal Funds	0	0	0	
										Total Funds	0	0	0	0 0.00

2021-23 Biennium

Cross Reference Number: 54300-003-00-00-00000

Current Service Level

Package Number: 50

Position Number	Auth No	Workday Id	Classification	Classification Name	Sal Rng	Pos Type	Mos	Step	Rate	Salary	OPE	Total	Pos Cnt	FTE	
2016	275020	19016	OAS C0108 A P	ADMINISTRATIVE SPECIALIST 2	20	PF	0	10	5,208	0	0	0	0	0.00	
503001	945300	21450	MMS X7004 A P	PRINCIPAL EXECUTIVE/MANAGER	28X	PF	0	8	7,220	0	0	0	0	0.00	
General Funds											0	0	0		
Lottery Funds											0	0	0		
Other Funds											0	0	0		
Federal Funds											0	0	0		
Total Funds											0	0	0	0	0.00

PICS116 - Net Package Fiscal Impact Report

2021-23 Biennium

Agency Request Budget

Position Number	Auth No	Workday Id	Classification	Classification Name	Sal Rng	Pos Type	Mos	Step	Rate	Salary	OPE	Total	Pos Cnt	FTE
No records for the phase: ARB														
										0	0	0		
										0	0	0		
										0	0	0		
										0	0	0		
										0	0	0	0	0.00

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