



2024 Renewals and 2023-24 Pesticide Product Registrations

Sept. 25, 2023

You are receiving this notice because your company (or a company you represent) has pesticide products registered in the State of Oregon. Current-year registrations will expire on December 31, 2023, and registration renewal notices for 2024 will be mailed to you in mid-November. We are contacting you to provide you with a timeline for Oregon pesticide registrations for 2024.

Timeline for 2023 and 2024 Registrations – Current License Holders

- **Now - October 15, 2023:** Can submit new 2023 product registrations, revised and supplemental labels, and Section 2(ee) bulletins/recommendations via MyLicense (our online registrations system, mylicense.oda.state.or.us) only.
- **Oct. 16 - Nov. 11, 2023:** Can NOT submit, in any form (online or on paper), revised product labels, supplemental labels, or Section 2(ee) bulletins/recommendations.
- **Oct. 16 - Dec. 31, 2023:** Can submit new 2023 pesticide product registrations via paper application only.
- **Nov. 12, 2023 - March 2024:** MyLicense will open for 2024 renewals and new 2024 registrations on November 12, 2023. Revised product labels, supplemental labels and Section 2(ee) product bulletins can be submitted via the online system only. Do not submit paper copies.
- **Mid-March 2024:** MyLicense will close for PPR renewals. If you need to renew a PPR after this date, contact an ODA Pesticide Registration Specialist.

Notice:

MyLicense will be offline from 11:59 PM on October 15 through November 11, 2023. Please plan accordingly to submit any remaining new 2023 product applications, revised labels, supplemental labels or Section 2(ee) bulletins/recommendations for 2023 before the end of the day on October 15, 2023.

Still need a new 2023 registration after October 15? We understand there may be situations where you need to submit a new product application for 2023 after MyLicense closes. We hope this advance notice will limit these situations. We can still accept late 2023 submissions after October 15, but you must apply using our paper application form. Please notify an ODA Pesticide Registration Specialist about the submittal. Use the application form available on our [website \(https://oda.direct/HowToRegister\)](https://oda.direct/HowToRegister).

Reminders about submission of revised product labels, supplemental labels, and 2(ee) bulletins/recommendations:

- ODA will not process revised labels, supplemental labels, and 2(ee) bulletins submitted on paper. These must be uploaded to MyLicense during the appropriate time period.
- ODA does not accept routine submission of revised labels, supplemental labels, and 2(ee) bulletins by email. These must be uploaded online via MyLicense.
- TIP: Submitting many revised labels, supplemental labels, or 2(ee) bulletins in your annual renewal application will increase the time required for ODA to process your renewal application. We encourage you to submit these before our offline period begins (Oct. 16), or after your 2024 renewal has been processed.

2024 New registrations: For current license holders, paper applications are not accepted for early 2024 registrations. Submit new 2024 registrations through MyLicense with your renewal, or after your license has been renewed.

New Companies (No Current Registrations/License): A paper application must be submitted for the initial registration and may be submitted at any time. The application form is available on our [website](#).

Renewal Notices for 2024 Registrations:

As in years past, the ODA Licensing Office will be mailing official registration renewal notices in mid-November. The renewal notice is a postcard that lists your pesticide product registration (PPR) license number and provides the web address to MyLicense.

For more information, please visit our [website](#) and refer to our **Guidance For Oregon Pesticide Product Registrations**.

Please contact one of our registration specialists listed below if you need additional guidance.

ODA PESTICIDE REGISTRATIONS TEAM

Registration Specialist – [Matthew Bucy](#), (971) 388 - 8212

Registration Specialist – [Jeannette Krampien](#), (503) 949-3728

Registration Specialist – [Sam Treviño](#), (971) 218-1180

Registration Support – *[Marta Frias Bedolla](#), (503) 986-4637

Registrations Manager – *[Gilbert Uribe](#), (503) 986-4651

ODA Pesticide Program Office – Phone (503) 986-4635, Fax (503) 986-4735

[ODA Licensing Office, Online Registration System Assistance](#) * Habla español

