

Agenda Item No.:	4
Work Plan:	Overarching Issues Work Plan
Topic:	Fall Board Retreat
Presentation Title:	October Board Retreat Discussion
Date of Presentation:	September 7, 2022
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**SUMMARY**

Department staff will lead a discussion with the Board of Forestry (Board) about key topics for the October retreat, including proposed changes to work plans and agenda development, Board governance, and revision of the Forestry Program for Oregon (FPFO). This is an information item only, intended to begin a dialog with the Board in advance of the fall retreat. There will be additional time for deeper discussion of all topics at the retreat. Any resultant decisions will be considered at a subsequent Board meeting.

**CONTEXT**

The fall retreat is typically the time when the Board and Department staff discuss and begin to plan the next year’s Board meetings and topics. Part of that process includes reviewing and adjusting (as needed) Board work plans, considering the next year’s meeting schedule, and considering agenda development. Based on the dialog between the Board and Department staff, there is interest in adjusting these processes, particularly as the Board begins a substantial revision of the Forestry Program for Oregon (FPFO, the Board’s strategic plan). Of note, a subcommittee of three Board members has been formed to provide direct input to the FPFO revision. This agenda item will allow for a review and discussion of the key areas where changes have been proposed; it will also allow time for members of the subcommittee to engage the full board in initial thoughts about the FPFO revision.

**BACKGROUND AND ANALYSIS**

Key topics proposed for discussion at the fall retreat include the following:

- Board Workplans & Agenda Development: Board work plans have traditionally been completed each biennium, with one plan per operating program. Some issue-specific (i.e., SB 762) work plans have been developed in addition to the programmatic plans. These work plans drive agenda development. They have traditionally been evaluated and adjusted annually based on progress, emerging needs, and other factors. Planned discussions will explore the value and functionality of the current work plan method versus a more fluid and collaborative agenda development planning process. *A summary of current work plans has been provided (attachment 1).*

- Meeting Frequency and Duration: Over the past two years, the frequency of Board meetings has increased significantly. The increase has, in part, been driven by specific policy needs. The frequency and pace have become a challenge for staff and Board members. In part because of changes through the pandemic, changes in format have also decreased opportunities for board members to interact with each other and the public. Planned discussions will explore alternate models for planning less frequent, longer duration meetings with the opportunity for short duration special meetings as emerging policy needs arise.
- Board Advisory Committees: There are several standing committees that are advisory to the Board of Forestry, such as the Committee for Family Forestlands, State Forests Advisory Committee, and the Regional Forest Practices Committees. The Board has the authority to create and disband committees as business needs dictate. Planned discussions will explore the current committee structure, business needs, and the connection between committees and Board information needs or decision-making processes.
- Board Governance: Over the past several years the Board has discussed issues of governance but has not engaged in a process to formally identify and develop a governance model. The Board adopted a Governance Policy at the July 2020 meeting, stating an intent to “have a set of bylaws to direct and clarify its actions, procedures, and organization, which include expectations of members. The Board will establish written documentation for Board processes and procedures developed to execute its statutory responsibility.” Planned discussions will explore Board intent around this policy and opportunities to build a board policy manual, which would ultimately support the implementation of the FPFO.

Governance Policy: <https://www.oregon.gov/odf/board/bof/bof-governance.pdf>

- Forestry Program for Oregon Revision: The Board, in collaboration with staff, has initiated the process of revising the FPFO, which has traditionally served as the Board’s strategic plan. A three-member subcommittee has been formed to assist with this process. Planned discussions will explore the vision for the revision, including the plan’s relevance and connection to the Department’s operations.

## **NEXT STEPS**

This is an information item only, intended to begin dialog with the Board in advance of the fall retreat. There will be additional time for deeper discussion of all topics at the retreat. Any resultant decisions will be considered at a subsequent Board meeting.

## **ATTACHMENT**

- (1) 2022-2024 Board Work Plan Summary

# Work Plan Summary

ODF Board of Forestry | Jan. 2022 through Mar. 2024

## 2022-2024 Board of Forestry meetings projected topics based on draft Board work plans

\*Topics are subject to change as Agency responds to COVID-19 and other shifting priorities. Board Executive Sessions not included.\*

*January 5, 2022 – Virtual Board Meeting	*March 9, 2022 – Board Meeting	April 6, 2022 – Board Policy Workshop
<b>Board Decision, Discussion, or Input</b>	<b>Board Decision, Discussion, or Input</b>	<b>Information or updates</b>
<ul style="list-style-type: none"> <li>• <b>Admin:</b> 1). Legislative Concepts – Guiding principles and direction decision, 2). Legislative Concepts – Review and Board input on a list of potential LC’, 3). Agency Budget Development – Review and approve guiding principles and direction, 4) Board Governance Best Practices Self-Evaluation – Individual review of 2021 Board governance evaluation criteria decision, 5). 2022-2024 Board Work Plan discussion and decision.</li> <li>• <b>SB762:</b> 1). Enforcement rule clarification rulemaking initiation</li> <li>• <b>SF:</b> 1). Draft Western Oregon Forest Management Plan – Management focus of the lands decision.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Admin:</b> 1). Legislative Concepts – Approval of LC for submission to DAS, 2). Annual Approval of the State Forester’s Financial Transactions.</li> <li>• <b>FP:</b> 1). Rangeland protection association additions and expansions.</li> <li>• <b>FR:</b> 1). 2022-2024 Board work plan.</li> <li>• <b>SB762:</b> 1). WUI Definition &amp; Criteria rulemaking decision, 2). Wildfire Risk Classification rulemaking decision</li> <li>• <b>SF:</b> 1). Elliott State Forest Decertification, 2). Endangered Species Management Plan – Agency role and content framework decision.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>BOF:</b> 1). Forestry Program for Oregon Revision – Information Session</li> </ul>
<b>Information or updates</b>	<b>Information or updates</b>	
<ul style="list-style-type: none"> <li>• <b>Admin:</b> 1). Financial dashboard report, 2). 21-22 Firefighting expense insurance policy overview, 3). Intro to MGO #16 Recommendation Board Policy on Financial Oversight.</li> <li>• <b>SB762:</b> 1). SB 762 Implementation – Small woodland grant and 20-year plan update</li> <li>• <b>FR:</b> 1). Operator of the Year Awards, 2). Post-fire restoration.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Admin:</b> 1). Financial dashboard report. 2). 2023 Policy option packages</li> <li>• <b>EOI:</b> 1). Forestry Program for Oregon – Revision scope discussion.</li> <li>• <b>FR:</b> 1). Private Forests Accord discussion, 2). Forest Practices Agency Meeting Report.</li> <li>• <b>SF:</b> 1). Draft Western Oregon Forest Management Plan – Strategies and Engagement update.</li> </ul>	

April 27-28, 2022 – Offsite Board Meeting & Tour <i>Tour idea: Living with Fire</i>	May 10, 2022 – Special Meeting	May 16, 2022 – Special Meeting
<p><b>Board Decision, Discussion, or Input</b></p> <ul style="list-style-type: none"> <li>• <b>Admin:</b> 1). Agency Budget Development – Review and Board input on draft budget concepts, 2). Board Governance Best Practices Self-Evaluation – Review and approval of 2021 Board governance evaluation criteria.</li> <li>• <b>CC:</b> 1). Framework for climate change assessment – Development of framework.</li> <li>• <b>EOI:</b> 1). Forestry Program for Oregon – Adopt a plan for revision scope and process final decision.</li> <li>• <b>FP:</b> 1). Rangeland Protection Association formations, 2) Initiate Central Oregon district boundary change rulemaking.</li> <li>• <b>FR:</b> 1). Private Forest Accord HCP Contractor decision.</li> <li>• <b>SB762:</b> 1). Enforcement rule clarification final rulemaking.</li> </ul>	<p><b>Information or updates</b></p> <ul style="list-style-type: none"> <li>• <b>SF:</b> 1) Western Oregon State Forests Habitat Conservation Plan draft environmental impact statement review, Board discussion, and conversation with FTLAC members.</li> </ul>	<p><b>Board Decision, Discussion, or Input</b></p> <ul style="list-style-type: none"> <li>• <b>FR:</b> 1). Contested case review and decision.</li> <li>• <b>Admin:</b> 1) Emergency fire funding legislative concept decision.</li> </ul>
<p><b>Information or updates</b></p> <ul style="list-style-type: none"> <li>• <b>Admin:</b> 1). Financial dashboard report, 2). Agency Budget Development – Review and Board input on draft budget concepts, 3). ODF MGO Implementation Management Plan Updates, 4). Annual report on Tribal working relationships and activities</li> <li>• <b>SF:</b> 1). Western Oregon Habitat Conservation Plan status update.</li> <li>• <b>Tour:</b> 1). Field tour overview</li> </ul>		

*June 8, 2022 – Board Meeting	July 20, 2022 – Offsite Board Meeting	August 24, 2022 – Special Meeting
<b>Board Decision, Discussion, or Input</b>	<b>Board Decision, Discussion, or Input</b>	<b>Board Decision, Discussion, or Input</b>
<ul style="list-style-type: none"> <li>• <b>Admin:</b> 1). Agency Budget Development – Review and Board input on final budget concepts.</li> <li>• <b>FP:</b> 1). Forest Protection District and Rangeland Protection Association annual budget approval.</li> <li>• <b>SB762:</b> 1). WUI Definition &amp; Criteria final rulemaking decision, 2). Wildfire Risk Classification final rulemaking decision.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Admin:</b> 1). Agency Budget– Approve 2023-25 Agency Request Budget and Transmittal Letter, 2). Board Governance Self-Evaluation – Approve summarized report, 3). Annual Performance Progress Report review.</li> <li>• <b>FP:</b> 1). Regional Forest Protection Association’s formations.</li> <li>• <b>FR:</b> 1). Committee for Family Forestlands Appointments, 2). Committee for Family Forestlands report.</li> <li>• <b>SB762:</b> 1). Certified Burn Manager/Prescribed Fire rulemaking decision, 2). Baseline Fire Protection Standards rulemaking decision.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Admin:</b> 1). Agency budget development and decision.</li> <li>• <b>FR:</b> 1). Private Forest Accord rulemaking discussion and decision.</li> </ul>
<b>Information or updates</b>	<b>Information or updates</b>	
<ul style="list-style-type: none"> <li>• <b>Admin:</b> 1). Financial dashboard report, 2). Annual letters to the State Forester</li> <li>• <b>CC:</b> 1). Pacific Crest Regional Forest Carbon Analysis, 2). DLCD Climate and Resource Assessments</li> <li>• <b>FP:</b> 1). Fire season readiness report.</li> <li>• <b>SF:</b> 1). Draft Western Oregon Forest Management Plan – Modeling outcomes analysis, draft FMP, and engagement updates.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Admin:</b> 1). Financial dashboard report, 2). Human Resources Dashboard, 3). Facilities Capital Management Plan, 4). Public Information Request Report. 5). ODF Implementation Management Plan progress.</li> <li>• <b>FP:</b> 1). Letters to State Forester from FPAs, 2) Fire season report, 3). Bureau of Land Management-West Oregon Operating Plan update, 4). Wildfire Prevention Program Overview.</li> <li>• <b>FR:</b> 1). ODF and DEQ MOU Progress Report</li> <li>• <b>SB762:</b> 1). SB 762 Implementation –20-year strategic plan update.</li> </ul>	

*September 7, 2022 – Board Meeting	October 12-13, 2022 – Offsite Board Retreat	October 26, 2022 – Special Meeting
<b>Board Decision, Discussion, or Input</b>	<b>Board Decision, Discussion, or Input</b>	<b>Board Decision, Discussion, or Input</b>
<ul style="list-style-type: none"> <li>• <b>Admin:</b> 1). Emergency Fire Cost Committee reappointment decision.</li> <li>• <b>FP:</b> 1) Central Oregon district boundary change final rulemaking.</li> <li>• <b>FR:</b> 1). Regional Forest Practices Committee Appointments decision.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>BOF:</b> 1). Leadership intent, 2) Board and Department working relationships, 3) Good Governance, 4). Forestry Program for Oregon Revision – Work Session, 5) Work plan mid-course correction, 6) Performance review of State Forester.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>FR</b> 1). Private Forest Accord final rulemaking decision, and 2). Discuss the process for sovereign Tribes to join the HCP application.</li> </ul>
<b>Information or updates</b>		
<ul style="list-style-type: none"> <li>• <b>Admin:</b> 1). Financial dashboard report, 2). Summary of Board issues for 2023 and agenda development discussion.</li> <li>• <b>CC:</b> 1). Forest Carbon Implementation and policy discussion.</li> <li>• <b>FP:</b> 1). Fire season update</li> <li>• <b>FR:</b> 1). Emerald Ash Borer discovery</li> <li>• <b>SF:</b> 1). State Forests Carbon and Inventory, 2). Western Oregon Habitat Conservation Plan status update.</li> </ul> <p>Meeting may be abbreviated for fire season</p>	<p>Board Chair and State Forester develop agenda</p>	

November 16-17, 2022 – Offsite Meeting & Tour <i>Tour idea: TBD</i>	*January 4, 2023 – Virtual Board Meeting	*March 8, 2023 – Board Meeting
<b>Board Decision, Discussion, or Input</b>	<b>Board Decision, Discussion, or Input</b>	<b>Board Decision, Discussion, or Input</b>
<ul style="list-style-type: none"> <li>• <b>FR:</b> 1). Adaptive Management program committee member appointments, 2). PFA Habitat Conservation Plan application progress discussion and decision.</li> <li>• <b>SB762:</b> 1). Certified Burn Manager and Prescribed Fire program final rulemaking.</li> <li>• <b>SF:</b> 1). Endangered Species management plan decision.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Admin:</b> 1). Review of the annual Board governance self-evaluation criteria.</li> <li>• <b>FR:</b> 1). Annual report on Private Forest Accord implementation</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Admin:</b> 1). Annual Approval of the State Forester’s Financial Transactions decision.</li> <li>• <b>CC:</b> 1). Framework for climate change assessment – Final version developed to conduct analysis, ready for final decision.</li> <li>• <b>FR:</b> 1). Independent Science and Research team member appointments.</li> <li>• <b>SB762:</b> 1). Prevention Program Advancement rulemaking decision.</li> </ul>
<b>Information or updates</b>	<b>Information or updates</b>	<b>Information or updates</b>
<ul style="list-style-type: none"> <li>• <b>Admin:</b> 1). Financial dashboard report, 2). ODF Implementation Management Plan Updates, 3). MGO Interim update.</li> <li>• <b>CC:</b> 1). Climate Change and Carbon Plan adoption implementation progress.</li> <li>• <b>FR:</b> 1). Develop the Climate Smart Forestry Award program.</li> <li>• <b>SF:</b> 1). Draft western Oregon Forest Management Plan, engagement update.</li> <li>• <b>Tour:</b> 1). Field Tour Overview</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Admin:</b> 1). Financial dashboard report, 2). Agency Budget Development – Budgetary outcomes update, 3). Placeholder for Large Fire Funding fix update.</li> <li>• <b>FR:</b> 1). Post-fire restoration update, 2). The Operator of the Year awards.</li> <li>• <b>SF:</b> 1). Draft Western Oregon Forest Management Plan modeled outcomes.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Admin:</b> 1). Financial dashboard report, 2). ODF Implementation Management Plan Updates, 3). MGO Interim update.</li> <li>• <b>FP:</b> 1). Smoke Management annual update.</li> <li>• <b>FR:</b> 1). Forest Practices agency meeting report, 2). Amend other rules to align with the Legislative report.</li> </ul>

April 26, 2023 – Offsite Board Meeting	*June 7, 2023 – Board Meeting	July 19, 2023 – Offsite Board Meeting
<b>Board Decision, Discussion, or Input</b>	<b>Board Decision, Discussion, or Input</b>	<b>Board Decision, Discussion, or Input</b>
<ul style="list-style-type: none"> <li>• <b>Admin:</b> 1). Board Governance Best Practices Self-Evaluation – Review and approval of 2022 Board governance evaluation criteria, final decision.</li> <li>• <b>SF:</b> 1). Western Oregon HCP implementation decision on direction.</li> </ul> <p>May 2023, a special meeting may be requested to finalize the draft FMP and initiate rulemaking.</p>	<ul style="list-style-type: none"> <li>• <b>Admin:</b> 1). Emergency Fire Cost Committee appointment and reappointments.</li> <li>• <b>CC:</b> 1). Placeholder for climate change assessment framework to be incorporated in rule action protocols and modification of existing administrative rules discussion and decision.</li> <li>• <b>FP:</b> 1). Forest Protection District and Rangeland Protection Association annual budget final decision.</li> <li>• <b>FR:</b> 1). Amendment of other rules to align with Legislative report discussion and decision.</li> <li>• <b>SB762:</b> 1). Prevention Program Advancement final rulemaking decision.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Admin:</b> 1). Board Governance Best Practices Self-Evaluation – Approve summarized evaluation report and metrics of Board governance criteria, final decision.</li> <li>• <b>FR:</b> 1). Committee for Family Forestlands Report and Appointments decision.</li> </ul>
<b>Information or updates</b>	<b>Information or updates</b>	<b>Information or updates</b>
<ul style="list-style-type: none"> <li>• <b>Admin:</b> 1). Financial dashboard report.</li> <li>• <b>CC:</b> 1). Agency estimation of GHG footprint</li> <li>• <b>FR:</b> 1). Western Oregon streamside protections review</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Admin:</b> 1). Financial dashboard report, 2). Human Resources Dashboard, 3). Facilities Capital Management Plan, 4). Public Information Request Report, 5). MGO update on ODF Implementation Management Plan</li> <li>• <b>CC:</b> 1). American Forests – Carbon and Climate Change Modeling, 2). Forest Carbon – Enhanced Forest change awareness.</li> <li>• <b>FP:</b> 1). Fire season readiness report, 2). Letters to State Forester from FPAs.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Admin:</b> 1). Legislative outcomes update, 2). Agency budgetary outcomes update, 3). Financial dashboard report, 4). Annual Performance Progress Report – KPM review, 5). Large Fire Funding Fix update.</li> <li>• <b>FP:</b> 1). Fire season report.</li> </ul>



*September 6, 2023 – Board Meeting	October 11-12, 2023 – Offsite Board Planning Retreat	November 15-16, 2023 – Offsite Board Meeting & Tour
<b>Board Decision, Discussion, or Input</b>	<b>Board Decision, Discussion, or Input</b>	<b>Board Decision, Discussion, or Input</b>
<ul style="list-style-type: none"> <li><b>FR:</b> 1). Regional Forest Practices Committee Appointments decision.</li> </ul> <p>Meeting may be abbreviated for fire season</p>	<ul style="list-style-type: none"> <li><b>BOF:</b> 1). Leadership intent, 2) Board and Department working relationships, 3) Good Governance, 4). Forestry Program for Oregon Revision, 5) Strategic Initiative and work plan discussion, 6) Performance review of State Forester.</li> </ul> <p>Board Chair and State Forester develop agenda</p>	<ul style="list-style-type: none"> <li><b>SF:</b> 1) Western Oregon Forest Management Plan finalized and final rulemaking decision.</li> </ul>
<b>Information or updates</b>		<b>Information or updates</b>
<ul style="list-style-type: none"> <li><b>Admin:</b> 1). Financial dashboard report, 2). Assessment of Issues and Trends.</li> <li><b>FP:</b> 1). Fire season report.</li> <li><b>FR:</b> 1). Federal Forest Restoration update, 2). Forest Health Report, 3). Forest Practices Monitoring Report, 4). Urban and Community Forestry Report, 5). Non-Industrial Forest Landowner Report, 6). Post disturbance rule analysis completion by 2025 update.</li> </ul>		<ul style="list-style-type: none"> <li><b>Admin:</b> 1). Financial dashboard report.</li> <li><b>CC:</b> 1). Climate Change and Carbon Plan adoption implementation progress.</li> <li><b>FR:</b> 1). Specified Resource sites rule analysis: Marbled murrelet update.</li> </ul>

*January 3, 2024 – Board Meeting	*March 6, 2024 – Board Meeting	Work Plan items to-be-determined for 2023-2024
<b>Board Decision, Discussion, or Input</b>	<b>Board Decision, Discussion, or Input</b>	
<ul style="list-style-type: none"> <li><b>Admin:</b> 1). Legislative Concepts – Guiding principles and direction decision, 2). Legislative Concepts – Review and Board input on a list of potential LCs, 3). Agency Budget Development – Review guiding principles and direction decision, 4). Board Governance Best Practices Self-Evaluation – Individual review of 2023 Board governance evaluation criteria decision.</li> </ul>	<ul style="list-style-type: none"> <li><b>Admin:</b> 1). Emergency Fire Cost Committee appointments and reappointments, 2). Legislative Concepts – Approval of LC for submission to DAS, final decision, 3). Guiding principles for Agency Budget development decision, 4). Annual Approval of the State Forester’s Financial Transactions decision.</li> <li><b>FP:</b> 1). Baseline Fire Protection Standards final rulemaking decision.</li> </ul>	<ul style="list-style-type: none"> <li>2023-2025 biennial budget outcomes</li> <li>Private Forests Accord outcomes</li> <li>2022 and 2023 Legislative session outcomes (e.g., Harvest tax)</li> <li>Large fire funding fix</li> <li>SB 762, 20-year strategic plan</li> <li>SB 762 Legislative modifications, and funding</li> <li>Forestry Program for Oregon revision</li> <li>BLM West Oregon Operating Plan</li> </ul>
<b>Information or updates</b>	<b>Information or updates</b>	
<ul style="list-style-type: none"> <li><b>Admin:</b> 1). Financial dashboard report.</li> <li><b>FR:</b> 1). Climate Smart Forestry Award, 2). Operator of the Year Award.</li> </ul>	<ul style="list-style-type: none"> <li><b>Admin:</b> 1). Financial dashboard report.</li> <li><b>FR:</b> 1). Forest Practices agency meeting report, 2). Placeholder for Tethered logging rule analysis initiation.</li> </ul>	

**Work Plan Topic Owners**

**Admin** – Administrative

**CC** – Climate Change and Forest Carbon

**EOI** – Emerging & Overarching Issues

**Fire** - Fire Protection

**FR** – Forest Resources

**SF** - State Forests

**BOF** – Board

**SB 762** – All Divisions