

# Process to Obtaining Pre-Employment Transition Services (Pre-ETS) for Students Age 14-21 with Disabilities

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Student 14 to 21 years old



Explore Pre-Employment  
Transition Services



Fill out *Request for  
Consultation Form* (form 1723)



Email to  
[Pre.ETS@odhsoha.oregon.gov](mailto:Pre.ETS@odhsoha.oregon.gov)



Student meets requirements



Pre-ETS provider is  
assigned to your student



Pre-ETS consult and  
service provided

# Process to Obtaining Pre-Employment Transition Services (Pre-ETS) for Students Age 14-21 with Disabilities

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| <p><b><u>Student 14 to 21 years old</u></b></p>                         | <ul style="list-style-type: none"> <li>• The age a student with a disability may receive Pre-Employment Transition Services (Pre-ETS).</li> </ul>   |
| <p><b><u>Explore Pre-Employment Transition Services</u></b></p>         | <ul style="list-style-type: none"> <li>• Pre-ETS are individualized, free, requested services dependent on the needs of the student, classroom, or school district.</li> <li>• Pre-ETS categories are Job Exploration Counseling, Counseling on Post Secondary Education and/or Transition Services, Workplace Readiness, Work Based Learning, Instruction in Self-Advocacy.</li> </ul> |
| <p><b><u>Fill out Request for Consultation Form (form 1723)</u></b></p> | <ul style="list-style-type: none"> <li>• The first step is to request services.</li> <li>• If the student is under 18, a parent or guardian must sign the form.</li> </ul>  |
| <p><b><u>Email form to Pre-ETS email</u></b></p>                        | <ul style="list-style-type: none"> <li>• You may fax, mail or drop off the form in person.</li> <li>• The most timely way to send in the form is to email: <a href="mailto:Pre.ETS@odhsoha.oregon.gov">Pre.ETS@odhsoha.oregon.gov</a></li> </ul>  |
| <p><b><u>Student meets requirements</u></b></p>                         | <ul style="list-style-type: none"> <li>• Student must be verified (as a student with a disability) prior to the service provided.</li> <li>• Student does not have to be enrolled in Vocational Rehabilitation to receive Pre-ETS.</li> </ul>   |
| <p><b><u>Pre-ETS provider is assigned to your student</u></b></p>       | <ul style="list-style-type: none"> <li>• Pre-ETS providers are: Pre-ETS Coordinators, Transition Network Facilitators, Pre-ETS Support Specialists, YTP Specialist, or VR Counselor, depending on region and school.</li> </ul>   |
| <p><b><u>Pre-ETS consult and service provided</u></b></p>               | <ul style="list-style-type: none"> <li>• The Pre-ETS provider will contact student for a consultation.</li> <li>• Services are based on the student need.</li> </ul>  |