

## Frequently Asked Questions



- 1. Where can I find a schedule of upcoming trainings?**

Inspector trainings are typically scheduled from November through May, outside of the peak construction season. In September, a schedule for the upcoming training season will be available online on the construction training program [website](#).
- 2. How do I register for a class?**

Registration for all Construction training classes is done through the State of Oregon's Workday Learning Management System. Once logged in to Workday, the link provided in the [class schedule](#) will take you directly to the registration page in Workday. To set up a new Workday External Learner account, please register [here](#). *Be sure to choose "State of Oregon" as your Affiliation.*
- 3. How much inspection experience do I need in order to register for a class?**

No minimum amount of experience is necessary; however, it may be more difficult to follow along in class if you are not familiar with construction practices and the resources used in class. If you are concerned about your level of experience, it is recommended that you spend some time reviewing course resources (such as ODOT's Standard Specifications) prior to attending class. All class material is available for review/download on the inspector training [website](#). Additionally, [practice questions](#) are available for the General Construction Inspector Course which provide practice in navigating the class resources and can give you a sense for the types of questions included on the exams.
- 4. What will I need to bring to the class?**

The most important thing to bring to class is a copy of ODOT's most current Standard Specifications ([available for order online](#)) and a calculator for use during the exam. (Cell phones are not allowed during the test.) We typically have a couple copies of the standard specification to loan out, but you won't be able to mark up our copy like you could your own. Other good things to bring to class include: pen or pencil, highlighter and sticky tabs.
- 5. Is there an exam at the end of each class?**

All of the inspector training courses have an exam at the end of class that ranges from two to four hours in length. Those that successfully complete the exam with a score of 80% or better will receive a certification from ODOT for inspection of the class subject (e.g., drilled shafts).
- 6. Can I retake an exam if I do not pass?**

Yes, you can retake an inspector certification exam if you failed to pass it. If you failed the exam at the end of a training course, you can request to challenge the exam without attending class again. However, if you initially challenge the exam (without attending class) and fail, then you will be required to attend the training before you can take the exam again. If you fail an exam twice, there are options to take the exam for a third time which are shown in the [Inspection and Certification Program Document](#).
- 7. How do I schedule a challenge exam?**

To schedule a challenge exam, complete the Challenge Exam Registration [Form](#) found on the Inspector Certification webpage. If you have questions about the form, please send an email to [odotconstructiontraining@odot.oregon.gov](mailto:odotconstructiontraining@odot.oregon.gov).