# OREGON DEPARTMENT OF TRANSPORTATION

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## Manual for Survey Control Data Sheets for Construction Plans



21 June 2017

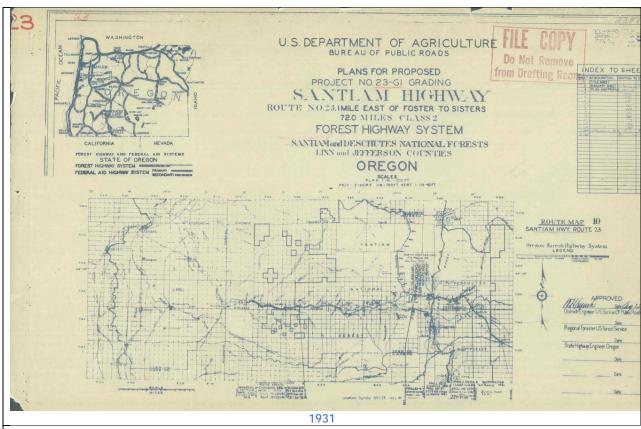
#### **Revision History**

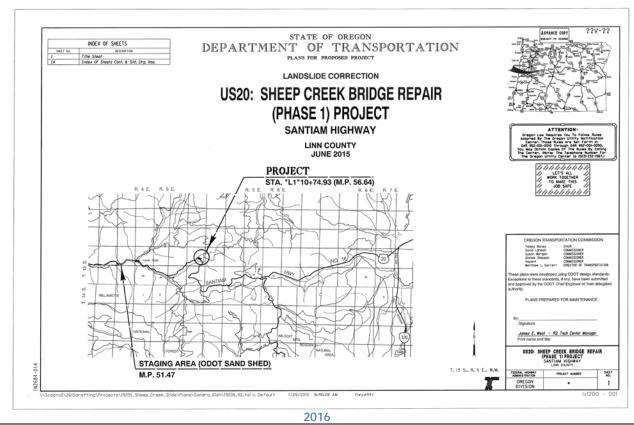
28 April 2017 - Beta Release - Draft
26 May 2017 - Draft Release 6 June 2017 - Original Release
21 June 2017 Remove verbiage about modifying "Title Block" added verbiage about referencing roadway drafters "Nam" file for Title block information.

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# ODOT Drafting Manual for "Survey Control Data" Construction Plan Sheets

#### Introduction

As you see many things have not changed over the years with the way our plans look overall! Technology definitely has...

All projects that have survey control need a "Survey Control Data" plan sheet made for the construction contract plans. This manual provides guidance of what needs to be shown and the level of required detail. **Any deviations to this guidance needs concurrence from the Chief of Surveys.** This manual was created to supplement the ODOT standards for Contract Plans Manual (CPM) and is a survey discipline specific manual. Most other disciplines have similar manuals to aid in creating uniform project plan sheets across the State.

Our goal is to stay with the KISS principle "Keep It Simple Surveyor"...

#### Workflow:

Start with a clean 2dseed.dgn from the ODOT workspace.

Follow the ProjectWise naming convention: S\_K#####\_scd\_##.ext and the final location for the 11" X 17" PDF will be in the (2\_Plan\_Sheets) domain for the Project.

Reference in your CRR(can merge to Master if more manipulation is needed) and if using a Topo file (logically name the topo reference "exist" this allows the topo to be gray scaled back when using the RW pen table).

(The pen table is scheduled to be updated to recognize the border auto path).

The plan Sheet border will be the ODOT standard from the cell library per the CPM.

The title block will be the ODOT standard from the cell library per the CPM.

Coordinate with your Project drafter (typically Roadway) for referencing in the Project "Nam" file (official plan set project name).

The overall preference is to use tables for the control point information. This will be the most convenient since typically we already have the table created for our Control, Recovery, and Retracement map (CRR). You may need to scale or re-size the table and data based on how it was created.

Keep the text and symbol size consistent and according to the CPM. Other forms of control information can be used based on the layout of the sheet or project. (i.e point notes)

The overall schematic will be left up to the office creating it. Remember to keep it clean and a consistent text size (some editing may be needed). Turn off text, utilities, DLC lines and other items that clutter the drawing. The goal is to create a simple schematic for documenting the project control in the plan set.

Refrain from showing conflicting information (i.e. Alignments, Station and Offsets Etc.) that is labeled or shown differently in the Main Plans. As you know, our Alignments are usually renamed for clarity. (i.e. "RW" is usually added as Pre-fix)

Items that shall be shown on the sheet include:

- Scale Bar or note "NOT TO SCALE" as applicable
- North Arrow
- Legend
- Section, Township and Range Labels
- Plan No. and Sheet No.
- Additional plan notes as directed by the plan set coordinator (drafter, designer, etc.) This could include a Project Title for example.

The following NOTES shall be included on the sheet. The text size and style shall be consistent for all notes. An "Italics" text style can be used for contrast from other text on the sheet.

- 1) Coordinate System:
- 2) Horizontal Datum:
- 3) Vertical Datum:
- 4) *Survey of Record*: (if applicable, i.e. Control, Recovery and Retracement Survey filed with the County)
- 5) Field verify all control before use!

Samples of each layout have been included for reference.

#### **Roles and Responsibilities**

#### **Lead Surveyors:**

QA/QC all products leaving your office for standard, consistency and clarity.

Keep abreast of changing standards.

Communicate with Chief of Surveys for deviations.

#### **Project Surveyors:**

Keep the data clean and simple.

Send your work through several QA/QC reviews.

Keep with the standards set by the CPM and this manual.

Communicate with Chief of Surveys for deviations.

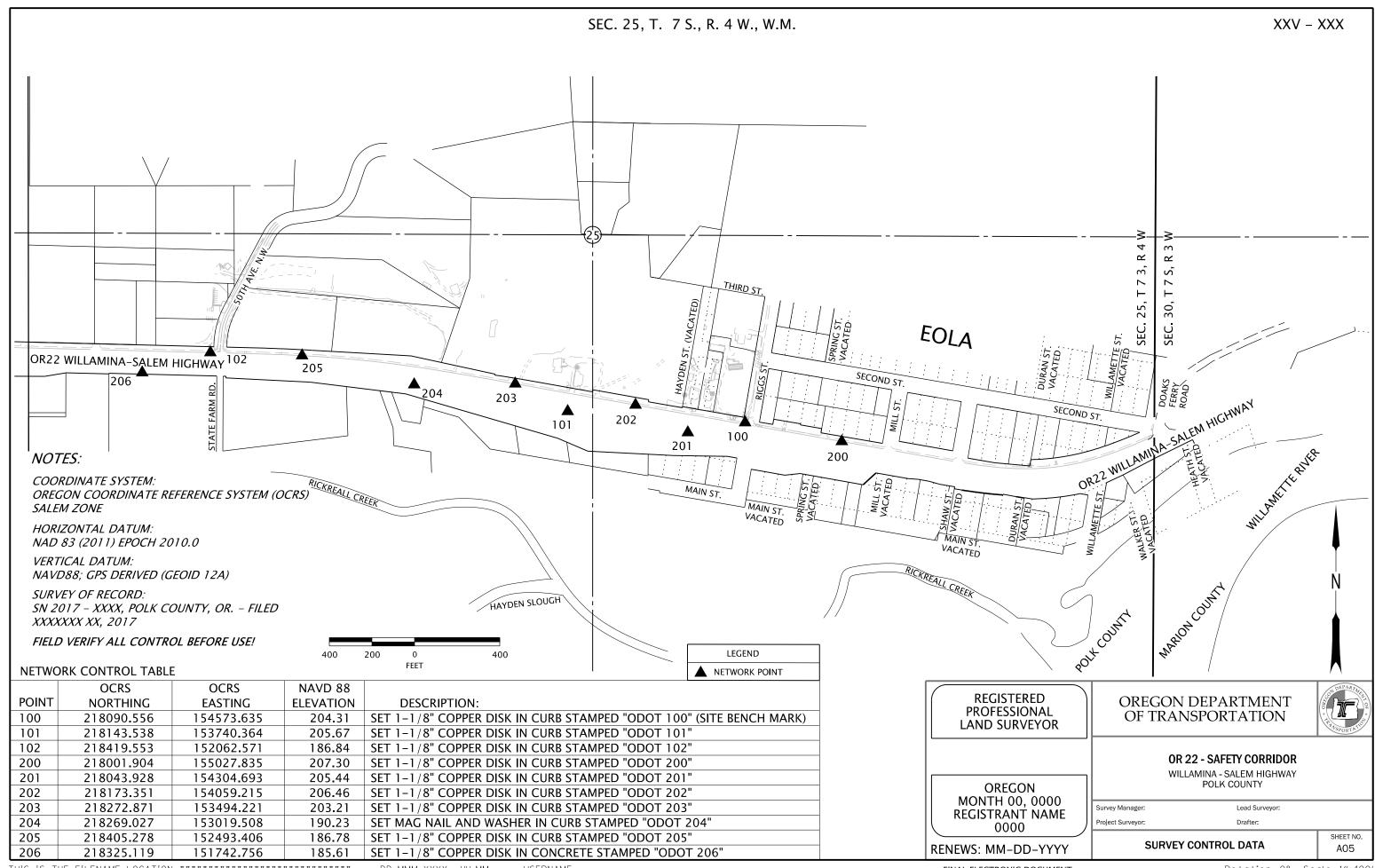
#### **Contract Plans Manual(CPM)**

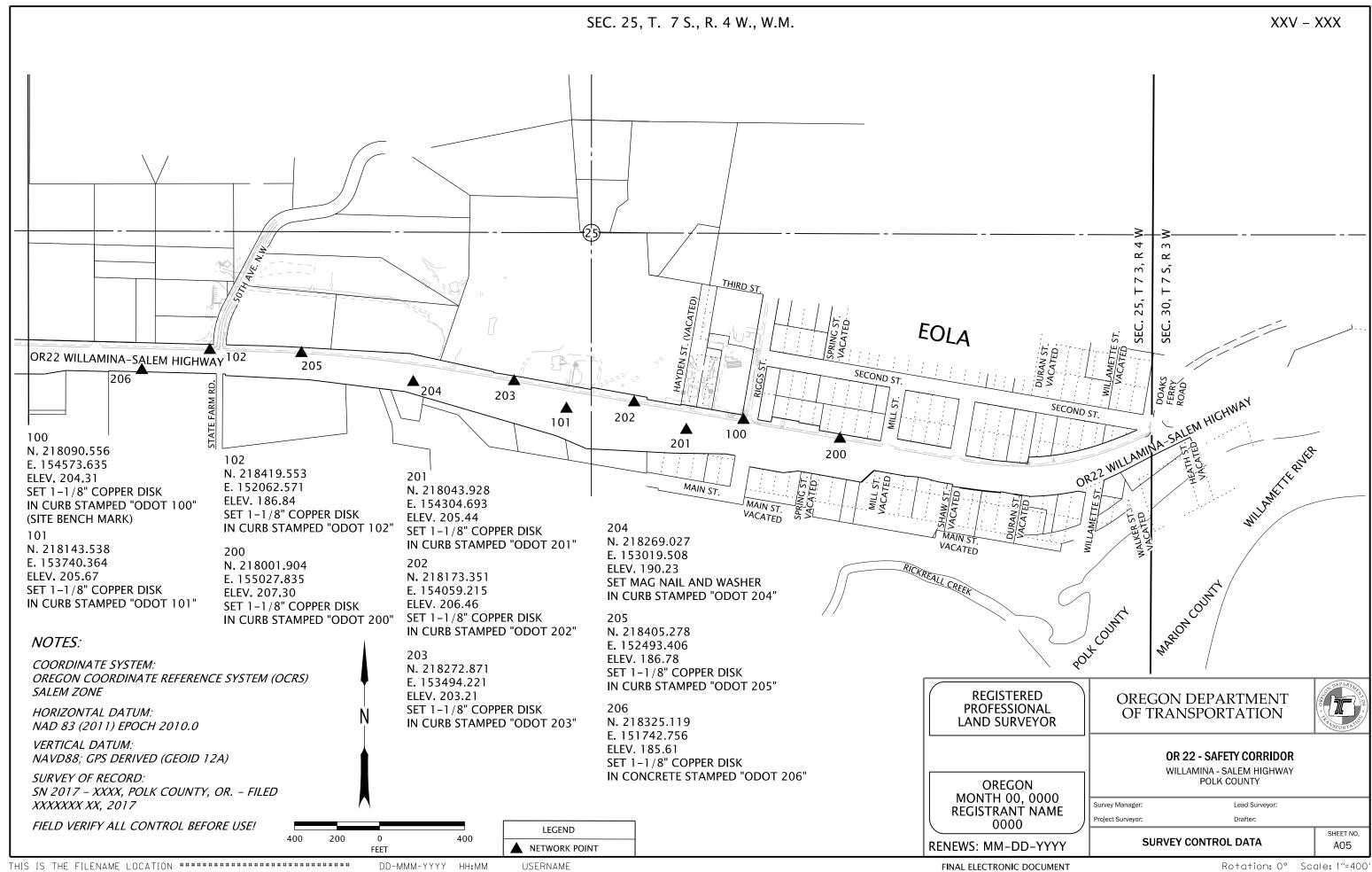
http://www.oregon.gov/ODOT/HWY/ENGSERVICES/Pages/contact\_plans\_dev\_guide\_home.aspx

#### **Contract Plans Title Block Section**

http://www.oregon.gov/ODOT/HWY/ENGSERVICES/docs/manual/vol\_1/V1-03\_TitleBlock.pdf

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AVAILABLE UPON REQUEST