



**OFFICE OF EQUITY & CIVIL RIGHTS AND  
CERTIFICATION PROGRAM OFFICE  
PRESENT**

***Civil Rights Training for Certified Local Public Agencies***

**Virtual:** Tuesday, April 9, 2024 | 9:00 am - Noon

**In-Person:** Wednesday, April 17, 2024 | 1:00 - 4:00 pm

(Marion County Public Works, 5155 Silverton Rd NE, Salem OR 97305)

**AGENDA**

<b>Topic</b>	<b>Presenters</b>	<b>Time (4/9)</b>	<b>Time (4/17)</b>
<b>Housekeeping/Welcome</b>	Hanne Eastwood, Certification Compliance Coordinator	9:00am	1:00pm
<b>Overview and Resources</b> <ul style="list-style-type: none"> <li>▪ Why and how ODOT’s civil rights programs apply to Certified LPAs</li> </ul>	Tiffany Hamilton, Certification Program Manager	9:10am	1:10pm
<b>Disadvantaged Business Enterprise (DBE)</b> <ul style="list-style-type: none"> <li>▪ Program and policy overview</li> <li>▪ Consultant contracts</li> <li>▪ Consultant contract goal setting</li> </ul>	Alyssa Soots, Region 2 Civil Rights Field Coordinator / Tricia Vrana, Region 1 Civil Rights Field Coordinator	9:25am	1:25pm
<b>BREAK</b>		9:55am	1:55pm
<b>Civil Rights Pre-Construction</b> <ul style="list-style-type: none"> <li>▪ Goal setting</li> <li>▪ Ad, bid and award procedures</li> </ul>		10:05am	2:05pm
<b>DBE Construction Contract Compliance</b> <ul style="list-style-type: none"> <li>▪ Goal monitoring</li> <li>▪ Commercially Useful Function (CUF)</li> <li>▪ Subcontracts – Prompt payment</li> </ul>		10:30am	2:30pm
<b>BREAK</b>		11:05am	3:05pm
<b>EEO (Workforce Development Program) On-the-Job/Apprenticeship Training (OJT)</b>		11:15am	3:15pm
<b>Closing</b>	Tiffany Hamilton, Certification Program Manager	11:40am	3:40pm