

In-Person Appointment Checklist

Oregon Department of Transportation
[Commerce and Compliance Division](#) (CCD)

Thank you for emailing our [CCD Team](#) to schedule an appointment for motor carrier services. Counter services are open to the public Monday through Friday, 8 a.m. to 5 p.m.

Appointment Locations

Commerce and Compliance Salem Headquarters

455 Airport Road SE, Building A
Salem, OR 97301

Portland Metro Office

18277 SW Boones Ferry Road
Portland, OR 97224

Holiday Closures

See our [Holiday Service Hours](#) for all CCD offices.

Prepare for your Appointment with CCD

Forms can be filled out online and printed or emailed using Internet Explorer or Adobe Reader. Sign all forms requiring signatures.

New Account or Ownership Change

Please bring the following completed materials to ensure we can assist you:

- Apportioned — [Oregon-Based Interstate Carriers Forms](#).
- Commercial Private Operations — [Oregon-Based Private Carriers Forms](#).
- Commercial For-Hire Operations — [Oregon-Based For-Hire Operations - Intrastate Only Forms](#).

Motor Carrier Renewal Instructions

Renewal season for commercial registration runs from October 2023 to December 31, 2023. Visit our [Motor Carrier Renewal](#) web page for instructions regarding:

- Online Renewal and Registration.
- Oregon Commercial Vehicle Renewal.
- Oregon Weight-Mile Tax Re-Enrollment.
- IFTA Renewal.
- IRP Renewal.

Acceptable Forms of Payment

- Cash.
- Check.
- Money Order.
- Visa or MasterCard. **Note:** All Credit Card transactions are subject to a 2.4% transaction fee.
- Direct payment using active checking or savings account registered in Oregon Trucking Online. [Read more about Direct Payment](#).

