

**Oregon Department of Transportation (ODOT), Transportation Safety Division (TSD)  
Division 20**

**Distracted Driving Avoidance Course Curriculum Submission Criteria**

**737-020-0030 and 737-020-0050**

**Curriculum and Completion Requirements and Provider Requirements**

Provider Submission Curriculum Checklist:

	Item - Curriculum	
1	Minimum of 90 minutes of instruction	
2	Presentation: Definition of distracted driving, including the types of distractions	
3	Presentation: Review of Oregon statistics as they relate to distracted driving	
4	Presentation: Review of national statistics as they relate to distracted driving	
5	Presentation: Review of ORS 811.507	
6	Presentation: Countermeasures to avoid distracted driving	
7	Presentation: Driver responsibility concepts	
8	Presentation: Defensive driving concepts	
9	Presentation: Other rules of the road that relate to driving correctly and distraction free driving	
10	Presentation: How physics and natural laws affect driving, including perception and reaction times	
11	Presentation: How physical, emotional, and psychological conditions affect driving	
12	Assessment: Identified process for participant demonstrating comprehension of at least 80% of the course content (described above) in order to successfully complete the course.	
13	Written plan for the instructional session that includes: statement of the <u>overall objectives</u>	

14	Written plan for the instructional session that includes: identification of the <u>materials and resources used and provided to participants for instruction</u>	
15	Written plan for the instructional session that includes: identification of the <u>methods of assessment of participant comprehension and learning</u>	
16	Written plan for the instructional session that includes: a statement of <u>standards for successful completion</u>	
17	Sample completion certificate for each participant that successfully completes the course (the name and business address of the approved provider, the name of the participant, the date of course completion, and a specific statement that the participant successfully completed the approved distracted driving avoidance course)	
	Item – Provider Policies	
18	Written Policy: Participant Fees	
19	Written Policy: Participant Refunds	
20	Written Policy: Course Failures	
21	Written Policy: Course Retakes	
22	Written Policy: Under the Influence - Instructor	
23	Written Policy: Under the Influence - Participant	
24	Written Policy: Online Participant Identity Assurance	

Form not required for submission to ODOT-TSD; just an aid to assist potential providers