GRANT MANAGEMENT MODERNIZATION PROJECT

History

- Over the last 3-years, the combined FEMA Response, Recovery, and Mitigation funding awarded to the State for six (6) different disasters/emergencies, including multiple wildfires and Covid-19, exceeds $1.5 billion dollars, all of which is subject to federal and state monitoring, reporting, and auditing requirements.

- For the last several years, ODEM has primarily used a manual system of processes (e.g., Microsoft's Excel, Access, and PowerPoint; Zoom and YouTube streaming services; etc.) to manage and administer awarded grant funds.

- Audits conducted by the Oregon Secretary of State and FEMA identified gaps in ODEM's monitoring of grant Subrecipients and fiscal internal controls, and specifically site the lack of an automated grant management solution as the root cause.

- ODEM lost enhanced status largely in part due to the lack of a robust grant management software, resulting in a 5% reduction in federal disaster funds.

Grant Management Modernization Project (GMMP)

- Initial effort pioneered by Mitigation Section manager, Stephen Richardson, in 2021 and early 2022

- On 2/8/2022 the Joint Committee on Ways and Means Subcommittee on Public Safety passed HB 5202, allocating a one-time general funding of $500k to a grants management system

- Interim project manager assigned in September of 2022

- Stage Gate 1 endorsement received 8/18/2023

- Request for Special Procurement approved by State CFO on 11/15/23
  - Employ an accelerated time frame as permitted in Oregon Administrative Rule ("OAR") 125-247-0305 (4)(d) to support the inevitable, multiple declarations of emergency which are sure to follow cataclysmic events such as wildfires, floods, drought, and other disasters that threaten the health and safety of Oregon resources, citizens and visitors. ODEM anticipates a 6-month timeline for Solution implementation and 'Go Live' in a production environment.
  - Limit participation in the opportunity to the Solution Providers <who meet minimum mandatory requirements with a Software as a Solution (SaaS) offering>

Stage Gate 2

- Endorsement required to post RFP
- RFP development workgroups (2 full day sessions) must be completed in March to maintain project timeline
- GMMP Steering Committee must have representatives from all impacted parties to approve:
  - RFP workgroup composition
  - Final RFP
  - Timeline
  - Funding model and potential funding sources
  - Vendor selection
  - Scope expansion
- Current Steering Committee Vacancies:
  - Rural Local Representative (External Partner)
  - Urban Local Representative (External Partner)
  - Frontier Local Representative (External Partner)
  - Tribal Local Representative (External Partner)

Steering Committee

Overview

- Steering Committee meets regularly for 1 hour each month
- Ad hoc meetings may be convened, as needed
- Length of engagement is estimated to be through 2024 for Phase 1 and through 2025 for Phase 2
- Members may designate alternates to attend in times of absence or for succession purposes

Primary Objectives

- Comply with Federal and State regulation and policy
- Increase customer satisfaction
- Achievement and maintenance of enhanced status (reference business case)
- Eliminate manual data extraction and manipulation
- Increase efficiency of grant management and administration FTE
- Updated procedures and process mapping
- Improved compliance with annual site reviews
- Improved compliance with quarterly financial report review
- Improved compliance with risk assessments through standardization and monitoring
- Foster public trust through transparency and accountability
- Create transparency throughout grant management lifecycle
- Deliver targeted system improvements to underserved populations
- Expand access to emergency grant management programs
- Expand access to services such as training and self-service resources

Invitation

Can you help? Or do you know of someone who may be a candidate? Please visit GMMP Steering Committee roster.

Other potential calls for members:

- EMAC

- EPAC

- DEMAC

Questions? Comments? Concerns?

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