

## Policy

<b>Policy Title:</b>	Stipends for Advisory Council Members				
<b>Policy Number:</b>	AMH-060-1609	<b>Version:</b>	1.0	<b>Effective Date:</b>	01/01/2014

  
Approved by (authorized signer name)

January 2, 2014  
Date approved

### Overview:

#### Description:

This policy assists in removing barriers to meaningful consumer and family member involvement in standing Addictions and Mental Health (AMH) advisory councils and their subcommittees.

#### Purpose/rationale:

Professionals serving on AMH advisory councils are preparing for and attending meetings as part of their work assignments and, as such, are compensated for their time and travel. Many consumers and their family members are not participating AMH advisory councils as part of their employment and must miss work in order to attend meetings. Because of this, representation by consumers and their family members may be unintentionally biased towards those who are able to financially support their own participation.

Offering stipends will help to ensure meaningful participation from consumers and family members on AMH advisory councils.

#### Applicability:

This policy applies to the Addictions and Mental Health Planning and Advisory Council (AMHPAC) and the Children's System Advisory Committee (CSAC).

#### Failure to comply:

Will result in continued barriers to consumer and family member involvement in AMH Advisory Councils.

### Policy:

1. Consumers and their family members who are member of AMHPAC or CSAC (or their respective subcommittees) and are not being otherwise compensated for their attendance may request a stipend.

2. A member requesting a Consumer/Family Member stipend must complete and sign a Consumer/Family Member Stipend Invoice.

3. Stipends shall be in the amount of \$50.00 per meeting per approved individual.

4. Stipends shall be in addition to any mileage/lodging/meals reimbursement that the member may be eligible for.

**Procedure(s) that apply:**

Stipends for Advisory Council Members

**Form(s) that apply:**

Consumer/Family Member Stipend Invoice

**Reference(s):**

**Definition term:** 01/01/2004 (Reaffirmed)

**Contact(s):**

**Name:** Karen Wheeler, Administrator; **Phone:** 503-945-6191 **Email:** [Karen.wheeler@state.or.us](mailto:Karen.wheeler@state.or.us)

**Policy History:**

- **Version 1.0:**

**Keywords:**

Advisory council, stipend, consumer, family member, reimbursement