



PUBLIC HEALTH DIVISION, Center for Health Protection
 Health Care Regulation and Quality Improvement Section
 Health Facility Licensing and Certification Program
 Kate Brown, Governor



Facilities Planning and Safety Unit
 800 NE Oregon Street, Suite 465
 Portland, OR 97232
 Voice: (971) 673-0540
 Fax: (971) 673-0556
 TTY: 711

<http://www.healthoregon.org/nursestaffing>
mailbox.nursestaffing@state.or.us

Nurse Staffing Advisory Board – Quarterly Meeting Agenda

Presiding Co-Chair: Debbie Robinson

Date: April 28, 2021
 Time: 1:00 PM – 5:00 PM
 Location: <https://www.zoomgov.com/j/1610914984?pwd=a1prVjZ0TkJlRnJibEdCWFFoQ0lXZz09>
 Meeting ID: 161 091 4984
 Participant Code: 013800

Note for virtual meetings: OHA will open the Zoom meeting 15 minutes prior to the meeting’s official start time. You may be required to wait in the Zoom waiting room or receive a message that the meeting has not yet started if you attempt to join the meeting before this time. If you are unable to join the meeting after this time, please contact the meeting host at the email or phone number provided below.

The time and order of agenda items are subject to change at the discretion of the Board Co-Chairs

| Time | Agenda Item | Materials Provided | Presenter |
|----------------------|-------------------------------|--------------------|------------|
| 1:00 PM – 1:05 PM | Item 1 – Call to Order | | Susan King |

Nurse Staffing Advisory Board
Quarterly Meeting Agenda
April 28, 2021

| | | | |
|----------------------|---|---|-------------------------------|
| 1:05 PM – 1:15 PM | Item 2 – Minutes | <ul style="list-style-type: none"> January 2021 meeting minutes | Susan King |
| 1:15 PM – 1:20 PM | Item 3 – Membership Updates <ul style="list-style-type: none"> Thank you to departing member | | Kimberly Voelker |
| 1:20 PM – 2:00 PM | Item 4 – Status Updates <ul style="list-style-type: none"> Nurse Staffing Surveys Nurse Staffing Complaint Investigations Cycle 2 Nurse Staffing Surveys | <ul style="list-style-type: none"> Survey dashboard Complaint dashboard Cycle 2 Nurse Staffing Surveys slides | Kimberly Voelker & Anna Davis |
| 2:00 PM – 2:10 PM | Item 5 – Committee Updates <ul style="list-style-type: none"> NSAB Process Improvement Committee (PIC) <ul style="list-style-type: none"> Update on proposed complaint investigation process NSAB Acuity Committee <ul style="list-style-type: none"> Update on Acuity Interpretive Guidance | <ul style="list-style-type: none"> Acuity Interpretive Guidance | Kimberly Voelker |
| 2:10 PM – 3:20 PM | Item 6 – Open Action Items <ul style="list-style-type: none"> Meal and rest break requirements Facility disaster plans requirements Annual Legislative Report | <ul style="list-style-type: none"> Meal and Rest Breaks Handout Facility Disaster Plans Handout Annual Legislative Report slides | Anna Davis & Kimberly Voelker |
| 3:20 PM – 3:25 PM | Item 7 – Break | | |
| 3:25 PM – 4:00 PM | Item 8 – Program Improvement <ul style="list-style-type: none"> Civil Monetary Penalties | <ul style="list-style-type: none"> Civil Monetary Penalties Handout | Anna Davis |

| | | | |
|----------------------|--|--|----------------------|
| 4:00 PM – 4:45 PM | Item 9 - Nurse Staffing Surveyor discusses survey activities <ul style="list-style-type: none"> • Cycle 2 Nurse Staffing Surveys | | Client Care Surveyor |
| 4:45 PM – 4:55 PM | Item 10 – Emerging issues in nurse staffing NSAB members raise new issues that are emerging as nurse staffing concerns across the state | | Susan King |
| 4:55 PM – 5:00 PM | Item 11 – Public Comment Members of the public may speak for up to two minutes on the meeting’s agenda and other topics. | | |
| 5:00 PM | Meeting Adjourned | | |

Upcoming Meetings

Next NSAB meeting is July 28, 2021 – 1:00 P.M. – 5:00 P.M.

Everyone has a right to know about and use Oregon Health Authority (OHA) programs and services. OHA provides free help. Some examples of the free help OHA can provide are:

- Sign language and spoken language interpreters
- Written materials in other languages
- Braille
- Large print
- Audio and other formats

If you need help or have questions, please contact Kimberly Voelker at 971-803-0914, 711 TTY or kimberly.n.voelker@state.or.us at least 48 hours before the meeting.