



## **Nurse Staffing Advisory Board Meeting**

Presiding Cochair: Carol Bradley

Date: May 31, 2017

Time: 1:00 PM – 5:00 PM

Location: 800 NE Oregon Street, Room 1D

Teleconference: 1-877-336-1829

Participant Code: 2075141

### **Agenda**

<b>Time</b>	<b>Agenda Item</b>	<b>Materials Provided</b>
1:00 PM – 1:05 PM	<b>Item 1 - Call to Order</b>	
1:05 PM – 1:15 PM	<b>Item 2 – Minutes</b>	Minutes from February 22, 2017 NSAB meeting
1:15 PM – 2:00 PM	<b>Item 3 – Waiver Update</b> <ul style="list-style-type: none"><li>• Discussion of pending waiver requests</li><li>• Review of draft Nurse Staffing Waiver Request</li></ul>	Summary of pending waiver request Draft Nurse Staffing Waiver Request
2:00 PM – 2:45 PM	<b>Item 4 – Nurse Staffing Survey Update</b> <ul style="list-style-type: none"><li>• Summary of changes to nurse staffing survey tools</li><li>• Summary of OHA survey activity to date and timelines for survey reports</li><li>• Nursing Staff Member Survey Interviews and response data</li></ul>	Nursing Staff Member Survey Interview

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2:45 PM – 3:30 PM	<b>Item 5 – Documentation of Nursing Staff Member Overtime</b> <ul style="list-style-type: none"> <li>• Discussion of documentation of overtime as voluntary or mandatory</li> <li>• Discussion of brief periods of overtime</li> </ul>	
3:30 PM – 4:15 PM	<b>Item 6 – On-Call Time as Voluntary or Mandatory</b> <ul style="list-style-type: none"> <li>• Discussion of how hours worked during call shifts are classified as mandatory or voluntary</li> </ul>	
4:15 PM – 4:50 PM	<b>Item 7 – Meals and Breaks - Use of Buddy System</b> <ul style="list-style-type: none"> <li>• Discussion of nursing staffing plan adherence when hospital units use a buddy system to cover meals and breaks</li> </ul>	
4:50 PM – 5:00 PM	<b>Item 8 – Public Comment</b> <ul style="list-style-type: none"> <li>• <i>Members of the public may speak for up to two minutes on the meeting's agenda and other topics.</i></li> </ul>	
5:00 PM	<b>Meeting Adjourned</b>	

**Upcoming Meetings**

*Next NSAB meeting is August 30, 2017 – 1:00 P.M. - 5:00 P.M.*

If you need this information in an alternate format,  
 please call our office at (971) 673-0540 or TTY (971) 673-0372.