



PUBLIC HEALTH DIVISION, Center for Health Protection  
Health Care Regulation and Quality Improvement Section  
Health Facility Licensing and Certification Program  
Kate Brown, Governor



**Survey & Certification Unit**  
800 NE Oregon Street, Suite 465  
Portland, OR 97232  
Voice: (971) 673-0540  
Fax: (971) 673-0556  
TTY: 711  
<http://www.healthoregon.org/hclc>  
[mailbox.hclc@state.or.us](mailto:mailbox.hclc@state.or.us)

## **Nurse Staffing Advisory Board – SurveyMonkey Committee Meeting**

Facilitator: Dana Selover  
Date: May 4, 2017  
Time: 2:00 PM – 4:00 PM  
Location: 800 NE Oregon Street, Room 612  
Teleconference: 1-877-336-1829  
Participant Code: 2075141

| <b>Time</b>       | <b>Agenda Item</b>  | <b>Materials Provided</b> |
|-------------------|---|---------------------------|
| 2:00 PM – 2:05 PM | <b>Item 1 - Call to Order</b>   |                           |
| 2:05 PM – 2:40 PM | <b>Item 2 – Overview of SurveyMonkey tool</b> <ul style="list-style-type: none"><li>• Purpose of tool</li><li>• Current use of tool</li></ul>   |                           |
| 2:40 PM – 3:30 PM | <b>Item 3 – Review of SurveyMonkey Questions</b> <ul style="list-style-type: none"><li>• Discussion of recently resolved waiver requests</li><li>• Discussion of NSAB waiver information priorities</li></ul> | SurveyMonkey tool         |

|                   |  |                  |
|-------------------|--|------------------|
| 3:30 PM – 3:50 PM | <b>Item 4 – SurveyMonkey in the FAQ</b> <ul style="list-style-type: none"><li>• Discuss of possible questions SurveyMonkey questions for inclusion in the nurse staffing FAQ</li></ul> | Survey Dashboard |
| 3:50 PM – 4:00 PM | <b>Item 4 – Next Steps for the SurveyMonkey Committee</b>  |                  |
| 4:00 PM           | <b>Meeting Adjourned</b>   |                  |

*Public comment will not be accepted at this meeting.*

Everyone has a right to know about and use Oregon Health Authority (OHA) programs and services. OHA provides free help. Some examples of the free help OHA can provide are:

- Sign language and spoken language interpreters
- Written materials in other languages
- Braille
- Large print
- Audio and other formats

If you need help or have questions, please contact Anna Davis at 971-673-2950, 711 TTY or <mailto:anna.l.davis@state.or.us> at least 48 hours before the meeting.