



To: Gatekeepers
From: Homeless Services Section Staff
Date: 3/20/2024

Please distribute to: Executive Directors Fiscal Staff Homeless Services Program Staff
 Rental Assistance Program Staff

Category: Action Required

Update For:

Other: ESG-CV Admin and Data Collection RFF Submission and Deadline

Message:

Greetings Gatekeepers,

You are receiving this email because your agency has confirmed it will invoice for ESG-CV Admin and/or Data Collection expenses incurred through December 31, 2023.

We are in the process of amending grant agreements to align them with the December 31, 2023 expenditure date in accordance with [Notice CPD-22-06](#) and the [HUD ESG CV Closeout process](#). We will send the corresponding amendments for signature and, once executed, OPUS will reflect the correct expenditure date.

While we complete this process, agencies may immediately begin to invoice any pending Request for Funds for Admin and Data Collection. Though OHCS cannot approve RFFs submitted prior to amendment execution, Program Analysts will be able to process and review submissions so that OHCS can reimburse agencies in a timely manner.

Federal closeout regulations require agencies to submit Request For Funds into OPUS no later than **March 30, 2024** ([2 CFR 200.344\(a\)](#)). However, because OHCS needs time to amend Grant Agreements, we are allowing agencies to request extensions to submit RFFs to **April 12, 2024**.

Additional closeout procedures: If you received ESG CV1 or ESG CV2, we also request that you complete an AGS/FSR report. Please note that the AGS/FSR submission is not required for ESG CV2-ORH. Please feel free to reach out with any questions.

For any questions, please contact HSD.HomelessServices@hcs.oregon.gov.

Full links

- <https://www.hud.gov/sites/dfiles/OCHCO/documents/2022-06cpdn.pdf>
- <https://files.hudexchange.info/resources/documents/COVID-19-Homeless-System-Response-Emergency-Solutions-Grant-Program-Close-Out-Process.pdf>
- <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200>