



# OREGON LIQUOR & CANNABIS COMMISSION FLOOR PLAN

## INSTRUCTIONS

1. Your floor plan **MUST** be submitted on the Floor Plan Form below
2. Use a separate Floor Plan Form for each level or floor of the building. The floor plan(s) must show the specific areas of your premises.
3. Label areas i.e. dining area, bar, lounge, lottery, outside patio and sidewalk cafe areas.
4. Food Counters should be labeled as such, and not as a Bar. At a Food Counter, food service/consumption is the predominant activity. At a Bar, alcohol service/consumption is the predominant activity. Please label Food Counters and Bars accordingly.
5. Include all tables and chairs. (See Example below)
6. If you have an outdoor area, please show it in reference to the licensed building.
7. If you have sidewalk seating please contact your local government to see if a permit is required for use.
8. If this is a Food Cart Pod please label the floor plan where the alcohol will be served from, where food will be served, where the seating will be and any other food carts that are in the pod.

Please do not use complex architect drawings as your floor plan, unless they are clearly readable and show all the tables and chairs.

### RESTAURANT EXAMPLE

OREGON LIQUOR & CANNABIS COMMISSION

**FLOOR PLAN FORM**

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Your floor plan must be submitted on this form

**My Restaurant LLC**

Applicant Name

**My Restaurant**

Trade Name (dba)

**Example:**

OLCC USE ONLY

MINOR POSTING ASSIGNMENT(S)

Date: \_\_\_\_\_ Initials: \_\_\_\_\_

(rev. 02/22)

### FOOD CART POD EXAMPLE

OREGON LIQUOR & CANNABIS COMMISSION

**FLOOR PLAN FORM**

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Your floor plan must be submitted on this form

**Food Carts LLC**

Applicant Name

**Everyday Food Cart Pod**

Trade Name (dba)

Fencing around Food Cart Pod      Entrance

OLCC USE ONLY

MINOR POSTING ASSIGNMENT(S)

Date: \_\_\_\_\_ Initials: \_\_\_\_\_

(rev. 02/22)



OREGON LIQUOR & CANNABIS COMMISSION

**FLOOR PLAN FORM**

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Your floor plan must be submitted on this form

Applicant Name \_\_\_\_\_

Trade Name (dba) \_\_\_\_\_

.....*OLCC USE ONLY*.....  
MINOR POSTING ASSIGNMENT(S)

Date: \_\_\_\_\_ Initials: \_\_\_\_\_