



Recreational Marijuana Program Information Bulletin

Packaging & Labeling Change Fee Reinstatement

IB2024-01
February 14, 2024

The Oregon Liquor and Cannabis Commission (OLCC) is providing the following information to licensees and hemp certificate holders.

This information bulletin is part of OLCC's compliance education. It is important that you read it and understand it. If you do not understand it, please contact the OLCC for help.

Marijuana licensees and hemp certificate holders are responsible for reading, understanding, and complying with all applicable rules. This bulletin does not supersede any OLCC rule. Failure to understand and follow the rules referenced in this bulletin *could result in an OLCC administrative violation and/or civil penalty.*

This information bulletin covers the following issues:

- Reinstatement of \$25 "change request" fee; and
- How to make changes to approved labels in CAMP.

Making Changes to Approved Packages or Labels in CAMP

CAMP is coming March 18th, 2024, and OLCC's new licensing system will have a lot of new functions to help OLCC recreational marijuana licensees and hemp certificate holders submit and manage their licensing "paperwork."

Although there will still be some forms for licensees to upload into CAMP, it won't be as paper intensive as the current licensing system. CAMP has been designed with licensees in mind, by other licensees who've contributed to designing the system's user interface.

One new function of CAMP will enable OLCC recreational marijuana licensees and hemp certificate holders to see all their approved packages and labels in one place. That's all their packaging and labels *from all their licenses* on one dashboard. No more toggling in and out from one license file to the next.

When CAMP is up and running it will be much easier for licensees to go into the system and ask to make a change to an already approved label. Prior to the pandemic those change requests had to be made by email or in person and had to be paid for with cash or a check.

During the pandemic OLCC waived the \$25 label change fee to provide financial relief to licensees and reduce administrative processing times. Later the OLCC decided not to reinstitute the fee until the CAMP system goes live, when licensees will have the ability to submit label change requests through CAMP and will have the option to complete payment transactions online.

Beginning **March 18, 2024**, OLCC will go back to collecting a \$25 fee for changes made to an approved label or package. This process will be done inside CAMP and users can simply click a button to "request an amendment to label" and pay the \$25 fee online. Licensees should carefully review OAR [845-025-7160\(8\)](#) to see what kind of changes they can make on their pre-approved labels without resubmission and pre-approval.

Questions can be sent to marijuana.packaging@oregon.gov or call 503-872-5459.