

Oregon Mortuary & Cemetery Board (OMCB)

2023 - 2025 Legislatively Adopted Budget





TABLE OF CONTENTS

INTRODUCTORY INFORMATION

Table of Contents	i-ii
Certification (107BF01)	iii

LEGISLATIVE ACTION

82nd Legislative Assembly, HB 5023 Enrolled (2023 Regular Session)	1
82nd Legislative Assembly, HB 5023 Budget Report and Measure Summary (2023 Regular Session)	3

AGENCY SUMMARY

Agency Summary Narrative	
Budget Summary Graphics	14
Mission Statement & Statutory Authority	15
Strategic or Business Plan	16
Criteria for 2023-25 Budget Development	19
Summary of 2023-25 Biennium Budget (BDV104)	20
Organizational Chart for 2023-25	24
Agencywide Program Unit Summary (BPR010)	25

REVENUES

Detail of Lottery Funds, Other Funds, and Federal Funds Revenue (BPR012)	26
--	----

PROGRAM UNITS

Program Unit Executive Summary	33
Program Unit Narrative	33
Essential and Policy Package Narrative and Fiscal Impact Summary (ORBITS)	
Essential Package No. 010: Vacancy Factor and Non-ORPICS Personal Services (BPR013)	41
Essential Package No. 031: Standard Inflation (BPR013)	42
Essential Package No. 032: Above Standard Inflation (BPR013)	44
Essential Package No. 060: Technical Adjustments (BPR013)	45
Essential Package No. 092: Statewide AG Adjustment (BPR013)	46
Essential Package No. 093: Statewide Adjustment DAS Chgs (BPR013)	47
Essential Package No. 810: Statewide Adjustments (BPR013)	48

SPECIAL REPORTS

Annual Performance Progress Report 2022	49
Audit Response Report Update	57
Affirmative Action Report	59
ORBITS Reports	
Summary Cross Reference Listing and Packages (BSU003A)	62
Policy Package List by Priority (BSU004A)	63
Budget Support – Detail Revenues and Expenditures (BDV103A)	67
Version/Column Comparison Report – Detail (ANA100A)	73
Package Comparison Report – Detail (ANA101A)	78
ORPICS Reports	
Position Budget Report (PIC100)	90

CERTIFICATION

I hereby certify that the accompanying summary and detailed statements are true and correct to the best of my knowledge and belief and that the accuracy of all numerical information has been verified.

Oregon Mortuary & Cemetery Board (OMCB)

AGENCY NAME

800 NE Oregon Street, Suite 430 | Portland, OR 97232

AGENCY ADDRESS



SIGNATURE

Board President

TITLE

Notice: Requests of agencies headed by a board or commission must be approved by official action of those bodies and signed by the board or commission chairperson. The requests of other agencies must be approved and signed by the agency director or administrator.

_____ Agency Request

_____ Governor's Budget

☒ Legislatively Adopted

Enrolled House Bill 5023

Introduced and printed pursuant to House Concurrent Resolution 23 (2023) (at the request of Oregon Department of Administrative Services)

CHAPTER

AN ACT

Relating to the financial administration of specified boards; and declaring an emergency.

Be It Enacted by the People of the State of Oregon:

SECTION 1. Notwithstanding any other law limiting expenditures, the amount of \$3,090,191 is established for the biennium beginning July 1, 2023, as the maximum limit for payment of expenses from fees, moneys or other revenues, including Miscellaneous Receipts, but excluding lottery funds and federal funds, collected or received by the State Mortuary and Cemetery Board.

SECTION 2. Notwithstanding any other law limiting expenditures, the amount of \$1,134,344 is established for the biennium beginning July 1, 2023, as the maximum limit for payment of expenses from fees, moneys or other revenues, including Miscellaneous Receipts, but excluding lottery funds and federal funds, collected or received by the Oregon Board of Naturopathic Medicine.

SECTION 3. Notwithstanding any other law limiting expenditures, the amount of \$727,306 is established for the biennium beginning July 1, 2023, as the maximum limit for payment of expenses from fees, moneys or other revenues, including Miscellaneous Receipts, but excluding lottery funds and federal funds, collected or received by the Occupational Therapy Licensing Board.

SECTION 4. Notwithstanding any other law limiting expenditures, the amount of \$1,569,834 is established for the biennium beginning July 1, 2023, as the maximum limit for payment of expenses from fees, moneys or other revenues, including Miscellaneous Receipts, but excluding lottery funds and federal funds, collected or received by the Board of Medical Imaging.

SECTION 5. Notwithstanding any other law limiting expenditures, the amount of \$1,255,280 is established for the biennium beginning July 1, 2023, as the maximum limit for payment of expenses from fees, moneys or other revenues, including Miscellaneous Receipts, but excluding lottery funds and federal funds, collected or received by the State Board of Examiners for Speech-Language Pathology and Audiology.

SECTION 6. Notwithstanding any other law limiting expenditures, the amount of \$1,617,303 is established for the biennium beginning July 1, 2023, as the maximum limit for payment of expenses from fees, moneys or other revenues, including Miscellaneous Receipts, but excluding lottery funds and federal funds, collected or received by the Oregon State Veterinary Medical Examining Board.

SECTION 7. This 2023 Act being necessary for the immediate preservation of the public peace, health and safety, an emergency is declared to exist, and this 2023 Act takes effect July 1, 2023.

Passed by House April 14, 2023

.....
Timothy G. Sekerak, Chief Clerk of House

.....
Dan Rayfield, Speaker of House

Passed by Senate April 26, 2023

.....
Rob Wagner, President of Senate

Received by Governor:

.....M.,....., 2023

Approved:

.....M.,....., 2023

.....
Tina Kotek, Governor

Filed in Office of Secretary of State:

.....M.,....., 2023

.....
Shemia Fagan, Secretary of State

HB 5023 A BUDGET REPORT and MEASURE SUMMARY

Carrier: Rep. McLain

Joint Committee On Ways and Means

Action Date: 04/07/23

Action: Do pass with amendments. (Printed A-Eng.)

House Vote

Yeas: 10 - Breese-Iverson, Evans, Gomberg, Holvey, Lewis, McLain, Pham K, Sanchez, Smith G, Valderrama

Nays: 1 - Cate

Exc: 1 - Reschke

Senate Vote

Yeas: 10 - Anderson, Campos, Dembrow, Findley, Frederick, Gelser Blouin, Girod, Knopp, Sollman, Steiner

Exc: 1 - Hansell

Prepared By: Alicia Michelson, Department of Administrative Services

Reviewed By: Haylee Morse-Miller, Legislative Fiscal Office

Health Related Licensing Boards

2023-25

Budget Summary*

	2021-23 Legislatively Approved Budget ⁽¹⁾	2023-25 Current Service Level	2023-25 Committee Recommendation	Committee Change from 2021-23 Leg. Approved	
				\$ Change	% Change
Other Funds Limited	\$ 8,695,557	\$ 9,168,717	\$ 9,394,258	\$ 698,701	8.0%
Total	\$ 8,695,557	\$ 9,168,717	\$ 9,394,258	\$ 698,701	8.0%

Position Summary

Authorized Positions	23	23	24	1
Full-time Equivalent (FTE) positions	22.15	22.15	23.00	0.85

⁽¹⁾ Includes adjustments through January 2023

* Excludes Capital Construction expenditures

Summary of Revenue Changes

The Health Related Licensing Boards (HRLB) structure consists of six independent boards. The boards are combined into one agency for the ease of budgetary reporting. Each board develops individual budgets, which are separately approved by the Legislature. All six boards are entirely funded through Other Funds revenues, largely through licensing and application fees. The Subcommittee recommended budget includes two fee increases, which will increase revenue for the following boards:

Package 100 - Occupational Therapy Licensing Board - authorizes the board to increase licensure fees and is projected to generate \$130,205 in Other Funds revenue.

Package 104 - Oregon Board of Naturopathic Medicine - authorizes the board to increase licensure fees and is projected to generate \$167,000 in Other Funds revenue.

Summary of Education Subcommittee Action

The HRLB structure consists of six independent boards: Oregon Mortuary and Cemetery Board, Board of Naturopathic Medicine, Occupational Therapy Licensing Board, Oregon Board of Medical Imaging, Board of Examiners for Speech-Language Pathology and Audiology, and the Veterinary Medical Examining Board. The boards are combined into one agency for the ease of budgetary reporting; however, each board has a separate expenditure limitation approved by the Legislature.

Oregon Mortuary and Cemetery Board

The Oregon Mortuary and Cemetery Board regulates the individuals and facilities engaged in the care, preparation, processing, transportation and final disposition of human remains through licensing, inspection, and disciplinary programs. The subcommittee recommended a budget of \$3,090,191 Other Funds expenditure limitation and seven positions (7.00 FTE). The budget reflects a six percent increase from the 2021-23 legislatively approved budget and provides the board with an ending balance of \$1.8 million, which is approximately 13.8 months of operational expenses.

Board of Naturopathic Medicine

The Oregon Board of Naturopathic Medicine regulates naturopathic physicians through licensing and disciplinary programs. The subcommittee recommended a budget of \$1,134,344 Other Funds expenditure limitation and three positions (3.00 FTE), which is a 5.1 percent increase from the 2021-23 legislatively approved budget and provides the board with an ending balance of \$291,274, which is approximately 6.2 months of operating expenses. The board should consider another fee increase for the 2025-27 biennium. The subcommittee recommended the following packages:

Package 101: Revenue Shortfall. This package increases Personal Services by \$18,657 Other Funds and reduces Services and Supplies by \$52,927 Other Funds to increase savings for the board's ending balance. The total reduction of expenditures is \$34,270 Other Funds.

Package 104: Raise Licensure Fees. The Board adjusted fees for license renewals and for a license change of status from inactive to active during the 2021-23 biennium. However, the revenue garnered from the fee adjustments was lower than forecasted. This package allows the board to establish a \$50 application processing fee and increase all annual licensure renewal fees, lapsed license restoration fees, and jurisprudence exam fees by \$50. The additional revenue is projected to generate \$167,000 Other Funds for the 2023-25 biennium.

Occupational Therapy Licensing Board

The Occupational Therapy Licensing Board regulates the practice of occupational therapy through licensing and disciplinary programs. The subcommittee recommended a budget of \$727,306 Other Funds expenditure limitation and two positions (1.50 FTE), which is a 2.7 percent increase from 2021-23 legislatively approved budget and provides the board with an ending balance of \$367,494, which is approximately 12.1 months of operating expenses. The subcommittee recommended the following packages:

Package 100: Raise Licensure Fees. The board adjusted fees for license applications and renewals during the 2021-23 biennium. However, the revenue garnered from the fee adjustments was lower than forecasted. This package allows the board to increase licensing renewal and initial application fees for Occupational Therapists and Occupational Therapist Assistants, which is projected to generate an additional \$130,205 Other Funds revenue for the 2023-25 biennium.

Package 102: Revenue Shortfall. This package reduces Personal Services by \$32,474, including a reduction of the Administrative Specialist 2 position from 0.65 FTE to 0.50 FTE, and Services and Supplies by \$10,000 to increase the board's ending balance. The total reduction of expenditures is \$42,474 Other Funds.

Board of Medical Imaging

The Oregon Board of Medical Imaging licenses and regulates radiographers, radiation therapists, limited x-ray machine operators, nuclear medicine technologists, sonographers, MRI technologists, and Bone Densitometry. The subcommittee recommended a budget of \$1,569,834 Other Funds expenditure limitation and four positions (3.75 FTE), which is a 9.4 percent increase from the 2021-23 legislatively approved budget and provides the board with an ending balance of \$1.1 million, or approximately 16.8 months of operating expenses.

State Board of Examiners for Speech-Language Pathology and Audiology

The Board of Examiners for Speech-Language Pathology and Audiology regulates Speech-Language Pathologists, Speech-Language Pathology Assistants, and Audiologists through licensing and disciplinary programs. The subcommittee recommended a budget of \$1,255,280 Other Funds expenditure limitation and three positions (3.00 FTE), which is a 6.5 percent increase from the 2021-23 legislatively approved budget and provides the board with an ending balance of \$280,026 or approximately 5.4 months of operating expenses. The subcommittee recommended the following packages:

Package 082: September Eboard. This package increases the board's Other Funds expenditure limitation by \$107,000, which was approved at the September 2022 Emergency Board, for increased licensing and caseload costs.

Oregon Veterinary Medical Examining Board

The Oregon Veterinary Medical Examining Board regulates the veterinary professions in Oregon through enforcement of the Veterinary Practice Act. The subcommittee recommended a budget of \$1,617,303 Other Funds expenditure limitation and five positions (4.75 FTE), which is a 17.3 percent increase from 2021-23 legislatively approved budget and provides the board with an ending balance of \$1.6 million, or approximately seven months of operating expenses. The board should consider a fee increase for the 2025-27 biennium. The subcommittee recommended the following package:

Package 103: Investigator 2 Position. This package increases Other Funds expenditure limitation by \$195,285 for the establishment of a permanent Investigator 2 position (1.00 FTE). This position will assist with the board's growing inspection and investigative workload.

Summary of Performance Measure Action

See attached Legislatively Adopted 2023-25 Key Performance Measures form.

DETAIL OF JOINT COMMITTEE ON WAYS AND MEANS ACTION

Health Related Licensing Boards
Alicia Michelson (971) 209-9217

DESCRIPTION	GENERAL FUND	LOTTERY FUNDS	OTHER FUNDS		FEDERAL FUNDS		TOTAL ALL FUNDS	POS	FTE					
			LIMITED	NONLIMITED	LIMITED	NONLIMITED								
2021-23 Legislatively Approved Budget at Jan 2023 *	\$	-	\$	-	\$	8,695,557	\$	-	\$	-	\$	8,695,557	23	22.15
2023-25 Current Service Level (CSL)*	\$	-	\$	-	\$	9,168,717	\$	-	\$	-	\$	9,168,717	23	22.15
SUBCOMMITTEE ADJUSTMENTS (from CSL)														
SCR 83300-018 - Naturopathic Medicine														
Package 101: Revenue Shortfall														
Personal Services	\$	-	\$	-	\$	18,657	\$	-	\$	-	\$	18,657	0	0.00
Services and Supplies	\$	-	\$	-	\$	(52,927)	\$	-	\$	-	\$	(52,927)		
SCR 83300-020 - Occupational Therapy Licensing														
Package 102: Revenue Shortfall														
Personal Services	\$	-	\$	-	\$	(32,474)	\$	-	\$	-	\$	(32,474)	0	-0.15
Services and Supplies	\$	-	\$	-	\$	(10,000)	\$	-	\$	-	\$	(10,000)		
SCR 83300-028 - Speech-Language Path. and Audio.														
Package 082: September Eboard														
Services and Supplies	\$	-	\$	-	\$	107,000	\$	-	\$	-	\$	107,000		
SCR 83300-029 - Veterinary Medical Examiners														
Package 103: New Investigator 2 Position														
Personal Services	\$	-	\$	-	\$	174,633	\$	-	\$	-	\$	174,633	1	1.00
Services and Supplies	\$	-	\$	-	\$	20,652	\$	-	\$	-	\$	20,652		
TOTAL ADJUSTMENTS	\$	-	\$	-	\$	225,541	\$	-	\$	-	\$	225,541	1	0.85
SUBCOMMITTEE RECOMMENDATION *	\$	-	\$	-	\$	9,394,258	\$	-	\$	-	\$	9,394,258	24	23.00
% Change from 2021-23 Leg Approved Budget		0.0%		0.0%		8.0%		0.0%		0.0%		8.0%	4.3%	3.8%
% Change from 2023-25 Current Service Level		0.0%		0.0%		2.5%		0.0%		0.0%		2.5%	4.3%	3.8%

*Excludes Capital Construction Expenditures

Legislatively Approved 2023 - 2025 Key Performance Measures

Published: 4/6/2023 10:17:43 AM

Agency: Mortuary and Cemetery Board

Mission Statement:

The mission of the Oregon Mortuary and Cemetery Board is to protect public health, safety and welfare by fairly and efficiently performing its licensing, inspection and enforcement duties; by promoting professional behavior and standards in all facets of the Oregon death care industry; and, by maintaining constructive relationships with licensees, those they serve and others with an interest in the Board's activities.

Legislatively Approved KPMs	Metrics	Agency Request	Last Reported Result	Target 2024	Target 2025
1. Facility Inspection - Percent of licensed facilities inspected not less than once per biennium.		Approved	102%	100%	100%
2. Complaint Investigation - Percent of investigative reports completed within six months of a complaint from any person against a licensee.		Approved	100%	90%	90%
3. Customer Service - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall, timeliness, accuracy, helpfulness, expertise, availability of information.	Overall	Approved	86.40%	95%	95%
	Availability of Information		93.20%	95%	95%
	Helpfulness		89.90%	95%	95%
	Accuracy		89.80%	95%	95%
	Timeliness		74.60%	95%	95%
	Expertise		91.50%	95%	95%
4. Best Practices - Percent of total best practices met by the Board.		Approved	100%	100%	100%
5. Timely Resolution of Complaints - Percent of cases closed within 9 months.		Approved	66%	90%	90%

LFO Recommendation:

LFO recommends approval of measures and targets as proposed.

SubCommittee Action:

The Education Subcommittee approved the Key Performance Measures and targets.

Legislatively Approved 2023 - 2025 Key Performance Measures

Published: 4/6/2023 10:16:14 AM

Agency: Board of Naturopathic Medicine

Mission Statement:

The mission of the Oregon Board of Naturopathic Medicine is to protect the public by licensing and regulating Naturopathic physicians. The Board will promote physician excellence and will foster communication within the profession and with the public.

Legislatively Approved KPMs	Metrics	Agency Request	Last Reported Result	Target 2024	Target 2025
1. Investigations - Average number of months from receipt of a new complaint to completion of the investigation.		Approved	4.60	6	6
3. Customer Service - Percent of customers rating their satisfaction with the agency's customer service as good or excellent for overall customer service, timeliness, accuracy, helpfulness, expertise and availability of information.	1) Availability of Information	Approved	75%	95%	95%
	2) Accuracy		81%	95%	95%
	3) Expertise		92%	95%	95%
	4) Helpfulness		86%	95%	95%
	5) Timeliness		75%	95%	95%
	6) Overall		75%	95%	95%
4. Best Practices - Percent of total best practices met by the Board.		Approved	100	100	100

LFO Recommendation:

LFO recommends approval of the measures and targets as presented.

SubCommittee Action:

The Education Subcommittee approved the Key Performance Measures and targets.

Legislatively Approved 2023 - 2025 Key Performance Measures

Published: 4/6/2023 10:18:02 AM

Agency: Occupational Therapy Licensing Board

Mission Statement:

The mission of the Occupational Therapy Licensing Board is to protect the public by supervising occupational therapy practice to assure the safe and ethical delivery of services in Oregon.

Legislatively Approved KPMs	Metrics	Agency Request	Last Reported Result	Target 2024	Target 2025
1. Timely Licensing - Percent of all licensing applications processed within 3 days.		Approved	97%	100%	100%
2. Timely Resolution of Complaints - Percent of cases investigated and referred to Board within 120 days of receipt of complaint.		Approved	100	100	100
3. Customer Satisfaction - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall, timeliness, accuracy, helpfulness, expertise, availability of information	Overall	Approved	98%	95%	95%
	Availability of Information		97%	95%	95%
	Expertise		99%	95%	95%
	Helpfulness		98%	95%	95%
	Timeliness		100%	95%	95%
	Accuracy		98%	95%	95%
4. Best Practices - Percent of total best practices met by the Board.		Approved	100%	100%	100%

LFO Recommendation:

LFO recommends approval of measures and targets as proposed.

SubCommittee Action:

The Education Subcommittee approved the Key Performance Measures and targets.

Legislatively Approved 2023 - 2025 Key Performance Measures

Published: 5/10/2023 3:02:45 PM

Agency: Board of Medical Imaging

Mission Statement:

The mission of the Oregon Board of Medical Imaging is to promote, preserve and protect the public health, safety and welfare of Oregonians who are undergoing medical imaging studies performed by agency licensees for the purpose of medical diagnosis and therapy.

Legislatively Approved KPMs	Metrics	Agency Request	Last Reported Result	Target 2024	Target 2025
1. Timely Licensure - Percent of initial and renewal license and limited permit applications from qualified applicants that are processed within 5 business days.		Approved	98%	100%	100%
2. Timely Resolution of Complaints - Average number of days from the date an investigation is opened to completion of investigation report for Board action		Approved		60	60
3. Customer Service - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall, timeliness, accuracy, helpfulness, expertise, availability of information.	1) Accuracy	Approved	90.40%	95%	95%
	2) Availability of Information		89.30%	95%	95%
	3) Helpfulness		92.90%	95%	95%
	4) Timeliness		92.20%	95%	95%
	5) Expertise		89.80%	95%	95%
	6) Overall		91.30%	95%	95%
4. Discipline Resolution - Percentage and number of complaints resolved by means other than from formal administrative hearings within a year.		Approved	99%	100%	100%
5. Best Practices - Percent of total best practices met by the Board.		Approved	100%	100%	100%
2. AUTOMATION - Percent of license and limited permit applications from qualified applicants that are processed using an automated procedure.		Legislatively Deleted	100%		

LFO Recommendation:

LFO recommends deletion of KPM #2: Automation - percentage of license applications processed online. All applications are now processed online. It is recommended that this KPM be replaced with a new KPM to track investigation timeliness.

For all other KPMs, LFO recommends approval of the measures and targets as presented.

SubCommittee Action:

The Education Subcommittee approved the Key Performance Measures and targets.

Legislatively Approved 2023 - 2025 Key Performance Measures

Published: 5/10/2023 3:01:01 PM

Agency: Board of Speech-Language Pathology and Audiology

Mission Statement:

The Board adopts rules governing standards of practice, investigates alleged violations and grants, denies, suspends and revokes licenses for Speech-Language Pathologists, Speech-Language Pathology Assistants, and Audiologists for consumer protection.

Legislatively Approved KPMs	Metrics	Agency Request	Last Reported Result	Target 2024	Target 2025
1. SLPA Supervision - Percentage of School District Compliance with SLPA supervision requirements outlined in OAR 335-095-0050.		Approved	40%	60%	60%
2. Timely Resolution of Complaints - Percent of investigations presented to the Board within 180 days from the date of the complaint.		Approved	93.20%	90%	90%
3. Customer Service - Percentage of customers rating their satisfaction with the agency's customer service as "good"; or "excellent": overall, timeliness, accuracy, helpfulness, expertise, availability of information.	Overall	Approved	82%	95%	95%
	Expertise		80.10%	95%	95%
	Timeliness		79.50%	95%	95%
	Availability of Information		71.80%	95%	95%
	Helpfulness		84.60%	95%	95%
	Accuracy		84.30%	95%	95%
4. Best Practices - Percent of total best practices met by the Board.		Approved	100%	100%	100%
2. Compliant Professional Development Reported - Percentage of licensees audited during the renewal cycle, which occurs every even-numbered year, who are in compliance with continuing professional development requirements.		Legislatively Deleted	100%		

LFO Recommendation:

LFO recommends deletion of KPM #2, which relates to continuing education. The Board reviews all continuing education during the licensing process, so this KPM is no longer relevant.

The agency intends to return during the 2025 Legislative Session with proposed changes for KPM #1 - SLPA Supervision.

For all other KPMs, LFO recommends approval of the measures and targets as proposed.

SubCommittee Action:

The Education Subcommittee approved the Key Performance Measures and targets.

Legislatively Approved 2023 - 2025 Key Performance Measures

Published: 5/10/2023 3:06:26 PM

Agency: Veterinary Medical Examining Board

Mission Statement:

To protect animal health and welfare, public health, and consumers of veterinary services.

Legislatively Approved KPMs	Metrics	Agency Request	Last Reported Result	Target 2024	Target 2025
1. Public Protection - Average time from receipt of a new complaint to completion of the investigation.		Approved	264	180	180
3. Customer Service - Percent of customers rating their overall satisfaction with the agency above average or excellent.	1) Accuracy	Approved	71.40%	95%	95%
	2) Expertise		66.10%	95%	95%
	3) Availability of Information		70.80%	95%	95%
	4) Helpfulness		68.40%	95%	95%
	5) Timeliness		66.60%	95%	95%
	6) Overall		74.40%	95%	95%
4. Best Practices - Percent of best practices met by the Board.		Approved	94%	100%	100%
5. Facility Inspections - Percent of registered veterinary facilities inspected within three years of last inspection.		Approved	40%	100%	100%
2. Public Protection - Percent of decisions not contested, appealed and/or upheld on appeal.		Legislatively Deleted	97%		

LFO Recommendation:

LFO recommends deletion of KPM #2 - Percent of decisions not contested, appealed and/or upheld on appeal. This KPM is relevant only to a very small number of cases and is not used by most other licensing boards.

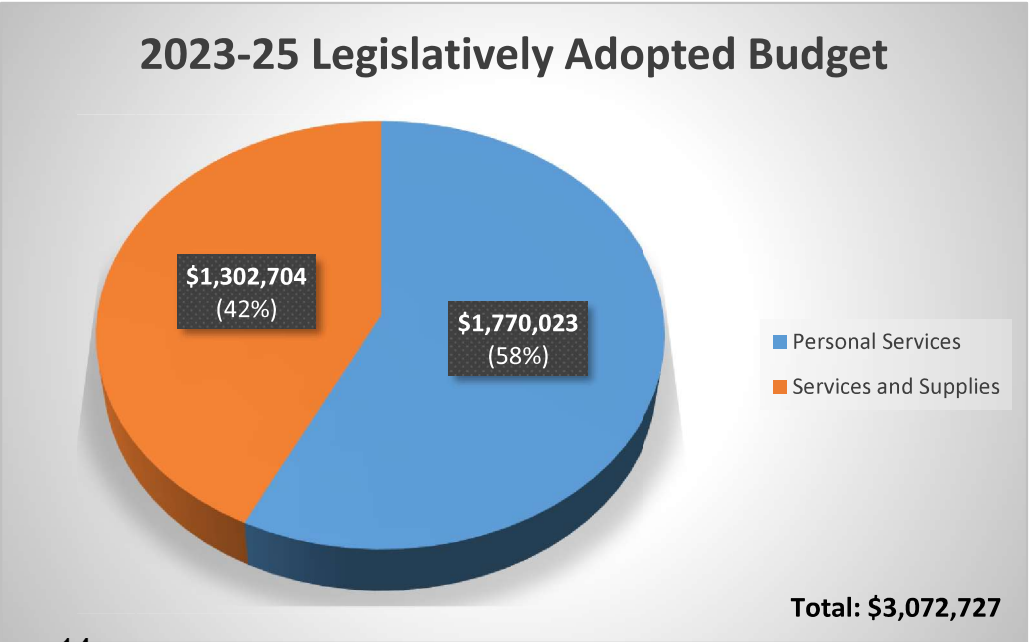
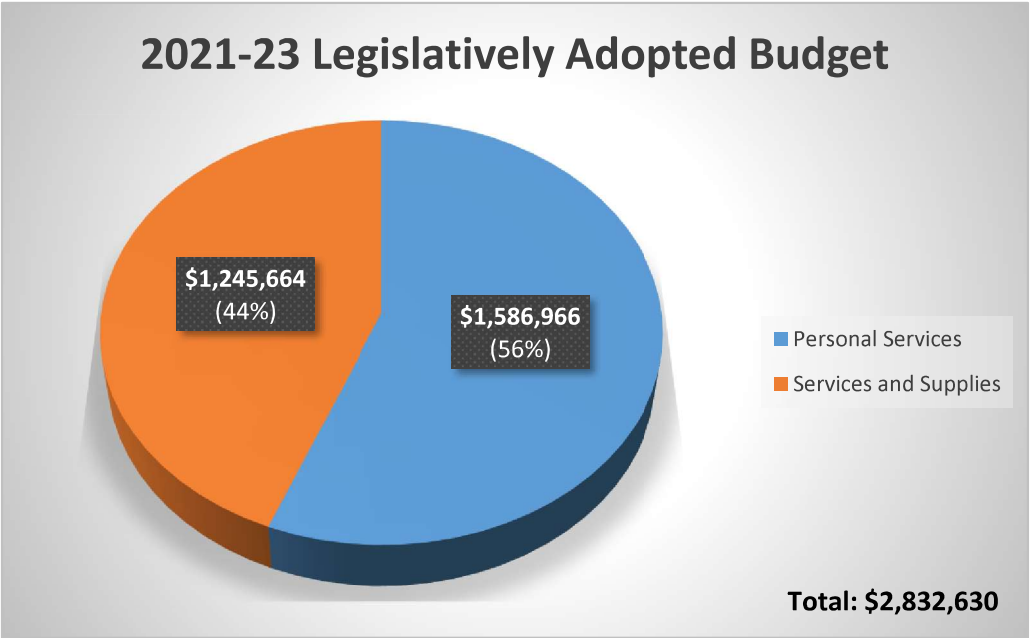
LFO also recommends modifying KPM #5 - Facility Inspections. This KPM currently is based on the "Percent of registered veterinary facilities inspected not less than once per biennium." The Board inspects facilities at least once every three years, not biennially. The modified KPM language above reflects the Board's actual inspection timelines; the Board will aim to inspect all facilities within three years of the last inspection, and any facilities that were outside of the three year inspection timeline during the KPM reporting period will discount from the 100% target.

LFO recommends approval of all other measures and targets as proposed.

SubCommittee Action:

The Education Subcommittee approved the Key Performance Measures and targets.

Budget Summary Graphics



Mission Statement & Statutory Authority

The Board's programs affect those who have suffered a loss, those who make final arrangements and those who provide death care merchandise and services. It is the Board's responsibility to license and regulate the practice of individuals and facilities engaged in the care, preparation, processing, transportation and final disposition of human remains; to educate the general public; and advise on relevant issues of public policy.

The mission of the Oregon Mortuary & Cemetery Board (OMCB) is to protect public health, safety and welfare by fairly and efficiently performing its licensing, inspection, education and enforcement duties; by promoting professional behavior and standards in all facets of the Oregon death care industry; and, by maintaining constructive relationships with licensees, those they serve and others with an interest in the Board's activities.

In accordance with the Administrative Procedures Act (ORS 183), the Board may take disciplinary action for violations of the following relevant laws and rules:

- **ORS 692** (Funeral Service Practitioners; Embalmers; Death Care Consultants; Funeral Establishments; Cemetery and Crematory Operators);
- **OAR 830** (Mortuary and Cemetery Board);
- **ORS 97** (Rights and Duties Relating to Cemeteries, Human Bodies and Anatomical Gifts);
- **Code of Federal Regulations (CFR), Title 16, Part 453** (The Funeral Rule);
- **ORS 432** (Vital Statistics); and
- **ORS 676** (Health Professions Generally).

When the Board determines that a violation has occurred, it may suspend or revoke a license or refuse to issue or renew a license. Although the Board lacks authority to award compensatory (actual) damages, it may impose civil penalties up to \$1,000 per violation or negotiate voluntary settlement agreements.

Strategic or Business Plan

Background: Community Strategic Planning Opportunities

Beginning in 2014, the Oregon Mortuary & Cemetery Board (OMCB) sponsored a community planning event to discuss the Board's most current strategic planning framework, as well as the long-term needs of Oregonians and industry trends related to death care. Typically, in the fall of each year, the framework is sent to all interested parties who have registered with OMCB's office for mailings and is also discussed at several Board meetings. The highlight of the community participation process has been an annual planning day, where all interested parties are invited to engage in a day-long discussion. The results of all input – received at the planning event, via email or other correspondence, or via written or verbal testimony at Board meetings – are incorporated into an updated framework document, which guides future strategic planning and prioritization of Board policy development and operational initiatives.

During the July 2018 board meeting, the Board voted to replace the annual planning day with a collaborative effort involving the Oregon Funeral Directors Association (OFDA). Instead of an annual planning day, attendees (mostly consisting of OMCB licensees) of the OFDA regional district meetings were given an opportunity throughout the year to make comments, suggestions and share concerns about the death care industry and OMCB.

OFDA district meetings were held in Pendleton, Medford & Eugene/Springfield during 2018 and a Clackamas meeting took place in January of 2019.

OMCB received the comments/suggestions from OFDA and is working to determine what topics should be pursued and implemented into the strategic planning framework – in collaboration with stakeholders and other interested parties.

Additionally, OMCB and OFDA made plans to meet in Seaside, OR for OFDA's annual convention in April of 2020. The intent was for OFDA members (who are mostly OMCB licensees) to have an opportunity to meet and spend time with OMCB staff and Board members – and vice versa. OMCB was scheduled to have its regularly scheduled board meeting during this event as well as co-host an interactive strategic planning opportunity with OFDA for all interested individuals.

Unfortunately, due to the pandemic outbreak, OFDA was compelled to cancel the OFDA annual convention until further notice. However, OMCB and OFDA continue to have conversations about re-scheduling this exciting opportunity to be held some time in 2023.

Context: The 10-Year Plan for Oregon

In 2012, the State of Oregon developed a unified strategic plan to prioritize and guide investments and spending by all state agencies and boards & commissions targeted at achieving specific outcomes. The plan was later updated in 2014 & can be accessed here:

<https://digital.osl.state.or.us/islandora/object/osl%3A16860/datastream/OBJ/view>

The Oregon Mortuary & Cemetery Board (OMCB), as a health professional regulatory board, is aligned with the public safety portion of the 10-year plan.

The overall 10-year desired outcome is:

Public Safety Vision: Oregonians are safe and secure wherever they live, work and play

The plan goes on to identify several strategies to achieve this outcome. Many relate to police, fire and infrastructure investments traditionally associated to public safety, but many also speak to broader issues in the provision and regulation of services to Oregonians.

The specific strategies identified relevant to the Oregon Mortuary & Cemetery Board (OMCB) are as follows:

OMCB's Programmatic Links to Statewide Safety Outcome Strategies:

Strategy 3: Improve Coordination with Local Communities and Citizens

Tactics to achieve this strategy include:

- Upgrade to a modern, coordinated communications infrastructure and protocols that allow for sharing of real-time information across federal, state and local entities.
- Facilitate coordination among state, local and federal agencies for emergency preparedness. Improve community awareness about natural hazards.
- Improve access to consumer protections, especially for those most vulnerable to unfair or deceptive practices, such as senior citizens and people with disabilities.
- Prioritize a statewide commitment to equity and improving Oregonians' access to their civil rights, regardless of race, gender, income, or geography.

Specific to OMCB Licensees: Funeral Service Practitioners (funeral directors) are an essential part to an effective response during a disaster, as they play the primary role in handling, caring for and processing human remains. The Board actively promotes practitioner participation in disaster preparedness training and exercises, while also coordinating with other state, county and federal agencies to incorporate consideration of – and provide access to – practitioners in this area. Additionally, ensuring that sufficient death care facilities are available in different communities is also critical as many of these facilities may be needed for storage of remains. While the Board does not directly own or establish facilities, the Board can identify facility availability to other agencies and can work with communities to identify gaps in coverage.

Objectives for OMCB:

- The Board continues to focus on improving the public visibility and understanding of the death care industry, and the current and emerging trends and issues for consumers and licensees.
- The Board supports efforts to ensure the availability of skilled practitioners in the death care industry who can meet the needs of a changing population.
- The Board provides sufficient regulation to ensure consumer protection and safety while honoring cultural and personal preferences/practices.
- The Board will ensure the proper regulation and utilization of new disposition technologies and practices.

- The Board will provide expertise and policy relating to the disposition of indigent remains.
- The Board will effectively partner with other state agencies in order to meet the Board’s mission, as well as to improve consumer protection and to streamline regulations where possible both under the Board’s direct oversight and when there is overlap with other agencies.

Context: Strategic Framework

The Board continues to utilize a strategic framework to guide discussions and activities. This framework is divided into broad categories and specific outcomes or criteria that is used to guide specific planning and operational activities.

The current categories are as follows:

Education

- Develop mandatory continuing education (CE) program
- General education program for stakeholders (practitioners, consumers, legislature, etc.)

Outreach

- Improve website user experience for different stakeholder groups
- Explore use of social media for outreach and education channels
- Continue licensee topic educational publications
- Create topical handouts for consumers

Effective Operations and Fiscal Sustainability

- Review fairness and sufficiency of current fee structure; adjust as appropriate
- Shift to set fees in rule; establish predictable increase schedule
- Consider implementation of “citation” program in rule
- Consider use of self-inspections as an inspection tool for licensees with exemplary compliance history
- Continue shift to paperless office; set specific target completion dates
 - Paperless Board meetings
 - More electronic information sharing between agencies to reduce redundancy and paper
 - Not just state, but county as well
- Clarify protocol for how Board actions are recorded, enforced and finalized in a consistent and timely manner
- Consider more staff discretion to close unsubstantiated complaints (retain reporting to Board)

Licensing, Certification and Regulatory Oversight

- Consider regulating other companies and individuals dealing with human remains, such as first call/removal companies
- Explore need for licensing of cemetery personnel, stronger regulation of preneed salespeople
- Bordering state collaboration – ability/authority to sign death certificates if under doctor's care; reciprocity for doctors
 - Consider revising FSP/Embalmer reciprocity between states

Indigent Disposition Fund

- Consider narrowing “indigent” definition and related regulation
- Continue to evaluate the program on an annual basis for efficiency and effectiveness
- Provide outreach/educational material to hospice, social workers and other stakeholders

Clarity

- Consider requiring greater transparency and full disclosure regarding goods and services offered by licensees (i.e., where is body taken for holding and/or cremation)
- Continue clarifying rules for the purpose of a clear understanding between consumers and licensees
- Continue transition to plain language in all applicable statutes and rules
 - Use complaints, violations and questions to determine most ambiguous for starting points

Criteria for 2023-25 Budget Development

In developing the 2023-25 Budget Request, the Board considered the anticipated revenues and projected expenditures necessary to fulfill the Board's mission and achieve its strategic goals given the environmental factors affecting the Board. Then, the Board applied all the requisite criteria and assumptions provided by DAS related to the Board’s programming.

The following value criteria were used in developing the budget request:

- *Does the requested budget item serve to fulfill the Board's mission?*
- *Does it advance the Board's strategic goals?*
- *Can the objective be achieved with existing staff and funding?*

Summary of 2023-25 Biennium Budget

Health Related Licensing Boards
Mortuary and Cemetery Board
2023-25 Biennium

Leg. Adopted Budget
Cross Reference Number: 83300-017-00-00-00000

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
2021-23 Leg Adopted Budget	7	7.00	2,832,630	-	-	2,832,630	-	-	-
2021-23 Emergency Boards	-	-	82,664	-	-	82,664	-	-	-
2021-23 Leg Approved Budget	7	7.00	2,915,294	-	-	2,915,294	-	-	-
2023-25 Base Budget Adjustments									
Net Cost of Position Actions									
Administrative Biennialized E-Board, Phase-Out	-	-	86,862	-	-	86,862	-	-	-
Estimated Cost of Merit Increase			-	-	-	-	-	-	-
Base Debt Service Adjustment			-	-	-	-	-	-	-
Base Nonlimited Adjustment			-	-	-	-	-	-	-
Capital Construction			-	-	-	-	-	-	-
Subtotal 2023-25 Base Budget	7	7.00	3,002,156	-	-	3,002,156	-	-	-
Essential Packages									
010 - Non-PICS Pers Svc/Vacancy Factor									
Vacancy Factor (Increase)/Decrease	-	-	8,914	-	-	8,914	-	-	-
Non-PICS Personal Service Increase/(Decrease)	-	-	4,617	-	-	4,617	-	-	-
Subtotal	-	-	13,531	-	-	13,531	-	-	-
020 - Phase In / Out Pgm & One-time Cost									
021 - Phase-in	-	-	-	-	-	-	-	-	-
022 - Phase-out Pgm & One-time Costs	-	-	-	-	-	-	-	-	-
Subtotal	-	-	-	-	-	-	-	-	-
030 - Inflation & Price List Adjustments									
Cost of Goods & Services Increase/(Decrease)	-	-	71,511	-	-	71,511	-	-	-
State Gov't & Services Charges Increase/(Decrease)			2,993	-	-	2,993	-	-	-

Summary of 2023-25 Biennium Budget

**Health Related Licensing Boards
Mortuary and Cemetery Board
2023-25 Biennium**

**Leg. Adopted Budget
Cross Reference Number: 83300-017-00-00-00000**

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
Subtotal	-	-	74,504	-	-	74,504	-	-	-
040 - Mandated Caseload									
040 - Mandated Caseload	-	-	-	-	-	-	-	-	-
050 - Fundshifts and Revenue Reductions									
050 - Fundshifts	-	-	-	-	-	-	-	-	-
060 - Technical Adjustments									
060 - Technical Adjustments	-	-	-	-	-	-	-	-	-
Subtotal: 2023-25 Current Service Level	7	7.00	3,090,191	-	-	3,090,191	-	-	-

Summary of 2023-25 Biennium Budget

Health Related Licensing Boards
Mortuary and Cemetery Board
2023-25 Biennium

Leg. Adopted Budget
Cross Reference Number: 83300-017-00-00-00000

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
Subtotal: 2023-25 Current Service Level	7	7.00	3,090,191	-	-	3,090,191	-	-	-
070 - Revenue Reductions/Shortfall									
070 - Revenue Shortfalls	-	-	-	-	-	-	-	-	-
Modified 2023-25 Current Service Level	7	7.00	3,090,191	-	-	3,090,191	-	-	-
080 - E-Boards									
081 - June 2022 Emergency Board	-	-	-	-	-	-	-	-	-
082 - September Eboard	-	-	-	-	-	-	-	-	-
Subtotal Emergency Board Packages	-	-	-	-	-	-	-	-	-
Policy Packages									
090 - Analyst Adjustments	-	-	-	-	-	-	-	-	-
091 - Additional Analyst Adjustments	-	-	-	-	-	-	-	-	-
092 - Statewide AG Adjustment	-	-	-	-	-	-	-	-	-
093 - Statewide Adjustment DAS Chgs	-	-	-	-	-	-	-	-	-
801 - LFO Analyst Adjustments	-	-	-	-	-	-	-	-	-
802 - Vacant Position Reductions	-	-	-	-	-	-	-	-	-
810 - Statewide Adjustments	-	-	(17,464)	-	-	(17,464)	-	-	-
811 - Budget Reconciliation	-	-	-	-	-	-	-	-	-
813 - Policy Bills	-	-	-	-	-	-	-	-	-
816 - Capital Construction	-	-	-	-	-	-	-	-	-
100 - Raise Licensure Fees	-	-	-	-	-	-	-	-	-
101 - Revenue Shortfall - Spending Reduction	-	-	-	-	-	-	-	-	-
102 - Revenue Shortfall	-	-	-	-	-	-	-	-	-
103 - New Investigator 2 Position	-	-	-	-	-	-	-	-	-

Summary of 2023-25 Biennium Budget

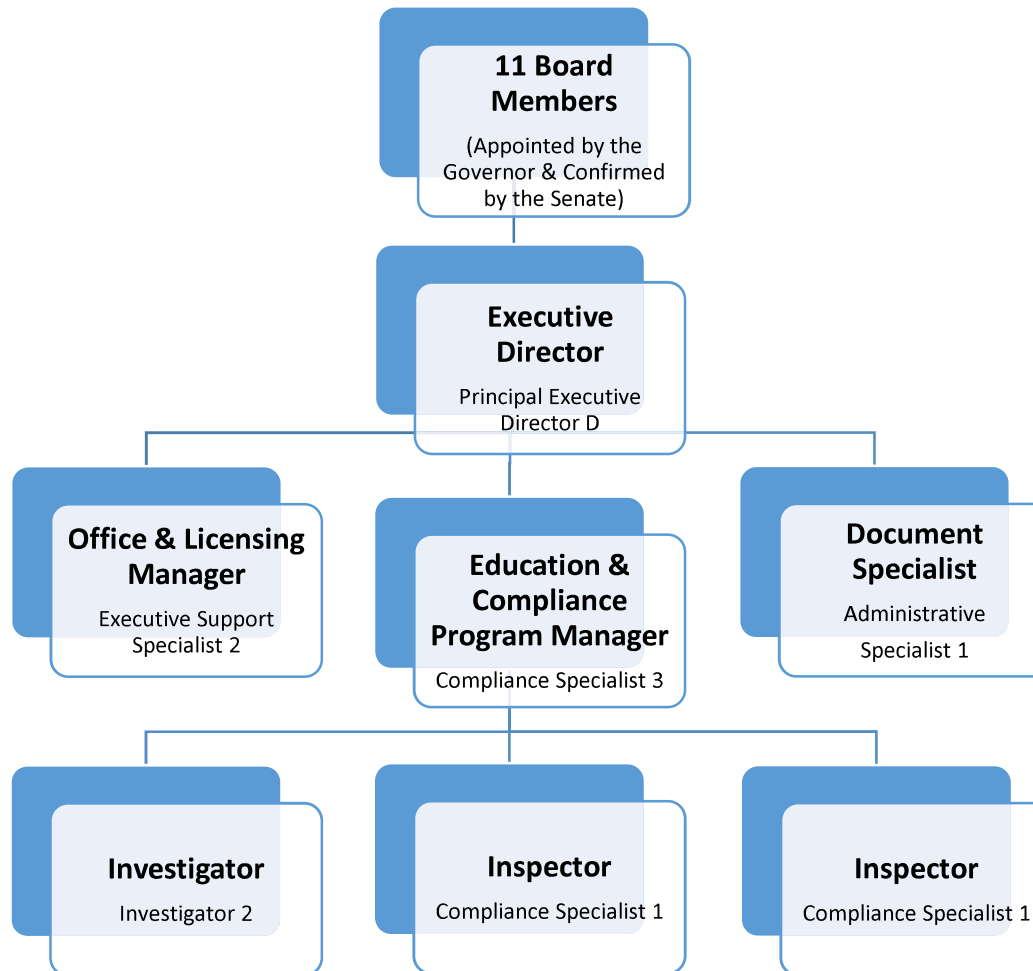
Health Related Licensing Boards
Mortuary and Cemetery Board
2023-25 Biennium

Leg. Adopted Budget
Cross Reference Number: 83300-017-00-00-00000

<i>Description</i>	<i>Positions</i>	<i>Full-Time Equivalent (FTE)</i>	<i>ALL FUNDS</i>	<i>General Fund</i>	<i>Lottery Funds</i>	<i>Other Funds</i>	<i>Federal Funds</i>	<i>Nonlimited Other Funds</i>	<i>Nonlimited Federal Funds</i>
104 - Raise Licensure Fees	-	-	-	-	-	-	-	-	-
Subtotal Policy Packages	-	-	(17,464)	-	-	(17,464)	-	-	-
<hr/>									
Total 2023-25 Leg. Adopted Budget	7	7.00	3,072,727	-	-	3,072,727	-	-	-
<hr/>									
Percentage Change From 2021-23 Leg Approved Budget	-	-	5.40%	-	-	5.40%	-	-	-
Percentage Change From 2023-25 Current Service Level	-	-	-0.57%	-	-	-0.57%	-	-	-



Organizational Chart for 2023-25



Health Related Licensing Boards**Agency Number: 83300****Agencywide Program Unit Summary
2023-25 Biennium****Version: Z - 01 - Leg. Adopted Budget**

Summary Cross Reference Number	Cross Reference Description	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
017-00-00-00000	Mortuary and Cemetery Board						
	Other Funds	2,235,895	2,832,630	2,915,294	3,090,191	3,059,415	3,072,727
018-00-00-00000	Naturopathic Medicine						
	Other Funds	977,717	1,060,590	1,079,025	1,134,344	1,126,407	1,126,409
020-00-00-00000	Occupational Therapy Licensing						
	Other Funds	506,804	697,289	707,899	727,306	723,158	722,881
026-00-00-00000	Medical Imaging						
	Other Funds	1,197,693	1,206,467	1,435,584	1,569,834	1,548,081	1,552,893
028-00-00-00000	Speech-Language Path. and Audio.						
	Other Funds	951,881	1,045,357	1,071,713	1,148,280	1,246,614	1,246,369
029-00-00-00000	Veterinary Medical Examiners						
	Other Funds	1,198,465	1,337,579	1,379,042	1,617,303	1,598,764	1,605,073
TOTAL AGENCY							
	Other Funds	7,068,455	8,179,912	8,588,557	9,287,258	9,302,439	9,326,352

 _____ Agency Request
 2023-25 Biennium

 _____ Governor's Budget
 Page _____

 _____ Legislatively Adopted
 Agencywide Program Unit Summary - BPR010

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Health Related Licensing Boards
2023-25 Biennium

Agency Number: 83300

Cross Reference Number: 83300-000-00-00-00000

<i>Source</i>	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
Other Funds						
Business Lic and Fees	4,366,042	5,849,573	5,849,573	7,203,807	7,223,807	7,223,807
Non-business Lic. and Fees	1,459,923	2,323,106	2,323,106	2,509,795	2,509,795	2,509,795
Charges for Services	1,836	866	866	-	-	-
Fines and Forfeitures	213,925	87,816	87,816	202,443	182,443	182,443
Interest Income	127,248	211,259	211,259	68,024	68,024	68,024
Other Revenues	117,512	113,438	113,438	129,098	129,098	129,098
Tsfr From Administrative Svcs	1,608	-	-	-	-	-
Tsfr To Oregon Health Authority	(119,854)	(75,961)	(75,961)	(87,750)	(87,750)	(87,750)
Total Other Funds	\$6,168,240	\$8,510,097	\$8,510,097	\$10,025,417	\$10,025,417	\$10,025,417

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Health Related Licensing Boards
2023-25 Biennium

Agency Number: 83300

Cross Reference Number: 83300-017-00-00-00000

<i>Source</i>	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
Other Funds						
Business Lic and Fees	565,928	689,735	689,735	780,865	780,865	780,865
Non-business Lic. and Fees	1,455,260	2,320,631	2,320,631	2,498,070	2,498,070	2,498,070
Charges for Services	1,649	756	756	-	-	-
Fines and Forfeitures	6,826	7,224	7,224	15,000	15,000	15,000
Interest Income	40,341	66,497	66,497	20,000	20,000	20,000
Other Revenues	197	-	-	300	300	300
Tsfr From Administrative Svcs	294	-	-	-	-	-
Total Other Funds	\$2,070,495	\$3,084,843	\$3,084,843	\$3,314,235	\$3,314,235	\$3,314,235

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Health Related Licensing Boards
2023-25 Biennium

Agency Number: 83300

Cross Reference Number: 83300-018-00-00-00000

<i>Source</i>	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
Other Funds						
Business Lic and Fees	901,418	1,025,922	1,025,922	1,102,969	1,122,969	1,122,969
Non-business Lic. and Fees	4,663	2,475	2,475	11,725	11,725	11,725
Fines and Forfeitures	26,015	30,000	30,000	30,000	10,000	10,000
Interest Income	13,259	30,000	30,000	13,259	13,259	13,259
Other Revenues	15,244	14,000	14,000	3,263	3,263	3,263
Tsfr To Oregon Health Authority	(79,902)	(34,446)	(34,446)	(42,750)	(42,750)	(42,750)
Total Other Funds	\$880,697	\$1,067,951	\$1,067,951	\$1,118,466	\$1,118,466	\$1,118,466

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Health Related Licensing Boards
2023-25 Biennium

Agency Number: 83300

Cross Reference Number: 83300-020-00-00-00000

<i>Source</i>	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
Other Funds						
Business Lic and Fees	453,390	630,775	630,775	730,400	730,400	730,400
Fines and Forfeitures	300	1,000	1,000	300	300	300
Interest Income	10,455	22,000	22,000	3,300	3,300	3,300
Other Revenues	4,000	7,500	7,500	24,700	24,700	24,700
Tsfr To Oregon Health Authority	(9,568)	(10,500)	(10,500)	(10,000)	(10,000)	(10,000)
Total Other Funds	\$458,577	\$650,775	\$650,775	\$748,700	\$748,700	\$748,700

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Health Related Licensing Boards
2023-25 Biennium

Agency Number: 83300

Cross Reference Number: 83300-026-00-00-00000

<i>Source</i>	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
Other Funds						
Business Lic and Fees	978,011	1,349,116	1,349,116	1,475,031	1,475,031	1,475,031
Charges for Services	187	110	110	-	-	-
Fines and Forfeitures	162,003	44,000	44,000	144,000	144,000	144,000
Interest Income	8,533	9,000	9,000	9,000	9,000	9,000
Other Revenues	96,262	90,408	90,408	98,000	98,000	98,000
Tsfr From Administrative Svcs	1,314	-	-	-	-	-
Tsfr To Oregon Health Authority	(19,752)	(20,000)	(20,000)	(20,000)	(20,000)	(20,000)
Total Other Funds	\$1,226,558	\$1,472,634	\$1,472,634	\$1,706,031	\$1,706,031	\$1,706,031

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Health Related Licensing Boards
2023-25 Biennium

Agency Number: 83300

Cross Reference Number: 83300-028-00-00-00000

<i>Source</i>	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
Other Funds						
Business Lic and Fees	800,420	863,794	863,794	1,048,595	1,048,595	1,048,595
Fines and Forfeitures	2,031	5,000	5,000	1,043	1,043	1,043
Interest Income	19,649	30,000	30,000	7,465	7,465	7,465
Tsfr To Oregon Health Authority	(10,632)	(11,015)	(11,015)	(15,000)	(15,000)	(15,000)
Total Other Funds	\$811,468	\$887,779	\$887,779	\$1,042,103	\$1,042,103	\$1,042,103

DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE

Health Related Licensing Boards
2023-25 Biennium

Agency Number: 83300

Cross Reference Number: 83300-029-00-00-00000

<i>Source</i>	2019-21 Actuals	2021-23 Leg Adopted Budget	2021-23 Leg Approved Budget	2023-25 Agency Request Budget	2023-25 Governor's Budget	2023-25 Leg. Adopted Budget
Other Funds						
Business Lic and Fees	666,875	1,290,231	1,290,231	2,065,947	2,065,947	2,065,947
Fines and Forfeitures	16,750	592	592	12,100	12,100	12,100
Interest Income	35,011	53,762	53,762	15,000	15,000	15,000
Other Revenues	1,809	1,530	1,530	2,835	2,835	2,835
Total Other Funds	\$720,445	\$1,346,115	\$1,346,115	\$2,095,882	\$2,095,882	\$2,095,882

____ Agency Request
2023-25 Biennium

____ Governor's Budget
Page _____

____ Legislatively Adopted
Detail of LF, OF, and FF Revenues - BPR012

Program Unit Executive Summary

In 1921, the Funeral Directors and Embalmers Board was created. The name of the agency changed in 1983 to the State Mortuary Board. The Board's name was changed again in 1985 to the State Mortuary and Cemetery Board – after a significant incident in Lincoln City that is explained in more detail below under “Increased Regulation”.

The Lincoln City incident had a profound impact on the community, the death care industry, the state of Oregon and this agency.

As a result of this incident, the agency's focus became consumer protection.

During the 1985 legislative session, the Death Laws Task Force (comprised of Lincoln City residents, industry representatives & legislators) was formed and most of the laws relating to death care were rewritten.

In accordance with ORS 692.302, the Oregon Mortuary & Cemetery Board (OMCB) may adopt and enforce rules for the protection of the public health, safety and welfare relating to the following:

- The licensing of or issuance of certificates of authority for funeral service practitioners, embalmers, death care consultants, funeral establishments, crematoriums, cemeteries and other facilities for final disposition of human remains.
- The registration of trainees/apprentices.
- The practice of funeral service practitioners, embalmers and death care consultants, and the operation of funeral establishments, immediate disposition companies, crematoriums, cemeteries and other facilities for final disposition of human remains.
- Sanitary conditions of funeral establishments, crematoriums, cemeteries, other facilities for final disposition of human remains and any location at which human remains are stored, temporarily held or processed prior to final disposition.

Program Unit Narrative

The Board's programs affect those who have suffered a loss, those who make final arrangements and those who provide death care merchandise and services. It is the Board's responsibility to license and regulate the practice of individuals and facilities engaged in the care, preparation, processing, transportation and final disposition of human remains. The Board's licensees include funeral service practitioners (funeral directors), embalmers, apprentices, interns, death care consultants, funeral establishments, crematoriums, cemeteries and other facilities for final disposition of human remains. The Board is comprised of eleven members appointed by the Governor and confirmed by the Senate: one must be a funeral service practitioner; two must be representatives of an immediate disposition company or licensed funeral establishment, and one must be a licensed embalmer; three must be representatives of cemeteries (for-profit, nonprofit & city/county/special district); one must be a representative of a crematorium or other facility for final disposition of human remains; four must be representatives of the public (one must represent a recognized senior citizen organization).

According to the [Office of Economic Analysis](#), approximately 92,326 deaths will occur in Oregon during the 2023-25 biennium. Death care services are provided by approximately 2,300 practitioners and facilities throughout the state.

The Board protects the public and the industry by promoting and enforcing compliance with statutes and rules established for that purpose primarily through education. Engaging in certain death care activities without a license is the only crime within the Board's jurisdiction.

For budgetary purposes, the Board is considered a single program unit. For practical purposes, the Board's principal activities are organized into four sections, which all contain an educational aspect:

1. **Licensing & Examination;**
2. **Compliance;**
3. **Administration & Policy,** and
4. **Education.**

Licensing & Examination	Compliance	Administration & Policy	Education
<p>The Board licenses both death care professional and facilities. Individual licenses include: apprentice/trainee, combination (funeral service practitioner & embalmer), death care consultant, embalmer, funeral service practitioner, intern & preneed salesperson. Facilities include: alternative disposition company, cemetery authority, crematory authority, funeral establishment, immediate disposition company & removal company (Washington). The Board also administers a funeral service practitioner (FSP) and death care consultant (DCC) law examinations at least twice each year.</p>	<p>Inspection: ORS 692.320 requires that the Board inspect <i>“at least once every two years, the premises and records of funeral establishments, cemeteries, crematoriums, immediate disposition companies and other facilities used for the final disposition of human remains and any other location at which human remains may be stored, temporarily held or processed prior to final disposition.”</i></p> <p>The Board takes a preventative approach to compliance – by educating licensees in order to prevent violations. With the exception of egregious or repeated violations, deficiencies noted during routine inspections rarely lead to formal disciplinary action.</p> <p>Complaint & Background Investigation: ORS 676.165 requires that the Board to conduct an investigation upon receipt of a complaint by any person against a licensee or applicant. The Board may also initiate an investigation upon its own motion. Though complaint investigations are mandatory, the Board’s sanctioning authority is discretionary. The Board conducts criminal background checks on a variety of individual license applicants and principals of licensed facilities. The Board may deny a license application for conviction of a crime bearing a demonstrable relationship to funeral service and/or embalming practice, or the operation of funeral establishments, crematoriums, cemeteries & immediate disposition companies. The Board may also deny an application for any misrepresentation in obtaining a license.</p>	<p>The Board’s administrative functions are carried out by the Executive Director with the assistance from staff. Principal functions include program and project planning, development, management and evaluation; budget preparation and presentation; performance measurement; legislative coordination; rulemaking; personnel recruitment, management and retention; contracting and purchasing; receipt and expenditure control; accounting oversight; information systems and database management; meeting planning and facilitation; public relations; and maintaining critical partnerships and collaborative relationships.</p>	<p>The Board serves as an informational resource for the public relating to death care options, other agencies, organizations, the media, as well as licensees. Education is also one of the principal aims of the Board’s inspection process. Inspectors welcome questions and provide on-site technical assistance, as well as explain the regulatory basis for any noted deficiencies. Finally, the Board provides apprenticeship registration for prospective funeral service practitioners and embalmers, and also provides the law examinations for licensure for funeral service practitioners and death care consultants.</p>

Historical Background

A little more than a generation ago, funeral service was primarily provided by small, locally owned businesses. At the time, funeral homes offered what have since become known as “traditional” merchandise and services, which were often sold in a package tied to the cost of the casket. Earth burial or entombment was the preferred method of disposition. Although it was not uncommon for an individual to purchase a cemetery plot in advance or put funds for funeral expenses, funeral arrangements were, more often than not, made at or near the time of death.

Since then, five identifiable developments have altered the death care industry’s landscape:

1. Consolidation

In the late 1960s, a handful of growing corporations (known as consolidators) began acquiring a significant number of funeral establishments, cemeteries, crematories and related businesses throughout the US, which included Oregon. It is not uncommon for a seller to continue working at the location – typically in a management position – and for the existing staff to remain. Consolidators endeavor to improve profitability by streamlining processes, utilizing customized computer software, and leveraging economies of scale.

Despite many years of consolidation, according to [Funeralwise.com](https://www.funeralwise.com), “the industry still primarily consist of small, independent, family-owned operations. Together, the four largest funeral service operators are estimated to own 15% to 20% of approximately 23,000 funeral homes in the United States. However, they only own about 1,000 of the 20,000+ US cemeteries, although many of these cemeteries may be inactive and unavailable for acquisition. Industry analysts estimate that the top six operators collectively control only 25% to 30% of the funeral services in North America.”

2. Preneed Sales

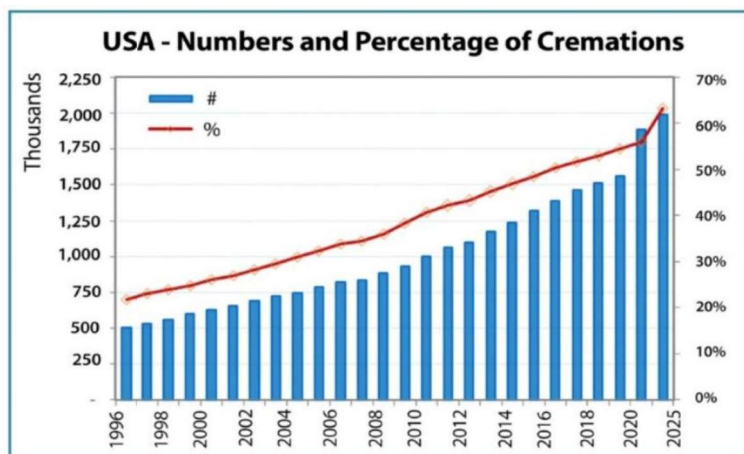
Along with consolidation came the aggressive marketing of prearranged (prepaid) funeral and cemetery plans. As the large corporations increased their efforts to capture the market for the future, many independently owned establishments – typically accustomed to reliance on “at need” business – were compelled to follow this model in order to remain competitive. Between 1993 and 2006, the amount of Oregon preneed trust funds on deposit more than doubled from \$47.8 million to \$96.4 million, despite continual trust fund distributions for services rendered. These figures do not include prearrangements funded through insurance policies. Although the amount paid for preneed insurance in Oregon is unknown, it is guesstimated that a majority of all prearrangements are funded through insurance.

3. Cremation Rate

As evidenced by the information provided below by the Cremation Association of North America (CANA) [2021 Annual Statistics Report](#), the nationwide cremation rate continues to increase. According to CANA, in 2020, the US cremation rate was 56.1% – which reflects a 1.5% increase since 2019.

For 2020, Oregon’s cremation rate was 79.5%, which was the third highest in the US – only Nevada (81.6%) and Maine (80.2%) were higher. There is still significant regional variation, with much higher cremation rates on the West Coast – both Washington (79.3%) and Colorado (75.1%) also rank in the top 10 in the US.

Interestingly, according to CANA, between 2015 and 2019, deaths have increased on average 35,000 year over year. In 2020, the US death numbers increased by nearly 500,000. Of those deaths, 321,000 resulted in cremation.



Annual Growth Rate – Five Year Average USA	
Year	% Cremated
2005	32.4%
2010	40.8%
2015	48.6%
2020	56.1%
% Change 2005 - 2010	8.4%
% Change 2010 - 2015	7.8%
% Change 2015 - 2020	7.5%
Annual Growth Rate per year over 2014-2019	1.50%

4. Alternative Providers

One of the hallmarks of the consolidation era was price fluctuation. Along with these fluctuations came the increasing preference for cremation and growing demand for a low-cost alternative to the cremation services offered by traditional funeral homes. Direct cremation is a form of final disposition without embalming, formal viewing, visitation or ceremony with the body present. It is typically performed using a simple cremation container, rather than an expensive casket. Though cremated remains (ashes) can be inurned and buried or entombed in a cemetery, families may also choose from a variety of other options at little or no cost. Funeral homes that specialize in low-cost direct cremation do not need the extensive equipment, facilities or staff required to conduct a traditional funeral. Since alternative providers are able to significantly reduce their overhead expenses, their prices are often lower than full-service funeral homes.

5. Increased Regulation

- **Omsberg Incident** (Oregon-specific)

In 1984, Lincoln City police discovered fifteen decomposing bodies in funeral director Dale Omsberg's garage. Twice as many were later found in mass graves at Omsberg's nearby cemetery. Most had been entrusted to Omsberg for cremation. As news of the atrocity emerged, survivors who had already received ashes back from Omsberg demanded to know what actually became of their loved one's remains. Unfortunately, there was no paper trail for law enforcement officials to follow. Some remains were never identified; others were never found.

The families who trusted Omsberg suffered enormous heartache. In response to the tragedy, a task force composed of victims, industry leaders and government officials proposed major reforms that were passed during the 1985 legislative session (1985 SB 876). Still unique today, those reforms called for a combined regulatory scheme at a time when other states were regulating the various segments of the industry separately, if at all. In

addition to funeral directors, embalmers and funeral homes, the new State Mortuary and Cemetery Board was assigned responsibility for licensing and regulating the activities of cemeteries, mausoleums, crematories and immediate disposition companies. The Board was also given a statutory mandate to conduct random inspections of all licensed facilities. Above and beyond consumer protection, the Legislature's intent was to ensure that human remains are treated with dignity. All licensed facilities are now required to maintain detailed, accurate and permanent records documenting the handling of human remains at every step from the place of death to the place of final disposition.

Although it may not be possible to quantifiably determine how the Omsberg reforms have prevented future issues, it can be said that while other states have encountered a number of distressing situations related to the handling of human remains, Oregon has not had another incident like the one in Lincoln City.

- **Kern Incident (Oregon-specific)**

Under Oregon law, a consumer who pays for final arrangements in advance by means of a trust contract may cancel and obtain a refund of principal and interest at any time before death. The funeral home or cemetery that sold the contract is not entitled to claim the trust money until after the beneficiary dies and the merchandise and services included in the contract have been provided.

The Kern case is the financial equivalent of the 1984 Omsberg incident. In 1996, SCI sold a number of Medford death care facilities to an Oregon corporation formed by the Kern family from California. At the time of the sale, SCI improperly transferred preneed trust funds in the amount of \$4.3 million to an account under David Kern's control at U.S. Bank in Medford. U.S. Bank later allowed Mr. Kern to withdraw those trust funds. Mr. Kern also failed to deposit more than \$1 million in trust payments received after he began operating the Medford facilities. In 1998, the Board learned that the \$5.3 million within Mr. Kern's control was not deposited into trust and that he spent the money for a variety of unlawful purposes. The Board later learned that SCI improperly retained additional trust funds estimated at \$1 million. This failure to properly trust a total of about \$6.3 million affected more than 4,000 families in the Medford area. In September of 2000, after two years in bankruptcy court, a complex settlement agreement designed to replenish trust funds and otherwise protect consumers was executed. The Board was the driving force in this major consumer protection effort. In May of 2002, the parties to the settlement agreement entered into an amendment for the principal purpose of resolving disputes concerning a number of trust contracts not accounted for in the initial settlement agreement. The Board also played a pivotal role in criminal proceedings against Mr. Kern who was sentenced to 18 months in prison in December of 2002.

Like Omsberg, it was apparent from the Kern case that major regulatory reforms were needed. In June of 2000, the Board took the lead in promoting reform by obtaining a \$4,000 Public Policy Dispute Resolution grant leading to the formation of a taskforce composed of preneed trust stakeholders. The ultimate product of that collaborative effort was HB 2809 which passed during the 2001 legislative session and became effective on January 1, 2002. In addition to transferring responsibility for preneed trust regulation from the Secretary of State to the Department of Consumer and Business Services (DCBS), the new law contained comprehensive reforms designed to enhance consumer protection without dramatic fee increases.

- **The Funeral Rule (FTC)**

The Federal Trade Commission established the Funeral Rule on April 30, 1984, which provides certain protections for consumers of funeral services. As authorized by [ORS 692.180\(1\)\(h\)](#), the Board can impose disciplinary action for violations of regulations adopted by the Federal Trade Commission

relating to funeral industry practices.

6. Death Care Sales

The death care industry controls resources essential for the final disposition of human remains. Like any other commercial enterprise, success depends upon the sale of merchandise and services for a profit. However, unlike ordinary customers, death care consumers are often compelled to make an array of unusual, emotional and costly purchase decisions in the midst of coping with the confusing and painful loss of a loved one. Because the means, motive and opportunity for exploitation are inherent in the nature of many death care transactions, providers have a special duty to observe strict standards of professional conduct. Vulnerable consumers are natural prey for the unscrupulous and opportunistic.

In order to promote professional standards, those entering funeral service in Oregon must have an associate degree, must successfully complete a one-year apprenticeship and must pass a law examination demonstrating sufficient knowledge of relevant death care laws and rules to begin practice.

Funeral arrangements can be made either at need (at the time of death) or preneed (before death). Consumers are most vulnerable after a recent loss. In recognition of the pressing need and distress of the bereaved, only licensed funeral service practitioners and supervised apprentices may conduct at need funeral arrangements. The Board issues a preneed salesperson registration to those who intend to engage in preneed trust sales. Funeral service practitioners, embalmers and apprentices are not required to obtain a separate registration in order to engage in preneed trust sales.

Agency Initiatives & Accomplishments

The Board continues to operate as a fiscally responsible agency in order to meet its mission. The Board has also shifted its philosophy from a reactionary (sometimes punitive) stance to a proactive one that focuses on education as the fundamental means of ensuring compliance. Continuing to provide education and perform inspections will remain the two most essential tools for protecting the public. This is the core of OMCB's mission and strategic goals and will be assessed through improved ratings on customer satisfaction surveys, feedback from industry partners, as well as reductions in documented compliance issues.

Board staff continues to work on reviewing and updating a number of agency processes and has most recently focused on enhancing and improving the entire inspection process. With an even stronger emphasis on education as part of the inspection process, the Board also expects to see a reduction in the number of incidents or compliance issues noted during future inspections.

The Board continues to focus on improving relationships with stakeholders and developing partnerships with stakeholders, industry association and other agencies in order to appropriately prepare for longer term issues facing the state as far as land use, air quality and natural resources, emergency response, and cultural diversity. OMCB is vital in presenting the death care industry's interest and participation in these statewide conversations and planning efforts.

The Board also continues to work collaboratively with stakeholders and other interested individuals to address and evaluate the Indigent Disposition Program (IDP) Fund, which OMCB began administering in the 15-17 biennium.

In addition to successful passage of [HB 2120](#) during the 2021 regular session, which increased the death filing fee from \$20 to \$30 – thus ensuring that the IDP Fund will remain sustainable through 2026 – an advisory committee will be established in the near future to thoroughly review the Indigent Disposition Program

in its entirety.

The IDP Fund advisory committee's recommendations will be presented to the Board, who will take them under consideration.

Licensing

The Board currently issues the following 13 license types:

	Individual Licenses
1	<i>Apprentice/Trainee (Funeral Service Practitioner, Embalmer or Both)</i>
2	<i>Combination (Funeral Service Practitioner & Embalmer)</i>
3	<i>Death Care Consultant</i>
4	<i>Embalmer</i>
5	<i>Funeral Service Practitioner (Funeral Director)</i>
6	<i>Intern</i>
7	<i>Preneed Salesperson</i>

	Facility Licenses
1	<i>Alternative Disposition Company</i>
2	<i>Cemetery Authority</i>
3	<i>Crematory Authority</i>
4	<i>Funeral Establishment</i>
5	<i>Immediate Disposition Company</i>
6	<i>Removal Company (Washington)</i>

Types of Licenses Issued	2009 - 2011	2011 - 2013	2013 - 2015	2015 - 2017	2017 - 2019	2019 – 2021	2021 - 2022 (as of July 2022)
Initial Individual Licenses: Apprentice/Trainee, Combination, Death Care Consultant, Embalmer, Funeral Service Practitioner, Intern & Preneed Salesperson	417	435	476	375	349	280	222
Initial Facility Licenses: Alternative Disposition Company, Cemetery Authority, Crematory Authority, Funeral Establishment, Immediate Disposition Company & Removal Company (Washington)	216	80	65	65	39	80	20
Individual Renewals: Apprentice/Trainee, Combination, Death Care Consultant, Embalmer, Funeral Service Practitioner & Preneed Salesperson	1,264	1,289	1,260	1,101	1,121	835	754
Facility Renewals: Alternative Disposition Company, Cemetery Authority, Crematory Authority, Funeral Establishment, Immediate Disposition Company	717	711	726	753	748	729	0*
Total Licenses Issued	2,614	2,515	2,527	2,294	2,257	1,924	996

*Facility licenses expire on January 1st in odd-numbered years, so this number will increase beginning in November of 2022 – when facilities can begin renewing their licenses.

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Health Related Licensing Boards

Cross Reference Name: Mortuary and Cemetery Board

Pkg: 010 - Vacancy Factor and Non-ORPICS Personal Services

Cross Reference Number: 83300-017-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Personal Services							
Temporary Appointments	-	-	195	-	-	-	195
Pension Obligation Bond	-	-	4,100	-	-	-	4,100
Social Security Taxes	-	-	15	-	-	-	15
Mass Transit Tax	-	-	307	-	-	-	307
Vacancy Savings	-	-	8,914	-	-	-	8,914
Total Personal Services	-	-	\$13,531	-	-	-	\$13,531
Total Expenditures							
Total Expenditures	-	-	13,531	-	-	-	13,531
Total Expenditures	-	-	\$13,531	-	-	-	\$13,531
Ending Balance							
Ending Balance	-	-	(13,531)	-	-	-	(13,531)
Total Ending Balance	-	-	(\$13,531)	-	-	-	(\$13,531)

____ Agency Request

2023-25 Biennium

____ Governor's Budget

Page _____

____ Legislatively Adopted

Essential and Policy Package Fiscal Impact Summary - BPR013

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Health Related Licensing Boards
Pkg: 031 - Standard Inflation

Cross Reference Name: Mortuary and Cemetery Board
Cross Reference Number: 83300-017-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Services & Supplies							
Instate Travel	-	-	4,058	-	-	-	4,058
Out of State Travel	-	-	139	-	-	-	139
Employee Training	-	-	422	-	-	-	422
Office Expenses	-	-	1,132	-	-	-	1,132
Telecommunications	-	-	1,179	-	-	-	1,179
State Gov. Service Charges	-	-	2,993	-	-	-	2,993
Data Processing	-	-	382	-	-	-	382
Publicity and Publications	-	-	61	-	-	-	61
Professional Services	-	-	1,196	-	-	-	1,196
IT Professional Services	-	-	9,061	-	-	-	9,061
Attorney General	-	-	14,772	-	-	-	14,772
Employee Recruitment and Develop	-	-	52	-	-	-	52
Dues and Subscriptions	-	-	158	-	-	-	158
Facilities Rental and Taxes	-	-	4,154	-	-	-	4,154
Agency Program Related S and S	-	-	23,251	-	-	-	23,251
Other Services and Supplies	-	-	5,141	-	-	-	5,141
Expendable Prop 250 - 5000	-	-	426	-	-	-	426
IT Expendable Property	-	-	461	-	-	-	461
Total Services & Supplies	-	-	\$69,038	-	-	-	\$69,038
Total Expenditures							
Total Expenditures	-	-	69,038	-	-	-	69,038
Total Expenditures	-	-	\$69,038	-	-	-	\$69,038

____ Agency Request
2023-25 Biennium

____ Governor's Budget
Page _____

____ Legislatively Adopted
Essential and Policy Package Fiscal Impact Summary - BPR013

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Health Related Licensing Boards
Pkg: 031 - Standard Inflation

Cross Reference Name: Mortuary and Cemetery Board
Cross Reference Number: 83300-017-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Ending Balance							
Ending Balance	-	-	(69,038)	-	-	-	(69,038)
Total Ending Balance	-	-	(\$69,038)	-	-	-	(\$69,038)

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Health Related Licensing Boards
Pkg: 032 - Above Standard Inflation

Cross Reference Name: Mortuary and Cemetery Board
Cross Reference Number: 83300-017-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Services & Supplies							
Facilities Rental and Taxes	-	-	5,466	-	-	-	5,466
Total Services & Supplies	-	-	\$5,466	-	-	-	\$5,466
Total Expenditures							
Total Expenditures	-	-	5,466	-	-	-	5,466
Total Expenditures	-	-	\$5,466	-	-	-	\$5,466
Ending Balance							
Ending Balance	-	-	(5,466)	-	-	-	(5,466)
Total Ending Balance	-	-	(\$5,466)	-	-	-	(\$5,466)

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Health Related Licensing Boards
Pkg: 060 - Technical Adjustments

Cross Reference Name: Mortuary and Cemetery Board
Cross Reference Number: 83300-017-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Services & Supplies							
Data Processing	-	-	17,000	-	-	-	17,000
IT Professional Services	-	-	(17,000)	-	-	-	(17,000)
Total Services & Supplies	-	-	-	-	-	-	-
Total Expenditures							
Total Expenditures	-	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-	-
Ending Balance							
Ending Balance	-	-	-	-	-	-	-
Total Ending Balance	-	-	-	-	-	-	-

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Health Related Licensing Boards
Pkg: 092 - Statewide AG Adjustment

Cross Reference Name: Mortuary and Cemetery Board
Cross Reference Number: 83300-017-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Services & Supplies							
Attorney General	-	-	-	-	-	-	-
Total Services & Supplies	-	-	-	-	-	-	-
Total Expenditures							
Total Expenditures	-	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-	-
Ending Balance							
Ending Balance	-	-	-	-	-	-	-
Total Ending Balance	-	-	-	-	-	-	-

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Health Related Licensing Boards
Pkg: 093 - Statewide Adjustment DAS Chgs

Cross Reference Name: Mortuary and Cemetery Board
Cross Reference Number: 83300-017-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Services & Supplies							
Telecommunications	-	-	-	-	-	-	-
State Gov. Service Charges	-	-	-	-	-	-	-
Data Processing	-	-	-	-	-	-	-
Facilities Rental and Taxes	-	-	-	-	-	-	-
Other Services and Supplies	-	-	-	-	-	-	-
Total Services & Supplies	-	-	-	-	-	-	-
Total Expenditures							
Total Expenditures	-	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	-	-
Ending Balance							
Ending Balance	-	-	-	-	-	-	-
Total Ending Balance	-	-	-	-	-	-	-

ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Health Related Licensing Boards
Pkg: 810 - Statewide Adjustments

Cross Reference Name: Mortuary and Cemetery Board
Cross Reference Number: 83300-017-00-00-00000

<i>Description</i>	General Fund	Lottery Funds	Other Funds	Federal Funds	Nonlimited Other Funds	Nonlimited Federal Funds	All Funds
Services & Supplies							
State Gov. Service Charges	-	-	220	-	-	-	220
IT Professional Services	-	-	-	-	-	-	-
Attorney General	-	-	(6,001)	-	-	-	(6,001)
Other Services and Supplies	-	-	(11,683)	-	-	-	(11,683)
Total Services & Supplies	-	-	(\$17,464)	-	-	-	(\$17,464)
Total Expenditures							
Total Expenditures	-	-	(17,464)	-	-	-	(17,464)
Total Expenditures	-	-	(\$17,464)	-	-	-	(\$17,464)
Ending Balance							
Ending Balance	-	-	17,464	-	-	-	17,464
Total Ending Balance	-	-	\$17,464	-	-	-	\$17,464

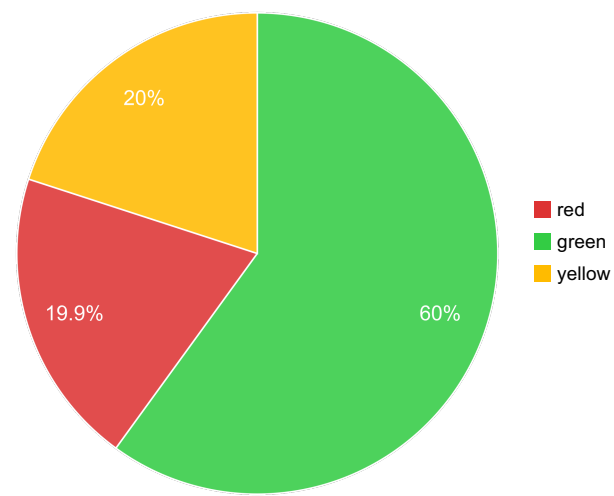
Mortuary and Cemetery Board

Annual Performance Progress Report

Reporting Year 2022

Published: 10/3/2022 10:00:04 AM

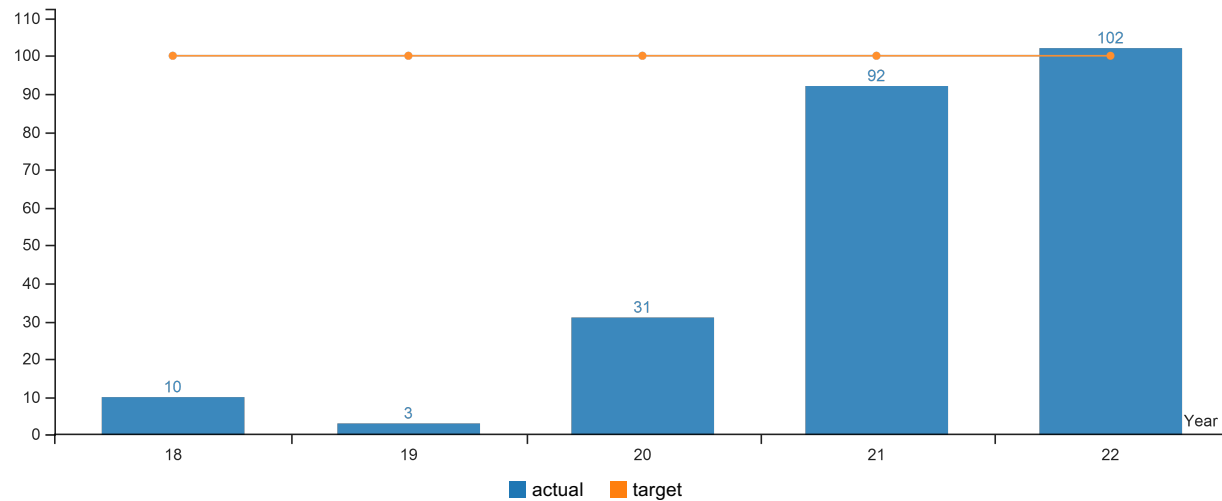
KPM #	Approved Key Performance Measures (KPMs)
1	Facility Inspection - Percent of licensed facilities inspected not less than once per biennium.
2	Complaint Investigation - Percent of investigative reports completed within six months of a complaint from any person against a licensee.
3	Customer Service - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall, timeliness, accuracy, helpfulness, expertise, availability of information.
4	BEST PRACTICES - Percent of total best practices met by the Board.
5	Timely Resolution of Complaints - Percent of cases closed within 9 months.



Performance Summary	Green	Yellow	Red
	= Target to -5%	= Target -5% to -15%	= Target > -15%
Summary Stats:	60%	20%	20%

KPM #1	Facility Inspection - Percent of licensed facilities inspected not less than once per biennium.
	Data Collection Period: Jul 01 - Jun 30

* Upward Trend = positive result



Report Year	2018	2019	2020	2021	2022
Inspections Completed					
Actual	10%	3%	31%	92%	102%
Target	100%	100%	100%	100%	100%

How Are We Doing

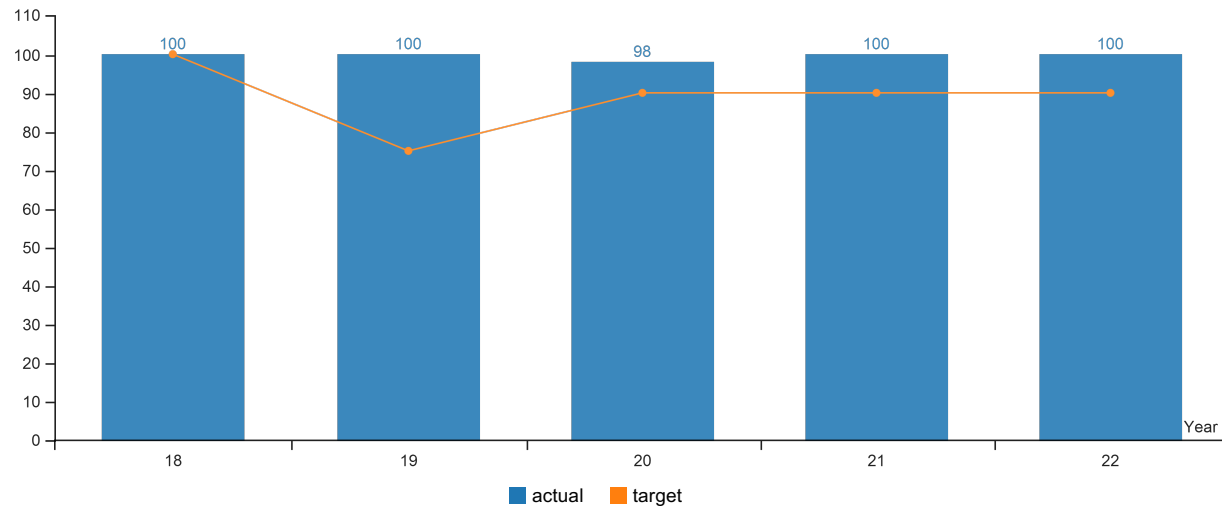
Our agency is statutorily mandated to inspect, at least once every two years (a biennium), the premises and records of all licensed facilities – we currently regulate 756 licensed facilities located throughout the state. In order to satisfy this requirement, our inspectors must complete at least half of these facility inspections (approximately 378) during each July 1 - June 30 reporting period. For the period of July 1, 2021 through June 30, 2022, our inspectors performed and completed a total of 385 facility inspections. These inspections included 377 random biennial inspections and 8 biennial inspections as part of a licensing action. The number of completed full biennial inspections equate to a rate of 102% of licensed facilities inspected not less than once per biennium.

Factors Affecting Results

In addition to our agency's ability to successfully continue virtual inspections, statewide travel became a more viable option during this reporting period, which also allowed our agency to begin performing on-site inspections again. Our inspection completion rate increased from 92% in 2021 to 102% for 2022.

KPM #2	Complaint Investigation - Percent of investigative reports completed within six months of a complaint from any person against a licensee.
	Data Collection Period: Jul 01 - Jun 30

* Upward Trend = positive result



Report Year	2018	2019	2020	2021	2022
Complaint Investigation					
Actual	100%	100%	98%	100%	100%
Target	100%	75%	90%	90%	90%

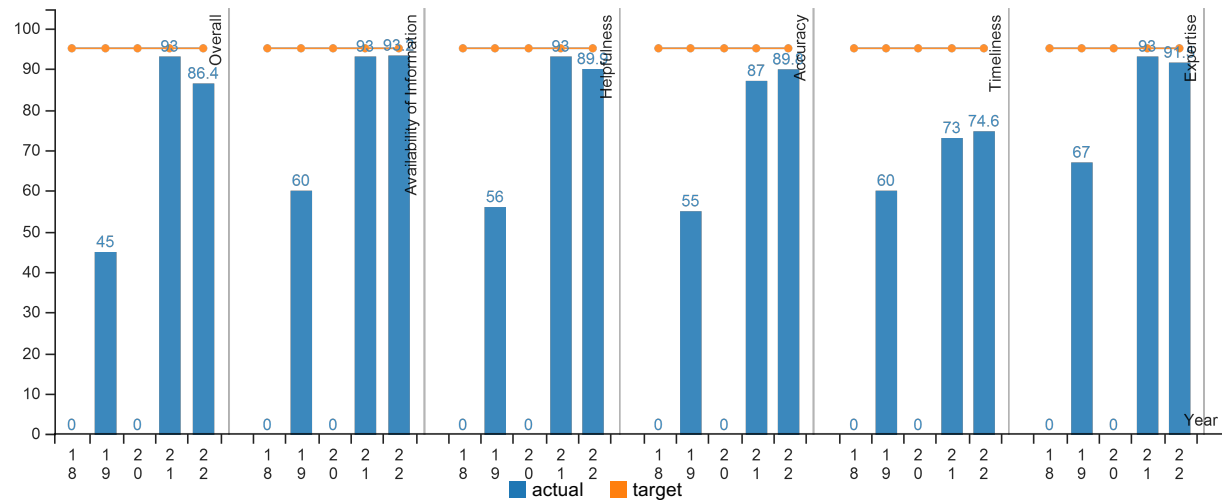
How Are We Doing

For the reporting period of July 1, 2021 through June 30, 2022, our agency opened 48 cases. All investigative reports for this reporting period were completed within 6 months of each complaint, resulting in a rate of 100%.

Factors Affecting Results

With the exception of having to cancel a board meeting in 2020 due to an unforeseen extended absence of the Executive Director, our agency has maintained a 100% report rate for the last 8 years.

KPM #3	Customer Service - Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall, timeliness, accuracy, helpfulness, expertise, availability of information.
	Data Collection Period: Jan 01 - Dec 30



Report Year	2018	2019	2020	2021	2022
Overall					
Actual		45%		93%	86.40%
Target	95%	95%	95%	95%	95%
Availability of Information					
Actual		60%		93%	93.20%
Target	95%	95%	95%	95%	95%
Helpfulness					
Actual		56%		93%	89.90%
Target	95%	95%	95%	95%	95%
Accuracy					
Actual		55%		87%	89.80%
Target	95%	95%	95%	95%	95%
Timeliness					
Actual		60%		73%	74.60%
Target	95%	95%	95%	95%	95%
Expertise					
Actual		67%		93%	91.50%
Target	95%	95%	95%	95%	95%

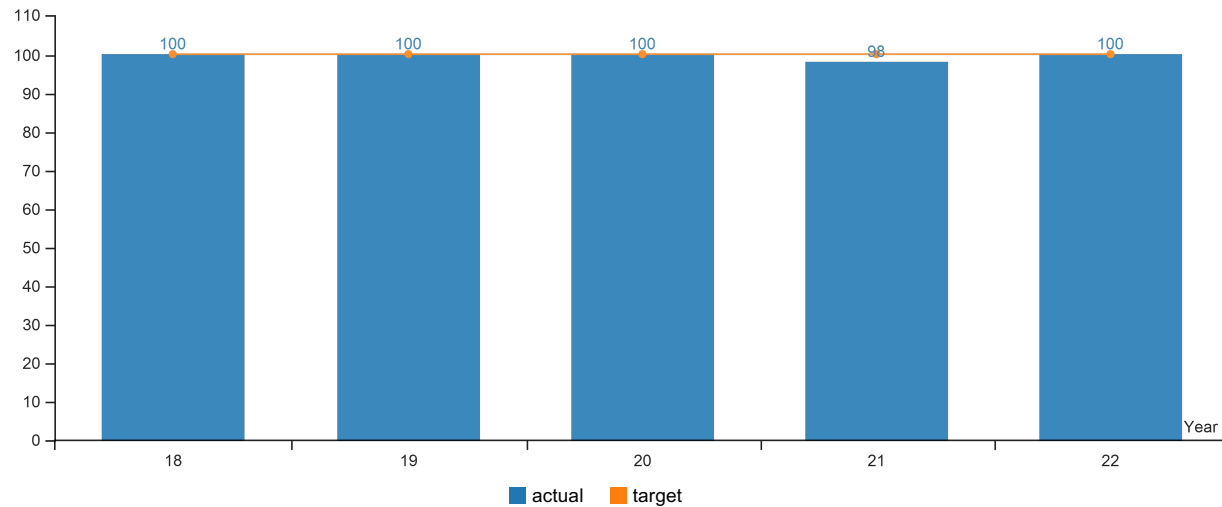
In 2021, our agency received 15 customer service survey responses. In 2022, our agency received 44 responses, which is a 193% increase. This increase in response participation was the result of agency staff promoting the survey to all licensees, stakeholders, and people from the public. A link to the survey is located on the home page of our agency's website & is also included in all staff's email signature lines.

Factors Affecting Results

Our agency continues to evaluate ways in which to enhance the survey's effectiveness and provide additional opportunities to receive accurate feedback from licensees, stakeholders, and people from the public.

KPM #4	BEST PRACTICES - Percent of total best practices met by the Board.
	Data Collection Period: Jul 01 - Jun 30

* Upward Trend = positive result



Report Year	2018	2019	2020	2021	2022
BEST PRACTICES					
Actual	100%	100%	100%	98%	100%
Target	100%	100%	100%	100%	100%

How Are We Doing

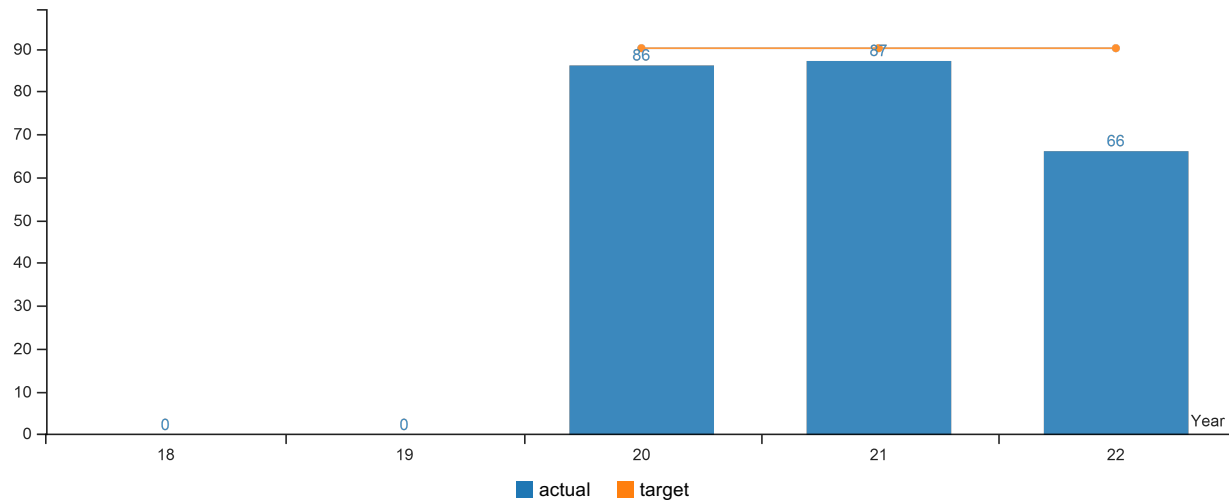
The Best Practices Self-Assessment Evaluation is available on every Board Member's iPad and is reviewed during every board meeting. Board Members are encouraged to ask questions and raise any issues/concerns they have during the year, so they may be addressed immediately. During the July 12, 2022 general session board meeting, all Board Members who served between July 1, 2021 and June 30, 2022 completed the Best Practices voting slip. Our agency scored 100% for 2022.

Factors Affecting Results

Generally, by reviewing the Best Practices Self-Assessment Evaluation during each board meeting, all questions/issues/concerns are being properly and sufficiently addressed in a timely manner to ensure that all Board Members can clearly understand and identify the agency's expectations and determine if these expectations are being met.

KPM #5	Timely Resolution of Complaints - Percent of cases closed within 9 months.
	Data Collection Period: Jan 01 - Jan 01

* Upward Trend = positive result



Report Year	2018	2019	2020	2021	2022
Timely Resolution of Complaints					
Actual			86%	87%	66%
Target			90%	90%	90%

How Are We Doing

For the reporting period of January 1, 2021 through January 1, 2022, our agency opened 32 cases. Out of the 32 total cases, 21 cases were closed within 9 months of receiving each complaint, resulting in a completion rate of 66%.

Factors Affecting Results

Our regularly scheduled April 2021 board meeting was postponed by three weeks due to an unforeseen extended absence of the Executive Director. This is the only occurrence of our agency not meeting the 100% target in over 8 years.

Audit Response Report Update

The Oregon Secretary of State, Audits Division, initiated an audit of the Oregon Mortuary & Cemetery Board (OMCB) in February of 2019 and concluded in December of 2020 ([Report 2020-46](#)).

Purpose of Audit:

The purpose of the audit was to examine the Board's facility inspection processes and controls over financial reporting to ensure it was meeting its obligations to protect public health, safety, and welfare in the death care industry.

Audit Scope:

1. **Inspection Processes:** Included reviewing inspection checklists, inspection database, outstanding deficiencies from prior inspections, and the cost of inspections. The audit focused on the 2017-19 biennium through March of 2020.
2. **Financial Reporting/Controls:** Included reviewing internal controls relating to financial processes, reviewing individual transactions, and analyzing primary revenue streams. The audit focused focus on the 2017-19 biennium through March of 2020.

Audit Methodology:

The Audits Division evaluated these areas via interviews and communications with staff, review of documentation provided by the agency, and analysis of the inspections database and financial data.

Audit Results/Recommendations:

1. **Inspection Processes**
 - a. Complete updates to the documented inspection process to align with their updated inspection checklists.
 - b. Complete development of the inspection schedule to ensure facility inspections, including follow-up on identified deficiencies, is completed within prescribed timelines.
2. **Financial Reporting/Controls**
 - a. Review and update revenue cycle procedures to provide for adequate segregation of duties.
 - b. Review and update cash handling procedures to ensure compliance with statewide policies.
 - c. Develop and implement procedures to demonstrate the Indigent Disposition Program (IDP) funds are being used in accordance with state law.
 - d. Provide training for board staff preparing and reviewing travel reimbursements to ensure adherence to statewide policies.

- e. Provide training for board staff responsible for purchasing and authorizing purchases to ensure sufficient supporting documentation and adherence to statewide policies is maintained. Additionally, document internal policies and procedures for succession purposes to prevent lapses in compliance with statewide policies and procedures.

These two areas of deficiency were the result of long-standing historical practices, the absence of written standard operating procedures, and inadequate staffing. With personnel changes made just prior to the audit, both of these areas had been previously identified as needing to be improved and many enhancements had already been implemented – resulting in a majority of the areas of deficiency already being addressed.

Audit Recommendation Implementation:

OMCB staff has implemented changes in these areas in response to these recommendations, which include, but are not limited to:

1. Establishing a restructured inspection process to meet the statutorily mandated requirement to conduct all facility inspections at least once biennially.
 - a. OMCB regulates approximately 756 licensed facilities located throughout the state. To achieve inspection targets, each Inspector must complete approximately 16 inspections per month or 48 per quarter on average. For the past seven quarters, Inspectors have met or exceeded those averages.
2. Contracting with DAS – Shared Financial Services (SFS) in October of 2019, four months prior to the audit. This provides specialized support in this area of agency administration.
 - a. All staff has participated in consistent training with DAS-SFS regarding financial controls and proper procedures.
 - b. Our agency has implemented changes to its internal financial procedures in direct response to the audit’s recommendations.
 - c. Agency financial statements are review and approved each month.
 - d. The agency’s monthly financial documents are provided to the Board Officers.
 - i. The Executive Director and Board Officers review the agency’s financial documents on a monthly basis.

Oregon Mortuary & Cemetery Board's Affirmative Action Report

In early 2019, the Board contracted HR Services from the Department of Administrative Services (DAS). The majority of Board staff are also members of SEIU and are covered under section 5A of the most current contract between the union and the state.

It is the policy of the State of Oregon that employment without discrimination is recognized as and declared to be a civil right. The State of Oregon is committed to achieving a workforce that represents the diversity of Oregon community and is a leader in providing its citizens fair and equal employment opportunity.

Accordingly, the Board shall:

1. Maintain a policy of equal treatment and equality of opportunity in employment for all applicants and employees in its employment decisions, which include, but are not limited to, hiring, promotion, demotion, transfer, termination, layoff, training, compensation, benefits, and performance evaluations.
2. Apply all terms, conditions, benefits, and privileges of employment with the agency to all applicants and employees regardless of race, color, religion, age, sex, sexual orientation, marital status, national origin, political affiliation, disability, or any other reason prohibited by the law or policy of the state or federal government.
3. Adopt and disseminate a written copy of the Board Affirmative Action Policy that articulates the policy of the Board as well as describes the affirmative actions being taken by the agency to ensure equity of employment in a work environment that is free from discrimination.

Agency Affirmative Action Policy Statement

Consistent with the policies of the State of Oregon, OMCB is committed to:

- Maintaining a work force that represents and incorporates the diversity of Oregon's population beyond the majority culture,
- Providing fair and equal employment opportunities for all persons without bias, and
- Maintaining a workplace environment that encourages individual expression and inclusion and that is free from any form of harassment or intimidation on account of an individual's race, color, religion, beliefs, gender identity, assigned or identified sex, sexual orientation, national origin, age, marital status, social or economic status, or disability.

Additional Statement for Individuals with Disabilities

The Board will not discriminate or tolerate discrimination against any applicant or employee because of physical or mental disability in regards to any position for which the known applicant for employment is qualified.

The Board will take affirmative action to employ, advance in employment, and otherwise treat known qualified individuals with disabilities without regard to their physical or mental disabilities in all human resources selection and decision practices, such as: advertising, benefits, compensation, discipline (including probation, suspension, and/or termination for cause or layoff), employee facilities, performance evaluation, recruitment, social/recreational programs, and

training. The Board also continues to administer these practices without regard to race, color, religion, gender, sexual orientation, national origin, age, marital status or disability. Additionally, all applicants and employees are protected from coercion, intimidation, interference, or discrimination for filing a complaint or assisting in an investigation under this policy.

Note: Our agency is currently working with the Office of Cultural Change to update OMCB's AAP.

Foundational aspects that are verified each year:

- All staff and Board members are provided a personal copy of the AAP for review and reference. The document is also accessible at all times on the agency shared electronic file system.
- The Board reviews and discusses the AAP in Public Session at least once during the plan term.
- Emails received from the Office of Diversity and Inclusions, or other similar publications from other agencies or stakeholder organizations (such as celebrations or events at Oregon Cemeteries) are forwarded to staff members.
- The Executive Director reviews all DI/AA materials, and the AA Representative will attend all DI/AA meetings in person or by telephone and disseminates relevant information.
- All staff meetings include a standing discussion item for "Wellness, Safety, Diversity & Inclusion", in which staff are encouraged to bring up and discuss anything that they have seen or experienced since the last meeting that they felt needed addressing in any of these areas. Combining diversity and inclusion with the idea of workplace safety and wellness has proven to be a successful approach.

Additional Statement for Members Uniform Services (ORS 659A.082)

The Board will not discriminate or tolerate discrimination, against any employee because they are a member of, apply to be a member of, perform, has performed, applied to perform or have an obligation to perform service in a uniformed service.

Support and Accountability

The OMCB is committed to providing a safe and supportive environment for all. Maintaining an environment that fosters inclusion and which is free from bias, discrimination and harassment is part of day-to-day operations and any concerns by any party should be immediately raised to the Executive Director for action. While this is the preferred method, the Board recognizes that there may be times when a party wishes to discuss any concerns confidentially with a party other than the Executive Director for any reason. In such cases, the party is encouraged to contact one or more of the following resources for support and assistance with resolving concerns as well as with contacting and working with external regulatory and advocacy organizations:

The agency's Board President
The agency's DAS Human Resources Partner
The agency's Governor's Office Policy Analyst
The Governor's Office of Diversity & Inclusion/Affirmative Action
The SEIU Union Representative
Any Personal Advocate

External Resources

U.S. Equal Employment Opportunity Commission

Seattle Field Office EEOC Office/ Federal Office Building 909 First Avenue, Suite 400

Seattle, WA 98104

Phone Number: (206) 220-6883 | Phone Number: (206) 220-6882 (TDD)

The EEOC does not maintain an office in Oregon

File a Charge of Discrimination: <http://www.eeocomplaint.com/>

Department of Labor, Office of Federal Contract Compliance (OFCC)

1315 SW Fifth Avenue, Suite 1030

Portland, OR 97201

Phone Number: (503) 326-4112

The Civil Rights Office of Health & Human Services Office of Civil Rights, Region D 2201 Six Avenue, Mail Stop RX-11 Seattle, WA 98121

Phone Number: (206) 615-2290 | Phone Number: (206) 615-2296 (TDD)

Name of Agency Director/Administrator:

Chad Dresselhaus, Executive Director

Oregon Mortuary & Cemetery Board (OMCB)

800 NE Oregon Street, Suite 430, Portland, OR 97232

Phone (971) 673-1502 | Email: Chad.W.Dresselhaus@omcb.oregon.gov

Name of Affirmative Action Representative:

Chad Dresselhaus, Executive Director

Oregon Mortuary & Cemetery Board (OMCB)

800 NE Oregon Street, Suite 430, Portland, OR 97232

Phone (971) 673-1502 | Email: Chad.W.Dresselhaus@omcb.oregon.gov

OTHER QUESTION: Does your agency receive Human Resources services from another state agency and if so, which one?

Our agency receives services from DAS Human Resources.

Health Related Licensing Boards

Summary Cross Reference Listing and Packages

2023-25 Biennium

Agency Number: 83300

BAM Analyst: Michelson, Alicia

Budget Coordinator: Towers, Taylor

<i>Cross Reference Number</i>	<i>Cross Reference Description</i>	<i>Package Number</i>	<i>Priority</i>	<i>Package Description</i>	<i>Package Group</i>
017-00-00-00000	Mortuary and Cemetery Board	010	0	Vacancy Factor and Non-ORPICS Personal Services	Essential Packages
017-00-00-00000	Mortuary and Cemetery Board	021	0	Phase-in	Essential Packages
017-00-00-00000	Mortuary and Cemetery Board	022	0	Phase-out Pgm & One-time Costs	Essential Packages
017-00-00-00000	Mortuary and Cemetery Board	031	0	Standard Inflation	Essential Packages
017-00-00-00000	Mortuary and Cemetery Board	032	0	Above Standard Inflation	Essential Packages
017-00-00-00000	Mortuary and Cemetery Board	033	0	Exceptional Inflation	Essential Packages
017-00-00-00000	Mortuary and Cemetery Board	060	0	Technical Adjustments	Essential Packages
017-00-00-00000	Mortuary and Cemetery Board	070	0	Revenue Shortfalls	Policy Packages
017-00-00-00000	Mortuary and Cemetery Board	081	0	June 2022 Emergency Board	Policy Packages
017-00-00-00000	Mortuary and Cemetery Board	090	0	Analyst Adjustments	Policy Packages
017-00-00-00000	Mortuary and Cemetery Board	091	0	Additional Analyst Adjustments	Policy Packages
017-00-00-00000	Mortuary and Cemetery Board	092	0	Statewide AG Adjustment	Policy Packages
017-00-00-00000	Mortuary and Cemetery Board	093	0	Statewide Adjustment DAS Chgs	Policy Packages
017-00-00-00000	Mortuary and Cemetery Board	801	0	LFO Analyst Adjustments	Policy Packages
017-00-00-00000	Mortuary and Cemetery Board	802	0	Vacant Position Reductions	Policy Packages
017-00-00-00000	Mortuary and Cemetery Board	810	0	Statewide Adjustments	Policy Packages
017-00-00-00000	Mortuary and Cemetery Board	811	0	Budget Reconciliation	Policy Packages
017-00-00-00000	Mortuary and Cemetery Board	813	0	Policy Bills	Policy Packages
017-00-00-00000	Mortuary and Cemetery Board	816	0	Capital Construction	Policy Packages
018-00-00-00000	Naturopathic Medicine	010	0	Vacancy Factor and Non-ORPICS Personal Services	Essential Packages
018-00-00-00000	Naturopathic Medicine	021	0	Phase-in	Essential Packages
018-00-00-00000	Naturopathic Medicine	022	0	Phase-out Pgm & One-time Costs	Essential Packages

09/29/23

2:45 PM

Page 1 of 6

Summary Cross Reference Listing and Packages

BSU-003A

Health Related Licensing Boards

Policy Package List by Priority

2023-25 Biennium

Agency Number: 83300

BAM Analyst: Michelson, Alicia

Budget Coordinator: Towers, Taylor

Priority	Policy Pkg Number	Policy Pkg Description	Summary Cross Reference Number	Cross Reference Description
0	070	Revenue Shortfalls	017-00-00-00000	Mortuary and Cemetery Board
			018-00-00-00000	Naturopathic Medicine
			020-00-00-00000	Occupational Therapy Licensing
			026-00-00-00000	Medical Imaging
			028-00-00-00000	Speech-Language Path. and Audio.
			029-00-00-00000	Veterinary Medical Examiners
	081	June 2022 Emergency Board	017-00-00-00000	Mortuary and Cemetery Board
			018-00-00-00000	Naturopathic Medicine
			020-00-00-00000	Occupational Therapy Licensing
			026-00-00-00000	Medical Imaging
			028-00-00-00000	Speech-Language Path. and Audio.
			029-00-00-00000	Veterinary Medical Examiners
	082	September Eboard	028-00-00-00000	Speech-Language Path. and Audio.
	090	Analyst Adjustments	017-00-00-00000	Mortuary and Cemetery Board
			018-00-00-00000	Naturopathic Medicine
			020-00-00-00000	Occupational Therapy Licensing
			026-00-00-00000	Medical Imaging
			028-00-00-00000	Speech-Language Path. and Audio.
			029-00-00-00000	Veterinary Medical Examiners
	091	Additional Analyst Adjustments	017-00-00-00000	Mortuary and Cemetery Board
			018-00-00-00000	Naturopathic Medicine
			020-00-00-00000	Occupational Therapy Licensing
			026-00-00-00000	Medical Imaging

Health Related Licensing Boards

Policy Package List by Priority

2023-25 Biennium

Agency Number: 83300

BAM Analyst: Michelson, Alicia

Budget Coordinator: Towers, Taylor

Priority	Policy Pkg Number	Policy Pkg Description	Summary Cross Reference Number	Cross Reference Description
0	091	Additional Analyst Adjustments	028-00-00-00000	Speech-Language Path. and Audio.
			029-00-00-00000	Veterinary Medical Examiners
	092	Statewide AG Adjustment	017-00-00-00000	Mortuary and Cemetery Board
			018-00-00-00000	Naturopathic Medicine
			020-00-00-00000	Occupational Therapy Licensing
			026-00-00-00000	Medical Imaging
			028-00-00-00000	Speech-Language Path. and Audio.
			029-00-00-00000	Veterinary Medical Examiners
			017-00-00-00000	Mortuary and Cemetery Board
			018-00-00-00000	Naturopathic Medicine
	093	Statewide Adjustment DAS Chgs	020-00-00-00000	Occupational Therapy Licensing
			026-00-00-00000	Medical Imaging
			028-00-00-00000	Speech-Language Path. and Audio.
			029-00-00-00000	Veterinary Medical Examiners
			017-00-00-00000	Mortuary and Cemetery Board
			018-00-00-00000	Naturopathic Medicine
			020-00-00-00000	Occupational Therapy Licensing
			026-00-00-00000	Medical Imaging
	801	LFO Analyst Adjustments	028-00-00-00000	Speech-Language Path. and Audio.
			029-00-00-00000	Veterinary Medical Examiners
			017-00-00-00000	Mortuary and Cemetery Board
			018-00-00-00000	Naturopathic Medicine
			020-00-00-00000	Occupational Therapy Licensing
			026-00-00-00000	Medical Imaging
			028-00-00-00000	Speech-Language Path. and Audio.
			029-00-00-00000	Veterinary Medical Examiners
	802	Vacant Position Reductions	017-00-00-00000	Mortuary and Cemetery Board
			018-00-00-00000	Naturopathic Medicine
			020-00-00-00000	Occupational Therapy Licensing

Health Related Licensing Boards

Policy Package List by Priority

2023-25 Biennium

Agency Number: 83300

BAM Analyst: Michelson, Alicia

Budget Coordinator: Towers, Taylor

<i>Priority</i>	<i>Policy Pkg Number</i>	<i>Policy Pkg Description</i>	<i>Summary Cross Reference Number</i>	<i>Cross Reference Description</i>
0	802	Vacant Position Reductions	026-00-00-00000	Medical Imaging
			028-00-00-00000	Speech-Language Path. and Audio.
			029-00-00-00000	Veterinary Medical Examiners
	810	Statewide Adjustments	017-00-00-00000	Mortuary and Cemetery Board
			018-00-00-00000	Naturopathic Medicine
			020-00-00-00000	Occupational Therapy Licensing
			026-00-00-00000	Medical Imaging
			028-00-00-00000	Speech-Language Path. and Audio.
			029-00-00-00000	Veterinary Medical Examiners
			017-00-00-00000	Mortuary and Cemetery Board
	811	Budget Reconciliation	018-00-00-00000	Naturopathic Medicine
			020-00-00-00000	Occupational Therapy Licensing
			026-00-00-00000	Medical Imaging
			028-00-00-00000	Speech-Language Path. and Audio.
			029-00-00-00000	Veterinary Medical Examiners
			017-00-00-00000	Mortuary and Cemetery Board
			018-00-00-00000	Naturopathic Medicine
	813	Policy Bills	020-00-00-00000	Occupational Therapy Licensing
			026-00-00-00000	Medical Imaging
			028-00-00-00000	Speech-Language Path. and Audio.
			029-00-00-00000	Veterinary Medical Examiners
			017-00-00-00000	Mortuary and Cemetery Board
			018-00-00-00000	Naturopathic Medicine
			020-00-00-00000	Occupational Therapy Licensing
	816	Capital Construction	026-00-00-00000	Medical Imaging
			028-00-00-00000	Speech-Language Path. and Audio.
			029-00-00-00000	Veterinary Medical Examiners
			017-00-00-00000	Mortuary and Cemetery Board
			018-00-00-00000	Naturopathic Medicine

Health Related Licensing Boards

Policy Package List by Priority

2023-25 Biennium

Agency Number: 83300

BAM Analyst: Michelson, Alicia

Budget Coordinator: Towers, Taylor

<i>Priority</i>	<i>Policy Pkg Number</i>	<i>Policy Pkg Description</i>	<i>Summary Cross Reference Number</i>	<i>Cross Reference Description</i>
0	816	Capital Construction	020-00-00-00000	Occupational Therapy Licensing
			026-00-00-00000	Medical Imaging
			028-00-00-00000	Speech-Language Path. and Audio.
			029-00-00-00000	Veterinary Medical Examiners
1	100	Raise Licensure Fees	020-00-00-00000	Occupational Therapy Licensing
	103	New Investigator 2 Position	029-00-00-00000	Veterinary Medical Examiners
	104	Raise Licensure Fees	018-00-00-00000	Naturopathic Medicine
2	101	Revenue Shortfall - Spending Reduction	018-00-00-00000	Naturopathic Medicine
	102	Revenue Shortfall	020-00-00-00000	Occupational Therapy Licensing

Health Related Licensing Boards**Agency Number: 83300****Budget Support - Detail Revenues and Expenditures****Cross Reference Number: 83300-017-00-00-00000****2023-25 Biennium****Mortuary and Cemetery Board**

<i>Description</i>	<i>2019-21 Actuals</i>	<i>2021-23 Leg Adopted Budget</i>	<i>2021-23 Leg Approved Budget</i>	<i>2023-25 Agency Request Budget</i>	<i>2023-25 Governor's Budget</i>	<i>2023-25 Leg. Adopted Budget</i>
BEGINNING BALANCE						
0025 Beginning Balance						
3400 Other Funds Ltd	1,411,236	1,097,403	1,097,403	1,097,403	1,097,403	1,097,403
0030 Beginning Balance Adjustment						
3400 Other Funds Ltd	-	151,189	151,189	994,700	994,700	994,700
BEGINNING BALANCE						
3400 Other Funds Ltd	1,411,236	1,248,592	1,248,592	2,092,103	2,092,103	2,092,103
TOTAL BEGINNING BALANCE	\$1,411,236	\$1,248,592	\$1,248,592	\$2,092,103	\$2,092,103	\$2,092,103
REVENUE CATEGORIES						
LICENSES AND FEES						
0205 Business Lic and Fees						
3400 Other Funds Ltd	565,928	689,735	689,735	780,865	780,865	780,865
0210 Non-business Lic. and Fees						
3400 Other Funds Ltd	1,455,260	2,320,631	2,320,631	2,498,070	2,498,070	2,498,070
LICENSES AND FEES						
3400 Other Funds Ltd	2,021,188	3,010,366	3,010,366	3,278,935	3,278,935	3,278,935
TOTAL LICENSES AND FEES	\$2,021,188	\$3,010,366	\$3,010,366	\$3,278,935	\$3,278,935	\$3,278,935
CHARGES FOR SERVICES						
0410 Charges for Services						
3400 Other Funds Ltd	1,649	756	756	-	-	-
FINES, RENTS AND ROYALTIES						
0505 Fines and Forfeitures						
3400 Other Funds Ltd	6,826	7,224	7,224	15,000	15,000	15,000

Health Related Licensing Boards**Agency Number: 83300****Budget Support - Detail Revenues and Expenditures****Cross Reference Number: 83300-017-00-00-00000****2023-25 Biennium****Mortuary and Cemetery Board**

<i>Description</i>	<i>2019-21 Actuals</i>	<i>2021-23 Leg Adopted Budget</i>	<i>2021-23 Leg Approved Budget</i>	<i>2023-25 Agency Request Budget</i>	<i>2023-25 Governor's Budget</i>	<i>2023-25 Leg. Adopted Budget</i>
INTEREST EARNINGS						
0605 Interest Income						
3400 Other Funds Ltd	40,341	66,497	66,497	20,000	20,000	20,000
OTHER						
0975 Other Revenues						
3400 Other Funds Ltd	197	-	-	300	300	300
TRANSFERS IN						
1107 Tsfr From Administrative Svcs						
3400 Other Funds Ltd	294	-	-	-	-	-
REVENUE CATEGORIES						
3400 Other Funds Ltd	2,070,495	3,084,843	3,084,843	3,314,235	3,314,235	3,314,235
TOTAL REVENUE CATEGORIES	\$2,070,495	\$3,084,843	\$3,084,843	\$3,314,235	\$3,314,235	\$3,314,235
AVAILABLE REVENUES						
3400 Other Funds Ltd	3,481,731	4,333,435	4,333,435	5,406,338	5,406,338	5,406,338
TOTAL AVAILABLE REVENUES	\$3,481,731	\$4,333,435	\$4,333,435	\$5,406,338	\$5,406,338	\$5,406,338
EXPENDITURES						
PERSONAL SERVICES						
SALARIES & WAGES						
3110 Class/Unclass Sal. and Per Diem						
3400 Other Funds Ltd	872,660	1,009,248	1,077,493	1,128,768	1,128,768	1,128,768
3160 Temporary Appointments						
3400 Other Funds Ltd	-	4,647	4,647	4,842	4,842	4,842
3170 Overtime Payments						

Health Related Licensing Boards**Agency Number: 83300****Budget Support - Detail Revenues and Expenditures****Cross Reference Number: 83300-017-00-00-00000****2023-25 Biennium****Mortuary and Cemetery Board**

<i>Description</i>	<i>2019-21 Actuals</i>	<i>2021-23 Leg Adopted Budget</i>	<i>2021-23 Leg Approved Budget</i>	<i>2023-25 Agency Request Budget</i>	<i>2023-25 Governor's Budget</i>	<i>2023-25 Leg. Adopted Budget</i>
3400 Other Funds Ltd	3,398	-	-	-	-	-
3190 All Other Differential						
3400 Other Funds Ltd	1,333	-	-	-	-	-
SALARIES & WAGES						
3400 Other Funds Ltd	877,391	1,013,895	1,082,140	1,133,610	1,133,610	1,133,610
TOTAL SALARIES & WAGES	\$877,391	\$1,013,895	\$1,082,140	\$1,133,610	\$1,133,610	\$1,133,610
OTHER PAYROLL EXPENSES						
3210 Empl. Rel. Bd. Assessments						
3400 Other Funds Ltd	312	406	406	371	371	371
3220 Public Employees' Retire Cont						
3400 Other Funds Ltd	130,601	171,527	183,217	200,857	200,857	200,857
3221 Pension Obligation Bond						
3400 Other Funds Ltd	47,151	58,460	55,558	59,658	59,658	59,658
3230 Social Security Taxes						
3400 Other Funds Ltd	67,882	77,563	82,784	86,721	86,721	86,721
3241 Paid Family Medical Leave Insurance						
3400 Other Funds Ltd	-	-	-	4,484	4,484	4,484
3250 Worker's Comp. Assess. (WCD)						
3400 Other Funds Ltd	272	322	322	322	322	322
3260 Mass Transit Tax						
3400 Other Funds Ltd	5,384	6,083	6,493	6,800	6,800	6,800
3270 Flexible Benefits						
3400 Other Funds Ltd	240,198	267,624	267,624	277,200	277,200	277,200

Health Related Licensing Boards**Agency Number: 83300****Budget Support - Detail Revenues and Expenditures****Cross Reference Number: 83300-017-00-00-00000****2023-25 Biennium****Mortuary and Cemetery Board**

<i>Description</i>	<i>2019-21 Actuals</i>	<i>2021-23 Leg Adopted Budget</i>	<i>2021-23 Leg Approved Budget</i>	<i>2023-25 Agency Request Budget</i>	<i>2023-25 Governor's Budget</i>	<i>2023-25 Leg. Adopted Budget</i>
OTHER PAYROLL EXPENSES						
3400 Other Funds Ltd	491,800	581,985	596,404	636,413	636,413	636,413
TOTAL OTHER PAYROLL EXPENSES	\$491,800	\$581,985	\$596,404	\$636,413	\$636,413	\$636,413
P.S. BUDGET ADJUSTMENTS						
3455 Vacancy Savings						
3400 Other Funds Ltd	-	(8,914)	(8,914)	-	-	-
PERSONAL SERVICES						
3400 Other Funds Ltd	1,369,191	1,586,966	1,669,630	1,770,023	1,770,023	1,770,023
TOTAL PERSONAL SERVICES	\$1,369,191	\$1,586,966	\$1,669,630	\$1,770,023	\$1,770,023	\$1,770,023
SERVICES & SUPPLIES						
4100 Instate Travel						
3400 Other Funds Ltd	7,738	96,617	96,617	100,675	100,675	100,675
4125 Out of State Travel						
3400 Other Funds Ltd	2,056	3,315	3,315	3,454	3,454	3,454
4150 Employee Training						
3400 Other Funds Ltd	11,356	10,044	10,044	10,466	10,466	10,466
4175 Office Expenses						
3400 Other Funds Ltd	11,677	26,946	26,946	28,078	28,078	28,078
4200 Telecommunications						
3400 Other Funds Ltd	29,597	28,073	28,073	29,252	28,251	29,252
4225 State Gov. Service Charges						
3400 Other Funds Ltd	43,855	68,953	68,953	71,946	68,251	72,166
4250 Data Processing						

Health Related Licensing Boards**Agency Number: 83300****Budget Support - Detail Revenues and Expenditures****Cross Reference Number: 83300-017-00-00-00000****2023-25 Biennium****Mortuary and Cemetery Board**

<i>Description</i>	<i>2019-21 Actuals</i>	<i>2021-23 Leg Adopted Budget</i>	<i>2021-23 Leg Approved Budget</i>	<i>2023-25 Agency Request Budget</i>	<i>2023-25 Governor's Budget</i>	<i>2023-25 Leg. Adopted Budget</i>
3400 Other Funds Ltd	15,474	9,102	9,102	26,484	26,057	26,484
4275 Publicity and Publications						
3400 Other Funds Ltd	644	1,462	1,462	1,523	1,523	1,523
4300 Professional Services						
3400 Other Funds Ltd	560	13,594	13,594	14,790	14,790	14,790
4315 IT Professional Services						
3400 Other Funds Ltd	45,218	102,963	102,963	95,024	95,024	95,024
4325 Attorney General						
3400 Other Funds Ltd	153,463	83,601	83,601	98,373	93,828	92,372
4375 Employee Recruitment and Develop						
3400 Other Funds Ltd	-	1,228	1,228	1,280	1,280	1,280
4400 Dues and Subscriptions						
3400 Other Funds Ltd	15	3,761	3,761	3,919	3,919	3,919
4425 Facilities Rental and Taxes						
3400 Other Funds Ltd	70,096	98,902	98,902	108,522	101,818	108,522
4575 Agency Program Related S and S						
3400 Other Funds Ltd	398,203	553,593	553,593	576,844	576,844	576,844
4650 Other Services and Supplies						
3400 Other Funds Ltd	69,173	122,407	122,407	127,548	113,144	115,865
4700 Expendable Prop 250 - 5000						
3400 Other Funds Ltd	1,058	10,138	10,138	10,564	10,564	10,564
4715 IT Expendable Property						
3400 Other Funds Ltd	6,521	10,965	10,965	11,426	11,426	11,426

Health Related Licensing Boards**Agency Number: 83300****Budget Support - Detail Revenues and Expenditures****Cross Reference Number: 83300-017-00-00-00000****2023-25 Biennium****Mortuary and Cemetery Board**

<i>Description</i>	<i>2019-21 Actuals</i>	<i>2021-23 Leg Adopted Budget</i>	<i>2021-23 Leg Approved Budget</i>	<i>2023-25 Agency Request Budget</i>	<i>2023-25 Governor's Budget</i>	<i>2023-25 Leg. Adopted Budget</i>
SERVICES & SUPPLIES						
3400 Other Funds Ltd	866,704	1,245,664	1,245,664	1,320,168	1,289,392	1,302,704
TOTAL SERVICES & SUPPLIES	\$866,704	\$1,245,664	\$1,245,664	\$1,320,168	\$1,289,392	\$1,302,704
EXPENDITURES						
3400 Other Funds Ltd	2,235,895	2,832,630	2,915,294	3,090,191	3,059,415	3,072,727
TOTAL EXPENDITURES	\$2,235,895	\$2,832,630	\$2,915,294	\$3,090,191	\$3,059,415	\$3,072,727
ENDING BALANCE						
3400 Other Funds Ltd	1,245,836	1,500,805	1,418,141	2,316,147	2,346,923	2,333,611
TOTAL ENDING BALANCE	\$1,245,836	\$1,500,805	\$1,418,141	\$2,316,147	\$2,346,923	\$2,333,611
AUTHORIZED POSITIONS						
8150 Class/Unclass Positions	7	7	7	7	7	7
TOTAL AUTHORIZED POSITIONS	7	7	7	7	7	7
AUTHORIZED FTE						
8250 Class/Unclass FTE Positions	7.00	7.00	7.00	7.00	7.00	7.00
TOTAL AUTHORIZED FTE	7.00	7.00	7.00	7.00	7.00	7.00

Health Related Licensing Boards**Agency Number: 83300****Version / Column Comparison Report - Detail****Cross Reference Number:83300-017-00-00-00000****2023-25 Biennium****Mortuary and Cemetery Board**

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
BEGINNING BALANCE				
0025 Beginning Balance				
3400 Other Funds Ltd	1,097,403	1,097,403	0	-
0030 Beginning Balance Adjustment				
3400 Other Funds Ltd	994,700	994,700	0	-
TOTAL BEGINNING BALANCE				
3400 Other Funds Ltd	2,092,103	2,092,103	0	-
REVENUE CATEGORIES				
LICENSES AND FEES				
0205 Business Lic and Fees				
3400 Other Funds Ltd	780,865	780,865	0	-
0210 Non-business Lic. and Fees				
3400 Other Funds Ltd	2,498,070	2,498,070	0	-
TOTAL LICENSES AND FEES				
3400 Other Funds Ltd	3,278,935	3,278,935	0	-
FINES, RENTS AND ROYALTIES				
0505 Fines and Forfeitures				
3400 Other Funds Ltd	15,000	15,000	0	-
INTEREST EARNINGS				
0605 Interest Income				
3400 Other Funds Ltd	20,000	20,000	0	-
OTHER				
0975 Other Revenues				
3400 Other Funds Ltd	300	300	0	-

09/29/23

Page 1 of 29

ANA100A - Version / Column Comparison Report - Detail

2:47 PM

ANA100A

Health Related Licensing Boards
Agency Number: 83300
Version / Column Comparison Report - Detail
Cross Reference Number:83300-017-00-00-00000
2023-25 Biennium
Mortuary and Cemetery Board

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
TOTAL REVENUES				
3400 Other Funds Ltd	3,314,235	3,314,235	0	-
AVAILABLE REVENUES				
3400 Other Funds Ltd	5,406,338	5,406,338	0	-
EXPENDITURES				
PERSONAL SERVICES				
SALARIES & WAGES				
3110 Class/Unclass Sal. and Per Diem				
3400 Other Funds Ltd	1,128,768	1,128,768	0	-
3160 Temporary Appointments				
3400 Other Funds Ltd	4,647	4,647	0	-
TOTAL SALARIES & WAGES				
3400 Other Funds Ltd	1,133,415	1,133,415	0	-
OTHER PAYROLL EXPENSES				
3210 Empl. Rel. Bd. Assessments				
3400 Other Funds Ltd	371	371	0	-
3220 Public Employees' Retire Cont				
3400 Other Funds Ltd	200,857	200,857	0	-
3221 Pension Obligation Bond				
3400 Other Funds Ltd	55,558	55,558	0	-
3230 Social Security Taxes				
3400 Other Funds Ltd	86,706	86,706	0	-
3241 Paid Family Medical Leave Insurance				
3400 Other Funds Ltd	4,484	4,484	0	-

09/29/23

2:47 PM

Page 2 of 29

ANA100A - Version / Column Comparison Report - Detail

ANA100A

Health Related Licensing Boards**Agency Number: 83300****Version / Column Comparison Report - Detail****Cross Reference Number:83300-017-00-00-00000****2023-25 Biennium****Mortuary and Cemetery Board**

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3250 Worker's Comp. Assess. (WCD)				
3400 Other Funds Ltd	322	322	0	-
3260 Mass Transit Tax				
3400 Other Funds Ltd	6,493	6,493	0	-
3270 Flexible Benefits				
3400 Other Funds Ltd	277,200	277,200	0	-
TOTAL OTHER PAYROLL EXPENSES				
3400 Other Funds Ltd	631,991	631,991	0	-
P.S. BUDGET ADJUSTMENTS				
3455 Vacancy Savings				
3400 Other Funds Ltd	(8,914)	(8,914)	0	-
TOTAL PERSONAL SERVICES				
3400 Other Funds Ltd	1,756,492	1,756,492	0	-
SERVICES & SUPPLIES				
4100 Instate Travel				
3400 Other Funds Ltd	96,617	96,617	0	-
4125 Out of State Travel				
3400 Other Funds Ltd	3,315	3,315	0	-
4150 Employee Training				
3400 Other Funds Ltd	10,044	10,044	0	-
4175 Office Expenses				
3400 Other Funds Ltd	26,946	26,946	0	-
4200 Telecommunications				
3400 Other Funds Ltd	28,073	28,073	0	-

Health Related Licensing Boards**Agency Number: 83300****Version / Column Comparison Report - Detail****Cross Reference Number:83300-017-00-00-00000****2023-25 Biennium****Mortuary and Cemetery Board**

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
4225 State Gov. Service Charges				
3400 Other Funds Ltd	68,953	68,953	0	-
4250 Data Processing				
3400 Other Funds Ltd	9,102	9,102	0	-
4275 Publicity and Publications				
3400 Other Funds Ltd	1,462	1,462	0	-
4300 Professional Services				
3400 Other Funds Ltd	13,594	13,594	0	-
4315 IT Professional Services				
3400 Other Funds Ltd	102,963	102,963	0	-
4325 Attorney General				
3400 Other Funds Ltd	83,601	83,601	0	-
4375 Employee Recruitment and Develop				
3400 Other Funds Ltd	1,228	1,228	0	-
4400 Dues and Subscriptions				
3400 Other Funds Ltd	3,761	3,761	0	-
4425 Facilities Rental and Taxes				
3400 Other Funds Ltd	98,902	98,902	0	-
4575 Agency Program Related S and S				
3400 Other Funds Ltd	553,593	553,593	0	-
4650 Other Services and Supplies				
3400 Other Funds Ltd	122,407	122,407	0	-
4700 Expendable Prop 250 - 5000				
3400 Other Funds Ltd	10,138	10,138	0	-

2023-25 Biennium

Mortuary and Cemetery Board

Description	Governor's Budget (Y-01) 2023-25 Base Budget	Leg. Adopted Budget (Z-01) 2023-25 Base Budget	Column 2 minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
4715 IT Expendable Property				
3400 Other Funds Ltd	10,965	10,965	0	-
TOTAL SERVICES & SUPPLIES				
3400 Other Funds Ltd	1,245,664	1,245,664	0	-
TOTAL EXPENDITURES				
3400 Other Funds Ltd	3,002,156	3,002,156	0	-
ENDING BALANCE				
3400 Other Funds Ltd	2,404,182	2,404,182	0	-
AUTHORIZED POSITIONS				
8150 Class/Unclass Positions	7	7	0	-
AUTHORIZED FTE				
8250 Class/Unclass FTE Positions	7.00	7.00	0	-

Health Related Licensing Boards

Agency Number: 83300

Package Comparison Report - Detail
2023-25 Biennium
Mortuary and Cemetery Board

Cross Reference Number: 83300-017-00-00-00000
Package: Vacancy Factor and Non-ORPICS Personal Services
Pkg Group: ESS Pkg Type: 010 Pkg Number: 010

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

EXPENDITURES

PERSONAL SERVICES

SALARIES & WAGES

3160 Temporary Appointments

3400 Other Funds Ltd	195	195	0	0.00%
----------------------	-----	-----	---	-------

OTHER PAYROLL EXPENSES

3221 Pension Obligation Bond

3400 Other Funds Ltd	4,100	4,100	0	0.00%
----------------------	-------	-------	---	-------

3230 Social Security Taxes

3400 Other Funds Ltd	15	15	0	0.00%
----------------------	----	----	---	-------

3260 Mass Transit Tax

3400 Other Funds Ltd	307	307	0	0.00%
----------------------	-----	-----	---	-------

OTHER PAYROLL EXPENSES

3400 Other Funds Ltd	4,422	4,422	0	0.00%
----------------------	-------	-------	---	-------

TOTAL OTHER PAYROLL EXPENSES	\$4,422	\$4,422	\$0	0.00%
------------------------------	---------	---------	-----	-------

P.S. BUDGET ADJUSTMENTS

3455 Vacancy Savings

3400 Other Funds Ltd	8,914	8,914	0	0.00%
----------------------	-------	-------	---	-------

PERSONAL SERVICES

Health Related Licensing Boards

Agency Number: 83300

Package Comparison Report - Detail
2023-25 Biennium
Mortuary and Cemetery Board

Cross Reference Number: 83300-017-00-00-00000
Package: Vacancy Factor and Non-ORPICS Personal Services
Pkg Group: ESS Pkg Type: 010 Pkg Number: 010

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	13,531	13,531	0	0.00%
TOTAL PERSONAL SERVICES	\$13,531	\$13,531	\$0	0.00%
EXPENDITURES				
3400 Other Funds Ltd	13,531	13,531	0	0.00%
TOTAL EXPENDITURES	\$13,531	\$13,531	\$0	0.00%
ENDING BALANCE				
3400 Other Funds Ltd	(13,531)	(13,531)	0	0.00%
TOTAL ENDING BALANCE	(\$13,531)	(\$13,531)	\$0	0.00%

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

EXPENDITURES

SERVICES & SUPPLIES

4100 Instate Travel

3400 Other Funds Ltd	4,058	4,058	0	0.00%
----------------------	-------	-------	---	-------

4125 Out of State Travel

3400 Other Funds Ltd	139	139	0	0.00%
----------------------	-----	-----	---	-------

4150 Employee Training

3400 Other Funds Ltd	422	422	0	0.00%
----------------------	-----	-----	---	-------

4175 Office Expenses

3400 Other Funds Ltd	1,132	1,132	0	0.00%
----------------------	-------	-------	---	-------

4200 Telecommunications

3400 Other Funds Ltd	1,179	1,179	0	0.00%
----------------------	-------	-------	---	-------

4225 State Gov. Service Charges

3400 Other Funds Ltd	2,993	2,993	0	0.00%
----------------------	-------	-------	---	-------

4250 Data Processing

3400 Other Funds Ltd	382	382	0	0.00%
----------------------	-----	-----	---	-------

4275 Publicity and Publications

3400 Other Funds Ltd	61	61	0	0.00%
----------------------	----	----	---	-------

4300 Professional Services

Health Related Licensing Boards**Agency Number: 83300****Package Comparison Report - Detail****Cross Reference Number: 83300-017-00-00-00000****2023-25 Biennium****Package: Standard Inflation****Mortuary and Cemetery Board****Pkg Group: ESS Pkg Type: 030 Pkg Number: 031**

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	1,196	1,196	0	0.00%
4315 IT Professional Services				
3400 Other Funds Ltd	9,061	9,061	0	0.00%
4325 Attorney General				
3400 Other Funds Ltd	14,772	14,772	0	0.00%
4375 Employee Recruitment and Develop				
3400 Other Funds Ltd	52	52	0	0.00%
4400 Dues and Subscriptions				
3400 Other Funds Ltd	158	158	0	0.00%
4425 Facilities Rental and Taxes				
3400 Other Funds Ltd	4,154	4,154	0	0.00%
4575 Agency Program Related S and S				
3400 Other Funds Ltd	23,251	23,251	0	0.00%
4650 Other Services and Supplies				
3400 Other Funds Ltd	5,141	5,141	0	0.00%
4700 Expendable Prop 250 - 5000				
3400 Other Funds Ltd	426	426	0	0.00%
4715 IT Expendable Property				
3400 Other Funds Ltd	461	461	0	0.00%

Health Related Licensing Boards

Agency Number: 83300

Package Comparison Report - Detail
2023-25 Biennium
Mortuary and Cemetery Board

Cross Reference Number: 83300-017-00-00-00000
Package: Standard Inflation
Pkg Group: ESS Pkg Type: 030 Pkg Number: 031

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
SERVICES & SUPPLIES				
3400 Other Funds Ltd	69,038	69,038	0	0.00%
TOTAL SERVICES & SUPPLIES	\$69,038	\$69,038	\$0	0.00%
EXPENDITURES				
3400 Other Funds Ltd	69,038	69,038	0	0.00%
TOTAL EXPENDITURES	\$69,038	\$69,038	\$0	0.00%
ENDING BALANCE				
3400 Other Funds Ltd	(69,038)	(69,038)	0	0.00%
TOTAL ENDING BALANCE	(\$69,038)	(\$69,038)	\$0	0.00%

Package Comparison Report - Detail
2023-25 Biennium
Mortuary and Cemetery Board

Cross Reference Number: 83300-017-00-00-00000
Package: Above Standard Inflation
Pkg Group: ESS Pkg Type: 030 Pkg Number: 032

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
EXPENDITURES				
SERVICES & SUPPLIES				
4425 Facilities Rental and Taxes				
3400 Other Funds Ltd	5,466	5,466	0	0.00%
SERVICES & SUPPLIES				
3400 Other Funds Ltd	5,466	5,466	0	0.00%
TOTAL SERVICES & SUPPLIES	\$5,466	\$5,466	\$0	0.00%
EXPENDITURES				
3400 Other Funds Ltd	5,466	5,466	0	0.00%
TOTAL EXPENDITURES	\$5,466	\$5,466	\$0	0.00%
ENDING BALANCE				
3400 Other Funds Ltd	(5,466)	(5,466)	0	0.00%
TOTAL ENDING BALANCE	(\$5,466)	(\$5,466)	\$0	0.00%

Health Related Licensing Boards

Agency Number: 83300

Package Comparison Report - Detail

Cross Reference Number: 83300-017-00-00-00000

2023-25 Biennium

Package: Technical Adjustments

Mortuary and Cemetery Board

Pkg Group: ESS Pkg Type: 060 Pkg Number: 060

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
EXPENDITURES				
SERVICES & SUPPLIES				
4250 Data Processing				
3400 Other Funds Ltd	17,000	17,000	0	0.00%
4315 IT Professional Services				
3400 Other Funds Ltd	(17,000)	(17,000)	0	0.00%
SERVICES & SUPPLIES				
3400 Other Funds Ltd	-	-	0	0.00%
TOTAL SERVICES & SUPPLIES	-	-	\$0	0.00%
EXPENDITURES				
3400 Other Funds Ltd	-	-	0	0.00%
TOTAL EXPENDITURES	-	-	\$0	0.00%
ENDING BALANCE				
3400 Other Funds Ltd	-	-	0	0.00%
TOTAL ENDING BALANCE	-	-	\$0	0.00%

Health Related Licensing Boards

Agency Number: 83300

Package Comparison Report - Detail
2023-25 Biennium
Mortuary and Cemetery Board

Cross Reference Number: 83300-017-00-00-00000

Package: Statewide AG Adjustment

Pkg Group: POL Pkg Type: 090 Pkg Number: 092

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
EXPENDITURES				
SERVICES & SUPPLIES				
4325 Attorney General				
3400 Other Funds Ltd	(4,545)	-	4,545	100.00%
SERVICES & SUPPLIES				
3400 Other Funds Ltd	(4,545)	-	4,545	100.00%
TOTAL SERVICES & SUPPLIES	(\$4,545)	-	\$4,545	100.00%
EXPENDITURES				
3400 Other Funds Ltd	(4,545)	-	4,545	100.00%
TOTAL EXPENDITURES	(\$4,545)	-	\$4,545	100.00%
ENDING BALANCE				
3400 Other Funds Ltd	4,545	-	(4,545)	(100.00%)
TOTAL ENDING BALANCE	\$4,545	-	(\$4,545)	(100.00%)

Health Related Licensing Boards**Agency Number: 83300****Package Comparison Report - Detail****Cross Reference Number: 83300-017-00-00-00000****2023-25 Biennium****Package: Statewide Adjustment DAS Chgs****Mortuary and Cemetery Board****Pkg Group: POL Pkg Type: 090 Pkg Number: 093**

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		

EXPENDITURES**SERVICES & SUPPLIES****4200 Telecommunications**

3400 Other Funds Ltd	(1,001)	-	1,001	100.00%
----------------------	---------	---	-------	---------

4225 State Gov. Service Charges

3400 Other Funds Ltd	(3,695)	-	3,695	100.00%
----------------------	---------	---	-------	---------

4250 Data Processing

3400 Other Funds Ltd	(427)	-	427	100.00%
----------------------	-------	---	-----	---------

4425 Facilities Rental and Taxes

3400 Other Funds Ltd	(6,704)	-	6,704	100.00%
----------------------	---------	---	-------	---------

4650 Other Services and Supplies

3400 Other Funds Ltd	(14,404)	-	14,404	100.00%
----------------------	----------	---	--------	---------

SERVICES & SUPPLIES

3400 Other Funds Ltd	(26,231)	-	26,231	100.00%
----------------------	----------	---	--------	---------

TOTAL SERVICES & SUPPLIES	(\$26,231)	-	\$26,231	100.00%
--------------------------------------	-------------------	----------	-----------------	----------------

EXPENDITURES

3400 Other Funds Ltd	(26,231)	-	26,231	100.00%
----------------------	----------	---	--------	---------

TOTAL EXPENDITURES	(\$26,231)	-	\$26,231	100.00%
---------------------------	-------------------	----------	-----------------	----------------

ENDING BALANCE

09/29/23

Page 9 of 73

ANA101A - Package Comparison Report - Detail

ANA101A

2:47 PM

Health Related Licensing Boards

Agency Number: 83300

Package Comparison Report - Detail

Cross Reference Number: 83300-017-00-00-00000

2023-25 Biennium

Package: Statewide Adjustment DAS Chgs

Mortuary and Cemetery Board

Pkg Group: POL Pkg Type: 090 Pkg Number: 093

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
3400 Other Funds Ltd	26,231	-	(26,231)	(100.00%)
TOTAL ENDING BALANCE	\$26,231	-	(\$26,231)	(100.00%)

Health Related Licensing Boards

Agency Number: 83300

Description	Governor's Budget (Y-01)	Leg. Adopted Budget (Z-01)	Column 2 Minus Column 1	% Change from Column 1 to Column 2
	Column 1	Column 2		
EXPENDITURES				
SERVICES & SUPPLIES				
4225 State Gov. Service Charges				
3400 Other Funds Ltd	-	220	220	100.00%
4325 Attorney General				
3400 Other Funds Ltd	-	(6,001)	(6,001)	100.00%
4650 Other Services and Supplies				
3400 Other Funds Ltd	-	(11,683)	(11,683)	100.00%
SERVICES & SUPPLIES				
3400 Other Funds Ltd	-	(17,464)	(17,464)	100.00%
TOTAL SERVICES & SUPPLIES	-	(\$17,464)	(\$17,464)	100.00%
EXPENDITURES				
3400 Other Funds Ltd	-	(17,464)	(17,464)	100.00%
TOTAL EXPENDITURES	-	(\$17,464)	(\$17,464)	100.00%
ENDING BALANCE				
3400 Other Funds Ltd	-	17,464	17,464	100.00%
TOTAL ENDING BALANCE	-	\$17,464	\$17,464	100.00%

PIC100 - Position Budget Report

Mortuary and Cemetery Board

2023-25 Biennium

Cross Reference Number: 83300-017-01-00-00000

Budget Preparation

Legislatively Adopted Budget

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/OPE	Salary/OPE				
											GF	LF	OF	FF	AF
0000500	MEAH Z7589 HF	AGENCY HEAD 9	32X	PF	1	1.00	24	10	10876	SAL	-	-	261,024	-	261,024
										OPE	-	-	107,487	-	107,487
0000502	OAS C5246 AP	COMPLIANCE SPECIALIST 1	21	PF	1	1.00	24	7	5019	SAL	-	-	120,456	-	120,456
										OPE	-	-	70,982	-	70,982
0000503	MMN X5248 AP	COMPLIANCE SPECIALIST 3	29	PF	1	1.00	24	9	8831	SAL	-	-	211,944	-	211,944
										OPE	-	-	94,741	-	94,741
0000504	MMS X0108 AP	ADMINISTRATIVE SPECIALIST 2	20	PF	1	1.00	24	9	5700	SAL	-	-	136,800	-	136,800
										OPE	-	-	75,226	-	75,226
0000506	OAS C5232 AP	INVESTIGATOR 2	23	PF	1	1.00	24	10	6350	SAL	-	-	152,400	-	152,400
										OPE	-	-	79,278	-	79,278
0000507	OAS C0108 AP	ADMINISTRATIVE SPECIALIST 2	20	PF	1	1.00	24	4	4155	SAL	-	-	99,720	-	99,720
										OPE	-	-	65,597	-	65,597
0000509	OAS C5232 AP	INVESTIGATOR 2	23	PF	1	1.00	24	8	5771	SAL	-	-	138,504	-	138,504
										OPE	-	-	75,669	-	75,669
0004301	B Y7500 AE	BOARD AND COMMISSION MEMBER	0	PP	0	0.00	0	0	0	SAL	-	-	720	-	720
										OPE	-	-	55	-	55
0004302	B Y7500 AE	BOARD AND COMMISSION MEMBER	0	PP	0	0.00	0	0	0	SAL	-	-	720	-	720
										OPE	-	-	55	-	55
0004303	B Y7500 AE	BOARD AND COMMISSION MEMBER	0	PP	0	0.00	0	0	0	SAL	-	-	720	-	720
										OPE	-	-	55	-	55
0004304	B Y7500 AE	BOARD AND COMMISSION MEMBER	0	PP	0	0.00	0	0	0	SAL	-	-	720	-	720
										OPE	-	-	55	-	55
0004305	B Y7500 AE	BOARD AND COMMISSION MEMBER	0	PP	0	0.00	0	0	0	SAL	-	-	720	-	720
										OPE	-	-	55	-	55
0004306	B Y7500 AE	BOARD AND COMMISSION MEMBER	0	PP	0	0.00	0	0	0	SAL	-	-	720	-	720
										OPE	-	-	55	-	55
0004307	B Y7500 AE	BOARD AND COMMISSION MEMBER	0	PP	0	0.00	0	0	0	SAL	-	-	720	-	720
										OPE	-	-	55	-	55
0004308	B Y7500 AE	BOARD AND COMMISSION MEMBER	0	PP	0	0.00	0	0	0	SAL	-	-	720	-	720
										OPE	-	-	55	-	55
0004309	B Y7500 AE	BOARD AND COMMISSION MEMBER	0	PP	0	0.00	0	0	0	SAL	-	-	720	-	720

09/29/23

Page 2 of 10

PIC100 - Position Budget Report

2:29 PM

PIC100

PIC100 - Position Budget Report

Mortuary and Cemetery Board

2023-25 Biennium

Cross Reference Number: 83300-017-01-00-00000

Budget Preparation

Legislatively Adopted Budget

Position Number	Classification	Classification Name	Sal Rng	Pos Type	Pos Cnt	FTE	Mos	Step	Rate	SAL/ OPE	Salary/OPE					
											GF	LF	OF	FF	AF	
0004310	B Y7500 AE	BOARD AND COMMISSION MEMBER	0	PP	0	0.00	0	0	0	OPE	-	-	55	-	55	
										SAL	-	-	720	-	720	
0004311	B Y7500 AE	BOARD AND COMMISSION MEMBER	0	PP	0	0.00	0	0	0	OPE	-	-	55	-	55	
										SAL	-	-	720	-	720	
										OPE	-	-	55	-	55	
Total Salary											-	-	1,128,768	-	1,128,768	
Total OPE											-	-	569,585	-	569,585	
Total Personal Services					7	7.00						-	-	1,698,353	-	1,698,353