

Temporary Burial Permit Permit Holder Application

Email, fax or mail completed form and required documents to:
Oregon Mortuary & Cemetery Board (OMCB)
 800 NE Oregon St, Suite 430
 Portland, OR 97232
 Fax: 971-673-1501
 Email: mortuary.board@state.or.us



OMCB

OREGON MORTUARY & CEMETERY BOARD
Regulating Death Care Facilities & Practitioners in Oregon.

FOR OFFICE USE ONLY

Temporary Burial Permit #: _____
 Has plot ownership been confirmed? Yes No
 Has a prearrangement contract been provided? Yes No
 Have all required documents been provided? Yes No

The OMCB may grant a temporary operating permit for a cemetery that does not hold a valid license to operate for the purpose of performing an interment. The board may grant the temporary permit to a person that holds a license, certificate of authority or registration issued by the board, or to a person who works in the cemetery industry and who the board determines is qualified.

OAR 830-011-0065(2)(a) requires that applicants must be directly associated with the cemetery authority, with a licensed party to the prearrangements, or with another qualifying person working on behalf of person(s) requesting burial.

PERSON APPLYING FOR PERMIT:

Name of Licensee or Other Qualified Person:	Name of Licensed Facility (if applicable):	
Street Address:	City, State, Zip:	Phone:
Mailing Address (if different from above):	City, State, Zip:	License # (if applicable):

The OMCB may grant the temporary permit described above only if a death that necessitates interment has occurred and there is an existing prearrangement sales contract, as defined in ORS 97.923, to which the cemetery is a party.

OAR 830-011-0065(1) states that the OMCB may grant a temporary permit authorizing interment in a cemetery that does not hold a current, valid license or registration for the sole purpose of facilitating an at-need burial and only when the normal procedures for licensing or registration of a cemetery authority cannot be completed before burial must take place.

DECEDENT INFORMATION: (Copies of all required documents must be attached)

Name of Decedent:	Date of Death:	Tag Number:
Plot Location/Description:	I have verified plot location. <input type="checkbox"/> Yes <input type="checkbox"/> No	
Name of Individual/Entity Performing the Opening/Closing:		
Date & Time Interment Scheduled:		

I have attached copies of the following required documents:

- Cemetery deed/proof of interment right ownership
- Cemetery preneed contract
- Funeral preneed contract (*if applicable*)
- Interment Authorization (*completed*)
- Funeral at need contract
- Certificate of death
- Final disposition permit
- Vendor contract (*for opening/closing costs*)

PERMIT HOLDER'S CERTIFICATION

I have read, understand, and complied with the Oregon Revised Statutes (ORS) and the Oregon Administrative Rules (OAR) that govern the regulation and issuance of a temporary permit. I certify and attest that the disposition (burial or interment) will be performed by persons qualified to do so.

I understand that all paperwork will be kept with the permit that was issued for the burial and filed at the OMCB with the copy of the permit until a permanent place can be decided upon, as required by OAR 830-011-0065(2)(d). If the cemetery authority is not a party to the interment, the Board will maintain the records and provide to the appropriate party identified by the Board on the permit, in accordance with OAR 830-011-0065(2)(d).

Finally, I understand that I am only responsible for any issues related to the permitted interment and not for any pre-existing conditions, contract terms or document errors made by the cemetery authority, nor for the condition of and continuing maintenance of the plot after closing, as stated in OAR 830-011-0065(3).

	Date	
Signature of Permit Holder		Printed Name of Permit Holder

Note: It is recommended that permit holder obtains liability insurance if coverage has not already been secured.