

# 2015-17 Legislatively Adopted Budget

Oregon Parks and Recreation Department



*Nature*

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**HISTORY**

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*Discovery*

# BUDGET NARRATIVE

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# CERTIFICATION

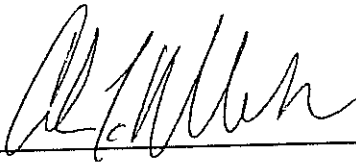
I hereby certify that the accompanying summary and detailed statements are true and correct to the best of my knowledge and belief and that the arithmetic accuracy of all numerical information has been verified.

Oregon Parks and Recreation Department

725 Summer St NE, Suite C Salem OR 97301

**AGENCY NAME**

**AGENCY ADDRESS**



Chair, Oregon Parks and Recreation Commission

**SIGNATURE**

**TITLE**

**CAL MUKUMOTO**

Notice: Requests of those agencies headed by a board or commission must be approved by those bodies of official action and signed by the board or commission chairperson. The requests of other agencies must be approved and signed by the agency director or administrator.

Agency Request

Governor's Recommended

Legislatively Adopted

Budget Page ii

Seventy-Eighth Oregon Legislative Assembly - 2015 Regular Session  
BUDGET REPORT AND MEASURE SUMMARY

MEASURE: SB 5507 A  
CARRIER: Rep. Buckley

Joint Committee On Ways and Means

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Action: Do Pass.

Action Date: 07/03/15

Vote:

House

Yeas: 11 - Buckley, Gomberg, Huffman, Komp, McLane, Nathanson, Rayfield, Read, Smith, Whitsett, Williamson

Exc: 1 - Whisnant

Senate

Yeas: 12 - Burdick, Devlin, Girod, Hansell, Johnson, Monroe, Roblan, Shields, Steiner Hayward, Thomsen, Whitsett,  
Winters

Prepared By: Linda Ames and Linda Gilbert, Legislative Fiscal Office

Reviewed By: Ken Rocco, Legislative Fiscal Office

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Agency: Emergency Board

Biennium: 2015-17

Agencies: Various

Biennium: 2013-15



**Budget Summary\***

|  | <u>2013-15 Legislatively<br/>Approved Budget</u> | <u>2015-17 Legislatively<br/>Adopted Budget</u> | <u>2015-17 Committee<br/>Recommendation</u> | <u>Committee Change</u> |
|--|--|---|---|-------------------------|
| <b><u>Emergency Board</u></b>  |  |   |   |                         |
| General Fund - General Purpose   | -  | -   | \$ 30,000,000                               | \$ 30,000,000           |
| General Fund - Special Purpose Appropriations  |  |   |   |                         |
| State employee compensation changes  | -  | -   | \$ 120,000,000                              | \$ 120,000,000          |
| Compensation changes for non-state employees   | -  | -   | \$ 10,700,000                               | \$ 10,700,000           |
| Oregon Health Authority/Department of Human<br>Services caseload or other costs                            | -  | -   | \$ 40,000,000                               | \$ 40,000,000           |
| Education - early learning through post-secondary<br>Department of Administrative Enterprise<br>Technology | -  | -   | \$ 3,000,000                                | \$ 3,000,000            |
| Services rate adjustment costs   | -  | -   | \$ 6,500,000                                | \$ 6,500,000            |
| Department of Justice - Defense of Criminal<br>Convictions   | -  | -   | \$ 2,000,000                                | \$ 2,000,000            |
| Department of Human Services for provider audits   | -  | -   | \$ 100,000                                  | \$ 100,000              |
| <b><u>Various Agencies - Omnibus Adjustments</u></b>   |  |   |   |                         |
| General Fund   | -  | -   | \$ (28,060,645)                             | \$ (28,060,645)         |
| General Fund Debt Service  | -  | -   | \$ (2,018,162)                              | \$ (2,018,162)          |
| Lottery Funds  | -  | -   | \$ (725,589)                                | \$ (725,589)            |
| Other Funds  | -  | -   | \$ (28,527,657)                             | \$ (28,527,657)         |
| Federal Funds  | -  | -   | \$ (11,062,641)                             | \$ (11,062,641)         |
| <b><u>ADMINISTRATION PROGRAM AREA</u></b>  |  |   |   |                         |
| <b><u>Department of Administrative Services</u></b>  |  |   |   |                         |
| General Fund   | -  | -   | \$ 2,540,000                                | \$ 2,540,000            |
| Other Funds  | -  | -   | \$ 16,800,847                               | \$ 16,800,847           |
| Other Funds Nonlimited   | -  | -   | \$ 145,875,000                              | \$ 145,875,000          |

**Budget Summary\***

|   | <u>2013-15 Legislatively<br/>Approved Budget</u> | <u>2015-17 Legislatively<br/>Adopted Budget</u> | <u>2015-17 Committee<br/>Recommendation</u> | <u>Committee Change</u> |
|---|--|---|---|-------------------------|
| <b><u>Office of the Governor</u></b>                          |  |   |   |                         |
| General Fund  | -  | -   | \$ 500,000                                  | \$ 500,000              |
| Lottery Funds   | -  | -   | \$ 1,332,517                                | \$ 1,332,517            |
| <b><u>Public Employees Retirement System</u></b>              |  |   |   |                         |
| Other Funds   | -  | -   | \$ 509,960                                  | \$ 509,960              |
| <b><u>Department of Revenue</u></b>                           |  |   |   |                         |
| General Fund  | -  | -   | \$ 3,935,414                                | \$ 3,935,414            |
| General Fund Debt Service                                     | -  | -   | \$ 3,756,256                                | \$ 3,756,256            |
| Other Funds   | -  | -   | \$ 28,264,440                               | \$ 28,264,440           |
| <b><u>ECONOMIC AND COMMUNITY DEVELOPMENT PROGRAM AREA</u></b> |  |   |   |                         |
| <b><u>Oregon Business Development Department</u></b>          |  |   |   |                         |
| General Fund Debt Service                                     | -  | -   | \$ 4,089,357                                | \$ 4,089,357            |
| Lottery Funds   | -  | -   | \$ 1,500,000                                | \$ 1,500,000            |
| Other Funds   | -  | -   | \$ 227,178,216                              | \$ 227,178,216          |
| Other Funds Nonlimited  | -  | -   | \$ 25,000,000                               | \$ 25,000,000           |
| <b><u>Housing and Community Services Department</u></b>       |  |   |   |                         |
| Other Funds   | -  | -   | \$ 33,444,789                               | \$ 33,444,789           |
| <b><u>Department of Veterans' Affairs</u></b>                 |  |   |   |                         |
| General Fund  | -  | -   | \$ 500,000                                  | \$ 500,000              |
| <b><u>EDUCATION PROGRAM AREA</u></b>                          |  |   |   |                         |
| <b><u>Department of Education</u></b>                         |  |   |   |                         |
| General Fund  | -  | -   | \$ 56,490,543                               | \$ 56,490,543           |
| Lottery Funds   | -  | -   | \$ 66,009,457                               | \$ 66,009,457           |
| Other Funds   | -  | -   | \$ 126,210,000                              | \$ 126,210,000          |

**Budget Summary\*****Higher Education Coordinating Commission**

|                        | <u>2013-15 Legislatively<br/>Approved Budget</u> | <u>2015-17 Legislatively<br/>Adopted Budget</u> | <u>2015-17 Committee<br/>Recommendation</u> | <u>Committee Change</u> |
|------------------------|--|---|---|-------------------------|
| General Fund           | -  | -   | \$ 5,062,300                                | \$ 5,062,300            |
| Other Funds            | -  | -   | \$ 6,019,882                                | \$ 6,019,882            |
| Other Funds Nonlimited | -  | -   | \$ 50,648,642                               | \$ 50,648,642           |

**Oregon Health & Science University**

|                           |   |   |                |                |
|---------------------------|---|---|----------------|----------------|
| General Fund Debt Service | - | - | \$ 8,522,485   | \$ 8,522,485   |
| Other Funds Debt Service  | - | - | \$ 38,689,306  | \$ 38,689,306  |
| Other Funds               | - | - | \$ 200,035,000 | \$ 200,035,000 |

**HUMAN SERVICES PROGRAM AREA****Department of Human Services**

|                           |   |   |              |              |
|---------------------------|---|---|--------------|--------------|
| General Fund              | - | - | \$ 5,437,494 | \$ 5,437,494 |
| General Fund Debt Service | - | - | \$ 839,543   | \$ 839,543   |
| Other Funds               | - | - | \$ 3,355,000 | \$ 3,355,000 |
| Federal Funds             | - | - | \$ 160,000   | \$ 160,000   |

**Oregon Health Authority**

|              |   |   |               |               |
|--------------|---|---|---------------|---------------|
| General Fund | - | - | \$ 11,060,000 | \$ 11,060,000 |
| Other Funds  | - | - | \$ 137,152    | \$ 137,152    |

**Long Term Care Ombudsman**

|              |   |   |            |            |
|--------------|---|---|------------|------------|
| General Fund | - | - | \$ 100,000 | \$ 100,000 |
|--------------|---|---|------------|------------|

**JUDICIAL BRANCH****Judicial Department**

|              |   |   |               |               |
|--------------|---|---|---------------|---------------|
| General Fund | - | - | \$ 700,000    | \$ 700,000    |
| Other Funds  | - | - | \$ 40,255,000 | \$ 40,255,000 |

**Budget Summary\*****NATURAL RESOURCES PROGRAM AREA****Department of Agriculture**

|              | <u>2013-15 Legislatively<br/>Approved Budget</u> | <u>2015-17 Legislatively<br/>Adopted Budget</u> | <u>2015-17 Committee<br/>Recommendation</u> | <u>Committee Change</u> |
|--------------|--|---|---|-------------------------|
| General Fund | -  | -   | \$ 55,000                                   | \$ 55,000               |
| Other Funds  | -  | -   | \$ 1,992,496                                | \$ 1,992,496            |

**Department of Environmental Quality**

|              |   |   |            |            |
|--------------|---|---|------------|------------|
| General Fund | - | - | \$ 280,000 | \$ 280,000 |
| Other Funds  | - | - | \$ 110,092 | \$ 110,092 |

**Department of Fish and Wildlife**

|              |   |   |            |            |
|--------------|---|---|------------|------------|
| General Fund | - | - | \$ 525,000 | \$ 525,000 |
|--------------|---|---|------------|------------|

**Oregon Department of Forestry**

|              |   |   |            |            |
|--------------|---|---|------------|------------|
| General Fund | - | - | \$ 809,377 | \$ 809,377 |
|--------------|---|---|------------|------------|

**Department of Land Conservation and Development**

|              |   |   |            |            |
|--------------|---|---|------------|------------|
| General Fund | - | - | \$ 494,000 | \$ 494,000 |
|--------------|---|---|------------|------------|

**Department of State Lands**

|               |   |   |            |            |
|---------------|---|---|------------|------------|
| Federal Funds | - | - | \$ 161,488 | \$ 161,488 |
|---------------|---|---|------------|------------|

**Parks and Recreation Department**

|                            |   |   |               |               |
|----------------------------|---|---|---------------|---------------|
| Lottery Funds              | - | - | \$ 2,190,640  | \$ 2,190,640  |
| Lottery Funds Debt Service | - | - | \$ (912,494)  | \$ (912,494)  |
| Other Funds                | - | - | \$ 11,815,544 | \$ 11,815,544 |
| Federal Funds              | - | - | \$ (899,575)  | \$ (899,575)  |

**Water Resources Department**

|                          |   |   |               |               |
|--------------------------|---|---|---------------|---------------|
| Other Funds              | - | - | \$ 51,960,889 | \$ 51,960,889 |
| Other Funds Debt Service | - | - | \$ 1,201,865  | \$ 1,201,865  |

**Budget Summary\*****Oregon Watershed Enhancement Board**

Federal Funds

**PUBLIC SAFETY PROGRAM AREA****Department of Corrections**

Other Funds

**Criminal Justice Commission**

General Fund

**Department of Justice**

General Fund

General Fund Debt Service

Other Funds

Federal Funds

**Military Department**

General Fund

General Fund Debt Service

Other Funds

Federal Funds

**Department of State Police**

Lottery Funds

Other Funds

Federal Funds

|  | <u>2013-15 Legislatively<br/>Approved Budget</u> | <u>2015-17 Legislatively<br/>Adopted Budget</u> | <u>2015-17 Committee<br/>Recommendation</u> | <u>Committee Change</u> |
|--|--|---|---|-------------------------|
|  | -  | -   | \$ 200,000                                  | \$ 200,000              |
|  | -  | -   | \$ 254,568                                  | \$ 254,568              |
|  | -  | -   | \$ 5,000,000                                | \$ 5,000,000            |
|  | -  | -   | \$ 240,550                                  | \$ 240,550              |
|  | -  | -   | \$ 2,407,587                                | \$ 2,407,587            |
|  | -  | -   | \$ 15,415,000                               | \$ 15,415,000           |
|  | -  | -   | \$ 29,997,991                               | \$ 29,997,991           |
|  | -  | -   | \$ 339,563                                  | \$ 339,563              |
|  | -  | -   | \$ 434,833                                  | \$ 434,833              |
|  | -  | -   | \$ 153,000                                  | \$ 153,000              |
|  | -  | -   | \$ 358,253                                  | \$ 358,253              |
|  | -  | -   | \$ 278,788                                  | \$ 278,788              |
|  | -  | -   | \$ 1,072,470                                | \$ 1,072,470            |
|  | -  | -   | \$ 1,163                                    | \$ 1,163                |

**Budget Summary\***

|   | <u>2013-15 Legislatively<br/>Approved Budget</u> | <u>2015-17 Legislatively<br/>Adopted Budget</u> | <u>2015-17 Committee<br/>Recommendation</u> | <u>Committee Change</u> |
|---|--|---|---|-------------------------|
| <b><u>Oregon Youth Authority</u></b>          |  |   |   |                         |
| General Fund Debt Service                     | -  | -   | \$ 3,115,428                                | \$ 3,115,428            |
| Other Funds                                   | -  | -   | \$ 1,055,565                                | \$ 1,055,565            |
| Federal Funds Debt Service Nonlimited         | -  | -   | \$ 1  | \$ 1                    |
| <br><b><u>TRANSPORTATION PROGRAM AREA</u></b> |  |   |   |                         |
| <b><u>Department of Transportation</u></b>    |  |   |   |                         |
| General Fund                                  | -  | -   | \$ 130,000                                  | \$ 130,000              |
| Other Funds                                   | -  | -   | \$ 56,354,734                               | \$ 56,354,734           |

**2015-17 Budget Summary**

|                                       |  |  |                |                |
|---------------------------------------|--|--|----------------|----------------|
| <b>General Fund Total</b>             |  |  | \$ 299,585,923 | \$ 299,585,923 |
| <b>Lottery Funds Total</b>            |  |  | \$ 69,673,319  | \$ 69,673,319  |
| <b>Other Funds Limited Total</b>      |  |  | \$ 833,758,158 | \$ 833,758,158 |
| <b>Other Funds Nonlimited Total</b>   |  |  | \$ 221,523,642 | \$ 221,523,642 |
| <b>Federal Funds Limited Total</b>    |  |  | \$ 18,916,679  | \$ 18,916,679  |
| <b>Federal Funds Nonlimited Total</b> |  |  | \$ 1           | \$ 1           |

\* Excludes Capital Construction

**2013-15 Supplemental Appropriations**

**Oregon Health Authority**  
Other Funds

**Department of Land Conservation and Development**  
General Fund

| <u>2013-15 Legislatively<br/>Approved Budget</u> | <u>2013-15 Committee<br/>Recommendation</u> | <u>Committee Change</u> |
|--|---|-------------------------|
| -  | \$ 45,000,000                               | \$ 45,000,000           |
| -  | \$ (194,000)                                | \$ (194,000)            |

## 2015-17 Position Summary

### Department of Administrative Services

|                                      | 2013-15 Legislatively Approved Budget | 2015-17 Legislatively Adopted Budget | 2015-17 Committee Recommendation | Committee Change |
|--------------------------------------|---------------------------------------|--------------------------------------|----------------------------------|------------------|
| Authorized Positions                 | -                                     | -                                    | 8                                | 8                |
| Full-Time Equivalent (FTE) positions | -                                     | -                                    | 3.47                             | 3.47             |

### Office of the Governor

|                                      |   |   |      |      |
|--------------------------------------|---|---|------|------|
| Authorized Positions                 | - | - | 6    | 6    |
| Full-Time Equivalent (FTE) positions | - | - | 5.92 | 5.92 |

### Department of Revenue

|                                      |   |   |       |       |
|--------------------------------------|---|---|-------|-------|
| Authorized Positions                 | - | - | 34    | 34    |
| Full-Time Equivalent (FTE) positions | - | - | 33.92 | 33.92 |

### Oregon Health Authority

|                                      |   |   |      |      |
|--------------------------------------|---|---|------|------|
| Authorized Positions                 | - | - | 3    | 3    |
| Full-Time Equivalent (FTE) positions | - | - | 2.50 | 2.50 |

### Department of Agriculture

|                                      |   |   |      |      |
|--------------------------------------|---|---|------|------|
| Authorized Positions                 | - | - | 6    | 6    |
| Full-Time Equivalent (FTE) positions | - | - | 5.76 | 5.76 |

### Department of Environmental Quality

|                                      |   |   |      |      |
|--------------------------------------|---|---|------|------|
| Authorized Positions                 | - | - | 2    | 2    |
| Full-Time Equivalent (FTE) positions | - | - | 1.25 | 1.25 |

### Oregon Department of Forestry

|                                      |   |   |      |      |
|--------------------------------------|---|---|------|------|
| Authorized Positions                 | - | - | 1    | 1    |
| Full-Time Equivalent (FTE) positions | - | - | 0.50 | 0.50 |



## 2015-17 Position Summary

|   | <u>2013-15 Legislatively<br/>Approved Budget</u> | <u>2015-17 Legislatively<br/>Adopted Budget</u> | <u>2015-17 Committee<br/>Recommendation</u> | <u>Committee Change</u> |
|---|--|---|---|-------------------------|
| <b><u>Department of Land Conservation and Development</u></b> |  |   |   |                         |
| Authorized Positions  | -  | -   | 1   | 1                       |
| Full-Time Equivalent (FTE) positions                          | -  | -   | 1.00  | 1.00                    |
| <b><u>Department of Justice</u></b>                           |  |   |   |                         |
| Authorized Positions  | -  | -   | 22  | 22                      |
| Full-Time Equivalent (FTE) positions                          | -  | -   | 21.13                                       | 21.13                   |
| <b><u>Oregon Military Department</u></b>                      |  |   |   |                         |
| Authorized Positions  | -  | -   | 3   | 3                       |
| Full-Time Equivalent (FTE) positions                          | -  | -   | 3.00  | 3.00                    |
| <b><u>Oregon State Police</u></b>                             |  |   |   |                         |
| Authorized Positions  | -  | -   | -   | -                       |
| Full-Time Equivalent (FTE) positions                          | -  | -   | (0.50)                                      | (0.50)                  |

## Summary of Revenue Changes

The General Fund appropriations made in the bill are within resources available as projected in the May 2015 economic and revenue forecast by the Department of Administrative Services, Office of Economic Analysis, supplemented by transfers from various agency accounts to the General Fund for general governmental purposes as authorized in Senate Bill 501, plus other actions to reduce state agency expenditures.

## Summary of Capital Construction Subcommittee Action

Senate Bill 5507 appropriates General Fund to the Emergency Board for general purpose and targeted special purpose appropriations, and makes other adjustments to individual agency budgets and position authority as described below.

## Emergency Board

The Emergency Board allocates General Fund and provides Lottery Funds, Other Funds, and Federal Funds expenditure limitation to state agencies for unanticipated needs in approved agency budgets when the Legislature is not in session. The Subcommittee appropriated \$30 million General Fund to the Emergency Board for general purposes.

Senate Bill 5507 makes seven special purpose appropriations to the Emergency Board, totaling \$182.3 million General Fund:

- \$120 million General Fund for state employee compensation changes.
- \$40 million General Fund for the Oregon Health Authority or the Department of Human Services for caseload costs or other budget challenges that the agencies are unable to mitigate. Known potential challenges include costs associated with federal fair labor standards act rule changes affecting home care and personal support workers; these are estimated to be around \$17 million but will depend in part on pending litigation and programmatic changes. Another unknown element is the full impact of second fiscal year costs for nursing facility rates that may fluctuate based on bed reduction targets; \$4.9 million of rate inflation was originally set aside as part of the Governor's budget to stimulate a discussion on aligning nursing facility cost increases with Oregon Health Plan inflation rates.
- \$10.7 million General Fund for allocation to state agencies for compensation changes driven by collective bargaining for workers who are not state employees. Allocations related to child care, adult foster care, homecare, and personal support workers are anticipated.
- \$6.5 million General Fund for Department of Administrative Services to be allocated, if necessary, to fund changes in Department of Administrative Services Enterprise Technology Services (ETS) rates and assessments. A budget note in SB 5502, the budget bill for the Department of Administrative Services, required the State Chief Information Officer to recommend during the 2016 Regular Session a new funding formula for ETS that refocuses charges to state agencies on fees for service and deemphasizes the use of assessments, which fund all positions regardless of reductions in services delivered, demonstrate how reductions in services purchased by state agencies would be reflected in reductions in operating expenses, and include price list adjustments needed for implementation of a new revenue formula at the start of second year of the biennium.
- \$3 million General Fund for Education, early learning through post-secondary.
- \$2 million General Fund for Department of Justice, Defense of Criminal Convictions caseload costs.
- \$100,000 General Fund for Department of Human Services (DHS), to be used – if warranted – for completing provider audits, compliance work, or reporting activities. These potential actions are specifically tied to a budget note providing direction regarding wage increases for direct care workers serving people with intellectual and developmental disabilities. The budget note is included in the DHS section of this budget report.

If these special purpose appropriations are not allocated by the Emergency Board before December 1, 2016, any remaining funds become available to the Emergency Board for general purposes.

## Adjustments to Approved 2015-17 Budgets

### OMNIBUS ADJUSTMENTS

Omnibus adjustments reflect budget changes in multiple agencies based on reductions in Department of Administrative Services' assessments and charges for services, Audits Division assessments, Attorney General rates, and debt service. Total savings are \$30.1 million General Fund, \$0.7 million Lottery Funds, \$28.5 million Other Funds, and \$11.1 million Federal Funds.

### ADMINISTRATION

#### Department of Administrative Services

The Subcommittee approved a one-time \$951,393 Other Funds expenditure limitation increase and establishment of six limited-duration positions (1.71 FTE) for the Chief Human Resources Office to review the Human Resource Information System project (HRIS). The positions will review and update the preparations in the current project for business processes realignment that will be necessary with the adoption and deployment of any new HR IT system, review and update existing IT modernization plans, and study and improve conversion planning for implementation of HRIS. The Department will report initial findings of this review to the appropriate subcommittees of the Joint Committee on Ways and Means during the 2016 legislative session.

The Subcommittee also approved a \$293,314 Other Funds expenditure limitation increase and the addition of two positions for Shared Financial Services to accommodate service provision for the Department of Geology and Mineral Industries, which will now have financial functions carried out by DAS.

The Subcommittee also approved continuing to give nonlimited authority to DAS to make Other Funds expenditures necessary to disburse general obligation bonds sold during the 2013-15 biennium for the benefit of public universities. Disbursement of future bond sales will be done by the Higher Education Coordinating Commission (HECC), but during the 2013-15 biennium, the Department of Administrative Services (DAS) was given initial authority to disburse these proceeds. As the bond project duties related to issuance of Article XI-F and XI-G general obligation bonds transition from DAS to HECC per House Bill 3199, both agencies were given nonlimited authority to disburse proceeds of bonds issued during 2013-15. The total amount of undisbursed proceeds as of June 30, 2015 from 2013-15 bond sales is \$196,523,642. The initial estimate of the amount of 2013-15 proceeds DAS will disburse in 2015-17 per agreements with public universities is \$145,875,000, with HECC assumed to disburse \$50,648,642. These amounts will likely change once the timing of final transition from DAS to HECC is known.

Senate Bill 5507 includes one-time General Fund appropriations to the Department of Administrative Services for the following purposes:

- \$1,100,000 for disbursement to the National Urban Housing and Economic Community Development Corporation (NUHECDC) for implementation of an affordable homes, skills training, and jobs for unemployed prior-offenders, at-risk youth, and veterans. NUHECDC is directed to provide written status reports to the Department of Administrative Services and the Legislative Fiscal Officer each quarter during the 2015-17 biennium to document progress in meeting the program's objectives of providing affordable housing for low to

moderate income Oregonians; skill training for prior-offenders, at-risk youth, and veterans; and job placement for those with barriers to quality employment.

- \$850,000 for disbursement to the Pine Valley Fire District for a new location and facility to house the Fire Department in the City of Halfway, Oregon.
- \$100,000 for disbursement to the City of Medford to pay for the completion of a feasibility study on development of a conference center in the Medford area. This project could grow beyond a simple conference center and, if feasible, could include sports and recreation components.
- \$90,000 for disbursement to the City of Gold Hill for engineering work needed to construct the Gold Hill Whitewater Park at Ti'lomikh Falls on the Rogue River. The Whitewater Park is being built into the new Gold Hills Parks Master Plan. The goal of the project is to turn Gold Hill into a whitewater destination. The engineering of the whitewater project will be completed in 2015. Permitting and fundraising for construction is expected to take two years. Construction of the whitewater features is expected to take two months. The goal is to finish the park before the 2016 Olympics and to have a local paddler trained at the site competing in the 2020 Olympics.

The Subcommittee added \$15,556,140 Other Funds expenditure limitation for one-time cost of issuance and special payments associated with the disbursement of proceeds from Lottery Bond sales; projects are detailed below and approved in House Bill 5030. Cost of issuance for these projects totals \$456,140. There is no debt service allocated in the 2015-17 biennium, as the bonds will not be sold until the Spring of 2017. Total debt service on all the projects described below is estimated at a total of \$2,919,215 Lottery Funds for the 2017-19 biennium.

- \$750,000 Other Funds for disbursement to Concordia University for the construction of the Faubion prekindergarten through grade eight school.
- \$1,250,000 Other Funds for disbursement to the Elgin Health District for a rural health care clinic.
- \$1,000,000 Other Funds for disbursement to Open Meadow for the construction of a new facility for the Open School in Portland.
- \$1,000,000 Other Funds for disbursement to the Boys and Girls Clubs of Portland Metropolitan Area for a new Boys and Girls Club in Rockwood.
- \$500,000 Other Funds for disbursement to the City of Grants Pass for the Riverside Park renovation project.
- \$1,000,000 Other Funds for disbursement to the Mountain West Career Technical Institute for the Career Technical Education Center in Salem.
- \$2,000,000 Other Funds for disbursement to Wheeler County for the construction of an underground fiber optic telecommunication line from Condon to Fossil.
- \$1,500,000 Other Funds for disbursement to the Port of Umatilla for facilities development at the Eastern Oregon Trade and Event Center in Hermiston.
- \$3,000,000 Other Funds for disbursement to Trillium Family Services for improving and expanding the Children's Farm Home near Corvallis which houses the Secure Adolescent Inpatient Program.
- \$1,600,000 Other Funds for disbursement to the Port of Morrow for development of an Early Childhood Development Center at the workforce training center at the Port of Morrow.

- \$1,500,000 Other Funds for disbursement to the City of Tigard for the Hunziker Development Project.

Senate Bill 5507 includes a one-time \$400,000 General Fund appropriation to the Department of Administrative Services for a community-based organization, the YWCA of Greater Portland, to administer the Family Preservation Program (FPP) at Coffee Creek Correctional Facility. The FPP works with the Department of Corrections (DOC) to serve the best interests of the children of incarcerated parents by increasing therapeutic visitation between children and parents. The YWCA of Greater Portland is expected to provide facilitated case management including:

- Participation of a qualified mental health professional with training and experience with persons who have experienced trauma,
- Parenting skills training, including information on child development and attachment,
- Intensive communication between parents and the guardian or caregiver of the child,
- Facilitation of transportation of program participants to and from the prison,
- Facilitation of lodging to program participants when determined to be appropriate,
- Referrals to home visiting services and attorney services,
- Assistance in navigating state agency processes and nonprofit resources, and
- Reporting to the Legislature on measurable outcomes related to the welfare of the participating children and recidivism of participating incarcerated parents.

While the YWCA of Greater Portland will implement the program, DOC also has a role in the program's success. A budget note is included in the DOC section of this report to clarify the DOC role in administering the Family Preservation Program.

#### Office of the Governor

The Office of the Governor is increased by \$1,332,517 Lottery Funds for the establishment of five regional solutions coordinator (PEM/F) positions (4.92 FTE). Three of these positions were in the Office of the Governor on a limited-duration basis during the 2013-15 biennium. The other two positions were in the Oregon Business Development Department on a limited-duration basis during the 2013-15 biennium.

The Office of the Governor is increased by \$500,000 General Fund for federal programs coordination. The increase includes one PEM/G position (1.00 FTE) for the program, as well as any needed services and supplies. This function had previously been housed in the Oregon Business Development Department.

#### Public Employees Retirement System

The Subcommittee increased the Other Funds expenditure limitation by \$509,960 for the estimated fiscal impacts of House Bill 3495 (\$284,960) and Senate Bill 370 (\$225,000).

The Department of Administrative Services is expected to unschedule \$509,960 of expenditure limitation that may only be scheduled based upon the joint approval of the Office of the State Chief Information Officer and the Legislative Fiscal Office and after a more detailed evaluation of the information technology implementation plans for these two measures.

### Department of Revenue

The Subcommittee approved funding for the second of a four phase project to replace most of the agency's core information technology systems (Core Systems Replacement project). The second phase includes: personal income, transit, self-employment, Senior Property Deferral, and estate and trust tax programs. The scheduled implementation date for this phase is December 1, 2015.

The Subcommittee approved \$25,929,440 of Other Funds expenditure limitation and the establishment of 33 permanent full-time positions (33.00 FTE), which is to be mostly financed with Article XI-Q bonds approved in House Bill 5005 (\$19 million). Project revenues also include an estimated \$6.9 million in bond proceeds that were authorized and issued during the 2013-15 biennium, but remained unexpended.

The Other Funds budget includes: personal services of \$7 million; \$532,500 for facility costs; \$12.6 million for vendor contract payments; \$1.3 million for an independent quality assurance; \$592,900 for project management costs; \$532,500 for change leadership; \$279,000 for hardware and software; and \$3 million for a contingency reserve.

Unless otherwise approved by the Legislature or the Emergency Board, the positions budgeted for the Core Systems Replacement (CSR) project are established as permanent full-time positions under the following conditions: (a) the positions will be abolished on or before the completion of the project; (b) the positions are to remain in the Core System Replacement program (i.e., CSR summary cross reference) and may not be transferred to any other program or used for any other purpose other than the development to the Core System Replacement project; and (c) the positions may not be included in any permanent finance plan action.

The Subcommittee approved \$3,935,414 General Fund for the agency's payments to the Department of Administrative Services for State Data Center charges related to phase-I of the project (\$1.3 million), vendor contract maintenance costs to support the ongoing maintenance of the vendor product after installation (\$2.4 million), and non-bondable expenditures related to phase-II of the project (\$240,000).

The Subcommittee approved \$3,684,413 in additional General Fund Debt Service to support repayment of Article XI-Q General Obligation bond proceeds approved in House Bill 5005.

Other Funds expenditure limitation of \$375,000 is included for the cost of issuance of the bonds.

The Subcommittee adopted the Joint Committee on Ways and Means – Information Technology Subcommittee recommendations for the Core Systems Replacement project:

- Continue to work closely with and regularly report project status to the Office of the State Chief Information Officer and the Legislative Fiscal Office throughout the project's lifecycle.
- Continue to follow the Joint State CIO/LFO Stage Gate Review Process.
- Report back to the Joint Interim Committee on Ways and Means on project status in the Fall of 2015 (on readiness to proceed with the CSR Project's Rollout 2 in December 2015), and to the Joint Committee on Ways and Means during the 2016 legislative session.

- Utilize the Office of the State CIO's Enterprise Project and Portfolio Management system as it is deployed for all project review, approval, project status, and QA reporting activities throughout the life of the Core Systems Replacement Project, to include information on the new Fraud Analytics and Detection project planning and execution activities funded by package 151.

The Subcommittee also approved funding for the implementation of the Property Valuation System project, which is a commercial-off-the-shelf solution for an integrated appraisal application.

The Subcommittee approved \$1,880,000 of Other Funds expenditure limitation for project costs and the establishment of one permanent full-time position (0.92 FTE), which is to be financed with Article XI-Q bonds approved in House Bill 5005. This includes personal services of \$175,260; \$56,704 for capital outlay; \$1.5 million for vendor contract payments; and \$150,000 for an independent quality assurance.

Other Funds expenditure limitation of \$80,000 is included for the cost of issuance of the bonds.

The Subcommittee approved \$71,843 in General Fund Debt Service to support repayment of Article XI-Q General Obligation bond proceeds approved in House Bill 5005.

The Department of Administrative Services is expected to unschedule \$1.5 million of Other Funds expenditure limitation that may only be scheduled based upon the joint approval of the Office of the State Chief Information Officer, Department of Administrative Services – Chief Financial Office, and the Legislative Fiscal Office.

The Subcommittee adopted the Joint Committee on Ways and Means – Information Technology Subcommittee recommendations for the Property Valuation project:

- Continue to work closely with and regularly report project status to the OSCIO and LFO throughout the lifecycle of the proposed DOR Property Valuation System (PVS) project.
- Follow the Joint State CIO/LFO Stage Gate Review Process.
- Hire/retain or contract for qualified project management services with experience in planning and managing projects of this type, scope, and magnitude.
- Update the Business Case and foundational project management documents as required.
- Work with OSCIO to acquire Independent Quality Management Services as required to conduct an initial risk assessment, perform quality control reviews on the Business Case and foundational project management documents as appropriate, and perform ongoing, independent quality management services as directed by the OSCIO.
- Submit the updated Business Case, project management documents, initial risk assessment, and QC reviews to the OSCIO and LFO for Stage Gate Review.
- Report back to the Legislature on project status during the 2016 legislative session and/or to interim legislative committees as required.
- Utilize the Office of the State CIO's Enterprise Project and Portfolio Management system as it is deployed for all project review, approval, project status, and closeout reporting activities throughout the life of the DOR PVS project.

### Secretary of State

The Subcommittee approved omnibus budget adjustments that include a \$1,149,279 total reduction in state agency assessments and billings for the Audits Division. Secretary of State revenues after this reduction remain sufficient to fully support the legislatively adopted budget for the Division and the Secretary of State.

### Treasurer of State

The Subcommittee adopted the following budget note related to the intermediate term pool investment program, with the expectation that the State Treasurer also report on what education and training can be provided local governments on the benefits and risks associated with investing in the intermediate term pool. The Subcommittee also expressed an interest in being provided a comprehensive list of state agencies that should be considered candidates for making investments in the existing state intermediate term investment pool:

#### **Budget Note:**

The State Treasurer is requested to report to the interim Joint Committee on Ways and Means during Legislative Days in November 2015 on local and tribal government investment opportunities in the intermediate term pool or other intermediate term pooled investment options offered by the State Treasurer.

The report is to define how, and when, the program will be implemented; how investments will be made, overseen, and administered; the status of development of administrative rules; and how the program compares to the existing state intermediate term investment pool.

The cost of administering the program is to be detailed, including both State Treasury and third party costs, and the basis on which local and tribal governments will be charged.

The agency is to identify the potential level of participation, both immediate and over the long-term, as well as the level of potential investment. The agency is to report on the number of pending and signed investment agreements. The agency is to identify how it will accommodate future demand for program growth as well as any short-term program capacity or resource constraints issues.

## **CONSUMER AND BUSINESS SERVICES**

### Public Utility Commission

House Bill 2599 (2015) relates to termination of electric or natural gas service. It requires utilities that provide electricity or natural gas service to prepare reports on processes the utilities use to not terminate for non-payment utility service to homes during very hot or very cold weather. To ensure legislative review of these reports, the Subcommittee approved the following budget note:

#### **Budget Note:**

The Public Utility Commission is directed to collect reports from the governing boards of all independent utilities in the state on each utility's program to ensure health and safety of vulnerable Oregonians during possible utility shutoffs that might take place during extreme weather situations. The Public Utility Commission will present a summary of the reports to the appropriate committees during the 2016 legislative session.



## ECONOMIC AND COMMUNITY DEVELOPMENT

### Oregon Business Development Department

The Subcommittee increased Oregon Business Development Department expenditures by \$257,767,573, including \$4,089,357 General Fund, \$1,500,000 Lottery Funds, \$227,178,216 Other Funds, and \$25,000,000 Nonlimited Other Funds.

Lottery Funds increases include \$1 million to supplement funding for the Regional Accelerator Innovation Network, and \$500,000 for transfer to the Oregon Growth Fund managed by the Oregon Growth Board. The additional funds for the Regional Accelerator Innovation Network bring total Lottery Funds support for the Network to \$2 million. Lottery Funds expenditures approved in this bill for the two programs are approved on a one-biennium basis and will be phased out in the development of the agency's 2017-19 biennium current service level budget.

Other Funds budget adjustments were approved for bond-funded programs approved in Senate Bill 5005 and House Bill 5030. The Other Funds expenditure limitation increases approved include:

- \$175 million of net Article XI-M general obligation bond Other Funds proceeds for seismic rehabilitation grants for schools. The proceeds are projected to finance approximately 115 school seismic rehabilitation projects during the 2015-17 biennium, and represent a more than eleven-fold increase over the \$15 million level of school seismic rehabilitation grant funding provided in the 2013-15 biennium. The Subcommittee also added \$4,089,357 General Fund to pay debt service on the bonds. The debt service funds are projected to allow the State Treasurer to issue \$50 million of net bond proceeds in the Spring of 2016, and the remaining \$125 million of bond proceeds in Spring of 2017. Debt service costs for the school seismic bonds are expected to total \$28.7 million General Fund, per biennium, when the costs fully phase in beginning in the 2017-19 biennium. The Subcommittee added \$1,870,000 Other Funds for the costs of issuing the Article XI-M bonds. These costs are paid from the gross proceeds of the bond sale. The agency may need to add staff to manage grant award activity associated with the Spring 2017 bond sale.
- \$30 million of net Article XI-N general obligation bond Other Funds proceeds for seismic rehabilitation grants for emergency services facilities. The proceeds are projected to finance approximately 50 emergency services facility seismic rehabilitation projects during the 2015-17 biennium, and represent a doubling of the \$15 million level of emergency services facility seismic rehabilitation grant funding provided in the 2013-15 biennium. The bonds will be issued in the Spring of 2017. Debt service costs for the emergency services facility seismic bonds are expected to total \$4.9 million General Fund, per biennium, when the costs fully phase in beginning in the 2017-19 biennium. The Subcommittee added \$440,000 Other Funds for the costs of issuing the Article XI-N bonds. These costs are paid from the gross proceeds of the bond sale.
- \$18 million of net Lottery bond Other Funds proceeds for deposit to the Special Public Works Fund, a revolving loan fund. The \$18 million total includes \$5 million specifically dedicated to finance levee inspection and repair projects as authorized by Senate Bill 306. The remaining \$13 million of bond proceeds may be applied to any eligible Special Public Works Fund projects. The funding designated for levees is projected to support approximately 17 levee projects, and the undesignated funding is projected to support an additional 11 projects. Because the bonds will be issued in the Spring of 2017, most project activity will occur after the end of the current biennium. Debt service costs for the Lottery bonds are expected to total \$3.8 million Lottery Funds, per biennium, when the costs fully phase in beginning in the 2017-19 biennium. The Subcommittee added \$323,147 Other Funds for the costs of issuing the Lottery bonds. These

costs are paid from the gross proceeds of the bond sale. The \$18 million of bond proceed expenditures were added to the agency budget as Nonlimited Other Funds, and as such, are not included in the expenditure limitation increases included in the bill.

- \$7 million of net Lottery bond Other Funds proceeds for deposit to the Brownfields Redevelopment Fund, a revolving loan fund. The funding is projected to support approximately 27 brownfields redevelopment projects. Because the bonds will be issued in the Spring of 2017, most project activity will occur after the end of the current biennium. Debt service costs for the Lottery bonds are expected to total \$1.5 million Lottery Funds, per biennium, when the costs fully phase in beginning in the 2017-19 biennium. The Subcommittee added \$129,239 Other Funds for the costs of issuing the Lottery bonds. These costs are paid from the gross proceeds of the bond sale. The \$7 million of bond proceed expenditures were added to the agency budget as Nonlimited Other Funds, and as such, are not included in the expenditure limitation increases included in the bill.
- \$13 million of net Lottery bond Other Funds proceeds for Regional Solutions capital construction priority projects identified by Regional Solutions Advisory Committees. The funding is projected to support approximately 28 capital construction projects in ten of the state's eleven Regional Solutions regions. The projects are funded with a combination of \$995,000 of Lottery bond proceeds remaining from the Spring 2015 bond sale and \$12,005,000 of new bond proceeds from Lottery bonds that will be issued in the Spring of 2017. Because most of the funding will become available late in the biennium, most project activity will occur after the end of the current biennium. Debt service costs for the Lottery bonds are expected to total \$2.6 million Lottery Funds, per biennium, when the costs fully phase in beginning in the 2017-19 biennium. The Subcommittee added \$243,677 Other Funds for the costs of issuing the Lottery bonds. These costs are paid from the gross proceeds of the bond sale. The Subcommittee approved \$13 million of support to fund projects on the identified Regional Solutions project list that total more than \$14 million in costs. The project list is posted on the Oregon Legislative Information System website with the Capital Construction Subcommittee July 3, 2015 meeting materials. The agency is directed to best apply the available funding toward the project list identified costs, taking into consideration other possible funding sources available for individual projects. If the agency determines that funds would be better utilized to support other projects not on the identified project list, it must obtain legislative approval to do so before the lottery bonds are issued. The agency is also expected to work with the Governor's Office to allow the agency to review proposed Regional Solutions projects to ensure they meet certain criteria, including: supporting job growth and retention, obtaining leverage from other sources, possessing a clear business plan for sustainability without additional state funding, meeting regional priorities recommended by a Regional Solutions Advisory Committee, and, if bond proceeds are requested as the funding source, qualifying as a capital construction project.
- \$4.5 million of net Lottery bond Other Funds proceeds for cultural capital construction projects. The funding is specifically dedicated as follows: \$2 million for the Oregon Shakespeare Festival, \$1.5 million for the Portland Japanese Garden, \$600,000 for Oregon Public Broadcasting, and \$400,000 for the Aurora Colony Museum. The bonds will be issued the Spring of 2017. Debt service costs for the Lottery bonds are expected to total approximately \$956,000 Lottery Funds, per biennium, when the costs fully phase in beginning in the 2017-19 biennium. The Subcommittee added \$68,184 Other Funds for the costs of issuing the Lottery bonds. These costs are paid from the gross proceeds of the bond sale. The \$4,568,184 of bond proceeds and costs of issuance expenditures were added to the agency's Arts and Cultural Trust Other Funds expenditure limitation.

- \$1,562,157 of net Lottery bond Other Funds proceeds for repairs and upgrades to the Port of Brookings Harbor dock. The bonds will be issued in the Spring of 2017. Debt service costs for the Lottery bonds are expected to total approximately \$300,000 Lottery Funds, per biennium, when the costs fully phase in beginning in the 2017-19 biennium. The Subcommittee added \$41,812 Other Funds for the costs of issuing the Lottery bonds. These costs are paid from the gross proceeds of the bond sale. The \$1,603,969 of bond proceeds and costs of issuance expenditures were added to the agency's Infrastructure Finance Authority Other Funds expenditure limitation.

#### Housing and Community Services Department

Other Funds expenditure limitation is increased by \$10 million for additional payments anticipated due to the passage of House Bill 3257, which extended until 2018 the period under which an additional \$5 million annually could be collected from residential electricity consumers for low income bill payment assistance. The funds are collected from utilities, transferred to the Housing and Community Services Department, and distributed to eligible Oregonians by local Community Action agencies under contract.

Other Funds expenditure limitation for the Housing and Community Services Department is increased by \$585,000, attributable to cost of issuance for \$40 million in Article XI-Q bonds issued for affordable housing development. The housing to be developed with the bonds will be targeted to low income individuals and families, pursuant to the provisions of House Bill 2198. That bill directs the Department to distribute the resources available based on criteria including geography, market data, need, and other factors, and directs the Department to develop the housing with the advice of the State Housing Council and to work with stakeholders to achieve objectives that include reducing project costs and reaching underserved communities. It is assumed that the investment will result in an estimated 1,600 units of new affordable housing developed. Expenditure limitation for a period of six years for the project amount (\$40 million) is located in House Bill 5006.

Other Funds expenditure limitation in the amount of \$2,551,972 is included to enable the Housing and Community Services Department to expend proceeds from Lottery bonds for preservation of affordable housing with expiring federal subsidies. Of this amount, \$2.5 million is attributable to project costs, and \$51,972 is related to cost of issuance.

Eligible projects for which these funds can be expended are defined as the following:

- Privately owned multi-family rental properties where at least 25% of the units are subsidized by a project-based rental assistance contract through the USDA Rural Development or the US Department of Housing and Urban Development;
- Existing manufactured housing communities to be acquired by a mission-based non-profit organization, resident cooperative, tenants' association, housing authority, or local government; or
- Public housing projects undergoing a preservation transaction which involves a comprehensive recapitalization, and which will secure ongoing rental subsidies.

Other Funds expenditure limitation in the amount of \$20,307,817 is included to enable the Housing and Community Services Department to expend proceeds from Lottery bonds for the purpose of financing construction of housing for individuals with mental illness or addiction disorders. Of this amount, \$20 million is attributable to project costs, and \$307,817 is related to cost of issuance. This limitation applies to the 2015-17 biennium only, as the project is not anticipated to be recurring. To the extent that proceeds are not fully expended for mental health

housing in 2015-17, the 2017-19 agency request budget should include a request that limitation for remaining proceeds be carried forward into the 2017-19 biennium. The Housing and Community Services Department will develop a process similar to but separate from its existing "Notice of Funds Availability" that is currently used to identify partners and financing for affordable housing projects. The Oregon Health Authority will work with the Housing and Community Services Department (HCSD) throughout the process of utilizing the \$20 million of bonding proceeds for the development of housing for individuals with mental illness or addictions disorders. The Oregon Health Authority will continue to work with their partners, including the National Alliance on Mental Illness (NAMI) and the Oregon Residential Provider Association (ORPA), as well as other stakeholders, to set up a workgroup that will be responsible for providing recommendations on project priorities to HCSD.

#### Department of Veterans' Affairs

Additional one-time General Fund in the amount of \$500,000 is appropriated to the Oregon Department of Veterans' Affairs for support for County Veterans' Service Officers. This is in addition to the \$246,046 General Fund investment above the 2015-17 current service level that was included in the Department's budget bill, Senate Bill 5539. With this increase, the amount of General Fund directed to County Veterans' Service Officers for the 2015-17 biennium will total \$4.7 million, \$4.2 million of which is intended to be ongoing in future biennia.

## **EDUCATION**

#### Department of Education

The Subcommittee approved a net increase of \$51,990,543 General Fund and \$66,009,457 million Lottery Funds for the State School Fund. The increase reflects three separate actions:

- An increase of \$105,782,400 General Fund represents the increase due to the "trigger" included in the State School Fund bill (House Bill 5017) which directed to the State School Fund 40 percent of any General Fund increase in the 2015-17 revenue estimates between the March 2015 and the May 2015 forecasts;
- An additional \$12,217,600 General Fund is made available for the State School Fund beyond the amount resulting from the "trigger"; and
- A decrease of \$66,009,457 General Fund and a corresponding \$66,009,457 Lottery Funds increase is recommended to balance the use of available Lottery Funds across the entire state budget.

The Legislature assumes the State Land Board will increase the distribution from the Common School Fund from the current four percent to a five percent distribution which results in an estimated increase of \$27,544,741 of revenue available to districts through the school funding formula. If the State Land Board takes this action, there will be an equivalent of just over \$7.4 billion in combined General Fund, Lottery Funds, and these additional Common School Funds resources for the 2015-17 biennium.

House Bill 5017, the State School Fund bill, split the amount available to be distributed from the State School Fund between the two school years on an even basis or \$3,629,130,346 in each school year. The Subcommittee approved placing all of the additional State School Fund resources made available in this bill to be distributed in 2016-17, the second school year of the biennium. This results in a split between the two school years of 49.2 percent for 2015-16 and 50.8 percent for 2016-17.

The Subcommittee approved a one-time \$3,300,000 General Fund increase in the appropriation for the Department of Education's nutrition programs relating to the Farm to School program under ORS 336.431. This increase is over and above the current \$1,219,189 General Fund appropriation included in the Department of Education's budget bill (House Bill 5016) for this program. It is anticipated that grants under this program will be changed by language in Senate Bill 501 that is intended to increase participation in the program by school districts. The Department of Education may use up to two percent of the total funding for the Farm to School program under ORS 336.431 for the administration of the program. Of the remaining amount, the Department is instructed to allocate approximately 80% of the remaining funding for the noncompetitive grants and approximately 20% of the remaining funding for competitive grants.

The Subcommittee increased the funding for Relief Nurseries in the Early Learning Division by a one-time \$700,000 General Fund appropriation. This brings the total amount of state funding for Relief Nurseries to \$8,300,000 General Fund.

The Subcommittee approved a one-time increase of \$500,000 General Fund for the new leadership program designed to recruit and train "district turnaround leaders" to assist schools and districts to increase their overall achievement measures. This increase and the amount included in the budget bill for the Oregon Department of Education (House Bill 5016) brings the total amount of funding for this program to \$2,000,000 General Fund.

The Subcommittee approved the establishment of an Other Funds expenditure limitation of \$126,210,000 for the proceeds of Title XI-P general obligation bonds, which are for grants to assist school districts with their capital costs of facilities. The grant, funded with bond proceeds, provided to each district must be matched by the district to finance capital costs for projects that have received voter approval for locally issued bonds. State bond proceeds may not be used for operating costs of the district. The bonding bill (House Bill 5005) includes the authorization for issuing \$125,000,000 of Title XI-P bonds. Costs of issuance are estimated at \$1,210,000 Other Funds.

**Budget Note:**

The Department of Education is instructed to use \$500,000 General Fund from the Early Intervention/Early Childhood Special Education (EI/ECSE) budget to support two to four communities in developing pathways from screening to services to make it easier for families to receive services that screening identifies. Use of this funding is aligned with best practices for how EI/ECSE programs should address the needs of children and their families who do not meet the legal requirements for eligibility and connect them to other services and supports. The Early Learning Council shall report on the progress and outcomes of this work to the appropriate legislative committee and include any recommendations for the 2017 legislative session.

**Budget Note:**

Given the expanded Healthy Families Oregon home visiting funding added to the Early Learning Division's budget, the Early Learning Division and the Oregon Health Authority are instructed to:

- Develop a set of outcome metrics connected to evidence of impact for consideration by the Early Learning Council and the Oregon Health Policy Board that any home based service that receives state dollars must meet in order to continue to receive state funds, effective July 1, 2016;
- Develop a plan and timeline for integrating the state's professional development system for early learning providers with the emerging professional development system for home visitors; and
- Develop a common program agnostic screening tool to identify potential parent/child risk factors and intake form for families who are eligible for home visiting services and require implementation by state funded home visiting programs by July 1, 2016.

The Early Learning Division and the Oregon Health Authority shall report on progress to the appropriate legislative committee.

**Budget Note:**

The Department of Education is instructed to survey school districts on the financial effects of the: (1) adaptation of new instructional hour minimums, (2) mandated full scheduling of 92 percent of students, and (3) projections for programs and personnel possibly eliminated in order to comply with these mandates at current budget levels. The Department is to report back to the Joint Committee on Ways and Means by February 1, 2016.

**Higher Education Coordinating Commission**

The Subcommittee approved a one-time \$1,500,000 General Fund appropriation to fund academic counselors at community colleges during the second academic year of the biennium. Community Colleges currently have limited academic counseling services in place. With the potential of more students as a result of the tuition waiver grant program established in Senate Bill 81, there is concern that those limited resources will be stretched even further. Prior to the distribution of these funds, the Higher Education Coordinating Commission is to report to the Joint Committee on Ways and Means during the 2016 legislative session or to the Emergency Board what factors or variables will determine the distribution of these funds.

The Subcommittee approved the establishment of a \$1,542,827 Other Fund expenditure limitation for a grant to the Linn Benton Community College for the construction and capital expenditures for the Advanced Transportation Technology Center. This Center is established to advance statewide transportation energy policy as well as to provide education and training of students at the Community College. The project is to include an automotive technician training center with an alternative fuel area, a heavy transportation/diesel training center, an innovation center, and an anaerobic digester for renewable gas production. The Other Funds expenditure limitation increase represents the \$1,500,000 state share of the project cost and \$42,827 for the cost of issuing the bonds. Both of these items are funded through the sale of Lottery bonds.

The Subcommittee approved \$2,500,000 General Fund for the College of Forestry at Oregon State University to operate a center for the manufacturing and design of advanced wood products in cooperation with the University of Oregon. The \$2.5 million represents a partial biennium of expenses, and as such, state support for the center rolls up to \$3,400,000 in the 2017-19 biennium. The Subcommittee also approved \$300,000 General Fund on a one-time basis for use by Eastern Oregon University for costs associated with starting a collegiate wrestling program.

The Subcommittee approved a one-time \$350,000 General Fund appropriation to the Higher Education Coordinating Commission (HECC) for a grant to the College Inside program. This is a program designed to allow incarcerated students obtain a two-year college degree that is transferable to a four-year university.

The Subcommittee approved a one-time \$350,000 General Fund appropriation to Higher Education Coordinating Commission (HECC) for a grant to the College Possible organization. This program provides mentoring, coaching, and other assistance to low income students to encourage them to go to college and help them apply for college and financial aid.

The Subcommittee approved a \$62,300 General Fund appropriation for use by Oregon Solutions at Portland State University to pay the expenses of the Task Force on the Willamette Falls Navigation Canal and Locks as they conduct the work directed in SB 131.

The Subcommittee clarified that of the \$151,390,838 General Fund increase approved for the Public University Support Fund program area in House Bill 5024, \$41,095,238 was for continuation of the tuition buy down funding provided to public universities in House Bill 5101 (2013 Special Session).

The Subcommittee approved a \$4,477,055 increase in the Other Funds expenditure limitation for payment of the costs of issuing Article XI-F general obligation bonds, Article XI-G general obligation bonds, and Article XI-Q general obligation bonds on the behalf of community colleges and public universities.

The Subcommittee also approved giving the Higher Education Coordinating Commission (HECC) nonlimited authority to make Other Funds expenditures necessary to disburse general obligation bonds sold during the 2013-15 biennium for the benefit of public universities. Disbursement of future bond sales will be done by HECC, but during the 2013-15 biennium the Department of Administrative Services (DAS) was given initial authority to disburse these proceeds. As the bond project duties related to issuance of Article XI-F and XI-G general obligation bonds transition from DAS to HECC per House Bill 3199, both agencies were given nonlimited authority to disburse proceeds of bonds issued during 2013-15. The total amount of undisbursed proceeds as of June 30, 2015 from 2013-15 bond sales is \$196,523,642. The initial estimate of the amount of 2013-15 proceeds HECC will disburse per agreements with public universities in 2015-17 is \$50,648,642, with DAS disbursing \$145,875,000. These amounts will likely change once the timing of final transition from DAS to HECC is known.

#### Oregon Health & Science University

The Subcommittee approved the establishment of a \$200,035,000 Other Funds expenditure limitation for DAS to disburse Article XI-G bond proceeds to the Oregon Health and Science University (OHSU) to fund Knight Cancer Institute capital construction costs. In addition, the Subcommittee approved an \$8,522,485 General Fund appropriation to pay debt service on XI-G bonds issued during the 2015-17 biennium for the Knight Cancer Institute project.

House Bill 3199 (2015) provided that the Department of Administrative Services (DAS) would continue to make debt service payments on behalf of OHSU on legacy debt issuance, including \$30,909,888 debt service paid with Tobacco Master Settlement Agreement (TMSA) funds. To accommodate this requirement, the Subcommittee approved providing DAS with \$38,689,306 Other Funds expenditure limitation to make debt

service payments. Revenue for making \$7,779,418 debt service payments on non-TMSA supported Article XI-F bond debt will be provided by OHSU.

## **HUMAN SERVICES**

### Department of Human Services

To support two pilot projects in the Child Welfare program, the Subcommittee approved \$800,000 General Fund and increased Federal Funds expenditure limitation by \$160,000; funding is approved on a one-time basis with future program support or integration dependent on resources and pilot outcomes. The following budget note, which lays out the goals and expectations for the pilot projects, was also approved:

#### **Budget Note:**

The Department of Human Services is directed to work with community-based organizations to develop and implement two pilot programs, one serving a rural part of the state and the other one serving an urban area, to improve the quality and effectiveness of foster care for children and wards who have been placed in the Department's legal custody for care, placement, and supervision. The programs shall target youth who have experienced multiple foster care placements and who are at significant risk of suffering lifelong emotional, behavior, developmental, and physical consequences due to disrupted and unsuccessful placements in the foster care system. The following services for foster parents shall be included in the programs: trauma-informed, culturally appropriate care training; behavioral supports; ongoing child development and parent training; 24-hour, daily on-call caregiver support; respite care; tutoring; and assistance with locating immediate and extended healthy, biological family members.

Each pilot program will have an advisory group that includes at least one individual who has experienced multiple placements in the foster care system and at least one foster parent. The legislative expectation is that at least \$800,000 of the total funding for the pilots will be provided directly to community-based organizations to deliver program services. On or before May 1, 2017, the Department shall report to the legislative committees having authority over the subject areas of child welfare and juvenile dependency regarding the status of the pilot programs and, to the extent possible, placement outcomes for children and wards who participated in the pilot program and children and wards not receiving pilot program supports. The Department will also provide an update on the pilot projects as part of its budget presentation during the 2017 legislative session.

To provide and test targeted community college career pathway training opportunities for Temporary Assistance for Needy Families and Employment Related Day Care clients, the Subcommittee approved \$500,000 General Fund for a one-time pilot project in Jackson and Josephine counties. Eligible clients will be in enrolled training programs that match up with in-demand, high wage job openings, such as in the healthcare or information technology areas. Clients will receive a scholarship/stipend to help augment Pell grants, with average awards expected to be about \$2,000 per client; about 150 clients are estimated to participate in the program over the biennium. The pilot project is a joint effort between the Rogue Workforce Partnership, the Oregon Employment Department, and the Department of Human Services.



The Subcommittee approved \$350,000 General Fund to provide transitional (one-time) funding for the Home Care Commission's private pay registry. This program, which enables private payers to buy home care services through the home care registry, was authorized by House Bill 1542 (2014) and is expected to be fee supported once fully up and running in January 2016.

The Subcommittee approved \$1,800,000 General Fund to restore a reduction made in the primary budget bill for the Department (House Bill 5026). The funding will provide ongoing support for options counseling provided through the Aging and Disability Resource Connection (ADRC). The program helps people identify their long term care needs and preferences, understand the service options available to them, and make decisions about their care.

The Subcommittee approved \$400,000 General Fund, on a one-time basis, to increase support funding for the Oregon Hunger Response Fund (Oregon Food Bank); between funding in both the DHS and the Housing and Community Services Department budgets, a total of \$3.2 million General Fund is now appropriated in the 2015-17 biennium to help the fund fight hunger.

The Subcommittee approved \$150,000 General Fund to provide ongoing support for the Hunger Task Force, which is charged with advocating for hungry persons, and contributing to the implementation and operation of activities and programs designed to alleviate or eradicate hunger in Oregon. House Bill 2442 (2015) designates the Department of Human Services as the entity in administering the state policy on hunger and also requires the agency to support and staff the task force, based upon the availability of legislatively approved funding for such purposes.

To cover Phase II development and implementation of a streamlined and integrated Statewide Adult Abuse and Report Writing System, the Subcommittee approved \$2,277,037 General Fund and \$3,355,000 Other Funds expenditure limitation (\$5.6 million total funds). Phase I planning funding was approved by the Emergency Board in May 2014, based upon demonstrated need for a stable, integrated adult abuse data and report writing system to deal with Oregon's growth in an aging population, an annual increase of 5-8% in abuse referrals, and an increased need for services across all demographics. The Other Funds portion of the project will be financed with Article XI-Q bonds; the General Fund amount includes \$839,543 to cover debt service payments in the second year of the biennium.

The Department will continue its work on the project according to direction from the Joint Ways and Means Subcommittee on Information Technology, which recommended incremental and conditional project approval. Required actions under that guidance include, but are not limited to, working closely with and regularly reporting project status to the Office of the State Chief Information Officer (OSCIO) and Legislative Fiscal Office (LFO), while following the joint OSCIO/LFO Stage Gate Review Process. A detailed list of next steps and requirements was transmitted to the agency. The Department of Administrative Services is expected to unschedule the General Fund and Other Funds expenditure limitation for the project pending finalization of a controlled funding release plan that is tied to planning needs and the completion of certain stage gate requirements. Funding may be rescheduled with the joint approval of the OSCIO, the Chief Financial Office, and LFO.

House Bill 5026 included a rate increase for providers serving people with Intellectual and Developmental Disabilities (IDD). To ensure clarity of legislative direction regarding implementation of the rate increase, the Subcommittee adopted the following budget note:

**Budget Note:**

It is the intent of the Legislature that \$26.7 million total funds in provider rate increases approved in House Bill 5026 (budget bill for the Department of Human Services) result in wage increases for direct care staff serving people with intellectual and developmental disabilities (IDD). The legislative expectation is that compensation (wages and/or benefits) for direct care staff in programs serving people with IDD should be increased by at least 4% during the 2015-17 biennium.

During the 2016 legislative session, an informational hearing will be scheduled for IDD community providers to present the actions they have taken or plan to take to meet budget note requirements. On a parallel track and prior to seeking an allocation from the special purpose appropriation, the Department of Human Services will compile information on any complaints received regarding wage increases and consult with legal counsel and contract staff to determine the best, yet most cost-effective, approach to address potential provider non-compliance. The Department will also report to the Joint Committee on Ways and Means during the 2017 legislative session on activity related to and progress made under this budget note.

For the same program, the Subcommittee approved the budget note set out below on exploring a provider assessment component to help fund IDD programs. Along with the required reporting, and depending on assessment's content or results, the Department may also work with the appropriate interim policy committee on potential statutory changes.

**Budget Note:**

The Department of Human Services shall work with the intellectual and developmental disabilities (IDD) provider community and appropriate state and federal agencies to assess the feasibility, potential benefits, and potential drawbacks of a provider assessment, or transient lodging tax, on the provider organizations serving adults with IDD, with the goal of maximizing federal matching funds for IDD services and addressing the direct care workforce shortage. The Department shall report the results of its assessment to the Legislature by December 1, 2015.

**Oregon Health Authority**

Senate Bill 5507 approves \$10,000,000 one-time General Fund resources to provide grants to safety net providers, through the Safety Net Capacity Grant Program. This program will provide grants to community health centers, including Federally Qualified Health Centers and Rural Health Centers, as well as School-Based Health Centers, with the goal of providing services for children not eligible for any current state program. The agency will need to develop an application process for these competitive grants; develop a process to award the grants, including amounts to fund education and outreach to the target population; develop a process for clinics to report services rendered; provide reporting to the Legislature and stakeholders; and include a stakeholder engagement process to advise the program development and implementation. The agency expects to fund two full-time positions out of this total funding, in order to implement the program as described.

Because of the continuing transition of the Oregon Health Plan caseload, the Subcommittee recognized the increased risk of caseload forecast changes. A special purpose appropriation of \$40 million is made to the Emergency Board for caseload costs or other budget challenges in either the Oregon Health Authority (OHA) or Department of Human Services. The Subcommittee included two budget notes related to the Oregon Health Plan:

**Budget Note:**

The Oregon Health Authority shall engage in a rural hospital stakeholder process to gather input on potential transformation strategies to ensure that Oregon's small and rural hospitals continue to be sustainable in the future. Potential transformation strategies could include grant or bridge funding, transformation pilot programs, or incentive programs to assure funding stability for hospitals and access to health care services for rural Oregonians. Based on the work with stakeholders, OHA will develop a set of recommendations.

OHA shall report to the Joint Committee on Ways and Means Committee during the 2016 legislative session on any hospital assessment revenues received for the 2013-15 biennium and available for use in 2015-17. The revenue may include assumed hospital assessment revenue in the OHA 2015-17 budget or any additional hospital assessment revenue not included in the OHA budget, that could potentially be used to fund one or more of the strategies recommended, but not to exceed \$10 million. The agency should include in that report any information on federal matching resources that may be available for those strategies.

**Budget Note:**

The Oregon Health Authority is directed to prepare a report in collaboration with the Employment Department stating the number of Oregonians enrolled in the Oregon Health Plan while employed at least 260 hours in any calendar quarter by a company with 25 or more employees. This report should be presented to the interim Joint Committee on Ways and Means, Subcommittee on Human Services no later than January 2016.

The Subcommittee approved a one-time appropriation of \$160,000 General Fund for OHA to contract with the Dental Lifeline Network, or other qualified organization, for development and operation of a Donated Dental Services program to benefit needy, disabled, aged, and medically compromised individuals. The program will establish a network of volunteer dentists, including dental specialists, to donate dental services to eligible individuals, establish a system to refer eligible individuals to appropriate volunteers, and develop and implement a public awareness campaign to educate individuals about the availability of the program. The program will report to OHA at least annually the number of people served, procedures during the year, procedures completed, and the financial value of the services completed. The funding is part of a commitment to spending on senior programs that originated in the 2013 special session.

The Subcommittee approved \$200,000 General Fund for providing fresh Oregon-grown fruits, vegetables, and cut herbs from farmers' markets and roadside stands to eligible low-income seniors under the Senior Farm Direct Nutrition Program. Another \$100,000 General Fund was added for the same purpose for eligible individuals through the Women, Infants and Children Program. Both these program enhancements are one-time.

General Fund was increased by \$600,000 for school-based health centers. This funding will provide state grants of \$300,000 to three new school-based health centers that recently completed their planning processes. It will also allow the agency to provide \$300,000 of funding to existing school-based health centers to bring all centers closer to parity in state funding.

Other Funds expenditure limitation is increased by \$137,152 to increase the staffing level for the Pesticide Analytical Response Center by one half-time position (0.50 FTE). Funding for the position will come as a special payment from the Department of Agriculture supported by an increase in pesticide product registration fees.

The Subcommittee directed the Oregon Health Authority to collaborate with the Department of Consumer and Business Services and the University of Oregon, in the following budget note:

**Budget Note:**

The Oregon Health Authority, in collaboration with the Department of Consumer and Business Services, shall work with the University of Oregon on the vaccination program for meningitis. The Department of Consumer and Business Services shall ensure timely insurance coverage is covering appropriate costs for those with insurance. The Oregon Health Authority shall, within existing emergency preparedness funds, work with the University of Oregon on funding appropriate costs. The Oregon Health Authority and the University of Oregon shall report to the appropriate legislative committee the final cost of the program including any additional funding needs by December 2015 and any recommendations to ensure effective and efficient response to any future events.

Lottery bond proceeds of \$20 million were approved for the development of housing for individuals with mental illness or addiction disorders, through the Housing and Community Services Department (HCSD). OHA will work with HCSD throughout the process used to identify partners and financing for projects. OHA will continue to work with their partners, including the National Alliance on Mental Illness and the Oregon Residential Provider Association, as well as other stakeholders, to set up a workgroup that will be responsible for providing recommendations on project priorities to HCSD.

Lottery bond proceeds of \$3 million were approved to fund a portion of the costs to build a new sixteen-bed facility for the Secure Adolescent Inpatient Program, run by Trillium Family Services. These funds will be distributed through the Department of Administrative Services. This project will replace old, obsolete facilities at the Children's Farm Home campus near Corvallis. This program serves adolescents at the highest level of mental health acuity in the state, including children on the Oregon Health Plan, and those referred through the Oregon Youth Authority and the Juvenile Psychiatric Security Review Board.

The following budget note was included related to the Addictions and Mental Health programs:

**Budget Note:**

The Oregon Health Authority shall conduct a minimum of five community meetings in a variety of geographic locations across the state. The goal of the community meetings is to capture, understand, and report to the Legislature on the experience of children, adolescents, and adults experiencing mental illness and their ability to access timely and appropriate medical, mental health and human services to support their success in the community. The meetings shall not be restricted to publicly financed services or individuals eligible for public benefits. The focus will be on the entirety of the Oregon mental health system, both public and private. Issues to be considered should include but not be limited to:

- Access to child and adolescent services
- Boarding in hospital emergency rooms
- Access to housing, addiction, and recovery services
- Family support services
- Waiting periods for services

- Workforce capacity
- Affordability for non-covered individuals to access mental health services
- Coordination between behavioral health and physical health services

The Oregon Health Authority shall consult and coordinate with stakeholders to plan and conduct the community meetings. The Oregon Health Authority is expected to report progress and findings to the appropriate legislative committees and the 2016 Legislature.

The Subcommittee included the following direction in regards to fee-for-service (both Medicaid and non-Medicaid) rate increases to addiction treatment providers:

**Budget Note:**

The Oregon Health Authority will use \$3.5 million of the \$6 million included in the new investments for A&D services included in the OHA 2015-17 budget to increase rates to addiction treatment providers. OHA will report the final rate increases to the interim Joint Committee on Ways and Means by November 2015.

**Long Term Care Ombudsman**

The Subcommittee added \$100,000 General Fund on a one-time basis to provide interim support for the agency as it continues to ramp up new programs, including advocacy for residents of independent living sections of Continuing Care Retirement Communities as required under Senate Bill 307 (2015). The agency has also been undergoing a leadership transition and is facing challenges in volunteer recruitment; the additional funding will allow the Long Term Care Ombudsman to contract or to make a short-term hire for program development expertise to focus on these needs over the first year of the biennium.

**JUDICIAL BRANCH**

**Oregon Judicial Department**

The Subcommittee increased Judicial Department expenditures by \$40,955,000, including \$700,000 General Fund, and \$40,255,000 Other Funds.

The Subcommittee appropriated \$100,000 General Fund to increase funding for the Oregon Law Commission. This action raises total General Fund support for the Oregon Law Commission in the 2015-17 biennium budget to \$331,319, a 45.3 percent increase over the 2013-15 biennium funding level. The Subcommittee also added a one-time General Fund appropriation of \$600,000, for support of the Oregon State Bar Legal Services Program (a.k.a., Legal Aid). The General Fund appropriation will supplement the \$11,900,000 of Other Funds support for Legal Aid provided in Senate Bill 5514, and is approximately a 5 percent increase over the base funding level.

The Subcommittee approved Other Funds expenditure limitation increases for county courthouse capital construction projects funded through the Oregon Courthouse Capital Construction and Improvement Fund (OCCCIF). The legislatively adopted budget includes \$27,775,000 of Article XI-Q bond proceeds authorized in House Bill 5005 for the courthouse capital construction projections funded through the OCCCIF. The approved

bond proceeds include \$17.4 million for the Multnomah County Central Courthouse project, \$2.5 million for the Jefferson County Courthouse project, and \$7,875,000 for the Tillamook County Courthouse project.

The Legislature previously authorized Article XI-Q bonds for the Multnomah County and Jefferson County projects in the 2013-15 biennium budget. The Subcommittee increased the OCCIF Other Funds expenditure limitation by \$39.8 million to allow expenditures of up to \$19.9 million of bond proceeds and of up to \$19.9 million of required county matching funds for these two projects. The Subcommittee did not approve Other Funds expenditure limitation for the Tillamook County Courthouse project. The Judicial Department will report to the Joint Committee on Ways and Means or to the Emergency Board on the Tillamook County Courthouse project, and request Other Funds expenditure limitation for the project, prior to distributing any money from the OCCIF for the Tillamook County Courthouse project.

The Subcommittee also increased the Judicial Department operations Other Funds expenditure limitation for operations by \$455,000, for the cost of issuance of Article XI-Q bonds for OCCIF projects.

## **NATURAL RESOURCES**

### Department of Agriculture

The Subcommittee approved a \$25,000 General Fund increase to the Predator Control program, bringing the program total to \$447,718 General Fund, as well as, a \$30,000 General Fund increase to the Wolf Compensation and Grant Assistance program, bringing the program total to \$233,000 General Fund.

The Subcommittee also approved a \$1,747,018 Other Funds expenditure limitation increase to support enhancements to the Pesticides program. The enhancements include the addition of 6 positions (5.26 FTE) to the program. The positions will be made up of four pesticide investigators (NRS 3), one customer service representative (NRS 3), and one case reviewer (NRS 4). The additional investigative staff is needed to manage existing caseload requirements. Other enhancements include laboratory testing and sampling of pesticides, as well as, modification of the existing investigation and case management database. An additional \$108,326 Other Funds was approved to increase the ODA staffing level for the Pesticide Analytical Response Center (PARC) by 0.50 FTE. ODA also increased the existing transfer made to the Oregon Health Authority (OHA) by \$137,152 Other Funds to increase the ODA paid OHA staffing level for the Pesticide Analytical Response Center by 0.50 FTE. Revenue to support these various Other Funds increases will come from increases in pesticide product registration fees approved in House Bill 3459.

### Department of Environmental Quality

The Subcommittee approved \$280,000 General Fund for a Portland Harbor Statewide Coordination policy position. According to the Governor's requested budget, this is a senior-level policy position that will be housed in DEQ, but will report to the Governor's natural resources policy advisor. This Operations and Policy Analyst 4 position will be phased in on January 1, 2016 (0.75 FTE). In addition, \$110,092 Other Funds expenditure limitation and one half-time NRS 3 position (0.50 FTE) was approved for implementation of the residential asbestos inspection program established by Senate Bill 705, which passed earlier this session.

### Department of Fish and Wildlife

The Subcommittee approved allowing the Oregon Department of Fish and Wildlife to retain \$5,000 General Fund savings from Department of Administrative Services' assessment reductions that will be used to pay for the study in Senate Bill 779. This study is to determine whether ORS 497.006 should be amended to allow additional members of the uniformed services to be considered resident persons for the purpose of purchasing licenses, tags, and permits issued by the State Fish and Wildlife Commission.

The Subcommittee approved a one-time General Fund appropriation of \$500,000 to improve and protect sage grouse habitat through actions, such as juniper removal, that improve the resilience of sagebrush habitat to wildfire.

The Subcommittee also approved a \$25,000 General Fund increase in state support for the Predator Control program, bringing the state support total to \$453,365 General Fund.

### Department of Forestry

The Subcommittee approved a one-time appropriation of \$809,377 General Fund to the Fire Protection Division of the Oregon Department of Forestry (ODF) for sage grouse habitat protection and improvement. This amount is in addition to amounts contained in the agency's budget bill for the same purposes. The appropriation includes \$109,377 for a limited-duration, half-time (0.50 FTE) Natural Resource Specialist 1 position and associated services and supplies to provide administrative support and technical training to rangeland protection associations. The appropriation also includes \$700,000 for grants to support rangeland wildfire threat reductions. The grant funding is for eligible services, supplies, and equipment expenditures of rangeland fire protection associations and counties in addressing rangeland wildfire management and suppression on unprotected or under-protected lands. The funding is to be implemented consistent with wildfire-related provisions of Oregon's plan for addressing the conservation of the greater sage grouse and rural community vitality. Oregon will provide the funding to the Oregon Watershed Enhancement Board, which will oversee the grant program in conjunction with other ODF grant programs.

### Department of Land Conservation and Development

The Subcommittee approved the reduction of the General Fund appropriation made to the Department of Land Conservation and Development for the Southern Oregon Regional Pilot Program (SORPP) in the agency's 2013-15 budget (SB 5530, 2013) in the amount of \$194,000 and the re-establishment of that amount as a one-time General Fund appropriation in the 2015-17 biennium. The funding is a portion of the amount established by policy option package 107 in the agency's 2013-15 budget for the purpose of carrying out Executive Order 12-07 that the agency will not expend during the 2013-2015 biennium and that the grant recipient counties have requested to be moved forward to the 2015-17 biennium to allow additional time for the grant-funded work to be completed.

The Subcommittee approved the appropriation of \$300,000 General Fund to establish a SageCon Coordinator, a limited duration Natural Resource Specialist 5 position, to lead staff participating in the SageCon Governance and Implementation Teams. The position will work closely with and take direction primarily from the Governor's Office to provide overall leadership and direction for state agencies working with public and private stakeholder interests in the energy, agricultural, and conservation sectors.

### Department of State Lands

Senate Bill 5507 increases the Federal Funds expenditure limitation in anticipation of an Environmental Protection Agency (EPA) wetlands grant in an amount up to \$133,000. The Department expects notification on the grant in October 2015. The Department of Administrative Services (DAS) is expected to unschedule the limitation until such time as State Lands notifies DAS and the Legislative Fiscal Office that the funds are awarded. There is an additional federal limitation increase for EPA grant carryforward in the amount of \$28,488.

### Parks and Recreation Department

Several adjustments are made in the Parks and Recreation Department (OPRD) budget to reflect the June 2015 Parks and Natural Resources (Measure 76) Lottery Funds forecast, an increase of \$3 million over the March 2015 forecast. The distribution is \$300,000 for property acquisition, \$500,000 for facilities maintenance, \$58,314 for direct services, and \$362,326 to satisfy the constitutionally directed 12% to local governments. The remainder of the increase is applied to the ending balance. There is also an increase in Other Funds of \$98,740 in direct services to keep funding and ending balances in proportion with approximate percentages of lottery and other funds expenditures.

A \$970,000 fund shift from Federal Funds to Lottery Funds reimburses OPRD for using M76 Lottery Funds to secure acquisition of the Beltz Farm in 2014-15. A subsequent federal grant frees up the lottery dollars for carry-forward expenditure limitation in park development. The State Historic Preservation Office is provided an increase in Federal Funds expenditure limitation of \$70,425. The limitation will be used to pass through two federal Maritime Heritage grants that local entities have been awarded.

The 2015-17 OPRD budget included \$912,494 non-Measure 76 lottery funds to provide debt service on the Willamette Falls bonding in the 2013-15 budget. The debt service is eliminated as it is not needed; the \$5 million bond request has been satisfied with cash instead.

Other Funds expenditure limitation is increased by \$11,716,805 for three lottery bond-funded purposes. There is no debt service in the 2015-17 biennium as the bonds will not be sold until the Spring of 2017. Debt service in 2017-19 is \$2.2 million non-Measure 76 Lottery Funds.

The Portland Parks and Recreation Department is to receive \$1,500,000 lottery bond proceeds passed through the Parks and Recreation Department for the Renew Forest Park project. The cost of issuance for this project is \$42,071 Other Funds.

The Main Street Revitalization Grant program is funded with \$2,500,000 lottery bond proceeds. OPRD will design, develop, administer, account for, and monitor the new grant program, beginning late in the 2015-17 biennium. Because new positions will be needed to manage the grants, OPRD will need to request funding for them during the 2016 legislative session. The cost of issuance for this bond sale is \$51,972 Other Funds.

Lottery bond proceeds in the amount of \$7,500,000 will be applied to the Willamette Falls Riverwalk project in Oregon City. The cost of issuance is \$122,761 Other Funds.

### Water Resources Department

The Subcommittee approved the establishment of Other Funds expenditure limitation for the Water Resources Department for the expenditure of lottery bond proceeds as follows:



- \$2,000,000 one-time Other Funds expenditure limitation for the purpose of making grants and paying the cost of direct services for the qualifying costs of planning studies performed to evaluate the feasibility of developing a water conservation, reuse, or storage project, as described in ORS 541.566, and \$47,477 one-time Other Funds expenditure limitation for the payment of bond issuance costs from Lottery bond proceeds from the Water Conservation, Reuse, and Storage Investment Fund established under ORS 541.576. The bonds are anticipated to be issued at the end of the 2015-17 biennium and, therefore, no debt service expenditures are anticipated in the 2015-17 biennium. The cost of debt service for the 2017-19 biennium is estimated to be \$418,891.
- \$750,000 one-time Other Funds expenditure limitation for the expenditure of Lottery bond proceeds for facilitation of the preparation of place-based integrated water resources strategies as described by Section 2(2) of Senate Bill 266 (2015) from the Water Supply Fund established by Chapter 906, Section 10(1), Oregon Laws 2009. The bonds are anticipated to be issued at the end of the 2015-17 biennium and, therefore, no debt service expenditures are anticipated in the 2015-17 biennium. The cost of debt service for the 2017-19 biennium is estimated to be \$156,831
- \$11,000,000 one-time Other Funds expenditure limitation for the purpose of making grants or entering into contracts to facilitate water supply projects in the Umatilla Basin and for the payment of professional services such as third-party contract administration and quality control contracts related to the projects from the Water Supply Fund established by Chapter 906, Section 10(1), Oregon Laws 2009. The bonds are anticipated to be issued at the end of the 2015-17 biennium and, therefore, no debt service expenditures are anticipated in the 2015-17 biennium. The cost of debt service for the 2017-19 biennium is estimated to be \$2.3 million.
- \$1,000,000 one-time Other Funds expenditure limitation for the purpose of making one or more grants to individuals or entities to repair, replace, or remediate water wells in the Mosier Creek area from the from the Water Supply Fund established by Chapter 906, Section 10(1), Oregon Laws 2009. The bonds are anticipated to be issued at the end of the 2015-17 biennium and, therefore, no debt service expenditures are anticipated in the 2015-17 biennium. The cost of debt service for the 2017-19 biennium is estimated to be \$190,071.
- \$280,433 one-time Other Funds expenditure limitation for the payment of bond issuance costs for the three items above from the Water Supply Fund established by Chapter 906, Section 10(1), Oregon Laws 2009. The cost of debt service for the 2017-19 biennium is estimated to be \$2.3 million.
- \$6,362,979 one-time Other Funds expenditure limitation for the purpose of carrying out sections 1 to 15 of Chapter 784, Oregon Laws 2013 and the payment of bond issuance costs from the Water Supply Development Fund established under ORS 541.656. Of the total, \$112,979 is for bond issuance costs.

The Subcommittee approved the establishment of \$30,000,000 one-time Other Funds expenditure limitation for the expenditure of general obligation bond proceeds from bonds issued under of Article XI-I (1) for the purposes provided in ORS 541.700 to 541.855 and for the payment of bond issuance costs from the Water Development Loan Fund.

The Subcommittee approved the establishment of Other Funds expenditure limitation in the amount of \$520,000 for bond issuance costs and \$1,201,865 for debt service payments associated with the issuance of bonds issued under of Article XI-I (1) for the purposes provided in ORS 541.700 to 541.855 from the Water Development Loan Administration and Bond Sinking Fund established under ORS 541.830.

### Oregon Watershed Enhancement Board

The Subcommittee approved a \$200,000 Federal Funds expenditure limitation increase to the Grants program from Pacific Coastal Salmon Recovery Fund (PCSRF) monies to increase the amount of PCSRF funding transferred to the Oregon Department of Fish and Wildlife (ODFW) to a total of \$9,511,859, which is the amount anticipated to be transferred by the Oregon Watershed Enhancement Board to ODFW in Senate Bill 5511, the budget bill for the Oregon Department of Fish and Wildlife. Miscommunication during development of the two agencies' request budgets prevented confirmation of matching amounts.

The Subcommittee also directed the Oregon Watershed Enhancement Board to increase the total amount of Lottery Funds from the Watershed Conservation Grant Fund made for weed grants by \$500,000, on a one-time basis. These additional Grant funds are to be used to improve sage grouse habitat through landowner actions to inventory, treat, and reduce plant invasive species threats to sage grouse habitat and rural economic values and restore native plant habitat. OWEB is directed to work with the Department of Agriculture, local weed boards, and other local delivery mechanisms in getting this additional \$500,000 on the ground improving sage grouse habitat in the shortest time possible.

## **PUBLIC SAFETY**

### Department of Corrections

Article XI-Q bonding in the amount of \$14.2 million is included in House Bill 5005 and capital construction expenditure limitation is approved in House Bill 5006. The bonding covers continued work at the Department's backlog of deferred maintenance. Specifically the funding addresses 25 priority 1, statewide projects. The bonds will be issued in 2017, with debt service beginning in the 2017-19 biennium at \$3.7 million General Fund. This bill includes Other Funds expenditure limitation for cost of issuance in the amount of \$254,568.

Senate Bill 5507 includes a one-time \$400,000 General Fund appropriation to the Department of Administrative Services for a community-based organization, the YWCA of Greater Portland, to administer the Family Preservation Program (FPP) at Coffee Creek Correctional Facility. The program description is in the Department of Administrative Services section of this report.

While the YWCA of Greater Portland will implement the program, the DOC also has a role in the program's success. The following budget note is intended to clarify the DOC role in administering the FPP:

#### **Budget Note:**

The Department of Corrections is directed to work with the YWCA to serve the best interests of the children of incarcerated parents by facilitating enriched visitation, parenting education, and family support. Cooperation will include:

- DOC staff assisting in the referral of high-risk offenders to the program and conferring with the Department of Human Services about referral of possible high-risk children,
- Providing adequate program space for twice-monthly therapeutic, face-to-face parent and child visiting sessions for a minimum of three hours per session,
- Facilitating parent-teacher conferences and parent-caregiver communication and visitation, and
- Providing appropriate outcome data to the YWCA.

### Criminal Justice Commission

The 2015-17 budget for the Criminal Justice Commission is increased by \$5,000,000 General Fund to enhance the \$35 million General Fund provided for Justice Reinvestment Initiative grants in the agency's budget bill, Senate Bill 5506. This appropriation brings the total available for the program in 2015-17 to \$40 million.

### Department of Justice

The Department of Justice generates the majority of its Other Funds revenue from charges to state agencies for legal services. The 2013-15 biennium Attorney General rate was \$159 per hour and generated an estimated \$139.1 million. The 2015-17 Attorney General rate for the legislatively adopted budget is \$175 and is estimated to generate \$153.3 million. This is a \$14.2 million increase (10.2 percent). The change to the Legal Services rate in agency budgets is addressed as part of this measure.

The Subcommittee approved funding for the second "execution phase" (design, construction, testing, and implementation) of the agency's child support information technology replacement project (Child Support Enforcement Automated System, or CSEAS). While the project is still in the latter stages of the initial planning phase, the agency plans to move into the execution phase of the project during the 2015-17 biennium. Application system source code, database design documentation, system documentation, and other necessary artifacts from California, Michigan, and New Jersey will be acquired to facilitate the development of the new system. The project will also begin requirements validation and conduct Joint Application and Joint Technical Design sessions prior to the designing of the new system. The project will then work on the system design and construction of the new system, including data conversion and migration planning, and eventually application testing and implementation.

However, because the agency has not completed all required planning phase activities and documentation, and because it has not received Stage Gate #3 Office of the State Chief Information Officer endorsement of its foundational project management documentation (including a readiness and ability assessment), the execution phase of the project cannot actually begin until the agency first satisfactorily completes all remaining planning phase activities, including the completion of all the Joint Committee on Ways and Means – Information Technology Subcommittee recommendations for the CSEAS project (see below). Until these funding conditions are met, almost all "execution phase" funding will remain unscheduled (see below direction that funds be unscheduled).

The Subcommittee approved \$15,209,670 of Other Funds expenditure limitation for project costs, which is to be financed with Article XI-Q bonds approved in House Bill 5005. The Subcommittee also approved \$29,997,991 Federal Funds expenditure limitation and the establishment of 22 permanent full-time positions (21.13 FTE). This includes personal services of \$3.6 million and services and supplies of \$41.8 million. The amount for services and supplies includes \$35.3 million total funds of contractor payments for: project management, including organization change management services; implementation; independent quality assurance; and independent verification and validation.

Project revenues also include an estimated \$2.9 million in bond proceeds that were authorized and issued during the 2013-15 biennium but remained unexpended. Associated Other Funds expenditure limitation, which was not part of the agency's request, may be requested at a future date.

The Department of Administrative Services is expected to unschedule \$10.7 million of Other Funds expenditure limitation and \$20.8 million Federal Funds expenditure limitation that may be scheduled based upon the joint approval of the Office of the State Chief Information Officer and

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the Legislative Fiscal Office. The agency is to submit a report on its compliance, as part of a request to schedule funds, with the Joint Committee on Ways and Means – Information Technology Subcommittee recommendations for the CSEAS project (see below) as well as submit a rebaselined budget for the project.

The Department of Administrative Services is requested to establish a new Summary Cross Reference in the Oregon Budget Information Tracking System for the Child Support Enforcement Automated System program in order to segregate all project costs from the Child Support Division and other Division's operating costs.

Unless otherwise approved by the Legislature or the Emergency Board, the positions budgeted for the project are established as permanent full-time positions under the following conditions: (a) the positions will be abolished on or before the completion of the project; (b) the positions are to remain in the CSEAS program (i.e., CSEAS summary cross reference) and may not be transferred to any other program or used for any other purpose other than the development to the CSEAS project; and (c) the positions may not be included in any permanent finance plan action.

Other Funds expenditure limitation of \$205,330 is included for the cost of issuance of the bonds.

The Subcommittee appropriated \$2,407,587 in additional General Fund Debt Service to support repayment of Article XI-Q General Obligation bond proceeds approved in House Bill 5005.

The Subcommittee adopted the Joint Committee on Ways and Means – Information Technology Subcommittee recommendation for the CSEAS project:

- Work with the Office of the State Chief Information Officer (OSCIO) and LFO to finalize a corresponding incremental funding release plan that is based upon completing all remaining foundational documentation deficiencies and stage gate 2 and 3 requirements.
- Regularly report project status to the OSCIO and LFO throughout the project's lifecycle.
- Continue to follow the Joint State CIO/LFO Stage Gate Review Process.
- Utilize a qualified project manager with experience in planning and managing programs and projects of this type, scope, and magnitude.
- Work with the OSCIO to obtain independent quality management services. The contractor shall conduct an initial risk assessment and respond to DOJ feedback, perform quality control reviews on the key CSEAS Project deliverables including the business case, individual cost benefit/alternatives analysis documents, and foundational project management documents as appropriate, and perform ongoing, independent quality management services as directed by the OSCIO.
- Provide both OSCIO and LFO with copies of all QA vendor deliverables.
- Submit the updated detailed business case, all project management documents, initial risk assessment, and quality control reviews to the OSCIO and LFO for stage gate review.
- Work with OSCIO and LFO to conduct a formal readiness/ability assessment at stage gate 3 to validate readiness and ability to proceed to the execution phase of the project.
- Utilize the Office of the State CIO's Enterprise Project and Portfolio Management (PPM) System as it is deployed for all project review, approval, and project status and QA reporting activities throughout the life of the CSEAS Project. Legislative approval to proceed with the

CSEAS Project will be dependent upon OSCIO and LFO concurrence that DOJ is both ready and able to initiate project execution activities.

The Subcommittee established a \$2 million General Fund special purpose appropriation to the Emergency Board for the Defense of Criminal Convictions as a contingency for potential caseload increases.

The Subcommittee also appropriated \$240,550 General Fund to support the Oregon Crime Victims Law Center. This will bring total funding for the program to \$367,800 for the biennium, including \$77,250 General Fund of existing General Fund and \$50,000 Other Funds from the renewal of a state grant.

#### Oregon Military Department

Senate Bill 5507 includes \$89,563 General Fund and \$358,253 Federal Funds expenditure limitation for three permanent full-time federal operations and maintenance (FOMA) positions (3.00 FTE). These are 3 of 8 positions eliminated from the Portland Air National Guard (PANG) base in 2009 budget cuts, which brought the FOMA workforce to 18, of 26 National Guard authorized positions. In 2013 the Legislature restored the 8 positions as Limited Duration (LD). This funding restores 3 of the LD positions as permanent. The National Guard pays 80% of the cost, General Fund covers the rest. The restored positions will maintain liquid jet fuel receiving, storage, and distribution for all 21 F-15's at PANG; maintain pesticide and herbicide certifications to keep grassy areas in compliance with Port of Portland mandated wildlife standards, which are meant to deter birds from the airfield; and maintain HVAC systems for climate control of critical communications equipment, as well as base fire alarm systems.

Also included is \$250,000 one-time General Fund for the Oregon Military Museum for creation of exhibits and other capital expenditures directly related to the establishment and maintenance of the museum.

Two projects are approved for Article XI-Q bonding (House Bill 5005) and capital construction expenditure limitation (House Bill 5006). The first project is a new Joint Forces Headquarters facility to be located in Salem. Two-thirds of the total bonds will be sold in 2016 and the remainder in 2017. Debt Service in 2015-17 is approved in this bill at \$434,833 General Fund. Second is expansion of the Oregon Youth Challenge Armory in Bend. Those bonds will be issued in 2017, with debt service beginning in the 2017-19 biennium. Cost of issuance is \$153,000 for the two projects; expenditure limitation is included in this bill. Debt service for the two projects in 2017-19 is \$2.3 million General Fund.

#### Department of State Police

The Subcommittee increased the Other Funds expenditure limitation in the Fish and Wildlife Enforcement Division by \$993,640 for capital equipment replacements costs. Expenditure limitation is increased by \$78,830 Other Funds in the Administrative, Agency Support, Criminal Justice Information systems, and Office of the State Fire Marshal Other Funds limitation to pay for costs associated with reclassifying fourteen positions in the Firearms Background Check program to better address complexity and volume of firearm background checks.

Measure 76 Lottery Funds for Fish and Wildlife Enforcement are increased by \$278,788 for fish and wildlife enforcement. Fish and Wildlife troopers are reduced by (0.50) FTE due to the phase-in of one position approved for patrolling the Columbia River late in the 2015-17 biennium.

The Subcommittee approved nine position reclassifications in the Forensic Services division and one position reclassification in the Administrative Services division. These position reclassifications will better address workload issues associated with evidence handling and chain of custody in the laboratories, will properly align workload and responsibilities in the Administrative Services division, and do not require additional expenditure limitation to accomplish.

Federal Funds expenditure limitation is increased by \$1,163 in the administrative services, agency support, criminal justice information services, and the office of the State Fire Marshal to balance expenditures to federal grant revenues.

#### Oregon Youth Authority

Article XI-Q bond issuance totaling \$49 million for the 10-Year Strategic Facilities Plan is approved in House Bill 5005. House Bill 5006 authorizes Other Funds capital construction expenditure limitation in the same amount. \$33 million of the bonds will be sold in 2016 and the rest in 2017. General Fund Debt Service in 2015-17 is \$3,115,428, approved in this bill. Other Funds expenditure limitation in the amount of \$1,055,565 for cost of issuance expense is also included in this bill. Debt Service in 2017-19 will be \$8.6 million.

A \$1 placeholder for Federal Funds Debt Service Nonlimited is added; it was not included in the agency's budget report. The dollar acts as a base in the event the state needed to issue taxable bonds. If such bonds were issued, the federal Build America Bonds program could offset part of the additional associated interest costs.

## **TRANSPORTATION**

#### Department of Aviation

The Subcommittee approved the move of 0.20 FTE from the Operations program to the Search and Rescue program in the Department of Aviation. This shift aligns staff and resources in the Search and Rescue program. Other Funds expenditure limitation is reduced by \$22,537 in the Operations Division and is increased in the Search and Rescue Division in the same amount.

#### Department of Transportation

The Subcommittee approved the increase of \$130,000 General Fund for the Oregon Department of Transportation's Seniors and People with Disabilities Transportation Program; the funding is part of a commitment to spending on senior programs that originated in the 2013 special session. This program distributes funds to counties, transit districts, and tribes that provide transportation services for older adults and people with disabilities.

The Subcommittee approved an increase in Other Funds expenditure limitation in ODOT's Transportation Program Development section of \$45,000,000 in lottery bond proceeds for ConnectOregon VI. In addition, the limitation is increased by \$653,540 for cost of issuance expenses. There is no debt service in the 2015-17 biennium as the bonds will not be sold until the Spring of 2017. Debt service in 2015-17 is \$8,317,100 Lottery Funds.

Other Funds expenditure limitation is increased in the Rail Division by \$10,000,000 for lottery bond proceeds for the Coos Bay Rail line. In addition, the limitation is increased by \$226,194 for cost of issuance expenses. There is no debt service in the 2015-17 biennium as the bonds will not be sold until the Spring of 2017. Debt service in 2017-19 is \$1,865,288 Lottery Funds.

The Subcommittee approved an Other Funds expenditure limitation of \$475,000 for cost of issuance of \$35,000,000 in General Obligation bonds for seven highway safety improvement projects. There is no debt service in the 2015-17 biennium as the bonds will not be sold until the Spring of 2017. Debt service in 2017-19 is \$5,135,799 General Fund.

The measure gives approval to the agency to move four positions (4.00 FTE) from the Information Services Branch to the Procurement Branch within ODOT's Central Services Division to align purchasing functions agency-wide.

### **Adjustments to 2013-15 Budgets**

#### **Oregon Health Authority**

Other Funds expenditure limitation for the Public Employees' Benefit Board for the 2013-15 biennium was increased by \$45 million. This will allow the agency to pay premiums and claims costs for the rest of the biennium.

#### **Department of Land Conservation and Development**

The Subcommittee approved the reduction of the General Fund appropriation made to the Department of Land Conservation and Development for the Southern Oregon Regional Pilot Program (SORPP) in the agency's 2013-15 budget (Senate Bill 5530, 2013) in the amount of \$194,000 and the re-establishment of that amount as a one-time General Fund appropriation in the 2015-17 budget. The funding is a portion of the amount established by policy option package 107 in the agency's 2013-15 budget for the purpose of carrying out Executive Order 12-07 that the agency will not expend during the 2013-15 biennium and that the grant recipient counties have requested to be moved forward to the 2015-17 biennium to allow additional time for the grant-funded work to be completed.

#### **Commission on Judicial Fitness and Disability**

The Subcommittee transferred \$5,000 of General Fund from administration to extraordinary expenses in the 2013-15 biennium budget, to fund costs directly associated with the investigation of complaints and the prosecution of cases.

Joint Committee On Ways and Means

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Action: Do Pass.

Action Date: 05/01/15

Vote:

House

Yeas: 10 - Buckley, Gomberg, Huffman, Komp, McLane, Rayfield, Smith, Whisnant, Whitsett, Williamson

Exc: 2 - Nathanson, Read

Senate

Yeas: 11 - Burdick, Devlin, Girod, Hansell, Johnson, Monroe, Roblan, Shields, Steiner Hayward, Thomsen, Whitsett

Exc: 1 - Winters

Prepared By: Lisa Pearson, Department of Administrative Services

Reviewed By: Linda Gilbert, Legislative Fiscal Office

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Agency: Parks and Recreation Department

Biennium: 2015-17



**Budget Summary\***

|                            | 2013-15 Legislatively<br>Approved Budget <sup>(1)</sup> | 2015-17 Current Service<br>Level | 2015-17 Committee<br>Recommendation | Committee Change from 2013-15<br>Leg. Approved |          |
|----------------------------|---|----------------------------------|-------------------------------------|--|----------|
|                            |   |                                  |                                     | \$ Change                                      | % Change |
| General Fund               | \$ 980,000  | \$ 1,015,299                     | \$ -                                | \$ (980,000)                                   | -100.0%  |
| Lottery Funds              | \$ 83,028,784   | \$ 85,864,661                    | \$ 77,880,778                       | \$ (5,148,006)                                 | -6.2%    |
| Lottery Funds Debt Service | \$ 3,935,910  | \$ 2,594,850                     | \$ 2,594,850                        | \$ (1,341,060)                                 | -34.1%   |
| Other Funds Limited        | \$ 112,681,149  | \$ 110,934,206                   | \$ 97,081,202                       | \$ (15,599,947)                                | -13.8%   |
| Federal Funds Limited      | \$ 11,858,367   | \$ 9,193,806                     | \$ 13,206,385                       | \$ 1,348,018                                   | 11.4%    |
| Total                      | \$ 212,484,210  | \$ 209,602,822                   | \$ 190,763,215                      | \$ (21,720,995)                                | -10.2%   |

**Position Summary**

|                                      |        |        |        |        |
|--------------------------------------|--------|--------|--------|--------|
| Authorized Positions                 | 862    | 865    | 847    | -15    |
| Full-time Equivalent (FTE) positions | 592.15 | 593.39 | 576.26 | -15.89 |

<sup>(1)</sup> Includes adjustments through December 2014

\* Excludes Capital Construction expenditures

**Revenue Summary**

The Oregon Parks and Recreation Department (OPRD) budget has not relied on General Fund since the beginning of the 1999-2001 biennium. OPRD depends on Lottery Funds and Other Funds. Constitutional amendments in 1998 and 2010 dedicate 7.5 percent of net lottery proceeds to the agency. Other Funds revenues come mainly from park user and other fees, and transfers of recreational vehicle registration and all-terrain vehicle fuels tax revenues. The Department also receives federal grants. Revenues and expenditures were updated to reflect the March 2015 state Lottery Funds revenue forecast. The budget provides ending balance reserves for salary and benefit increases, operating cash, and other specific dedications totaling \$32.5 million.

**Summary of Natural Resources Subcommittee Action**

The mission of OPRD is to provide and protect outstanding natural, scenic, cultural, historic, and recreational sites for the enjoyment and education of present and future generations. The Oregon park system is recognized as one of the best in the United States, with visitation ranking in the top three nationally. The system includes more than 102,457 acres of land. The Department receives direction from a seven-member Governor-appointed Commission. The Department is constitutionally guaranteed 7.5 percent of net Lottery proceeds.

The Subcommittee approved a budget of \$190,763,215 total funds and 847 positions (576.26 FTE). This includes \$79,563,134 Measure 76 Lottery Funds and \$912,494 non-dedicated Lottery Funds. The total funds budget is a 10.2 percent decrease from the 2013-15 Legislatively Approved

Budget and a 9.0 percent decrease from the 2015-17 current service level. Lottery Funds are 7.5 percent lower than the 2013-15 biennium Legislatively Approved Budget and 9.0 percent less than the 2015-17 current service level.

#### Director's Office

This program unit is responsible for the overall management of the agency. It is the liaison for the Oregon Parks and Recreation Commission; it also provides support to the Commission. The unit also includes policy direction for agency programs and activities. It provides coordination with the Governor's Office, the Legislature, and other government agencies. It also provides public information, reviews agency programs and conducts annual internal audits, and coordinates rulemaking in its efforts to improve agency performance. It includes the internal audit function. The Subcommittee approved a total funds budget of \$4,798,336 (12.00 FTE).

Package 802: Revenue Adjustment 2014 (formerly package 070) was approved. This package adjusts expenditures to reflect the December 2014 state Lottery Funds revenue forecast and agency Other Funds revenue forecast. The package reduces Lottery Funds by \$46,829 and Other Funds by \$87,169, for a total reduction of \$133,998.

The Subcommittee recommended package 803: Revenue Adjustment 2015. This package carries forward revenue and expenditure limitation arising from the March 2015 Lottery forecast adjustment to 2013-15, and redistributes the increase between Lottery and Other Funds to bring expenditures and ending balances into alignment. It increases Lottery Funds by \$10,763 and Other Funds by \$27,026 for a total increase of \$37,789.

#### Central Services Program

This program includes agency financial services, personnel and information services. Services include budget and fiscal resources management, staff training, information technology services, and centralized business services such as fleet and purchasing management. It also includes the safety programs and the Reservations Northwest call center. Debt Service for the Oregon Exposition Center, which includes the Oregon State Fair, is paid from this program. The amount for the 2015 -17 biennium is \$1,682,356 Measure 76 Lottery Funds. Debt service for local development of an old paper mill site on the bank of Willamette Falls in Oregon City is also paid from this unit; the amount is \$912,494 non-dedicated Lottery Funds. The Subcommittee approved a total funds budget of \$28,593,925 (71.10 FTE).

The Subcommittee recommended package 802: Revenue Adjustment 2014. This package adjusts revenues and expenditures to reflect the December 2014 state Lottery Funds revenue forecast and agency Other Funds revenue forecast (former Package 070). Other Funds services and supplies expenditures are reduced to ensure enough ending balance to cover the difference between revenue receipts and expenditures during the agency's maximum operational period. User fee revenues tend to crest in the fall after the peak summer season. The package also corrects a revenue coding error. The package reduces Lottery Funds by \$166,163 and Other Funds by \$278,745 for a total reduction of \$444,908.

Package 803: Revenue Adjustment 2015 was approved. This package carries forward revenues and expenditure limitation arising from the March 2015 Lottery forecast adjustment to 2013-15 and redistributes the increase between Lottery and Other Funds to bring expenditures and ending balances into alignment. This package adds \$42,571 Lottery Funds and \$100,805 Other Funds for a total of \$143,376.

### Park Development

This program combines the acquisitions and facility investments programs. The resulting program acquires new properties according to an Investment Strategy that provides a framework for prioritizing additions to the parks system. The engineering division designs and engineers projects, surveys park land, and oversees construction for new parks and for maintenance and improvement of current properties. When possible, the program uses the inmate work crews through the Parks and Prisons program, which began in the 1997-99 biennium. The subcommittee approved a total funds budget of \$24,275,395 (13.00 FTE).

The Subcommittee recommended package 802: Revenue Adjustment 2014 (formerly package 070). This package adjusts expenditures to reflect the December 2014 state Lottery Funds revenue forecast and agency Other Funds revenue forecast. The package reduces Lottery Funds by \$4,759,955 and Other Funds by \$185,547, for a total reduction of \$4,945,502.

Package 803: Revenue Adjustment 2015 was approved. This package includes revenue and expenditure adjustments to the agency's 2015-17 revenue and expenditure budget for the following four purposes. The total package is \$3,042,008 including \$617,197 Lottery Funds, \$474,811 Other Funds, and \$1,950,000 Federal Funds.

1. The March 2015 Lottery revenue forecast provides an increase in Measure 76 funds over the December 2014 forecast. In Park Development the change is \$411,610 which is 88 percent of the total revenue increase. It will augment the budgets for acquisition and deferred maintenance.
2. Other Funds expenditure limitation is increased by \$405,000 in Services and Supplies for a grant from the Oregon State Marine Board. The grant has been verbally assured, but at this time has not yet been officially awarded. The funds would be used starting in July 2015. As a measure of caution, the Legislative Fiscal Office requests that the Department of Administrative Services Chief Financial Office unschedule the limitation until the award is official.
3. Two federal grants were awarded to purchase land during the 2013-15 biennium, but have not been spent as of April 21, 2015. If the grant funds are still unspent as of July 1, 2015, this expenditure limitation will be available to complete purchases. At the May 2014 meeting of the Emergency Board, a federal grant application for \$970,000 to purchase Beltz Farm acreage, was approved. The Joint Ways and Means Committee approved the application for \$980,000 to acquire Beaver Creek property during the 2014 session. The Legislative Fiscal Office requests that the Department of Administrative Services Chief Financial Office unschedule the limitation in case the agency is able to complete the expenditures in 2013-15. If the limitation is needed in 2015-17, the Department of Administrative Services Chief Financial Office can reschedule all or part of it.
4. The package carries forward expenditure limitation arising from the March 2015 Lottery forecast adjustment to 2013-15, and redistributes the increase between Lottery and Other Funds to bring expenditures and ending balances into alignment.

### Direct Services

This program manages the park system including daily park services, functions and routine maintenance. It manages land, state scenic waterways, ocean shores, and natural resources. It includes engineering services for operations, parks safety and risk management and operations support. It manages threatened and endangered species, habitats and watershed health issues on park land. This program has responsibility for park planning functions, including master, strategic, long-term, land use, and recreational planning for land and water-based trail systems and volunteers. The Subcommittee approved a total funds budget of \$99,002,382 (451.16 FTE).

Package 102: Reserve Former Exposition Center FTE for Future Use was approved. This package adds back five of the positions that are abolished in package 138, which removes the State Fair and Exposition Center from the OPRD budget. The package provides five seasonal positions (1.41 FTE) to address staffing needs in parks. Parks and Natural Resource Fund dedicated Lottery Funds helped subsidize the State Fair and Exposition Center while it was housed in the department; this package returns some positions for park use. Financing includes \$52,930 Lottery Funds and \$82,307 Other Funds for a total of \$135,237.

The Subcommittee recommended package 802: Revenue Adjustment 2014 (formerly package 070). This package adjusts revenues and expenditures to match the December state lottery revenue forecast and agency Other Funds revenue forecast update. Lottery Funds expenditure limitation is decreased by \$502,419 and Other Funds expenditure limitation by \$1,056,801, for a total decrease of \$1,559,220.

Package 803: Revenue Adjustment 2015 was approved; it makes the six following adjustments to the agency's 2015-17 revenue and expenditure budget. The total package is \$1,278,716 including \$178,318 Lottery Funds, \$921,398 Other Funds, and \$179,000 Federal Funds. It includes one limited duration position (1.00 FTE).

1. The package transfers Services and Supplies expenditure limitation associated with two positions from the Community Support and Grants division to this division. Limitation is increased by \$47,111 Lottery Funds and \$73,255 Other Funds.
2. State agencies and local and other parties interested in developing the Salmonberry Trail have agreed that the position to manage the planning will reside in OPRD. This package adds one limited duration Project Manager 3 (1.00 FTE) and associated Services and Supplies for a total of \$230,000 Other Funds. The funding partners include the Department of Forestry, Tillamook County, Washington County visitor association, and Cycle Oregon.
3. The Collier State Park regularly receives donations from the Dorothy Collier Foundation. In the past two years, the donations have increased substantially - from \$750 per year to \$7,500 in 2013 and \$15,000 in 2014 - and it appears the higher level of annual giving will continue. Other Funds Services and Supplies limitation is increased by \$15,000 to accommodate the increase.
4. The agency received \$250,000 from Japan via the United States Department of Commerce National Oceanic and Atmospheric Administration for the 2011 Japanese tsunami clean-up costs. Not all funds have been spent; \$179,000 Other Funds Services and Supplies limitation is added to carry over the unused funding. LFO recommends requesting the DAS CFO to unschedule any additional tsunami spending that occurs after April 1, 2015, so that the correct amount of limitation is available in 2015-17.

5. The Cape Foulweather property acquisition included a gift shop. The agency needs Other Funds Services and Supplies limitation in the amount of \$228,000 to replenish inventory during the 2015-17 biennium.
6. The package carries forward expenditure limitation arising from the March 2015 Lottery forecast adjustment to 2013-15, and redistributes the increase between Lottery and Other Funds to bring expenditures and ending balances into alignment.

#### Community Support and Grants

This program administers five grant programs: the All-Terrain Vehicle grants, Land and Water Conservation grants, local government grants, the Recreational Vehicle County Opportunity grants, and Recreational Trails grants. The program also includes the Heritage Program which covers heritage conservation, the State Historic Preservation Office, and support for the Heritage Commission. The office administers federal and state programs for historic and archeological resource planning and preservation. The office also assists with the management, development, and interpretation of historic and cultural resources in the parks system. The Subcommittee approved a total funds budget of \$34,093,177 (29.00 FTE).

The Subcommittee recommended package 103: Increase Grants for Natural Area Program. This package adds \$285,712 Federal Funds expenditure limitation for the Natural Area Program. OPRD inherited the Natural Area program from the Department of State Lands in January 2012. This program often acts as a conduit for non-state entities to access federal grant funds, using the state agency as the federal grant recipient when federal rules do not permit direct grants. The state agency then passes the federal grant through to the non-state beneficiary. Frequently, the grants are used for acquisition of habitat for threatened or endangered species. Historically, the structure of the program has resulted in numerous appearances at meetings of the Emergency Board for authorization to apply for the federal grants, and additional expenditure limitation to pass through the grants. This package would add expenditure limitation, which would allow the program to run more efficiently and reduce the number of appearances at Emergency Board meetings. The agency would still appear to ask for authorization to apply for each grant, so the Legislature would retain control over how the expenditure limitation is used.

Package 104: Carry Over Federal Cultural and History Grants was approved. This package carries over \$55,000 Federal Funds expenditure limitation from the Institute of Museum and Library Sciences and Native American Graves Protection and Repatriation grants that were phased out in package 022. The remaining grant funds will be used to finish work on non-state heritage program mentoring and training, and will complete the disposition of the department's collection of Native American artifacts.

The Subcommittee recommended package 105: Carry-Over Federal Recreation Grants. This package adds \$1,542,867 Federal Funds expenditure limitation and adjusts revenue for the Land and Water Conservation Fund and the Recreation Trails program that were awarded in the 2013-15 biennium, but for which payment will occur in the 2015-17 beinnium, due to the timing of grantee requests for reimbursement.

Package 802: Revenue Adjustment 2014 (formerly package 070) was approved; this package reduces revenues and expenditures to balance with estimated 2015-17 biennium Lottery Fund revenue as of the December 2014 state revenue forecast. Also, Other Funds Special Payments expenditures are reduced to ensure enough ending balance to cover the difference between revenue receipts and expenditures during the agency's maximum operational period. User fee revenues tend to crest in the fall after the peak summer season. The adjustment will reduce Heritage programs, and the amount of All Terrain Vehicle funding that goes to Forestry and the Oregon State Police. The package also includes a

correction to a revenue coding error. The package reduces Lottery Funds by \$758,129 and Other Funds by \$1,778,493 for a total reduction of \$2,536,622.

The Subcommittee recommended package 803: Revenue Adjustment 2015. This package makes four changes to revenues and expenditures. Lottery Funds expenditure limitation is decreased by \$29,307 and Other Funds expenditure limitation is increased by \$10,915 for a net total decrease of \$18,392.

1. Updates Measure 76 Lottery Funds to reflect the March 2015 increase over the December 2014 forecast, adding \$56,129.
2. Corrects an error in the December 2014 adjustment by increasing the amount dedicated to local government grants by \$23,444 to meet constitutional dedication requirements.
3. Carries forward expenditure limitation arising from the March 2015 Lottery forecast adjustment to 2013-15, and redistributes the increase between Lottery and Other Funds to bring expenditures and ending balances into alignment.
4. Accounts for moving \$120,366 Other Funds Services and Supplies expense from Community Support and Grants division to the Direct Services division to align with the most recent agency reorganization.

#### Oregon Exposition Center

The Oregon State Fair and Exposition Center conducts an annual state fair and operates the fairgrounds as a year-round fair and exposition center. Activities include creating and producing events, and marketing, producing and managing the annual State Fair. Senate Bill 7 (2013) removes this program from the Oregon Parks and Recreation Department and makes it a public corporation under the guidance of the Oregon State Fair Council, and transfers payment of state subsidies for the program to the Department of Administrative Services. The subcommittee approved the policy package to implement Senate Bill 7, removing all funding and FTE from this department. Funding for the Oregon State Fair and Exposition Center will be addressed through other Ways and Means committees.

Package 138: Remove Exposition Center Funding; Program Leaving Department was approved. This package removes General Fund and Lottery and Other Funds expenditure limitation for the Oregon State Fair and Exposition Center. Senate Bill 7 (2013) moved the Fair and Expo Center to a public corporation managed by the Oregon State Fair Council. The agency will no longer have responsibility for the program after the 2013-15 biennium ends, although the debt service payments for the Oregon State Fair and Exposition Center will continue to be paid from Measure 76 Lottery Funds until the obligation is retired in the 2017-19 biennium. The General Fund subsidy was added to the Department of Administrative Services 2015-17 Governor's budget for ongoing support of the Council, if needed. This package eliminates General Fund (\$1,015,299), reduces Lottery Funds by \$2,622,860, and reduces Other Funds by \$12,083,511, for a total reduction of \$15,721,670. It also reduces FTE by 19.54.

#### Summary of Performance Measure Action

See attached Legislatively Adopted 2015-17 Key Performance Measures form.

**DETAIL OF JOINT COMMITTEE ON WAYS AND MEANS ACTION**

**SB 5528-A**

Oregon Parks and Recreation Department  
Lisa Pearson -- 603 373-7601

| DESCRIPTION  | GENERAL FUND | LOTTERY FUNDS  | OTHER FUNDS    |            | FEDERAL FUNDS |            | TOTAL ALL FUNDS | POS | FTE    |
|--|--------------|----------------|----------------|------------|---------------|------------|-----------------|-----|--------|
|  |              |                | LIMITED        | NONLIMITED | LIMITED       | NONLIMITED |                 |     |        |
| 2013-15 Legislatively Approved Budget at Dec 2014 *        | \$ 880,000   | \$ 86,864,684  | \$ 112,681,148 | \$ -       | \$ 11,858,367 | \$ -       | \$ 212,484,210  | 862 | 592.15 |
| 2015-17 Current Service Level (CSL)*                       | \$ 1,015,289 | \$ 88,459,511  | \$ 110,934,206 | \$ -       | \$ 9,183,806  | \$ -       | \$ 209,602,822  | 865 | 593.39 |
| <b>SUBCOMMITTEE ADJUSTMENTS (from CSL)</b>                 |              |                |                |            |               |            |                 |     |        |
| <b>SCR 100 - Director's Office</b>                         |              |                |                |            |               |            |                 |     |        |
| Package 802: Revenue Adjustment 2014 (070)                 |              |                |                |            |               |            |                 |     |        |
| Personal Services  | \$ -         | \$ (904)       | \$ (1,407)     | \$ -       | \$ -          | \$ -       | \$ (2,311)      | 0   | 0.00   |
| Services and Supplies                                      | \$ -         | \$ (45,925)    | \$ (85,762)    | \$ -       | \$ -          | \$ -       | \$ (131,687)    |     |        |
| Package 803: Revenue Adjustment 2015                       |              |                |                |            |               |            |                 |     |        |
| Services and Supplies                                      | \$ -         | \$ 10,763      | \$ 27,026      | \$ -       | \$ -          | \$ -       | \$ 37,789       |     |        |
| <b>SCR 200 - Central Services</b>                          |              |                |                |            |               |            |                 |     |        |
| Package 802: Revenue Adjustment 2014 (070)                 |              |                |                |            |               |            |                 |     |        |
| Personal Services  | \$ -         | \$ (6,155)     | \$ (9,576)     | \$ -       | \$ -          | \$ -       | \$ (15,731)     | 0   | 0.00   |
| Services and Supplies                                      | \$ -         | \$ (158,970)   | \$ (267,555)   | \$ -       | \$ -          | \$ -       | \$ (426,525)    |     |        |
| Capital Outlay   | \$ -         | \$ (1,038)     | \$ (1,614)     | \$ -       | \$ -          | \$ -       | \$ (2,652)      |     |        |
| Package 803: Revenue Adjustment 2015                       |              |                |                |            |               |            |                 |     |        |
| Services and Supplies                                      | \$ -         | \$ 42,571      | \$ 100,805     | \$ -       | \$ -          | \$ -       | \$ 143,376      |     |        |
| <b>SCR 300 - Park Development</b>                          |              |                |                |            |               |            |                 |     |        |
| Package 802: Revenue Adjustment 2014 (070)                 |              |                |                |            |               |            |                 |     |        |
| Personal Services  | \$ -         | \$ (1,477)     | \$ -           | \$ -       | \$ -          | \$ -       | \$ (1,477)      | 0   | 0.00   |
| Services and Supplies                                      | \$ -         | \$ (4,758,478) | \$ (185,547)   | \$ -       | \$ -          | \$ -       | \$ (4,944,025)  |     |        |
| Package 803: Revenue Adjustment 2015                       |              |                |                |            |               |            |                 |     |        |
| Services and Supplies (Professional Services)              | \$ -         | \$ 617,197     | \$ 474,811     | \$ -       | \$ 1,950,000  | \$ -       | \$ 3,042,008    |     |        |
| <b>SCR 400 - Direct Services</b>                           |              |                |                |            |               |            |                 |     |        |
| Package 102: Reserve Former Expo Center FTE for Future Use |              |                |                |            |               |            |                 |     |        |
| Personal Services  | \$ -         | \$ 52,930      | \$ 82,307      | \$ -       | \$ -          | \$ -       | \$ 135,237      | 5   | 1.41   |
| Package 802: Revenue Adjustment 2014 (070)                 |              |                |                |            |               |            |                 |     |        |
| Personal Services  | \$ -         | \$ (34,823)    | \$ (54,145)    | \$ -       | \$ -          | \$ -       | \$ (88,968)     | 0   | 0.00   |
| Services and Supplies                                      | \$ -         | \$ (420,236)   | \$ (927,316)   | \$ -       | \$ -          | \$ -       | \$ (1,347,552)  |     |        |
| Capital Outlay   | \$ -         | \$ (47,360)    | \$ (75,340)    | \$ -       | \$ -          | \$ -       | \$ (122,700)    |     |        |
| Package 803: Revenue Adjustment 2015                       |              |                |                |            |               |            |                 |     |        |
| Personal Services  | \$ -         | \$ -           | \$ 218,793     | \$ -       | \$ -          | \$ -       | \$ 218,793      | 1   | 1.00   |
| Services and Supplies                                      | \$ -         | \$ 178,316     | \$ 702,605     | \$ -       | \$ 179,000    | \$ -       | \$ 1,059,923    |     |        |
| <b>SCR 500 - Community Support and Grants</b>              |              |                |                |            |               |            |                 |     |        |
| Package 103: Increase Grants for Natural Area Program      |              |                |                |            |               |            |                 |     |        |
| Special Payments 6025                                      | \$ -         | \$ -           | \$ -           | \$ -       | \$ 285,712    | \$ -       | \$ 285,712      |     |        |

| DESCRIPTION   | GENERAL FUND   | LOTTERY FUNDS  | OTHER FUNDS     |            | FEDERAL FUNDS |            | TOTAL ALL FUNDS | POS | FTE    |
|---|----------------|----------------|-----------------|------------|---------------|------------|-----------------|-----|--------|
|   |                |                | LIMITED         | NONLIMITED | LIMITED       | NONLIMITED |                 |     |        |
| Package 104: Carry Over Federal Cultural & History Grants Services and Supplies | \$ -           | \$ -           | \$ -            | \$ -       | \$ 55,000     | \$ -       | \$ 55,000       |     |        |
| Package 105: Carry Over Federal Recreation Grants                               |                |                |                 |            |               |            |                 |     |        |
| Special Payments 6015   | \$ -           | \$ -           | \$ -            | \$ -       | \$ 721,753    | \$ -       | \$ 721,753      |     |        |
| Special Payments 6025   | \$ -           | \$ -           | \$ -            | \$ -       | \$ 821,114    | \$ -       | \$ 821,114      |     |        |
| Package 802: Revenue Adjustment 2014 (070)                                      |                |                |                 |            |               |            |                 |     |        |
| Personal Services   | \$ -           | \$ (804)       | \$ (41)         | \$ -       | \$ -          | \$ -       | \$ (845)        | 0   | 0.00   |
| Services and Supplies   | \$ -           | \$ (7,414)     | \$ (26,785)     | \$ -       | \$ -          | \$ -       | \$ (34,199)     |     |        |
| Special Payments 6015   | \$ -           | \$ (243,808)   | \$ (6,660)      | \$ -       | \$ -          | \$ -       | \$ (250,468)    |     |        |
| Special Payments 6020   | \$ -           | \$ (235,523)   | \$ (105,747)    | \$ -       | \$ -          | \$ -       | \$ (341,270)    |     |        |
| Special Payments 6025   | \$ -           | \$ (180,860)   | \$ (1,524,264)  | \$ -       | \$ -          | \$ -       | \$ (1,705,124)  |     |        |
| Special Payments 6030   | \$ -           | \$ (89,720)    | \$ (114,996)    | \$ -       | \$ -          | \$ -       | \$ (204,716)    |     |        |
| Package 803: Revenue Adjustment 2015  |                |                |                 |            |               |            |                 |     |        |
| Services and Supplies   | \$ -           | \$ (108,880)   | \$ 10,915       | \$ -       | \$ -          | \$ -       | \$ (97,965)     |     |        |
| Special Payments 6015   | \$ -           | \$ 28,368      | \$ -            | \$ -       | \$ -          | \$ -       | \$ 28,368       |     |        |
| Special Payments 6020   | \$ -           | \$ 32,935      | \$ -            | \$ -       | \$ -          | \$ -       | \$ 32,935       |     |        |
| Special Payments 6025   | \$ -           | \$ 18,270      | \$ -            | \$ -       | \$ -          | \$ -       | \$ 18,270       |     |        |
| <b>SCR 600 - Oregon Exposition Center</b>                                       |                |                |                 |            |               |            |                 |     |        |
| Package 138: Remove Expo Center Funding; Program Leaving Department             |                |                |                 |            |               |            |                 |     |        |
| Personal Services   | \$ -           | \$ (1,769,963) | \$ (4,243,746)  | \$ -       | \$ -          | \$ -       | \$ (6,013,709)  | -24 | -19.54 |
| Services and Supplies   | \$ (1,015,299) | \$ (852,897)   | \$ (7,792,725)  | \$ -       | \$ -          | \$ -       | \$ (9,660,921)  |     |        |
| Capital Outlay  | \$ -           | \$ -           | \$ (47,040)     | \$ -       | \$ -          | \$ -       | \$ (47,040)     |     |        |
| TOTAL ADJUSTMENTS   | \$ (1,015,299) | \$ (7,983,883) | \$ (13,853,004) | \$ -       | \$ 4,012,579  | \$ -       | \$ (18,839,607) | -18 | -17.13 |
| SUBCOMMITTEE RECOMMENDATION *   | \$ -           | \$ 80,475,628  | \$ 97,081,202   | \$ -       | \$ 13,206,385 | \$ -       | \$ 190,763,215  | 847 | 576.26 |
| % Change from 2013-15 Leg Approved Budget                                       | -100.0%        | -7.5%          | -13.8%          | 0.0%       | 11.4%         | 0.0%       | -10.2%          |     |        |
| % Change from 2015-17 Current Service Level                                     | -100.0%        | -9.0%          | -12.5%          | 0.0%       | 43.6%         | 0.0%       | -9.0%           |     |        |

\*Excludes Capital Construction Expenditures



## Legislatively Approved 2015-2017 Key Performance Measures

**Agency: PARKS and RECREATION DEPARTMENT**

**Mission:** To provide and protect outstanding natural, scenic, cultural, historic and recreational sites for the enjoyment and education of present and future generations.

| Legislatively Proposed KPMs   | Customer Service Category   | Agency Request | Most Current Result | Target 2016 | Target 2017 |
|---|-----------------------------|----------------|---------------------|-------------|-------------|
| 1 - PARK VISITATION - Visitors per acre of Oregon Parks and Recreation Department property.   |                             | Approved KPM   | 421.00              | 450.00      | 450.00      |
| 2 - HERITAGE PROGRAM BENEFITS - Number of properties, sites, or districts that benefit from an OPRD-managed heritage program.   |                             | Approved KPM   | 1,979.00            | 2,087.00    | 2,087.00    |
| 3 - Grant Programs - Percent of Oregon communities that benefit from an OPRD-managed grant program.   |                             | Approved KPM   | 44.00               | 50.00       | 50.00       |
| 4 - PROPERTY ACQUISITION - Recreation lands index: Park lands and waters acquired by OPRD as a percentage of total goal. (Linked to Oregon Benchmark #91)   |                             | Approved KPM   | 79.00               | 75.00       | 75.00       |
| 5 - FACILITIES BACKLOG - Percent reduction in facilities backlog since 1999.  |                             | Approved KPM   | 79.00               | 84.00       | 85.00       |
| 6 - CUSTOMER SATISFACTION ? Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall customer service, timeliness, accuracy, helpfulness, expertise and availability of information. | Accuracy                    | Approved KPM   | 98.00               | 92.00       | 92.00       |
| 6 - CUSTOMER SATISFACTION ? Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall customer service, timeliness, accuracy, helpfulness, expertise and availability of information. | Availability of Information | Approved KPM   | 94.00               | 90.00       | 90.00       |
| 6 - CUSTOMER SATISFACTION ? Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall customer service, timeliness, accuracy, helpfulness, expertise and availability of information. | Expertise                   | Approved KPM   | 97.00               | 92.00       | 92.00       |
| 6 - CUSTOMER SATISFACTION ? Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall customer service, timeliness, accuracy, helpfulness, expertise and availability of information. | Helpfulness                 | Approved KPM   | 98.00               | 94.00       | 94.00       |

**Agency: PARKS and RECREATION DEPARTMENT**

**Mission:** To provide and protect outstanding natural, scenic, cultural, historic and recreational sites for the enjoyment and education of present and future generations.

| Legislatively Proposed KPMs   | Customer Service Category | Agency Request     | Most Current Result | Target 2016 | Target 2017 |
|---|---------------------------|--------------------|---------------------|-------------|-------------|
| 6 - CUSTOMER SATISFACTION ? Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall customer service, timeliness, accuracy, helpfulness, expertise and availability of information. | Overall                   | Approved KPM       | 97.00               | 94.00       | 94.00       |
| 6 - CUSTOMER SATISFACTION ? Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall customer service, timeliness, accuracy, helpfulness, expertise and availability of information. | Timeliness                | Approved KPM       | 94.00               | 92.00       | 92.00       |
| 8 - COMMISSION BEST PRACTICES - Percent of total best practices met by the State Parks and Recreation Commission.   |                           | Approved KPM       | 100.00              | 100.00      | 100.00      |
| 7 - EXPOSITION EVENTS - Percentage increase in annual Exposition Center gross revenue.  |                           | Legislative Delete | 11.60               |             |             |

**LFO Recommendation:**

KPM #7 - Exposition Events, percentage increase in annual Exposition Center gross revenue, is eliminated. Transfer from State Parks to the Oregon State Fair Council occurred January 1, 2015, in accordance with SB 7 (2013). While OPRD could report on the state fair percentage increase, it is not responsible for the other 18 months of the Expo Center operations.

**Sub-Committee Action:**

The Subcommittee approved the LFO recommendation.



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**Summary of Emergency Board Action  
September 2014**

The Legislative Emergency Board met on September 17, 2014 and considered an agenda of 58 items. The agenda included four requests for allocations from the general purpose appropriation made to the Emergency Board, including one from a reservation; all of which were approved. There were also two agency requests on the agenda for allocations from special purpose appropriations made to the Emergency Board, totaling \$3.4 million, all of which was allocated. Additional details on these allocations are described below. After the Emergency Board actions, the unallocated balance of the general purpose Emergency Fund is \$28.3 million (including \$3.5 million in reservations) with a \$32.9 million balance in special purpose appropriations.

The agenda included 13 items that requested additional 2013-15 biennium authority to spend Other Funds and Federal Funds and one item requesting a transfer of expenditure limitation between programs within an agency. The Emergency Board approved expenditure limitation increases of approximately \$6.2 million Other Funds (including \$4.7 million for the Department of Justice) and \$0.8 million Federal Funds. The Emergency Board also authorized the establishment of one permanent position (0.38 FTE) and three limited duration positions (0.75 FTE).

The agenda also included 20 agency reports which the Emergency Board acknowledged receiving. The Emergency Board heard 20 requests for the submission of federal grant applications (thirteen of which were on consent – from the Oregon Health Authority [7], the Judicial Department, and the Departments of Justice, Parks and Recreation, Human Services [2], and Consumer and Business Services). One of the grant application requests included approvals of associated expenditure limitation increases.

The following is a summary of significant Emergency Board actions taken at the September 2014 meeting:

**Education**

- Acknowledged receipt of a report by the Oregon Education Investment Board on the status of the P-20 Education State Longitudinal Data System project.
- Approved, retroactively, the submission of a federal grant application by the Office of Student Access and Completion to the U.S. Department of Education in the amount of \$1.4 million for a College Access Challenge Grant.
- Approved, retroactively, the submission of a federal grant application by the Department of Community Colleges and Workforce Development to the U.S. Department of Labor in the amount of \$6 million for a five year Workforce Innovation Grant.

**Human Services**

- Allocated \$3,110,000 to the Oregon Health Authority from a special purpose appropriation made to the Emergency Board for senior services for older adult mental health and addictions coordinators, and authorized the establishment of one permanent, full-time position (0.38 FTE).
- Increased the Other Funds expenditure limitation for the Oregon Health Authority by \$496,541 and authorized the establishment of three, full-time limited duration positions (0.75 FTE) to support the current workload in the Oregon Medical Marijuana Dispensary Program.
- Acknowledged receipt of a report by the Oregon Health Authority on mental health housing investments.

- Allocated \$267,400 to the Department of Human Services from a special purpose appropriation made to the Emergency Board for senior services to produce Nursing Facility and Community Based Care utilization reports.
- Acknowledged receipt of reports by the Department of Human Services on U.S. Department of Labor rule changes affecting direct care workers who assist older adults and people with disabilities and on development of a new adult abuse data system.
- Acknowledged receipt of a report by the Department of Human Services on recommended Employment Related Day Care program changes, with direction to the agency to postpone any policy changes pending additional discussion during the 2015 legislative session.

#### **Public Safety and Judicial Branch**

- Increased the Other Funds expenditure limitation of the Department of Justice by \$4.7 million and approved the transfer of Other Funds and Federal Funds expenditure limitations between programs to rebalance the agency's 2013-15 legislatively approved budget, with the understanding that the Department of Administrative Services will un-schedule \$1.5 million General Fund, \$12.2 million Other Funds, and \$21.6 million Federal Funds.
- Acknowledged receipt of a report by the Military Department on Next Generation 9-1-1 and directed the agency to report back to the Emergency Board on the status of the project.
- Acknowledged receipt of a report by the Oregon Youth Authority on a 10-year Plan for Close Custody Facilities, with the expectation that the agency will report on facilities planning and the Youth Reformation System during the 2015 legislative session.
- Allocated \$318,019 from a reservation established within the general purpose Emergency Fund to the Board of Parole and Post-Prison Supervision for the replacement of the Parole Board Management Information System.
- Increased the Federal Funds expenditure limitation of the Department of Public Safety Standards and Training by \$123,721 for the expenditure of a grant award from the federal Assistance to Firefighters grant program for the purchase of two Mobile Firefighter Ventilation Training props.

- Acknowledged receipt of a report by the Judicial Department on compensation plan changes for the agency resulting from the advanced date of a scheduled 2% cost of living adjustment by three months.
- Acknowledged receipt of a report by the Commission on Judicial Fitness and Disability on compensation plan changes that increased the Executive Director's salary.

#### **Natural Resources**

- Increased the Other Funds expenditure limitation of the Department of State Lands by \$190,000 to rehabilitate 2014 rangeland fire damage; by \$87,300 to continue a business process mapping, review, and improvement project; and by \$140,000 for a business model study for the Elliott State Forest.
- Transferred \$900,000 of Federal Funds expenditure limitation for the Department of Fish and Wildlife from the Fish Division to the Administration Division to increase hunter education classes and improve awareness of hunting opportunities.
- Approved, retroactively, the submission of two federal grant applications by the Department of Energy to the U.S. Department of Energy's Office of Energy Efficiency and Renewable Energy totaling \$442,648 for the 2014 State Energy Program competitive awards.
- Acknowledged receipt of a preliminary report by the Department of Forestry on the 2014 fire season, with the expectation that the agency will report again in December 2014 on the fire season and potentially request allocation of resources to cover forest fire response costs.

#### **Economic and Community Development**

- Allocated \$659,300 from the general purpose Emergency Fund to the Housing and Community Services Department to meet demand for counseling services associated with the Oregon Foreclosure Avoidance Program; the allocation is expected to continue payments to counseling agencies at least through March 2015 when the program needs will be reevaluated.
- Increased the Federal Funds expenditure limitation of the Department of Veterans' Affairs by \$100,000 due to receipt of additional grant funds from the U.S. Department of Veterans' Affairs for transportation of veterans in highly rural areas.

- Approved the submission of a federal grant application by the Employment Department to U.S. Department of Labor in the amount of \$396,437 to improve the Short-Time Compensation Program.
- Acknowledged receipt of a report by the Oregon Business Development Department on proposed replacement Key Performance Measures to measure the effectiveness of the agency's small business assistance programs; and approved the new Key Performance Measures and targets.

#### Consumer and Business Services

- Increased the Other Funds expenditure limitation for the Board of Accountancy by \$200,000 to cover contract investigator and Attorney General costs.
- Increased the Other Funds expenditure limitation of the Board of Chiropractic Examiners by \$120,868 to cover costs associated with increased legal expenses, IT projects, and personal services.
- Increased the Federal Funds expenditure limitation for the Public Utility Commission by \$309,200 in order to spend the remainder of an American Recovery and Reinvestment Act grant.
- Approved, retroactively, the submission of a federal grant application by the Department of Consumer and Business Services for the Cycle IV Health Insurance Review Grant, and increased the Federal Funds expenditure limitation for the agency by \$300,000 for the grant award expected to be spent during the 2013-15 biennium.
- Acknowledged receipt of a report by the Construction Contractors Board on agency operations and directed the agency to report back to the Legislature during the 2015 session.

#### Administration

- Acknowledged receipt of a report by the Office of the Governor on a plan to mitigate the economic impact of the closure of the Blue Mountain Recovery Center in Pendleton.
- Approved, retroactively, the submission of a federal grant application by the Secretary of State to the National Historic Publications and Records Commission in the amount of \$43,696 for two years for funds available through the State and National Archival Partnership Program.
- Acknowledged receipt of a report by the Department of Administrative Services on the implementation of compensation plan changes, primarily due to the advance in date of a

scheduled cost of living adjustment by three months.

- Acknowledged receipt of reports by the Department of Administrative Services on the state's Certificates of Participation debt service savings and Lottery Bond debt service savings as a result of refinancing the debt.
- Acknowledged receipt of a report by the Department of Administrative Services on unanticipated expenditures the Department plans to include in a future Other Funds rebalance request for the Emergency Board in December or Legislature next session.
- Acknowledged receipt of a report by the Government Ethics Commission on its development of an electronic reporting system for statements of economic interest and directed the agency to report again in December 2014.
- Acknowledged receipt of a report by the Department of Revenue on the Core System Replacement project and the agency's readiness to proceed with the project's planned phase-1 implementation in November 2014.
- Acknowledged receipt of a report by the Oregon State Lottery on the feasibility of establishing a dedicated lottery raffle game to support veterans' programs.

#### Legislative Branch

- Established a General Fund appropriation for the Department of Administrative Services, based on a request by the Legislative Fiscal Office, and allocated \$511,996 from the general purpose Emergency Fund to the newly established appropriation for payment as a grant to TrackTown USA for costs associated with public safety at the International Association of Athletics Federations World Junior Championships held in Eugene during the summer of 2014.
- Increased the Other Funds expenditure limitation for the Military Department, Office of Emergency Management by \$212,500, based on a request by the Legislative Fiscal Office, to grant funds from the Oregon Local Disaster Assistance Loan and Grant Account to the Vernonia School District to assist with payments on debt obligations due to the construction of a replacement school facility.
- Increased the Other Funds expenditure limitation for the Military Department, Office of Emergency Management by \$62,500, based on a request by the Legislative Fiscal Office, to grant funds from the Oregon Local Disaster Assistance Loan and



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## Summary of Emergency Board Action

May 2014

The Legislative Emergency Board met on May 30, 2014 and considered an agenda of 52 items. The agenda included two requests for allocations from the general purpose appropriation made to the Emergency Board; one of which was approved. There were also six agency requests on the agenda for allocations from special purpose appropriations made to the Emergency Board, totaling \$13.7 million, \$10.6 million of which were allocated. Additional details on these allocations are described below. After the Emergency Board actions, the unallocated, unreserved balance of the general purpose Emergency Fund is \$26.1 million with a \$36.3 million balance in special purpose appropriations.

The agenda included 17 items that requested additional 2013-15 biennium authority to spend Lottery Funds, Other Funds, and Federal Funds (including two adjusting 2011-13 capital construction expenditure authority). The Emergency Board approved expenditure limitation increases of approximately \$44.4 million Other Funds (including \$38.1 million for the Department of Administrative Services to make payments to counties under the Strategic Investment Program) and \$7.7 million Federal Funds. The Emergency Board also authorized the establishment of three permanent positions (1.25 FTE), six limited duration positions (2.71 FTE), and an increase of 19.63 FTE to existing positions.

The agenda also included 14 agency reports which the Emergency Board acknowledged receiving (three of which were on consent – from the Departments of Human Services, Transportation, and Administrative Services). The Emergency Board heard 19 requests for the submission of federal grant applications (eleven of which were on consent – from the Oregon Health Authority, Criminal Justice Commission, and Departments of Justice, Parks and Recreation, Agriculture, and Transportation). Two of the grant application requests included approvals of associated expenditure limitation increases.

The following is a summary of significant Emergency Board actions taken at the May 2014 meeting:

### Education

- Allocated \$700,000 to the Higher Education Coordinating Commission and \$2,299,999 to the Department of Administrative Services for the four Technical and Regional Universities from a special purpose appropriation made to the Emergency Board for costs associated with changes in the higher education system governance.
- Acknowledged receipt of a report by the Oregon Education Investment Board on the status of the P-20 Education State Longitudinal Data System project.
- Approved the submission of two five-year federal grant applications by the Department of

Education to the U.S. Department of Health and Human Services in the amount of \$9.75 million and to the U.S. Department of Education for up to \$3.75 million to address mental health issues in schools.

### Human Services

- Allocated \$390,000 to the Oregon Health Authority from a special purpose appropriation made to the Emergency Board for senior services to cover senior mental health services and planning costs; the agency was also directed to return to the Emergency Board with a more detailed program plan.



- Allocated \$500,000 to the Department of Human Services from a special purpose appropriation made to the Emergency Board for senior services to cover adult abuse data system planning costs and directed the agency to report back to the Emergency Board on planning progress.
- Allocated \$3,000,000 to the Department of Human Services from a special purpose appropriation made to the Emergency Board for senior services to cover costs of a pilot project expanding Oregon Project Independence services to people with disabilities.
- Allocated \$2,016,628 to the Department of Human Services from a special purpose appropriation made to the Emergency Board for senior services to restore federal funding lost due to sequestration.
- Acknowledged receipt of a report from the Department of Human Services and the Department of Education on policy recommendations on how best to modify the Employment Related Day Care program to provide child care subsidies to working parents enrolled in post-secondary higher education.
- Approved, retroactively, the submission of a federal grant application by the Department of Human Services to the U.S. Department of Agriculture in the amount of up to \$750,308 to expand employment services to certain Supplemental Nutrition Assistance Program participants.
- Acknowledged receipt of a report by the Department of Human Services on caregiver training and the Quality Care Fund.
- Acknowledged receipt of a report by the Oregon Health Authority on mental health housing investments.

#### Public Safety and Judicial Branch

- Deferred a request for an allocation from the general purpose Emergency Fund by the Criminal Justice Commission of \$142,000 to fund a vacant position until later in the biennium, and approved increases in the Other Funds expenditure limitation of \$212,000 and the Federal Funds expenditure limitation of \$1,107,000 for Specialty Court grants.
- Acknowledged receipt of a report by the Judicial Department on compensation plan changes for the agency resulting from a classification study that reviewed 29 existing job classifications covering 151 positions.

- Acknowledged receipt of a report by the Military Department on Next Generation 9-1-1 and directed the agency to report back to the Emergency Board on the status of the project.

#### Natural Resources

- Increased the Other Funds expenditure limitation of the Department of State Lands by \$223,145 for fire suppression and recovery costs incurred in 2013.
- Increased the Other Funds expenditure limitation of the Department of State Lands by \$750,000 for remodeling the State Lands Building for consolidation of agency staff.
- Increased the Other Funds expenditure limitation of the Department of State Lands by \$235,000 for capital improvements to enhance Common School Fund lands revenue for two Harney County projects related to conversion of grazing land to agricultural land, with the understanding that \$195,000 of the limitation increase will be unscheduled until a water right is obtained.
- Approved the submission of a federal grant application by the Parks and Recreation Department to the U.S. Fish and Wildlife Service in the amount of \$970,000 to acquire 357 acres of coastal property in the Sand Lake area of Tillamook County.
- Approved, retroactively, the submission of three federal grant applications by the Oregon Watershed Enhancement Board to the U.S. Fish and Wildlife Service in the combined amount of \$3,000,000 for acquisition and restoration of coastal wetlands (China Camp Creek, Scholfield Creek, and Kilchis River).
- Approved, retroactively, the submission of a federal grant application by the Department of Fish and Wildlife to the U.S. Fish and Wildlife Service in the amount of \$1,000,000 for acquisition of 10,000 acres near the Lower Deschutes Wildlife Area to provide enhanced public access to hunting, fishing, and wildlife viewing.

#### Economic and Community Development

- Allocated \$98,700 from the general purpose Emergency Fund to the Department of Veterans' Affairs and authorized the establishment of one limited duration position to facilitate timely training and accreditation of County Veteran Service Officers.

- Approved, retroactively, the submission of a federal grant application by the Department of Housing and Community Services to the U.S. Department of Housing and Urban Development in the amount of \$2,335,000 for project-based rental assistance to make 80 units of affordable housing available to extremely low-income Oregonians with mental illness.
- Approved, retroactively, the submission of a federal grant application by the Oregon Business Development Department to the U.S. Small Business Administration in the amount of \$300,000 for funds available under the State Trade and Export Promotion program and increased the Federal Funds expenditure limitation by \$210,000, with the understanding the limitation increase will be unscheduled until the grant is received.

#### Transportation

- Established a \$278,841 Other Funds Capital Construction expenditure limitation and a \$1,590,307 Federal Funds Capital Construction expenditure limitation for the Department of Transportation to renovate the Salem baggage depot located adjacent to the Amtrak passenger rail station; the new limitations will expire at the end of the 2013-15 biennium.
- Increased the 2011-13 Other Funds Capital Construction expenditure limitation for the Department of Transportation by \$332,391 to complete the Bend Driver and Motor Vehicle Division field office project.
- Approved the submission of a federal grant application by the Department of Aviation to the Federal Aviation Administration in the amount of \$2,385,000, increased the Other Funds Capital Construction expenditure limitation by \$265,000, and increased the Federal Funds Capital Construction expenditure limitation by \$2,385,000 for improvements at the Cottage Grove State Airport.
- Increased the 2011-13 Other Funds Capital Construction expenditure limitation for the Department of Aviation by \$204,454 to cover unbudgeted administrative, legal, engineering, and well drilling expenses at the Aurora State Airport.

#### Consumer and Business Services

- Increased the Other Funds expenditure limitation for the Department of Consumer and Business

- Services by \$402,411, authorized the reclassification of two existing permanent positions, and authorized the establishment of five limited duration positions (2.21 FTE) to support increases in workload driven by changes in the health insurance market and in construction inspection and permitting services.
- Acknowledged receipt of a report by the Construction Contractors Board on agency operations and directed the agency to report back to the Emergency Board in September.

#### Administration

- Acknowledged receipt of a report by the Secretary of State on costs associated with a data breach of the agency's web applications.
- Increased the Other Funds expenditure limitation of the Treasurer of State by \$580,732 and authorized the establishment of two permanent full-time positions (0.83 FTE) for the creation of an Information Security Management program within the agency.
- Increased the Other Funds expenditure limitation of the Treasurer of State by \$111,967 and authorized the establishment of one permanent full-time position (0.42 FTE) to support the Oregon 529 College Savings Network program.
- Increased the Other Funds expenditure limitation for the Department of Administrative Services by \$38,110,951 for distributions to counties of funds from the Shared Services Fund related to the Strategic Investment Program; \$37.8 million of the amount is to be provided to Washington County.
- Increased the Other Funds expenditure limitation for the Government Ethics Commission by \$133,560 for costs associated with development of an electronic reporting system for statements of economic interest.
- Acknowledged receipt of a report by the Governor's Office on positions loaned from other agencies, funded with resources from other agencies, or currently vacant.
- Allocated \$1,684,947 from a special purpose appropriation made to the Emergency Board for the Oregon State Library, increased the Other Funds expenditure limitation by \$264,471 for endowment and donation funds and by \$2,857,191 for state agency assessments, increased the Federal Funds expenditure limitation by \$2,409,329, and authorized an

- increase of 19.63 FTE for existing positions for second fiscal year operational costs of the agency.
- Acknowledged receipt of a report from the Department of Revenue on the Core System Replacement project and directed the agency to report back to the Emergency Board in September

- on its readiness to proceed with implementation of Phase I of the project.
- Acknowledged receipt of a report by the Department of Administrative Services on uniform rent rates and approved the rates for the 2015-17 biennium.

| Emergency Fund Balance Summary  |                 |                   |
|---|-----------------|-------------------|
|   | Agency Requests | Full Board Action |
| <b>General Purpose Emergency Fund</b>   |                 |                   |
| Appropriation (after 2014 Session adjustments)  | 30,000,000      | 30,000,000        |
| Allocations to date   | 0               | 0                 |
| <b>Unallocated Balance</b>  | 30,000,000      | 30,000,000        |
| Reservations (within General Purpose)   | 3,850,000       | 3,850,000         |
| Reservations allocated to date  | 0               | 0                 |
| <b>Unallocated Reservations</b>   | 3,850,000       | 3,850,000         |
| <b>General Purpose Unallocated/Unreserved Balance</b>   | 26,150,000      | 26,150,000        |
| # <b>May 2014 Requests - General Purpose</b>  |                 | 0                 |
| 25 Criminal Justice Commission - Restore funding for Economist position                             | (142,000)       |                   |
| 28 Department of Veterans' Affairs - Funding for position to assist training CVSDs                  | (98,700)        | (98,700)          |
| Total Requests - General Purpose  | (240,700)       | (98,700)          |
| <b>General Purpose Unallocated/Unreserved Balance after 5/2014</b>                                  | 25,909,300      | 25,051,300        |
| <b>Special Purpose Appropriations - Agency Specific (after 2014 Session actions)</b>                | 46,906,819      | 46,906,819        |
| Allocations/Transfers to Date   | 0               | 0                 |
| <b>Unallocated Balance</b>  | 46,906,819      | 46,906,819        |
| # <b>May 2014 Requests - Special Purpose Appropriations - Agency Specific</b>                       |                 |                   |
| 8 Higher Education Coordinating Commission - Costs related to changes in governance of universities | (2,999,999)     | (2,999,999)       |
| 10 Oregon Health Authority - Senior mental health specialists                                       | (3,500,000)     | (390,000)         |
| 20 Department of Human Services - Adult abuse prevention technology project                         | (500,000)       | (500,000)         |
| 21 Department of Human Services - Oregon Project Independence pilot for people with disabilities    | (3,000,000)     | (3,000,000)       |
| 22 Department of Human Services - Older Americans Act backfill due to sequestration cuts            | (2,016,628)     | (2,016,628)       |
| 46 Oregon State Library - Second year operational costs   | (1,702,192)     | (1,684,947)       |
| Total Requests - Special Purpose - Agency Specific  | (13,718,819)    | (10,591,574)      |
| <b>Special Purpose - Agency Specific - Unallocated Balance after 5/2014</b>                         | 33,188,000      | 36,315,245        |

Emergency Board materials for the May 2014 meeting are available at <https://olis.leg.state.or.us/liz/201311/Committees/EB/2014-05-30-08-30/Agenda>

This summary is available on the Legislative Fiscal Office website at [www.oregonlegislature.gov/lfo](http://www.oregonlegislature.gov/lfo)

## ANALYSIS

### Item 32: Parks and Recreation Department

#### Wetlands Conservation Land Acquisition

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**Analyst:** Linda Gilbert

**Request:** Approve the submission of a federal grant application to the U.S. Fish and Wildlife Service, National Coastal Wetlands Conservation Grant Program in the amount of \$970,000 to acquire coastal property.

**Recommendation:** Approve the request.

**Analysis:** The Oregon Constitution Article XV, Section 4a (2) (b) requires that the parks and natural resources fund, derived from Lottery Funds, be used in part to "Acquire real property, or interests therein, that has significant natural, scenic, cultural, historic or recreational values, for the creation or operation of state parks, ocean shores, public beach access areas, outdoor recreation areas and historic sites; ..."

The 2013-15 budget for the Parks and Recreation Department (OPRD) for that purpose is \$3 million, of which \$1.9 million is unspent.

A landowner has agreed to sell 357 acres of estuary, dunes, pasture, and forest land in the Sand Lake area of Tillamook County. The property's estimated value is \$2.25 million. The current property tax on the parcel is \$3,080 per year.

The U.S. Fish and Wildlife Service (USFWS), National Coastal Wetlands Conservation Grant Program provides financial and technical assistance to partners for the conservation and restoration of priority coastal habitats. OPRD proposes packaging the USFWS \$970,000 grant with \$830,000 OPRD acquisition funding, and \$450,000 from an unnamed private donor. The match requirement is 25%. In this proposal OPRD's match is 37%, nearly half the remaining acquisitions budget.

The application deadline is June 28, 2014, with notification expected sometime in October. If successful, OPRD can request additional expenditure limitation from the Emergency Board or during the 2015 legislative session.

If the grant is awarded, before completing the purchase, OPRD would order an appraisal to determine the property's value. It is not known what land use assumptions the appraiser would consider in evaluating the acreage. Upon conveyance, Parks would hold title to the land.

OPRD intends to manage the land as a natural area with improved public access, meaning that improvements to a parking lot and trail would be completed within one to two years. The site is within .25 mile of an existing OPRD property. Current staff can incorporate site visits as needed, no new positions are required. Ongoing maintenance would be about \$15,000 per year.

The Legislative Fiscal Office recommends approval of the request.

**Oregon Parks and Recreation Department**  
**Analyst: Pearson**

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**Request:** Authorization to apply for a grant of \$970,000 from the United States Fish and Wildlife Service to assist the Oregon Parks and Recreation Department in acquiring land for park purposes.

**Recommendation:** Approve the request.

**Discussion:** The Oregon Parks and Recreation Department (OPRD) is requesting authorization to apply for a National Coastal Wetlands Conservation grant. The grant would allow OPRD to acquire 357 acres of land in Tillamook County known as the Beltz farm. This property has been on the OPRD list of desired acquisitions for more than 20 years. The landowner is a willing seller. OPRD learned of the grant opportunity in March 2014 and the Beltz farm became available in April 2014. The grant application is due June 28, 2014.

The property includes 244 acres of coastal estuary wetlands and dunes, along with 113 acres of pasture and forest. Acquisition would support the Regional Wetlands Concept Plan (federal, 1990), the Strategic Plan: The Coastal Program (federal, 2007), the Oregon Conservation Strategy (state, 2005), the Oregon Coastal Management Plan (state, 1987), the Oregon Watershed Enhancement Board Ecological Priorities for Land Acquisition by Basin (state, 2004), and the Oregon Wetlands Priority Plan (state, 1989). The acreage is about 19 miles southwest of Tillamook, near the Clay Meyers State Natural Area at Whalen Island. The property abuts the beach, US Forest Service and Department of State Lands parcels.

The estimated acquisition cost is \$2.25 million. The grant requires a minimum match of 25 percent but OPRD plans to match the grant at 37 percent using Lottery Funds, which is \$830,000 of state money. A non-profit will provide up to \$450,000. The current property tax is \$3,080, which may or may not be foregone depending on what OPRD decides to do with the property. If OPRD decides to rent out the existing farm house or place the property into an agricultural lease, some property tax would be paid.

**Representative Berger**

**FULL COMMITTEE PONY**

**Item 32: Parks and Recreation Department**

**Wetlands Conservation Land Acquisition**

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The Education Subcommittee recommends that the Emergency Board approve Parks and Recreation Department's submission of a federal grant application to the U.S. Fish and Wildlife Service in the amount of \$970,000 to acquire coastal property.

A landowner has agreed to sell 357 acres of land known as the Beltz Farm in the Sand Lake area of Tillamook County. The property's estimated value is \$2.25 million. The current property tax on the parcel is \$3,080 per year.

The U.S. Fish and Wildlife Service provides funding for the conservation and restoration of priority coastal habitats. The Parks Department proposes packaging the \$970,000 grant with \$830,000 state acquisition funding, and up to \$450,000 from a private donor.

The application deadline is June 28, 2014, with award notification in October. If successful, Parks can request additional expenditure limitation from the Emergency Board or during the 2015 legislative session. Before completing the purchase, Parks would order an appraisal to determine the property's value.

Parks would manage the land as a natural area with an improved parking lot and trail. No new positions are needed. Ongoing maintenance would be about \$15,000 per year.

The Education Subcommittee recommends approval of the request.

competitive grant with a 36-month project period and a maximum award of \$1.75 million. The grant does not require a match because Oregon has already reinvested savings into a justice reinvestment evidence-based strategy with the passage of HB 3194 (2013). If awarded, the Commission would utilize the funds to create a grant program similar to the SB 416 pilot program in Marion County that looks to reduce prison intakes and recidivism rates for those convicted of non-violent property offenses. CJC would have the new grant program target one or more of the Oregon counties that currently contribute to a high percentage of prison incarcerations, and require any sub-recipients to develop a sustainability plan for alternative funding sources for the programs continuation once the federal grant is complete.

#### 26. Department of Justice – Victim Access to Services

**Request:** Approve, retroactively, the submission of a federal grant application to the U.S. Department of Justice, Office of Justice Programs in the amount of up to \$250,000 for a state technology capacity grant.

**Analysis:** The purpose of the grant is to fund increased victim access to technology, and thereby resources, and improve state data collection related to victims of crime. The agency plan, if awarded this grant, is to conduct a statewide survey of current recipients of Victims of Crime Act funding to identify small scale technology projects to improve services for victims (e.g., software updates, additional wireless capacity, and video conferencing capabilities).

Grant awards will range from \$25,000 to \$250,000. This is a hybrid formula/competitive grant. The grant performance period is between 12 to 36 months. Nationwide, a total of \$2.3 million in grant funding is available. There is no mandatory state matching funds requirement. If the grant is awarded, the agency may request additional Other Funds expenditure limitation, including the possible establishment of one limited duration position.

#### 31. Parks and Recreation Department – Historical Columbia River Highway State Trail

**Request:** Approve, retroactively, the submission of a federal grant application to the U.S. Department of Transportation, National Infrastructure Investment Grant Program in the amount of \$9.5 million.

**Analysis:** The Parks and Recreation Department will use these grant funds to continue work to construct and restore portions of the Historic Columbia River Highway State Trail. Grants under the program typically require a match with non-federal dollars; however, this project qualifies for 100% federal funding due to the rural location of the trail. No additional positions will be created to complete this work.

#### 33. Parks and Recreation Department – Historic Preservation

**Request:** Approve the submission of a federal grant application to the National Park Service Historic Preservation Fund in the amount of \$25,000.

**Analysis:** The Parks and Recreation Department will use these grant funds to document historical places associated with populations that have been under-represented in traditional historical narratives. The Department will create and submit a Multiple Property overview document for five individual property nominations to the National Register of Historic Places, as well as analyze the property information for accuracy and completeness; additionally, the sites will be recorded in the Oregon Historic Sites Database. This grant application does require matching funds of non-federal dollars or in-kind contributions that will come from the State Historic Preservation Office, the Oregon Black Pioneers Organization, and the Oregon Cultural Trust. No additional positions will be created to complete this work.

#### **37. Department of Agriculture – Wolf-Livestock Demonstration Project**

**Request:** Approve the submission of a federal grant application to the U.S. Fish and Wildlife Service, Wolf-Livestock Demonstration Project Grant Program in an amount not to exceed \$200,000.

**Analysis:** The Department of Agriculture (ODA) is seeking approval for the submission of a federal grant application to the U.S. Fish and Wildlife Service (USFWS) from the Wolf-Livestock Demonstration Project Grant Program. The Department anticipates the grant request will be between \$50,000 and \$100,000, and the amount requested will not exceed \$200,000. The Department applied for this same grant last year and was awarded a total of \$63,125. This is a competitive grant solicitation and requires a 50% state match which will be met using some of the \$200,000 General Fund appropriated for the Wolf Compensation Program in the 2013-15 legislatively adopted budget.

#### **40. Department of Transportation – Electronic Fuels Tax System**

**Request:** Approve the submission of a federal grant application to the Federal Highway Administration in an amount not to exceed \$250,000 for a fuels tax evasion grant.

**Analysis:** The Department of Transportation (ODOT) is seeking approval of a grant application to the Federal Highway Administration (FHWA) for the purpose of funding ODOT's new electronic Fuels Tax System. The new system will aid ODOT by decreasing fuels tax evasion and increased coordination with other state agencies, Indian tribes, and the Internal Revenue Service for the enforcement of fuel tax laws. The system will help decrease fuels tax evasion by tracking fuel as it is purchased, sold, transferred, and used. ODOT estimates that an additional \$10 million per year could be realized in increased fuel tax collections.

The Fuels Tax System Replacement project has gone through the Oregon State Chief Information Officer/Legislative Fiscal Office Joint Review process. The project is currently estimated to cost \$3.4 million with a June 2015 completion date. Previously, ODOT submitted grant applications and received funding for this project through FHWA. Currently, the project is on schedule and within budget.



## Recommendation Summary

The Legislative Fiscal Office recommends approval, en bloc, of these seven requests to apply for federal grants.

# Budget Narrative

## Parks and Recreation Department

### Agency Summary

#### OREGON PARKS AND RECREATION COMMISSION

To assure accountability to all Oregonians, the Oregon Parks and Recreation Commission sets policy and approves major actions of the Oregon Parks and Recreation Department (OPRD). The Commission establishes policy, promotes the state's outdoor recreation agenda, sets budget goals and approves the OPRD biennial budget request, adopts rules for OPRD, approves acquisition of property for the state park system, and sets rates for the use of park facilities.

The Oregon Parks and Recreation Commission consists of seven members appointed by the Governor and confirmed by the Senate. As specified by state law, the Commission represents each of Oregon's five congressional districts, plus two at-large representatives, one from east of the Cascade Mountains and one from west of the summit of the Coast Range. The Commissioners are committed advocates who only receive a nominal daily stipend while in performance of official duties, plus actual costs of travel, food and lodging associated with their service to the state. Commissioners serve staggered four-year terms. Current members of the Commission are:

Cal Mukumoto, Chair  
Coos Bay  
Congressional District 4

Brad Chalfant  
Bend  
Congressional District 2

Jonathan Blasher  
Portland  
Congressional District 3

Jennifer H. Allen  
Portland  
Congressional District 1

Wendy Veliz  
Wilsonville  
Congressional District 5

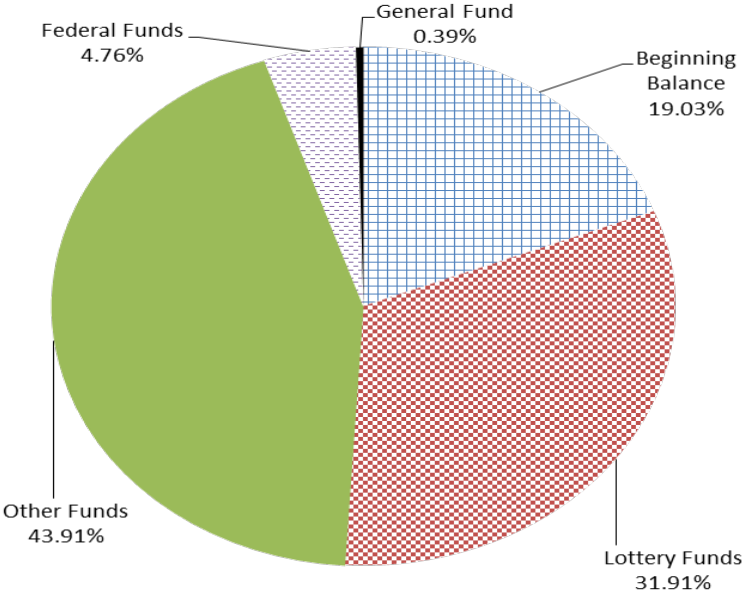
Robin Risley  
Cannon Beach  
West of the Coast Range

Lisa Dawson  
Joseph  
East of the Cascade Range

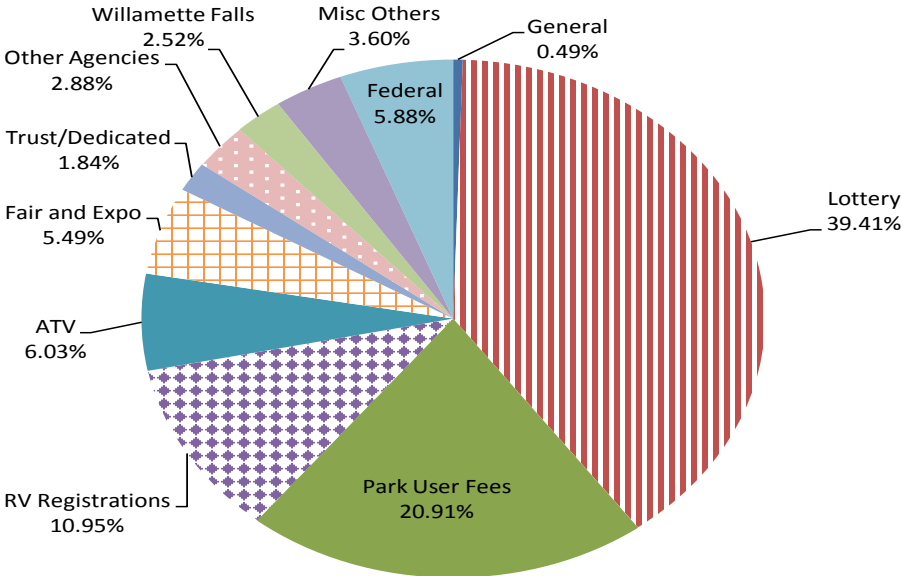
# Budget Narrative

## Budget Summary Graphics

**2013-15 Legislatively Adopted Budget by Fund Revenues by Fund Type**

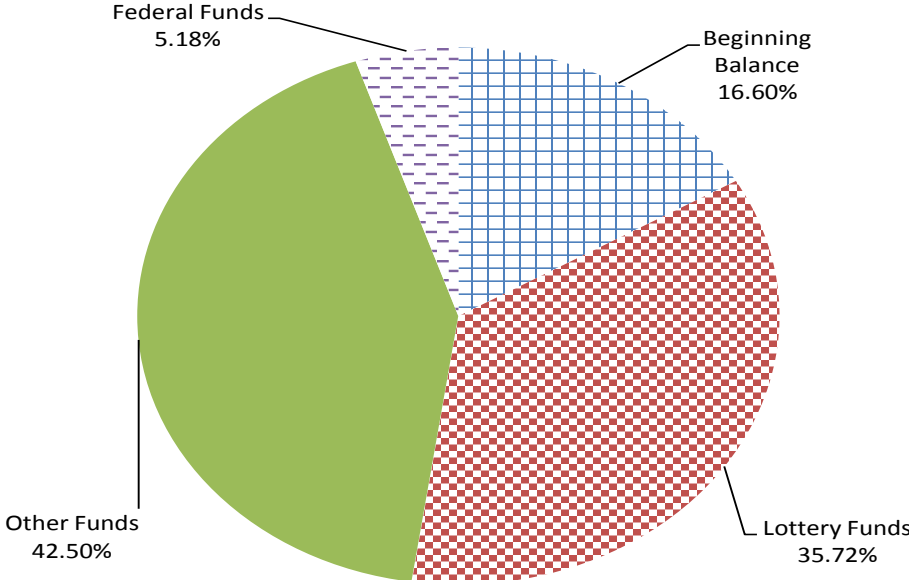


**2013-15 Legislatively Adopted Budget Breakdown of Revenue Sources**

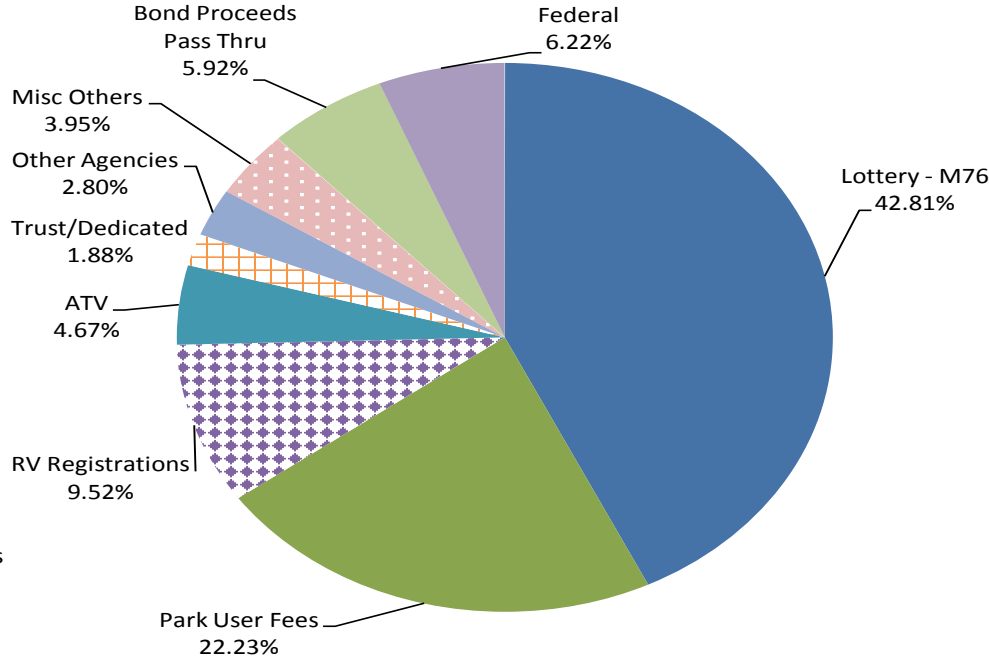


# Budget Narrative

**2015-17 Legislatively Approved Budget by Fund Revenues by Fund Type**

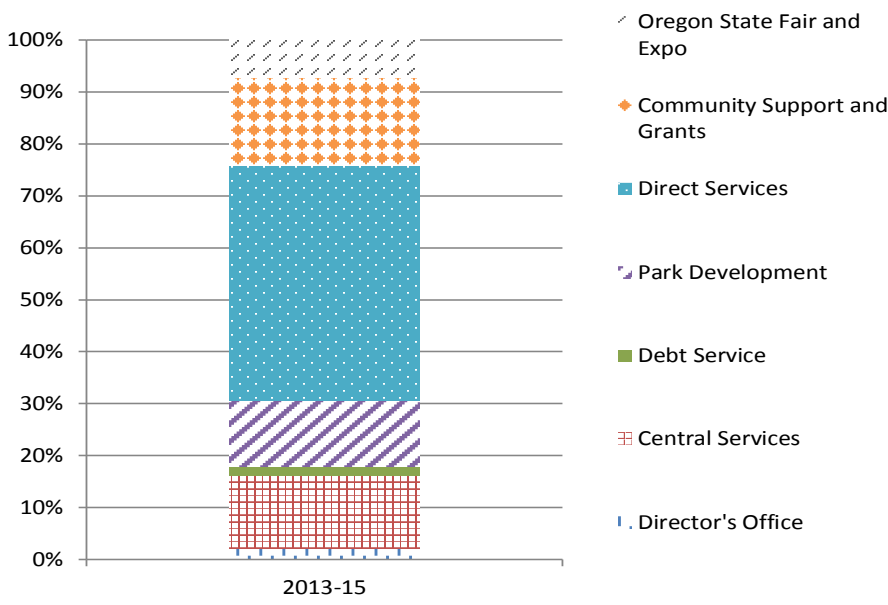
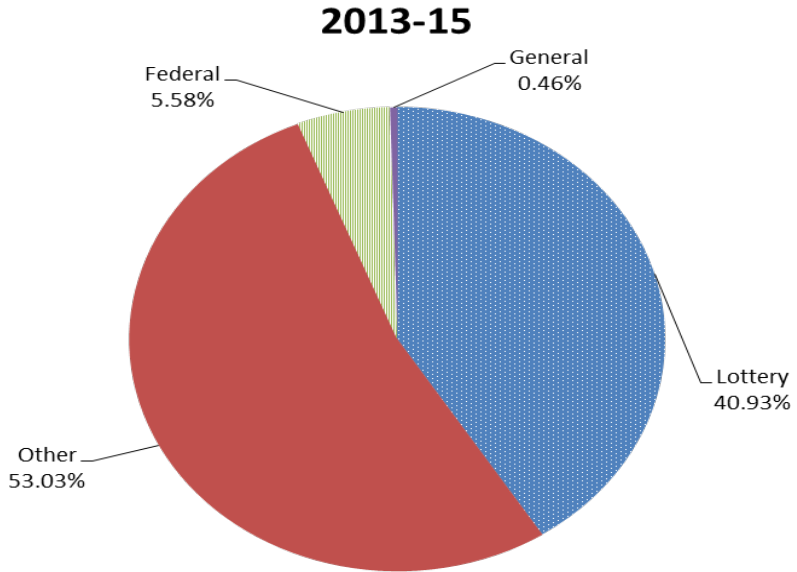


**2015-17 Legislatively Approved Budget Breakdown of Revenue Sources**



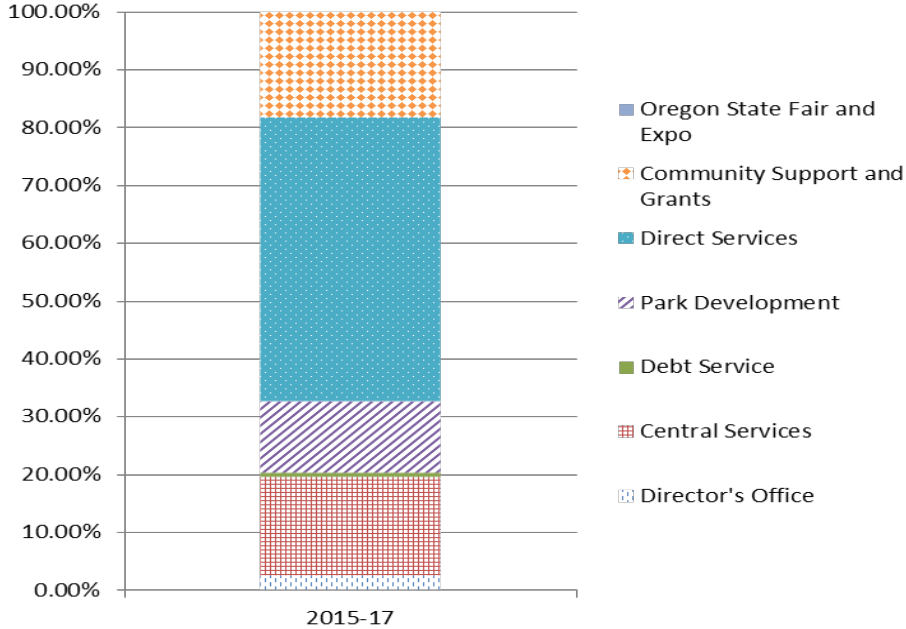
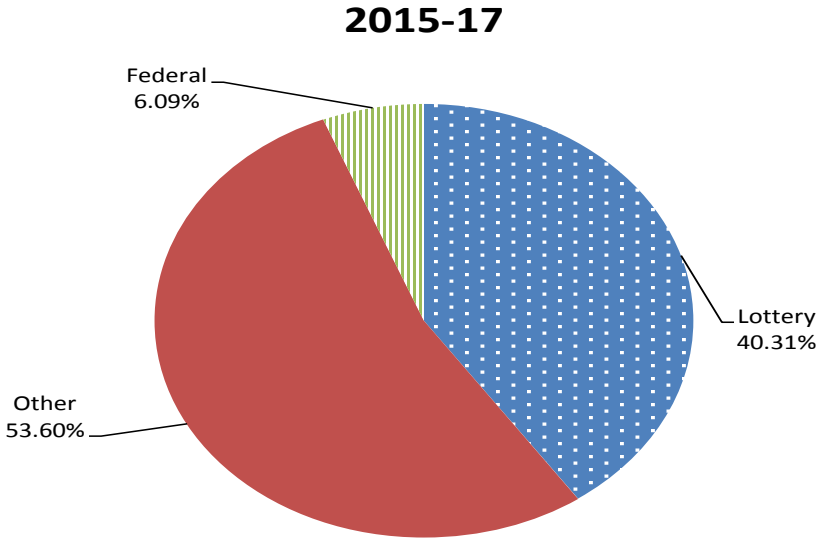
# Budget Narrative

## 2013-15 Legislatively Adopted Budget by Program



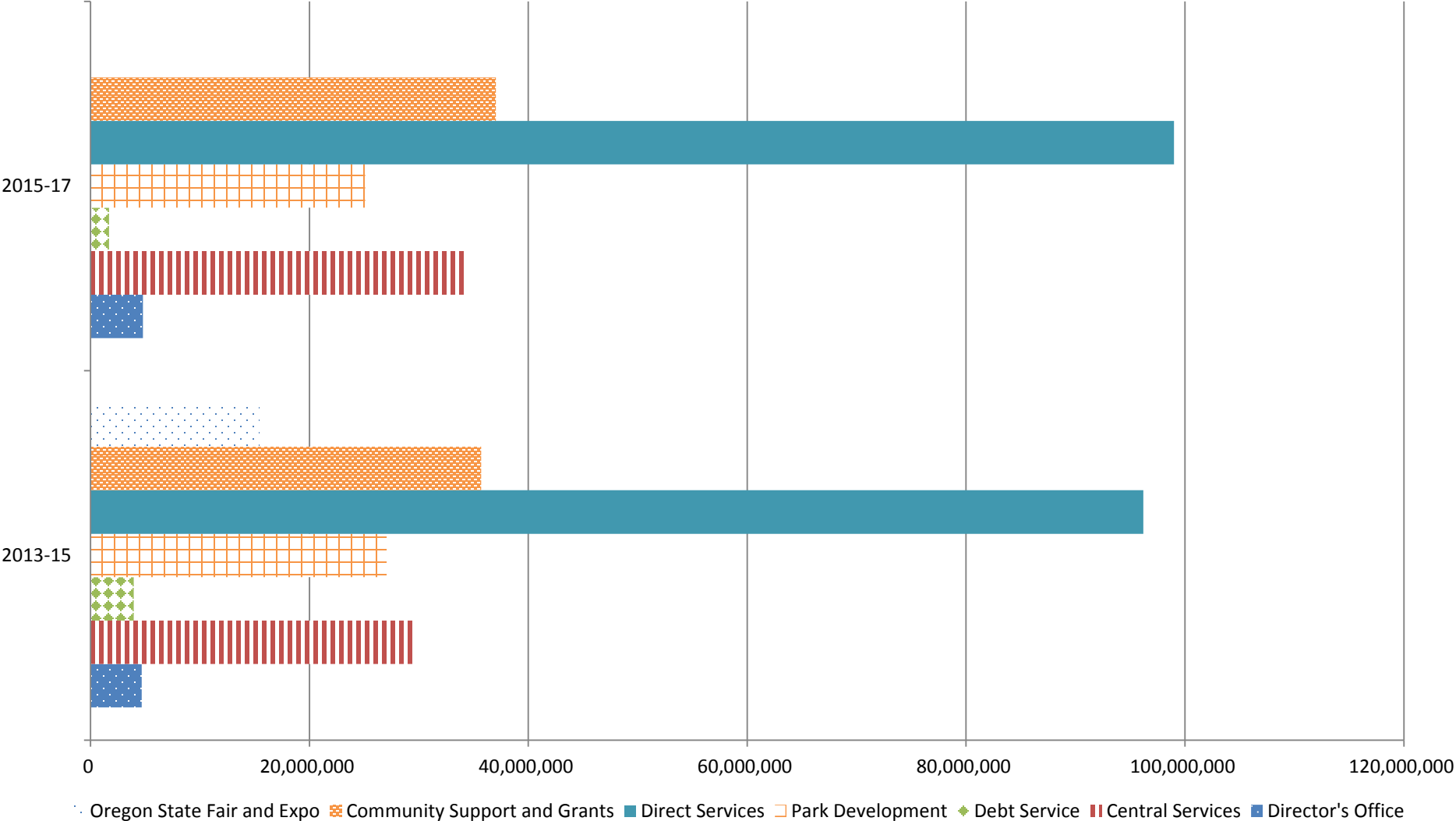
# Budget Narrative

## 2015-17 Governor's Recommended Budget by Program



# Budget Narrative

## Comparison of 2013-15 Legislatively Adopted Budget to 2015-17 Legislatively Approved Budget



# Budget Narrative

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## **Mission Statement and Statutory Authority**

**MISSION: TO PROVIDE AND PROTECT OUTSTANDING NATURAL, SCENIC, CULTURAL, HISTORIC AND RECREATIONAL SITES FOR THE ENJOYMENT AND EDUCATION OF PRESENT AND FUTURE GENERATIONS.**

Oregon Parks and Recreation Department (OPRD) administers Oregon's public investment in land and facilities for parks, recreation and historic preservation as follows:

- State Park and other Land Management:
  - Providing outstanding park experiences to visitors,
  - Administering, operating and maintaining state parks, trails, and natural areas,
  - Protecting and managing significant natural and cultural resources,
  - Acquiring state park lands,
  - Planning, designing, and implementing state park facility maintenance and development projects,
  - Providing opportunities to connect to state parks through volunteering,
  - Protecting Oregon's Ocean Shore State Recreation Area and State Scenic Waterways, and
  - Managing Oregon's Natural Heritage Program.
- Outdoor Recreation and Planning
  - Administration of non-motorized land and water based recreation trails,
  - Administration of the All-Terrain Vehicles (ATV) program,
  - Administration of recreation grants to counties and local governments,
  - Management of Parks and Natural Resource funded programs for local park development grants,
  - Development of statewide comprehensive outdoor recreation plans, and
  - Coordination of interagency and inter-organizational recreation outreach.
- Heritage Conservation
  - State Historic Preservation Office,
  - Oregon Heritage Commission,
  - Oregon Historic Cemetery Commission,
  - Administration of state and federal grants and programs of the National Historic Preservation Act,
  - Archaeological site assessments and permits, and
  - State and federal tax incentive programs for Oregon Historic Properties.



## Budget Narrative

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- Oregon Exposition Center
  - Annual State Fair,
  - Year-round event hosting and planning, and
  - Maintain and improve 185 acres of exposition grounds and facilities.

Note: Senate Bill 7 (2013) transitions the Oregon State Fair and Oregon Exposition Center (OSFEC) from OPRD to a public corporation and places it under the guidance of the Oregon State Fair Council.

# Budget Narrative

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## OREGON CONSTITUTIONAL PROVISION

Article XV, Section 4-State Lottery; Use of Net Proceeds from State Lottery

Related Statute: Parks and Natural Resources Fund ORS 541.940

Article IX, Section 3a-Use of revenue from taxes on motor vehicle use and fuel; legislative review of allocation of taxes between vehicle classes

## STATUTORY AUTHORITY

ORS Chapter 390; State and Local Parks; Recreation Programs; Scenic Waterways; Recreation Trails; State Recreation Areas; Ocean Shores; and All-Terrain Vehicles.

Historic, Archaeological and Cultural Preservation Statutes:

|                     |  |
|---------------------|--|
| ORS 358.475-358.565 | Classification of Historic Property                                  |
| ORS 358.570-358.595 | Oregon Heritage Commission   |
| ORS 358.605-358.622 | Historic Preservation Plan   |
| ORS 358.635-358.660 | Preservation of Property of Historic Significance                    |
| ORS 358.680-358.690 | Oregon Property Management Program for Historic Sites and Properties |
| ORS 358.583-358.770 | Grants for Museums   |
| ORS 358.905-358.961 | Archaeological Objects and Sites                                     |
| ORS 97.740-97.760   | Indian Graves and Protected Objects                                  |
| ORS 97.772-97.784   | Oregon Commission on Historic Cemeteries                             |
| ORS Chapter 565     | Fairs and Exhibits   |
| ORS 273.563-273.591 | Natural Areas Program  |

Oregon Administrative Rules: Chapters 736

**(See also ORS Cross References and related Oregon Administrative Rules)**

# Budget Narrative

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## Agency Strategic Plan

### Long-Range Plans

The Oregon Parks and Recreation Commission has articulated eight principles that provide long-term, fundamental direction for the Department. These principles are part of the Centennial Horizon strategy adopted by the Commission in 2008.

### Introduction

The mission of the Oregon Parks and Recreation Department is to provide and protect outstanding natural, scenic, cultural, historic and recreation sites for the enjoyment and education of present and future generations. The Department is guided by the Oregon Parks and Recreation Commission, which is composed of seven citizens appointed by the Governor. The Commission oversees the direction of the Department, which is described in *Centennial Horizon*, adopted in 2008. The document steers the Department to its 100<sup>th</sup> anniversary in 2022 and beyond by stating broad principles and specific strategies that guide management of the Oregon parks, recreation and heritage systems.

Since receiving Lottery funding in 1999, the Department has invested over \$500 million to operate, maintain, improve and expand parks, acquire new space for recreation, preserve Oregon's heritage, and provide grants that help local governments in Oregon do the same. The *Centennial Horizon* principles represent our evolving vision to continue meeting the diverse, growing needs of Oregonians. Themes run through each of the goals: a commitment to preserve and protect Oregon's natural and cultural treasures, provide unforgettable recreational experiences and use partnerships to leverage the investment Oregonian's have made in the Department.

# Budget Narrative

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## **Principle 1: Save Oregon's Special Places**

The park system we enjoy today is because of the foresight of yesterday. Policymakers, politicians and ordinary citizens took bold actions that set aside priceless pieces of Oregon. OPRD's job is to continue this legacy.

### **Vision**

The state is endowed with wild, rural and urban areas interconnected with systems of trails, parks, natural areas, heritage sites, coastline and rivers that are accessible and healthy. This integrated system is seamless, regardless of landowner or boundary.

### **Strategies**

- Secure outstanding habitats, historic places and scenic settings. Encourage public ownership through grants or public/private partnerships.
- Protect important vistas, viewpoints and scenery.
- Acquire and restore marginal lands that have the potential to become special places.
- Acquire or help safeguard Oregon's historic places, such as the Oregon State Fairgrounds, and stimulate activities that foster their use, care and conservation.
- Manage properties to ensure their health, to protect their beauty, and to restore rare, sensitive, threatened and endangered species.
- Expand and reform protection of Oregon's ocean, beaches and rocky shore habitat.
- Maintain and enhance watersheds and ecosystems we own by collaborating with other agencies, non-profit organizations and park neighbors.

## **Principle 2: Connect People to Meaningful Outdoor Experiences**

OPRD fulfills its mandate by providing state-owned properties for recreation, and by leading others to work cooperatively to meet Oregon's total recreation needs.

### **Vision**

Inspire people to connect with Oregon's landscapes, heritage and culture.

# Budget Narrative

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## Strategies

- Make sure that our acquisitions and recreation planning reflect the needs of youth, an aging population, a more diverse population and a generally less active population.
- Purchase and build or enable others to purchase and build new types of parks that will meet a growing population's needs.
- Increase the number of young visitors and families, by providing facilities that offer first-hand experiences in nature and the outdoors.
- Increase peak season visits to lesser-known parks, and conversely, increase visits to popular "summer" parks during the quiet season.
- Directly and indirectly create interconnected system of bicycle, hiking and water trails to position Oregon as a top trails state in the U.S.

## Principle 3: Take the Long View

When we build and maintain parks, heritage areas and facilities, we must balance the needs of today's recreation with tomorrow's health. It is incumbent upon us to use environmentally sound and culturally sensitive methods of construction and maintenance.

## Vision

People will reap the benefits of today's park system knowing that tomorrow's park system will be there for future generations, healthy and vibrant.

## Strategies

- Provide first-class park facilities designed to appeal to a wide variety of visitors and uses.
- Create a series of legacy projects that will mark this era in the history of the Department.
- Promote the ethic that parks are vital to Oregon's way of life, and that we have a civic responsibility to provide and protect them.
- Preserve Oregon's heritage through cultural and historic sites, events, interpretation and experience.
- Connect Oregonians and visitors with the "Best of Oregon" through programs and events at the Oregon State Fairgrounds.
- Reduce OPRD's environmental impacts at all levels.
- Apply sound planning, industry standards and technology to design, construct, and maintain the physical infrastructure of the park system.

# Budget Narrative

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## **Principle 4: Engage People Through Education and Outreach**

Strong communication and interpretation can inspire people to connect with the outdoors, help them enjoy and understand the parks, and encourage stewardship.

### **Vision**

Our visitors experience a sense of discovery and connection to our parks that inspires their lifelong stewardship of Oregon's natural, cultural and historic places.

### **Strategies**

- Inspire people to connect with Oregon's landscape by providing comprehensive information about hiking, biking, equestrian and paddling opportunities, camping and other outdoor activities.
- Embrace new media, social networking and better web technology to survey our visitors, hear their stories and exchange ideas.
- Continue with comprehensive, formal visitor surveys.
- Offer interpretive programs to make parks come alive and tell local stories.
- Promote a regional approach to outreach and interpretation that will foster a sense of renewed ownership in local communities.
- Encourage teachers and college professors to use parks as laboratories to advance education objectives and conduct research.
- Increase interest through school programs (K-12).
- Create vivid heritage experiences through "living landscapes."
- Showcase exemplary environmental practices.
- Collaborate with Oregon colleges and universities to share Oregon State Fairground space as extensions of their campuses and to offer outreach programs.

## **Principle 5: Build the State Park System with Purpose and Vision**

Oregon's state parks are gateways to a destination or are themselves individual destinations. The system as a whole can be enlarged by linking these properties to other public or private land.

### **Vision**

Oregon is transformed into a seamless, borderless recreation area.

# Budget Narrative

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## Strategies

- Understand the scope of recreation resources in each major region of Oregon.
- Collaborate with Oregon recreation land managers to improve recreation offerings in Oregon.
- Communicate all of Oregon's recreation offerings in a comprehensive manner.
- Market Oregon State Park properties as recreation hubs that connect people to each region's vast resources through information, interpretation, and education.
- Prioritize properties for State Park acquisition or development that serve as portals to Oregon's significant recreation, cultural or scenic resources.
- Provide grant funding support to communities and other governments to improve the array of park, recreation and heritage offerings throughout the state.
- Pursue grant funding support at Oregon State Park properties that link State Parks to other important environmental, social and cultural initiatives in Oregon.

## Principle 6: Attract and Inspire Partners

Advocacy groups, volunteers, land owners and governments across a spectrum of interests offer wisdom and insight needed to create the best recreational, environmental and cultural experiences in Oregon.

## Vision

Our partners' goals and OPRD's goals are reached together, through shared, mutually beneficial projects that add up to more than the sum of their parts.

## Strategies

- Examine how well current partnerships are working.
- Improve our ability to deliver services by nurturing and expanding active, vibrant "friends" groups and volunteers.
- Increase awareness of partnership possibilities.
- Target partnerships that yield the greatest benefit to our mission.
- Promote new parks and trails developed by other providers.
- Help communities develop recreation and heritage options, through well-managed grant programs to local governments, education and other park providers.
- Help build and broaden local economies by offering recreational, cultural and heritage experiences.
- Blur lines between Oregon land managers and stewards, so that the public experience is seamless.
- Find new funding sponsors and program partners for the Oregon State Fairgrounds.

# Budget Narrative

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## **Principle 7: Prioritize Based on the Vision**

Focus time, energy, talent and funding on those activities that effectively advance the goals of OPRD and this plan.

### **Vision**

OPRD routinely demonstrates creative, collaborative solutions to business challenges.

### **Strategies**

- Advance projects that are consistent with this Vision.
- Allocate enough staff and funding to complete projects successfully.
- Fully integrate the resources of the agency for efficiency and effectiveness.
- Develop, diversify, and stabilize long-term funding sources.
- Adopt fiscal guidelines to guide budget development, funding strategies, and accountability.
- Create an organization that accepts change eagerly, and adapts to it quickly.
- Seek innovative ways to fund activities.
- Define, in policy, how decisions are made and executed.
- Communicate early and frequently to ensure timeliness, accuracy and integrity of target programs and projects.
- Cluster staff around projects to focus and share knowledge, skills and abilities.

## **Principle 8: Oregon's Parks Will Be Tended by People Who Love Their Work**

An excellent state park system is operated by staff and volunteers who are trained, motivated, challenged and satisfied by what they do. They are committed to professional excellence and to providing memorable experiences for their visitors.

### **Vision**

All people who work or volunteer on behalf of Oregon's parks are honored to represent them.



# Budget Narrative

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## Strategies

- Be an employer that people want to work for.
- Recruit and cultivate highly-skilled staff and volunteers who reflect the diversity of Oregon's population and who serve the public enthusiastically.
- Encourage staff to become active with professional associations that build their professional credentials and expand their network of support.
- Monitor staff and volunteers' satisfaction.
- Encourage innovation by creating and sharing new approaches to customer service.
- Recognize and reward excellent work of staff and volunteers.
- Encourage staff and volunteers to take advantage of training and development opportunities.

# Budget Narrative

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## 2015-17 Short Term Plan

The Oregon Parks and Recreation Department is divided into four main operating divisions – Operations, Heritage and Community Programs, Oregon State Fair and Exposition Center and Administration. Each of these divisions are charged with ensuring that the goals of Centennial Horizon and investment strategy are met.

### Operations Division:

- Provide on-the-ground operation of recreational properties – including Parks that offer overnight accommodations,
- Manage the natural resources under agency stewardship,
- Execute the Maintenance and Enhancement Program,
- Manage the Acquisition and Development Program,
- Provide interpretive programs that educate visitors about the natural resources, history and culture of the areas surrounding the parks and throughout Oregon, and
- Deliver the park experience to visitors.

### Heritage and Community Programs:

- Manage all federal and state heritage programs
- Coordinate programs that:
  - advocate for historic cemetery conservation,
  - advise on historic preservation policy,
  - designate historic properties,
  - provide grants to heritage programs,
  - provide grants to museums and historical societies, and
  - implement the Oregon Historic Trails Plan.
  - provide lottery funded grants to local communities
  - provide grants for ATV activities

## Budget Narrative

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### Oregon State Fair and Exposition Center:

- Conduct an annual State Fair, an event 11 days in length ending on Labor Day,
- Provide space “for rent” for a variety of exposition events, and
- Create and produce events or activities on the grounds.

Note: Senate Bill 7 (2013) transitions the State Fair and Oregon Exposition Center (OSFEC) from OPRD to a public corporation and places it under the guidance of the Oregon State Fair Council.

There are debt service payments on various bonds issued for the Oregon State Fair and Exposition Center prior to its transfer to the Department. OPRD will continue to pay the Debt Service on these bonds until paid off.

### The Administration Division:

- Provide overall agency direction, support commission,
- Provide centralized reservation services,
- Provide Financial Services including budget, accounting and payroll,
- Provide statewide technology support to the agency,
- Provide Human Resources, Risk and Safety Services,
- Plan for future recreational needs,
- Provide public services and marketing including development and printing of brochures, media contact, maintenance of the Department web page, and
- Manage the Department’s volunteer program which provides over 465,000 hours of support to the Department’s mission each year.

# Budget Narrative

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## Section 1: Budget Principles

- a. Dedicated lottery funds will be used as constitutionally directed for: “protection, repair, operation, creation and development of state parks, ocean shores and public beach access areas, historic sites and recreation areas [and] for the following purposes: (1) maintain, construct, improve, develop, manage and operate state park and recreation facilities, programs and areas; (2) acquire real property .....(3) operate grant programs for local government.
- b. General operations of the Department will be funded with a mix of other and lottery funds with the other funds primarily coming from Parks User Fees and Recreational Vehicle registration fees. Dedicated funds will be spent according to their specific purpose.
- c. The Department is committed to maintaining the following programs as adopted by the Commission in its Investment Strategy and will allocate dedicated lottery funds in each biennium.
  - i. Facility Investment Program (FIP) – for maintenance, repair, reduction of backlog and enhancement of park facilities.
  - ii. Acquisition – for the acquisition of real property for the creation and operation of state parks, ocean shores public beach access areas, recreation and historic sites or because of natural, scenic, cultural, historic and recreational value
  - iii. Local Government Grant Program – to assist local governments in accomplishing park and recreation purposes
- d. Successfully transition the Oregon State Fair and Exposition Center to the Oregon State Fair Council.
- e. Federal funds will be maximized for the greatest benefit to the Department.
- f. Review user fees biennially and adjust as necessary to accommodate for inflation, parity, and other factors, while ensuring that parks remain accessible.

# Budget Narrative

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## Section 2: Budget Objectives

- a. Ensure the long-term sustainability of Oregon's state park and heritage systems.
- b. Create recreation and heritage experiences that meet the needs of a diverse population.
- c. Build a strong relationship with Oregon communities through grants and expertise so we can connect Oregonians to a more complete recreational experience.
- d. Strengthen, and develop, mutually beneficial partnerships with other state, federal and local agencies, tribal governments, communities, service groups, volunteer organizations and private businesses.
- e. Balance repairs and improvements to existing parks against strategic, affordable new acquisitions.
- f. Use technology to better serve our customer's needs, and earn new revenue as a consequence.
- g. Maintain current service levels in the state park and heritage systems without expanding agency responsibilities into new areas.

# Budget Narrative

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## 2015-17 Key Performance Measures

1. Park Visitation- Visitors per acre of Oregon Parks and Recreation Department property.
2. Heritage Program Benefits- Number of properties, sites, or districts that benefit from an OPRD-managed heritage program.
3. Grant Programs- Percent of Oregon Communities that benefit from an OPRD-managed grant program.
4. Property Acquisition- Recreation lands index: Park lands and waters acquired by OPRD as a percentage of total goal. (Linked to Oregon Benchmark #91)
5. Facilities Backlog- Percent reduction in facilities backlog since 1999.
6. Customer Satisfaction- Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall customer service, timeliness, accuracy, helpfulness, expertise and reliability of information.
7. Commission Best Practices- Percent of total best practices met by the State Parks and Recreation Commission.

The September 2014 Key Performance Measures report is located in the Special Reports section.

# Budget Narrative

## PROGRAM PRIORITIZATION FOR 2015-17

| Agency Name: Oregon Parks and Recreation Department    |                    |                                    |                                      |  |  |    |            |            |            |                |      |        |  |  |  |                |   |   |                |  |       |  |
|--|--------------------|------------------------------------|--------------------------------------|--|--|----|------------|------------|------------|----------------|------|--------|--|--|--|----------------|---|---|----------------|--|-------|--|
| 2015-17 Biennium Current Service Level                 |                    |                                    |                                      |  |  |    |            |            |            |                |      |        |  |  |  |                |   |   | Agency Number: |  | 63400 |  |
| Program/Division Priorities for 2015-17 Biennium       |                    |                                    |                                      |  |  |    |            |            |            |                |      |        |  |  |  |                |   |   |                |  |       |  |
| 1  | 2                  | 3                                  | 4                                    | 5  | 6  | 7  | 8          | 9          | 10         | 12             | 14   | 15     | 16                                     | 17   | 18   | 19             | 20  | 21  | 22             |  |       |  |
| Priority<br>(ranked with<br>highest<br>priority first) | Agency<br>Initials | Program or<br>Activity<br>Initials | Program Unit/Activity<br>Description | Identify Key<br>Performance<br>Measure(s)  | Primary<br>Purpose<br>Program-<br>Activity<br>Code | GF | LF         | OF         | FF         | TOTAL<br>FUNDS | Pos. | FTE    | New or<br>Enhanced<br>Program<br>(Y/N) | Included<br>as<br>Reduction<br>Option<br>(Y/N) | Legal<br>Req.<br>Code<br>(C, D,<br>FM, FO,<br>S) | Legal Citation | Explain What is Mandatory<br>(for C, FM, and FO Only) | Comments on Proposed Changes to<br>CSL included in Agency Request   |                |  |       |  |
| Agcy   | Prgm/<br>Div       |                                    |                                      |  |  |    |            |            |            |                |      |        |  |  |  |                |   |   |                |  |       |  |
| 1  | 1                  | OPRD                               | Park Exp                             | Park Experiences - field operations, interpretive services, natural resources, Ops engineering | 634.1,4,6,7,8                                      | 11 | 35,066,237 | 55,859,870 | 2,047,540  | \$ 92,973,647  | 714  | 448.75 | N                                      | Y  |  |                |   | Reductions are made to this program to stay within projected revenues for the Department.   |                |  |       |  |
| 2  | 1                  | OPRD                               | Heritage prg                         | Heritage Programs  | 634.2,3,4  | 11 | 2,710,825  | 968,342    | 1,185,101  | \$ 4,864,268   | 19   | 19.00  | N                                      | Y  | FO   | see below (a)  | See notes with Criteria                               | Federal grant funds are carried over in a policy package. Reductions are made to this program to stay within projected revenues for the Department.                                   |                |  |       |  |
| 3  | 1                  | OPRD                               | FIP                                  | Facilities Investment Program  | 634.4,6,7  | 11 | 18,004,720 | 3,386,366  | 1,679,158  | \$ 23,070,244  | 13   | 13.00  | N                                      | Y  |  |                |   | Reductions are made to this program to stay within projected revenues for the Department.   |                |  |       |  |
| 4  | 1                  | OPRD                               | Bus Svcs                             | Business Services - reservation and distribution center  | 634.4,8  | 11 | 2,615,334  | 4,013,034  |            | \$ 6,628,368   | 27   | 25.10  | N                                      | Y  |  |                |   | Reductions are made to this program to stay within projected revenues for the Department.   |                |  |       |  |
| 5  | 2                  | OPRD                               | Rec Grants                           | Recreation Grants  | 634.3  | 11 | 10,739,018 | 1,413,539  | 3,604,905  | \$ 15,757,462  | 2    | 2.00   | N                                      | Y  | FO   | see below (b)  | See notes with Criteria                               | Federal grant funds are carried over in a policy package. Reductions are made to this program to stay within projected revenues for the Department.                                   |                |  |       |  |
| 6  | 3                  | OPRD                               | Heritage grt                         | Heritage Grants  | 634.3  | 11 | 835,297    | 228,660    | 677,102    | \$ 1,741,059   |      |        | N                                      | Y  | FO   | see below (a)  | See notes with Criteria                               | Reductions are made to this program to stay within projected revenues for the Department.   |                |  |       |  |
| 7  | 2                  | OPRD                               | Acq                                  | Property Acquisition Program   | 634.1,4,5  | 11 | 3,108,645  |            |            | \$ 3,108,645   |      |        | N                                      | Y  |  |                |   | Reductions are made to this program to stay within projected revenues for the Department.   |                |  |       |  |
| 8  | 2                  | OPRD                               | T&S                                  | Trust and Dedicated Accounts   | 634.4,8  | 11 | 496,429    | 5,677,573  |            | \$ 6,174,002   |      |        | N                                      | Y  |  |                |   | Reductions are made to this program to stay within projected revenues for the Department.   |                |  |       |  |
| 9  | 1                  | OPRD                               | Ext Relation                         | External Relationships - communication with the public, recreation research                    | 634.2,4  | 11 | 1,233,093  | 1,929,146  |            | \$ 3,162,239   | 8    | 8.00   | N                                      | Y  |  |                |   | Reductions are made to this program to stay within projected revenues for the Department.   |                |  |       |  |
| 10   | 4                  | OPRD                               | ATV Prog                             | ATV program and grants   | 634.3,4,8  | 11 | 0          | 12,401,823 |            | \$ 12,401,823  | 8    | 8.00   | N                                      | Y  |  |                |   | Reductions are made to this program to stay within projected revenues for the Department.   |                |  |       |  |
| 11   | 1                  | OPRD                               | OEC                                  | Oregon Exposition Center   | 634.9,10   | 11 | 1,015,299  | 2,622,860  | 12,083,511 | \$ 15,721,670  | 24   | 19.54  | N                                      | N  |  |                |   | Based on SB 7 (2013), a policy package eliminates this program from OPRD's budget. The Oregon State Fair Council will be responsible for the Oregon State Fair and Exposition Center. |                |  |       |  |

# Budget Narrative

| Program/Division Priorities for 2015-17 Biennium       |                    |                                    |                                      |  |  |    |           |            |             |                |             |       |  |  |  |                |   |   |   |
|--|--------------------|------------------------------------|--------------------------------------|--|--|----|-----------|------------|-------------|----------------|-------------|-------|--|--|--|----------------|---|---|---|
| 1  | 2                  | 3                                  | 4                                    | 5  | 6  | 7  | 8         | 9          | 10          | 12             | 14          | 15    | 16                                     | 17   | 18   | 19             | 20  | 21  | 22  |
| Priority<br>(ranked with<br>highest<br>priority first) | Agency<br>Initials | Program or<br>Activity<br>Initials | Program Unit/Activity<br>Description | Identify Key<br>Performance<br>Measure(s)  | Primary<br>Purpose<br>Program-<br>Activity<br>Code | GF | LF        | OF         | FF          | TOTAL<br>FUNDS | Pos.        | FTE   | New or<br>Enhanced<br>Program<br>(Y/N) | Included<br>as<br>Reduction<br>Option<br>(Y/N) | Legal<br>Req.<br>Code<br>(C, D,<br>FM, FO,<br>S) | Legal Citation | Explain What is Mandatory<br>(for C, FM, and FO Only) | Comments on Proposed Changes to<br>CSL included in Agency Request |   |
| Agcy   | Prgm/<br>Div       |                                    |                                      |  |  |    |           |            |             |                |             |       |  |  |  |                |   |   |   |
| NR   | NR                 | OPRD                               | Debt Svc                             | OEC Debt Service   | 11   |    | 1,682,355 |            |             | \$ 1,682,355   | 0           | 0.00  | N                                      | N  | D  |                |   |   |   |
| NR   | NR                 | OPRD                               | Debt Svc                             | Willamette Falls Debt Service  | 11   |    | 912,495   |            |             | \$ 912,495     | 0           | 0.00  | N                                      | N  | D  |                |   |   |   |
| NR   | NR                 | OPRD                               | DO/Comm                              | Director's Office and Commission   | 634.4,11   | 11 |           | 614,120    | 879,401     | \$ 1,493,521   | 3           | 3.00  | N                                      | Y  |  |                |   |   | Reductions are made to this program to stay within projected revenues for the Department. |
| NR   | NR                 | OPRD                               | Agy Improve                          | Agency Improvement - agency wide policy, program review and improvement                    | 634.4  | 11 |           | 93,425     | 145,360     | \$ 238,785     | 1           | 1.00  | N                                      | Y  |  |                |   |   | Reductions are made to this program to stay within projected revenues for the Department. |
| NR   | NR                 | OPRD                               | Adm Svcs                             | Administrative functions - Acctg, Budget, IT, HR, Procurement, Volunteers, Risk and safety | 634.4,8,11   | 11 |           | 7,724,658  | 11,947,581  | \$ 19,672,239  | 46          | 46.00 | N                                      | Y  |  |                |   |   | Reductions are made to this program to stay within projected revenues for the Department. |
|  |                    |                                    |                                      |  |  |    |           |            |             | \$ -           |             |       |  |  |  |                |   |   |   |
|  |                    |                                    |                                      |  |  |    | 1,015,299 | 88,459,510 | 110,934,206 | 9,193,806      | 209,602,822 | 865   | 593.39                                 |  |  |                |   |   |   |

**7. Primary Purpose Program/Activity Exists**

- 1 Civil Justice
- 2 Community Development
- 3 Consumer Protection
- 4 Administrative Function
- 5 Criminal Justice
- 6 Economic Development
- 7 Education & Skill Development
- 8 Emergency Services
- 9 Environmental Protection
- 10 Public Health
- 11 Recreation, Heritage, or Cultural
- 12 Social Support

**19. Legal Requirement Code**

- C Constitutional
- D Debt Service
- FM Federal - Mandatory
- FO Federal - Optional (once you choose to participate, certain requirements exist)
- S Statutory

- (a) SHPO - Natinal Historic Preservation Act of 1966; Public Law 89-665
- (b) Land and Water Conservation Program - Public Law 88-578.78 Stat 897 Title 16 U.S.C. OAR Division 8 736-008-0005:0055 and ORS 390.180
- (b) Recreation Trails Program 23 U.S.C. 104 SAFETEA-LU
- (b) Natural Heritage Program - United States Endangered Species Act of 1973. Cooperative Endangered Species Conservation Fund (Section 6 grant program). 16 U.S.C. §1535(c)(1)

**Document criteria used to prioritize activities:**

OPRD based the prioritization on the Agency Mission, Centennial Horizon and the Investment Strategy. These items have been approved by the Oregon Parks and Recreation Commission. In addition, OPRD reviewed the required 10 percent reduction list and internal prioritizations maintained in case Other or Lottery Funds decline substantially to maintain consistent priority rankings.

OPRD has constitutionally dedicated funding but not programs. Therefore, there are no "C's" in Column 19.

NR - Not ranked based on the instructions.

OPRD is not required to accept federal funds from the Land and Water Conservation Fund (LWCF) or Recreation Trails Program (RTP). However, these programs primarily pass these funds on to other entities in the state - cities and counties. Once LWCF funds have been accepted and grants awarded, OPRD has a responsibility to inspect and certify past funded projects at least one every 5 years forever.

While the state is not technically required to accept federal funds to carry out SHPO functions, doing so allows Oregon's historic properties to benefit from those programs. It also provides the state a streamlined method for handling the cultural resource reviews required of all federally funded or licensed projects in the state (approx. 250 projects per month, including numerous ODOT projects). Without the SHPO reviews, many of those projects would be delayed or perhaps canceled.



## Budget Narrative

### Reduction Options

The Oregon Parks and Recreation Department modified current service level budget includes \$1,015,299 General Fund, \$82,226,016 Parks and Natural Resource Funds (Lottery), \$107,547,451 Other Funds, and \$9,193,806 Federal Funds. Major business activities supported by these funds are: Operations, Facility Investment Program, Grant Programs, Heritage and Community Programs, Oregon Exposition Center and Administration. These activities include: 1) Legislatively established parks and recreation programs, including Historic and Cultural preservation, Scenic Waterways, Willamette Greenway, Ocean Shores, Recreational Trails and; 2) essential operating services including personnel, payroll, accounting, reporting, budgeting, information services, publicity and publications, purchasing, fleet, property management and operation of the state park system. The department's operating budget is 72.90% of the total current service level budget. The remainder is a combination of pass-through funds to local governments, non-profit groups, and other government entities; acquisition, development and facility investment funds; debt service costs; and charges from other state agencies. The proposed reductions options are as follows, by priority and fund type:

| ACTIVITY OR PROGRAM<br><b>(Which program or activity will not be undertaken)</b>                | DESCRIBE REDUCTION<br>(Describe the effects of this reduction. Include positions and FTE in 2015-17 and 2017-19)    | AMOUNT AND FUND TYPE<br>(GF, LF, OF, FF. Identify Revenue Source for OF, FF) | RANK AND JUSTIFICATION<br>(Rank the activities or programs not undertaken in order of lowest cost for benefit obtained)   |
|---|---|--|---|
| <b>1. Remove standard inflation.</b>  | Eliminates the standard inflation of 3% (3.3% on Professional Services) granted during the budget building process. | \$ 35,299 GF<br>\$ 912,253 LF<br>\$1,851,459 OF<br>\$ 240,744 FF             | Costs to operate the park system will continue to rise and the impact will reduce the services available to visitors. May impact KPM #6 Customer Satisfaction.<br><i>Included in the Legislatively Adopted Budget to balance to revenues.</i> |
| <b>2. Reduce small grant limitation.</b>  | Agency will not seek small, one time grants that are Other or Federal funds for projects throughout the Department. | \$5,294,347 OF<br>\$ 678,637 FF  | This will hinder efforts to complete projects and park development by reducing total funds available. Will defer costs of necessary projects to future biennia.   |
| <b>3. Reduce services and supplies for the Oregon State Fair and Exposition Center (OSFEC).</b> | Eliminates 10% of the S&S budget that is funded by General Fund.  | \$66,231 GF  | This is will impact the state subsidy of costs for the operation of the OSFEC. Could impact the success of the transition from  |

## Budget Narrative

|  |  |                                  |  |
|--|--|----------------------------------|--|
|  |  |                                  | Parks to a public corporation.   |
| <b>4. Reduce Acquisition program.</b>  | Reduces funding available to the Department for the purchase of property.                              | \$1,000,000 LF                   | This reduction may impede the Department's efforts to acquire additional recreational opportunities and require the Department to forgo opportunities to meet current and future needs, to protect significant resources, scenic and historic areas when they become available. Impacts KPM #4 Property Acquisition. <i>Included in the Legislatively Adopted Budget to balance to revenues.</i>   |
| <b>5. Across the board service and supply cuts in Other and Lottery Fund programs.</b> | Take an across the board reduction in services and supply funding for Other and Lottery Fund programs. | \$2,610,349 LF<br>\$3,608,939 OF | Programs funded with Other and Lottery funds include all field operations, reservation and information services, public information services (brochures, maps etc). A reduction to these programs will reduce customer service. Would reduce maintenance and cleaning of park facilities, provision of information to potential park visitors, and marketing efforts. Could result in loss of revenue to the Department. Impacts KPM #6 Customer Satisfaction. <i>Included a portion in the Legislatively Adopted Budget to balance to revenues.</i> |

## Budget Narrative

|  |   |                       |  |
|--|---|-----------------------|--|
| <p><b>6. Reduce facilities construction and maintenance program.</b></p> | <p>Reduce funding available to the Department for maintenance, repair and enhancement of park properties.</p> | <p>\$3,600,000 LF</p> | <p>This program's purpose is to complete major maintenance, preventive maintenance and repairs to park facilities. The program also includes enhancements and upgrades that coincide with major maintenance and repairs. Program reductions will hinder the agency's efforts to reduce deferred maintenance projects This action will not result in any long term savings. Delays in maintenance could actually result in higher overall costs. Impacts KPM #5 Facilities Backlog.<br/><i>Included a portion in the Legislatively Adopted Budget to balance to revenues.</i></p> |
| <p><b>7. Reduce limitation for Trust and dedicated accounts.</b></p>     | <p>Reduce funding available to the Department for preventive maintenance.</p>                                 | <p>\$100,000 LF</p>   | <p>Lottery funds in the Trust and Dedicated accounts are for preventive maintenance. A reduction to these funds will hinder the ability of the Department to not add to the list of deferred maintenance projects already in need of funding. This action will not result in any long term savings. Delays in maintenance could actually result in higher overall costs. Could impact KPM #5 Facilities Backlog.</p>   |

# Budget Narrative

## Summary of 2015-17 Budget Oregon Parks and Recreation Department

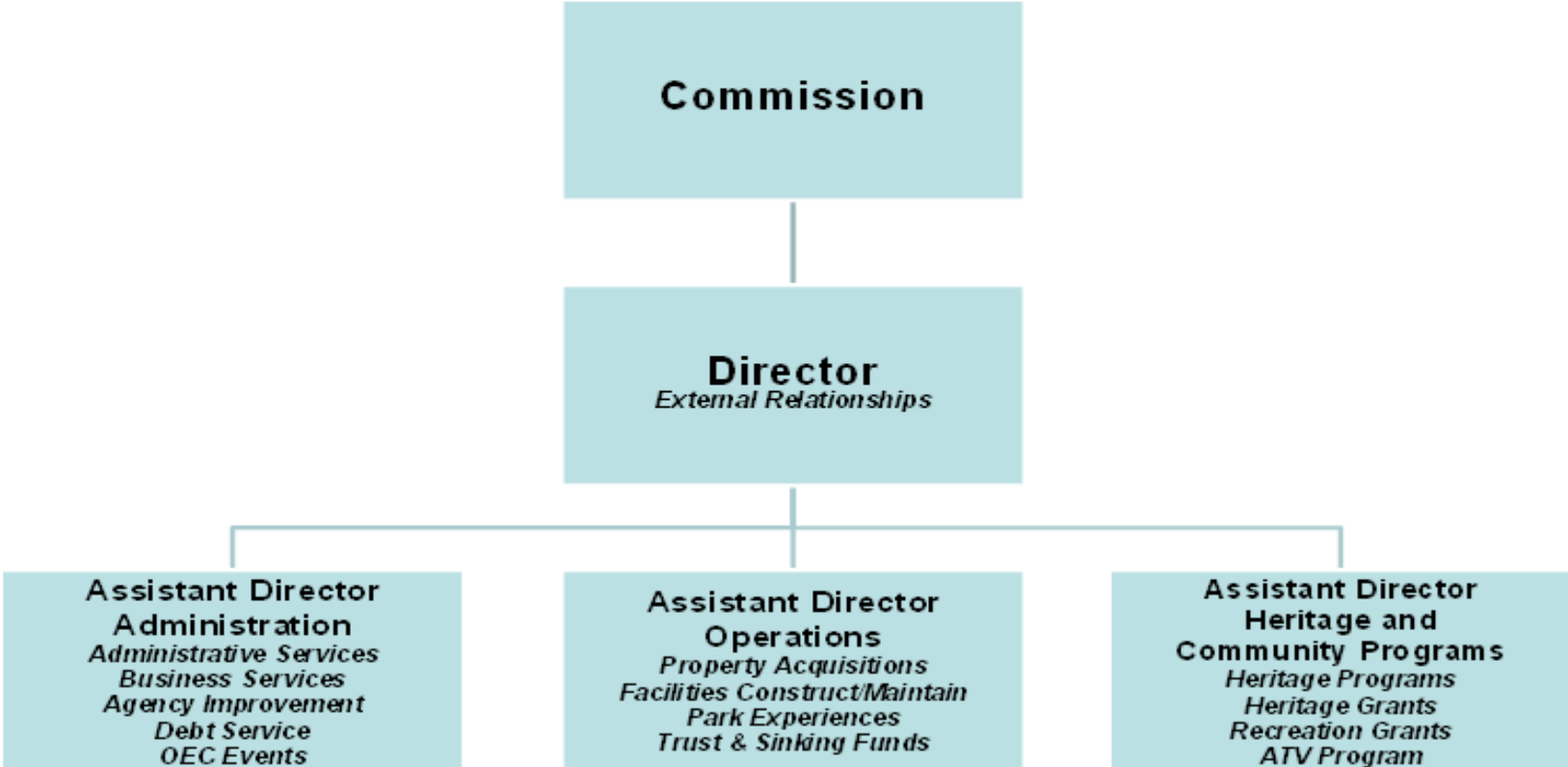
|   | TOTALS |        |                    | FUND TYPE     |                  |                    |                    |            |         |
|---|--------|--------|--------------------|---------------|------------------|--------------------|--------------------|------------|---------|
|   | POS    | FTE    | ALL FUNDS          | General Fund  | Lottery Funds    | Other Funds        | Federal Funds      | Nonlimited |         |
|   |        |        |                    |               |                  |                    |                    | Other      | Federal |
| <b>2013-15 LEGISLATIVELY ADOPTED BUDGET</b>             | 862    | 592.15 | 209,413,100        | 980,000       | 84,614,432       | 111,999,304        | 11,819,364         |            |         |
| Emergency Board Actions (through 4/2014)                |        |        | 3,071,110          |               | 2,350,262        | 681,845            | 39,003             |            |         |
| <b>2013-15 Legislatively Approved Budget</b>            | 862    | 592.15 | 212,484,210        | 980,000       | 86,964,694       | 112,681,149        | 11,858,367         |            |         |
| <b>Base Budget Adjustments:</b>                         |        |        |                    |               |                  |                    |                    |            |         |
| Net Cost of 2013-15 Position Actions:                   |        |        |                    |               |                  |                    |                    |            |         |
| Administrative, Biennialized E-Board, Phase-Out         | 3      | 1.24   | 2,794,578          |               | 1,169,311        | 1,591,982          | 33,285             |            |         |
| Estimated Cost of 2015-17 Merit Increase                |        |        |                    |               |                  |                    |                    |            |         |
| Base Debt Service Adjustment                            |        |        | (1,341,060)        |               | (1,341,060)      |                    |                    |            |         |
| Base Nonlimited Adjustment                              |        |        |                    |               |                  |                    |                    |            |         |
| Capital Construction Adjustment                         |        |        |                    |               |                  |                    |                    |            |         |
| <b>Subtotal: 2015-17 Base Budget</b>                    | 865    | 593.39 | 213,937,728        | 980,000       | 86,792,945       | 114,273,131        | 11,891,652         |            |         |
| <b>Essential Packages:</b>                              |        |        |                    |               |                  |                    |                    |            |         |
| <b>Package No. 010</b>                                  |        |        |                    |               |                  |                    |                    |            |         |
| Vacancy Factor (Increase)/Decrease                      |        |        | 280,380            |               | 117,139          | 163,241            |                    |            |         |
| Non-PICS Personal Service Increase/(Decrease)           |        |        | 560,802            |               | 216,772          | 339,170            | 4,860              |            |         |
| Subtotal  |        |        | <b>841,182</b>     |               | <b>333,911</b>   | <b>502,411</b>     | <b>4,860</b>       |            |         |
| <b>Package No. 021/022</b>                              |        |        |                    |               |                  |                    |                    |            |         |
| 021 - Phased-In Programs Excl. One-Time Costs           |        |        |                    |               |                  |                    |                    |            |         |
| 022 - Phase-Out Programs and One-Time Costs             |        |        | (9,870,772)        |               | (869,489)        | (6,057,862)        | (2,943,421)        |            |         |
| Subtotal  |        |        | <b>(9,870,772)</b> |               | <b>(869,489)</b> | <b>(6,057,862)</b> | <b>(2,943,421)</b> |            |         |
| <b>Package No. 031/032/033</b>                          |        |        |                    |               |                  |                    |                    |            |         |
| Cost of Goods & Services Increase/(Decrease)            |        |        | 3,102,091          | 35,299        | 1,610,177        | 1,215,900          | 240,715            |            |         |
| State Govt Service Charges Increase/(Decrease)          |        |        | 1,592,593          |               | 591,967          | 1,000,626          |                    |            |         |
| Subtotal  |        |        | <b>4,694,684</b>   | <b>35,299</b> | <b>2,202,144</b> | <b>2,216,526</b>   | <b>240,715</b>     |            |         |
| <b>Package No. 040</b>                                  |        |        |                    |               |                  |                    |                    |            |         |
| Mandated Caseload Increase/(Decrease)                   |        |        |                    |               |                  |                    |                    |            |         |
| <b>Package No. 050</b>                                  |        |        |                    |               |                  |                    |                    |            |         |
| Fund Shifts   |        |        |                    |               |                  |                    |                    |            |         |
| <b>Package No. 060</b>                                  |        |        |                    |               |                  |                    |                    |            |         |
| Technical Adjustments                                   |        |        |                    |               |                  |                    |                    |            |         |
| <b>Subtotal: 2015-17 Current Service Level Budget</b>   | 865    | 593.39 | 209,602,822        | 1,015,299     | 88,459,511       | 110,934,206        | 9,193,806          |            |         |
| <b>2015-17 Current Service Level - Page 1 Subtotal</b>  | 865    | 593.39 | 209,602,822        | 1,015,299     | 88,459,511       | 110,934,206        | 9,193,806          |            |         |
| <b>Package No. 070</b>                                  |        |        |                    |               |                  |                    |                    |            |         |
| Revenue Shortfalls                                      |        |        |                    |               |                  |                    |                    |            |         |
| <b>Subtotal: 2015-17 Modified Current Service Level</b> | 865    | 593.39 | 209,602,822        | 1,015,299     | 88,459,511       | 110,934,206        | 9,193,806          |            |         |

## Budget Narrative

|   | TOTALS |         |              | FUND TYPE    |               |              |               |                          |      |
|---|--------|---------|--------------|--------------|---------------|--------------|---------------|--------------------------|------|
|   | POS    | FTE     | ALL FUNDS    | General Fund | Lottery Funds | Other Funds  | Federal Funds | Nonlimited Other Federal |      |
| <b>Emergency Board Packages:</b>                  |        |         |              |              |               |              |               |                          |      |
| (List ORBITS Package number and title)            |        |         |              |              |               |              |               |                          |      |
| <b>Subtotal Emergency Board Packages</b>          |        |         |              |              |               |              |               |                          |      |
| <b>Policy Packages:</b>                           |        |         |              |              |               |              |               |                          |      |
| 138 Remove Expo Ctr Funding: Program Leaving Dept | (24)   | (19.54) | (15,721,670) | (1,015,299)  | (2,622,860)   | (12,083,511) |               |                          |      |
| 102 Reserve Former Expo Ctr FTE for Future Use    | 5      | 1.41    | 135,237      |              | 52,930        | 82,307       |               |                          |      |
| 103 Increase Grants for Natural Area Program      |        |         | 285,712      |              |               |              | 285,712       |                          |      |
| 104 Carry Over Federal Cultural & History Grants  |        |         | 55,000       |              |               |              | 55,000        |                          |      |
| 105 Carry Over Federal Recreation Grants          |        |         | 1,542,867    |              |               |              | 1,542,867     |                          |      |
| 802 Revenue Adjustment 2014                       |        |         | (9,620,250)  |              | (6,233,495)   | (3,386,755)  |               |                          |      |
| 803 Revenue Adjustment 2015                       |        |         | 4,483,497    |              | 819,542       | 1,534,955    | 2,129,000     |                          |      |
| 840 SB 5507 End of Session                        | 1      | 1.00    | 11,186,692   |              | 931,268       | 11,154,999   | (899,575)     |                          |      |
| <b>Subtotal Policy Packages</b>                   | (18)   | (17.13) | (7,652,915)  | (1,015,299)  | (7,052,615)   | (2,698,005)  | 3,113,004     |                          |      |
| <b>Total: 2015-17 Budget</b>                      | 847    | 576.26  | 201,949,907  |              | 81,406,896    | 108,236,201  | 12,306,810    |                          |      |
| Percent Change From 2013-15 Leg. Approved         | -1.7%  | -2.7%   | -5.0%        | -100.0%      | -6.4%         | -3.9%        | 3.8%          | 0.0%                     | 0.0% |
| Percent Change From Current Service Level Budget  | -2.1%  | -2.9%   | -3.7%        | -100.0%      | -8.0%         | -2.4%        | 33.9%         | 0.0%                     | 0.0% |

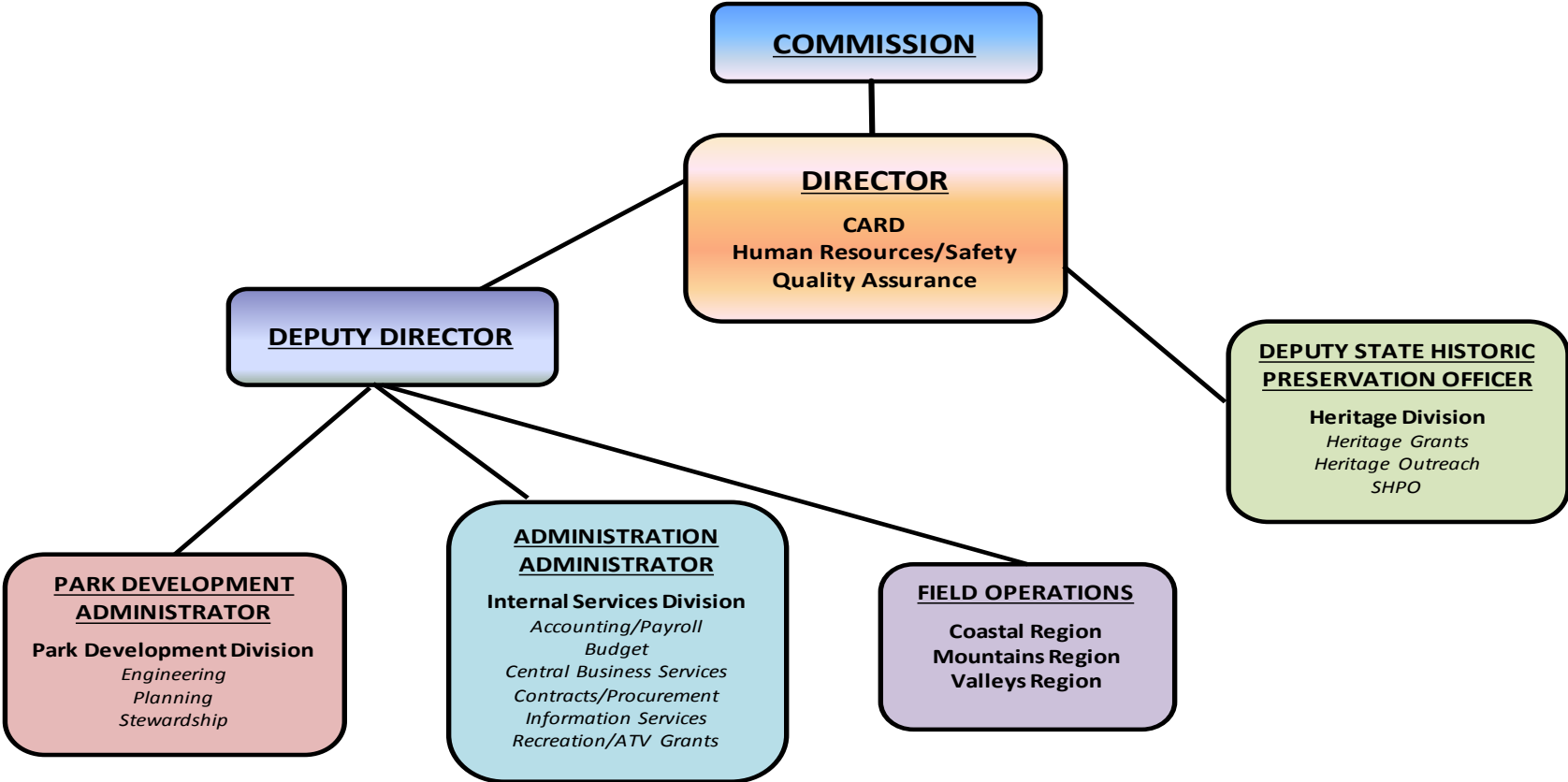
Budget Narrative

Oregon Parks and Recreation Department  
2013-15 Organization Chart



Budget Narrative

Oregon Parks and Recreation Department  
2015-17 Organization Chart



**Parks & Recreation Dept**

**Agency Number: 63400**

**Agencywide Program Unit Summary  
2015-17 Biennium**

**Version: Z - 01 - Leg. Adopted Budget**

| <b>Summary<br/>Cross Reference<br/>Number</b> | <b>Cross Reference Description</b> | <b>2011-13<br/>Actuals</b> | <b>2013-15 Leg<br/>Adopted<br/>Budget</b> | <b>2013-15 Leg<br/>Approved<br/>Budget</b> | <b>2015-17<br/>Agency<br/>Request<br/>Budget</b> | <b>2015-17<br/>Governor's<br/>Budget</b> | <b>2015-17 Leg<br/>Adopted<br/>Budget</b> |
|---|------------------------------------|----------------------------|---|--|--|--|---|
| <b>100-10-00-00000</b>                        | <b>Directors Office</b>            |                            |   |  |  |  |   |
|   | Lottery Funds                      | 1,302,357                  | 1,839,873                                 | 1,850,292                                  | 1,940,638  | 1,893,809                                | 1,898,832                                 |
|   | Other Funds                        | 1,937,524                  | 2,773,997                                 | 2,815,820                                  | 2,953,907  | 2,866,738                                | 2,884,839                                 |
|   | All Funds                          | 3,239,881                  | 4,613,870                                 | 4,666,112                                  | 4,894,545  | 4,760,547                                | 4,783,671                                 |
| <b>200-10-00-00000</b>                        | <b>Central Services</b>            |                            |   |  |  |  |   |
|   | Lottery Funds                      | 12,544,120                 | 13,422,140                                | 13,595,424                                 | 12,778,282                                       | 12,630,779                               | 11,587,947                                |
|   | Other Funds                        | 17,267,918                 | 19,658,443                                | 19,926,783                                 | 15,717,175                                       | 15,449,185                               | 24,474,106                                |
|   | All Funds                          | 29,812,038                 | 33,080,583                                | 33,522,207                                 | 28,495,457                                       | 28,079,964                               | 36,062,053                                |
| <b>300-10-00-00000</b>                        | <b>Park Development</b>            |                            |   |  |  |  |   |
|   | Lottery Funds                      | 19,541,851                 | 21,355,065                                | 21,438,235                                 | 18,113,365                                       | 16,353,410                               | 18,740,607                                |
|   | Other Funds                        | 5,155,024                  | 3,266,087                                 | 3,302,719                                  | 3,386,366  | 3,200,819                                | 3,675,630                                 |
|   | Federal Funds                      | 1,345,663                  | 2,304,344                                 | 2,304,344                                  | 1,679,158  | 1,679,158                                | 2,659,158                                 |
|   | All Funds                          | 26,042,538                 | 26,925,496                                | 27,045,298                                 | 23,178,889                                       | 21,233,387                               | 25,075,395                                |
| <b>400-10-00-00000</b>                        | <b>Direct Services</b>             |                            |   |  |  |  |   |
|   | Lottery Funds                      | 28,370,117                 | 32,401,119                                | 34,369,627                                 | 35,616,603                                       | 35,113,177                               | 35,319,480                                |
|   | Other Funds                        | 51,743,387                 | 59,499,054                                | 59,608,259                                 | 61,621,305                                       | 60,562,949                               | 61,456,840                                |
|   | Federal Funds                      | 676,563                    | 2,208,544                                 | 2,210,424                                  | 2,047,540  | 2,047,540                                | 2,226,540                                 |
|   | All Funds                          | 80,790,067                 | 94,108,717                                | 96,188,310                                 | 99,285,448                                       | 97,723,666                               | 99,002,860                                |

\_\_\_\_ Agency Request  
2015-17 Biennium

\_\_\_\_ Governor's Budget

\_\_\_\_ Legislatively Adopted  
Agencywide Program Unit Summary - BPR010



**Parks & Recreation Dept**

**Agency Number: 63400**

**Agencywide Program Unit Summary  
2015-17 Biennium**

**Version: Z - 01 - Leg. Adopted Budget**

| <i>Summary<br/>Cross Reference<br/>Number</i> | <i>Cross Reference Description</i>  | <i>2011-13<br/>Actuals</i> | <i>2013-15 Leg<br/>Adopted<br/>Budget</i> | <i>2013-15 Leg<br/>Approved<br/>Budget</i> | <i>2015-17<br/>Agency<br/>Request<br/>Budget</i> | <i>2015-17<br/>Governor's<br/>Budget</i> | <i>2015-17 Leg<br/>Adopted<br/>Budget</i> |
|---|-------------------------------------|----------------------------|---|--|--|--|---|
| 500-10-00-00000                               | <b>Community Support and Grants</b> |                            |   |  |  |  |   |
|   | Lottery Funds                       | 10,752,092                 | 13,022,590                                | 13,117,817                                 | 14,085,140                                       | 13,527,011                               | 13,860,030                                |
|   | Other Funds                         | 12,025,187                 | 15,037,525                                | 15,226,346                                 | 13,267,357                                       | 13,233,871                               | 15,744,786                                |
|   | Federal Funds                       | 6,423,474                  | 7,306,476                                 | 7,343,599                                  | 7,350,687  | 7,350,687                                | 7,421,112                                 |
|   | All Funds                           | 29,200,753                 | 35,366,591                                | 35,687,762                                 | 34,703,184                                       | 34,111,569                               | 37,025,928                                |
| 600-10-00-00000                               | <b>Oregon Exposition Center</b>     |                            |   |  |  |  |   |
|   | General Fund                        | -                          | 980,000                                   | 980,000                                    | -  | -  | -   |
|   | Lottery Funds                       | 2,840,545                  | 2,573,645                                 | 2,593,299                                  | 1  | -  | -   |
|   | Other Funds                         | 9,530,933                  | 11,764,198                                | 11,801,222                                 | (2)  | -  | -   |
|   | All Funds                           | 12,371,478                 | 15,317,843                                | 15,374,521                                 | (1)  | -  | -   |
| <b>TOTAL AGENCY</b>                           |                                     |                            |   |  |  |  |   |
|   | General Fund                        | -                          | 980,000                                   | 980,000                                    | -  | -  | -   |
|   | Lottery Funds                       | 75,351,082                 | 84,614,432                                | 86,964,694                                 | 82,534,029                                       | 79,518,186                               | 81,406,896                                |
|   | Other Funds                         | 97,659,973                 | 111,999,304                               | 112,681,149                                | 96,946,108                                       | 95,313,562                               | 108,236,201                               |
|   | Federal Funds                       | 8,445,700                  | 11,819,364                                | 11,858,367                                 | 11,077,385                                       | 11,077,385                               | 12,306,810                                |
|   | All Funds                           | 181,456,755                | 209,413,100                               | 212,484,210                                | 190,557,522                                      | 185,909,133                              | 201,949,907                               |

\_\_\_\_ Agency Request  
2015-17 Biennium

\_\_\_\_ Governor's Budget

\_\_\_\_ Legislatively Adopted  
Agencywide Program Unit Summary - BPR010

# Budget Narrative

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## Revenue Discussion

### **Park User Revenues**

The Oregon Parks and Recreation Department collects user fees for overnight and day use facilities, and reservations. These user fees comprise a significant portion of revenues, and are primarily dedicated to operation of the state park system.

### **Overnight Camping Revenues**

Many of the agency's parks offer overnight camping. Facilities range from individual full hook-up sites with water, electrical, and sewer, to primitive hiker-biker sites with few amenities. Specialty facilities available for rental include deluxe cabins and yurts featuring full kitchen and bathroom, standard cabins and yurts, and teepees. Group camps, other group overnight facilities, and horse camps are other popular types of facilities available at selected parks across the state.

### **Day Use Revenues**

The Oregon Parks and Recreation Department currently charges a day use parking fee at 26 state parks. Revenue generated from these fees is used to help offset park operations and maintenance costs. The fee is charged to park a vehicle at any time during daily operating hours. Also available for purchase are 12-month and 24-month passes that allow the permit holder unlimited daytime parking at all day use fee state parks across the state. Other day use fees include charges for use of group picnic and special meeting facilities at selected parks.

### **Reservation Revenues**

A reservation fee is charged for making reservations at 41 reservation parks. Customers may call a toll-free number or use the internet to make a reservation up to nine months in advance through the agency's Reservations Northwest, which is headquartered in Portland. Reservation fees are also charged at selected parks for use of group shelters, meeting halls, and particular day use facilities. Revenue to the Department is reduced by a fee charged for each reservation made through the internet by Active Networks – the provider of the internet reservation service.

### **Recreational Vehicle Registration Fees**

Recreational vehicles in Oregon must be licensed every two years. Revenue from recreational vehicle license fees is shared between Oregon Parks and Recreation Department (OPRD) and the 36 Oregon counties. The Oregon Department of Transportation (ODOT) collects the fees, deducts administrative costs, and transfers the remaining funds to OPRD for use and distribution to the counties. The counties share is 45% and OPRD's share is 55%.

## Budget Narrative

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Of the 45% that OPRD distributes to the counties, 90% is distributed through the Park Assistance Formula. The Park Assistance Formula uses data from a biennial survey of each county's number of campsites, and annual figures for number of recreational vehicle registrations and population as a percent of statewide figures, to determine the monthly county-by-county allotment. ORS 390.134 states that the counties must use this money for parks and recreation purposes.

The remaining 10% is reserved for the County Opportunity Grant Program. This program provides funding for the acquisition, development, rehabilitation, and planning of county park and recreation sites that provide overnight camping facilities.

### **Lottery Revenues**

In November 1998, Ballot Measure 66 amended the Oregon Constitution dedicating 15% of the net lottery proceeds to a new Parks and Natural Resource fund. Half of these proceeds were dedicated to OPRD for the repair, operation and creation of state parks, ocean shore and public beach access areas, historic sites and recreation areas. The Legislature allocated these funds to administration and operations, local grants, facility maintenance, Oregon State Fair and Exposition Center, debt service, and acquisition.

Ballot Measure 76 was passed by voters in November 2010, making permanent the language in Ballot Measure 66. In addition, constitutional language now requires that no less than 12% of the Lottery funds received by OPRD be used to provide grants to regional and local government entities to acquire property for public parks, natural areas, or outdoor recreation areas, or to develop or improve these sites.

## Budget Narrative

The following table shows lottery monies received, expended, and carried forward for the bienniums 2011-13 through 2013-15:

| <b>Lottery Received, Expended, and Carried Forward</b> |                    |  |  |  |  |
|--|--------------------|--|--|--|--|
|  | 2011-13<br>Actuals | 2013-15<br>Legislatively<br>Approved<br>Budget | 2015-17<br>Agency<br>Request<br>Budget | 2015-17<br>Governor's<br>Recommended<br>Budget | 2015-17<br>Legislatively<br>Approved<br>Budget |
| Beginning Balance                                      | 15,999,973         | 16,614,409                                     | 11,260,699                             | 11,260,699                                     | 13,533,716                                     |
| Lottery Transfer                                       | 81,147,628         | 78,612,130                                     | 86,394,849                             | 81,207,112                                     | 84,694,230                                     |
| Interest   | 361,338            | 142,622  | 163,176                                | 163,176  | 163,176  |
| Expended   | (77,492,925)       | (87,012,930)                                   | (82,623,230)                           | (78,694,893)                                   | (81,456,552)                                   |
| Ending Balance   | 20,016,014         | 8,356,231                                      | 15,195,494                             | 13,936,094                                     | 16,934,570                                     |
| Dedicated Funds:                                       |                    |  |  |  |  |
| Local Government Grant Program                         | 3,680,076          | 3,556,348                                      | 3,680,076                              | 3,678,404                                      | 3,680,075                                      |
| Cash Flow  | 6,000,000          | 3,200,000                                      | 8,650,000                              | 7,350,000                                      | 8,210,000                                      |
| Salary/Benefit Reserve                                 |                    |  | 2,822,438                              | 2,822,438                                      | 2,822,438                                      |
| Total Dedicated  | 9,680,076          | 6,756,348                                      | 15,152,514                             | 13,850,842                                     | 14,712,513                                     |

### **All-Terrain Vehicle Revenues**

The 1999 Legislature transferred responsibility for an all-terrain vehicle (ATV) program from the Oregon Department of Transportation (ODOT) to the Oregon Parks and Recreation Department. This transfer became effective January 1, 2000. Revenues are generated for this program from two sources: fees collected for the issuance of operating permits and a portion of un-refunded fuel tax that is determined to be tax on fuel used by ATV's for off-road recreational purposes. The revenue from this program is dedicated to ATV programs and may not be used to fund other agency programs.

# Budget Narrative

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## **Oregon State Fair and Exposition Center**

The 2005 Legislature transferred responsibility for the Oregon State Fair and Exposition Center (OSFEC) to the Oregon Parks and Recreation Department beginning January 1, 2006. OSFEC revenues come from the Annual State Fair which is held each year during late August through Labor Day, rental of facilities, and concessions associated with various exhibits and expositions scheduled during the remainder of the year.

Policy Package 138 removed OSFEC funding from OPRD's budget. Senate Bill 7, passed by the Oregon Legislature in 2013, removed OSFEC from OPRD's responsibility.

## **General Fund**

The Current Service Level Budget included General Fund dollars for operating costs at the Oregon State Fair and Exposition Center (OSFEC). However, Policy Package 138 removed OSFEC funding from OPRD's budget. Senate Bill 7, passed by the Oregon Legislature in 2013, removed OSFEC from OPRD's responsibility. As a result, OPRD's budget no longer has any General Fund included.

## **Additional Other Fund Sources**

The Department receives additional Other Funds from a variety of sources. Many of these revenues are dedicated to specific purposes. For example, the Department receives funding from the Oregon State Marine Board for development and repair of boating facilities, and contract fees from the Oregon Department of Transportation for maintaining park roads and certain highway rest areas.

The Department also collects revenues from the sale of timber from thinning projects designed to reduce fire hazard and for improving forest health, park concessions, rental of park property and employee housing, miscellaneous use permits, and a portion of proceeds from sale of Salmon license plates which is transferred monthly from the Oregon Department of Transportation.

The Department also receives miscellaneous Other Fund grants and donations that are used to leverage existing funds for park projects. For example, collaborative efforts between the Marine Board and the Department have resulted in improvements to docks and boat ramps at several parks. These improvements would not have been accomplished without these matching funds.

# Budget Narrative

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## **Federal Funds**

The Department receives federal funds from four major sources: 1) Historic Preservation Act; 2) Land and Water Conservation Fund; 3) Recreational Trails Program; and 4) Natural Heritage Program. These programs include funds that are passed on to local government, private individuals, and non-profit entities for specific grant projects. The Historic Preservation Act and Land and Water are funded through the Department of the Interior's National Park Service, the Recreational Trails Program is funded by the Federal Highway Administration, and the Natural Heritage Program is funded by the US Fish and Wildlife service.

The Department also receives miscellaneous federal grants as funding for specific projects. As with Other Funds miscellaneous grants, Federal grants are used to allow for greater improvements to park facilities than could not be accomplished with existing funds. Some grants require state match; none of these grants obligate funds beyond the life of the project.

# Budget Narrative

## DETAIL OF LOTTERY FUNDS, OTHER FUNDS AND FEDERAL FUNDS REVENUES

| Source   | Fund | ORBITS<br>Revenue<br>Acct | 2011-13<br>Actual | 2013-15<br>Legislatively<br>Adopted | 2013-15<br>Estimated | 2015-17           |                               |                          |
|--|------|---------------------------|-------------------|-------------------------------------|----------------------|-------------------|-------------------------------|--------------------------|
|  |      |                           |                   |                                     |                      | Agency<br>Request | Governor's<br>Balanced Budget | Legislatively<br>Adopted |
| <i>Lottery Funds</i>   |      |                           |                   |                                     |                      |                   |                               |                          |
| Interest Earnings  | Lot  | 0605                      | 361,338           | 142,622                             | 142,622              | 163,176           | 163,176                       | 163,176                  |
| Transfers-In   |      |                           |                   |                                     |                      |                   |                               |                          |
| Intrafund  | Lot  | 1010                      |                   |                                     | 1,121,258            |                   |                               |                          |
| From Dept. Adminst Serv (Dedicated Lottery - Measure 76)         | Lot  | 1107                      | 81,147,628        | 79,093,735                          | 78,612,130           | 85,473,355        | 81,198,112                    | 84,694,230               |
| From Dept. Adminst Serv (Non-Dedicated Lottery - Non-Measure 76) | Lot  | 1107                      |                   |                                     |                      | 921,494           | 921,494                       | -                        |
| From Department of Forestry                                      | Lot  |                           |                   |                                     |                      |                   |                               |                          |
| Transfers-Out  |      |                           |                   |                                     |                      |                   |                               |                          |
| Intrafund  | Lot  | 2010                      |                   |                                     | (1,121,258)          |                   |                               |                          |
| Administrative Services  | Lot  | 2107                      | (2,141,843)       |                                     |                      |                   |                               |                          |
| Dept. of Forestry  | Lot  | 2629                      |                   | (48,236)                            | (48,236)             | (89,201)          | (89,201)                      | (49,656)                 |
| <i>Total Lottery Funds</i>                                       | Lot  |                           | 79,367,123        | 79,188,121                          | 78,706,516           | 86,468,824        | 82,193,581                    | 84,807,750               |
| <i>Other Funds - Non-Limited</i>                                 |      |                           |                   |                                     |                      |                   |                               |                          |
| Refunding Bonds  | Oth  | 0575                      | 4,414,185         |                                     |                      |                   |                               |                          |
| <i>Other Funds - Limited</i>                                     |      |                           |                   |                                     |                      |                   |                               |                          |
| Park User Fees   | Oth  | 0255                      | 43,046,392        | 42,026,683                          | 42,026,683           | 43,985,678        | 43,985,678                    | 43,985,678               |
| Other Nonbusiness Lic & Fees                                     | Oth  | 0210                      | 2,056,576         | 2,301,178                           | 2,301,178            | 2,086,327         | 2,086,327                     | 2,086,327                |
| Charges for Services   | Oth  | 0410                      | 9,447,777         | 9,580,659                           | 9,580,659            |                   |                               |                          |
| Rents and Royalties  | Oth  | 0510                      | 1,550,101         | 1,431,498                           | 1,431,498            |                   |                               |                          |
| Interest Earnings  | Oth  | 0605                      | 360,429           | 339,313                             | 339,313              | 377,402           | 377,402                       | 377,402                  |
| Sales Income   | Oth  | 0705                      | 1,985,473         | 2,233,670                           | 2,233,670            | 2,350,575         | 2,350,575                     | 2,578,575                |
| Donations and Contributions                                      | Oth  | 0905                      |                   |                                     |                      |                   |                               |                          |
| Other Revenues   | Oth  | 0975                      | 5,013,194         | 8,167,952                           | 8,167,952            | 7,629,058         | 7,629,058                     | 8,199,058                |
| Lottery Bonds Proceeds   | Oth  | 0565                      |                   | 5,069,882                           |                      |                   |                               | 11,716,804               |
| Transfers-In   |      |                           |                   |                                     |                      |                   |                               |                          |
| Intrafund  | Oth  | 1010                      | 2,926,936         | 152,000                             | 230,455              |                   |                               |                          |
| Oregon Military Department                                       | Oth  | 1248                      | 569,740           |                                     |                      |                   |                               |                          |
| From Marine Board  | Oth  | 1250                      | 435,138           | 425,000                             | 425,000              | 400,000           | 400,000                       | 400,000                  |
| Oregon Dept of Energy  | Oth  | 1330                      | 61,293            |                                     |                      |                   |                               |                          |
| OR Business Development  | Oth  | 1123                      | 362,532           | 257,000                             | 257,000              | 250,000           | 250,000                       | 250,000                  |
| From Oregon Dept of State Lands                                  | Oth  | 1141                      | 438,666           |                                     |                      |                   |                               |                          |
| From Oregon Department of Forestry                               | Oth  | 1629                      |                   |                                     |                      |                   |                               | 25,000                   |
| From Oregon Department of Transportation                         | Oth  | 1730                      | 47,506,222        | 49,611,761                          | 49,611,761           | 46,322,776        | 46,322,776                    | 46,322,776               |
| From Dept of Fish/Wildlife                                       | Oth  | 1635                      |                   |                                     |                      |                   |                               |                          |

# Budget Narrative

## DETAIL OF LOTTERY FUNDS, OTHER FUNDS AND FEDERAL FUNDS REVENUES

| Source                                   | Fund | ORBITS<br>Revenue<br>Acct | 2011-13<br>Actual | 2013-15<br>Legislatively<br>Adopted | 2013-15<br>Estimated | 2015-17           |                               |                          |
|--|------|---------------------------|-------------------|-------------------------------------|----------------------|-------------------|-------------------------------|--------------------------|
|  |      |                           |                   |                                     |                      | Agency<br>Request | Governor's<br>Balanced Budget | Legislatively<br>Adopted |
| Transfers-Out                            |      |                           |                   |                                     |                      |                   |                               |                          |
| Intrafund                                | Oth  | 2010                      | (2,926,936)       | (152,000)                           | (230,455)            |                   |                               |                          |
| To Agency Res Equity                     | Oth  | 2030                      |                   |                                     |                      |                   |                               |                          |
| To Counties                              | Oth  | 2080                      | (9,993,014)       | (9,997,724)                         | (11,006,856)         | (12,695,384)      | (12,695,384)                  | (12,695,384)             |
| To Oregon Department of Transportation   | Oth  | 2730                      | (532,224)         | (643,905)                           | (643,905)            | (546,000)         | (546,000)                     | (546,000)                |
| To OR Business Development               | Oth  | 2123                      |                   |                                     |                      |                   |                               |                          |
| To Dept. of Agriculture                  | Oth  | 2603                      |                   |                                     |                      |                   |                               |                          |
| To Dept. of Forestry                     | Oth  | 2629                      | (532,810)         | (1,255,995)                         | (1,255,995)          | (1,327,997)       | (1,327,997)                   | (1,266,507)              |
| To Oregon State Police                   | Oth  | 2257                      |                   | (590,337)                           | (590,337)            | (559,760)         | (559,760)                     | (559,760)                |
| <i>Total Other Funds</i>                 | Oth  |                           | 106,189,670       | 108,956,635                         | 107,947,503          | 86,192,847        | 86,192,849                    | 98,794,143               |
| <b><i>Federal Funds (Limited)</i></b>    |      |                           |                   |                                     |                      |                   |                               |                          |
| Federal Funds                            | Fed  | 0995                      | 8,007,034         | 11,819,364                          | 11,858,367           | 11,077,385        | 11,077,385                    | 12,306,810               |
| Oregon Department of Transportation      | Fed  | 1730                      |                   |                                     |                      |                   |                               |                          |
| Oregon Military Dept                     | Fed  | 1248                      |                   |                                     |                      |                   |                               |                          |
| Oregon Dept of Energy                    | Fed  | 1330                      |                   |                                     |                      |                   |                               |                          |
| Community Colleges & Workforce Develop   | Fed  | 1586                      |                   |                                     |                      |                   |                               |                          |
| <i>Total Federal Funds - Limited</i>     | Fed  |                           | 8,007,034         | 11,819,364                          | 11,858,367           | 11,077,385        | 11,077,385                    | 12,306,810               |
| TOTAL LIMITED                            |      |                           | 193,563,827       | 199,964,120                         | 198,512,386          | 183,739,056       | 179,463,815                   | 195,908,703              |
| <b>Lottery, Other, and Federal Funds</b> |      |                           | 193,563,827       | 199,964,120                         | 198,512,386          | 183,739,056       | 179,463,815                   | 195,908,703              |



# Budget Narrative

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**DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE**

Agency Number: 63400

Parks & Recreation Dept  
2015-17 Biennium

Cross Reference Number: 63400-000-00-00-00000

| Source                            | 2011-13 Actuals     | 2013-15 Leg Adopted Budget | 2013-15 Leg Approved Budget | 2015-17 Agency Request Budget | 2015-17 Governor's Budget | 2015-17 Leg Adopted Budget |
|-----------------------------------|---------------------|----------------------------|-----------------------------|-------------------------------|---------------------------|----------------------------|
| <b>Lottery Funds</b>              |                     |                            |                             |                               |                           |                            |
| Interest Income                   | 361,338             | 142,622                    | 142,622                     | 163,176                       | 163,176                   | 163,176                    |
| Transfer In - Intrafund           | -                   | -                          | 1,121,258                   | -                             | -                         | -                          |
| Tsfr From Administrative Svcs     | 81,147,628          | 79,093,735                 | 78,612,130                  | 86,394,849                    | 82,119,606                | 84,694,230                 |
| Transfer Out - Intrafund          | -                   | -                          | (1,121,258)                 | -                             | -                         | -                          |
| Tsfr To Administrative Svcs       | (2,141,843)         | -                          | -                           | -                             | -                         | -                          |
| Tsfr To Forestry, Dept of         | -                   | (48,236)                   | (48,236)                    | (89,201)                      | (89,201)                  | (49,656)                   |
| <b>Total Lottery Funds</b>        | <b>\$79,367,123</b> | <b>\$79,188,121</b>        | <b>\$78,706,516</b>         | <b>\$86,468,824</b>           | <b>\$82,193,581</b>       | <b>\$84,807,760</b>        |
| <b>Other Funds</b>                |                     |                            |                             |                               |                           |                            |
| Non-business Lic. and Fees        | 2,056,576           | 2,301,178                  | 2,301,178                   | 2,086,327                     | 2,086,327                 | 2,086,327                  |
| Park User Fees                    | 43,046,392          | 42,026,683                 | 42,026,683                  | 43,985,678                    | 43,985,678                | 43,985,678                 |
| Charges for Services              | 9,447,777           | 9,580,659                  | 9,580,659                   | -                             | -                         | -                          |
| Rents and Royalties               | 1,550,101           | 1,431,498                  | 1,431,498                   | -                             | -                         | -                          |
| Lottery Bonds                     | -                   | 5,069,882                  | 5,069,882                   | -                             | -                         | 11,716,804                 |
| Interest Income                   | 360,429             | 339,313                    | 339,313                     | 377,402                       | 377,402                   | 377,402                    |
| Sales Income                      | 1,985,473           | 2,233,670                  | 2,233,670                   | 2,350,575                     | 2,350,575                 | 2,578,575                  |
| Other Revenues                    | 4,803,201           | 8,167,952                  | 8,167,952                   | 7,629,058                     | 7,629,058                 | 8,199,058                  |
| Transfer In - Intrafund           | 2,926,936           | 152,000                    | 230,455                     | -                             | -                         | -                          |
| Tsfr From OR Business Development | 362,532             | 257,000                    | 257,000                     | 250,000                       | 250,000                   | 250,000                    |
| Tsfr From Military Dept, Or       | 569,740             | -                          | -                           | -                             | -                         | -                          |
| Tsfr From Marine Bd, Or State     | 435,138             | 425,000                    | 425,000                     | 400,000                       | 400,000                   | 400,000                    |
| Tsfr From Energy, Dept of         | 61,293              | -                          | -                           | -                             | -                         | -                          |
| Tsfr From Forestry, Dept of       | -                   | -                          | -                           | -                             | -                         | 25,000                     |
| Tsfr From Transportation, Dept    | 47,506,222          | 49,611,761                 | 49,611,761                  | 46,322,776                    | 46,322,776                | 46,322,776                 |
| Transfer Out - Intrafund          | (2,926,936)         | (152,000)                  | (230,455)                   | -                             | -                         | -                          |

Agency Request  
2015-17 Biennium

Governor's Budget

Legislatively Adopted  
Detail of LF, OF, and FF Revenues - BPR012

**DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE**

Parks & Recreation Dept  
2015-17 Biennium

Agency Number: 63400  
Cross Reference Number: 63400-000-00-00-00000

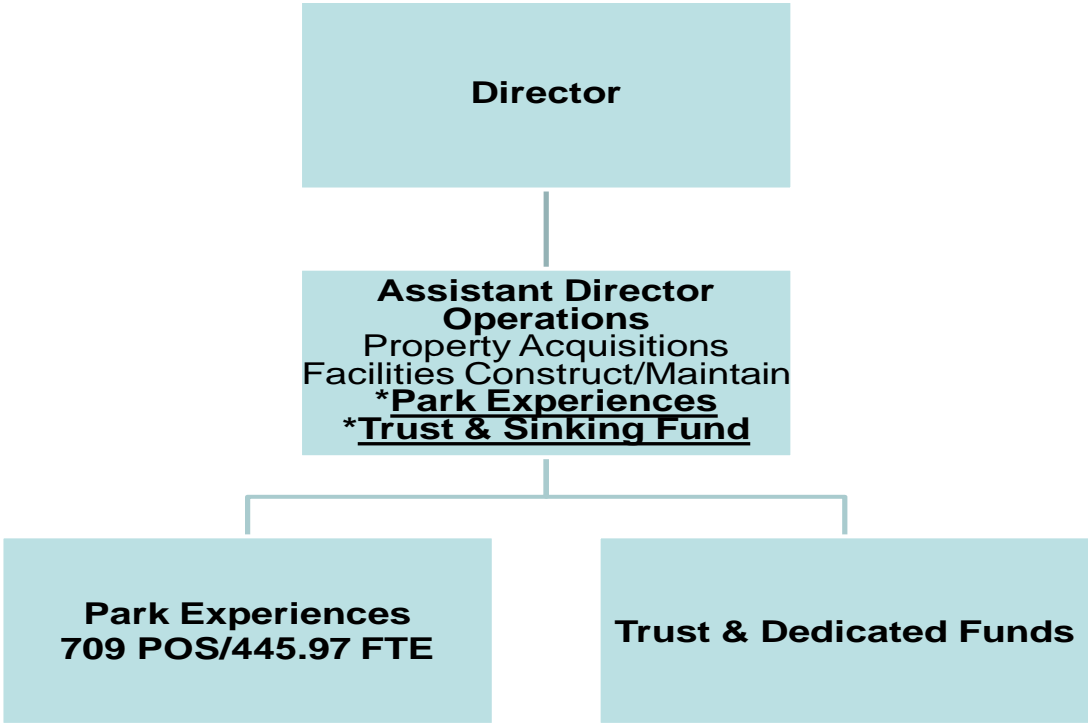
| Source                              | 2011-13 Actuals      | 2013-15 Leg Adopted Budget | 2013-15 Leg Approved Budget | 2015-17 Agency Request Budget | 2015-17 Governor's Budget | 2015-17 Leg Adopted Budget |
|-------------------------------------|----------------------|----------------------------|-----------------------------|-------------------------------|---------------------------|----------------------------|
| <b>Other Funds</b>                  |                      |                            |                             |                               |                           |                            |
| Transfer to Agy-Res Equity          | -                    | -                          | -                           | (2,079,828)                   | (2,079,826)               | (2,079,826)                |
| Transfer to Counties                | (9,993,014)          | (9,997,724)                | (11,006,856)                | (12,695,384)                  | (12,695,384)              | (12,695,384)               |
| Tsfr To Police, Dept of State       | -                    | (590,337)                  | (590,337)                   | (559,760)                     | (559,760)                 | (559,760)                  |
| Tsfr To Forestry, Dept of           | (532,810)            | (1,255,995)                | (1,255,995)                 | (1,327,997)                   | (1,327,997)               | (1,266,507)                |
| Tsfr To Transportation, Dept        | (532,224)            | (643,905)                  | (643,905)                   | (546,000)                     | (546,000)                 | (546,000)                  |
| <b>Total Other Funds</b>            | <b>\$101,126,826</b> | <b>\$108,956,635</b>       | <b>\$107,947,503</b>        | <b>\$86,192,847</b>           | <b>\$86,192,849</b>       | <b>\$98,794,143</b>        |
| <b>Federal Funds</b>                |                      |                            |                             |                               |                           |                            |
| Federal Funds                       | 8,007,034            | 11,819,364                 | 11,858,367                  | 11,077,385                    | 11,077,385                | 12,306,810                 |
| Tsfr From Lands, Dept of State      | 438,666              | -                          | -                           | -                             | -                         | -                          |
| <b>Total Federal Funds</b>          | <b>\$8,445,700</b>   | <b>\$11,819,364</b>        | <b>\$11,858,367</b>         | <b>\$11,077,385</b>           | <b>\$11,077,385</b>       | <b>\$12,306,810</b>        |
| <b>Nonlimited Other Funds</b>       |                      |                            |                             |                               |                           |                            |
| Refunding Bonds                     | 4,414,185            | -                          | -                           | -                             | -                         | -                          |
| Other Revenues                      | 209,993              | -                          | -                           | -                             | -                         | -                          |
| <b>Total Nonlimited Other Funds</b> | <b>\$4,624,178</b>   | <b>-</b>                   | <b>-</b>                    | <b>-</b>                      | <b>-</b>                  | <b>-</b>                   |

# Budget Narrative

**Direct Services**

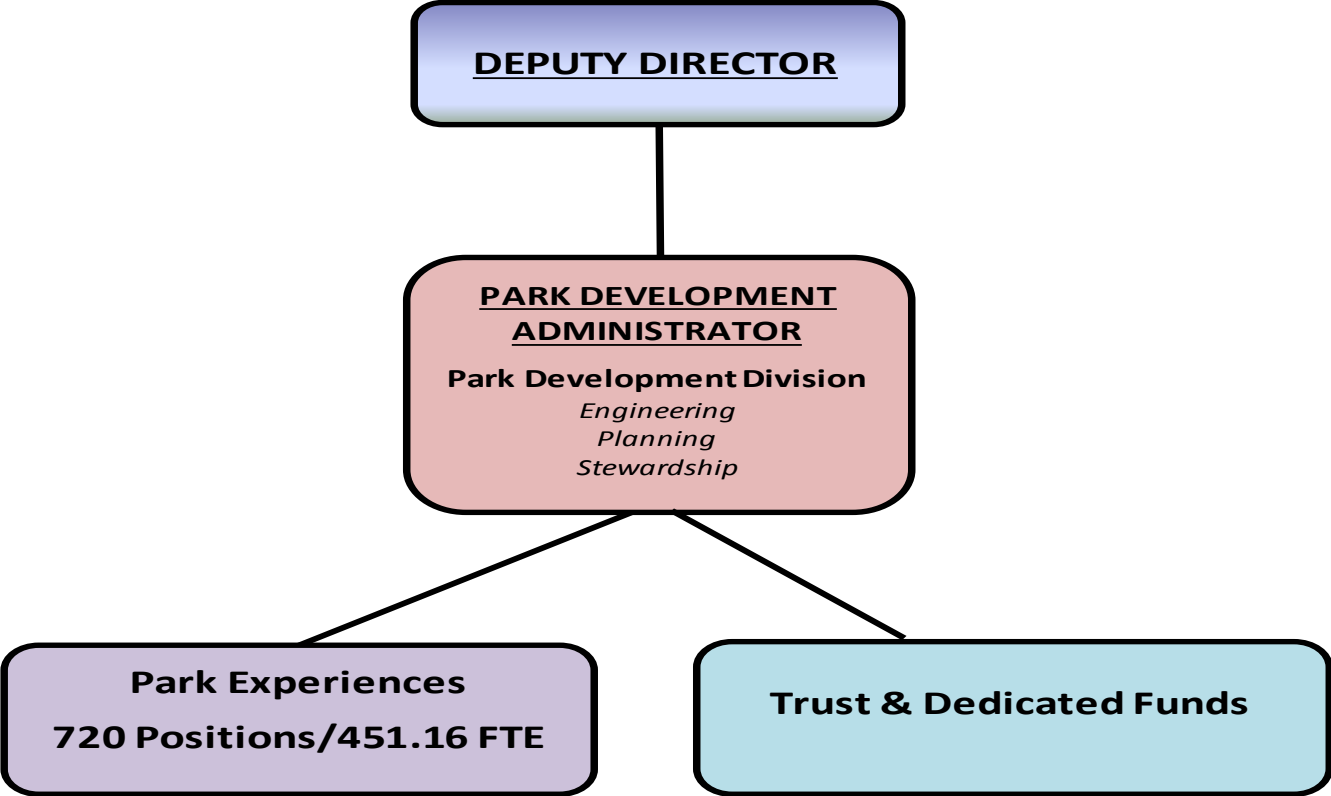
**Program Description**

**Oregon Parks and Recreation Department  
Direct Services  
2013-15**



Budget Narrative

**Oregon Parks and Recreation Department**  
**Direct Services**  
**2015-17**



# Budget Narrative

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## **Executive Summary**

The Oregon state park system, one of the most popular in the nation, delivers consistent, high quality direct services to more than 40 million park visitors each year. It symbolizes Oregon's commitment to a Healthy Environment and provides critical access to nature and the outdoors for the people of the state. The 92 year-old system is a national leader in protecting natural and cultural resources, creating memorable outdoor recreation experiences, and helping generate environmentally-based local economic activity. The working capital necessary to operate the park system comes primarily from user-fee-generated Other Funds and constitutionally-dedicated Lottery Funds.

## **Program Description**

Park experiences create vivid memories that enrich the lives of 40+ million park visitors each year and generate interest and support for a healthy Oregon environment. Bringing these uniquely Oregonian experiences to people requires a strong park system with varied, ample, and appealing places to visit; enthusiastic, professional staff; and a commitment to high-quality teaching and interpretation.

This program consists of *state park operations* (directly providing state park experiences to Oregonians and tourists), *planning* (plotting a course so parks meet public needs), and *special accounts* (donations, interest and small-scale, self-generated income set aside for maintenance). It delivers direct overnight and day-use services at over 250 state park properties and the ocean shore. Since 1922, the system has protected Oregon natural resources and heritage, provided significant recreational experiences to people, and produced substantial local economic activity, especially in rural areas where most state parks are located.

*State park operations* provides staff and services necessary to manage, operate, and protect 108,000 acres of Oregon state park properties. Besides providing services necessary for the day-to-day park operations, maintenance, and management, the program is also responsible for natural resource stewardship, interpretation, forest management, and volunteer management.

*Planning* is responsible for the development of comprehensive plans for each state park area, guiding state park resource management and facility development to meet changing, growing public needs for cultural and recreational experiences, and natural resource protection.

*Special accounts* are established to track funds acquired through donations, interest earnings, business endeavors, store operations, and income specified for dedicated reinvestment into facility repair and maintenance.

Overall costs for the program are driven by increases in park visitation, labor expenses, inflation (fuel, water, sewer, power), natural conditions (severe weather and natural disasters), and aging facilities which require costly upkeep to maintain their intended public service.

# Budget Narrative

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## **Program Justification and Link to 10-Year Outcome**

In many ways, the Direct Services program that provides Oregon's state park system symbolizes the state's commitment to a Healthy Environment. When people think of Oregon, they think of its great parks and its great outdoors. Not only does the program directly connect people with the environment and enjoyable experiences in the outdoors, but it also provides leadership through coordinated natural resource stewardship, and meaningful ways for people to volunteer and give back to the state. Together, these and other opportunities created by this program help make people aware of the importance of having a Healthy Environment. This broader understanding produces public support for other programs in the outcome area.

Across the Healthy Environment strategies, the Direct Services program primarily fulfills two key outcomes to "help communities and businesses create places where people want to live, work and play, and that Oregon will be proud to pass on to the next generation":

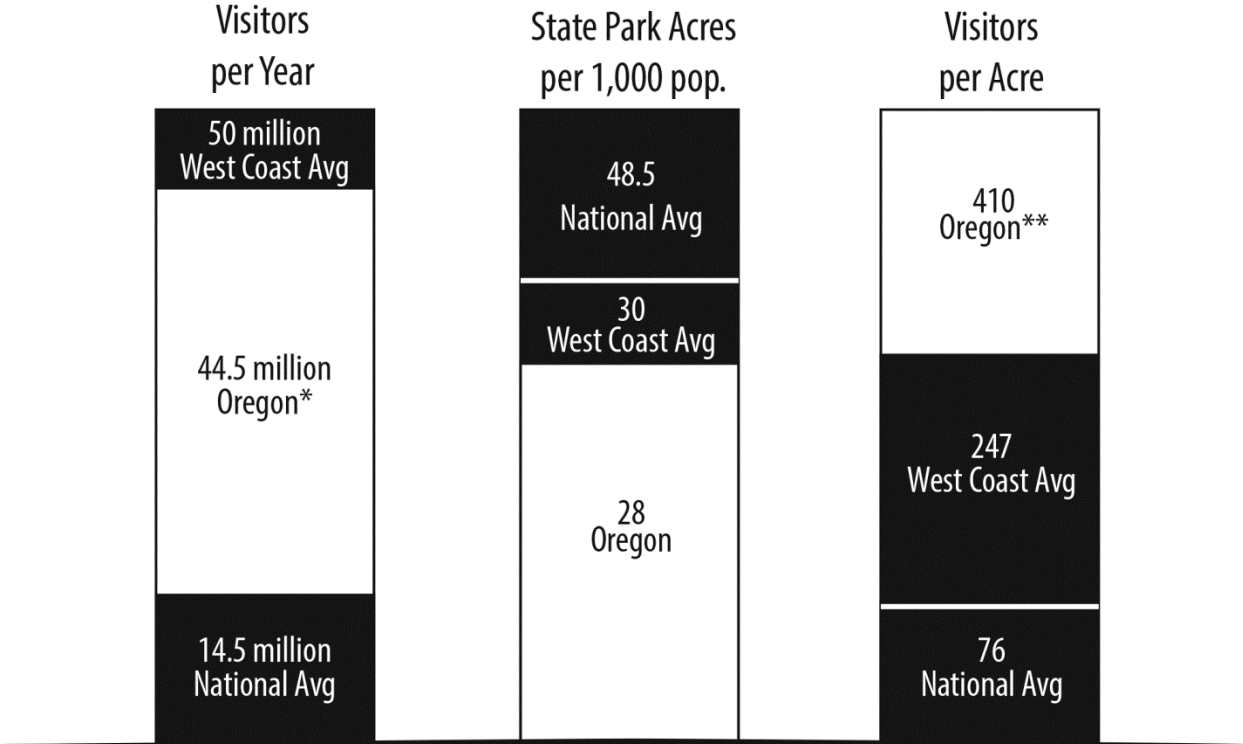
- Increase access and availability to transit, rail, bicycle, and pedestrian travel; and
- Balance ecological and economic interests to improve the health of watersheds, and fish and wildlife habitat.

The state park system's natural resource stewardship effort is geared towards helping to implement a number of statewide plans—the Oregon Conservation Strategy, the Oregon Plan for Salmon and Watersheds, Species Management Plans, and others—in a strategic manner by working effectively with state and local partners to cooperatively implement conservation. By improving existing state parks and coordinating with mass transit and recreation authorities in metropolitan areas, they will also become more useful and attractive to bicyclists, hikers, and other people who use alternative modes of transportation as a regular part of their everyday lives.

## **Program Performance**

The Oregon state park system is among the most popular in the nation. To maintain a quality experience for each visitor, the number of visitors-per-acre is kept at or just below a target number, but both total visitors and visitors-per-acre are near the top for the nation:

# Oregon's State Parks as of June 2013

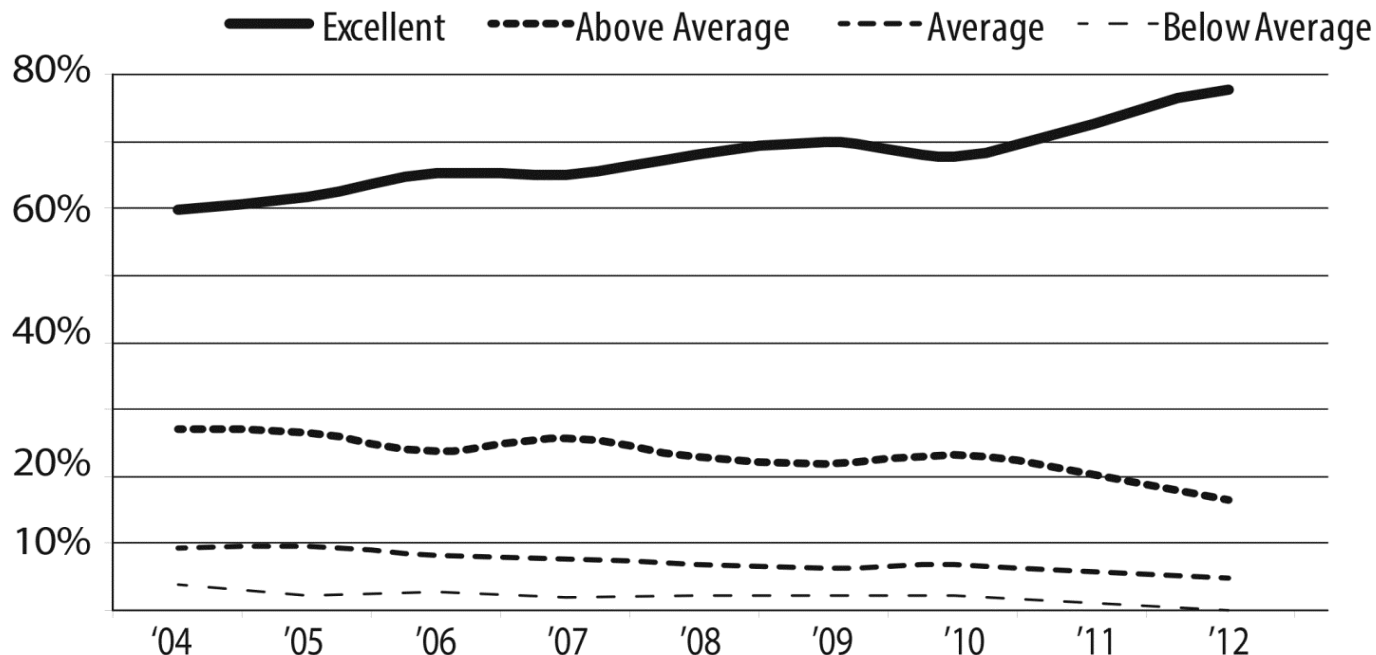


**\*4th highest in nation      \*\*2nd highest in nation**

Overall the quality of Oregon's outdoor recreation services remains very high, and is increasing:



# State Park Visitor Overall Satisfaction



*"I don't know how you'd improve on perfection! My wife & I had the best time ever! Thank you for such a memorable stay!"*  
~2012 State Park Visitor

## Enabling Legislation/Program Authorization

*ORS 390.111 Creation of department; jurisdiction and authority.* (1) The State Parks and Recreation Department is created ... the department has complete jurisdiction and authority over all state parks, waysides and scenic, historic or state recreation areas, recreational grounds or places acquired by the state for scenic, historic, natural, cultural or recreational purposes except as otherwise provided by law.

*ORS 390.121 Powers of commission.* In carrying out its responsibilities, the State Parks and Recreation Commission may ... manage, operate and maintain facilities and areas, including but not limited to roads, trails, campgrounds, picnic areas, boat ramps and nature study areas ...

# Budget Narrative

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*ORS 390.180 Standards for recreational planning and fund disbursement; rules; park master plans.* (1) The State Parks and Recreation Director shall adopt rules that ... Performs comprehensive statewide recreational planning; or ... Establish a master plan for each state park, including an assessment of resources and a determination of the capacity for public use and enjoyment of each park, that the State Parks and Recreation Department shall follow in its development and use of each park.

## **Funding Streams**

Direct Services are funded by Other Funds (mostly user fee revenue from park visitors and recreational vehicle licensees), dedicated Lottery Funds, and Federal Funds (in the form of grants and transfers from other agencies).

*Oregon Constitution, Article XV, Section 4a, Use of net proceeds from state lottery for parks and recreation areas:* In each biennium the Legislative Assembly shall appropriate all of the moneys in the parks subaccount of the parks and natural resources fund ... to achieve all of the following: Provide additional public parks, natural areas or outdoor recreational areas to meet the needs of current and future residents of the State of Oregon; Protect natural, cultural, historic and outdoor recreational resources of state or regional significance; Manage public parks, natural areas and outdoor recreation areas to ensure their long-term ecological health and provide for the enjoyment of current and future residents of the State of Oregon; and Provide diverse and equitable opportunities for residents of the State of Oregon to experience nature and participate in outdoor recreational activities in state, regional, local or neighborhood public parks and recreation areas.

## **Significant Proposed Program Changes from 2013-15**

None.

## **Purpose, customers, and source of funding**

The purpose of OPRD's Direct Services program is to provide everyone that decides to visit a state park with a great park experience and increase their appreciation for the state of Oregon and its healthy environment. The customers are the general public, and they include both Oregon residents, visitors, and tourists. There are approximately 43.5 million unique visits made every year to the 250+ state park properties in Oregon (10-year average). Of these, 2.4 million are for overnight stays by campers and 41.1 million are for day trips. Based on the most recent visitor surveys, 56% of customers are Oregon residents. Overnight campers pay on average \$6 per person for each night they stay at a state park, and day trip visitors pay \$5 per carload, but only at 26 of the parks. Rates are generally kept slightly below market averages and are absent from the majority of day use parks so that access to state properties is available to as many people as possible. The revenue generated by these charges, along with sales of goods such as ice and firewood, comprises approximately 34.5% of the expenditures necessary to deliver the program. Dedicated lottery funding provides 36.1% of the necessary revenue, and the remaining 29.4% is provided through other funding sources including federal grants, license fees, and agency transfers.

## Budget Narrative

### Expenditures by fund type, positions and full-time equivalents

| Direct Services:        | Lottery    | Other      | Federal   | Total Funds | Positions | FTE    |
|-------------------------|------------|------------|-----------|-------------|-----------|--------|
| Park Experiences        | 34,837,798 | 55,536,267 | 2,226,540 | 92,600,605  | 720       | 451.16 |
| Trust & Dedicated Funds | 481,682    | 5,920,573  | 0         | 6,402,255   |           |        |
| Total                   | 35,319,480 | 61,456,840 | 2,226,540 | 99,002,860  | 720       | 451.16 |

### Activities, programs, and issues in the program unit base budget

The Direct Services program activities included within *state park operations* are primarily customer service, routine park maintenance, rules enforcement, park resource management and outdoor education and include the salaries, services and supplies to operate the state park system. Additional programs operating under this portion of the budget include the state scenic waterways program, the ocean shores program (including implementation of a habitat conservation plan for the western snowy plover), the Willamette Greenway, and the state natural areas program. The issues most affecting the program are increasing fixed costs including labor, fuel, utilities, and supplies; aging facilities and infrastructure; challenges with implementing management reduction targets in a dispersed workplace environment; retention of quality staff; and difficulties in securing adequate law enforcement support. In the *planning* part of the budget, the main activities are planning for future management of state park properties; program level support for outdoor education and interpretation; management of volunteer opportunities in state parks; and the park signs program. The issues most affecting these programs are similar to those for *state park operations*, but also include increasing conditions and regulation around siting and maintaining parks in various areas throughout the state. Finally, the *special accounts* part of the budget includes activities such as accepting donations; managing business endeavors such as park stores and firewood sales; and other miscellaneous revenue sources that are primarily applied to park facility preventive maintenance. The issues most affecting *special accounts* are having adequate budget limitation to replenish inventory and generating too little revenue to keep up with all of the facility preventive maintenance needs.

### Important background for decision makers. Include trends in caseload and workload

The key driver for the Direct Services program is park visitation. Visitation over the past several years has been stable. It was at 2.5 million visits for overnight, and 42.2 million visits for day trips in the last fiscal year. This was a 3% and a 4% increase, respectively. Fluctuations in attendance are due primarily to weather, and are therefore difficult to plan for or predict. Over the past five years, the standard deviation in overall visitation has been +/- 513,000 visits. Adequate limitation in the budget to be able to maintain service levels in an environment of fluctuating demand is important to avoid service cutbacks part-way through a biennium. Reduced service in the short term impacts visitor satisfaction, repeat business, long term visitation, and revenue generation. In the 2005-07 biennium, there was \$21.2 million available to state parks for in-park services and supplies (all of the fuel, water, utilities, trash hauling, cleaning supplies, trail crews, minor repairs, paint, lumber, and other basic needs). Due to increasing labor costs and demands on funding for other program priorities outside of the park system, this amount for services and supplies available in the budget to individual state

## Budget Narrative

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parks has declined steadily over the past several bienniums. Budgeted at \$18.1 million in 2013-15, this 14% decline over four bienniums is an emerging and difficult challenge to maintain adequate service levels in the parks.

### **Expected results from the 2015-17 budget for the program unit.**

The expected results from the 2015-17 budget are the provision of 87 million quality park experiences to visitors (82 million day trips and 5 million overnight stays) and the ongoing protection and enhancement of park resources. Based on recent studies of coastal park visitation, it is estimated that these visits will generate over \$9 billion in environmentally-based economic activity at or near state parks throughout Oregon over the two-year period. This is \$65-70 dollars of primarily local, economic activity for every \$1 dollar of public expenditure on the park system. Visitor spending in local communities includes groceries, gasoline, restaurants, lodging, camping, entertainment, and souvenirs. This economic activity contributes significant numbers of full and part-time jobs in Oregon communities. These results will be accomplished while park resources continue to be protected and kept in a condition that will attract future visitors. The agency performance measure that relates most directly to this program is Park Visitation (visits per acre of state park property). The goal for this measure is to maintain a high degree of use on state park properties while monitoring an optimal balance between recreation opportunities and natural resource protection. While Oregon still ranks second highest in number of visitors per park acre among states, acquisitions and park enhancements over the past several years have somewhat mitigated pressure on park lands. Links to the 10-year outcome are discussed above. The other expected results are positive performance on the Department's Centennial Horizon principles, as follows:

- Centennial Horizon Principle 1 – Save Oregon's Special Places
  - Manage properties to ensure their health, to protect their beauty, and to restore sensitive, threatened and endangered species;
  - Expand and reform protection of Oregon's oceans, beaches, and rocky shore habitat;
  - Maintain and enhance watersheds and ecosystems the Department owns by collaborating with other agencies, nonprofit organizations and park neighbors.
- Centennial Horizon Principle 2 – Connect People to Meaningful Outdoor Experiences
  - Increase the number of young visitors and families by providing facilities that offer firsthand experience in nature and the outdoors.
- Centennial Horizon Principle 3 – Taking the Long View
  - Provide first class facilities designed to appeal to a wide variety of visitors and park users;
  - Promote the ethic that parks are vital to Oregon's way of life and that the Department has a civic responsibility to provide and protect them;
  - Apply sound planning, industry standards and technology to design, construct, and maintain the physical infrastructure of the park system.
  - Reduce OPRD's environmental impact at all levels;
  - Maintain the physical infrastructure of the park system.

## Budget Narrative

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- Centennial Horizon Principle 4 – Engage People Through Education and Outreach
  - Offer interpretive programs that make parks come alive and tell local stories;
  - Increase interest through school programs (K-12).
- Centennial Horizon Principle 5 – Build the State Park System with Purpose and Vision
  - Collaborate with other Oregon recreation land managers to improve recreational offerings in Oregon.
- Centennial Horizon Principle 6 – Attract and Inspire Partners
  - Target partnerships that yield the greatest benefit to the Department’s vision.
- Centennial Horizon Principle 8 – Oregon’s Parks Will Be Tended by People Who Love Their Work

### **Revenue sources and proposed revenue changes**

- In Direct Services, Park Experiences is funded by a standard mixture of Lottery Funds, Other Funds (Park User Fees, various other sources) and Federal Funds.
- The Lottery funds are the Department’s constitutionally dedicated share of the Parks and Natural Resource Fund. Lottery fund forecasts are provided by the Office of Economic Analysis.
- Park User Fees are generated by Day Use and Overnight camping fees charged to park visitors. The Department forecasts this revenue source based on historical and future reservation data.
- Additional Other Funds are provided by the Department of Transportation (ODOT) for paving maintenance of rest areas in state parks, RV Registration funds and salmon plate funds; ODOT provides the projected revenue amounts to the Department.
- The Oregon State Marine Board provides Other Funds to assist with the maintenance of marine facilities in state parks; the Marine Board provides the projected revenue amount.
- Finally, this budget contains Other Revenue (Other Funds) and Federal revenue. These funds come from a variety of sources depending on what partners the Department works with during the biennium. Because the sources change from biennium to biennium, it is not possible to list specific revenue sources. The Department forecasts this revenue to remain constant from biennium to biennium.
  - The Trust & Dedicated budget is funded by a combination of Lottery and Other Funds.
  - The Other fund revenues are generated by:
    - A percentage of Park User Fees transferred for Preventive Maintenance
    - Sales Income – firewood, ice, soda etc sold in the parks
    - Interest income – earned on funds in the bank
    - Miscellaneous revenue – permit sales, forest management, land rental, donations
    - The Department forecasts this revenue based on historical information.

### **Proposed new laws that apply to the program unit**

None.

# Budget Narrative

## Summary of 2015-17 Budget Oregon Parks and Recreation Department

| Direct Services   | TOTALS |        |                  | FUND TYPE    |                 |                  |                  |            |         |
|---|--------|--------|------------------|--------------|-----------------|------------------|------------------|------------|---------|
|   | POS    | FTE    | ALL FUNDS        | General Fund | Lottery Funds   | Other Funds      | Federal Funds    | Nonlimited |         |
|   |        |        |                  |              |                 |                  |                  | Other      | Federal |
| <b>2013-15 LEGISLATIVELY ADOPTED BUDGET</b>             | 709    | 445.97 | 94,108,717       |              | 32,401,119      | 59,499,054       | 2,208,544        |            |         |
| <b>Emergency Board Actions (through 4/2014)</b>         |        |        | 2,079,593        |              | 1,968,508       | 109,205          | 1,880            |            |         |
| <b>2013-15 Legislatively Approved Budget</b>            | 709    | 445.97 | 96,188,310       |              | 34,369,627      | 59,608,259       | 2,210,424        |            |         |
| <b>Base Budget Adjustments:</b>                         |        |        |                  |              |                 |                  |                  |            |         |
| Net Cost of 2013-15 Position Actions:                   |        |        |                  |              |                 |                  |                  |            |         |
| Administrative, Biennialized E-Board, Phase-Out         | 5      | 2.78   | 1,980,762        |              | 781,714         | 1,170,451        | 28,597           |            |         |
| Estimated Cost of 2015-17 Merit Increase                |        |        |                  |              |                 |                  |                  |            |         |
| Base Debt Service Adjustment                            |        |        |                  |              |                 |                  |                  |            |         |
| Base Nonlimited Adjustment                              |        |        |                  |              |                 |                  |                  |            |         |
| Capital Construction Adjustment                         |        |        |                  |              |                 |                  |                  |            |         |
| <b>Subtotal: 2015-17 Base Budget</b>                    | 714    | 448.75 | 98,169,072       |              | 35,151,341      | 60,778,710       | 2,239,021        |            |         |
| <b>Essential Packages:</b>                              |        |        |                  |              |                 |                  |                  |            |         |
| <b>Package No. 010</b>                                  |        |        |                  |              |                 |                  |                  |            |         |
| Vacancy Factor (Increase)/Decrease                      |        |        | 229,844          |              | 95,953          | 133,891          |                  |            |         |
| Non-PICS Personal Service Increase/(Decrease)           |        |        | 337,565          |              | 131,472         | 204,635          | 1,458            |            |         |
| Subtotal  |        |        | <b>567,409</b>   |              | <b>227,425</b>  | <b>338,526</b>   | <b>1,458</b>     |            |         |
| <b>Package No. 021/022</b>                              |        |        |                  |              |                 |                  |                  |            |         |
| 021 - Phased-In Programs Excl. One-Time Costs           |        |        |                  |              |                 |                  |                  |            |         |
| 022 - Phase-Out Programs and One-Time Costs             |        |        | (389,469)        |              | (34,867)        | (104,602)        | (250,000)        |            |         |
| Subtotal  |        |        | <b>(389,469)</b> |              | <b>(34,867)</b> | <b>(104,602)</b> | <b>(250,000)</b> |            |         |
| <b>Package No. 031/032/033</b>                          |        |        |                  |              |                 |                  |                  |            |         |
| Cost of Goods & Services Increase/(Decrease)            |        |        | 933,771          |              | 270,689         | 606,021          | 57,061           |            |         |
| State Govt Service Charges Increase/(Decrease)          |        |        |                  |              |                 |                  |                  |            |         |
| Subtotal  |        |        | <b>933,771</b>   |              | <b>270,689</b>  | <b>606,021</b>   | <b>57,061</b>    |            |         |
| <b>Package No. 040</b>                                  |        |        |                  |              |                 |                  |                  |            |         |
| Mandated Caseload Increase/(Decrease)                   |        |        |                  |              |                 |                  |                  |            |         |
| <b>Package No. 050</b>                                  |        |        |                  |              |                 |                  |                  |            |         |
| Fund Shifts   |        |        |                  |              |                 |                  |                  |            |         |
| <b>Package No. 060</b>                                  |        |        |                  |              |                 |                  |                  |            |         |
| Technical Adjustments                                   |        |        | (133,134)        |              | (51,922)        | (81,212)         |                  |            |         |
| <b>Subtotal: 2015-17 Current Service Level Budget</b>   | 714    | 448.75 | 99,147,649       |              | 35,562,666      | 61,537,443       | 2,047,540        |            |         |
| <b>2015-17 Current Service Level - Page 1 Subtotal</b>  | 714    | 448.75 | 99,147,649       |              | 35,562,666      | 61,537,443       | 2,047,540        |            |         |
| <b>Package No. 070</b>                                  |        |        |                  |              |                 |                  |                  |            |         |
| Revenue Shortfalls                                      |        |        |                  |              |                 |                  |                  |            |         |
| <b>Subtotal: 2015-17 Modified Current Service Level</b> | 714    | 448.75 | 99,147,649       |              | 35,562,666      | 61,537,443       | 2,047,540        |            |         |

# Budget Narrative

| Direct Services  | TOTALS |        |             | FUND TYPE    |               |             |               |                                  |      |
|--|--------|--------|-------------|--------------|---------------|-------------|---------------|----------------------------------|------|
|  | POS    | FTE    | ALL FUNDS   | General Fund | Lottery Funds | Other Funds | Federal Funds | Nonlimited<br>Other      Federal |      |
| <b>Emergency Board Packages:</b><br>(List ORBITS Package number and title) |        |        |             |              |               |             |               |                                  |      |
| <b>Subtotal Emergency Board Packages</b>                                   |        |        |             |              |               |             |               |                                  |      |
| <b>Policy Packages:</b>  |        |        |             |              |               |             |               |                                  |      |
| 138 Remove Expo Ctr Funding: Program Leaving Dept                          |        |        |             |              |               |             |               |                                  |      |
| 102 Reserve Former Expo Ctr FTE for Future Use                             | 5      | 1.41   | 135,237     |              | 52,930        | 82,307      |               |                                  |      |
| 103 Increase Grants for Natural Area Program                               |        |        |             |              |               |             |               |                                  |      |
| 104 Carry Over Federal Cultural & History Grants                           |        |        |             |              |               |             |               |                                  |      |
| 105 Carry Over Federal Recreation Grants                                   |        |        |             |              |               |             |               |                                  |      |
| 802 Revenue Adjustment 2014  |        |        | (1,559,220) |              | (502,419)     | (1,056,801) |               |                                  |      |
| 803 Revenue Adjustment 2015  | 1      | 1.00   | 1,278,716   |              | 178,318       | 921,398     | 179,000       |                                  |      |
| 840 SB 5507 End of Session   |        |        | 478         |              | 27,985        | (27,507)    |               |                                  |      |
| <b>Subtotal Policy Packages</b>  | 6      | 2.41   | (144,789)   |              | (243,186)     | (80,603)    | 179,000       |                                  |      |
| <b>Total: 2015-17 Budget</b>   | 720    | 451.16 | 99,002,860  |              | 35,319,480    | 61,456,840  | 2,226,540     |                                  |      |
| Percent Change From 2013-15 Leg. Approved                                  | 1.6%   | 1.2%   | 2.9%        | 0.0%         | 2.8%          | 3.1%        | 0.7%          | 0.0%                             | 0.0% |
| Percent Change From Essential Budget Level                                 | 0.8%   | 0.5%   | -0.1%       | 0.0%         | -0.7%         | -0.1%       | 8.7%          | 0.0%                             | 0.0% |
| Percent Change From Current Service Level Budget                           |        |        |             |              |               |             |               |                                  |      |

# Budget Narrative

## DETAIL OF LOTTERY FUNDS, OTHER FUNDS AND FEDERAL FUNDS REVENUES

| Source   | Fund | ORBITS<br>Revenue<br>Acct | 2011-13<br>Actual | 2013-15<br>Legislatively<br>Adopted | 2013-15<br>Estimated | 2015-17           |                               |                          |
|--|------|---------------------------|-------------------|-------------------------------------|----------------------|-------------------|-------------------------------|--------------------------|
|  |      |                           |                   |                                     |                      | Agency<br>Request | Governor's<br>Balanced Budget | Legislatively<br>Adopted |
| <i>Lottery Funds</i>   |      |                           |                   |                                     |                      |                   |                               |                          |
| Interest Earnings  | Lot  |                           |                   |                                     |                      |                   |                               |                          |
| Transfers-In   |      |                           |                   |                                     |                      |                   |                               |                          |
| Intrafund  | Lot  | 1010                      |                   |                                     | 1,121,258            |                   |                               |                          |
| From Dept. Adminst Serv (Dedicated Lottery - Measure 76)         | Lot  | 1107                      | 28,370,117        | 32,414,488                          | 32,414,488           | 35,705,804        | 35,202,378                    | 35,237,929               |
| From Dept. Adminst Serv (Non-Dedicated Lottery - Non-Measure 76) | Lot  | 1107                      |                   |                                     |                      |                   |                               |                          |
| From Department of Forestry                                      | Lot  |                           |                   |                                     |                      |                   |                               |                          |
| Transfers-Out  |      |                           |                   |                                     |                      |                   |                               |                          |
| Intrafund  | Lot  |                           |                   |                                     |                      |                   |                               |                          |
| Administrative Services  | Lot  | 2107                      |                   |                                     |                      |                   |                               |                          |
| Dept. of Forestry  | Lot  | 2629                      |                   | (48,236)                            | (48,236)             | (89,201)          | (89,201)                      | (49,656)                 |
| <b>Total Lottery Funds</b>                                       | Lot  |                           | 28,370,117        | 32,366,252                          | 33,487,510           | 35,616,603        | 35,113,177                    | 35,188,273               |
| <i>Other Funds - Non-Limited</i>                                 |      |                           |                   |                                     |                      |                   |                               |                          |
| Refunding Bonds  | Oth  | 0575                      |                   |                                     |                      |                   |                               |                          |
| <i>Other Funds - Limited</i>                                     |      |                           |                   |                                     |                      |                   |                               |                          |
| Park User Fees   | Oth  | 0255                      | 20,711,265        | 24,992,778                          | 24,992,778           | 31,237,294        | 30,178,938                    | 30,593,339               |
| Other Nonbusiness Lic & Fees                                     | Oth  | 0210                      | 511,629           | 540,000                             | 540,000              | 525,758           | 525,758                       | 525,758                  |
| Charges for Services   | Oth  | 0410                      |                   |                                     |                      |                   |                               |                          |
| Rents and Royalties  | Oth  | 0510                      |                   |                                     |                      |                   |                               |                          |
| Interest Earnings  | Oth  | 0605                      | 47,191            | 46,286                              | 46,286               | 48,699            | 48,699                        | 48,699                   |
| Sales Income   | Oth  | 0705                      | 1,985,473         | 2,233,670                           | 2,233,670            | 2,350,575         | 2,350,575                     | 2,578,575                |
| Donations and Contributions                                      | Oth  | 0905                      |                   |                                     |                      |                   |                               |                          |
| Other Revenues   | Oth  | 0975                      | 4,169,446         | 6,325,164                           | 6,325,164            | 5,540,337         | 5,540,337                     | 5,705,337                |
| Lottery Bonds Proceeds   | Oth  | 0565                      |                   |                                     |                      |                   |                               |                          |
| Transfers-In   |      |                           |                   |                                     |                      |                   |                               |                          |
| Intrafund  | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| Oregon Military Department                                       | Oth  | 1248                      | 493,400           |                                     |                      |                   |                               |                          |
| From Marine Board  | Oth  | 1250                      | 400,300           | 425,000                             | 425,000              | 400,000           | 400,000                       | 400,000                  |
| Oregon Dept of Energy  | Oth  | 1330                      |                   |                                     |                      |                   |                               |                          |
| OR Business Development  | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| From Oregon Dept of State Lands                                  | Oth  | 1141                      |                   |                                     |                      |                   |                               |                          |
| From Oregon Department of Forestry                               | Oth  | 1629                      |                   |                                     |                      |                   |                               | 25,000                   |
| From Oregon Department of Transportation                         | Oth  | 1730                      | 24,590,823        | 24,621,685                          | 23,500,427           | 21,135,902        | 21,135,902                    | 21,135,902               |
| From Dept of Fish/Wildlife                                       | Oth  |                           |                   |                                     |                      |                   |                               |                          |



# Budget Narrative

## DETAIL OF LOTTERY FUNDS, OTHER FUNDS AND FEDERAL FUNDS REVENUES

| Source                                   | Fund | ORBITS<br>Revenue<br>Acct | 2011-13<br>Actual | 2013-15<br>Legislatively<br>Adopted | 2013-15<br>Estimated | 2015-17           |                               |                          |
|--|------|---------------------------|-------------------|-------------------------------------|----------------------|-------------------|-------------------------------|--------------------------|
|  |      |                           |                   |                                     |                      | Agency<br>Request | Governor's<br>Balanced Budget | Legislatively<br>Adopted |
| Transfers-Out                            |      |                           |                   |                                     |                      |                   |                               |                          |
| Intrafund                                | Oth  | 2010                      | (1,977,314)       |                                     |                      |                   |                               |                          |
| To Agency Res Equity                     | Oth  | 2030                      |                   |                                     |                      |                   |                               |                          |
| To Counties                              | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| To Oregon Department of Transportation   | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| To OR Business Development               | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| To Dept. of Agriculture                  | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| To Dept. of Forestry                     | Oth  | 2629                      |                   | (76,638)                            | (76,638)             | (140,454)         | (140,454)                     | (78,964)                 |
| To Oregon State Police                   | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| <i>Total Other Funds</i>                 | Oth  |                           | 50,932,213        | 59,107,945                          | 57,986,687           | 61,098,111        | 60,039,755                    | 60,933,646               |
| <b>Federal Funds (Limited)</b>           |      |                           |                   |                                     |                      |                   |                               |                          |
| Federal Funds                            | Fed  | 0995                      | 676,563           | 2,208,544                           | 2,210,424            | 2,047,540         | 2,047,540                     | 2,226,540                |
| Oregon Department of Transportation      | Fed  |                           |                   |                                     |                      |                   |                               |                          |
| Oregon Military Dept                     | Fed  | 1248                      |                   |                                     |                      |                   |                               |                          |
| Oregon Dept of Energy                    | Fed  | 1330                      |                   |                                     |                      |                   |                               |                          |
| Community Colleges & Workforce Develop   | Fed  |                           |                   |                                     |                      |                   |                               |                          |
| <i>Total Federal Funds - Limited</i>     | Fed  |                           | 676,563           | 2,208,544                           | 2,210,424            | 2,047,540         | 2,047,540                     | 2,226,540                |
| <b>TOTAL LIMITED</b>                     |      |                           | 79,978,893        | 93,682,741                          | 93,684,621           | 98,762,254        | 97,200,472                    | 98,348,459               |
| <b>Lottery, Other, and Federal Funds</b> |      |                           | 79,978,893        | 93,682,741                          | 93,684,621           | 98,762,254        | 97,200,472                    | 98,348,459               |

# Budget Narrative

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## Direct Services

### 010 Non-PICS Psnl Svc / Vacancy Factor

#### Package Description

This package includes standard inflation of 3% on non PICS generated accounts unless otherwise described below:

- Mass Transit – adjustment to .6% of subject salary and wages
- Pension Obligation Bonds – amount required for payment of bonds as calculated by the Department of Administrative Services (DAS).
- Vacancy Savings – an amount calculated based on the previous biennium's turnover rate.

# Budget Narrative

| <b>ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY</b> |                              |           |     |                              |           |             |          |                       |                  |                  |                |               |                  |
|---|------------------------------|-----------|-----|------------------------------|-----------|-------------|----------|-----------------------|------------------|------------------|----------------|---------------|------------------|
| Package No. 010 Non-PICS Psnl Svc/Vacancy Factor          |                              |           |     |                              |           |             |          | 63400-400-10-00-00000 |                  |                  |                |               |                  |
|   |                              |           |     |                              |           |             |          | Direct Services       |                  |                  |                |               |                  |
| <b>PERSONAL SERVICES</b>                                  |                              |           |     |                              |           |             |          |                       |                  |                  |                |               |                  |
| Classification No.  | Group by Classification Name | # of Pos. | FTE | SR                           | Avg. Step | Avg. Salary | Avg. OPE | GF                    | LF               | OF               | FF             | OF (Non-Ltd.) | All Funds        |
|   |                              |           |     | Salaries & Wages             |           |             |          |                       | -                | -                |                |               | -                |
|   |                              |           |     | Temporary Appointments       |           |             |          |                       | 6,870            | 10,682           |                |               | 17,552           |
|   |                              |           |     | Overtime Payments            |           |             |          |                       | 5,824            | 9,056            |                |               | 14,880           |
|   |                              |           |     | Shift Differential           |           |             |          |                       | 2,665            | 4,144            |                |               | 6,809            |
|   |                              |           |     | All Other Differential       |           |             |          |                       | 142              | 221              |                |               | 363              |
|   |                              |           |     | Public Employees Retire Cont |           |             |          |                       | 1,363            | 2,119            |                |               | 3,482            |
|   |                              |           |     | Pension Bond Contribution    |           |             |          |                       | 90,944           | 141,787          | 1,458          |               | 234,189          |
|   |                              |           |     | Social Security Taxes        |           |             |          |                       | 1,187            | 1,844            |                |               | 3,031            |
|   |                              |           |     | Unemployment Assessments     |           |             |          |                       | 16,772           | 26,079           |                |               | 42,851           |
|   |                              |           |     | Mass Transit Tax             |           |             |          |                       | 5,705            | 8,703            |                |               | 14,408           |
|   |                              |           |     | Vacancy Savings              |           |             |          |                       | 95,953           | 133,891          |                |               | 229,844          |
| <b>Total Personal Services</b>                            |                              |           |     |                              |           |             |          | -                     | <b>227,425</b>   | <b>338,526</b>   | <b>1,458</b>   | -             | <b>567,409</b>   |
| <b>SERVICES AND SUPPLIES</b>                              |                              |           |     |                              |           |             |          |                       |                  |                  |                |               |                  |
| <b>Total Services and Supplies</b>                        |                              |           |     |                              |           |             |          | -                     | -                | -                | -              | -             | -                |
| <b>CAPITAL OUTLAY</b>                                     |                              |           |     |                              |           |             |          |                       |                  |                  |                |               |                  |
| <b>Total Capital Outlay</b>                               |                              |           |     |                              |           |             |          | -                     | -                | -                | -              | -             | -                |
| <b>SPECIAL PAYMENTS</b>                                   |                              |           |     |                              |           |             |          |                       |                  |                  |                |               |                  |
| <b>Total Special Payments</b>                             |                              |           |     |                              |           |             |          | -                     | -                | -                | -              | -             | -                |
| <b>TOTAL REQUESTS</b>                                     |                              |           |     |                              |           |             |          | -                     | <b>\$227,425</b> | <b>\$338,526</b> | <b>\$1,458</b> | <b>\$0</b>    | <b>\$567,409</b> |
| TOTAL POSITIONS/FTE                                       |                              |           |     | Pos                          |           | FTE         |          |                       |                  |                  |                |               |                  |

# Budget Narrative

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## **Direct Services**

### **022 Phase out Program and One time Costs**

#### **Package Description**

This package phases out limitation related to Federal Emergency Management Agency (FEMA) repairs at Cape Lookout and Garrison Lake. It also phases out limitation for tsunami debris clean up.

# Budget Narrative

| ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY |                                  |           |     |    |           |             |          |    |            |                       |             |               |             |
|--|----------------------------------|-----------|-----|----|-----------|-------------|----------|----|------------|-----------------------|-------------|---------------|-------------|
| Package No. 022 Phase-out Pgm & One-time Costs     |                                  |           |     |    |           |             |          |    |            | 63400-400-10-00-00000 |             |               |             |
|  |                                  |           |     |    |           |             |          |    |            | Direct Services       |             |               |             |
| PERSONAL SERVICES                                  |                                  |           |     |    |           |             |          |    |            |                       |             |               |             |
| Classification No.                                 | Group by Classification Name     | # of Pos. | FTE | SR | Avg. Step | Avg. Salary | Avg. OPE | GF | LF         | OF                    | FF          | OF (Non-Ltd.) | All Funds   |
| <b>Total Personal Services</b>                     |                                  |           |     |    |           |             |          | -  | -          | -                     | -           | -             | -           |
| SERVICES AND SUPPLIES                              |                                  |           |     |    |           |             |          |    |            |                       |             |               |             |
| 4575   | Agency Program Related S and S   |           |     |    |           |             |          |    | (34,867)   | (104,602)             | (250,000)   |               | (389,469)   |
| <b>Total Services and Supplies</b>                 |                                  |           |     |    |           |             |          | -  | (34,867)   | (104,602)             | (250,000)   | -             | (389,469)   |
| CAPITAL OUTLAY                                     |                                  |           |     |    |           |             |          |    |            |                       |             |               |             |
| <b>Total Capital Outlay</b>                        |                                  |           |     |    |           |             |          | -  | -          | -                     | -           | -             | -           |
| SPECIAL PAYMENTS                                   |                                  |           |     |    |           |             |          |    |            |                       |             |               |             |
| 6635   | Spc Pmt to Dept of Fish/Wildlife |           |     |    |           |             |          |    |            |                       |             |               | -           |
| <b>Total Special Payments</b>                      |                                  |           |     |    |           |             |          | -  | -          | -                     | -           | -             | -           |
| <b>TOTAL REQUESTS</b>                              |                                  |           |     |    |           |             |          | -  | (\$34,867) | (\$104,602)           | (\$250,000) | \$0           | (\$389,469) |
| <b>TOTAL POSITIONS/FTE</b>                         |                                  |           | Pos |    |           |             | FTE      |    |            |                       |             |               |             |

# Budget Narrative

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## **Direct Services**

### **031 Standard Inflation Adjustments**

#### **Package Description**

This package includes standard inflation of 3% for all Services and Supplies, Capital Outlay and Special Payments unless noted below.

# Budget Narrative

## ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

| Package No. 031 Standard Inflation |                                  |           |     |    |           |             |          |    |                  |                  |                 | 63400-400-10-00-00000 |                  |
|------------------------------------|----------------------------------|-----------|-----|----|-----------|-------------|----------|----|------------------|------------------|-----------------|-----------------------|------------------|
|                                    |                                  |           |     |    |           |             |          |    |                  |                  |                 | Direct Services       |                  |
| <b>PERSONAL SERVICES</b>           |                                  |           |     |    |           |             |          |    |                  |                  |                 |                       |                  |
| Classification No.                 | Group by Classification Name     | # of Pos. | FTE | SR | Avg. Step | Avg. Salary | Avg. OPE | GF | LF               | OF               | FF              | OF (Non-Ltd.)         | All Funds        |
| <b>Total Personal Services</b>     |                                  |           |     |    |           |             |          | -  | -                | -                | -               | -                     | -                |
| <b>SERVICES AND SUPPLIES</b>       |                                  |           |     |    |           |             |          |    |                  |                  |                 |                       |                  |
| 4100                               | Instate Travel                   |           |     |    |           |             |          |    | 6,396            | 10,596           |                 |                       | 16,992           |
| 4125                               | Out of State Travel              |           |     |    |           |             |          |    | 189              | 294              |                 |                       | 483              |
| 4150                               | Employee Training                |           |     |    |           |             |          |    | 2,486            | 4,093            |                 |                       | 6,579            |
| 4175                               | Office Expenses                  |           |     |    |           |             |          |    | 10,250           | 37,347           |                 |                       | 47,597           |
| 4200                               | Telecommunications               |           |     |    |           |             |          |    | 7,345            | 11,421           |                 |                       | 18,766           |
| 4250                               | Data Processing                  |           |     |    |           |             |          |    | 18               | 28               |                 |                       | 46               |
| 4275                               | Publicity and Publications       |           |     |    |           |             |          |    | 2,133            | 6,578            |                 |                       | 8,711            |
| 4300                               | Professional Services            |           |     |    |           |             |          |    | 12,138           | 40,943           | 19,220          |                       | 72,301           |
| 4375                               | Employee Recruitment and Develop |           |     |    |           |             |          |    | 241              | 375              |                 |                       | 616              |
| 4400                               | Dues and Subscriptions           |           |     |    |           |             |          |    | 58               | 90               |                 |                       | 148              |
| 4425                               | Facilities Rental and Taxes      |           |     |    |           |             |          |    | 652              | 1,963            |                 |                       | 2,615            |
| 4450                               | Fuels and Utilities              |           |     |    |           |             |          |    | 81,258           | 38,560           |                 |                       | 119,818          |
| 4475                               | Facilities Maintenance           |           |     |    |           |             |          |    | 40,456           | 92,734           | 3,557           |                       | 136,747          |
| 4500                               | Food and Kitchen Supplies        |           |     |    |           |             |          |    | 2,478            | 3,853            |                 |                       | 6,331            |
| 4575                               | Agency Program Related S and S   |           |     |    |           |             |          |    | 39,416           | 151,170          | 32,362          |                       | 222,948          |
| 4650                               | Other Services and Supplies      |           |     |    |           |             |          |    | 14,456           | 113,107          |                 |                       | 127,563          |
| 4700                               | Expendable Prop 250 - 5000       |           |     |    |           |             |          |    | 2,145            | 6,288            |                 |                       | 8,433            |
| <b>Total Services and Supplies</b> |                                  |           |     |    |           |             |          | -  | <b>222,115</b>   | <b>519,440</b>   | <b>55,139</b>   | -                     | <b>796,694</b>   |
| <b>CAPITAL OUTLAY</b>              |                                  |           |     |    |           |             |          |    |                  |                  |                 |                       |                  |
| 5350                               | Industrial and Heavy Equipment   |           |     |    |           |             |          |    | 16,844           | 28,755           |                 |                       | 45,599           |
| 5450                               | Agricultural Equip. and Mach.    |           |     |    |           |             |          |    | 4,507            | 5,946            |                 |                       | 10,453           |
| 5650                               | Land and Improvements            |           |     |    |           |             |          |    | 14,735           | 25,965           |                 |                       | 40,700           |
| 5700                               | Building Structures              |           |     |    |           |             |          |    | 7,620            | 14,664           |                 |                       | 22,284           |
| 5900                               | Other Capital Outlay             |           |     |    |           |             |          |    | 3,654            | 7,020            |                 |                       | 10,674           |
| <b>Total Capital Outlay</b>        |                                  |           |     |    |           |             |          | -  | <b>47,360</b>    | <b>82,350</b>    | -               | -                     | <b>129,710</b>   |
| <b>SPECIAL PAYMENTS</b>            |                                  |           |     |    |           |             |          |    |                  |                  |                 |                       |                  |
| 6030                               | Dist to Non-Gov Units            |           |     |    |           |             |          |    |                  | 137              |                 |                       | 137              |
| <b>Total Special Payments</b>      |                                  |           |     |    |           |             |          | -  | -                | <b>137</b>       | -               | -                     | <b>137</b>       |
| <b>TOTAL REQUESTS</b>              |                                  |           |     |    |           |             |          | -  | <b>\$269,475</b> | <b>\$601,927</b> | <b>\$55,139</b> | <b>\$0</b>            | <b>\$926,541</b> |
| <b>TOTAL POSITIONS/FTE</b>         |                                  |           | Pos |    |           |             | FTE      |    |                  |                  |                 |                       |                  |

# Budget Narrative

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## **Direct Services**

### **032 Above Standard Inflation**

#### **Package Description**

This package includes the additional inflation allowed on Professional Services of .3%.



# Budget Narrative

## ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

| Package No. 032 Above Standard Inflation |                              |           |     |     |           |             |          | 63400-400-10-00-00000<br>Direct Services |                |                |                |               |                |
|--|------------------------------|-----------|-----|-----|-----------|-------------|----------|--|----------------|----------------|----------------|---------------|----------------|
| <b>PERSONAL SERVICES</b>                 |                              |           |     |     |           |             |          |  |                |                |                |               |                |
| Classification No.                       | Group by Classification Name | # of Pos. | FTE | SR  | Avg. Step | Avg. Salary | Avg. OPE | GF                                       | LF             | OF             | FF             | OF (Non-Ltd.) | All Funds      |
| <b>Total Personal Services</b>           |                              |           |     |     |           |             |          | -  | -              | -              | -              | -             | -              |
| <b>SERVICES AND SUPPLIES</b>             |                              |           |     |     |           |             |          |  |                |                |                |               |                |
| 4300                                     | Professional Services        |           |     |     |           |             |          |  | 1,214          | 4,094          | 1,922          |               | 7,230          |
| <b>Total Services and Supplies</b>       |                              |           |     |     |           |             |          | -  | 1,214          | 4,094          | 1,922          | -             | 7,230          |
| <b>CAPITAL OUTLAY</b>                    |                              |           |     |     |           |             |          |  |                |                |                |               |                |
| <b>Total Capital Outlay</b>              |                              |           |     |     |           |             |          | -  | -              | -              | -              | -             | -              |
| <b>SPECIAL PAYMENTS</b>                  |                              |           |     |     |           |             |          |  |                |                |                |               |                |
| <b>Total Special Payments</b>            |                              |           |     |     |           |             |          | -  | -              | -              | -              | -             | -              |
| <b>TOTAL REQUESTS</b>                    |                              |           |     |     |           |             |          | -  | <b>\$1,214</b> | <b>\$4,094</b> | <b>\$1,922</b> | <b>\$0</b>    | <b>\$7,230</b> |
| <b>TOTAL POSITIONS/FTE</b>               |                              |           | Pos | FTE |           |             |          |  |                |                |                |               |                |

# Budget Narrative

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## **Direct Services**

### **060 Technical Adjustments**

#### **Package Description**

During the 2013-15 biennium, the recreation trails coordinator was moved from Integrated Park Services to the Grants Division. This package moves S&S associated with the position.

# Budget Narrative

| <b>ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY</b> |                                |           |     |    |           |             |          |    |            |                       |     |               |             |  |
|---|--------------------------------|-----------|-----|----|-----------|-------------|----------|----|------------|-----------------------|-----|---------------|-------------|--|
| Package No. 060 Technical Adjustments                     |                                |           |     |    |           |             |          |    |            | 63400-400-10-00-00000 |     |               |             |  |
|   |                                |           |     |    |           |             |          |    |            | Direct Services       |     |               |             |  |
| PERSONAL SERVICES   |                                |           |     |    |           |             |          |    |            |                       |     |               |             |  |
| Classification No.  | Group by Classification Name   | # of Pos. | FTE | SR | Avg. Step | Avg. Salary | Avg. OPE | GF | LF         | OF                    | FF  | OF (Non-Ltd.) | All Funds   |  |
| <b>Total Personal Services</b>                            |                                |           |     |    |           |             |          | -  | -          | -                     | -   | -             | -           |  |
| SERVICES AND SUPPLIES                                     |                                |           |     |    |           |             |          |    |            |                       |     |               |             |  |
| 4575  | Agency Program Related S and S |           |     |    |           |             |          |    | (51,922)   | (81,212)              |     |               | (133,134)   |  |
| <b>Total Services and Supplies</b>                        |                                |           |     |    |           |             |          | -  | (51,922)   | (81,212)              | -   | -             | (133,134)   |  |
| CAPITAL OUTLAY  |                                |           |     |    |           |             |          |    |            |                       |     |               |             |  |
| <b>Total Capital Outlay</b>                               |                                |           |     |    |           |             |          | -  | -          | -                     | -   | -             | -           |  |
| SPECIAL PAYMENTS  |                                |           |     |    |           |             |          |    |            |                       |     |               |             |  |
| 6629  | Spc Pmt to Dept of Forestry    |           |     |    |           |             |          |    |            |                       |     |               | -           |  |
| <b>Total Special Payments</b>                             |                                |           |     |    |           |             |          | -  | -          | -                     | -   | -             | -           |  |
| <b>TOTAL REQUESTS</b>                                     |                                |           |     |    |           |             |          | -  | (\$51,922) | (\$81,212)            | \$0 | \$0           | (\$133,134) |  |
| <b>TOTAL POSITIONS/FTE</b>                                |                                |           | Pos |    |           |             |          |    |            |                       |     |               |             |  |

# Budget Narrative

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## Direct Services

### 102 Reserve Former Expo Ctr FTE for Future Use

#### Package Description

##### Purpose:

The purpose of this package is to retain a portion of the FTE from the Oregon State Fair and Exposition Center (OSFEC) as the OSFEC transitions out of the Department.

##### How Achieved:

Based on the value of each position abolished in Package 138, the package that removes the OSFEC from Park's budget as it transitions to a public corporation, Park Ranger Assistant positions are being established with the equivalent of one month's funding from each of the old classifications. Over time, these positions and FTE will be allocated to sections of the department in need of assistance.

##### Staffing Impact:

Establishment of 5 positions and 1.41 FTE. All positions are seasonal full time.

##### Quantifying Results:

The results of this package will be the smooth transition of FTE to areas in the park system most in need of assistance to better serve park visitors.

##### Revenue Source:

\$52,930 Lottery Funds, \$83,207 Other Funds

# Budget Narrative

## ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

| Package No.                        | 102 Reserve Former Expo Ctr FTE for Future Use | 63400-400-10-00-00000 |     |     |           |                              |          |    |                 |                 |            |               |                  |
|------------------------------------|--|-----------------------|-----|-----|-----------|------------------------------|----------|----|-----------------|-----------------|------------|---------------|------------------|
|                                    |  | Direct Services       |     |     |           |                              |          |    |                 |                 |            |               |                  |
| <b>PERSONAL SERVICES</b>           |  |                       |     |     |           |                              |          |    |                 |                 |            |               |                  |
| Classification No.                 | Group by Classification Name                   | # of Pos.             | FTE | SR  | Avg. Step | Avg. Salary                  | Avg. OPE | GF | LF              | OF              | FF         | OF (Non-Ltd.) | All Funds        |
|                                    |  |                       |     |     |           |                              |          |    |                 |                 |            |               |                  |
|                                    |  |                       |     |     |           | Salaries & Wages             |          |    | 29,116          | 45,276          |            |               | 74,392           |
|                                    |  |                       |     |     |           | Empl Rel Bd Assessments      |          |    | 24              | 39              |            |               | 63               |
|                                    |  |                       |     |     |           | Overtime Payments            |          |    |                 |                 |            |               | -                |
|                                    |  |                       |     |     |           | Shift Differential           |          |    |                 |                 |            |               | -                |
|                                    |  |                       |     |     |           | All Other Differential       |          |    |                 |                 |            |               | -                |
|                                    |  |                       |     |     |           | Public Employees Retire Cont |          |    | 4,597           | 7,150           |            |               | 11,747           |
|                                    |  |                       |     |     |           | Pension Bond Contribution    |          |    |                 |                 |            |               | -                |
|                                    |  |                       |     |     |           | Social Security Taxes        |          |    | 2,227           | 3,463           |            |               | 5,690            |
|                                    |  |                       |     |     |           | Workers Comp Assessments     |          |    | 39              | 58              |            |               | 97               |
|                                    |  |                       |     |     |           | Flexible Benefits            |          |    | 16,927          | 26,321          |            |               | 43,248           |
|                                    |  |                       |     |     |           | Vacancy Savings              |          |    |                 |                 |            |               | -                |
| <b>Total Personal Services</b>     |  |                       |     |     |           |                              |          | -  | <b>52,930</b>   | <b>82,307</b>   | -          | -             | <b>135,237</b>   |
| <b>SERVICES AND SUPPLIES</b>       |  |                       |     |     |           |                              |          |    |                 |                 |            |               |                  |
| <b>Total Services and Supplies</b> |  |                       |     |     |           |                              |          | -  | -               | -               | -          | -             | -                |
| <b>CAPITAL OUTLAY</b>              |  |                       |     |     |           |                              |          |    |                 |                 |            |               |                  |
| <b>Total Capital Outlay</b>        |  |                       |     |     |           |                              |          | -  | -               | -               | -          | -             | -                |
| <b>SPECIAL PAYMENTS</b>            |  |                       |     |     |           |                              |          |    |                 |                 |            |               |                  |
| <b>Total Special Payments</b>      |  |                       |     |     |           |                              |          | -  | -               | -               | -          | -             | -                |
| <b>TOTAL REQUESTS</b>              |  |                       |     |     |           |                              |          | -  | <b>\$52,930</b> | <b>\$82,307</b> | <b>\$0</b> | <b>\$0</b>    | <b>\$135,237</b> |
| <b>TOTAL POSITIONS/FTE</b>         |  |                       | 5   | Pos | 1.41      | FTE                          |          |    |                 |                 |            |               |                  |

# Budget Narrative

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## Direct Services

### 802 Revenue Adjustment 2014

#### Package Description

##### Purpose:

The purpose of this package is to reduce Other and Lottery fund expenditures to match available revenues while maintaining an appropriate end balance.

##### How Achieved:

OPRD receives the Lottery Fund forecast from DAS Office of Economic Analysis; the Department projects Park User Fees based on historical information. Based on current forecasts, revenues will not be sufficient to cover projected expenditures at Current Service Level.

Lottery Funds have been basically flat over the last couple of biennia; the increase expected for 2015-17 is based on elimination of onetime costs in 2013-15. Park User Fees are growing slightly as a fee increase from the 2013-15 biennium is in effect for the entire biennium.

OPRD has reviewed both Lottery and Other Fund revenue and expenditure trends to determine an adequate ending balance for cash flow purposes. This would be the amount of cash necessary to cover the gap between incoming revenues and outgoing expenditures during the peak months of operation.

In order to balance Lottery and Other Fund revenues and have an appropriate ending cash balance, OPRD will eliminate the inflationary increases allowed in the budget building process and reduce expenditures across the Department.

##### Staffing Impact:

None.

## Budget Narrative

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### Quantifying Results:

This action runs counter to the agency's mission of providing quality park experiences for Oregonians and other visitors to the Department's recreation and heritage sites.

### Revenue Source:

(\$502,419) Lottery Funds, (\$1,056,801) Other Funds

## Budget Narrative

### ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

| Package No.                        | 802 Revenue Adjustment 2014      |           |     |    |           |             | 63400-400-10-00-00000 |    |                  |                  |    |               |                    |
|------------------------------------|----------------------------------|-----------|-----|----|-----------|-------------|-----------------------|----|------------------|------------------|----|---------------|--------------------|
|                                    |                                  |           |     |    |           |             | Direct Services       |    |                  |                  |    |               |                    |
| <b>PERSONAL SERVICES</b>           |                                  |           |     |    |           |             |                       |    |                  |                  |    |               |                    |
| Classification No.                 | Group by Classification Name     | # of Pos. | FTE | SR | Avg. Step | Avg. Salary | Avg. OPE              | GF | LF               | OF               | FF | OF (Non-Ltd.) | All Funds          |
|                                    |                                  |           |     |    |           |             |                       |    | -                | -                |    |               | -                  |
|                                    |                                  |           |     |    |           |             |                       |    | (6,870)          | (10,682)         |    |               | (17,552)           |
|                                    |                                  |           |     |    |           |             |                       |    | (5,824)          | (9,056)          |    |               | (14,880)           |
|                                    |                                  |           |     |    |           |             |                       |    | (2,665)          | (4,144)          |    |               | (6,809)            |
|                                    |                                  |           |     |    |           |             |                       |    | (142)            | (221)            |    |               | (363)              |
|                                    |                                  |           |     |    |           |             |                       |    | (1,363)          | (2,119)          |    |               | (3,482)            |
|                                    |                                  |           |     |    |           |             |                       |    |                  |                  |    |               | -                  |
|                                    |                                  |           |     |    |           |             |                       |    | (1,187)          | (1,844)          |    |               | (3,031)            |
|                                    |                                  |           |     |    |           |             |                       |    | (16,772)         | (26,079)         |    |               | (42,851)           |
|                                    |                                  |           |     |    |           |             |                       |    |                  |                  |    |               | -                  |
|                                    |                                  |           |     |    |           |             |                       |    |                  |                  |    |               | -                  |
| <b>Total Personal Services</b>     |                                  |           |     |    |           |             |                       | -  | <b>(34,823)</b>  | <b>(54,145)</b>  | -  | -             | <b>(88,968)</b>    |
| <b>SERVICES AND SUPPLIES</b>       |                                  |           |     |    |           |             |                       |    |                  |                  |    |               |                    |
| 4100                               | Instate Travel                   |           |     |    |           |             |                       |    | (6,396)          | (10,005)         |    |               | (16,401)           |
| 4125                               | Out of State Travel              |           |     |    |           |             |                       |    | (189)            | (294)            |    |               | (483)              |
| 4150                               | Employee Training                |           |     |    |           |             |                       |    | (2,486)          | (3,798)          |    |               | (6,284)            |
| 4175                               | Office Expenses                  |           |     |    |           |             |                       |    | (10,250)         | (33,213)         |    |               | (43,463)           |
| 4200                               | Telecommunications               |           |     |    |           |             |                       |    | (7,345)          | (11,421)         |    |               | (18,766)           |
| 4250                               | Data Processing                  |           |     |    |           |             |                       |    | (18)             | (28)             |    |               | (46)               |
| 4275                               | Publicity and Publications       |           |     |    |           |             |                       |    | (2,133)          | (3,317)          |    |               | (5,450)            |
| 4300                               | Professional Services            |           |     |    |           |             |                       |    | (13,352)         | (37,209)         |    |               | (50,561)           |
| 4375                               | Employee Recruitment and Develop |           |     |    |           |             |                       |    | (241)            | (375)            |    |               | (616)              |
| 4400                               | Dues and Subscriptions           |           |     |    |           |             |                       |    | (58)             | (90)             |    |               | (148)              |
| 4425                               | Facilities Rental and Taxes      |           |     |    |           |             |                       |    | (652)            | (1,013)          |    |               | (1,665)            |
| 4450                               | Fuels and Utilities              |           |     |    |           |             |                       |    | (81,258)         | (37,379)         |    |               | (118,637)          |
| 4475                               | Facilities Maintenance           |           |     |    |           |             |                       |    | (40,456)         | (61,613)         |    |               | (102,069)          |
| 4500                               | Food and Kitchen Supplies        |           |     |    |           |             |                       |    | (2,478)          | (3,853)          |    |               | (6,331)            |
| 4575                               | Agency Program Related S and S   |           |     |    |           |             |                       |    | (236,323)        | (675,915)        |    |               | (912,238)          |
| 4650                               | Other Services and Supplies      |           |     |    |           |             |                       |    | (14,456)         | (44,458)         |    |               | (58,914)           |
| 4700                               | Expendable Prop 250 - 5000       |           |     |    |           |             |                       |    | (2,145)          | (3,335)          |    |               | (5,480)            |
| <b>Total Services and Supplies</b> |                                  |           |     |    |           |             |                       | -  | <b>(420,236)</b> | <b>(927,316)</b> | -  | -             | <b>(1,347,552)</b> |



# Budget Narrative

|                               |                                |     |     |  |  |  |          |                    |                      |            |
|-------------------------------|--------------------------------|-----|-----|--|--|--|----------|--------------------|----------------------|------------|
| <b>CAPITAL OUTLAY</b>         |                                |     |     |  |  |  |          |                    |                      |            |
| 5350                          | Industrial and Heavy Equipment |     |     |  |  |  |          | (16,844)           | (27,965)             | (44,809)   |
| 5450                          | Agricultural Equip. and Mach.  |     |     |  |  |  | (4,507)  | (5,946)            | (10,453)             |            |
| 5650                          | Land and Improvements          |     |     |  |  |  | (14,735) | (23,471)           | (38,206)             |            |
| 5700                          | Building Structures            |     |     |  |  |  | (7,620)  | (12,138)           | (19,758)             |            |
| 5900                          | Other Capital Outlay           |     |     |  |  |  | (3,654)  | (5,820)            | (9,474)              |            |
| <b>Total Capital Outlay</b>   |                                |     |     |  |  |  | -        | <b>(47,360)</b>    | <b>(75,340)</b>      | -          |
| <b>SPECIAL PAYMENTS</b>       |                                |     |     |  |  |  |          |                    |                      |            |
| <b>Total Special Payments</b> |                                |     |     |  |  |  | -        | -                  | -                    | -          |
| <b>TOTAL REQUESTS</b>         |                                |     |     |  |  |  | -        | <b>(\$502,419)</b> | <b>(\$1,056,801)</b> | <b>\$0</b> |
| <b>TOTAL POSITIONS/FTE</b>    |                                | Pos | FTE |  |  |  |          |                    |                      |            |

# Budget Narrative

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## Direct Services

### 803 Revenue Adjustment 2015

#### Package Description

##### Purpose:

The purpose of this package is to adjust the budget for items not included in the Agency Request or Governor's budget for the agency.

##### How Achieved:

OPRD receives the Lottery Forecast from DAS Office of Economic Analysis; the March 2015 forecast for the 2013-15 and 2015-17 bienniums were higher than previous forecasts. Adjustments were made in this package to increase expenditure authority for the Local Government Grant Program, Property Acquisitions, Facilities Maintenance and Park Operations plus restore some previous across the board reductions.

In addition, increased Other Fund limitation for Business accounts after adding the Cape Foulweather Gift Shop and for increased funding from the Dorothy Collier Foundation; increased Federal limitation for carryover of unspent Tsunami clean up funds received from Japan via NOAA.

This package also includes a position and associated S&S to support the Salmonberry Trail project. Funding is provided by a number of partners in addition to a contribution by OPRD.

A couple biennia ago, OPRD changed its budget structure; it was discovered that while 2 positions were moved, the associated S&S was not. This package includes an adjustment to correct this oversight by moving funds between Park Operations and Heritage Programs.

##### Staffing Impact:

1 position, 1.0 FTE Project Manager 3 Limited Duration

## Budget Narrative

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### Quantifying Results:

This action supports the agency's mission of providing quality park experiences for Oregonians and other visitors to the Department's recreation and heritage sites and those of our partners statewide.

### Revenue Source:

\$178,318 Lottery Funds, \$921,398 Other Funds, \$179,000 Federal Funds

# Budget Narrative

## ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

| Package No. 803 Revenue Adjustment 2015 |                                | 63400-400-10-00-00000 |     |     |           |             |          |    |                  |                  |                  |               |                    |
|---|--------------------------------|-----------------------|-----|-----|-----------|-------------|----------|----|------------------|------------------|------------------|---------------|--------------------|
|   |                                | Direct Services       |     |     |           |             |          |    |                  |                  |                  |               |                    |
| <b>PERSONAL SERVICES</b>                |                                |                       |     |     |           |             |          |    |                  |                  |                  |               |                    |
| Classification No.                      | Group by Classification Name   | # of Pos.             | FTE | SR  | Avg. Step | Avg. Salary | Avg. OPE | GF | LF               | OF               | FF               | OF (Non-Ltd.) | All Funds          |
|   |                                |                       |     |     |           |             |          |    | -                | 152,424          |                  |               | 152,424            |
|   |                                |                       |     |     |           |             |          |    |                  | 44               |                  |               | 44                 |
|   |                                |                       |     |     |           |             |          |    |                  | 24,068           |                  |               | 24,068             |
|   |                                |                       |     |     |           |             |          |    |                  | 11,660           |                  |               | 11,660             |
|   |                                |                       |     |     |           |             |          |    |                  | 69               |                  |               | 69                 |
|   |                                |                       |     |     |           |             |          |    |                  | 30,528           |                  |               | 30,528             |
| <b>Total Personal Services</b>          |                                |                       |     |     |           |             |          | -  | -                | <b>218,793</b>   | -                | -             | <b>218,793</b>     |
| <b>SERVICES AND SUPPLIES</b>            |                                |                       |     |     |           |             |          |    |                  |                  |                  |               |                    |
| 4100                                    | Instate Travel                 |                       |     |     |           |             |          |    | 9,523            | 18,808           |                  |               | 28,331             |
| 4125                                    | Out of State Travel            |                       |     |     |           |             |          |    | 650              | 1,011            |                  |               | 1,661              |
| 4150                                    | Employee Training              |                       |     |     |           |             |          |    | 4,927            | 7,911            |                  |               | 12,838             |
| 4175                                    | Office Expenses                |                       |     |     |           |             |          |    | 2,609            | 4,558            |                  |               | 7,167              |
| 4200                                    | Telecommunications             |                       |     |     |           |             |          |    | 470              | 1,732            |                  |               | 2,202              |
| 4275                                    | Publicity and Publications     |                       |     |     |           |             |          |    | 616              | 958              |                  |               | 1,574              |
| 4300                                    | Professional Services          |                       |     |     |           |             |          |    | 12,478           | 19,401           |                  |               | 31,879             |
| 4400                                    | Dues and Subscriptions         |                       |     |     |           |             |          |    | 98               | 152              |                  |               | 250                |
| 4425                                    | Facilities Rental and Taxes    |                       |     |     |           |             |          |    | 1,512            | 2,352            |                  |               | 3,864              |
| 4450                                    | Fuels and Utilities            |                       |     |     |           |             |          |    | 82,932           | 44,482           |                  |               | 127,414            |
| 4475                                    | Facilities Maintenance         |                       |     |     |           |             |          |    | 1,644            | 2,556            |                  |               | 4,200              |
| 4575                                    | Agency Program Related S and S |                       |     |     |           |             |          |    | 60,835           | 598,190          | 179,000          |               | 838,025            |
| 4650                                    | Other Services and Supplies    |                       |     |     |           |             |          |    | 24               | 494              |                  |               | 518                |
| <b>Total Services and Supplies</b>      |                                |                       |     |     |           |             |          | -  | <b>178,318</b>   | <b>702,605</b>   | <b>179,000</b>   | -             | <b>1,059,923</b>   |
| <b>CAPITAL OUTLAY</b>                   |                                |                       |     |     |           |             |          |    |                  |                  |                  |               |                    |
| <b>Total Capital Outlay</b>             |                                |                       |     |     |           |             |          | -  | -                | -                | -                | -             | -                  |
| <b>SPECIAL PAYMENTS</b>                 |                                |                       |     |     |           |             |          |    |                  |                  |                  |               |                    |
| <b>Total Special Payments</b>           |                                |                       |     |     |           |             |          | -  | -                | -                | -                | -             | -                  |
| <b>TOTAL REQUESTS</b>                   |                                |                       |     |     |           |             |          | -  | <b>\$178,318</b> | <b>\$921,398</b> | <b>\$179,000</b> | <b>\$0</b>    | <b>\$1,278,716</b> |
| TOTAL POSITIONS/FTE                     |                                |                       | 1   | Pos | 1.00      | FTE         |          |    |                  |                  |                  |               |                    |

# Budget Narrative

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## Direct Services

### 840 SB 5507 End of Session

#### Package Description

##### Purpose:

The purpose of this package is to adjust the budget for items not previously included in the original budget bill.

##### How Achieved:

OPRD receives the Lottery Forecast from DAS Office of Economic Analysis; the June 2015 forecast for the 2015-17 biennium was higher than previous forecasts. Adjustments were made in this package to increase expenditure authority for the Local Government Grant Program, Property Acquisitions, Facilities Maintenance and Park Operations.

##### Staffing Impact:

None

##### Quantifying Results:

This action supports the agency's mission of providing quality park experiences for Oregonians and other visitors to the Department's recreation and heritage sites and those of our partners statewide.

##### Revenue Source:

\$27,985 Lottery Funds, (\$27,507) Other Funds

# Budget Narrative

## ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

| Package No. 840 SB 5507 End of Session |                                | 63400-400-10-00-00000<br>Direct Services |     |     |           |             |          |    |          |            |     |               |           |
|--|--------------------------------|--|-----|-----|-----------|-------------|----------|----|----------|------------|-----|---------------|-----------|
| <b>PERSONAL SERVICES</b>               |                                |  |     |     |           |             |          |    |          |            |     |               |           |
| Classification No.                     | Group by Classification Name   | # of Pos.                                | FTE | SR  | Avg. Step | Avg. Salary | Avg. OPE | GF | LF       | OF         | FF  | OF (Non-Ltd.) | All Funds |
| <b>Total Personal Services</b>         |                                |  |     |     |           |             |          | -  | -        | -          | -   | -             | -         |
| <b>SERVICES AND SUPPLIES</b>           |                                |  |     |     |           |             |          |    |          |            |     |               |           |
| 4575                                   | Agency Program Related S and S |  |     |     |           |             |          |    | 27,985   | (27,507)   |     |               | 478       |
| <b>Total Services and Supplies</b>     |                                |  |     |     |           |             |          | -  | 27,985   | (27,507)   | -   | -             | 478       |
| <b>CAPITAL OUTLAY</b>                  |                                |  |     |     |           |             |          |    |          |            |     |               |           |
| <b>Total Capital Outlay</b>            |                                |  |     |     |           |             |          | -  | -        | -          | -   | -             | -         |
| <b>SPECIAL PAYMENTS</b>                |                                |  |     |     |           |             |          |    |          |            |     |               |           |
| <b>Total Special Payments</b>          |                                |  |     |     |           |             |          | -  | -        | -          | -   | -             | -         |
| <b>TOTAL REQUESTS</b>                  |                                |  |     |     |           |             |          | -  | \$27,985 | (\$27,507) | \$0 | \$0           | \$478     |
| <b>TOTAL POSITIONS/FTE</b>             |                                |  | Pos | FTE |           |             |          |    |          |            |     |               |           |

# Budget Narrative

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**DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE**

Parks & Recreation Dept  
2015-17 Biennium

Agency Number: 63400

Cross Reference Number: 63400-400-10-00-00000

| <i>Source</i>                  | 2011-13 Actuals     | 2013-15 Leg<br>Adopted Budget | 2013-15 Leg<br>Approved Budget | 2015-17 Agency<br>Request Budget | 2015-17 Governor's<br>Budget | 2015-17 Leg<br>Adopted Budget |
|--------------------------------|---------------------|-------------------------------|--------------------------------|----------------------------------|------------------------------|-------------------------------|
| <b>Lottery Funds</b>           |                     |                               |                                |                                  |                              |                               |
| Transfer In - Intrafund        | -                   | -                             | 1,121,258                      | -                                | -                            | -                             |
| Tsfr From Administrative Svcs  | 28,370,117          | 32,414,488                    | 32,414,488                     | 35,705,804                       | 35,202,378                   | 35,237,929                    |
| Tsfr To Forestry, Dept of      | -                   | (48,236)                      | (48,236)                       | (89,201)                         | (89,201)                     | (49,656)                      |
| <b>Total Lottery Funds</b>     | <b>\$28,370,117</b> | <b>\$32,366,252</b>           | <b>\$33,487,510</b>            | <b>\$35,616,603</b>              | <b>\$35,113,177</b>          | <b>\$35,188,273</b>           |
| <b>Other Funds</b>             |                     |                               |                                |                                  |                              |                               |
| Non-business Lic. and Fees     | 511,629             | 540,000                       | 540,000                        | 525,758                          | 525,758                      | 525,758                       |
| Park User Fees                 | 20,711,265          | 24,992,778                    | 24,992,778                     | 31,237,294                       | 30,178,938                   | 30,593,339                    |
| Interest Income                | 47,191              | 46,286                        | 46,286                         | 48,699                           | 48,699                       | 48,699                        |
| Sales Income                   | 1,985,473           | 2,233,670                     | 2,233,670                      | 2,350,575                        | 2,350,575                    | 2,578,575                     |
| Other Revenues                 | 4,169,446           | 6,325,164                     | 6,325,164                      | 5,540,337                        | 5,540,337                    | 5,705,337                     |
| Tsfr From Military Dept, Or    | 493,400             | -                             | -                              | -                                | -                            | -                             |
| Tsfr From Marine Bd, Or State  | 400,300             | 425,000                       | 425,000                        | 400,000                          | 400,000                      | 400,000                       |
| Tsfr From Forestry, Dept of    | -                   | -                             | -                              | -                                | -                            | 25,000                        |
| Tsfr From Transportation, Dept | 24,590,823          | 24,621,685                    | 23,500,427                     | 21,135,902                       | 21,135,902                   | 21,135,902                    |
| Transfer Out - Intrafund       | (1,977,314)         | -                             | -                              | -                                | -                            | -                             |
| Tsfr To Forestry, Dept of      | -                   | (76,638)                      | (76,638)                       | (140,454)                        | (140,454)                    | (78,964)                      |
| <b>Total Other Funds</b>       | <b>\$50,932,213</b> | <b>\$59,107,945</b>           | <b>\$57,986,687</b>            | <b>\$61,098,111</b>              | <b>\$60,039,755</b>          | <b>\$60,933,646</b>           |
| <b>Federal Funds</b>           |                     |                               |                                |                                  |                              |                               |
| Federal Funds                  | 676,563             | 2,208,544                     | 2,210,424                      | 2,047,540                        | 2,047,540                    | 2,226,540                     |
| <b>Total Federal Funds</b>     | <b>\$676,563</b>    | <b>\$2,208,544</b>            | <b>\$2,210,424</b>             | <b>\$2,047,540</b>               | <b>\$2,047,540</b>           | <b>\$2,226,540</b>            |

Agency Request  
2015-17 Biennium

Governor's Budget

Legislatively Adopted  
Detail of LF, OF, and FF Revenues - BPR012

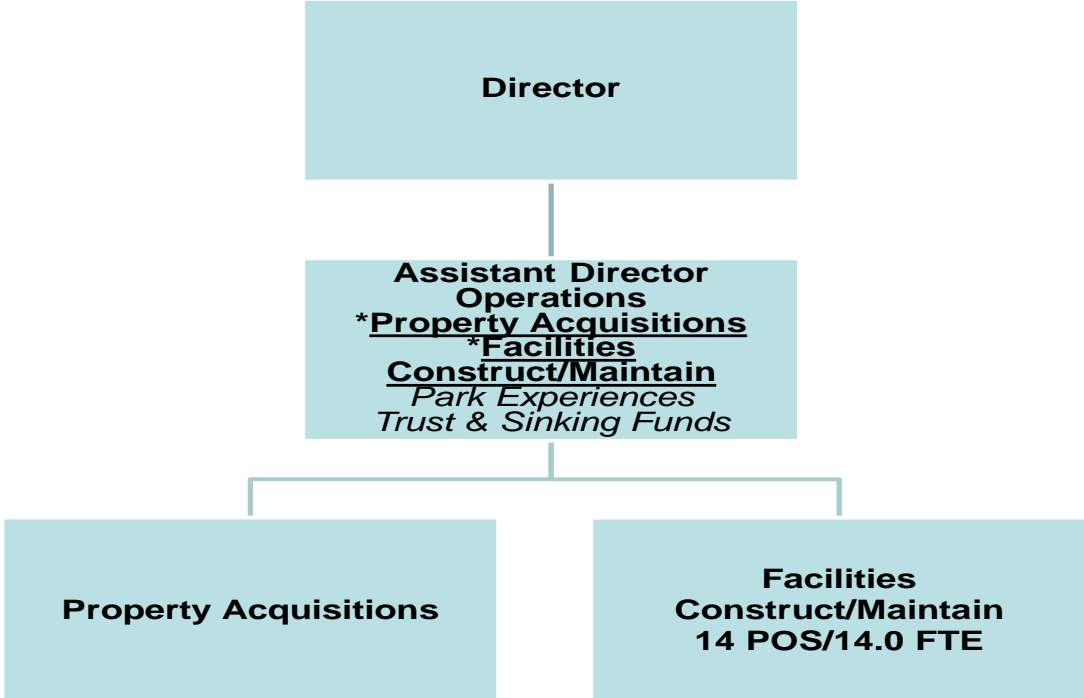


# Budget Narrative

Park Development

Program Description

## Oregon Parks and Recreation Department Park Development 2013-15



Budget Narrative

Oregon Parks and Recreation Department  
Park Development  
2015-17



# Budget Narrative

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## **Executive Summary**

The Park Development program looks forward, preparing the Oregon state park system for sustainable operations and growth in the face of changing societal needs, increasing expenses, and decreasing state resources. The program defines success through:

- Strategic, thoughtful park *acquisitions*.
- Exploiting improvements in *design and engineering* technologies to improve efficiency.
- Enhancement and major maintenance of parks and park facilities.

The program positions the state for a long-term commitment to both the Healthy Environment and Jobs Outcome Areas through the lands and facilities that it acquires, improves, and maintains. The working capital necessary to build and maintain the park system comes predominantly from constitutionally-dedicated Lottery Funds, but also from user-generated Other Funds and Federal Funds.

## **Program Description**

The Oregon Parks and Recreation Department has a broad leadership role to advocate for and promote outdoor recreation in Oregon. It is both a steward of natural, scenic, cultural and recreational resources and a provider of needed high-quality recreational facilities and sites that can fit harmoniously within natural and historic settings. The Department's Park Development program contains two key areas to help accomplish this mission: *property acquisitions* (strategically acquiring parks), and *facility maintenance/construction* (to address overdue maintenance and improve parks).

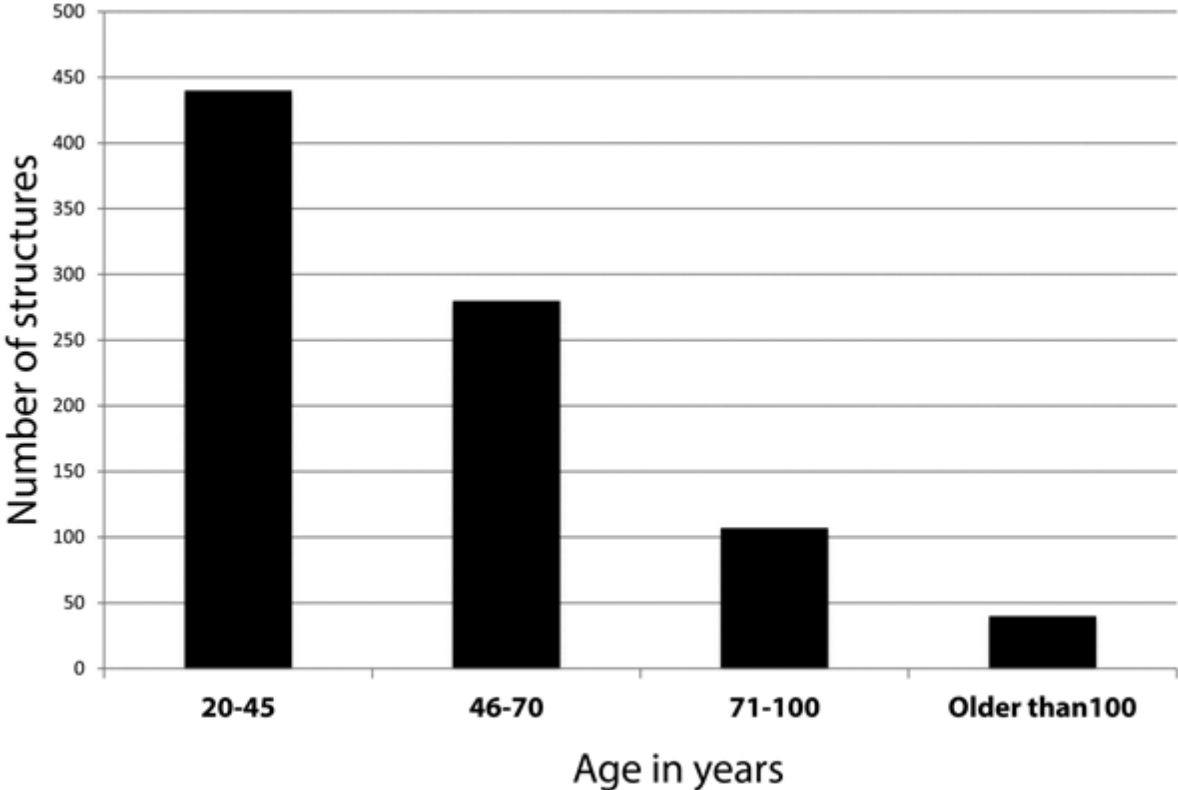
*Property acquisition* is responsible for the negotiation and purchase of new park properties to keep pace with changes in Oregon demographics, recreational habits and conservation priorities. Acquisitions—trades, easements, donations and purchases—are informed by state documents such as the Oregon Conservation Strategy, Statewide Comprehensive Outdoor Recreation Plan, Oregon Plan for Salmon and Watersheds and Species Management Plans. Protection of public lands and open spaces is a significant tool and goal of many of these plans, though improvement to existing parks is a higher priority than new acquisitions.

*Facility maintenance/construction* addresses needs for long-term investment in park infrastructure by making repairs, improving and expanding parks to meet future needs, and applying value-added facility designs that use long-life, efficient fixtures and techniques.

Overall costs for the program are driven by real estate market forces, visitor expectations, and the increasing cost to repair or replace facilities built over the last 90 years. A substantial number of facilities were designed fifty years ago to serve a fraction of the number of visitors who currently enjoy the state park system. Of the approximately 1,700 structures in the state park system, 26 would take more than a million dollars to replace. Nearly one in ten is more than 70 years old, and nearly fifty are more than 100 years old.

Budget Narrative

**Age of Park Facilities**



# Budget Narrative

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## **Program Justification and Link to 10-Year Outcome**

The Park Development program that builds and maintains Oregon's state park system demonstrates Oregon's ongoing commitment to the "Healthy Environment" and "Job and Innovation" outcome areas in ways that are meaningful and evident across the state. Oregon's state park system represents the state's insistence and respect for a healthy environment through allowing the great outdoors to be both accessible and appreciated by broad sectors of the population. This is a strategic foundation for public support of other programs in the state's Healthy Environment outcome area portfolio. Support ten years from now for a continued commitment to a Healthy Environment depends on inspiring people today to value and conserve the natural environment through, in part, their connection to attractive and well-maintained parks throughout the state. Among the Healthy Environment strategies, the Park Development program "conserves important lands and provide recreational opportunities that help define the character of our state" by:

- Increasing access and availability to transit, rail, bicycle, and pedestrian travel; and
- Balancing ecological and economic interests to improve the health of watersheds, and fish and wildlife habitat.

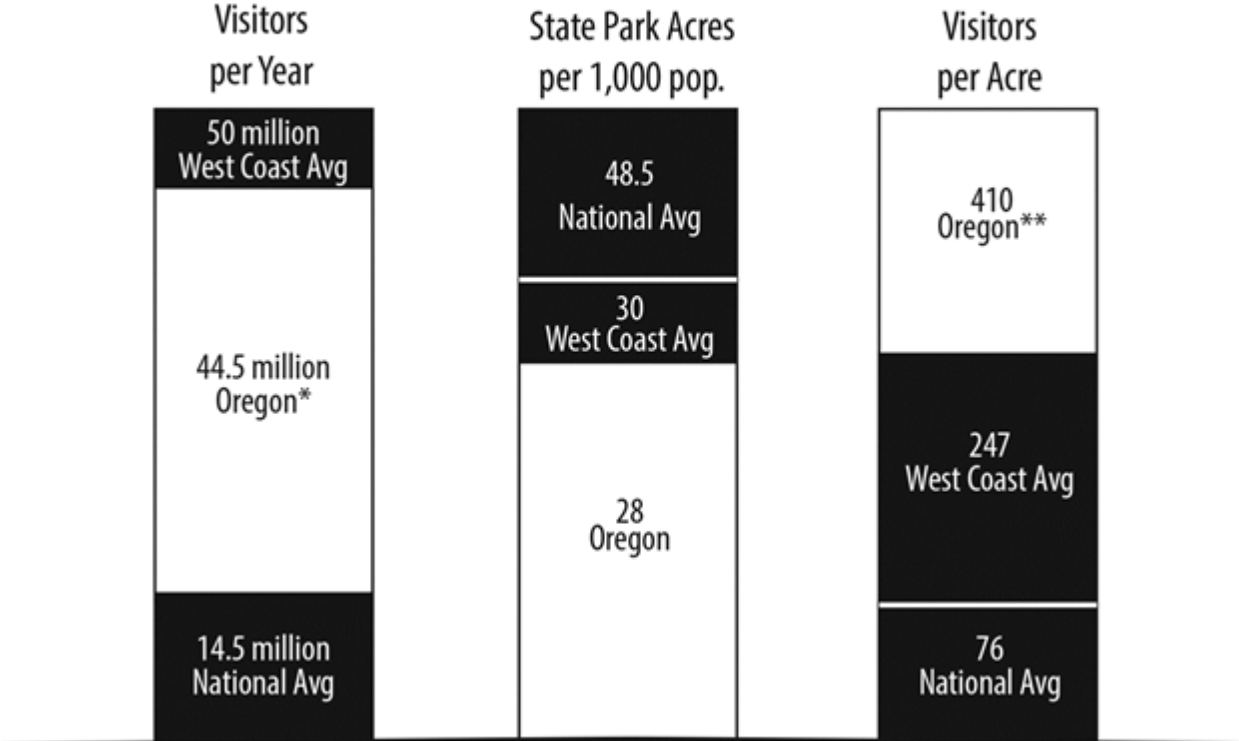
In "Jobs and Innovation," Park Development:

- Supports regional solutions and align local, regional, and state economic development priorities.

## **Program Performance**

The Oregon Parks and Recreation Department uses constitutionally-dedicated lottery funds, trades and other arrangements to gradually acquire park lands from willing sellers. By acting strategically to acquire properties that satisfy needs described in statewide conservation plans, the system has maintained a top position nationally for visitors served, and visitors served per state park acre:

# Oregon's State Parks as of June 2013



**\*4th highest in nation      \*\*2nd highest in nation**

# Budget Narrative

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## **Enabling Legislation/Program Authorization**

*ORS 390.112 Additional criteria for acquiring and developing new historic sites, parks and recreation areas.* The State Parks and Recreation Department shall propose to the State Parks and Recreation Commission additional criteria for the acquisition and development of new historic sites, parks and recreation areas.

*ORS 390.121 Powers of commission:* In carrying out its responsibilities, the State Parks and Recreation Commission may ... Acquire by purchase, agreement, donation or by exercise of eminent domain, real property or any right or interest therein deemed necessary for the operation and development of state parks, roads, trails, campgrounds, picnic areas, boat ramps, nature study areas, waysides, relaxation areas, visitor and interpretive centers ... or other real property or any right or interest because of its natural, scenic, cultural, historic or recreational value, or any other places of attraction and scenic or historic value which in the judgment of the State Parks and Recreation Department will contribute to the general welfare, enjoyment and pleasure of the public.

## **Funding Streams**

Park Development is almost entirely funded with dedicated Lottery Funds, supplemented by a small amount of Other Funds (from park visitor fees) and Federal Funds (mostly in the form of grants). The dedicated Lottery Funds are allocated in accordance with the following constitutional requirement. *Oregon Constitution, Article XV, Section 4a, Use of net proceeds from state lottery for parks and recreation areas:* In each biennium the Legislative Assembly shall appropriate all of the moneys in the parks subaccount of the parks and natural resources fund ... to achieve all of the following: Provide additional public parks, natural areas or outdoor recreational areas to meet the needs of current and future residents of the State of Oregon; Protect natural, cultural, historic and outdoor recreational resources of state or regional significance; Manage public parks, natural areas and outdoor recreation areas to ensure their long-term ecological health and provide for the enjoyment of current and future residents of the State of Oregon; and Provide diverse and equitable opportunities for residents of the State of Oregon to experience nature and participate in outdoor recreational activities in state, regional, local or neighborhood public parks and recreation areas.

## **Significant Proposed Program Changes from 2013-15**

None.

## **Purpose, customers, and source of funding**

The purpose of OPRD's Park Development program is to support the Direct Services program by maintaining and enhancing the state park system for visitors so as to give them a great park experience and increase their appreciation for the state of Oregon and its healthy environment. The customers are the general public, and they include Oregon residents, visitors, and tourists. There are approximately 43.5 million unique visits made every year to the 250+ state park properties in Oregon (10-year average). Of these, 2.4 million are for overnight stays by campers and 41.1 million are for day trips. Based on the most recent visitor surveys, 56% of customers are Oregon residents. The funding for this program is primarily dedicated Lottery Funds (78%), but also includes some

## Budget Narrative

Other Funds (14%) from park user fees, agency transfers, and limitation for donations and grants, and some Federal Funds (8%) for grants and agency transfers.

### **Expenditures by fund type, positions and full-time equivalents**

| <b>Park Development:</b>      |            |           |           |             |           |       |
|-------------------------------|------------|-----------|-----------|-------------|-----------|-------|
|                               | Lottery    | Other     | Federal   | Total Funds | Positions | FTE   |
| Property Acquisition          | 2,470,000  | 0         | 980,000   | 3,450,000   |           |       |
| Facilities Construct/Maintain | 16,270,607 | 3,675,630 | 1,679,158 | 21,625,395  | 13        | 13.00 |
| Total                         | 18,740,607 | 3,675,630 | 2,659,158 | 25,075,395  | 13        | 13.00 |

### **Activities, programs, and issues in the program unit base budget**

The Park Development program activities include, within *property acquisitions*, the funding for park property assessment, negotiation, due diligence, and purchase. The issues most affecting the program are availability of funding, real estate values, the willingness of property owners to sell lands to the state, and increasing conditions and regulation around siting parks in various areas throughout the state. In the *facility maintenance/construction* part of the budget, the main activities are major maintenance and repair of existing facilities and enhancement of the park system with new facilities. Because there is inadequate Lottery funding available to accomplish all of the deferred maintenance in the park system, a triage approach is used to address the most critical needs first. While significant progress has been made in reducing long-term deferred maintenance, the aging of the park system infrastructure continues and new emergencies occur constantly that impact the ability to deliver services and keep parks operating.

### **Important background for decision makers. Include trends in caseload and workload**

Funding for *property acquisitions* has fluctuated over the years with \$4 million originally allocated by the 1999 Legislature from the Parks and Natural Resource Fund (Lottery Funds). This was increased to \$7 million by the 2003 Legislature and an additional \$0.5 million in 2005. The 2007 Legislature saw the opportunity for significant land protection efforts and increased the budget limitation by an additional \$14.6 million. Since then, funding levels have returned to approximately the \$4 million neighborhood for the past several bienniums; the 2015-17 budget will be \$1.5 million. With leveraging this funding with grants and other creative mechanisms such as trades, the Department has been able to continue to address priorities as identified in an investment strategy adopted by the Oregon Parks and Recreation Commission during the 2005-07 biennium. Criteria for acquisition includes consideration of the Department's ability to build and/or maintain the property for the recreational enjoyment of Oregonians or the need to preserve an area for outstanding natural, scenic, or historical value. Between 2004 and 2013, OPRD added 9 new parks under Governor Kulongoski's Park a Year program. However, the Department is now concentrating its efforts on maintenance and operation strategies to ensure that outstanding visitor experiences are consistent over time. The *facility maintenance/construction* part of the program serves the need for a construction budget for the Department. It was established in 1997 through the sale of \$15 million in Lottery-backed bonds, and



## Budget Narrative

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continued by establishment of the Parks and Natural Resources Fund in the 1999-01 biennium. The activities undertaken by OPRD associated with major maintenance and enhancement of the park system through the design, permitting and construction of improvement projects. *Facility maintenance/construction* also encompasses the management systems (e.g., asset tracking, statewide bridge inspections) and personnel necessary to carry out program activities. Other funding sources augment the investment funding, including other agency transfers, grants (e.g., Oregon State Marine Board), donations, hydropower project mitigation funds, special allocations, or matching funds from federal and state agency programs (e.g., Bureau of Reclamation; Oregon Department of Transportation).

### **Expected results from the 2015-17 budget for the program unit.**

The expected results from the 2015-17 budget are the completion of 30 to 35 of the top priority major maintenance projects in the state park system; acquisition of 10 to 15 properties mostly in-holdings, access improvements, and/or additions to existing parks. The continued investment in a small amount of land acquisition helps move the park system in the direction of long-term goals in the neighborhood of 35 acres per 1,000 Oregonians (Oregon Benchmark #91), although currently at 28 acres and with a growing population, the current program is at a basic level. Links to the 10-year outcome are discussed above. The other expected results are positive performance on the Department's Centennial Horizon principles, as follows:

- Centennial Horizon Principle 1 – Save Oregon's Special Places
  - Secure outstanding habitats, historic places and scenic settings.
  - Encourage public ownership through grants or public/private partnerships.
  - Acquire or help safeguard Oregon's historic places and stimulate activities that foster their use, care and conservation.
- Centennial Horizon Principle 2 – Connect People to Meaningful Outdoor Experiences
  - Build or enable others to build new types of parks that will meet a growing population's needs.
- Centennial Horizon Principle 3 – Taking the Long View
  - Provide first class facilities designed to appeal to a wide variety of visitors and park users;
  - Promote the ethic that parks are vital to Oregon's way of life and that the Department has a civic responsibility to provide and protect them;
  - Reduce OPRD's environmental impact at all levels;
  - Maintain the physical infrastructure of the park system.
- Centennial Horizon Principle 6 – Attract and Inspire Partners
  - Target partnerships that yield the greatest benefit to the Department's vision.
- Centennial Horizon Principle 8 – Oregon's Parks Will Be Tended by People Who Love Their Work

## Budget Narrative

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### **Revenue sources and proposed revenue changes**

In Park Development, the Property Acquisition budget is funded by Lottery Funds. The Lottery funds are the Department's constitutionally dedicated share of the Parks and Natural Resource Fund. Lottery fund forecasts are provided by the Office of Economic Analysis.

The Facilities Construct/Maintain budget is funded by a combination of Lottery Funds, Other Funds and Federal Funds. The Lottery funds are the Department's constitutionally dedicated share of the Parks and Natural Resource Fund. Lottery fund forecasts are provided by the Office of Economic Analysis.

Park User Fees are generated by Day Use and Overnight camping fees charged to park visitors. The Department forecasts this revenue source based on historical and future reservation data.

Additional Other Funds are provided by the Department of Transportation (ODOT) for paving of state highways in state parks; ODOT provides this projected revenue amount to the Department.

Finally, this budget contains Other Revenue (Other Funds) and Federal revenue. These funds come from a variety of sources depending on what partners the Department works with during the biennium. Because the sources change from biennium to biennium, it is not possible to list specific revenue sources. The Department forecasts this revenue to remain constant from biennium to biennium.

### **Proposed new laws that apply to the program unit**

None.

# Budget Narrative

## Summary of 2015-17 Budget

### Oregon Parks and Recreation Department

| Park Development  | TOTALS |        |                    | FUND TYPE    |                  |               |                  |            |         |
|---|--------|--------|--------------------|--------------|------------------|---------------|------------------|------------|---------|
|   | POS    | FTE    | ALL FUNDS          | General Fund | Lottery Funds    | Other Funds   | Federal Funds    | Nonlimited |         |
| Other   |        |        |                    |              |                  |               |                  | Other      | Federal |
| <b>2013-15 LEGISLATIVELY ADOPTED BUDGET</b>             | 14     | 14.00  | 26,925,496         |              | 21,355,065       | 3,266,087     | 2,304,344        |            |         |
| <b>Emergency Board Actions (through 4/2014)</b>         |        |        | 119,802            |              | 83,170           | 36,632        |                  |            |         |
| <b>2013-15 Legislatively Approved Budget</b>            | 14     | 14.00  | 27,045,298         |              | 21,438,235       | 3,302,719     | 2,304,344        |            |         |
| <b>Base Budget Adjustments:</b>                         |        |        |                    |              |                  |               |                  |            |         |
| Net Cost of 2013-15 Position Actions:                   |        |        |                    |              |                  |               |                  |            |         |
| Administrative, Biennialized E-Board, Phase-Out         |        |        | 112,508            |              | 111,319          | 1,189         |                  |            |         |
| Estimated Cost of 2015-17 Merit Increase                |        |        |                    |              |                  |               |                  |            |         |
| Base Debt Service Adjustment                            |        |        |                    |              |                  |               |                  |            |         |
| Base Nonlimited Adjustment                              |        |        |                    |              |                  |               |                  |            |         |
| Capital Construction Adjustment                         |        |        |                    |              |                  |               |                  |            |         |
| <b>Subtotal: 2015-17 Base Budget</b>                    | 14     | 14.00  | 27,157,806         |              | 21,549,554       | 3,303,908     | 2,304,344        |            |         |
| <b>Essential Packages:</b>                              |        |        |                    |              |                  |               |                  |            |         |
| <b>Package No. 010</b>                                  |        |        |                    |              |                  |               |                  |            |         |
| Vacancy Factor (Increase)/Decrease                      |        |        |                    |              |                  |               |                  |            |         |
| Non-PICS Personal Service Increase/(Decrease)           |        |        | 16,194             |              | 14,516           | 1,678         |                  |            |         |
| Subtotal  |        |        | <b>16,194</b>      |              | <b>14,516</b>    | <b>1,678</b>  |                  |            |         |
| <b>Package No. 021/022</b>                              |        |        |                    |              |                  |               |                  |            |         |
| 021 - Phased-In Programs Excl. One-Time Costs           |        |        |                    |              |                  |               |                  |            |         |
| 022 - Phase-Out Programs and One-Time Costs             |        |        | (1,456,000)        |              | (781,000)        |               | (675,000)        |            |         |
| Subtotal  |        |        | <b>(1,456,000)</b> |              | <b>(781,000)</b> |               | <b>(675,000)</b> |            |         |
| <b>Package No. 031/032/033</b>                          |        |        |                    |              |                  |               |                  |            |         |
| Cost of Goods & Services Increase/(Decrease)            |        |        | 680,542            |              | 549,948          | 80,780        | 49,814           |            |         |
| State Govt Service Charges Increase/(Decrease)          |        |        |                    |              |                  |               |                  |            |         |
| Subtotal  |        |        | <b>680,542</b>     |              | <b>549,948</b>   | <b>80,780</b> | <b>49,814</b>    |            |         |
| <b>Package No. 040</b>                                  |        |        |                    |              |                  |               |                  |            |         |
| Mandated Caseload Increase/(Decrease)                   |        |        |                    |              |                  |               |                  |            |         |
| <b>Package No. 050</b>                                  |        |        |                    |              |                  |               |                  |            |         |
| Fund Shifts   |        |        |                    |              |                  |               |                  |            |         |
| <b>Package No. 060</b>                                  |        |        |                    |              |                  |               |                  |            |         |
| Technical Adjustments                                   | (1)    | (1.00) | (219,653)          |              | (219,653)        |               |                  |            |         |
| <b>Subtotal: 2015-17 Current Service Level Budget</b>   | 13     | 13.00  | 26,178,889         |              | 21,113,365       | 3,386,366     | 1,679,158        |            |         |
| <b>2015-17 Current Service Level - Page 1 Subtotal</b>  | 13     | 13.00  | 26,178,889         |              | 21,113,365       | 3,386,366     | 1,679,158        |            |         |
| <b>Package No. 070</b>                                  |        |        |                    |              |                  |               |                  |            |         |
| Revenue Shortfalls                                      |        |        |                    |              |                  |               |                  |            |         |
| <b>Subtotal: 2015-17 Modified Current Service Level</b> | 13     | 13.00  | 26,178,889         |              | 21,113,365       | 3,386,366     | 1,679,158        |            |         |

# Budget Narrative

| Park Development                                  | TOTALS |       |             | FUND TYPE    |               |             |               |            |         |
|---|--------|-------|-------------|--------------|---------------|-------------|---------------|------------|---------|
|   | POS    | FTE   | ALL FUNDS   | General Fund | Lottery Funds | Other Funds | Federal Funds | Nonlimited |         |
|   |        |       |             |              |               |             |               | Other      | Federal |
| <b>Emergency Board Packages:</b>                  |        |       |             |              |               |             |               |            |         |
| (List ORBITS Package number and title)            |        |       |             |              |               |             |               |            |         |
| <b>Subtotal Emergency Board Packages</b>          |        |       |             |              |               |             |               |            |         |
| <b>Policy Packages:</b>                           |        |       |             |              |               |             |               |            |         |
| 138 Remove Expo Ctr Funding: Program Leaving Dept |        |       |             |              |               |             |               |            |         |
| 102 Reserve Former Expo Ctr FTE for Future Use    |        |       |             |              |               |             |               |            |         |
| 103 Increase Grants for Natural Area Program      |        |       |             |              |               |             |               |            |         |
| 104 Carry Over Federal Cultural & History Grants  |        |       |             |              |               |             |               |            |         |
| 105 Carry Over Federal Recreation Grants          |        |       |             |              |               |             |               |            |         |
| 802 Revenue Adjustment 2014                       |        |       | (4,945,502) |              | (4,759,955)   | (185,547)   |               |            |         |
| 803 Revenue Adjustment 2015                       |        |       | 3,042,008   |              | 617,197       | 474,811     | 1,950,000     |            |         |
| 840 SB 5507 End of Session                        |        |       | 800,000     |              | 1,770,000     |             | (970,000)     |            |         |
| <b>Subtotal Policy Packages</b>                   |        |       | (1,103,494) |              | (2,372,758)   | 289,264     | 980,000       |            |         |
| <b>Total: 2015-17 Budget</b>                      | 13     | 13.00 | 25,075,395  |              | 18,740,607    | 3,675,630   | 2,659,158     |            |         |
| Percent Change From 2013-15 Leg. Approved         | -7.1%  | -7.1% | -7.3%       | 0.0%         | -12.6%        | 11.3%       | 15.4%         | 0.0%       | 0.0%    |
| Percent Change From Current Service Level Budget  | 0.0%   | 0.0%  | -4.2%       | 0.0%         | -11.2%        | 8.5%        | 58.4%         | 0.0%       | 0.0%    |

# Budget Narrative

## DETAIL OF LOTTERY FUNDS, OTHER FUNDS AND FEDERAL FUNDS REVENUES

| Source   | Fund | ORBITS<br>Revenue<br>Acct | 2011-13<br>Actual | 2013-15<br>Legislatively<br>Adopted | 2013-15<br>Estimated | 2015-17           |                               |                          |
|--|------|---------------------------|-------------------|-------------------------------------|----------------------|-------------------|-------------------------------|--------------------------|
|  |      |                           |                   |                                     |                      | Agency<br>Request | Governor's<br>Balanced Budget | Legislatively<br>Adopted |
| <i>Lottery Funds</i>   |      |                           |                   |                                     |                      |                   |                               |                          |
| Interest Earnings  | Lot  |                           |                   |                                     |                      |                   |                               |                          |
| Transfers-In   |      |                           |                   |                                     |                      |                   |                               |                          |
| Intrafund  | Lot  | 1010                      |                   |                                     |                      |                   |                               |                          |
| From Dept. Adminst Serv (Dedicated Lottery - Measure 76)         | Lot  | 1107                      | 19,541,851        | 20,574,065                          | 20,574,065           | 18,113,365        | 16,353,410                    | 17,565,020               |
| From Dept. Adminst Serv (Non-Dedicated Lottery - Non-Measure 76) | Lot  | 1107                      |                   |                                     |                      |                   |                               |                          |
| From Department of Forestry                                      | Lot  |                           |                   |                                     |                      |                   |                               |                          |
| Transfers-Out  |      |                           |                   |                                     |                      |                   |                               |                          |
| Intrafund  | Lot  |                           |                   |                                     |                      |                   |                               |                          |
| Administrative Services  | Lot  | 2107                      |                   |                                     |                      |                   |                               |                          |
| Dept. of Forestry  | Lot  |                           |                   |                                     |                      |                   |                               |                          |
| <b>Total Lottery Funds</b>                                       | Lot  |                           | 19,541,851        | 20,574,065                          | 20,574,065           | 18,113,365        | 16,353,410                    | 17,565,020               |
| <i>Other Funds - Non-Limited</i>                                 |      |                           |                   |                                     |                      |                   |                               |                          |
| Refunding Bonds  | Oth  | 0575                      |                   |                                     |                      |                   |                               |                          |
| <i>Other Funds - Limited</i>                                     |      |                           |                   |                                     |                      |                   |                               |                          |
| Park User Fees   | Oth  | 0255                      | 1,477,824         | 573,408                             | 573,408              | 673,380           | 487,833                       | 557,644                  |
| Other Nonbusiness Lic & Fees                                     | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| Charges for Services   | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| Rents and Royalties  | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| Interest Earnings  | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| Sales Income   | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| Donations and Contributions                                      | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| Other Revenues   | Oth  | 0975                      | 394,086           | 1,511,788                           | 1,511,788            | 1,532,094         | 1,532,094                     | 1,937,094                |
| Lottery Bonds Proceeds   | Oth  | 0565                      |                   |                                     |                      |                   |                               |                          |
| Transfers-In   |      |                           |                   |                                     |                      |                   |                               |                          |
| Intrafund  | Oth  | 1010                      | 1,977,314         |                                     | 36,632               |                   |                               |                          |
| Oregon Military Department                                       | Oth  | 1248                      | 76,340            |                                     |                      |                   |                               |                          |
| From Marine Board  | Oth  | 1250                      | 34,838            |                                     |                      |                   |                               |                          |
| Oregon Dept of Energy  | Oth  | 1330                      | 61,293            |                                     |                      |                   |                               |                          |
| OR Business Development  | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| From Oregon Dept of State Lands                                  | Oth  | 1141                      |                   |                                     |                      |                   |                               |                          |
| From Oregon Department of Forestry                               | Oth  | 1629                      |                   |                                     |                      |                   |                               |                          |
| From Oregon Department of Transportation                         | Oth  | 1730                      | 1,133,329         | 1,180,892                           | 1,180,892            | 1,180,892         | 1,180,892                     | 1,180,892                |
| From Dept of Fish/Wildlife                                       | Oth  | 1635                      |                   |                                     |                      |                   |                               |                          |

# Budget Narrative

## DETAIL OF LOTTERY FUNDS, OTHER FUNDS AND FEDERAL FUNDS REVENUES

| Source                                   | Fund | ORBITS<br>Revenue<br>Acct | 2011-13<br>Actual | 2013-15<br>Legislatively<br>Adopted | 2013-15<br>Estimated | 2015-17           |                               |                          |
|--|------|---------------------------|-------------------|-------------------------------------|----------------------|-------------------|-------------------------------|--------------------------|
|  |      |                           |                   |                                     |                      | Agency<br>Request | Governor's<br>Balanced Budget | Legislatively<br>Adopted |
| Transfers-Out                            |      |                           |                   |                                     |                      |                   |                               |                          |
| Intrafund                                | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| To Agency Res Equity                     | Oth  | 2030                      |                   |                                     |                      |                   |                               |                          |
| To Counties                              | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| To Oregon Department of Transportation   | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| To OR Business Development               | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| To Dept. of Agriculture                  | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| To Dept. of Forestry                     | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| To Oregon State Police                   | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| <i>Total Other Funds</i>                 | Oth  |                           | 5,155,024         | 3,266,088                           | 3,302,720            | 3,386,366         | 3,200,819                     | 3,675,630                |
| <b>Federal Funds (Limited)</b>           |      |                           |                   |                                     |                      |                   |                               |                          |
| Federal Funds                            | Fed  | 0995                      | 1,345,663         | 2,304,344                           | 2,304,344            | 1,679,158         | 1,679,158                     | 2,659,158                |
| Oregon Department of Transportation      | Fed  | 1730                      |                   |                                     |                      |                   |                               |                          |
| Oregon Military Dept                     | Fed  |                           |                   |                                     |                      |                   |                               |                          |
| Oregon Dept of Energy                    | Fed  |                           |                   |                                     |                      |                   |                               |                          |
| Community Colleges & Workforce Develop   | Fed  | 1586                      |                   |                                     |                      |                   |                               |                          |
| <i>Total Federal Funds - Limited</i>     | Fed  |                           | 1,345,663         | 2,304,344                           | 2,304,344            | 1,679,158         | 1,679,158                     | 2,659,158                |
| <b>TOTAL LIMITED</b>                     |      |                           | 26,042,538        | 26,144,497                          | 26,181,129           | 23,178,889        | 21,233,387                    | 23,899,808               |
| <b>Lottery, Other, and Federal Funds</b> |      |                           | 26,042,538        | 26,144,497                          | 26,181,129           | 23,178,889        | 21,233,387                    | 23,899,808               |

# Budget Narrative

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## Park Development

### 010 Non-PICS Psnl Svc / Vacancy Factor

#### Package Description

This package includes standard inflation of 3% on non PICS generated accounts unless otherwise described below:

- Mass Transit – adjustment to .6% of subject salary and wages
- Pension Obligation Bonds – amount required for payment of bonds as calculated by the Department of Administrative Services (DAS).
- Vacancy Savings – an amount calculated based on the previous biennium's turnover rate.

# Budget Narrative

## ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

| Package No. 010 Non-PICS Psnl Svc/Vacancy Factor |                              |           |     |    |           |             |          | 63400-300-10-00-00000<br>Park Development |                 |                |            |               |                 |
|--|------------------------------|-----------|-----|----|-----------|-------------|----------|---|-----------------|----------------|------------|---------------|-----------------|
| <b>PERSONAL SERVICES</b>                         |                              |           |     |    |           |             |          |   |                 |                |            |               |                 |
| Classification No.                               | Group by Classification Name | # of Pos. | FTE | SR | Avg. Step | Avg. Salary | Avg. OPE | GF  | LF              | OF             | FF         | OF (Non-Ltd.) | All Funds       |
|  |                              |           |     |    |           |             |          |   | -               | -              |            |               | -               |
| Salaries & Wages                                 |                              |           |     |    |           |             |          |   | -               | -              |            |               | -               |
| Temporary Appointments                           |                              |           |     |    |           |             |          |   | 1,372           |                |            |               | 1,372           |
| Pension Bond Contribution                        |                              |           |     |    |           |             |          |   | 12,187          | 1,391          |            |               | 13,578          |
| Social Security Taxes                            |                              |           |     |    |           |             |          |   | 105             |                |            |               | 105             |
| Mass Transit Tax                                 |                              |           |     |    |           |             |          |   | 852             | 287            |            |               | 1,139           |
| <b>Total Personal Services</b>                   |                              |           |     |    |           |             |          | -   | <b>14,516</b>   | <b>1,678</b>   | -          | -             | <b>16,194</b>   |
| <b>SERVICES AND SUPPLIES</b>                     |                              |           |     |    |           |             |          |   |                 |                |            |               |                 |
|  |                              |           |     |    |           |             |          |   |                 |                |            |               |                 |
| <b>Total Services and Supplies</b>               |                              |           |     |    |           |             |          | -   | -               | -              | -          | -             | -               |
| <b>CAPITAL OUTLAY</b>                            |                              |           |     |    |           |             |          |   |                 |                |            |               |                 |
|  |                              |           |     |    |           |             |          |   |                 |                |            |               |                 |
| <b>Total Capital Outlay</b>                      |                              |           |     |    |           |             |          | -   | -               | -              | -          | -             | -               |
| <b>SPECIAL PAYMENTS</b>                          |                              |           |     |    |           |             |          |   |                 |                |            |               |                 |
|  |                              |           |     |    |           |             |          |   |                 |                |            |               |                 |
| <b>Total Special Payments</b>                    |                              |           |     |    |           |             |          | -   | -               | -              | -          | -             | -               |
| <b>TOTAL REQUESTS</b>                            |                              |           |     |    |           |             |          | -   | <b>\$14,516</b> | <b>\$1,678</b> | <b>\$0</b> | <b>\$0</b>    | <b>\$16,194</b> |
| TOTAL POSITIONS/FTE                              |                              |           | Pos |    | FTE       |             |          |   |                 |                |            |               |                 |



# Budget Narrative

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## Park Development

### 022 Phase out Program and One time Costs

#### Package Description

This package phases out limitation placed in the 2013-15 biennium budget for:

- Property acquisition grant funds \$675,000 (Federal Funds)
- Trail projects on the Cazedero and Rogue River \$381,000 (Lottery)
- Construction at Cottonwood Canyon \$400,000 (Lottery)

## Budget Narrative

| <b>ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY</b> |                                |                                    |     |     |           |             |          |    |           |                       |           |               |           |               |
|---|--------------------------------|------------------------------------|-----|-----|-----------|-------------|----------|----|-----------|-----------------------|-----------|---------------|-----------|---------------|
| Package No.   |                                | 022 Phase-out Pgm & One-time Costs |     |     |           |             |          |    |           | 63400-300-10-00-00000 |           |               |           |               |
|   |                                |                                    |     |     |           |             |          |    |           | Park Development      |           |               |           |               |
| PERSONAL SERVICES   |                                |                                    |     |     |           |             |          |    |           |                       |           |               |           |               |
| Classification No.  | Group by Classification Name   | # of Pos.                          | FTE | SR  | Avg. Step | Avg. Salary | Avg. OPE | GF | LF        | OF                    | FF        | OF (Non-Ltd.) | All Funds |               |
| <b>Total Personal Services</b>                            |                                |                                    |     |     |           |             |          |    | -         | -                     | -         | -             | -         | -             |
| SERVICES AND SUPPLIES                                     |                                |                                    |     |     |           |             |          |    |           |                       |           |               |           |               |
| 4575  | Agency Program Related S and S |                                    |     |     |           |             |          |    | (781,000) |                       | (675,000) |               |           | (1,456,000)   |
| <b>Total Services and Supplies</b>                        |                                |                                    |     |     |           |             |          |    | -         | (781,000)             | -         | (675,000)     | -         | (1,456,000)   |
| CAPITAL OUTLAY  |                                |                                    |     |     |           |             |          |    |           |                       |           |               |           |               |
| <b>Total Capital Outlay</b>                               |                                |                                    |     |     |           |             |          |    | -         | -                     | -         | -             | -         | -             |
| SPECIAL PAYMENTS  |                                |                                    |     |     |           |             |          |    |           |                       |           |               |           |               |
| <b>Total Special Payments</b>                             |                                |                                    |     |     |           |             |          |    | -         | -                     | -         | -             | -         | -             |
| <b>TOTAL REQUESTS</b>                                     |                                |                                    |     |     |           |             |          |    | -         | (\$781,000)           | \$0       | (\$675,000)   | \$0       | (\$1,456,000) |
| <b>TOTAL POSITIONS/FTE</b>                                |                                |                                    |     | Pos |           | FTE         |          |    |           |                       |           |               |           |               |

## Budget Narrative

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### **Park Development**

#### **031 Standard Inflation Adjustments**

#### **Package Description**

This package includes standard inflation of 3% for all Services and Supplies, Capital Outlay and Special Payments unless noted below.

# Budget Narrative

## ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

| Package No. 031 Standard Inflation |                                  | 63400-300-10-00-00000 |     |            |           |             |          |    |                  |                 |                 |               |                  |
|------------------------------------|----------------------------------|-----------------------|-----|------------|-----------|-------------|----------|----|------------------|-----------------|-----------------|---------------|------------------|
|                                    |                                  | Park Development      |     |            |           |             |          |    |                  |                 |                 |               |                  |
| <b>PERSONAL SERVICES</b>           |                                  |                       |     |            |           |             |          |    |                  |                 |                 |               |                  |
| Classification No.                 | Group by Classification Name     | # of Pos.             | FTE | SR         | Avg. Step | Avg. Salary | Avg. OPE | GF | LF               | OF              | FF              | OF (Non-Ltd.) | All Funds        |
| <b>Total Personal Services</b>     |                                  |                       |     |            |           |             |          | -  | -                | -               | -               | -             | -                |
| <b>SERVICES AND SUPPLIES</b>       |                                  |                       |     |            |           |             |          |    |                  |                 |                 |               |                  |
| 4100                               | Instate Travel                   |                       |     |            |           |             |          |    | 1,521            |                 |                 |               | 1,521            |
| 4125                               | Out of State Travel              |                       |     |            |           |             |          |    | 118              |                 |                 |               | 118              |
| 4150                               | Employee Training                |                       |     |            |           |             |          |    | 1,240            |                 |                 |               | 1,240            |
| 4175                               | Office Expenses                  |                       |     |            |           |             |          |    | 3,139            |                 |                 |               | 3,139            |
| 4200                               | Telecommunications               |                       |     |            |           |             |          |    | 3,477            |                 |                 |               | 3,477            |
| 4250                               | Data Processing                  |                       |     |            |           |             |          |    |                  |                 |                 |               | -                |
| 4275                               | Publicity and Publications       |                       |     |            |           |             |          |    | 221              |                 |                 |               | 221              |
| 4300                               | Professional Services            |                       |     |            |           |             |          |    | 21,939           |                 | 9,343           |               | 31,282           |
| 4315                               | IT Professional Services         |                       |     |            |           |             |          |    | 5                |                 |                 |               | 5                |
| 4375                               | Employee Recruitment and Develop |                       |     |            |           |             |          |    | 148              |                 |                 |               | 148              |
| 4400                               | Dues and Subscriptions           |                       |     |            |           |             |          |    | 74               |                 |                 |               | 74               |
| 4425                               | Facilities Rental and Taxes      |                       |     |            |           |             |          |    | 839              |                 |                 |               | 839              |
| 4450                               | Fuels and Utilities              |                       |     |            |           |             |          |    | 686              |                 |                 |               | 686              |
| 4475                               | Facilities Maintenance           |                       |     |            |           |             |          |    | 1,427            |                 |                 |               | 1,427            |
| 4575                               | Agency Program Related S and S   |                       |     |            |           |             |          |    | 444,383          | 80,780          | 39,537          |               | 564,700          |
| 4650                               | Other Services and Supplies      |                       |     |            |           |             |          |    | 64,698           |                 |                 |               | 64,698           |
| 4700                               | Expendable Prop 250 - 5000       |                       |     |            |           |             |          |    | 2,215            |                 |                 |               | 2,215            |
| 4715                               | IT Expendable Property           |                       |     |            |           |             |          |    | 1,624            |                 |                 |               | 1,624            |
| <b>Total Services and Supplies</b> |                                  |                       |     |            |           |             |          | -  | <b>547,754</b>   | <b>80,780</b>   | <b>48,880</b>   | -             | <b>677,414</b>   |
| <b>CAPITAL OUTLAY</b>              |                                  |                       |     |            |           |             |          |    |                  |                 |                 |               |                  |
| <b>Total Capital Outlay</b>        |                                  |                       |     |            |           |             |          | -  | -                | -               | -               | -             | -                |
| <b>SPECIAL PAYMENTS</b>            |                                  |                       |     |            |           |             |          |    |                  |                 |                 |               |                  |
| <b>Total Special Payments</b>      |                                  |                       |     |            |           |             |          | -  | -                | -               | -               | -             | -                |
| <b>TOTAL REQUESTS</b>              |                                  |                       |     |            |           |             |          | -  | <b>\$547,754</b> | <b>\$80,780</b> | <b>\$48,880</b> | <b>\$0</b>    | <b>\$677,414</b> |
| <b>TOTAL POSITIONS/FTE</b>         |                                  |                       | Pos | <b>FTE</b> |           |             |          |    |                  |                 |                 |               |                  |

# Budget Narrative

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## **Park Development**

### **032 Above Standard Inflation**

#### **Package Description**

This package includes the additional inflation allowed for Professional Services of .3%.

# Budget Narrative

## ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

| Package No. 032 Above Standard Inflation |                              | 63400-300-10-00-00000<br>Park Development |     |     |           |             |          |    |                |            |              |               |                |
|--|------------------------------|---|-----|-----|-----------|-------------|----------|----|----------------|------------|--------------|---------------|----------------|
| <b>PERSONAL SERVICES</b>                 |                              |   |     |     |           |             |          |    |                |            |              |               |                |
| Classification No.                       | Group by Classification Name | # of Pos.                                 | FTE | SR  | Avg. Step | Avg. Salary | Avg. OPE | GF | LF             | OF         | FF           | OF (Non-Ltd.) | All Funds      |
| <b>Total Personal Services</b>           |                              |   |     |     |           |             |          | -  | -              | -          | -            | -             | -              |
| <b>SERVICES AND SUPPLIES</b>             |                              |   |     |     |           |             |          |    |                |            |              |               |                |
| 4300                                     | Professional Services        |   |     |     |           |             |          |    | 2,193          |            | 934          |               | 3,127          |
| 4315                                     | IT Professional Services     |   |     |     |           |             |          |    | 1              |            |              |               | 1              |
| <b>Total Services and Supplies</b>       |                              |   |     |     |           |             |          | -  | <b>2,194</b>   | -          | <b>934</b>   | -             | <b>3,128</b>   |
| <b>CAPITAL OUTLAY</b>                    |                              |   |     |     |           |             |          |    |                |            |              |               |                |
| <b>Total Capital Outlay</b>              |                              |   |     |     |           |             |          | -  | -              | -          | -            | -             | -              |
| <b>SPECIAL PAYMENTS</b>                  |                              |   |     |     |           |             |          |    |                |            |              |               |                |
| <b>Total Special Payments</b>            |                              |   |     |     |           |             |          | -  | -              | -          | -            | -             | -              |
| <b>TOTAL REQUESTS</b>                    |                              |   |     |     |           |             |          | -  | <b>\$2,194</b> | <b>\$0</b> | <b>\$934</b> | <b>\$0</b>    | <b>\$3,128</b> |
| <b>TOTAL POSITIONS/FTE</b>               |                              |   | Pos | FTE |           |             |          |    |                |            |              |               |                |

# Budget Narrative

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## **Park Development**

### **060 Technical Adjustments**

#### **Package Description**

During the 2013-15 biennium, the recreation trails coordinator was moved from Integrated Park Services to the Grants Division. This package moves the position.

# Budget Narrative

## ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

| Package No. 060 Technical Adjustments |                              |           |         |    |           |             |            | 63400-300-10-00-00000<br>Park Development |                    |            |            |               |                    |  |
|---------------------------------------|------------------------------|-----------|---------|----|-----------|-------------|------------|---|--------------------|------------|------------|---------------|--------------------|--|
| <b>PERSONAL SERVICES</b>              |                              |           |         |    |           |             |            |   |                    |            |            |               |                    |  |
| Classification No.                    | Group by Classification Name | # of Pos. | FTE     | SR | Avg. Step | Avg. Salary | Avg. OPE   | GF  | LF                 | OF         | FF         | OF (Non-Ltd.) | All Funds          |  |
|                                       |                              |           |         |    |           |             |            |   |                    |            |            |               |                    |  |
|                                       |                              |           |         |    |           |             |            |   | (153,120)          |            |            |               | (153,120)          |  |
|                                       |                              |           |         |    |           |             |            |   | (44)               |            |            |               | (44)               |  |
|                                       |                              |           |         |    |           |             |            |   | (24,178)           |            |            |               | (24,178)           |  |
|                                       |                              |           |         |    |           |             |            |   | (11,714)           |            |            |               | (11,714)           |  |
|                                       |                              |           |         |    |           |             |            |   | (69)               |            |            |               | (69)               |  |
|                                       |                              |           |         |    |           |             |            |   | (30,528)           |            |            |               | (30,528)           |  |
| <b>Total Personal Services</b>        |                              |           |         |    |           |             |            | -   | <b>(219,653)</b>   | -          | -          | -             | <b>(219,653)</b>   |  |
| <b>SERVICES AND SUPPLIES</b>          |                              |           |         |    |           |             |            |   |                    |            |            |               |                    |  |
|                                       |                              |           |         |    |           |             |            | -   | -                  | -          | -          | -             | -                  |  |
| <b>Total Services and Supplies</b>    |                              |           |         |    |           |             |            | -   | -                  | -          | -          | -             | -                  |  |
| <b>CAPITAL OUTLAY</b>                 |                              |           |         |    |           |             |            |   |                    |            |            |               |                    |  |
|                                       |                              |           |         |    |           |             |            | -   | -                  | -          | -          | -             | -                  |  |
| <b>Total Capital Outlay</b>           |                              |           |         |    |           |             |            | -   | -                  | -          | -          | -             | -                  |  |
| <b>SPECIAL PAYMENTS</b>               |                              |           |         |    |           |             |            |   |                    |            |            |               |                    |  |
|                                       |                              |           |         |    |           |             |            | -   | -                  | -          | -          | -             | -                  |  |
| <b>Total Special Payments</b>         |                              |           |         |    |           |             |            | -   | -                  | -          | -          | -             | -                  |  |
| <b>TOTAL REQUESTS</b>                 |                              |           |         |    |           |             |            | -   | <b>(\$219,653)</b> | <b>\$0</b> | <b>\$0</b> | <b>\$0</b>    | <b>(\$219,653)</b> |  |
| <b>TOTAL POSITIONS/FTE</b>            |                              |           | (1) Pos |    |           |             | (1.00) FTE |   |                    |            |            |               |                    |  |



# Budget Narrative

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## Park Development

### 802 Revenue Adjustment 2014

#### Package Description

##### Purpose:

The purpose of this package is to reduce Other and Lottery fund expenditures to match available revenues while maintaining an appropriate end balance.

##### How Achieved:

OPRD receives the Lottery Fund forecast from DAS Office of Economic Analysis; the Department projects Park User Fees based on historical information. Based on current forecasts, revenues will not be sufficient to cover projected expenditures at Current Service Level.

Lottery Funds have been basically flat over the last couple of biennia; the increase expected for 2015-17 is based on elimination of one time costs in 2013-15. Park User Fees are growing slightly as a fee increase from the 2013-15 biennium is in effect for the entire biennium.

OPRD has reviewed both Lottery and Other Fund revenue and expenditure trends to determine an adequate ending balance for cash flow purposes. This would be the amount of cash necessary to cover the gap between incoming revenues and outgoing expenditures during the peak months of operation.

In order to balance Lottery and Other Fund revenues and have an appropriate ending cash balance, OPRD will eliminate the inflationary increases allowed in the budget building process plus reduce the Property Acquisition budget by \$1 million and reduce expenditures for maintenance projects.

##### Staffing Impact:

None.

## Budget Narrative

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### Quantifying Results:

This action runs counter to the agency's mission of providing quality park experiences for Oregonians and other visitors to the Department's recreation and heritage sites.

### Revenue Source:

(\$4,759,955) Lottery Funds, (\$185,547) Other Funds

# Budget Narrative

## ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

| Package No. 802 Revenue Adjustment 2014 |                                  |           |     |                        |           |             |          | 63400-300-10-00-00000<br>Park Development |                      |                    |            |               |                      |
|---|----------------------------------|-----------|-----|------------------------|-----------|-------------|----------|---|----------------------|--------------------|------------|---------------|----------------------|
| <b>PERSONAL SERVICES</b>                |                                  |           |     |                        |           |             |          |   |                      |                    |            |               |                      |
| Classification No.                      | Group by Classification Name     | # of Pos. | FTE | SR                     | Avg. Step | Avg. Salary | Avg. OPE | GF  | LF                   | OF                 | FF         | OF (Non-Ltd.) | All Funds            |
|   |                                  |           |     | Salaries & Wages       |           |             |          |   |                      | -                  |            |               | -                    |
|   |                                  |           |     | Temporary Appointments |           |             |          |   | (1,372)              |                    |            |               | (1,372)              |
|   |                                  |           |     | Social Security Taxes  |           |             |          |   | (105)                |                    |            |               | (105)                |
| <b>Total Personal Services</b>          |                                  |           |     |                        |           |             |          | -   | <b>(1,477)</b>       | -                  | -          | -             | <b>(1,477)</b>       |
| <b>SERVICES AND SUPPLIES</b>            |                                  |           |     |                        |           |             |          |   |                      |                    |            |               |                      |
| 4100                                    | Instate Travel                   |           |     |                        |           |             |          |   | (1,521)              |                    |            |               | (1,521)              |
| 4125                                    | Out of State Travel              |           |     |                        |           |             |          |   | (118)                |                    |            |               | (118)                |
| 4150                                    | Employee Training                |           |     |                        |           |             |          |   | (1,240)              |                    |            |               | (1,240)              |
| 4175                                    | Office Expenses                  |           |     |                        |           |             |          |   | (3,139)              |                    |            |               | (3,139)              |
| 4200                                    | Telecommunications               |           |     |                        |           |             |          |   | (3,477)              |                    |            |               | (3,477)              |
| 4250                                    | Data Processing                  |           |     |                        |           |             |          |   |                      |                    |            |               | -                    |
| 4275                                    | Publicity and Publications       |           |     |                        |           |             |          |   | (221)                |                    |            |               | (221)                |
| 4300                                    | Professional Services            |           |     |                        |           |             |          |   | (24,132)             |                    |            |               | (24,132)             |
| 4315                                    | IT Professional Services         |           |     |                        |           |             |          |   | (6)                  |                    |            |               | (6)                  |
| 4375                                    | Employee Recruitment and Develop |           |     |                        |           |             |          |   | (148)                |                    |            |               | (148)                |
| 4400                                    | Dues and Subscriptions           |           |     |                        |           |             |          |   | (74)                 |                    |            |               | (74)                 |
| 4425                                    | Facilities Rental and Taxes      |           |     |                        |           |             |          |   | (839)                |                    |            |               | (839)                |
| 4450                                    | Fuels and Utilities              |           |     |                        |           |             |          |   | (686)                |                    |            |               | (686)                |
| 4475                                    | Facilities Maintenance           |           |     |                        |           |             |          |   | (1,427)              |                    |            |               | (1,427)              |
| 4575                                    | Agency Program Related S and S   |           |     |                        |           |             |          |   | (4,652,913)          | (185,547)          |            |               | (4,838,460)          |
| 4650                                    | Other Services and Supplies      |           |     |                        |           |             |          |   | (64,698)             |                    |            |               | (64,698)             |
| 4700                                    | Expendable Prop 250 - 5000       |           |     |                        |           |             |          |   | (2,215)              |                    |            |               | (2,215)              |
| 4715                                    | IT Expendable Property           |           |     |                        |           |             |          |   | (1,624)              |                    |            |               | (1,624)              |
| <b>Total Services and Supplies</b>      |                                  |           |     |                        |           |             |          | -   | <b>(4,758,478)</b>   | <b>(185,547)</b>   | -          | -             | <b>(4,944,025)</b>   |
| <b>CAPITAL OUTLAY</b>                   |                                  |           |     |                        |           |             |          |   |                      |                    |            |               |                      |
| <b>Total Capital Outlay</b>             |                                  |           |     |                        |           |             |          | -   | -                    | -                  | -          | -             | -                    |
| <b>SPECIAL PAYMENTS</b>                 |                                  |           |     |                        |           |             |          |   |                      |                    |            |               |                      |
| <b>Total Special Payments</b>           |                                  |           |     |                        |           |             |          | -   | -                    | -                  | -          | -             | -                    |
| <b>TOTAL REQUESTS</b>                   |                                  |           |     |                        |           |             |          | -   | <b>(\$4,759,955)</b> | <b>(\$185,547)</b> | <b>\$0</b> | <b>\$0</b>    | <b>(\$4,945,502)</b> |
| TOTAL POSITIONS/FTE                     |                                  |           |     | Pos                    |           | FTE         |          |   |                      |                    |            |               |                      |

# Budget Narrative

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## Park Development

### 803 Revenue Adjustment 2015

#### Package Description

The purpose of this package is to adjust the budget for items not included in the Agency Request or Governor's budget for the agency.

#### How Achieved:

OPRD receives the Lottery Forecast from DAS Office of Economic Analysis; the March 2015 forecast for the 2013-15 and 2015-17 bienniums were higher than previous forecasts. Adjustments were made in this package to increase expenditure authority for the Local Government Grant Program, Property Acquisitions, Facilities Maintenance and Park Operations plus restore some previous across the board reductions.

In addition, increased Other Fund limitation for a potential grant award and increased Federal limitation to carryover unspent funds from two grants awarded for property purchases.

#### Staffing Impact:

None.

#### Quantifying Results:

This action supports the agency's mission of providing quality park experiences for Oregonians and other visitors to the Department's recreation and heritage sites and those of our partners statewide.

#### Revenue Source:

\$617,197 Lottery Funds, \$474,811 Other Funds, \$1,950,000 Federal Funds

# Budget Narrative

| <b>ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY</b> |                                |           |     |    |           |             |          |   |                  |                  |                    |               |                    |  |
|---|--------------------------------|-----------|-----|----|-----------|-------------|----------|---|------------------|------------------|--------------------|---------------|--------------------|--|
| Package No.   | 803 Revenue Adjustment 2015    |           |     |    |           |             |          | 63400-300-10-00-00000<br>Park Development |                  |                  |                    |               |                    |  |
| PERSONAL SERVICES   |                                |           |     |    |           |             |          |   |                  |                  |                    |               |                    |  |
| Classification No.  | Group by Classification Name   | # of Pos. | FTE | SR | Avg. Step | Avg. Salary | Avg. OPE | GF  | LF               | OF               | FF                 | OF (Non-Ltd.) | All Funds          |  |
| <b>Total Personal Services</b>                            |                                |           |     |    |           |             |          | -   | -                | -                | -                  | -             | -                  |  |
| SERVICES AND SUPPLIES                                     |                                |           |     |    |           |             |          |   |                  |                  |                    |               |                    |  |
| 4575  | Agency Program Related S and S |           |     |    |           |             |          |   | 617,197          | 474,811          | 1,950,000          |               | 3,042,008          |  |
| <b>Total Services and Supplies</b>                        |                                |           |     |    |           |             |          | -   | <b>617,197</b>   | <b>474,811</b>   | <b>1,950,000</b>   | -             | <b>3,042,008</b>   |  |
| CAPITAL OUTLAY  |                                |           |     |    |           |             |          |   |                  |                  |                    |               |                    |  |
| <b>Total Capital Outlay</b>                               |                                |           |     |    |           |             |          | -   | -                | -                | -                  | -             | -                  |  |
| SPECIAL PAYMENTS  |                                |           |     |    |           |             |          |   |                  |                  |                    |               |                    |  |
| <b>Total Special Payments</b>                             |                                |           |     |    |           |             |          | -   | -                | -                | -                  | -             | -                  |  |
| <b>TOTAL REQUESTS</b>                                     |                                |           |     |    |           |             |          | -   | <b>\$617,197</b> | <b>\$474,811</b> | <b>\$1,950,000</b> | <b>\$0</b>    | <b>\$3,042,008</b> |  |
| <b>TOTAL POSITIONS/FTE</b>                                |                                |           | Pos |    |           |             |          |   |                  |                  |                    |               |                    |  |

# Budget Narrative

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## Park Development

### 840 SB 5507 End of Session

#### Package Description

##### Purpose:

The purpose of this package is to adjust the budget for items not previously included in the original budget bill.

##### How Achieved:

OPRD receives the Lottery Forecast from DAS Office of Economic Analysis; the June 2015 forecast for the 2015-17 biennium was higher than previous forecasts. Adjustments were made in this package to increase expenditure authority for the Local Government Grant Program, Property Acquisitions, Facilities Maintenance and Park Operations.

In addition, this package carries over lottery fund limitation and eliminates federal fund limitation related to property acquisition. Since the budget was developed timeframes for a purchase changed.

##### Staffing Impact:

None

##### Quantifying Results:

This action supports the agency's mission of providing quality park experiences for Oregonians and other visitors to the Department's recreation and heritage sites and those of our partners statewide.

##### Revenue Source:

\$1,770,000 Lottery Funds, (\$970,000) Federal Funds

# Budget Narrative

## ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

| Package No.                        | 840 SB 5507 End of Session       | 63400-300-10-00-00000<br>Park Development |     |     |           |             |          |    |                    |            |                    |               |                  |
|------------------------------------|----------------------------------|---|-----|-----|-----------|-------------|----------|----|--------------------|------------|--------------------|---------------|------------------|
| <b>PERSONAL SERVICES</b>           |                                  |   |     |     |           |             |          |    |                    |            |                    |               |                  |
| Classification No.                 | Group by Classification Name     | # of Pos.                                 | FTE | SR  | Avg. Step | Avg. Salary | Avg. OPE | GF | LF                 | OF         | FF                 | OF (Non-Ltd.) | All Funds        |
| <b>Total Personal Services</b>     |                                  |   |     |     |           |             |          | -  | -                  | -          | -                  | -             | -                |
| <b>SERVICES AND SUPPLIES</b>       |                                  |   |     |     |           |             |          |    |                    |            |                    |               |                  |
| 4100                               | Instate Travel                   |   |     |     |           |             |          |    |                    |            |                    |               | -                |
| 4125                               | Out of State Travel              |   |     |     |           |             |          |    |                    |            |                    |               | -                |
| 4150                               | Employee Training                |   |     |     |           |             |          |    |                    |            |                    |               | -                |
| 4175                               | Office Expenses                  |   |     |     |           |             |          |    |                    |            |                    |               | -                |
| 4200                               | Telecommunications               |   |     |     |           |             |          |    |                    |            |                    |               | -                |
| 4250                               | Data Processing                  |   |     |     |           |             |          |    |                    |            |                    |               | -                |
| 4275                               | Publicity and Publications       |   |     |     |           |             |          |    |                    |            |                    |               | -                |
| 4300                               | Professional Services            |   |     |     |           |             |          |    |                    |            |                    |               | -                |
| 4315                               | IT Professional Services         |   |     |     |           |             |          |    |                    |            |                    |               | -                |
| 4375                               | Employee Recruitment and Develop |   |     |     |           |             |          |    |                    |            |                    |               | -                |
| 4400                               | Dues and Subscriptions           |   |     |     |           |             |          |    |                    |            |                    |               | -                |
| 4425                               | Facilities Rental and Taxes      |   |     |     |           |             |          |    |                    |            |                    |               | -                |
| 4450                               | Fuels and Utilities              |   |     |     |           |             |          |    |                    |            |                    |               | -                |
| 4475                               | Facilities Maintenance           |   |     |     |           |             |          |    | 500,000            |            |                    |               | 500,000          |
| 4575                               | Agency Program Related S and S   |   |     |     |           |             |          |    | 1,270,000          |            | (970,000)          |               | 300,000          |
| 4650                               | Other Services and Supplies      |   |     |     |           |             |          |    |                    |            |                    |               | -                |
| 4700                               | Expendable Prop 250 - 5000       |   |     |     |           |             |          |    |                    |            |                    |               | -                |
| 4715                               | IT Expendable Property           |   |     |     |           |             |          |    |                    |            |                    |               | -                |
| <b>Total Services and Supplies</b> |                                  |   |     |     |           |             |          | -  | <b>1,770,000</b>   | -          | <b>(970,000)</b>   | -             | <b>800,000</b>   |
| <b>CAPITAL OUTLAY</b>              |                                  |   |     |     |           |             |          |    |                    |            |                    |               |                  |
| <b>Total Capital Outlay</b>        |                                  |   |     |     |           |             |          | -  | -                  | -          | -                  | -             | -                |
| <b>SPECIAL PAYMENTS</b>            |                                  |   |     |     |           |             |          |    |                    |            |                    |               |                  |
| <b>Total Special Payments</b>      |                                  |   |     |     |           |             |          | -  | -                  | -          | -                  | -             | -                |
| <b>TOTAL REQUESTS</b>              |                                  |   |     |     |           |             |          | -  | <b>\$1,770,000</b> | <b>\$0</b> | <b>(\$970,000)</b> | <b>\$0</b>    | <b>\$800,000</b> |
| <b>TOTAL POSITIONS/FTE</b>         |                                  |   | Pos | FTE |           |             |          |    |                    |            |                    |               |                  |

# Budget Narrative

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**DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE**

Parks & Recreation Dept  
2015-17 Biennium

Agency Number: 63400

Cross Reference Number: 63400-300-10-00-00000

| Source                         | 2011-13 Actuals     | 2013-15 Leg<br>Adopted Budget | 2013-15 Leg<br>Approved Budget | 2015-17 Agency<br>Request Budget | 2015-17 Governor's<br>Budget | 2015-17 Leg<br>Adopted Budget |
|--------------------------------|---------------------|-------------------------------|--------------------------------|----------------------------------|------------------------------|-------------------------------|
| <b>Lottery Funds</b>           |                     |                               |                                |                                  |                              |                               |
| Tsfr From Administrative Svcs  | 19,541,851          | 20,574,065                    | 20,574,065                     | 18,113,365                       | 16,353,410                   | 17,565,020                    |
| <b>Total Lottery Funds</b>     | <b>\$19,541,851</b> | <b>\$20,574,065</b>           | <b>\$20,574,065</b>            | <b>\$18,113,365</b>              | <b>\$16,353,410</b>          | <b>\$17,565,020</b>           |
| <b>Other Funds</b>             |                     |                               |                                |                                  |                              |                               |
| Park User Fees                 | 1,477,824           | 573,408                       | 573,408                        | 673,380                          | 487,833                      | 557,644                       |
| Other Revenues                 | 394,086             | 1,511,788                     | 1,511,788                      | 1,532,094                        | 1,532,094                    | 1,937,094                     |
| Transfer In - Intrafund        | 1,977,314           | -                             | 36,632                         | -                                | -                            | -                             |
| Tsfr From Military Dept, Or    | 76,340              | -                             | -                              | -                                | -                            | -                             |
| Tsfr From Marine Bd, Or State  | 34,838              | -                             | -                              | -                                | -                            | -                             |
| Tsfr From Energy, Dept of      | 61,293              | -                             | -                              | -                                | -                            | -                             |
| Tsfr From Transportation, Dept | 1,133,329           | 1,180,892                     | 1,180,892                      | 1,180,892                        | 1,180,892                    | 1,180,892                     |
| <b>Total Other Funds</b>       | <b>\$5,155,024</b>  | <b>\$3,266,088</b>            | <b>\$3,302,720</b>             | <b>\$3,386,366</b>               | <b>\$3,200,819</b>           | <b>\$3,675,630</b>            |
| <b>Federal Funds</b>           |                     |                               |                                |                                  |                              |                               |
| Federal Funds                  | 1,345,663           | 2,304,344                     | 2,304,344                      | 1,679,158                        | 1,679,158                    | 2,659,158                     |
| <b>Total Federal Funds</b>     | <b>\$1,345,663</b>  | <b>\$2,304,344</b>            | <b>\$2,304,344</b>             | <b>\$1,679,158</b>               | <b>\$1,679,158</b>           | <b>\$2,659,158</b>            |

\_\_\_\_ Agency Request  
2015-17 Biennium

\_\_\_\_ Governor's Budget

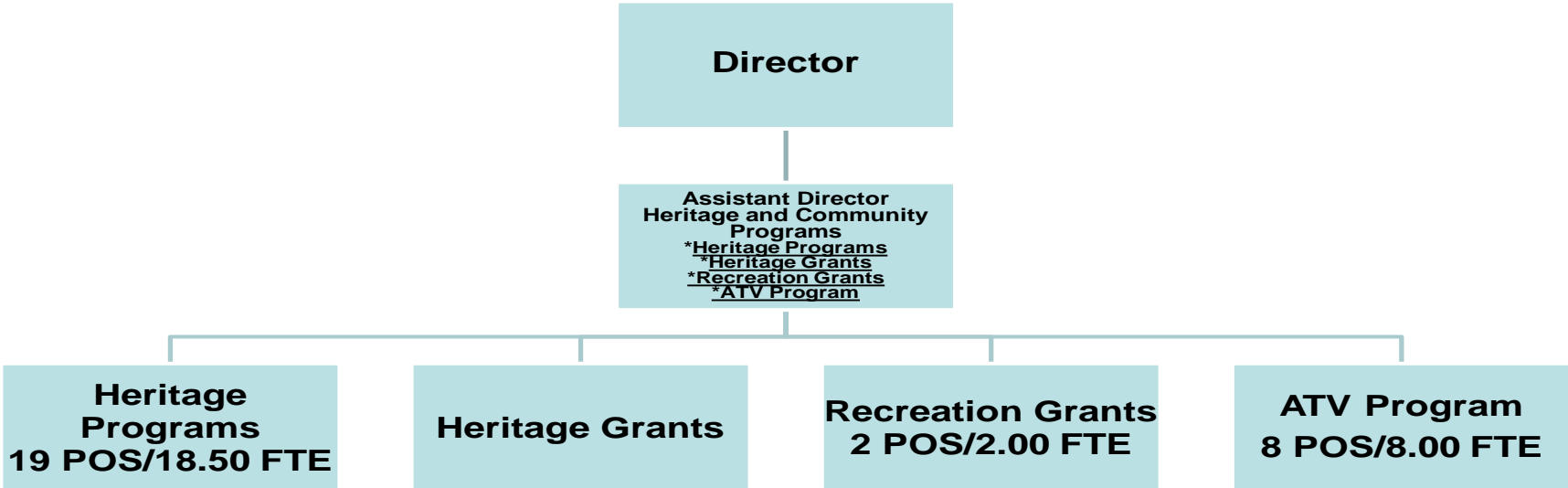
\_\_\_\_ Legislatively Adopted  
Detail of LF, OF, and FF Revenues - BPR012

# Budget Narrative

## Community Support and Grants

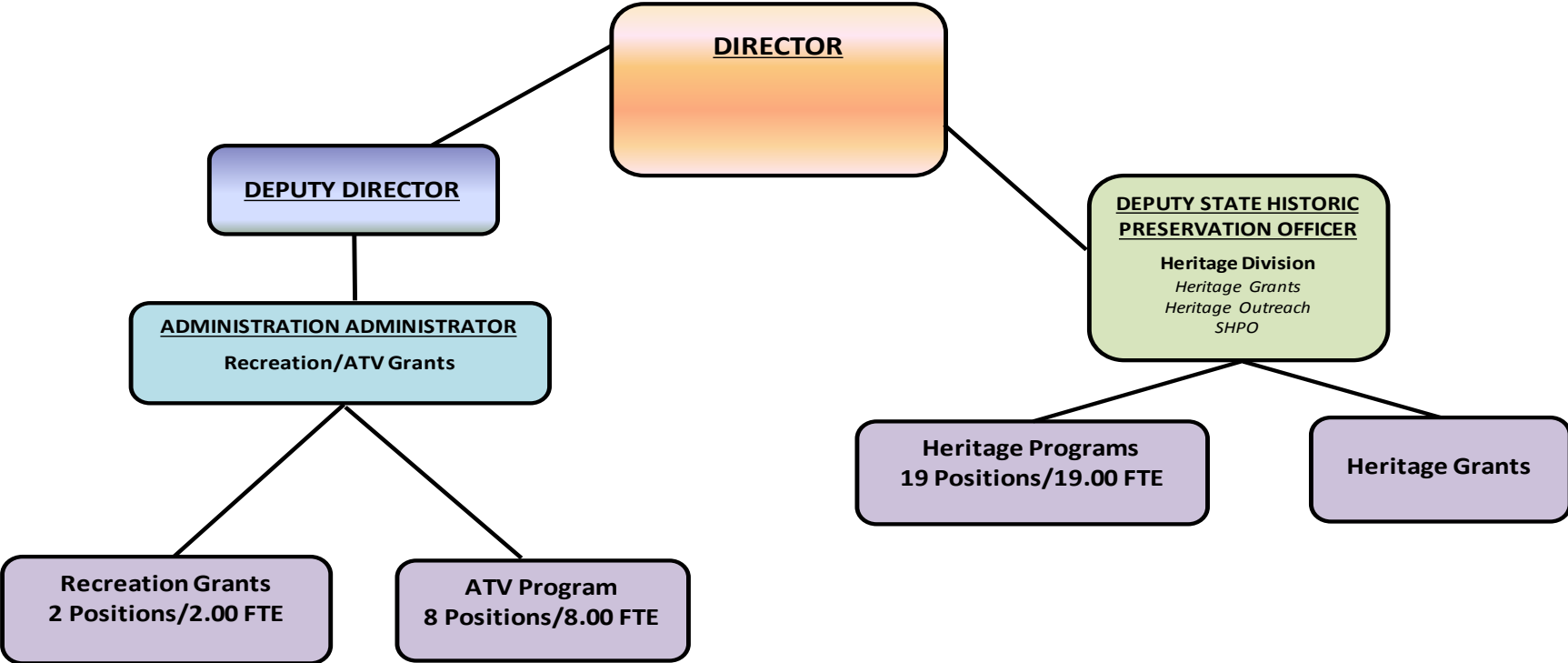
### Program Description

## Oregon Parks and Recreation Department Community Support and Grants 2013-15



Budget Narrative

**Oregon Parks and Recreation Department**  
**Community Support and Grants**  
**2015-17**



# Budget Narrative

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## **Executive Summary**

The Community Support and Grants program serves Oregon property owners, local governments and organizations, and land managers by assisting them to navigate state and federal laws related to historical and archaeological resources, and by providing matching grants to fund citizen needs. This program is funded with constitutionally-dedicated Lottery Funds, Federal Funds, and Other Funds (such as Oregon ATV funds).

## **Program Description**

Services in the Community Support and Grants program are grouped into four main areas. The first two—*recreation grants* and *heritage grants*—support communities and other service providers to provide a range of competitive grants and federal pass-through dollars. Local communities meet criteria, then use the money to directly serve their citizens' needs.

The *all-terrain vehicle* program manages a statewide safety certification service and dispenses funding for education, law enforcement and safety, and riding area improvements on federal, state, county and other public-use lands (these riding areas exist entirely outside the state park system).

The *heritage program* assists private and public entities improve their historic resources, successfully navigate federal and state laws, and tap the expertise of historic and archaeological professionals to protect Oregon's cultural identity. This program manages Oregon's presence in the federal National Register of Historic Places program.

## **Program Justification and Link to 10-Year Outcome**

The *recreation grants* and *heritage grants* programs—a suite of 10 programs funded by federal, Oregon Lottery, recreational vehicle license and other monies—deliver crucial funding to county, regional and city governments. These matching funds are fast, efficient and in strong demand by government jurisdictions hard-pressed to fund services demanded by their constituents. Recreation grants:

- Local Government (Lottery Funds)
- Recreation Trails (Federal Funds)
- County Opportunity (Other Funds – a share of recreational vehicle licenses)
- All-Terrain Vehicles (Other Funds – gas tax refunds)

# Budget Narrative

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Heritage grants:

- Certified Local Government (Federal Funds)
- Heritage (Lottery Funds)
- Historic Cemetery (Lottery Funds)
- Museum (Lottery Funds)
- Preserving Oregon (Lottery Funds)

Both heritage and recreation programs drive an increasing amount of tourism traffic, producing economic benefits in rural areas. The *recreation grants* and *heritage grants* programs fulfill both Healthy Environment and Job strategies:

- Increases access and availability to transit, rail, bicycle, and pedestrian travel; and
- Balances ecological and economic interests to improve the health of watersheds, and fish and wildlife habitat.
- Supports regional solutions and align local, regional, and state economic development priorities.

The *all-terrain vehicle* program is at the forefront of a national effort to improve safety, protect public lands and serve people engaged in a growing outdoor sport. It addresses the overarching goal of the “Healthy Environment” outcome by helping communities and businesses create places where people want to live, work and play, and that Oregon will be proud to pass on to the next generation.”

The *heritage program* is a service unique to OPRD, and it serves two main functions. First, it bridges the gap between property owners and the several state and federal requirements which protect historic and archaeological resources. Land owners (public and private) must be careful to protect historically-valuable landscapes, buildings, and prehistoric cultural artifacts, and they need friendly professionals who can assist in finding solutions by interpreting the law. Second, the heritage program helps extend the usable life of historic buildings and downtown districts. The first, best way to reduce resource consumption and prevent urban sprawl is to use existing buildings which have not only stood the test of time but are located where infrastructure already exists. This program directly fulfills the Jobs and Innovation outcome by:

- Supporting regional solutions and align local, regional, and state economic development priorities.

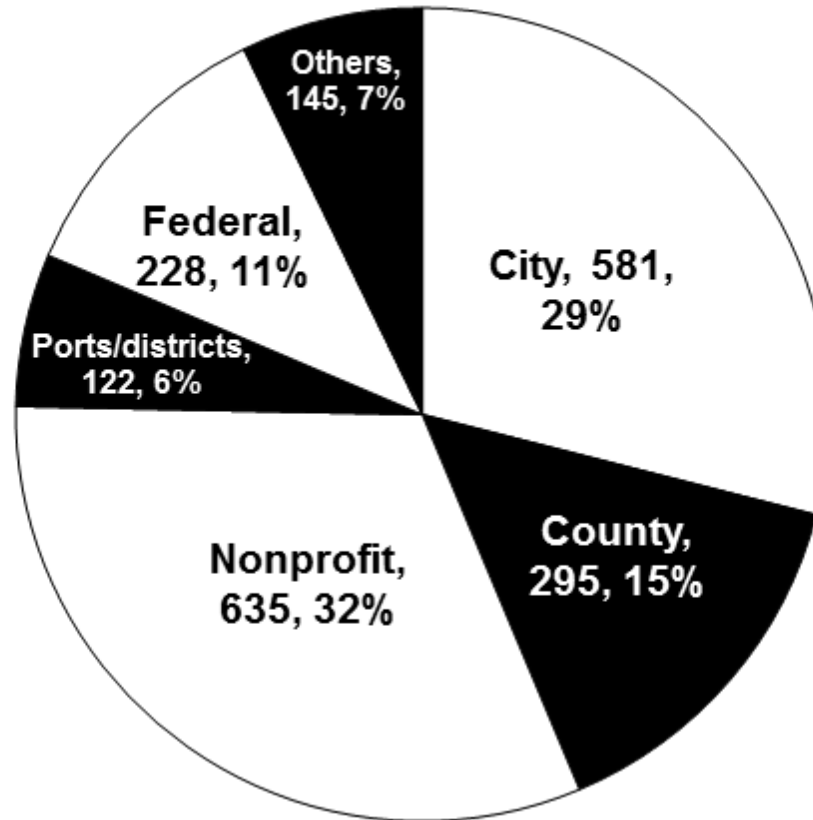
## **Program Performance**

Community Support staff work constantly to assist local communities, and that includes encouraging them to apply for grant opportunities and service programs that may be new to them.

# Budget Narrative

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## Recreation and Heritage Grants Awarded 2003-2013



### Enabling Legislation/Program Authorization

Under authority of the Federal Historic Preservation Act of 1966 [16 U.S.C. 470 et seq.] and federal rule [36 CFR Parts 60 and 61], Oregon cooperates with the federal government on a program that encompasses survey, planning, registration activities, grants-in-aid, tax benefits, and federal project review. Oregon also has a parallel program through ORS 358 and ORS 390, and the Community Support program implements a wide range of statutes related to its *heritage program*:

## Budget Narrative

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ORS 97.774 (Oregon Commission on Historic Cemeteries)  
ORS 358.475 (Special Assessment of Historic Property)  
ORS 358.570 (Oregon Heritage Commission)  
ORS 358.622 (State Advisory Committee on Historic Preservation)  
ORS 358.612 (Authorities of State Historic Preservation Officer)  
ORS 358.653 (Preservation of state-owned historic property)  
ORS 358.680 (Oregon Property Management Program)  
ORS 358.905 (General Archaeology)  
ORS 390.235 (Issuance of Archeological Permits)  
Executive Order 98-16 (Oregon Historic Trails Advisory Council)

Federal establishment of the *Land and Water Conservation Fund* is found in 16 U.S.C. 460: “providing funds for and authorizing Federal assistance to the States in planning, acquisition, and development of needed land and water areas and facilities”.

The federal *Recreation Trails Program* fund is established through the Federal Highways Administration in 23 U.S.C. 104(h): “the [Transportation] Secretary, in consultation with the Secretary of the Interior and the Secretary of Agriculture, shall carry out a program to provide and maintain recreational trails ... the Governor of the State shall designate the State agency or agencies that will be responsible for administering apportionments made to the State.”

*ORS 390.134 State Parks and Recreation Department Fund*; sources; uses; advisory committee; rules; subaccounts. ... 12% of the amount transferred to the State Parks and Recreation Department Fund from the Parks Subaccount shall be used only to carry out the purposes and achievements described in ORS 390.135 (2) and (3) through the awarding of grants to regional or local government entities to acquire property for public parks, natural areas or outdoor recreation areas or to develop or improve public parks, natural areas or outdoor recreation areas ... Forty-five percent of the amount transferred to the State Parks and Recreation Department under ORS 366.512 from the registration of travel trailers, campers and motor homes and under ORS 803.601 from recreational vehicle trip permits must be deposited in a separate subaccount within the fund to be distributed for the acquisition, development, maintenance, care and use of county park and recreation sites.

*ORS 390.565 All-Terrain Vehicle Advisory Committee; appointment; term; duties.* The All-Terrain Vehicle Advisory Committee is established ... The committee shall ... make recommendations to the State Parks and Recreation Commission ... [and] recommend appropriate safety requirements to protect child operators and riders of off-highway vehicles to the commission ... [and] Advise the State Parks and Recreation Department on the allocation of moneys in the All-Terrain Vehicle Account established by ORS 390.555; and review grant proposals and make recommendations to the commission as to which projects should receive grant funding.

# Budget Narrative

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## **Funding Streams**

Community Support and Grants are funded by dedicated Oregon Lottery funds, Federal Funds (for heritage and recreation grants, see 16 USC and 23 USC references above), and Other Funds (all-terrain vehicle and small amounts from private donations and the Oregon Cultural Trust).

*Oregon Constitution, Article XV, Section 4a, Use of net proceeds from state lottery for parks and recreation areas:* In each biennium the Legislative Assembly shall appropriate all of the moneys in the parks subaccount of the parks and natural resources fund ... to achieve all of the following:

Provide additional public parks, natural areas or outdoor recreational areas to meet the needs of current and future residents of the State of Oregon; Protect natural, cultural, historic and outdoor recreational resources of state or regional significance; Manage public parks, natural areas and outdoor recreation areas to ensure their long-term ecological health and provide for the enjoyment of current and future residents of the State of Oregon; and Provide diverse and equitable opportunities for residents of the State of Oregon to experience nature and participate in outdoor recreational activities in state, regional, local or neighborhood public parks and recreation areas. ... In each biennium the Legislative Assembly shall appropriate no less than twelve percent of the moneys in the parks subaccount for local and regional grants

## **Significant Proposed Program Changes from 2013-15**

None.

## **Purpose, customers, and source of funding**

The *recreation grants* program provides local governments and organizations funds to develop or enhance outdoor recreation facilities, such as parks, trails, campgrounds, and memorials. Funding sources include Federal, State (Lottery), and Other funds (RV registration fees).

The *heritage grants* program provides funds to local governments, organizations, and historic property owners to preserve and restore historic buildings, sites, records, and artifacts so they can benefit their communities. Funding sources include Federal, State (Lottery), and Other funds (private donations).

The *all-terrain vehicle* program manages a statewide safety certification service and dispenses funding for education, law enforcement and safety, and riding area improvements on federal, state, county and other public-use lands. The program is funded by Other funds, specifically gas tax refunds and ATV registration fees.



## Budget Narrative

The *heritage program* assists private and public entities in preserving and enhancing their historic resources and successfully navigating federal and state laws. Training and assisting local heritage organizations is a major part of this effort. Funding sources include Federal, State (Lottery), and Other funds (private donations and Oregon Cultural Trust funds).

### **Expenditures by fund type, positions and full-time equivalents**

| <b>Community Support and Grants:</b> |            |            |           |             |           |       |
|--------------------------------------|------------|------------|-----------|-------------|-----------|-------|
|                                      | Lottery    | Other      | Federal   | Total Funds | Positions | FTE   |
| Heritage Programs                    | 2,595,842  | 952,431    | 1,240,101 | 4,788,374   | 19        | 19.00 |
| Heritage Grants                      | 621,859    | 222,000    | 747,527   | 1,591,386   |           |       |
| Land & Water Conservation            | 0          | 0          | 1,846,661 | 1,846,661   |           |       |
| Recreation Trails Program            | 0          | 0          | 3,142,194 | 3,142,194   |           |       |
| Natural Heritage Grants              | 0          | 0          | 444,629   | 444,629     |           |       |
| Local Government Grants              | 10,642,329 | 0          | 0         | 10,642,329  | 2         | 2.00  |
| RV County Opportunity Grants         | 0          | 1,413,539  | 0         | 1,413,539   |           |       |
| Main Street Grant Program            | 0          | 2,500,000  | 0         | 2,500,000   |           |       |
| ATV Program                          | 0          | 10,656,816 | 0         | 10,656,816  | 8         | 8.00  |
| Total                                | 13,860,030 | 15,744,786 | 7,421,112 | 37,025,928  | 29        | 29.00 |

### **Activities, programs, and issues in the program unit base budget**

*Recreation Grants:* General duties include grant administration, assistance and guidance to grant applicants and recipients, project inspections, and processing reimbursement payments for the following grant programs:

- Local Government: Acquire, develop, or upgrade city, county, or regional parks.
- Land and Water Conservation Fund (federal): Acquire, develop, or upgrade outdoor recreation facilities.
- Recreation Trails Program (federal): Acquire, develop, and maintain both motorized and non-motorized trails.
- County Opportunity: Acquire, develop, plan, or upgrade county-owned campgrounds.
- All-Terrain Vehicles: Acquire, develop, or maintain ATV recreational areas, and support local law enforcement and emergency medical services related to ATV activities.
- Veterans and War Memorials: Construct and maintain memorials honoring military veterans.

*Heritage Grants:* General duties include grant administration, assistance and guidance to grant applicants and recipients, project inspections, and processing reimbursement payments for the following grant programs:

- Certified Local Government (federal): Support city or county historic preservation programs, including historic register designations, building rehabilitation, landmark commission reviews, and public education.

## Budget Narrative

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- Heritage: Support a broad range of local history and heritage activities.
- Historic Cemetery: Stabilize and upgrade officially designated historic cemeteries.
- Museum: Support projects related to history museum collections and operations.
- Preserving Oregon: Rehabilitation work on historic buildings and archaeological site documentation.

### *All-Terrain Vehicle Program:*

- Issue biennial permits required of all ATVs ridden on public land.
- Manage a statewide safety certification program for ATV riders.
- Coordinate and conduct education and training related to ATV use.

*Heritage Program:* General duties include administering a variety of programs for historic building and archaeological site preservation, local historical museums, historical societies, and other providers of heritage services and activities.

- Maintain records of all known historic structures and archaeological sites in Oregon.
- Administer the National Register of Historic Places program.
- Issue permits required by state law for archaeological site excavation and testing.
- Coordinate statewide heritage-related commemorations, events, and activities, including the annual Heritage Conference.
- Administer state and federal tax incentive programs for historic building rehabilitation.
- Conduct or oversee surveys to identify historic and archaeological sites throughout the state.
- Provide staff support for several heritage boards: Historic Trails Advisory Council, Commission on Historic Cemeteries, Heritage Commission, and the State Advisory Committee on Historic Preservation.
- Prepare and implement the Historic Preservation Plan and the Heritage Plan (5 year cycle for each).
- Train and assist local heritage partner organizations so they can succeed with their projects and programs.
- Assist government agencies and others in complying with state and federal cultural resource laws and regulations.

### **Important background for decision makers. Include trends in caseload and workload**

All of the programs in Community Support and Grants are on a fairly steady track in terms of caseload and workload. The grant programs and the outreach programs to local partners remain very popular and effective. The grants provide critical funding for local governments, who are especially strapped financially in the current economic climate. The agency's staff expertise is also very valuable to grant recipients and local partners, given that they do not typically have heritage, grant, or recreation specialists on their staffs. Federally funded programs are being watched carefully, given the potential volatility (mostly on the reduction side) in federal funding, but for now they are relatively stable.

# Budget Narrative

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## **Expected results from the 2015-17 budget for the program unit.**

### *Recreation Grants and Heritage Grants:*

- Assist communities and other partners in improving the array of parks, outdoor recreation facilities, and heritage offerings throughout the state.
- Develop more streamlined, but still effective, grant administration processes that make it easier for applicants to apply for and manage their grants, and more efficient for staff to administer.
- Maintain a high level of local government participation in the grant programs. The agency's Key Performance Measure #3 has a goal of 50% participation (44% in FY-2014).

### *ATV Program:*

- Maintained numbers of ATV riders who have completed the safety certification. Currently, approximately 75% of all riders are certified.
- Maintained or improved the number and quality of training and education programs related to ATV activities.

### *Heritage Program:*

- Continued increase in both the number of local heritage partner organizations and their effectiveness in preserving and putting to useful purpose the state's heritage resources.
- Continued increase in the number of historic properties listed in the National Register of Historic Places (approximately 20-25 per year), as reported in the agency's Key Performance Measure #2.
- Improved methods for tracking the economic benefits of heritage-related activities, especially in the areas of heritage tourism and historic downtown revitalization, and actual improvement in those numbers.

## **Revenue sources and proposed revenue changes**

The budget in Community Support and Grants is funded by a mixture of Lottery, Other and Federal funds.

Lottery Funds are used by the Heritage Program, Heritage Grants and the Local Government Grant Program. The Lottery funds are from the Department's constitutionally dedicated share of the Parks and Natural Resource Fund. The constitution requires 12% of the Department's lottery funds be dedicated to the Local Government Grant program. Lottery fund forecasts are provided by the Office of Economic Analysis.

Other Funds are provided by the Department of Transportation (ODOT) for the ATV Program (unrefunded fuel tax), RV registrations for transfer to Oregon Counties, and for the RV County Opportunity Grant Program.

## Budget Narrative

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Other funds are deposited in the Oregon Property Management Account primarily from Special Assessment Program fees; the account also contains various donations for historic preservation. The Department forecasts this revenue based on historical information.

Other funds are received from the Cultural Trust of Oregon via the Oregon Business Development Department. Estimated amounts are provided by the sending agency.

Interest income is earned on funds in the Department's bank account. The Department forecasts this revenue based on historical average earnings.

Federal Funds are used by the following programs:

- State Historic Preservation Office (funds from the National Parks Service)
- Land and Water Conservation Fund (funds from the National Parks Service)
- Recreation Trails Program (funds from Federal Highway Administration)
- Natural Heritage Grants (funds from US Fish and Wildlife Service)

The Department forecasts federal revenue based on historical information and the assumption that the most current federal fiscal year award is representative of future years.

### **Proposed new laws that apply to the program unit**

No new laws are proposed for any of the programs in this unit.

# Budget Narrative

## Summary of 2015-17 Budget Oregon Parks and Recreation Department

| Community Support and Grants                            | TOTALS |        |                    | FUND TYPE    |                |                  |                    |            |         |
|---|--------|--------|--------------------|--------------|----------------|------------------|--------------------|------------|---------|
|   | POS    | FTE    | ALL FUNDS          | General Fund | Lottery Funds  | Other Funds      | Federal Funds      | Nonlimited |         |
|   |        |        |                    |              |                |                  |                    | Other      | Federal |
| <b>2013-15 LEGISLATIVELY ADOPTED BUDGET</b>             | 29     | 28.50  | 35,366,591         |              | 13,022,590     | 15,037,525       | 7,306,476          |            |         |
| <b>Emergency Board Actions (through 4/2014)</b>         |        |        | 321,171            |              | 95,227         | 188,821          | 37,123             |            |         |
| <b>2013-15 Legislatively Approved Budget</b>            | 29     | 28.50  | 35,687,762         |              | 13,117,817     | 15,226,346       | 7,343,599          |            |         |
| <b>Base Budget Adjustments:</b>                         |        |        |                    |              |                |                  |                    |            |         |
| Net Cost of 2013-15 Position Actions:                   |        |        |                    |              |                |                  |                    |            |         |
| Administrative, Biennialized E-Board, Phase-Out         | (1)    | (0.50) | 190,289            |              | 77,510         | 108,091          | 4,688              |            |         |
| Estimated Cost of 2015-17 Merit Increase                |        |        |                    |              |                |                  |                    |            |         |
| Base Debt Service Adjustment                            |        |        |                    |              |                |                  |                    |            |         |
| Base Nonlimited Adjustment                              |        |        |                    |              |                |                  |                    |            |         |
| Capital Construction Adjustment                         |        |        |                    |              |                |                  |                    |            |         |
| <b>Subtotal: 2015-17 Base Budget</b>                    | 28     | 28.00  | 35,878,051         |              | 13,195,327     | 15,334,437       | 7,348,287          |            |         |
| <b>Essential Packages:</b>                              |        |        |                    |              |                |                  |                    |            |         |
| <b>Package No. 010</b>                                  |        |        |                    |              |                |                  |                    |            |         |
| Vacancy Factor (Increase)/Decrease                      |        |        | 14,308             |              | 5,954          | 8,354            |                    |            |         |
| Non-PICS Personal Service Increase/(Decrease)           |        |        | 31,686             |              | 16,919         | 11,365           | 3,402              |            |         |
| Subtotal  |        |        | <b>45,994</b>      |              | <b>22,873</b>  | <b>19,719</b>    | <b>3,402</b>       |            |         |
| <b>Package No. 021/022</b>                              |        |        |                    |              |                |                  |                    |            |         |
| 021 - Phased-In Programs Excl. One-Time Costs           |        |        |                    |              |                |                  |                    |            |         |
| 022 - Phase-Out Programs and One-Time Costs             |        |        | (2,818,421)        |              |                | (800,000)        | (2,018,421)        |            |         |
| Subtotal  |        |        | <b>(2,818,421)</b> |              |                | <b>(800,000)</b> | <b>(2,018,421)</b> |            |         |
| <b>Package No. 031/032/033</b>                          |        |        |                    |              |                |                  |                    |            |         |
| Cost of Goods & Services Increase/(Decrease)            |        |        | 1,306,201          |              | 795,365        | 376,996          | 133,840            |            |         |
| State Govt Service Charges Increase/(Decrease)          |        |        |                    |              |                |                  |                    |            |         |
| Subtotal  |        |        | <b>1,306,201</b>   |              | <b>795,365</b> | <b>376,996</b>   | <b>133,840</b>     |            |         |
| <b>Package No. 040</b>                                  |        |        |                    |              |                |                  |                    |            |         |
| Mandated Caseload Increase/(Decrease)                   |        |        |                    |              |                |                  |                    |            |         |
| <b>Package No. 050</b>                                  |        |        |                    |              |                |                  |                    |            |         |
| Fund Shifts   |        |        |                    |              |                |                  |                    |            |         |
| <b>Package No. 060</b>                                  |        |        |                    |              |                |                  |                    |            |         |
| Technical Adjustments                                   | 1      | 1.00   | 352,787            |              | 271,575        | 81,212           |                    |            |         |
| <b>Subtotal: 2015-17 Current Service Level Budget</b>   | 29     | 29.00  | 34,764,612         |              | 14,285,140     | 15,012,364       | 5,467,108          |            |         |
| <b>2015-17 Current Service Level - Page 1 Subtotal</b>  | 29     | 29.00  | 34,764,612         |              | 14,285,140     | 15,012,364       | 5,467,108          |            |         |
| <b>Package No. 070</b>                                  |        |        |                    |              |                |                  |                    |            |         |
| Revenue Shortfalls                                      |        |        |                    |              |                |                  |                    |            |         |
| <b>Subtotal: 2015-17 Modified Current Service Level</b> | 29     | 29.00  | 34,764,612         |              | 14,285,140     | 15,012,364       | 5,467,108          |            |         |

# Budget Narrative

| Community Support and Grants                      | TOTALS |       |             | FUND TYPE    |               |             |               |            |         |
|---|--------|-------|-------------|--------------|---------------|-------------|---------------|------------|---------|
|   | POS    | FTE   | ALL FUNDS   | General Fund | Lottery Funds | Other Funds | Federal Funds | Nonlimited |         |
|   |        |       |             |              |               |             |               | Other      | Federal |
| <b>Emergency Board Packages:</b>                  |        |       |             |              |               |             |               |            |         |
| (List ORBITS Package number and title)            |        |       |             |              |               |             |               |            |         |
| <b>Subtotal Emergency Board Packages</b>          |        |       |             |              |               |             |               |            |         |
| <b>Policy Packages:</b>                           |        |       |             |              |               |             |               |            |         |
| 138 Remove Expo Ctr Funding: Program Leaving Dept |        |       |             |              |               |             |               |            |         |
| 102 Reserve Former Expo Ctr FTE for Future Use    |        |       |             |              |               |             |               |            |         |
| 103 Increase Grants for Natural Area Program      |        |       | 285,712     |              |               |             | 285,712       |            |         |
| 104 Carry Over Federal Cultural & History Grants  |        |       | 55,000      |              |               |             | 55,000        |            |         |
| 105 Carry Over Federal Recreation Grants          |        |       | 1,542,867   |              |               |             | 1,542,867     |            |         |
| 802 Revenue Adjustment 2014                       |        |       | (2,536,622) |              | (758,129)     | (1,778,493) |               |            |         |
| 803 Revenue Adjustment 2015                       |        |       | (18,392)    |              | (29,307)      | 10,915      |               |            |         |
| 840 SB 5507 End of Session                        |        |       | 2,932,751   |              | 362,326       | 2,500,000   | 70,425        |            |         |
| <b>Subtotal Policy Packages</b>                   |        |       | 2,261,316   |              | (425,110)     | 732,422     | 1,954,004     |            |         |
| <b>Total: 2015-17 Budget</b>                      | 29     | 29.00 | 37,025,928  |              | 13,860,030    | 15,744,786  | 7,421,112     |            |         |
| Percent Change From 2013-15 Leg. Approved         | 0.0%   | 1.8%  | 3.7%        | 0.0%         | 5.7%          | 3.4%        | 1.1%          | 0.0%       | 0.0%    |
| Percent Change From Essential Budget Level        | 0.0%   | 0.0%  | 6.5%        | 0.0%         | -3.0%         | 4.9%        | 35.7%         | 0.0%       | 0.0%    |
| Percent Change From Current Service Level Budget  |        |       |             |              |               |             |               |            |         |

# Budget Narrative

## DETAIL OF LOTTERY FUNDS, OTHER FUNDS AND FEDERAL FUNDS REVENUES

| Source   | Fund | ORBITS<br>Revenue<br>Acct | 2011-13<br>Actual | 2013-15<br>Legislatively<br>Adopted | 2013-15<br>Estimated | 2015-17           |                               |                          |
|--|------|---------------------------|-------------------|-------------------------------------|----------------------|-------------------|-------------------------------|--------------------------|
|  |      |                           |                   |                                     |                      | Agency<br>Request | Governor's<br>Balanced Budget | Legislatively<br>Adopted |
| <i>Lottery Funds</i>   |      |                           |                   |                                     |                      |                   |                               |                          |
| Interest Earnings  | Lot  |                           |                   |                                     |                      |                   |                               |                          |
| Transfers-In   |      |                           |                   |                                     |                      |                   |                               |                          |
| Intrafund  |      |                           |                   |                                     |                      |                   |                               |                          |
| From Dept. Adminst Serv (Dedicated Lottery - Measure 76)         | Lot  | 1107                      | 11,038,765        | 13,022,590                          | 13,022,590           | 14,085,140        | 13,525,339                    | 13,848,543               |
| From Dept. Adminst Serv (Non-Dedicated Lottery - Non-Measure 76) | Lot  | 1107                      |                   |                                     |                      |                   |                               |                          |
| From Department of Forestry                                      | Lot  |                           |                   |                                     |                      |                   |                               |                          |
| Transfers-Out  |      |                           |                   |                                     |                      |                   |                               |                          |
| Intrafund  |      |                           |                   |                                     |                      |                   |                               |                          |
| Administrative Services  | Lot  | 2107                      |                   |                                     |                      |                   |                               |                          |
| Dept. of Forestry  | Lot  |                           |                   |                                     |                      |                   |                               |                          |
| <i>Total Lottery Funds</i>                                       | Lot  |                           | 11,038,765        | 13,022,590                          | 13,022,590           | 14,085,140        | 13,525,339                    | 13,848,543               |
| <i>Other Funds - Non-Limited</i>                                 |      |                           |                   |                                     |                      |                   |                               |                          |
| Refunding Bonds  | Oth  | 0575                      |                   |                                     |                      |                   |                               |                          |
| <i>Other Funds - Limited</i>                                     |      |                           |                   |                                     |                      |                   |                               |                          |
| Park User Fees   | Oth  | 0255                      |                   | 361,123                             | 361,123              | 311,715           | 278,229                       | 295,804                  |
| Other Nonbusiness Lic & Fees                                     | Oth  | 0210                      | 1,544,947         | 1,761,178                           | 1,761,178            | 1,560,569         | 1,560,569                     | 1,560,569                |
| Charges for Services   | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| Rents and Royalties  | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| Interest Earnings  | Oth  | 0605                      | 61,382            | 71,887                              | 71,887               | 71,195            | 71,195                        | 71,195                   |
| Sales Income   | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| Donations and Contributions                                      | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| Other Revenues   | Oth  | 0975                      | 239,669           | 331,000                             | 331,000              | 556,627           | 556,627                       | 556,627                  |
| Lottery Bonds Proceeds   | Oth  | 0565                      |                   |                                     |                      |                   |                               | 2,500,000                |
| Transfers-In   |      |                           |                   |                                     |                      |                   |                               |                          |
| Intrafund  |      |                           |                   |                                     |                      |                   |                               |                          |
| Oregon Military Department                                       | Oth  | 1010                      | 949,622           | 152,000                             | 152,000              |                   |                               |                          |
| From Marine Board  | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| Oregon Dept of Energy  | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| OR Business Development  | Oth  | 1123                      | 362,532           | 257,000                             | 257,000              | 250,000           | 250,000                       | 250,000                  |
| From Oregon Dept of State Lands                                  | Oth  | 1141                      | 438,666           |                                     |                      |                   |                               |                          |
| From Oregon Department of Forestry                               | Oth  | 1629                      |                   |                                     |                      |                   |                               |                          |
| From Oregon Department of Transportation                         | Oth  | 1730                      | 21,782,070        | 23,809,184                          | 24,930,442           | 24,005,982        | 24,005,982                    | 24,005,982               |
| From Dept of Fish/Wildlife                                       | Oth  |                           |                   |                                     |                      |                   |                               |                          |

# Budget Narrative

## DETAIL OF LOTTERY FUNDS, OTHER FUNDS AND FEDERAL FUNDS REVENUES

| Source                                   | Fund | ORBITS<br>Revenue<br>Acct | 2011-13<br>Actual | 2013-15<br>Legislatively<br>Adopted | 2013-15<br>Estimated | 2015-17                       |                          |              |
|--|------|---------------------------|-------------------|-------------------------------------|----------------------|-------------------------------|--------------------------|--------------|
|  |      |                           |                   |                                     | Agency<br>Request    | Governor's<br>Balanced Budget | Legislatively<br>Adopted |              |
| Transfers-Out                            |      |                           |                   |                                     |                      |                               |                          |              |
| Intrafund                                | Oth  | 2010                      |                   | (152,000)                           | (152,000)            |                               |                          |              |
| To Agency Res Equity                     | Oth  | 2030                      |                   |                                     |                      |                               |                          |              |
| To Counties                              | Oth  | 2080                      | (9,993,014)       | (9,997,724)                         | (11,006,856)         | (12,695,384)                  | (12,695,384)             | (12,695,384) |
| To Oregon Department of Transportation   | Oth  | 2730                      | (532,224)         | (643,905)                           | (643,905)            | (546,000)                     | (546,000)                | (546,000)    |
| To OR Business Development               | Oth  | 2123                      |                   |                                     |                      |                               |                          |              |
| To Dept. of Agriculture                  | Oth  | 2603                      |                   |                                     |                      |                               |                          |              |
| To Dept. of Forestry                     | Oth  | 2629                      | (532,810)         | (1,179,357)                         | (1,179,357)          | (1,187,543)                   | (1,187,543)              | (1,187,543)  |
| To Oregon State Police                   | Oth  | 2257                      |                   | (590,337)                           | (590,337)            | (559,760)                     | (559,760)                | (559,760)    |
| <i>Total Other Funds</i>                 | Oth  |                           | 14,320,840        | 14,180,049                          | 14,292,175           | 11,767,401                    | 11,733,915               | 14,251,490   |
| <b>Federal Funds (Limited)</b>           |      |                           |                   |                                     |                      |                               |                          |              |
| Federal Funds                            | Fed  | 0995                      | 5,984,808         | 7,306,476                           | 7,343,599            | 7,350,687                     | 7,350,687                | 7,421,112    |
| Oregon Department of Transportation      | Fed  |                           |                   |                                     |                      |                               |                          |              |
| Oregon Military Dept                     | Fed  |                           |                   |                                     |                      |                               |                          |              |
| Oregon Dept of Energy                    | Fed  |                           |                   |                                     |                      |                               |                          |              |
| Community Colleges & Workforce Develop   | Fed  |                           |                   |                                     |                      |                               |                          |              |
| <i>Total Federal Funds - Limited</i>     | Fed  |                           | 5,984,808         | 7,306,476                           | 7,343,599            | 7,350,687                     | 7,350,687                | 7,421,112    |
| TOTAL LIMITED                            |      |                           | 31,344,413        | 34,509,115                          | 34,658,364           | 33,203,228                    | 32,609,941               | 35,521,145   |
| <b>Lottery, Other, and Federal Funds</b> |      |                           | 31,344,413        | 34,509,115                          | 34,658,364           | 33,203,228                    | 32,609,941               | 35,521,145   |



# Budget Narrative

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## Community Support and Grants

### 010 Non-PICS Psnl Svc / Vacancy Factor

#### Package Description

This package includes standard inflation of 3% on non PICS generated accounts unless otherwise described below:

- Mass Transit – adjustment to .6% of subject salary and wages
- Pension Obligation Bonds – amount required for payment of bonds as calculated by the Department of Administrative Services (DAS).
- Vacancy Savings – an amount calculated based on the previous biennium's turnover rate.

# Budget Narrative

## ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

| Package No. 010 Non-PICS Psnl Svc/Vacancy Factor |                              |           |     |                              |           |             |          | 63400-500-10-00-00000        |                 |                 |                |               |                 |
|--|------------------------------|-----------|-----|------------------------------|-----------|-------------|----------|------------------------------|-----------------|-----------------|----------------|---------------|-----------------|
|  |                              |           |     |                              |           |             |          | Community Support and Grants |                 |                 |                |               |                 |
| <b>PERSONAL SERVICES</b>                         |                              |           |     |                              |           |             |          |                              |                 |                 |                |               |                 |
| Classification No.                               | Group by Classification Name | # of Pos. | FTE | SR                           | Avg. Step | Avg. Salary | Avg. OPE | GF                           | LF              | OF              | FF             | OF (Non-Ltd.) | All Funds       |
|  |                              |           |     | Salaries & Wages             |           |             |          |                              | -               | -               |                |               | -               |
|  |                              |           |     | Temporary Appointments       |           |             |          |                              | 616             | 10              |                |               | 626             |
|  |                              |           |     | Overtime Payments            |           |             |          |                              | 114             | 140             | 23             |               | 277             |
|  |                              |           |     | Public Employees Retire Cont |           |             |          |                              | 18              | 22              | 4              |               | 44              |
|  |                              |           |     | Pension Bond Contribution    |           |             |          |                              | 15,902          | 10,676          | 3,373          |               | 29,951          |
|  |                              |           |     | Social Security Taxes        |           |             |          |                              | 56              | 12              | 2              |               | 70              |
|  |                              |           |     | Mass Transit Tax             |           |             |          |                              | 213             | 505             |                |               | 718             |
|  |                              |           |     | Vacancy Savings              |           |             |          |                              | 5,954           | 8,354           |                |               | 14,308          |
| <b>Total Personal Services</b>                   |                              |           |     |                              |           |             |          | -                            | <b>22,873</b>   | <b>19,719</b>   | <b>3,402</b>   | -             | <b>45,994</b>   |
| <b>SERVICES AND SUPPLIES</b>                     |                              |           |     |                              |           |             |          |                              |                 |                 |                |               |                 |
|  |                              |           |     |                              |           |             |          |                              |                 |                 |                |               |                 |
| <b>Total Services and Supplies</b>               |                              |           |     |                              |           |             |          | -                            | -               | -               | -              | -             | -               |
| <b>CAPITAL OUTLAY</b>                            |                              |           |     |                              |           |             |          |                              |                 |                 |                |               |                 |
|  |                              |           |     |                              |           |             |          |                              |                 |                 |                |               |                 |
| <b>Total Capital Outlay</b>                      |                              |           |     |                              |           |             |          | -                            | -               | -               | -              | -             | -               |
| <b>SPECIAL PAYMENTS</b>                          |                              |           |     |                              |           |             |          |                              |                 |                 |                |               |                 |
|  |                              |           |     |                              |           |             |          |                              |                 |                 |                |               |                 |
| <b>Total Special Payments</b>                    |                              |           |     |                              |           |             |          | -                            | -               | -               | -              | -             | -               |
| <b>TOTAL REQUESTS</b>                            |                              |           |     |                              |           |             |          | -                            | <b>\$22,873</b> | <b>\$19,719</b> | <b>\$3,402</b> | <b>\$0</b>    | <b>\$45,994</b> |
| TOTAL POSITIONS/FTE                              |                              |           | Pos | FTE                          |           |             |          |                              |                 |                 |                |               |                 |

# Budget Narrative

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## Community Support and Grants

### 022 Phase out Program and One time Costs

#### Package Description

This package phases out limitation placed in the 2013-15 biennium budget for:

- Grant program carryover for pay out of awarded grants \$1,756,011 (Federal Funds)
- Grants awarded to the Department from the Institute of Music and Library services (IMLS) and Native American Graves Protection and Repatriation Act (NAGPRA) \$262,410 (Federal Funds)
- One time limitation for additional ATV program grants \$800,000 (Other Funds)

# Budget Narrative

| <b>ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY</b> |                                    |           |       |     |           |             |          |   |     |             |               |               |               |           |
|---|------------------------------------|-----------|-------|-----|-----------|-------------|----------|---|-----|-------------|---------------|---------------|---------------|-----------|
| Package No.   | 022 Phase-out Pgm & One-time Costs |           |       |     |           |             |          | 63400-500-10-00-00000<br>Community Support and Grants |     |             |               |               |               |           |
| PERSONAL SERVICES   |                                    |           |       |     |           |             |          |   |     |             |               |               |               |           |
| Classification No.  | Group by Classification Name       | # of Pos. | FTE   | SR  | Avg. Step | Avg. Salary | Avg. OPE | GF  | LF  | OF          | FF            | OF (Non-Ltd.) | All Funds     |           |
| <b>Total Personal Services</b>                            |                                    |           |       |     |           |             |          | -   | -   | -           | -             | -             | -             |           |
| SERVICES AND SUPPLIES                                     |                                    |           |       |     |           |             |          |   |     |             |               |               |               |           |
| 4575  | Agency Program Related S and S     |           |       |     |           |             |          |   |     |             |               | (262,410)     |               | (262,410) |
| <b>Total Services and Supplies</b>                        |                                    |           |       |     |           |             |          | -   | -   | -           | (262,410)     | -             | (262,410)     |           |
| CAPITAL OUTLAY  |                                    |           |       |     |           |             |          |   |     |             |               |               |               |           |
| <b>Total Capital Outlay</b>                               |                                    |           |       |     |           |             |          | -   | -   | -           | -             | -             | -             |           |
| SPECIAL PAYMENTS  |                                    |           |       |     |           |             |          |   |     |             |               |               |               |           |
| 6015  | Dist to Cities                     |           |       |     |           |             |          |   |     |             |               | (542,200)     |               | (542,200) |
| 6020  | Dist to Counties                   |           |       |     |           |             |          |   |     |             |               | (542,200)     |               | (542,200) |
| 6025  | Dist to Other Gov Unit             |           |       |     |           |             |          |   |     | (800,000)   | (671,611)     |               | (1,471,611)   |           |
| <b>Total Special Payments</b>                             |                                    |           |       |     |           |             |          | -   | -   | (800,000)   | (1,756,011)   | -             | (2,556,011)   |           |
| <b>TOTAL REQUESTS</b>                                     |                                    |           |       |     |           |             |          | -   | \$0 | (\$800,000) | (\$2,018,421) | \$0           | (\$2,818,421) |           |
| <b>TOTAL POSITIONS/FTE</b>                                |                                    |           | _____ | Pos | _____     | FTE         |          |   |     |             |               |               |               |           |

# Budget Narrative

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## **Community Support and Grants**

### **031 Standard Inflation Adjustments**

#### **Package Description**

This package includes standard inflation of 3% for all Services and Supplies, Capital Outlay and Special Payments unless noted below.

# Budget Narrative

## ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

| Package No. 031 Standard Inflation |                                  |           |     |     |           |             |          | 63400-500-10-00-00000<br>Community Support and Grants |                  |                  |                  |               |                  |
|------------------------------------|----------------------------------|-----------|-----|-----|-----------|-------------|----------|---|------------------|------------------|------------------|---------------|------------------|
| <b>PERSONAL SERVICES</b>           |                                  |           |     |     |           |             |          |   |                  |                  |                  |               |                  |
| Classification No.                 | Group by Classification Name     | # of Pos. | FTE | SR  | Avg. Step | Avg. Salary | Avg. OPE | GF  | LF               | OF               | FF               | OF (Non-Ltd.) | All Funds        |
| <b>Total Personal Services</b>     |                                  |           |     |     |           |             |          | -   | -                | -                | -                | -             | -                |
| <b>SERVICES AND SUPPLIES</b>       |                                  |           |     |     |           |             |          |   |                  |                  |                  |               |                  |
| 4100                               | Instate Travel                   |           |     |     |           |             |          |   | 472              | 2,021            | 1,665            |               | 4,158            |
| 4125                               | Out of State Travel              |           |     |     |           |             |          |   | 49               |                  | 561              |               | 610              |
| 4150                               | Employee Training                |           |     |     |           |             |          |   | 161              | 342              | 659              |               | 1,162            |
| 4175                               | Office Expenses                  |           |     |     |           |             |          |   | 328              | 922              | 1,824            |               | 3,074            |
| 4200                               | Telecommunications               |           |     |     |           |             |          |   | 7                | 389              | 95               |               | 491              |
| 4250                               | Data Processing                  |           |     |     |           |             |          |   | 4                | 16               | 627              |               | 647              |
| 4275                               | Publicity and Publications       |           |     |     |           |             |          |   | 170              | 610              | 190              |               | 970              |
| 4300                               | Professional Services            |           |     |     |           |             |          |   | 699              | 20,927           | 8,644            |               | 30,270           |
| 4315                               | IT Professional Services         |           |     |     |           |             |          |   |                  | 13,841           |                  |               | 13,841           |
| 4375                               | Employee Recruitment and Develop |           |     |     |           |             |          |   | 10               | 34               | 235              |               | 279              |
| 4400                               | Dues and Subscriptions           |           |     |     |           |             |          |   | 3                |                  | 29               |               | 32               |
| 4425                               | Facilities Rental and Taxes      |           |     |     |           |             |          |   |                  |                  | 413              |               | 413              |
| 4450                               | Fuels and Utilities              |           |     |     |           |             |          |   | 54               | 459              | 52               |               | 565              |
| 4475                               | Facilities Maintenance           |           |     |     |           |             |          |   |                  | 177              | 651              |               | 828              |
| 4575                               | Agency Program Related S and S   |           |     |     |           |             |          |   | 1,261            | 28,747           | 31,532           |               | 61,540           |
| 4650                               | Other Services and Supplies      |           |     |     |           |             |          |   | 744              | 1,758            | 162              |               | 2,664            |
| 4700                               | Expendable Prop 250 - 5000       |           |     |     |           |             |          |   | 368              | 47               | 736              |               | 1,151            |
| <b>Total Services and Supplies</b> |                                  |           |     |     |           |             |          | -   | <b>4,330</b>     | <b>70,290</b>    | <b>48,075</b>    | -             | <b>122,695</b>   |
| <b>CAPITAL OUTLAY</b>              |                                  |           |     |     |           |             |          |   |                  |                  |                  |               |                  |
| <b>Total Capital Outlay</b>        |                                  |           |     |     |           |             |          | -   | -                | -                | -                | -             | -                |
| <b>SPECIAL PAYMENTS</b>            |                                  |           |     |     |           |             |          |   |                  |                  |                  |               |                  |
| 6015                               | Dist to Cities                   |           |     |     |           |             |          |   | 105,284          | 3,465            | 39,851           |               | 148,600          |
| 6020                               | Dist to Counties                 |           |     |     |           |             |          |   | 117,711          | 56,343           | 37,262           |               | 211,316          |
| 6025                               | Dist to Other Gov Unit           |           |     |     |           |             |          |   | 75,160           | 223,695          | 6,268            |               | 305,123          |
| 6030                               | Dist to Non-Gov Units            |           |     |     |           |             |          |   | 10,912           | 19,727           | 196              |               | 30,835           |
| 6035                               | Dist to Individuals              |           |     |     |           |             |          |   |                  |                  | 1,324            |               | 1,324            |
| <b>Total Special Payments</b>      |                                  |           |     |     |           |             |          | -   | <b>309,067</b>   | <b>303,230</b>   | <b>84,901</b>    | -             | <b>697,198</b>   |
| <b>TOTAL REQUESTS</b>              |                                  |           |     |     |           |             |          | -   | <b>\$313,397</b> | <b>\$373,520</b> | <b>\$132,976</b> | <b>\$0</b>    | <b>\$819,893</b> |
| <b>TOTAL POSITIONS/FTE</b>         |                                  |           | Pos | FTE |           |             |          |   |                  |                  |                  |               |                  |

# Budget Narrative

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## Community Support and Grants

### 032 Above Standard Inflation

#### Package Description

This package includes the additional inflation allowed for Professional Services of .3%.

Ballot Measure 76 approved by Oregon voters requires that 12% of OPRD's share of Lottery funds are given out as grants to local governments. In order to comply, an increase above standard inflation is included in this package.

# Budget Narrative

## ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

| Package No. 032 Above Standard Inflation |                              | 63400-500-10-00-00000<br>Community Support and Grants |     |     |           |             |          |    |           |         |       |               |           |
|--|------------------------------|---|-----|-----|-----------|-------------|----------|----|-----------|---------|-------|---------------|-----------|
| <b>PERSONAL SERVICES</b>                 |                              |   |     |     |           |             |          |    |           |         |       |               |           |
| Classification No.                       | Group by Classification Name | # of Pos.   | FTE | SR  | Avg. Step | Avg. Salary | Avg. OPE | GF | LF        | OF      | FF    | OF (Non-Ltd.) | All Funds |
| <b>Total Personal Services</b>           |                              |   |     |     |           |             |          | -  | -         | -       | -     | -             | -         |
| <b>SERVICES AND SUPPLIES</b>             |                              |   |     |     |           |             |          |    |           |         |       |               |           |
| 4300                                     | Professional Services        |   |     |     |           |             |          |    | 70        | 2,092   | 864   |               | 3,026     |
| 4315                                     | IT Professional Services     |   |     |     |           |             |          |    |           | 1,384   |       |               | 1,384     |
| <b>Total Services and Supplies</b>       |                              |   |     |     |           |             |          | -  | 70        | 3,476   | 864   | -             | 4,410     |
| <b>CAPITAL OUTLAY</b>                    |                              |   |     |     |           |             |          |    |           |         |       |               |           |
| <b>Total Capital Outlay</b>              |                              |   |     |     |           |             |          | -  | -         | -       | -     | -             | -         |
| <b>SPECIAL PAYMENTS</b>                  |                              |   |     |     |           |             |          |    |           |         |       |               |           |
| 6015                                     | Dist to Cities               |   |     |     |           |             |          |    | 240,949   |         |       |               | 240,949   |
| 6020                                     | Dist to Counties             |   |     |     |           |             |          |    | 240,949   |         |       |               | 240,949   |
| <b>Total Special Payments</b>            |                              |   |     |     |           |             |          | -  | 481,898   | -       | -     | -             | 481,898   |
| <b>TOTAL REQUESTS</b>                    |                              |   |     |     |           |             |          | -  | \$481,968 | \$3,476 | \$864 | \$0           | \$486,308 |
| <b>TOTAL POSITIONS/FTE</b>               |                              |   | Pos | FTE |           |             |          |    |           |         |       |               |           |



# Budget Narrative

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## **Community Support and Grants**

### **060 Technical Adjustments**

#### **Package Description**

During the 2013-15 biennium, the recreation trails coordinator was moved from the Integrated Park Services to the Grants Division. This package receives the position and associated S&S.

## Budget Narrative

### ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

| Package No. <u>060</u> Technical Adjustments |                                 |           |     |     |           |             |          | 63400-500-10-00-00000<br>Community Support and Grants |                  |                 |            |               |                  |
|--|---------------------------------|-----------|-----|-----|-----------|-------------|----------|---|------------------|-----------------|------------|---------------|------------------|
| <b>PERSONAL SERVICES</b>                     |                                 |           |     |     |           |             |          |   |                  |                 |            |               |                  |
| Classification No.                           | Group by Classification Name    | # of Pos. | FTE | SR  | Avg. Step | Avg. Salary | Avg. OPE | GF  | LF               | OF              | FF         | OF (Non-Ltd.) | All Funds        |
| Salaries & Wages                             |                                 |           |     |     |           |             |          |   | 153,120          | -               |            |               | 153,120          |
| Empl Rel Bd Assessments                      |                                 |           |     |     |           |             |          |   | 44               |                 |            |               | 44               |
| Public Employees Retire Cont                 |                                 |           |     |     |           |             |          |   | 24,178           |                 |            |               | 24,178           |
| Social Security Taxes                        |                                 |           |     |     |           |             |          |   | 11,714           |                 |            |               | 11,714           |
| Workers Comp Assessments                     |                                 |           |     |     |           |             |          |   | 69               |                 |            |               | 69               |
| Flexible Benefits                            |                                 |           |     |     |           |             |          |   | 30,528           |                 |            |               | 30,528           |
| <b>Total Personal Services</b>               |                                 |           |     |     |           |             |          | -   | <b>219,653</b>   | -               | -          | -             | <b>219,653</b>   |
| <b>SERVICES AND SUPPLIES</b>                 |                                 |           |     |     |           |             |          |   |                  |                 |            |               |                  |
| 4575   | Agency Program Related S and S  |           |     |     |           |             |          |   | 51,922           | 81,212          |            |               | 133,134          |
| <b>Total Services and Supplies</b>           |                                 |           |     |     |           |             |          | -   | <b>51,922</b>    | <b>81,212</b>   | -          | -             | <b>133,134</b>   |
| <b>CAPITAL OUTLAY</b>                        |                                 |           |     |     |           |             |          |   |                  |                 |            |               |                  |
| <b>Total Capital Outlay</b>                  |                                 |           |     |     |           |             |          | -   | -                | -               | -          | -             | -                |
| <b>SPECIAL PAYMENTS</b>                      |                                 |           |     |     |           |             |          |   |                  |                 |            |               |                  |
| 6257   | Spc Pmt to Dept of State Police |           |     |     |           |             |          |   |                  |                 |            |               | -                |
| <b>Total Special Payments</b>                |                                 |           |     |     |           |             |          | -   | -                | -               | -          | -             | -                |
| <b>TOTAL REQUESTS</b>                        |                                 |           |     |     |           |             |          | -   | <b>\$271,575</b> | <b>\$81,212</b> | <b>\$0</b> | <b>\$0</b>    | <b>\$352,787</b> |
| <b>TOTAL POSITIONS/FTE</b>                   |                                 |           | 1   | Pos |           | 1.00        | FTE      |   |                  |                 |            |               |                  |

# Budget Narrative

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## Community Support and Grants

### 103 Increase Grants for Natural Area Program

#### Package Description

##### Purpose:

The purpose of this package is to increase federal limitation for the Natural Areas program.

##### How Achieved:

Since the Natural Areas program was transferred to the Department from the Department of State Lands in January 2012, the traditional small grants portion of the program has grown continually. However, the budgeted federal limitation has only grown by standard inflation. This increase to the base budget would align better with federal funding being provided.

##### Staffing Impact:

None.

##### Quantifying Results:

The results of this package will be smooth payment of awarded small grants to recipients.

##### Revenue Source:

\$285,712 Federal Funds

# Budget Narrative

## ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

| Package No. 103 Increase Grants for Natural Area Program |                              | 63400-500-10-00-00000<br>Community Support and Grants |     |     |           |             |          |    |     |     |           |               |           |  |
|--|------------------------------|---|-----|-----|-----------|-------------|----------|----|-----|-----|-----------|---------------|-----------|--|
| <b>PERSONAL SERVICES</b>                                 |                              |   |     |     |           |             |          |    |     |     |           |               |           |  |
| Classification No.                                       | Group by Classification Name | # of Pos.   | FTE | SR  | Avg. Step | Avg. Salary | Avg. OPE | GF | LF  | OF  | FF        | OF (Non-Ltd.) | All Funds |  |
| <b>Total Personal Services</b>                           |                              |   |     |     |           |             |          | -  | -   | -   | -         | -             | -         |  |
| <b>SERVICES AND SUPPLIES</b>                             |                              |   |     |     |           |             |          |    |     |     |           |               |           |  |
| <b>Total Services and Supplies</b>                       |                              |   |     |     |           |             |          | -  | -   | -   | -         | -             | -         |  |
| <b>CAPITAL OUTLAY</b>                                    |                              |   |     |     |           |             |          |    |     |     |           |               |           |  |
| <b>Total Capital Outlay</b>                              |                              |   |     |     |           |             |          | -  | -   | -   | -         | -             | -         |  |
| <b>SPECIAL PAYMENTS</b>                                  |                              |   |     |     |           |             |          |    |     |     |           |               |           |  |
| 6025   | Dist to Other Gov Unit       |   |     |     |           |             |          |    |     |     | 285,712   |               | 285,712   |  |
| <b>Total Special Payments</b>                            |                              |   |     |     |           |             |          | -  | -   | -   | 285,712   | -             | 285,712   |  |
| <b>TOTAL REQUESTS</b>                                    |                              |   |     |     |           |             |          | -  | \$0 | \$0 | \$285,712 | \$0           | \$285,712 |  |
| <b>TOTAL POSITIONS/FTE</b>                               |                              |   | Pos | FTE |           |             |          |    |     |     |           |               |           |  |

# Budget Narrative

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## Community Support and Grants

### 104 Carry Over Federal Cultural & History Grants

#### Package Description

##### Purpose:

The purpose of this package is to increase federal limitation for grants awarded to the Department but not fully expended by the end of the 2013-15 biennium.

##### How Achieved:

Using the grant from the federal Institute of Museum and Library Services (IMLS), the Department will finish its work with partner organizations to implement and complete the creation of sustainable regional networks that support training and mentoring of heritage organizations.

Using the grant from the National Park Service's National Native American Graves Protection and Repatriation Act (NAGPRA) program, the Department will finish a project to coordinate with Native American tribes regarding the disposition of the OPRD collection of Native American artifacts.

##### Staffing Impact:

None.

##### Quantifying Results:

The result of the package will be the smooth completion of projected funded by IMLS and NAGPRA as proposed in the OPRD's grant application.

##### Revenue Source:

\$55,000 Federal Funds (\$25,000 IMLS, \$30,000 NAGPRA)

# Budget Narrative

## ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

| Package No. 104                    |                                | Carry Over Federal Cultural & History Grants |     |     |           |             |          | 63400-500-10-00-00000 |            | Community Support and Grants |                 |               |                 |
|------------------------------------|--------------------------------|--|-----|-----|-----------|-------------|----------|-----------------------|------------|------------------------------|-----------------|---------------|-----------------|
| <b>PERSONAL SERVICES</b>           |                                |  |     |     |           |             |          |                       |            |                              |                 |               |                 |
| Classification No.                 | Group by Classification Name   | # of Pos.                                    | FTE | SR  | Avg. Step | Avg. Salary | Avg. OPE | GF                    | LF         | OF                           | FF              | OF (Non-Ltd.) | All Funds       |
| <b>Total Personal Services</b>     |                                |  |     |     |           |             |          | -                     | -          | -                            | -               | -             | -               |
| <b>SERVICES AND SUPPLIES</b>       |                                |  |     |     |           |             |          |                       |            |                              |                 |               |                 |
| 4575                               | Agency Program Related S and S |  |     |     |           |             |          |                       |            |                              | 55,000          |               | 55,000          |
| <b>Total Services and Supplies</b> |                                |  |     |     |           |             |          | -                     | -          | -                            | <b>55,000</b>   | -             | <b>55,000</b>   |
| <b>CAPITAL OUTLAY</b>              |                                |  |     |     |           |             |          |                       |            |                              |                 |               |                 |
| <b>Total Capital Outlay</b>        |                                |  |     |     |           |             |          | -                     | -          | -                            | -               | -             | -               |
| <b>SPECIAL PAYMENTS</b>            |                                |  |     |     |           |             |          |                       |            |                              |                 |               |                 |
| <b>Total Special Payments</b>      |                                |  |     |     |           |             |          | -                     | -          | -                            | -               | -             | -               |
| <b>TOTAL REQUESTS</b>              |                                |  |     |     |           |             |          | -                     | <b>\$0</b> | <b>\$0</b>                   | <b>\$55,000</b> | <b>\$0</b>    | <b>\$55,000</b> |
| <b>TOTAL POSITIONS/FTE</b>         |                                |  |     | Pos |           | FTE         |          |                       |            |                              |                 |               |                 |

# Budget Narrative

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## Community Support and Grants

### 105 Carry Over Federal Recreation Grants

#### Package Description

##### Purpose:

The purpose of this package is to request additional federal limitation for the Land and Water Conservation Fund and the Recreation Trails Program.

##### How Achieved:

As the program administrator, the Department awards grants to various applicants for the acquisition, development and maintenance of park properties and trail. Once grantees spend the funds, OPRD provides reimbursement; however, the Department has little control over when reimbursement is requested by the grantee. This request provides limitation to allow payment of already awarded grants; these grants will have been awarded during the 2013-15 biennium.

##### Staffing Impact:

None.

##### Quantifying Results:

The results of this package will be smooth payment of reimbursement requests from those entities awarded grants. Grantees that are slow to seek reimbursement will be paid timely as will those grantees who immediately accomplish their projects and seek reimbursement.

##### Revenue Source:

\$1,542,867 Federal Funds (\$447,762 Land and Water, \$1,095,105 Recreation Trails)

# Budget Narrative

## ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

| Package No. 105 Carry Over Federal Recreation Grants |                              | 63400-500-10-00-00000<br>Community Support and Grants |     |     |           |             |          |    |            |            |                    |               |                    |
|--|------------------------------|---|-----|-----|-----------|-------------|----------|----|------------|------------|--------------------|---------------|--------------------|
| <b>PERSONAL SERVICES</b>                             |                              |   |     |     |           |             |          |    |            |            |                    |               |                    |
| Classification No.                                   | Group by Classification Name | # of Pos.   | FTE | SR  | Avg. Step | Avg. Salary | Avg. OPE | GF | LF         | OF         | FF                 | OF (Non-Ltd.) | All Funds          |
| <b>Total Personal Services</b>                       |                              |   |     |     |           |             |          | -  | -          | -          | -                  | -             | -                  |
| <b>SERVICES AND SUPPLIES</b>                         |                              |   |     |     |           |             |          |    |            |            |                    |               |                    |
| <b>Total Services and Supplies</b>                   |                              |   |     |     |           |             |          | -  | -          | -          | -                  | -             | -                  |
| <b>CAPITAL OUTLAY</b>                                |                              |   |     |     |           |             |          |    |            |            |                    |               |                    |
| <b>Total Capital Outlay</b>                          |                              |   |     |     |           |             |          | -  | -          | -          | -                  | -             | -                  |
| <b>SPECIAL PAYMENTS</b>                              |                              |   |     |     |           |             |          |    |            |            |                    |               |                    |
| 6015   | Dist to Cities               |   |     |     |           |             |          |    |            |            | 721,753            |               | 721,753            |
| 6020   | Dist to Counties             |   |     |     |           |             |          |    |            |            | 821,114            |               | 821,114            |
| <b>Total Special Payments</b>                        |                              |   |     |     |           |             |          | -  | -          | -          | <b>1,542,867</b>   | -             | <b>1,542,867</b>   |
| <b>TOTAL REQUESTS</b>                                |                              |   |     |     |           |             |          | -  | <b>\$0</b> | <b>\$0</b> | <b>\$1,542,867</b> | <b>\$0</b>    | <b>\$1,542,867</b> |
| <b>TOTAL POSITIONS/FTE</b>                           |                              |   | Pos | FTE |           |             |          |    |            |            |                    |               |                    |



# Budget Narrative

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## Community Support and Grants

### 802 Revenue Adjustment 2014

#### Package Description

##### Purpose:

The purpose of this package is to reduce Other and Lottery fund expenditures to match available revenues while maintaining an appropriate end balance.

##### How Achieved:

OPRD receives the Lottery Fund forecast from DAS Office of Economic Analysis; the Department projects Park User Fees based on historical information. Based on current forecasts, revenues will not be sufficient to cover projected expenditures at Current Service Level.

Lottery Funds have been basically flat over the last couple of biennia; the increase expected for 2015-17 is based on elimination of one time costs in 2013-15. Park User Fees are growing slightly as a fee increase from the 2013-15 biennium is in effect for the entire biennium.

OPRD has reviewed both Lottery and Other Fund revenue and expenditure trends to determine an adequate ending balance for cash flow purposes. This would be the amount of cash necessary to cover the gap between incoming revenues and outgoing expenditures during the peak months of operation.

In order to balance Lottery and Other Fund revenues and have an appropriate ending cash balance, OPRD will eliminate the inflationary increases allowed in the budget building process and reduce expenditures across the Department plus targeted reductions in Heritage Programs.

For the ATV program, ODOT has projected a decline in fuels tax revenue for this program. In order to keep an appropriate ending cash balance in this program, the ATV program grants were reduced by \$1,745,007. This includes reductions to partner agencies Forestry and State Police that receive revenue transfers from the ATV program.

## Budget Narrative

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Staffing Impact:

None.

Quantifying Results:

This action runs counter to the agency's mission of providing quality park experiences for Oregonians and other visitors to the Department's recreation and heritage sites.

Revenue Source:

(\$758,129) Lottery Funds, (\$1,778,493) Other Funds

# Budget Narrative

## ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

| Package No. 802 Revenue Adjustment 2014 |                                  | 63400-500-10-00-00000<br>Community Support and Grants |     |     |           |             |          |    |                    |                      |            |               |                      |
|---|----------------------------------|---|-----|-----|-----------|-------------|----------|----|--------------------|----------------------|------------|---------------|----------------------|
| <b>PERSONAL SERVICES</b>                |                                  |   |     |     |           |             |          |    |                    |                      |            |               |                      |
| Classification No.                      | Group by Classification Name     | # of Pos.   | FTE | SR  | Avg. Step | Avg. Salary | Avg. OPE | GF | LF                 | OF                   | FF         | OF (Non-Ltd.) | All Funds            |
|   |                                  |   |     |     |           |             |          |    | -                  | -                    |            |               | -                    |
|   |                                  |   |     |     |           |             |          |    | (616)              | (10)                 |            |               | (626)                |
|   |                                  |   |     |     |           |             |          |    | (114)              | (24)                 |            |               | (138)                |
|   |                                  |   |     |     |           |             |          |    | (18)               | (4)                  |            |               | (22)                 |
|   |                                  |   |     |     |           |             |          |    |                    |                      |            |               | -                    |
|   |                                  |   |     |     |           |             |          |    | (56)               | (3)                  |            |               | (59)                 |
|   |                                  |   |     |     |           |             |          |    |                    |                      |            |               | -                    |
|   |                                  |   |     |     |           |             |          |    |                    |                      |            |               | -                    |
| <b>Total Personal Services</b>          |                                  |   |     |     |           |             |          | -  | <b>(804)</b>       | <b>(41)</b>          | -          | -             | <b>(845)</b>         |
| <b>SERVICES AND SUPPLIES</b>            |                                  |   |     |     |           |             |          |    |                    |                      |            |               |                      |
| 4100                                    | Instate Travel                   |   |     |     |           |             |          |    |                    | (472)                |            |               | (980)                |
| 4125                                    | Out of State Travel              |   |     |     |           |             |          |    |                    | (49)                 |            |               | (49)                 |
| 4150                                    | Employee Training                |   |     |     |           |             |          |    |                    | (161)                |            |               | (391)                |
| 4175                                    | Office Expenses                  |   |     |     |           |             |          |    |                    | (328)                |            |               | (820)                |
| 4200                                    | Telecommunications               |   |     |     |           |             |          |    |                    | (7)                  |            |               | (17)                 |
| 4250                                    | Data Processing                  |   |     |     |           |             |          |    |                    | (4)                  |            |               | (5)                  |
| 4275                                    | Publicity and Publications       |   |     |     |           |             |          |    |                    | (170)                |            |               | (171)                |
| 4300                                    | Professional Services            |   |     |     |           |             |          |    |                    | (769)                |            |               | (3,067)              |
| 4315                                    | IT Professional Services         |   |     |     |           |             |          |    |                    |                      |            |               | -                    |
| 4375                                    | Employee Recruitment and Develop |   |     |     |           |             |          |    |                    | (10)                 |            |               | (10)                 |
| 4400                                    | Dues and Subscriptions           |   |     |     |           |             |          |    |                    | (3)                  |            |               | (3)                  |
| 4425                                    | Facilities Rental and Taxes      |   |     |     |           |             |          |    |                    |                      |            |               | -                    |
| 4450                                    | Fuels and Utilities              |   |     |     |           |             |          |    |                    | (54)                 |            |               | (56)                 |
| 4475                                    | Facilities Maintenance           |   |     |     |           |             |          |    |                    |                      |            |               | -                    |
| 4575                                    | Agency Program Related S and S   |   |     |     |           |             |          |    |                    | (4,275)              |            |               | (25,995)             |
| 4650                                    | Other Services and Supplies      |   |     |     |           |             |          |    |                    | (744)                |            |               | (2,267)              |
| 4700                                    | Expendable Prop 250 - 5000       |   |     |     |           |             |          |    |                    | (368)                |            |               | (368)                |
| <b>Total Services and Supplies</b>      |                                  |   |     |     |           |             |          | -  | <b>(7,414)</b>     | <b>(26,785)</b>      | -          | -             | <b>(34,199)</b>      |
| <b>CAPITAL OUTLAY</b>                   |                                  |   |     |     |           |             |          |    |                    |                      |            |               |                      |
| <b>Total Capital Outlay</b>             |                                  |   |     |     |           |             |          | -  | -                  | -                    | -          | -             | -                    |
| <b>SPECIAL PAYMENTS</b>                 |                                  |   |     |     |           |             |          |    |                    |                      |            |               |                      |
| 6015                                    | Dist to Cities                   |   |     |     |           |             |          |    |                    | (243,808)            |            |               | (250,468)            |
| 6020                                    | Dist to Counties                 |   |     |     |           |             |          |    |                    | (235,523)            |            |               | (341,270)            |
| 6025                                    | Dist to Other Gov Unit           |   |     |     |           |             |          |    |                    | (180,860)            |            |               | (1,705,124)          |
| 6030                                    | Dist to Non-Gov Units            |   |     |     |           |             |          |    |                    | (89,720)             |            |               | (204,716)            |
| <b>Total Special Payments</b>           |                                  |   |     |     |           |             |          | -  | <b>(749,911)</b>   | <b>(1,751,667)</b>   | -          | -             | <b>(2,501,578)</b>   |
| <b>TOTAL REQUESTS</b>                   |                                  |   |     |     |           |             |          | -  | <b>(\$758,129)</b> | <b>(\$1,778,493)</b> | <b>\$0</b> | <b>\$0</b>    | <b>(\$2,536,622)</b> |
| <b>TOTAL POSITIONS/FTE</b>              |                                  |   |     | Pos |           | FTE         |          |    |                    |                      |            |               |                      |

# Budget Narrative

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## Community Support and Grants

### 803 Revenue Adjustment 2015

#### Package Description

##### Purpose:

The purpose of this package is to adjust the budget for items not included in the Agency Request or Governor's budget for the agency.

##### How Achieved:

OPRD receives the Lottery Forecast from DAS Office of Economic Analysis; the March 2015 forecast for the 2013-15 and 2015-17 bienniums were higher than previous forecasts. Adjustments were made in this package to increase expenditure authority for the Local Government Grant Program, Property Acquisitions, Facilities Maintenance and Park Operations plus restore some previous across the board reductions.

A couple biennia ago, OPRD changed its budget structure; it was discovered that while 2 positions were moved, the associated S&S was not. This package includes an adjustment to correct this oversight by moving funds between Park Operations and Heritage Programs.

##### Staffing Impact:

None.

##### Quantifying Results:

This action supports the agency's mission of providing quality park experiences for Oregonians and other visitors to the Department's recreation and heritage sites and those of our partners statewide.

##### Revenue Source:

(\$29,307) Lottery Funds, \$10,915 Other Funds

## Budget Narrative

### ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

| Package No. 803 Revenue Adjustment 2015 |                                  | 63400-500-10-00-00000<br>Community Support and Grants |     |     |           |             |          |    |                   |                 |            |               |                   |
|---|----------------------------------|---|-----|-----|-----------|-------------|----------|----|-------------------|-----------------|------------|---------------|-------------------|
| <b>PERSONAL SERVICES</b>                |                                  |   |     |     |           |             |          |    |                   |                 |            |               |                   |
| Classification No.                      | Group by Classification Name     | # of Pos.   | FTE | SR  | Avg. Step | Avg. Salary | Avg. OPE | GF | LF                | OF              | FF         | OF (Non-Ltd.) | All Funds         |
| <b>Total Personal Services</b>          |                                  |   |     |     |           |             |          | -  | -                 | -               | -          | -             | -                 |
| <b>SERVICES AND SUPPLIES</b>            |                                  |   |     |     |           |             |          |    |                   |                 |            |               |                   |
| 4100                                    | Instate Travel                   |   |     |     |           |             |          |    | (9,000)           | 900             |            |               | (8,100)           |
| 4125                                    | Out of State Travel              |   |     |     |           |             |          |    | (500)             |                 |            |               | (500)             |
| 4150                                    | Employee Training                |   |     |     |           |             |          |    | (800)             |                 |            |               | (800)             |
| 4175                                    | Office Expenses                  |   |     |     |           |             |          |    | (4,500)           |                 |            |               | (4,500)           |
| 4200                                    | Telecommunications               |   |     |     |           |             |          |    | (229)             |                 |            |               | (229)             |
| 4250                                    | Data Processing                  |   |     |     |           |             |          |    | (149)             |                 |            |               | (149)             |
| 4275                                    | Publicity and Publications       |   |     |     |           |             |          |    | (2,166)           |                 |            |               | (2,166)           |
| 4300                                    | Professional Services            |   |     |     |           |             |          |    | (21,000)          | 3,600           |            |               | (17,400)          |
| 4375                                    | Employee Recruitment and Develop |   |     |     |           |             |          |    | (348)             |                 |            |               | (348)             |
| 4400                                    | Dues and Subscriptions           |   |     |     |           |             |          |    | (90)              |                 |            |               | (90)              |
| 4450                                    | Fuels and Utilities              |   |     |     |           |             |          |    | (900)             |                 |            |               | (900)             |
| 4575                                    | Agency Program Related S and S   |   |     |     |           |             |          |    | (57,514)          | 6,415           |            |               | (51,099)          |
| 4650                                    | Other Services and Supplies      |   |     |     |           |             |          |    | (684)             |                 |            |               | (684)             |
| 4700                                    | Expendable Prop 250 - 5000       |   |     |     |           |             |          |    | (11,000)          |                 |            |               | (11,000)          |
| <b>Total Services and Supplies</b>      |                                  |   |     |     |           |             |          | -  | <b>(108,880)</b>  | <b>10,915</b>   | -          | -             | <b>(97,965)</b>   |
| <b>CAPITAL OUTLAY</b>                   |                                  |   |     |     |           |             |          |    |                   |                 |            |               |                   |
| <b>Total Capital Outlay</b>             |                                  |   |     |     |           |             |          | -  | -                 | -               | -          | -             | -                 |
| <b>SPECIAL PAYMENTS</b>                 |                                  |   |     |     |           |             |          |    |                   |                 |            |               |                   |
| 6015                                    | Dist to Cities                   |   |     |     |           |             |          |    | 28,368            |                 |            |               | 28,368            |
| 6020                                    | Dist to Counties                 |   |     |     |           |             |          |    | 32,935            |                 |            |               | 32,935            |
| 6025                                    | Dist to Other Gov Unit           |   |     |     |           |             |          |    | 18,270            |                 |            |               | 18,270            |
| <b>Total Special Payments</b>           |                                  |   |     |     |           |             |          | -  | <b>79,573</b>     | -               | -          | -             | <b>79,573</b>     |
| <b>TOTAL REQUESTS</b>                   |                                  |   |     |     |           |             |          | -  | <b>(\$29,307)</b> | <b>\$10,915</b> | <b>\$0</b> | <b>\$0</b>    | <b>(\$18,392)</b> |
| <b>TOTAL POSITIONS/FTE</b>              |                                  |   | Pos | FTE |           |             |          |    |                   |                 |            |               |                   |

# Budget Narrative

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## Community Support and Grants

### 840 SB 5507 End of Session

#### Package Description

##### Purpose:

The purpose of this package is to adjust the budget for items not previous included in the original budget bill.

##### How Achieved:

OPRD receives the Lottery Forecast from DAS Office of Economic Analysis; the June 2015 forecast for the 2015-17 biennium was higher than previous forecasts. Adjustments were made in this package to increase expenditure authority for the Local Government Grant Program, Property Acquisitions, Facilities Maintenance and Park Operations.

In addition, this package includes limitation for a federal grant award. OPRD was notified that Maritime grants were awarded to Oregon applicants and the funds would pass thru OPRD to the grantees.

This package also includes bond proceeds for the Main Street Program.

##### Staffing Impact:

None.

##### Quantifying Results:

This action supports the agency's mission of providing quality park experiences for Oregonians and other visitors to the Department's recreation and heritage sites and those of our partners statewide.

##### Revenue Source:

\$362,326 Lottery Funds, \$2,500,000 Other Funds, \$70,425 Federal Funds

# Budget Narrative

| ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY |                              |           |       |     |           |             |          |   |                  |                    |                 |               |                    |
|--|------------------------------|-----------|-------|-----|-----------|-------------|----------|---|------------------|--------------------|-----------------|---------------|--------------------|
| Package No. 840 SB 5507 End of Session             |                              |           |       |     |           |             |          | 63400-500-10-00-00000<br>Community Support and Grants |                  |                    |                 |               |                    |
| PERSONAL SERVICES                                  |                              |           |       |     |           |             |          |   |                  |                    |                 |               |                    |
| Classification No.                                 | Group by Classification Name | # of Pos. | FTE   | SR  | Avg. Step | Avg. Salary | Avg. OPE | GF  | LF               | OF                 | FF              | OF (Non-Ltd.) | All Funds          |
| <b>Total Personal Services</b>                     |                              |           |       |     |           |             |          | -   | -                | -                  | -               | -             | -                  |
| SERVICES AND SUPPLIES                              |                              |           |       |     |           |             |          |   |                  |                    |                 |               |                    |
| <b>Total Services and Supplies</b>                 |                              |           |       |     |           |             |          | -   | -                | -                  | -               | -             | -                  |
| CAPITAL OUTLAY                                     |                              |           |       |     |           |             |          |   |                  |                    |                 |               |                    |
| <b>Total Capital Outlay</b>                        |                              |           |       |     |           |             |          | -   | -                | -                  | -               | -             | -                  |
| SPECIAL PAYMENTS                                   |                              |           |       |     |           |             |          |   |                  |                    |                 |               |                    |
| 6015   | Dist to Cities               |           |       |     |           |             |          |   | 129,169          |                    |                 |               | 129,169            |
| 6020   | Dist to Counties             |           |       |     |           |             |          |   | 149,967          |                    |                 |               | 149,967            |
| 6025   | Dist to Other Gov Unit       |           |       |     |           |             |          |   | 83,190           | 2,500,000          |                 |               | 2,583,190          |
| 6030   | Dist to Non-Gov Units        |           |       |     |           |             |          |   |                  |                    | 70,425          |               | 70,425             |
| <b>Total Special Payments</b>                      |                              |           |       |     |           |             |          | -   | <b>362,326</b>   | <b>2,500,000</b>   | <b>70,425</b>   | -             | <b>2,932,751</b>   |
| <b>TOTAL REQUESTS</b>                              |                              |           |       |     |           |             |          | -   | <b>\$362,326</b> | <b>\$2,500,000</b> | <b>\$70,425</b> | <b>\$0</b>    | <b>\$2,932,751</b> |
| <b>TOTAL POSITIONS/FTE</b>                         |                              |           | _____ | Pos | _____     | FTE         |          |   |                  |                    |                 |               |                    |

**DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE**

**Parks & Recreation Dept  
2015-17 Biennium**

**Agency Number: 63400  
Cross Reference Number: 63400-500-10-00-00000**

| <i>Source</i>                     | 2011-13 Actuals     | 2013-15 Leg<br>Adopted Budget | 2013-15 Leg<br>Approved Budget | 2015-17 Agency<br>Request Budget | 2015-17 Governor's<br>Budget | 2015-17 Leg<br>Adopted Budget |
|-----------------------------------|---------------------|-------------------------------|--------------------------------|----------------------------------|------------------------------|-------------------------------|
| <b>Lottery Funds</b>              |                     |                               |                                |                                  |                              |                               |
| Tsfr From Administrative Svcs     | 11,038,765          | 13,022,590                    | 13,022,590                     | 14,085,140                       | 13,525,339                   | 13,848,543                    |
| <b>Total Lottery Funds</b>        | <b>\$11,038,765</b> | <b>\$13,022,590</b>           | <b>\$13,022,590</b>            | <b>\$14,085,140</b>              | <b>\$13,525,339</b>          | <b>\$13,848,543</b>           |
| <b>Other Funds</b>                |                     |                               |                                |                                  |                              |                               |
| Non-business Lic. and Fees        | 1,544,947           | 1,761,178                     | 1,761,178                      | 1,560,569                        | 1,560,569                    | 1,560,569                     |
| Park User Fees                    | -                   | 361,123                       | 361,123                        | 311,715                          | 278,229                      | 295,804                       |
| Lottery Bonds                     | -                   | -                             | -                              | -                                | -                            | 2,500,000                     |
| Interest Income                   | 61,382              | 71,887                        | 71,887                         | 71,195                           | 71,195                       | 71,195                        |
| Other Revenues                    | 239,669             | 331,000                       | 331,000                        | 556,627                          | 556,627                      | 556,627                       |
| Transfer In - Intrafund           | 949,622             | 152,000                       | 152,000                        | -                                | -                            | -                             |
| Tsfr From OR Business Development | 362,532             | 257,000                       | 257,000                        | 250,000                          | 250,000                      | 250,000                       |
| Tsfr From Transportation, Dept    | 21,782,070          | 23,809,184                    | 24,930,442                     | 24,005,982                       | 24,005,982                   | 24,005,982                    |
| Transfer Out - Intrafund          | -                   | (152,000)                     | (152,000)                      | -                                | -                            | -                             |
| Transfer to Counties              | (9,993,014)         | (9,997,724)                   | (11,006,856)                   | (12,695,384)                     | (12,695,384)                 | (12,695,384)                  |
| Tsfr To Police, Dept of State     | -                   | (590,337)                     | (590,337)                      | (559,760)                        | (559,760)                    | (559,760)                     |
| Tsfr To Forestry, Dept of         | (532,810)           | (1,179,357)                   | (1,179,357)                    | (1,187,543)                      | (1,187,543)                  | (1,187,543)                   |
| Tsfr To Transportation, Dept      | (532,224)           | (643,905)                     | (643,905)                      | (546,000)                        | (546,000)                    | (546,000)                     |
| <b>Total Other Funds</b>          | <b>\$13,882,174</b> | <b>\$14,180,049</b>           | <b>\$14,292,175</b>            | <b>\$11,767,401</b>              | <b>\$11,733,915</b>          | <b>\$14,251,490</b>           |
| <b>Federal Funds</b>              |                     |                               |                                |                                  |                              |                               |
| Federal Funds                     | 5,984,808           | 7,306,476                     | 7,343,599                      | 7,350,687                        | 7,350,687                    | 7,421,112                     |
| Tsfr From Lands, Dept of State    | 438,666             | -                             | -                              | -                                | -                            | -                             |
| <b>Total Federal Funds</b>        | <b>\$6,423,474</b>  | <b>\$7,306,476</b>            | <b>\$7,343,599</b>             | <b>\$7,350,687</b>               | <b>\$7,350,687</b>           | <b>\$7,421,112</b>            |

\_\_\_\_ Agency Request  
2015-17 Biennium

\_\_\_\_ Governor's Budget

\_\_\_\_ Legislatively Adopted  
Detail of LF, OF, and FF Revenues - BPR012



# Budget Narrative

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Oregon Exposition Center

Program Description

## Oregon Parks and Recreation Department Oregon Exposition Center 2013-15



# Budget Narrative

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## **Executive Summary**

The State Fair and Oregon State Fair and Exposition Center program provides Oregon with its annual state fair, and a venue for year-round exposition events such as meetings, concerts, trade shows, agricultural events and other exhibitions. It is funded by Other Funds (self-generated revenue from events), state General Fund and constitutionally-dedicated Lottery Funds.

## **Program Description**

The Oregon State Fair and Exposition Center is a 185-acre property in Salem, Oregon that is an Entertainment Center, a meeting place, a home to historic buildings, a place with over 100 years of history and both a symbol of and a tribute to Oregon's proud history in a multitude of industries. The Oregon Legislature transferred the management and fiscal obligations of the OEC to the Oregon Parks and Recreation Department (OPRD) effective Jan 1, 2006. Historically the primary responsibilities of the Oregon State Fair and Exposition Center are fourfold: operate the 11-day *annual state fair* in late August, engage in *business development* to provide space "for rent" for a variety of exposition events that occur during the remainder of the year, *operate* and maintain the substantial grounds, and provide *administrative support* for the other three programs.

## **Program Justification and Link to 10-Year Outcome**

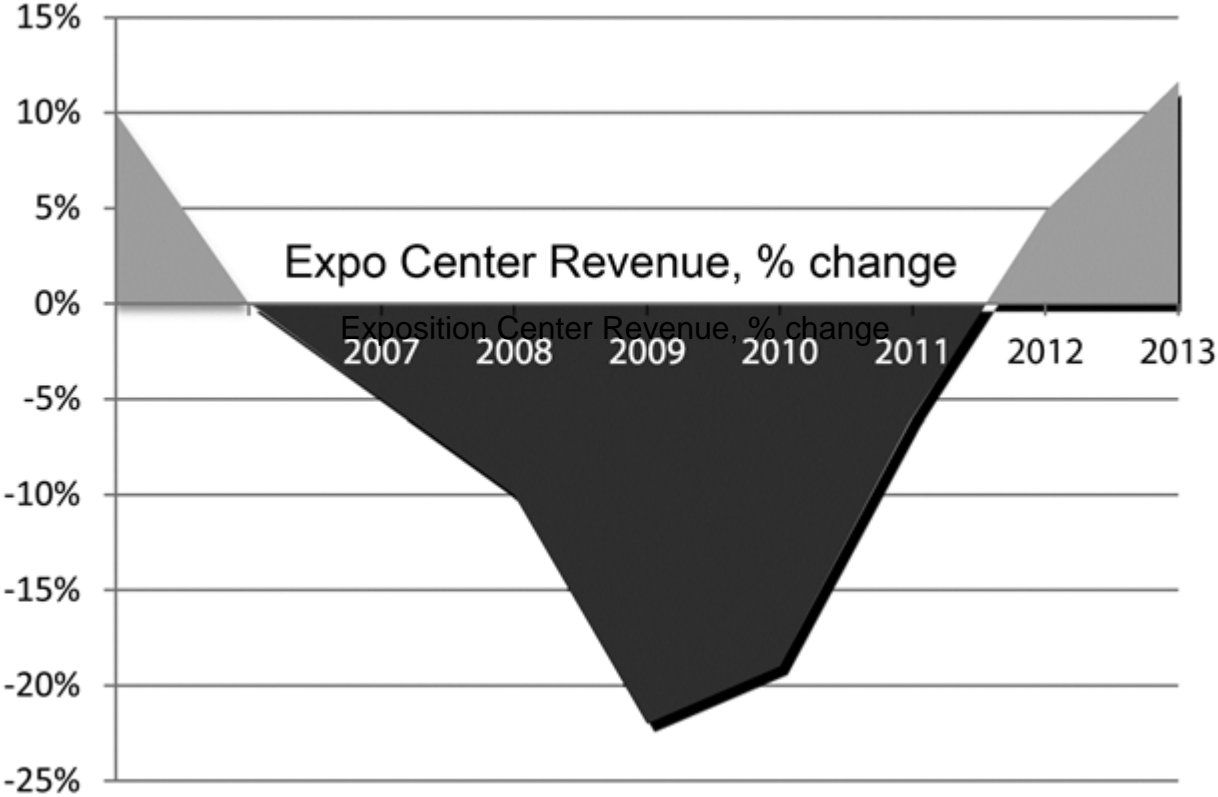
The *annual state fair* is Oregon's leading celebration of life in the state. It puts on display agriculture, art, crafts, music, and the skills and talent of youth entrepreneurs from every county. The *business development* program concentrates on the Oregon State Fair and Exposition Center as one among many year-round venues in the Willamette Valley struggling to become self-supporting. It is in the process of implementing a new business plan to increase profitability and serve as a year round recreational space and cultural asset for the City of Salem and surrounding region.

Senate Bill 7 (2013), transitions the Oregon State Fair and Exposition Center (OSFEC) from a state agency to a public corporation governed by the Oregon State Fair Council. The Council is appointed by the Governor. For the 2015-17 biennium and beyond, OSFEC will no longer be part of Parks

## **Program Performance**

*Business development* for the Expo Center continues to struggle in its search for year-round self-sufficiency. The venue market for the mid-Willamette Valley continues to be soft.

# Budget Narrative



Regular, repeat attendance at the *annual state fair* continues to hover around 80% (the portion who visit at least every other year), just under the 85% target.

# Budget Narrative

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## **Enabling Legislation/Program Authorization**

*ORS 565.040 Oregon State Fair established.* There is established a state institution to be designated and known as the Oregon State Fair, which shall be administered and operated by the State Parks and Recreation Department.

*ORS 565.050 State fair purposes; use of properties; duration.* The objects and purposes of the Oregon State Fair are to disseminate knowledge concerning, and to encourage the growth and prosperity of all agricultural, stock raising, horticultural, mining, mechanical, artistic and industrial pursuits in this state. To this end the State Parks and Recreation Director shall operate the business and properties of the Oregon State Fair as a year-round fair and exposition center, display historical objects and do all things necessary or expedient for the full utilization of the properties and facilities of the fair.

All of the enabling legislation is repealed by Senate Bill 7 (2013 Session) that transitions the Oregon State Fair and Exposition Center to a public corporation.

## **Funding Streams**

The Oregon State Fair and Exposition Center is supported with Other Funds (the revenue earned from its services) and dedicated Oregon Lottery Funds.

*Oregon Constitution, Article XV, Section 4a, Use of net proceeds from state lottery for parks and recreation areas:* In each biennium the Legislative Assembly shall appropriate all of the moneys in the parks subaccount of the parks and natural resources fund ... to achieve all of the following: Provide additional public parks, natural areas or outdoor recreational areas to meet the needs of current and future residents of the State of Oregon; Protect natural, cultural, historic and outdoor recreational resources of state or regional significance; Manage public parks, natural areas and outdoor recreation areas to ensure their long-term ecological health and provide for the enjoyment of current and future residents of the State of Oregon; and Provide diverse and equitable opportunities for residents of the State of Oregon to experience nature and participate in outdoor recreational activities in state, regional, local or neighborhood public parks and recreation areas.

## **Purpose, customers, and source of funding**

The Oregon State Fair and Exposition Center's purpose is to provide Oregon with its annual state fair, and a venue for year-round exposition events such as meetings, concerts, trade shows, agricultural events and other exhibitions. The Oregon State Fair and Exposition Center customers are the agriculture community and Exposition Center customers.

# Budget Narrative

**Expenditures by fund type, positions and full-time equivalents**

| Oregon Exposition Center: | Lottery | Other | Federal | Total Funds | Positions | FTE |
|---------------------------|---------|-------|---------|-------------|-----------|-----|
| OEC Events                | 0       | 0     | 0       | 0           |           |     |
|                           |         |       |         |             |           |     |

# Budget Narrative

## Summary of 2015-17 Budget Oregon Parks and Recreation Department

| Oregon Exposition Center                                | TOTALS |        |                | FUND TYPE     |               |                |               |            |         |
|---|--------|--------|----------------|---------------|---------------|----------------|---------------|------------|---------|
|   | POS    | FTE    | ALL FUNDS      | General Fund  | Lottery Funds | Other Funds    | Federal Funds | Nonlimited |         |
|   |        |        |                |               |               |                |               | Other      | Federal |
| <b>2013-15 LEGISLATIVELY ADOPTED BUDGET</b>             | 24     | 19.58  | 15,317,843     | 980,000       | 2,573,645     | 11,764,198     |               |            |         |
| Emergency Board Actions (through 4/2014)                |        |        | 56,678         |               | 19,654        | 37,024         |               |            |         |
| <b>2013-15 Legislatively Approved Budget</b>            | 24     | 19.58  | 15,374,521     | 980,000       | 2,593,299     | 11,801,222     |               |            |         |
| <b>Base Budget Adjustments:</b>                         |        |        |                |               |               |                |               |            |         |
| Net Cost of 2013-15 Position Actions:                   |        |        |                |               |               |                |               |            |         |
| Administrative, Biennialized E-Board, Phase-Out         |        | (0.04) | (1,304)        |               | (1,625)       | 321            |               |            |         |
| Estimated Cost of 2015-17 Merit Increase                |        |        |                |               |               |                |               |            |         |
| Base Debt Service Adjustment                            |        |        |                |               |               |                |               |            |         |
| Base Nonlimited Adjustment                              |        |        |                |               |               |                |               |            |         |
| Capital Construction Adjustment                         |        |        |                |               |               |                |               |            |         |
| <b>Subtotal: 2015-17 Base Budget</b>                    | 24     | 19.54  | 15,373,217     | 980,000       | 2,591,674     | 11,801,543     |               |            |         |
| <b>Essential Packages:</b>                              |        |        |                |               |               |                |               |            |         |
| <b>Package No. 010</b>                                  |        |        |                |               |               |                |               |            |         |
| Vacancy Factor (Increase)/Decrease                      |        |        | (33,080)       |               | (13,660)      | (19,420)       |               |            |         |
| Non-PICS Personal Service Increase/(Decrease)           |        |        | 88,941         |               | 20,003        | 68,938         |               |            |         |
| Subtotal  |        |        | <b>55,861</b>  |               | <b>6,343</b>  | <b>49,518</b>  |               |            |         |
| <b>Package No. 021/022</b>                              |        |        |                |               |               |                |               |            |         |
| 021 - Phased-In Programs Excl. One-Time Costs           |        |        |                |               |               |                |               |            |         |
| 022 - Phase-Out Programs and One-Time Costs             |        |        |                |               |               |                |               |            |         |
| Subtotal  |        |        |                |               |               |                |               |            |         |
| <b>Package No. 031/032/033</b>                          |        |        |                |               |               |                |               |            |         |
| Cost of Goods & Services Increase/(Decrease)            |        |        | 292,592        | 35,299        | 24,843        | 232,450        |               |            |         |
| State Govt Service Charges Increase/(Decrease)          |        |        |                |               |               |                |               |            |         |
| Subtotal  |        |        | <b>292,592</b> | <b>35,299</b> | <b>24,843</b> | <b>232,450</b> |               |            |         |
| <b>Package No. 040</b>                                  |        |        |                |               |               |                |               |            |         |
| Mandated Caseload Increase/(Decrease)                   |        |        |                |               |               |                |               |            |         |
| <b>Package No. 050</b>                                  |        |        |                |               |               |                |               |            |         |
| Fund Shifts   |        |        |                |               |               |                |               |            |         |
| <b>Package No. 060</b>                                  |        |        |                |               |               |                |               |            |         |
| Technical Adjustments                                   |        |        |                |               |               |                |               |            |         |
| <b>Subtotal: 2015-17 Current Service Level Budget</b>   | 24     | 19.54  | 15,721,670     | 1,015,299     | 2,622,860     | 12,083,511     |               |            |         |
| <b>2015-17 Current Service Level - Page 1 Subtotal</b>  | 24     | 19.54  | 15,721,670     | 1,015,299     | 2,622,860     | 12,083,511     |               |            |         |
| <b>Package No. 070</b>                                  |        |        |                |               |               |                |               |            |         |
| Revenue Shortfalls                                      |        |        |                |               |               |                |               |            |         |
| <b>Subtotal: 2015-17 Modified Current Service Level</b> | 24     | 19.54  | 15,721,670     | 1,015,299     | 2,622,860     | 12,083,511     |               |            |         |

# Budget Narrative

| Oregon Exposition Center                          | TOTALS  |         |              | FUND TYPE    |               |              |               |                  |                    |
|---|---------|---------|--------------|--------------|---------------|--------------|---------------|------------------|--------------------|
|   | POS     | FTE     | ALL FUNDS    | General Fund | Lottery Funds | Other Funds  | Federal Funds | Nonlimited Other | Nonlimited Federal |
| <b>Emergency Board Packages:</b>                  |         |         |              |              |               |              |               |                  |                    |
| (List ORBITS Package number and title)            |         |         |              |              |               |              |               |                  |                    |
| <b>Subtotal Emergency Board Packages</b>          |         |         |              |              |               |              |               |                  |                    |
| <b>Policy Packages:</b>                           |         |         |              |              |               |              |               |                  |                    |
| 138 Remove Expo Ctr Funding: Program Leaving Dept | (24)    | (19.54) | (15,721,670) | (1,015,299)  | (2,622,860)   | (12,083,511) |               |                  |                    |
| 102 Reserve Former Expo Ctr FTE for Future Use    |         |         |              |              |               |              |               |                  |                    |
| 103 Increase Grants for Natural Area Program      |         |         |              |              |               |              |               |                  |                    |
| 104 Carry Over Federal Cultural & History Grants  |         |         |              |              |               |              |               |                  |                    |
| 105 Carry Over Federal Recreation Grants          |         |         |              |              |               |              |               |                  |                    |
| 802 Revenue Adjustment 2014                       |         |         |              |              |               |              |               |                  |                    |
| 803 Revenue Adjustment 2015                       |         |         |              |              |               |              |               |                  |                    |
| 840 SB 5507 End of Session                        |         |         |              |              |               |              |               |                  |                    |
| <b>Subtotal Policy Packages</b>                   | (24)    | (19.54) | (15,721,670) | (1,015,299)  | (2,622,860)   | (12,083,511) |               |                  |                    |
| <b>Total: 2015-17 Budget</b>                      |         |         |              |              |               |              |               |                  |                    |
| Percent Change From 2013-15 Leg. Approved         | -100.0% | -100.0% | -100.0%      | -100.0%      | -100.0%       | -100.0%      | 0.0%          | 0.0%             | 0.0%               |
| Percent Change From Essential Budget Level        | -100.0% | -100.0% | -100.0%      | -100.0%      | -100.0%       | -100.0%      | 0.0%          | 0.0%             | 0.0%               |
| Percent Change From Current Service Level Budget  |         |         |              |              |               |              |               |                  |                    |

# Budget Narrative

## DETAIL OF LOTTERY FUNDS, OTHER FUNDS AND FEDERAL FUNDS REVENUES

| Source   | Fund | ORBITS<br>Revenue<br>Acct | 2011-13<br>Actual | 2013-15<br>Legislatively<br>Adopted | 2013-15<br>Estimated | 2015-17           |                               |                          |
|--|------|---------------------------|-------------------|-------------------------------------|----------------------|-------------------|-------------------------------|--------------------------|
|  |      |                           |                   |                                     |                      | Agency<br>Request | Governor's<br>Balanced Budget | Legislatively<br>Adopted |
| <i>Lottery Funds</i>   |      |                           |                   |                                     |                      |                   |                               |                          |
| Interest Earnings  | Lot  |                           |                   |                                     |                      |                   |                               |                          |
| Transfers-In   |      |                           |                   |                                     |                      |                   |                               |                          |
| Intrafund  |      |                           |                   |                                     |                      |                   |                               |                          |
| From Dept. Adminst Serv (Dedicated Lottery - Measure 76)         | Lot  | 1107                      | 2,840,545         | 2,573,645                           | 2,573,645            | 1                 |                               |                          |
| From Dept. Adminst Serv (Non-Dedicated Lottery - Non-Measure 76) | Lot  | 1107                      |                   |                                     |                      |                   |                               |                          |
| From Department of Forestry                                      | Lot  |                           |                   |                                     |                      |                   |                               |                          |
| Transfers-Out  |      |                           |                   |                                     |                      |                   |                               |                          |
| Intrafund  |      |                           |                   |                                     |                      |                   |                               |                          |
| Administrative Services  | Lot  | 2107                      |                   |                                     |                      |                   |                               |                          |
| Dept. of Forestry  | Lot  |                           |                   |                                     |                      |                   |                               |                          |
| <i>Total Lottery Funds</i>                                       | Lot  |                           | 2,840,545         | 2,573,645                           | 2,573,645            | 1                 |                               |                          |
| <i>Other Funds - Non-Limited</i>                                 |      |                           |                   |                                     |                      |                   |                               |                          |
| Refunding Bonds  | Oth  | 0575                      |                   |                                     |                      |                   |                               |                          |
| <i>Other Funds - Limited</i>                                     |      |                           |                   |                                     |                      |                   |                               |                          |
| Park User Fees   | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| Other Nonbusiness Lic & Fees                                     | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| Charges for Services   | Oth  | 0410                      | 9,447,777         | 9,580,659                           | 9,580,659            |                   |                               |                          |
| Rents and Royalties  | Oth  | 0510                      | 1,550,101         | 1,431,498                           | 1,431,498            |                   |                               |                          |
| Interest Earnings  | Oth  | 0605                      | 24,690            | 23,311                              | 23,311               |                   |                               |                          |
| Sales Income   | Oth  | 0705                      |                   |                                     |                      |                   |                               |                          |
| Donations and Contributions                                      | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| Other Revenues   | Oth  | 0975                      |                   |                                     |                      |                   |                               |                          |
| Lottery Bonds Proceeds   | Oth  | 0565                      |                   |                                     |                      |                   |                               |                          |
| Transfers-In   |      |                           |                   |                                     |                      |                   |                               |                          |
| Intrafund  |      |                           |                   |                                     |                      |                   |                               |                          |
| Oregon Military Department                                       | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| From Marine Board  | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| Oregon Dept of Energy  | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| OR Business Development  | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| From Oregon Dept of State Lands                                  | Oth  | 1141                      |                   |                                     |                      |                   |                               |                          |
| From Oregon Department of Forestry                               | Oth  | 1629                      |                   |                                     |                      |                   |                               |                          |
| From Oregon Department of Transportation                         | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| From Dept of Fish/Wildlife                                       | Oth  |                           |                   |                                     |                      |                   |                               |                          |



# Budget Narrative

## DETAIL OF LOTTERY FUNDS, OTHER FUNDS AND FEDERAL FUNDS REVENUES

| Source                                   | Fund | ORBITS<br>Revenue<br>Acct | 2011-13<br>Actual | 2013-15<br>Legislatively<br>Adopted | 2013-15<br>Estimated | 2015-17           |                               |                          |
|--|------|---------------------------|-------------------|-------------------------------------|----------------------|-------------------|-------------------------------|--------------------------|
|  |      |                           |                   |                                     |                      | Agency<br>Request | Governor's<br>Balanced Budget | Legislatively<br>Adopted |
| Transfers-Out                            |      |                           |                   |                                     |                      |                   |                               |                          |
| Intrafund                                | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| To Agency Res Equity                     | Oth  | 2030                      |                   |                                     |                      | (2,079,828)       | (2,079,826)                   | (2,079,826)              |
| To Counties                              | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| To Oregon Department of Transportation   | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| To OR Business Development               | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| To Dept. of Agriculture                  | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| To Dept. of Forestry                     | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| To Oregon State Police                   | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| <i>Total Other Funds</i>                 | Oth  |                           | 11,022,568        | 11,035,468                          | 11,035,468           | (2,079,828)       | (2,079,826)                   | (2,079,826)              |
| <b>Federal Funds (Limited)</b>           |      |                           |                   |                                     |                      |                   |                               |                          |
| Federal Funds                            | Fed  |                           |                   |                                     |                      |                   |                               |                          |
| Oregon Department of Transportation      | Fed  |                           |                   |                                     |                      |                   |                               |                          |
| Oregon Military Dept                     | Fed  |                           |                   |                                     |                      |                   |                               |                          |
| Oregon Dept of Energy                    | Fed  |                           |                   |                                     |                      |                   |                               |                          |
| Community Colleges & Workforce Develop   | Fed  |                           |                   |                                     |                      |                   |                               |                          |
| <i>Total Federal Funds - Limited</i>     | Fed  |                           |                   |                                     |                      |                   |                               |                          |
| TOTAL LIMITED                            |      |                           | 13,863,113        | 13,609,113                          | 13,609,113           | (2,079,827)       | (2,079,826)                   | (2,079,826)              |
| <b>Lottery, Other, and Federal Funds</b> |      |                           | 13,863,113        | 13,609,113                          | 13,609,113           | (2,079,827)       | (2,079,826)                   | (2,079,826)              |

# Budget Narrative

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## Oregon Exposition Center

### 010 Non-PICS Psnl Svc / Vacancy Factor

#### Package Description

This package includes standard inflation of 3% on non PICS generated accounts unless otherwise described below:

- Mass Transit – adjustment to .6% of subject salary and wages
- Pension Obligation Bonds – amount required for payment of bonds as calculated by the Department of Administrative Services (DAS).
- Vacancy Savings – an amount calculated based on the previous biennium’s turnover rate.

# Budget Narrative

## ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

| Package No. 010 Non-PICS Psnl Svc/Vacancy Factor |                              | 63400-600-10-00-00000<br>Oregon Exposition Center |     |                              |           |             |          |          |                |                 |            |               |                 |         |         |         |
|--|------------------------------|---|-----|------------------------------|-----------|-------------|----------|----------|----------------|-----------------|------------|---------------|-----------------|---------|---------|---------|
| <b>PERSONAL SERVICES</b>                         |                              |   |     |                              |           |             |          |          |                |                 |            |               |                 |         |         |         |
| Classification No.                               | Group by Classification Name | # of Pos.   | FTE | SR                           | Avg. Step | Avg. Salary | Avg. OPE | GF       | LF             | OF              | FF         | OF (Non-Ltd.) | All Funds       |         |         |         |
|  |                              |   |     | Salaries & Wages             |           |             |          |          |                |                 |            |               |                 | -       |         |         |
|  |                              |   |     | Temporary Appointments       |           |             |          |          |                |                 |            |               |                 | 18,145  | 55,739  | 73,884  |
|  |                              |   |     | Overtime Payments            |           |             |          |          |                |                 |            |               |                 | 324     | 3,596   | 3,920   |
|  |                              |   |     | Shift Differential           |           |             |          |          |                |                 |            |               |                 | 15      | 155     | 170     |
|  |                              |   |     | All Other Differential       |           |             |          |          |                |                 |            |               |                 |         | 1,683   | 1,683   |
|  |                              |   |     | Public Employees Retire Cont |           |             |          |          |                |                 |            |               |                 | 53      | 858     | 911     |
|  |                              |   |     | Pension Bond Contribution    |           |             |          |          |                |                 |            |               |                 | 2,275   | 4,479   | 6,754   |
|  |                              |   |     | Social Security Taxes        |           |             |          |          |                |                 |            |               |                 | 1,414   | 4,680   | 6,094   |
|  |                              |   |     | Unemployment Assessments     |           |             |          |          |                |                 |            |               |                 | 411     | 519     | 930     |
|  |                              |   |     | Mass Transit Tax             |           |             |          |          |                |                 |            |               |                 | (2,634) | (2,771) | (5,405) |
| Vacancy Savings                                  |                              |   |     |                              |           |             |          |          |                | (13,660)        | (19,420)   | (33,080)      |                 |         |         |         |
| <b>Total Personal Services</b>                   |                              |   |     |                              |           |             |          | <b>-</b> | <b>6,343</b>   | <b>49,518</b>   | <b>-</b>   | <b>-</b>      | <b>55,861</b>   |         |         |         |
| <b>SERVICES AND SUPPLIES</b>                     |                              |   |     |                              |           |             |          |          |                |                 |            |               |                 |         |         |         |
| <b>Total Services and Supplies</b>               |                              |   |     |                              |           |             |          | <b>-</b> | <b>-</b>       | <b>-</b>        | <b>-</b>   | <b>-</b>      | <b>-</b>        |         |         |         |
| <b>CAPITAL OUTLAY</b>                            |                              |   |     |                              |           |             |          |          |                |                 |            |               |                 |         |         |         |
| <b>Total Capital Outlay</b>                      |                              |   |     |                              |           |             |          | <b>-</b> | <b>-</b>       | <b>-</b>        | <b>-</b>   | <b>-</b>      | <b>-</b>        |         |         |         |
| <b>SPECIAL PAYMENTS</b>                          |                              |   |     |                              |           |             |          |          |                |                 |            |               |                 |         |         |         |
| <b>Total Special Payments</b>                    |                              |   |     |                              |           |             |          | <b>-</b> | <b>-</b>       | <b>-</b>        | <b>-</b>   | <b>-</b>      | <b>-</b>        |         |         |         |
| <b>TOTAL REQUESTS</b>                            |                              |   |     |                              |           |             |          | <b>-</b> | <b>\$6,343</b> | <b>\$49,518</b> | <b>\$0</b> | <b>\$0</b>    | <b>\$55,861</b> |         |         |         |
| TOTAL POSITIONS/FTE                              |                              |   | Pos | FTE                          |           |             |          |          |                |                 |            |               |                 |         |         |         |

# Budget Narrative

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## Oregon Exposition Center

### 031 Standard Inflation Adjustments

#### Package Description

This package includes standard inflation of 3% for all Services and Supplies, Capital Outlay and Special Payments unless noted below.

- Attorney General account was inflated by the approved rate of 19.20%; this rate was reduced in the Governor's Budget.

# Budget Narrative

## ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

| Package No. 031 Standard Inflation |                                  |           |     |     |           |             |          |               |                 |                  |            | 63400-600-10-00-00000    |                  |
|------------------------------------|----------------------------------|-----------|-----|-----|-----------|-------------|----------|---------------|-----------------|------------------|------------|--------------------------|------------------|
|                                    |                                  |           |     |     |           |             |          |               |                 |                  |            | Oregon Exposition Center |                  |
| <b>PERSONAL SERVICES</b>           |                                  |           |     |     |           |             |          |               |                 |                  |            |                          |                  |
| Classification No.                 | Group by Classification Name     | # of Pos. | FTE | SR  | Avg. Step | Avg. Salary | Avg. OPE | GF            | LF              | OF               | FF         | OF (Non-Ltd.)            | All Funds        |
| <b>Total Personal Services</b>     |                                  |           |     |     |           |             |          | -             | -               | -                | -          | -                        | -                |
| <b>SERVICES AND SUPPLIES</b>       |                                  |           |     |     |           |             |          |               |                 |                  |            |                          |                  |
| 4100                               | Instate Travel                   |           |     |     |           |             |          |               | 131             | 479              |            |                          | 610              |
| 4125                               | Out of State Travel              |           |     |     |           |             |          |               | 468             |                  |            |                          | 468              |
| 4150                               | Employee Training                |           |     |     |           |             |          |               | 516             | 60               |            |                          | 576              |
| 4175                               | Office Expenses                  |           |     |     |           |             |          |               | 3,112           | 2,469            |            |                          | 5,581            |
| 4200                               | Telecommunications               |           |     |     |           |             |          |               | 1,132           | 1,412            |            |                          | 2,544            |
| 4250                               | Data Processing                  |           |     |     |           |             |          |               | 140             | 1,145            |            |                          | 1,285            |
| 4275                               | Publicity and Publications       |           |     |     |           |             |          |               | 745             | 20,182           |            |                          | 20,927           |
| 4300                               | Professional Services            |           |     |     |           |             |          | 14,561        |                 | 22,909           |            |                          | 37,470           |
| 4315                               | IT Professional Services         |           |     |     |           |             |          | 796           |                 |                  |            |                          | 796              |
| 4325                               | Attorney General                 |           |     |     |           |             |          | 3,666         |                 | 1,629            |            |                          | 5,295            |
| 4350                               | Dispute Resolution Services      |           |     |     |           |             |          |               | 10              | 8                |            |                          | 18               |
| 4375                               | Employee Recruitment and Develop |           |     |     |           |             |          |               | 68              |                  |            |                          | 68               |
| 4400                               | Dues and Subscriptions           |           |     |     |           |             |          |               | 90              | 38               |            |                          | 128              |
| 4450                               | Fuels and Utilities              |           |     |     |           |             |          | 13,235        | 3,794           | 29,644           |            |                          | 46,673           |
| 4475                               | Facilities Maintenance           |           |     |     |           |             |          |               | 12,082          | 24,507           |            |                          | 36,589           |
| 4575                               | Agency Program Related S and S   |           |     |     |           |             |          |               | 1,675           | 45,162           |            |                          | 46,837           |
| 4650                               | Other Services and Supplies      |           |     |     |           |             |          |               |                 | 77,552           |            |                          | 77,552           |
| 4700                               | Expendable Prop 250 - 5000       |           |     |     |           |             |          |               | 628             | 510              |            |                          | 1,138            |
| 4715                               | IT Expendable Property           |           |     |     |           |             |          |               | 252             | 414              |            |                          | 666              |
| <b>Total Services and Supplies</b> |                                  |           |     |     |           |             |          | <b>32,258</b> | <b>24,843</b>   | <b>228,120</b>   | -          | -                        | <b>285,221</b>   |
| <b>CAPITAL OUTLAY</b>              |                                  |           |     |     |           |             |          |               |                 |                  |            |                          |                  |
| 5200                               | Technical Equipment              |           |     |     |           |             |          |               |                 | 522              |            |                          | 522              |
| 5350                               | Industrial and Heavy Equipment   |           |     |     |           |             |          |               |                 | 326              |            |                          | 326              |
| 5700                               | Building Structures              |           |     |     |           |             |          |               |                 | 522              |            |                          | 522              |
| <b>Total Capital Outlay</b>        |                                  |           |     |     |           |             |          | -             | -               | <b>1,370</b>     | -          | -                        | <b>1,370</b>     |
| <b>SPECIAL PAYMENTS</b>            |                                  |           |     |     |           |             |          |               |                 |                  |            |                          |                  |
| <b>Total Special Payments</b>      |                                  |           |     |     |           |             |          | -             | -               | -                | -          | -                        | -                |
| <b>TOTAL REQUESTS</b>              |                                  |           |     |     |           |             |          | <b>32,258</b> | <b>\$24,843</b> | <b>\$229,490</b> | <b>\$0</b> | <b>\$0</b>               | <b>\$286,591</b> |
| <b>TOTAL POSITIONS/FTE</b>         |                                  |           | Pos | FTE |           |             |          |               |                 |                  |            |                          |                  |

# Budget Narrative

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## Oregon Exposition Center

### 032 Above Standard Inflation

#### Package Description

This package includes the additional inflation allowed for Professional Services of .3%.

# Budget Narrative

## ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

| Package No. 032 Above Standard Inflation |                              |           |     |    |           |             |          | 63400-600-10-00-00000<br>Oregon Exposition Center |            |                |            |               |                |
|--|------------------------------|-----------|-----|----|-----------|-------------|----------|---|------------|----------------|------------|---------------|----------------|
| <b>PERSONAL SERVICES</b>                 |                              |           |     |    |           |             |          |   |            |                |            |               |                |
| Classification No.                       | Group by Classification Name | # of Pos. | FTE | SR | Avg. Step | Avg. Salary | Avg. OPE | GF  | LF         | OF             | FF         | OF (Non-Ltd.) | All Funds      |
| <b>Total Personal Services</b>           |                              |           |     |    |           |             |          | -   | -          | -              | -          | -             | -              |
| <b>SERVICES AND SUPPLIES</b>             |                              |           |     |    |           |             |          |   |            |                |            |               |                |
| 4300                                     | Professional Services        |           |     |    |           |             |          | 1,456   |            | 2,291          |            |               | 3,747          |
| 4315                                     | IT Professional Services     |           |     |    |           |             |          | 80  |            |                |            |               | 80             |
| <b>Total Services and Supplies</b>       |                              |           |     |    |           |             |          | <b>1,536</b>                                      | -          | <b>2,291</b>   | -          | -             | <b>3,827</b>   |
| <b>CAPITAL OUTLAY</b>                    |                              |           |     |    |           |             |          |   |            |                |            |               |                |
| <b>Total Capital Outlay</b>              |                              |           |     |    |           |             |          | -   | -          | -              | -          | -             | -              |
| <b>SPECIAL PAYMENTS</b>                  |                              |           |     |    |           |             |          |   |            |                |            |               |                |
| <b>Total Special Payments</b>            |                              |           |     |    |           |             |          | -   | -          | -              | -          | -             | -              |
| <b>TOTAL REQUESTS</b>                    |                              |           |     |    |           |             |          | <b>1,536</b>                                      | <b>\$0</b> | <b>\$2,291</b> | <b>\$0</b> | <b>\$0</b>    | <b>\$3,827</b> |
| <b>TOTAL POSITIONS/FTE</b>               |                              |           | Pos |    |           |             | FTE      |   |            |                |            |               |                |

# Budget Narrative

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## Oregon Exposition Center

### 138 Remove Expo Ctr Funding; Program Leaving Dept

#### Package Description

##### Purpose:

The purpose of this package is to remove limitation from the Department's budget related to the Oregon State Fair and Exposition Center (OSFEC).

##### How Achieved:

Senate Bill 7 (2013) transitions the OSFEC from being a part of OPRD to a public corporation. By the start of the 2015-17 biennium, the Oregon State Fair Council will be functioning as its own entity and no longer subject to state budget guidelines. This package remove the limitation from OPRD's budget; the General fund is transferred to DAS to continue a state subsidy of the OSFEC.

##### Staffing Impact:

Abolishment of 24 positions and 19.54 FTE. These positions are permanent full time, part time and seasonal full time.

##### Quantifying Results:

None.

##### Revenue Source:

(\$1,015,299) General Fund, (\$2,622,860) Lottery Fund, (\$12,083,511) Other Funds



# Budget Narrative

## ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

| Package No. 138 Remove Expo Ctr Funding: Program Leaving Dept |                                  |           |     |    |           |                              |          | 63400-600-10-00-0000<br>Oregon Exposition Center |                    |                    |    |               |                    |
|---|----------------------------------|-----------|-----|----|-----------|------------------------------|----------|--|--------------------|--------------------|----|---------------|--------------------|
| <b>PERSONAL SERVICES</b>                                      |                                  |           |     |    |           |                              |          |  |                    |                    |    |               |                    |
| Classification No.  | Group by Classification Name     | # of Pos. | FTE | SR | Avg. Step | Avg. Salary                  | Avg. OPE | GF   | LF                 | OF                 | FF | OF (Non-Ltd.) | All Funds          |
|   |                                  |           |     |    |           |                              |          |  |                    |                    |    |               |                    |
|   |                                  |           |     |    |           | Salaries & Wages             |          |  | (670,275)          | (1,202,699)        |    |               | (1,872,974)        |
|   |                                  |           |     |    |           | Temporary Appointments       |          |  | (622,977)          | (1,913,710)        |    |               | (2,536,687)        |
|   |                                  |           |     |    |           | Overtime Payments            |          |  | (11,127)           | (123,447)          |    |               | (134,574)          |
|   |                                  |           |     |    |           | Shift Differential           |          |  | (520)              | (5,306)            |    |               | (5,826)            |
|   |                                  |           |     |    |           | All Other Differential       |          |  |                    | (57,793)           |    |               | (57,793)           |
|   |                                  |           |     |    |           | Empl. Rel. Bd. Assessments   |          |  | (322)              | (540)              |    |               | (862)              |
|   |                                  |           |     |    |           | Public Employees Retire Cont |          |  | (107,677)          | (219,255)          |    |               | (326,932)          |
|   |                                  |           |     |    |           | Pension Bond Contribution    |          |  | (42,281)           | (86,178)           |    |               | (128,459)          |
|   |                                  |           |     |    |           | Social Security Taxes        |          |  | (99,827)           | (252,677)          |    |               | (352,504)          |
|   |                                  |           |     |    |           | Unemployment Assessments     |          |  | (14,116)           | (17,815)           |    |               | (31,931)           |
|   |                                  |           |     |    |           | Workers Comp. Assessments    |          |  | (497)              | (853)              |    |               | (1,350)            |
|   |                                  |           |     |    |           | Mass Transit Tax             |          |  | (7,837)            | (19,837)           |    |               | (27,674)           |
|   |                                  |           |     |    |           | Flexible Benefits            |          |  | (218,073)          | (379,767)          |    |               | (597,840)          |
|   |                                  |           |     |    |           | Vacancy Savings              |          |  | 25,567             | 36,129             |    |               | 61,696             |
|   |                                  |           |     |    |           | Reconciliation Adjustment    |          |  | (1)                | 2                  |    |               | 1                  |
| <b>Total Personal Services</b>                                |                                  |           |     |    |           |                              |          | -  | <b>(1,769,963)</b> | <b>(4,243,746)</b> | -  | -             | <b>(6,013,709)</b> |
| <b>SERVICES AND SUPPLIES</b>                                  |                                  |           |     |    |           |                              |          |  |                    |                    |    |               |                    |
|   |                                  |           |     |    |           |                              |          |  |                    |                    |    |               |                    |
| 4100  | Instate Travel                   |           |     |    |           |                              |          |  | (4,491)            | (16,445)           |    |               | (20,936)           |
| 4125  | Out of State Travel              |           |     |    |           |                              |          |  | (16,055)           |                    |    |               | (16,055)           |
| 4150  | Employee Training                |           |     |    |           |                              |          |  | (17,730)           | (2,072)            |    |               | (19,802)           |
| 4175  | Office Expenses                  |           |     |    |           |                              |          |  | (106,852)          | (84,769)           |    |               | (191,621)          |
| 4200  | Telecommunications               |           |     |    |           |                              |          |  | (38,863)           | (48,464)           |    |               | (87,327)           |
| 4250  | Data Processing                  |           |     |    |           |                              |          |  | (4,795)            | (39,318)           |    |               | (44,113)           |
| 4275  | Publicity and Publications       |           |     |    |           |                              |          |  | (25,569)           | (692,922)          |    |               | (718,491)          |
| 4300  | Professional Services            |           |     |    |           |                              |          | (501,374)  |                    | (788,822)          |    |               | (1,290,196)        |
| 4315  | IT Professional Services         |           |     |    |           |                              |          | (27,409)   |                    |                    |    |               | (27,409)           |
| 4325  | Attorney General                 |           |     |    |           |                              |          | (32,101)   |                    | (14,266)           |    |               | (46,367)           |
| 4350  | Dispute Resolution Services      |           |     |    |           |                              |          |  | (351)              | (273)              |    |               | (624)              |
| 4375  | Employee Recruitment and Develop |           |     |    |           |                              |          |  | (2,331)            |                    |    |               | (2,331)            |
| 4400  | Dues and Subscriptions           |           |     |    |           |                              |          |  | (3,079)            | (1,289)            |    |               | (4,368)            |
| 4450  | Fuels and Utilities              |           |     |    |           |                              |          | (454,415)  | (130,259)          | (1,017,772)        |    |               | (1,602,446)        |
| 4475  | Facilities Maintenance           |           |     |    |           |                              |          |  | (414,815)          | (841,414)          |    |               | (1,256,229)        |
| 4575  | Agency Program Related S and S   |           |     |    |           |                              |          |  | (57,505)           | (1,550,550)        |    |               | (1,608,055)        |
| 4650  | Other Services and Supplies      |           |     |    |           |                              |          |  |                    | (2,662,627)        |    |               | (2,662,627)        |
| 4700  | Expendable Prop 250 - 5000       |           |     |    |           |                              |          |  | (21,546)           | (17,495)           |    |               | (39,041)           |
| 4715  | IT Expendable Property           |           |     |    |           |                              |          |  | (8,656)            | (14,227)           |    |               | (22,883)           |
| <b>Total Services and Supplies</b>                            |                                  |           |     |    |           |                              |          | <b>(1,015,299)</b>                               | <b>(852,897)</b>   | <b>(7,792,725)</b> | -  | -             | <b>(9,660,921)</b> |

# Budget Narrative

|                               |                                |      |     |         |     |  |                    |                      |                       |            |
|-------------------------------|--------------------------------|------|-----|---------|-----|--|--------------------|----------------------|-----------------------|------------|
| <b>CAPITAL OUTLAY</b>         |                                |      |     |         |     |  |                    |                      |                       |            |
| 5200                          | Technical Equipment            |      |     |         |     |  |                    | (17,931)             | (17,931)              |            |
| 5350                          | Industrial and Heavy Equipment |      |     |         |     |  |                    | (11,179)             | (11,179)              |            |
| 5700                          | Buildings and Structures       |      |     |         |     |  |                    | (17,930)             | (17,930)              |            |
| <b>Total Capital Outlay</b>   |                                |      |     |         |     |  | -                  | -                    | <b>(47,040)</b>       |            |
| <b>SPECIAL PAYMENTS</b>       |                                |      |     |         |     |  |                    |                      |                       |            |
| <b>Total Special Payments</b> |                                |      |     |         |     |  | -                  | -                    | -                     |            |
| <b>TOTAL REQUESTS</b>         |                                |      |     |         |     |  | <b>(1,015,299)</b> | <b>(\$2,622,860)</b> | <b>(\$12,083,511)</b> | <b>\$0</b> |
| TOTAL POSITIONS/FTE           |                                | (24) | Pos | (19.54) | FTE |  |                    |                      |                       |            |

**DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE**

Parks & Recreation Dept  
2015-17 Biennium

Agency Number: 63400

Cross Reference Number: 63400-600-10-00-00000

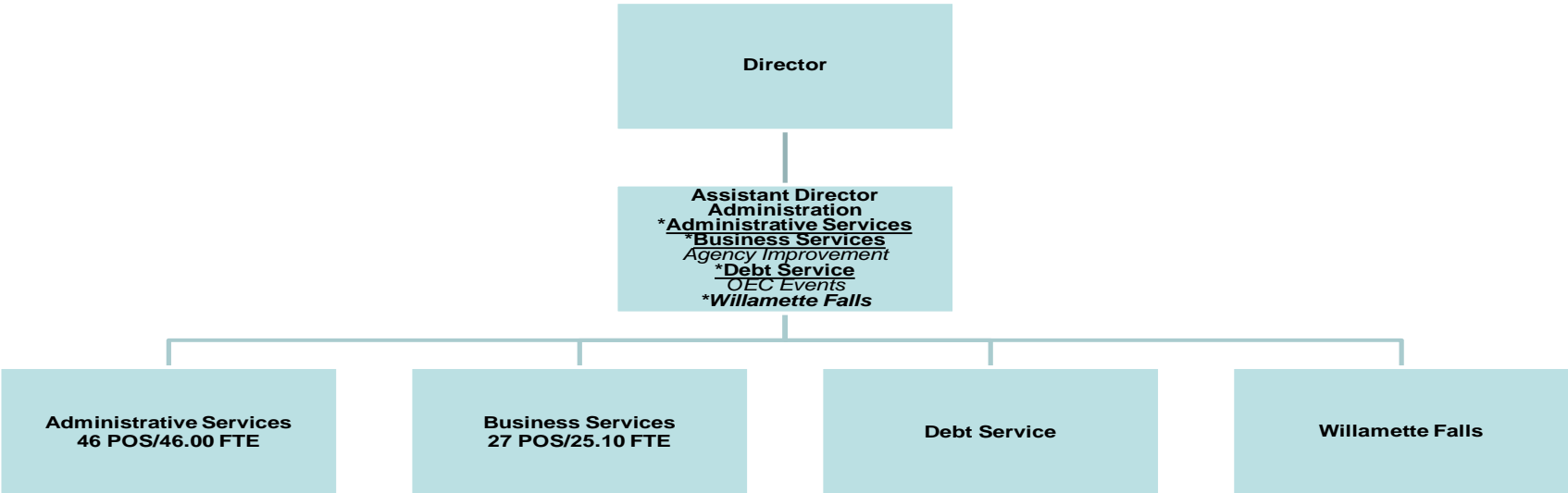
| <i>Source</i>                 | 2011-13 Actuals     | 2013-15 Leg<br>Adopted Budget | 2013-15 Leg<br>Approved Budget | 2015-17 Agency<br>Request Budget | 2015-17 Governor's<br>Budget | 2015-17 Leg<br>Adopted Budget |
|-------------------------------|---------------------|-------------------------------|--------------------------------|----------------------------------|------------------------------|-------------------------------|
| <b>Lottery Funds</b>          |                     |                               |                                |                                  |                              |                               |
| Tsfr From Administrative Svcs | 2,840,545           | 2,573,645                     | 2,573,645                      | 1                                | -                            | -                             |
| <b>Total Lottery Funds</b>    | <b>\$2,840,545</b>  | <b>\$2,573,645</b>            | <b>\$2,573,645</b>             | <b>\$1</b>                       | <b>-</b>                     | <b>-</b>                      |
| <b>Other Funds</b>            |                     |                               |                                |                                  |                              |                               |
| Charges for Services          | 9,447,777           | 9,580,659                     | 9,580,659                      | -                                | -                            | -                             |
| Rents and Royalties           | 1,550,101           | 1,431,498                     | 1,431,498                      | -                                | -                            | -                             |
| Interest Income               | 24,690              | 23,311                        | 23,311                         | -                                | -                            | -                             |
| Transfer to Agy-Res Equity    | -                   | -                             | -                              | (2,079,828)                      | (2,079,826)                  | (2,079,826)                   |
| <b>Total Other Funds</b>      | <b>\$11,022,568</b> | <b>\$11,035,468</b>           | <b>\$11,035,468</b>            | <b>(\$2,079,828)</b>             | <b>(\$2,079,826)</b>         | <b>(\$2,079,826)</b>          |

# Budget Narrative

## Central Services

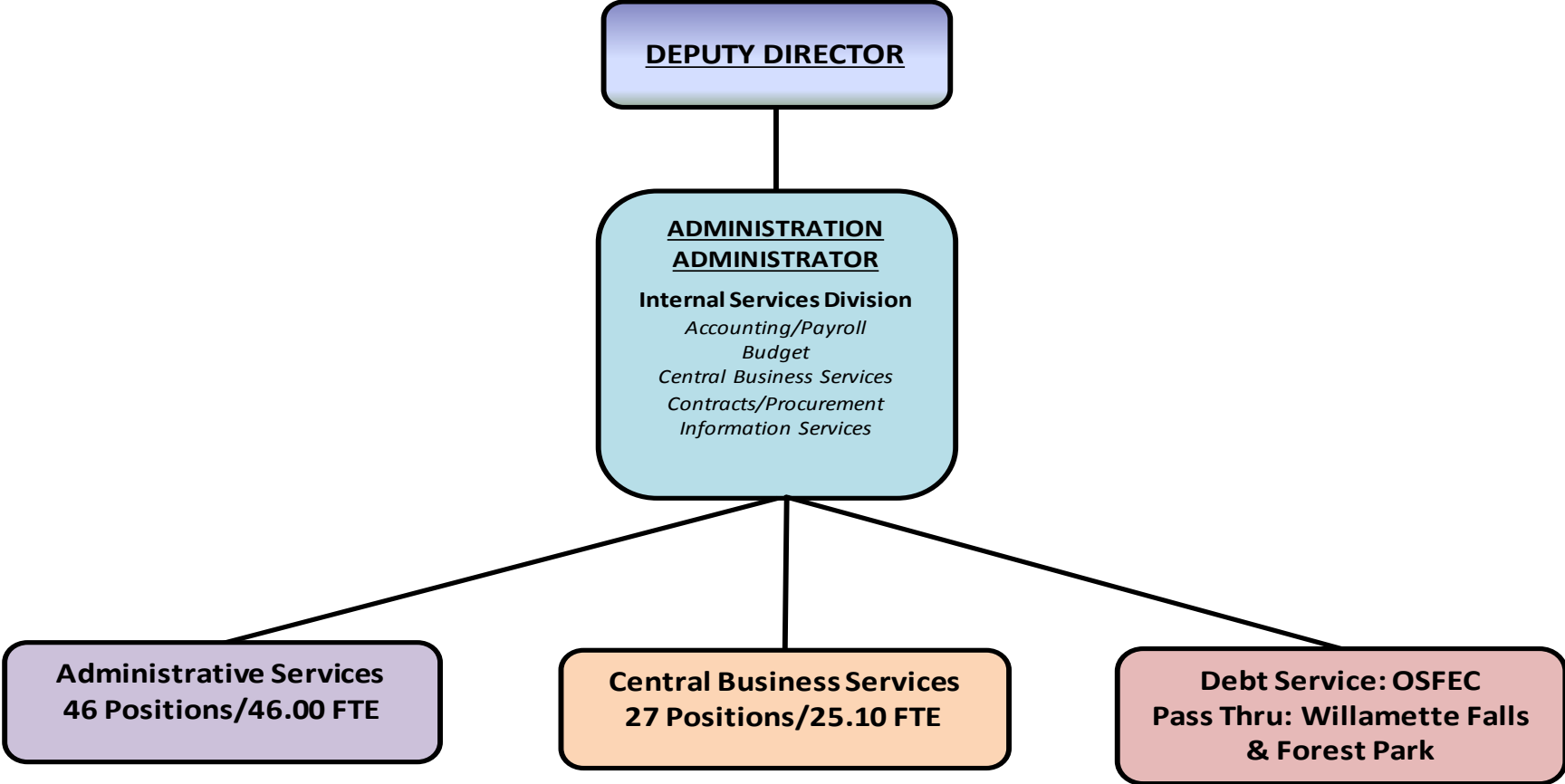
### Program Description

## Oregon Parks and Recreation Department Central Services 2013-15



Budget Narrative

**Oregon Parks and Recreation Department**  
**Central Services**  
**2015-17**



# Budget Narrative

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## **Executive Summary**

The Central Services program provides the legally-necessary administrative support—budgeting, accounting, contracting, human resources, information technology—so all other agency programs can serve their constituents efficiently, accurately and effectively. This program is funded with revenue from park visitors and constitutionally-dedicated Lottery Funds.

## **Program Description**

The Oregon Parks and Recreation Department is highly decentralized. The Central Services program includes core back-office support: accounting and payroll, budget, contracts and procurement, human resources, and information technology services (including the central park reservation system). Except for the reservation system, the Central Services program's direct customers are agency employees. The reservation system is a combination call center and contracted online services. Costs are driven by the labor market, inflation and the increased expense of complying with laws related to privacy and data security.

Administrative practices required by state and federal law generally fall into this program, including record management, performance measurements, and purchasing practices, including the SPOTS program. Safety Services provides statewide oversight to the Department's safety program.

## **Program Justification and Link to 10-Year Outcome**

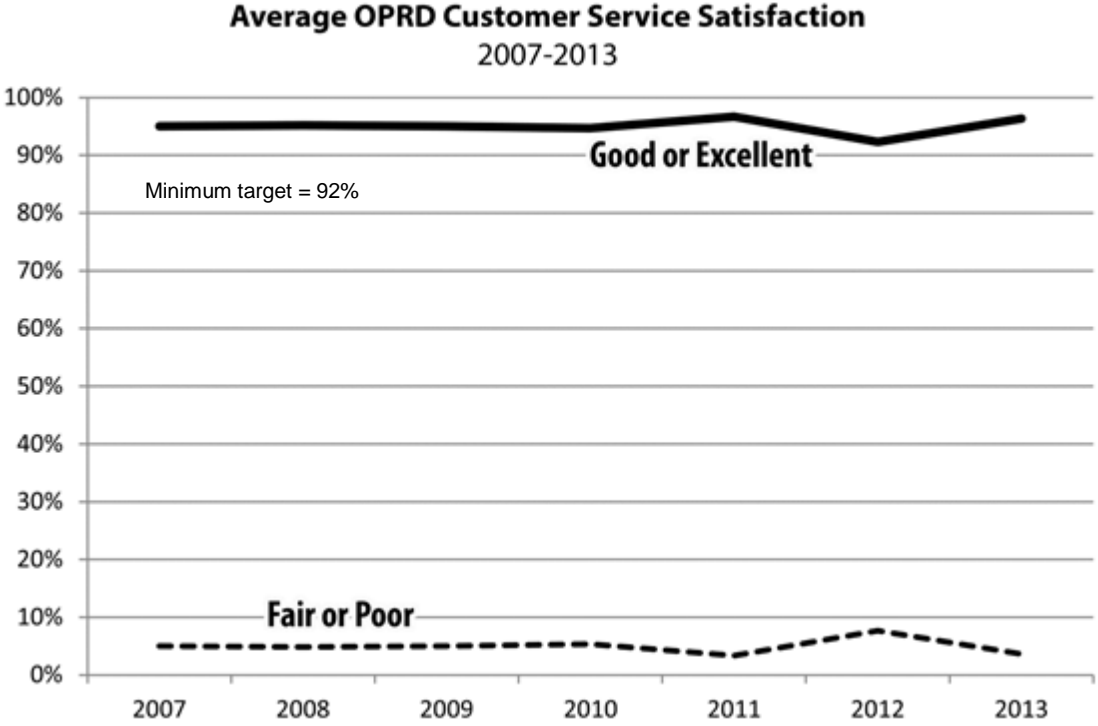
The root purpose of these Central Services is to improve the effectiveness and efficiency of OPRD's other functions (Direct Services, Park Development Exposition Center, Director's Office, and Community Support and Grants). In conjunction with the Director's office, Central Services is home to key professional staff responsible for four 10-Year Outcomes:

1. Invest in **Operational Efficiency** Initiatives
2. Develop **Flexible Service Delivery** Models
3. Enhance Overall **Online Service** Delivery
4. **Measure Performance** with State Agency Scorecards

# Budget Narrative

## Program Performance

Central support services make it possible for staff to serve their customers in a timely, efficient, helpful manner. This program also directly serves the bulk of OPRD’s constituents by operating key information and reservation functions. More than 90% of agency customers continue to rate their service experience as “Good” or Excellent”:



Central services also provides key training and orientation to the Oregon State Parks and Recreation Commission on budget, ethics, and other best practices. The Commission has sustained a perfect record, meeting 100% of recommended Oregon best practices since it began measuring this performance measure in 2007.

# Budget Narrative

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## **Enabling Legislation/Program Authorization**

*ORS 390.131 Duties of director:* The State Parks and Recreation Director is the executive head of the State Parks and Recreation Department and shall ... Be responsible to the State Parks and Recreation Commission for administration and enforcement of the duties, functions and powers imposed by law upon the commission and the department ... [and] Establish such administrative divisions as are necessary to carry out properly the commission's functions and activities.

## **Funding Streams**

The Central Services is funded by a roughly equal split of dedicated Lottery Funds and Other Funds (primarily revenue from park visitors).

*Oregon Constitution, Article XV, Section 4a, Use of net proceeds from state lottery for parks and recreation areas:* In each biennium the Legislative Assembly shall appropriate all of the moneys in the parks subaccount of the parks and natural resources fund ... to achieve all of the following:

Provide additional public parks, natural areas or outdoor recreational areas to meet the needs of current and future residents of the State of Oregon; Protect natural, cultural, historic and outdoor recreational resources of state or regional significance; Manage public parks, natural areas and outdoor recreation areas to ensure their long-term ecological health and provide for the enjoyment of current and future residents of the State of Oregon; and Provide diverse and equitable opportunities for residents of the State of Oregon to experience nature and participate in outdoor recreational activities in state, regional, local or neighborhood public parks and recreation areas.

## **Significant Proposed Program Changes from 2013-15**

None.

## **Purpose, customers, and source of funding**

The purpose of the Central Services program is to provide the administrative functions and support to operate and maintain the parks system. The Central Services program customers are agency staff, partners/stakeholders and other agencies. In addition, the Central Services program includes Reservations Northwest (RNW); RNW provides centralized reservation services for the agency. Customers of RNW are the general public; anyone making a reservation. The funding for the Central Services program comes from Park User Fees (Other Funds) and Parks and Natural Resources Funds (Lottery).



## Budget Narrative

### Expenditures by fund type, positions and full-time equivalents

| <b>Central Services:</b>        |            |            |         |             |           |       |
|---------------------------------|------------|------------|---------|-------------|-----------|-------|
|                                 | Lottery    | Other      | Federal | Total Funds | Positions | FTE   |
| Administrative Services         | 7,276,091  | 11,213,073 | 0       | 18,489,164  | 46        | 46.00 |
| Bond Proceeds Pass Thru         | 0          | 9,216,804  | 0       | 9,216,804   | 0         | 0.00  |
| Business Services               | 2,629,500  | 4,044,229  | 0       | 6,673,729   | 27        | 25.10 |
| Debt Service - OSFEC            | 1,682,355  | 0          | 0       | 1,682,355   |           |       |
| Debt Service - Willamette Falls | 1          | 0          | 0       | 1           |           |       |
| Total                           | 11,587,947 | 24,474,106 | 0       | 36,062,053  | 73        | 71.10 |

### Activities, programs, and issues in the program unit base budget

The Central Services Program consists of the following agency-wide programs: Accounting, Budget, Payroll, Human Resources, Contracts and Procurement, Information Services, Safety and Risk; Debt Service and the Internal Services Administrator who oversees the program activities, provides oversight and direction for the agency-wide, centralized business functions. OPRD is highly decentralized. Administration coordinates and maintains various Department-wide programs including, record management, performance measurements, and purchasing practices, including the SPOTS program. Safety Services provides statewide oversight to the Department's safety program. In addition, Reservations Northwest (RNW) is part of Central Services. RNW provides central reservation services to park visitor and park staff.

### Important background for decision makers. Include trends in caseload and workload

There are not trends in caseload or workload that are applicable for the Central Services program.

### Expected results from the 2015-17 budget for the program unit.

The Administration Directorate helps provide the support needed to effectively advance the goals of OPRD and the Centennial Horizon Plan.

Centennial Horizon Principle 7 – Prioritize Based on the Vision

- Adopt fiscal guidelines for budget development, funding strategies and accountability.
- Seek stable long term funding sources

Centennial Horizon Principle 8 – Oregon's Parks will be Tended by People Who Love Their Work

# Budget Narrative

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## **Expected Results from the Risk and Safety Program Unit**

Centennial Horizon Principle 3 – Taking the Long View

- Reduce OPRD's environmental impact at all levels.

Centennial Horizon Principle 4 – Engage People Through Education and Outreach

- Showcase exemplary environmental practices.

## **Revenue sources and proposed revenue changes**

In Central Services, Administrative Services and Business Services are funded by a standard mixture of Lottery Funds and Other Funds (Park User Fees, Interest Income).

The Lottery funds are the Department's constitutionally dedicated share of the Parks and Natural Resource Fund. Lottery fund forecasts are provided by the Office of Economic Analysis.

Park User Fees are generated by Day Use and Overnight camping fees charged to park visitors. The Department forecasts this revenue source based on historical and future reservation data.

Interest income is earned on funds in the Department's bank account. The Department forecasts this revenue based on historical average earnings.

The Debt Service for the Oregon Exposition Center is funded by Lottery Funds. The Lottery funds are the Department's constitutionally dedicated share of the Parks and Natural Resource Fund. Lottery fund forecasts are provided by the Office of Economic Analysis.

The Debt Service for Willamette Falls is funded by non dedicated Lottery Funds from the Economic Development Fund.

## **Proposed new laws that apply to the program unit**

There are no new laws proposed that apply to the Central Services program.

# Budget Narrative

## Summary of 2015-17 Budget Oregon Parks and Recreation Department

| Central Services  | TOTALS |        |                    | FUND TYPE    |                 |                    |               |            |         |
|---|--------|--------|--------------------|--------------|-----------------|--------------------|---------------|------------|---------|
|   | POS    | FTE    | ALL FUNDS          | General Fund | Lottery Funds   | Other Funds        | Federal Funds | Nonlimited |         |
|   |        |        |                    |              |                 |                    |               | Other      | Federal |
| <b>2013-15 LEGISLATIVELY ADOPTED BUDGET</b>             | 73     | 71.10  | 33,080,583         |              | 13,422,140      | 19,658,443         |               |            |         |
| <b>Emergency Board Actions (through 4/2014)</b>         |        |        | 441,624            |              | 173,284         | 268,340            |               |            |         |
| <b>2013-15 Legislatively Approved Budget</b>            | 73     | 71.10  | 33,522,207         |              | 13,595,424      | 19,926,783         |               |            |         |
| <b>Base Budget Adjustments:</b>                         |        |        |                    |              |                 |                    |               |            |         |
| Net Cost of 2013-15 Position Actions:                   |        |        |                    |              |                 |                    |               |            |         |
| Administrative, Biennialized E-Board, Phase-Out         | 1      | 1.00   | 724,554            |              | 283,664         | 440,890            |               |            |         |
| Estimated Cost of 2015-17 Merit Increase                |        |        |                    |              |                 |                    |               |            |         |
| Base Debt Service Adjustment                            |        |        | (1,341,060)        |              | (1,341,060)     |                    |               |            |         |
| Base Nonlimited Adjustment                              |        |        |                    |              |                 |                    |               |            |         |
| Capital Construction Adjustment                         |        |        |                    |              |                 |                    |               |            |         |
| <b>Subtotal: 2015-17 Base Budget</b>                    | 74     | 72.10  | 32,905,701         |              | 12,538,028      | 20,367,673         |               |            |         |
| <b>Essential Packages:</b>                              |        |        |                    |              |                 |                    |               |            |         |
| <b>Package No. 010</b>                                  |        |        |                    |              |                 |                    |               |            |         |
| Vacancy Factor (Increase)/Decrease                      |        |        | 40,692             |              | 16,985          | 23,707             |               |            |         |
| Non-PICS Personal Service Increase/(Decrease)           |        |        | 70,968             |              | 27,807          | 43,161             |               |            |         |
| Subtotal  |        |        | <b>111,660</b>     |              | <b>44,792</b>   | <b>66,868</b>      |               |            |         |
| <b>Package No. 021/022</b>                              |        |        |                    |              |                 |                    |               |            |         |
| 021 - Phased-In Programs Excl. One-Time Costs           |        |        |                    |              |                 |                    |               |            |         |
| 022 - Phase-Out Programs and One-Time Costs             |        |        | (5,206,882)        |              | (53,622)        | (5,153,260)        |               |            |         |
| Subtotal  |        |        | <b>(5,206,882)</b> |              | <b>(53,622)</b> | <b>(5,153,260)</b> |               |            |         |
| <b>Package No. 031/032/033</b>                          |        |        |                    |              |                 |                    |               |            |         |
| Cost of Goods & Services Increase/(Decrease)            |        |        | (185,992)          |              | (60,440)        | (125,552)          |               |            |         |
| State Govt Service Charges Increase/(Decrease)          |        |        | 1,592,593          |              | 591,967         | 1,000,626          |               |            |         |
| Subtotal  |        |        | <b>1,406,601</b>   |              | <b>531,527</b>  | <b>875,074</b>     |               |            |         |
| <b>Package No. 040</b>                                  |        |        |                    |              |                 |                    |               |            |         |
| Mandated Caseload Increase/(Decrease)                   |        |        |                    |              |                 |                    |               |            |         |
| <b>Package No. 050</b>                                  |        |        |                    |              |                 |                    |               |            |         |
| Fund Shifts   |        |        |                    |              |                 |                    |               |            |         |
| <b>Package No. 060</b>                                  |        |        |                    |              |                 |                    |               |            |         |
| Technical Adjustments                                   | (1)    | (1.00) | (321,623)          |              | (125,883)       | (195,740)          |               |            |         |
| <b>Subtotal: 2015-17 Current Service Level Budget</b>   | 73     | 71.10  | 28,895,457         |              | 12,934,842      | 15,960,615         |               |            |         |
| <b>2015-17 Current Service Level - Page 1 Subtotal</b>  | 73     | 71.10  | 28,895,457         |              | 12,934,842      | 15,960,615         |               |            |         |
| <b>Package No. 070</b>                                  |        |        |                    |              |                 |                    |               |            |         |
| Revenue Shortfalls                                      |        |        |                    |              |                 |                    |               |            |         |
| <b>Subtotal: 2015-17 Modified Current Service Level</b> | 73     | 71.10  | 28,895,457         |              | 12,934,842      | 15,960,615         |               |            |         |

# Budget Narrative

| Central Services                                  | TOTALS |       |            | FUND TYPE    |               |             |               |            |         |
|---|--------|-------|------------|--------------|---------------|-------------|---------------|------------|---------|
|   | POS    | FTE   | ALL FUNDS  | General Fund | Lottery Funds | Other Funds | Federal Funds | Nonlimited |         |
|   |        |       |            |              |               |             |               | Other      | Federal |
| <b>Emergency Board Packages:</b>                  |        |       |            |              |               |             |               |            |         |
| (List ORBITS Package number and title)            |        |       |            |              |               |             |               |            |         |
| <b>Subtotal Emergency Board Packages</b>          |        |       |            |              |               |             |               |            |         |
| <b>Policy Packages:</b>                           |        |       |            |              |               |             |               |            |         |
| 138 Remove Expo Ctr Funding: Program Leaving Dept |        |       |            |              |               |             |               |            |         |
| 102 Reserve Former Expo Ctr FTE for Future Use    |        |       |            |              |               |             |               |            |         |
| 103 Increase Grants for Natural Area Program      |        |       |            |              |               |             |               |            |         |
| 104 Carry Over Federal Cultural & History Grants  |        |       |            |              |               |             |               |            |         |
| 105 Carry Over Federal Recreation Grants          |        |       |            |              |               |             |               |            |         |
| 802 Revenue Adjustment 2014                       |        |       | (444,908)  |              | (166,163)     | (278,745)   |               |            |         |
| 803 Revenue Adjustment 2015                       |        |       | 143,376    |              | 42,571        | 100,805     |               |            |         |
| 840 SB 5507 End of Session                        |        |       | 7,468,128  |              | (1,223,303)   | 8,691,431   |               |            |         |
| <b>Subtotal Policy Packages</b>                   |        |       | 7,166,596  |              | (1,346,895)   | 8,513,491   |               |            |         |
| <b>Total: 2015-17 Budget</b>                      | 73     | 71.10 | 36,062,053 |              | 11,587,947    | 24,474,106  |               |            |         |
| Percent Change From 2013-15 Leg. Approved         | 0.0%   | 0.0%  | 7.6%       | 0.0%         | -14.8%        | 22.8%       | 0.0%          | 0.0%       | 0.0%    |
| Percent Change From Essential Budget Level        | 0.0%   | 0.0%  | 24.8%      | 0.0%         | -10.4%        | 53.3%       | 0.0%          | 0.0%       | 0.0%    |
| Percent Change From Current Service Level Budget  |        |       |            |              |               |             |               |            |         |

# Budget Narrative

## DETAIL OF LOTTERY FUNDS, OTHER FUNDS AND FEDERAL FUNDS REVENUES

| Source   | Fund | ORBITS<br>Revenue<br>Acct | 2011-13<br>Actual | 2013-15<br>Legislatively<br>Adopted | 2013-15<br>Estimated | 2015-17           |                               |                          |
|--|------|---------------------------|-------------------|-------------------------------------|----------------------|-------------------|-------------------------------|--------------------------|
|  |      |                           |                   |                                     |                      | Agency<br>Request | Governor's<br>Balanced Budget | Legislatively<br>Adopted |
| <i>Lottery Funds</i>   |      |                           |                   |                                     |                      |                   |                               |                          |
| Interest Earnings  | Lot  | 0605                      | 361,338           | 142,622                             | 142,622              | 163,176           | 163,176                       | 163,176                  |
| <i>Transfers-In</i>  |      |                           |                   |                                     |                      |                   |                               |                          |
| <i>Intrafund</i>   |      |                           |                   |                                     |                      |                   |                               |                          |
| From Dept. Admst Serv (Dedicated Lottery - Measure 76)         | Lot  | 1107                      | 18,053,993        | 8,669,074                           | 8,187,469            | 15,628,407        | 14,223,176                    | 16,154,669               |
| From Dept. Admst Serv (Non-Dedicated Lottery - Non-Measure 76) | Lot  | 1107                      |                   |                                     |                      | 921,494           | 921,494                       |                          |
| From Department of Forestry                                    | Lot  |                           |                   |                                     |                      |                   |                               |                          |
| <i>Transfers-Out</i>   |      |                           |                   |                                     |                      |                   |                               |                          |
| <i>Intrafund</i>   |      |                           |                   |                                     |                      |                   |                               |                          |
| Administrative Services  | Lot  | 2010                      |                   |                                     | (1,121,258)          |                   |                               |                          |
| Dept. of Forestry  | Lot  | 2107                      | (2,141,843)       |                                     |                      |                   |                               |                          |
| <i>Total Lottery Funds</i>                                     | Lot  |                           | 16,273,488        | 8,811,696                           | 7,208,833            | 16,713,077        | 15,307,846                    | 16,317,845               |
| <i>Other Funds - Non-Limited</i>                               |      |                           |                   |                                     |                      |                   |                               |                          |
| Refunding Bonds  | Oth  | 0575                      | 4,414,185         |                                     |                      |                   |                               |                          |
| <i>Other Funds - Limited</i>                                   |      |                           |                   |                                     |                      |                   |                               |                          |
| Park User Fees   | Oth  | 0255                      | 18,919,779        | 13,325,377                          | 13,325,377           | 8,809,382         | 10,173,940                    | 9,654,052                |
| Other Nonbusiness Lic & Fees                                   | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| Charges for Services   | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| Rents and Royalties  | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| Interest Earnings  | Oth  | 0605                      | 227,166           | 197,829                             | 197,829              | 257,508           | 257,508                       | 257,508                  |
| Sales Income   | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| Donations and Contributions                                    | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| Other Revenues   | Oth  | 0975                      | 209,993           |                                     |                      |                   |                               |                          |
| Lottery Bonds Proceeds   | Oth  | 0565                      |                   | 5,069,882                           | 5,069,882            |                   |                               | 9,216,804                |
| <i>Transfers-In</i>  |      |                           |                   |                                     |                      |                   |                               |                          |
| <i>Intrafund</i>   |      |                           |                   |                                     |                      |                   |                               |                          |
| Oregon Military Department                                     | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| From Marine Board  | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| Oregon Dept of Energy  | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| OR Business Development  | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| From Oregon Dept of State Lands                                | Oth  | 1141                      |                   |                                     |                      |                   |                               |                          |
| From Oregon Department of Transportation                       | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| From Dept of Fish/Wildlife                                     | Oth  |                           |                   |                                     |                      |                   |                               |                          |

# Budget Narrative

## DETAIL OF LOTTERY FUNDS, OTHER FUNDS AND FEDERAL FUNDS REVENUES

| Source                                   | Fund | ORBITS<br>Revenue<br>Acct | 2011-13<br>Actual | 2013-15<br>Legislatively<br>Adopted | 2013-15<br>Estimated | 2015-17           |                               |                          |
|--|------|---------------------------|-------------------|-------------------------------------|----------------------|-------------------|-------------------------------|--------------------------|
|  |      |                           |                   |                                     |                      | Agency<br>Request | Governor's<br>Balanced Budget | Legislatively<br>Adopted |
| Transfers-Out                            |      |                           |                   |                                     |                      |                   |                               |                          |
| Intrafund                                | Oth  | 2010                      | (949,622)         |                                     | (78,455)             |                   |                               |                          |
| To Agency Res Equity                     | Oth  | 2030                      |                   |                                     |                      |                   |                               |                          |
| To Counties                              | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| To Oregon Department of Transportation   | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| To OR Business Development               | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| To Dept. of Agriculture                  | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| To Dept. of Forestry                     | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| To Oregon State Police                   | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| <i>Total Other Funds</i>                 | Oth  |                           | 18,407,316        | 18,593,088                          | 18,514,633           | 9,066,890         | 10,431,448                    | 19,128,364               |
| <b>Federal Funds (Limited)</b>           |      |                           |                   |                                     |                      |                   |                               |                          |
| Federal Funds                            | Fed  |                           |                   |                                     |                      |                   |                               |                          |
| Oregon Department of Transportation      | Fed  |                           |                   |                                     |                      |                   |                               |                          |
| Oregon Military Dept                     | Fed  |                           |                   |                                     |                      |                   |                               |                          |
| Oregon Dept of Energy                    | Fed  |                           |                   |                                     |                      |                   |                               |                          |
| Community Colleges & Workforce Develop   | Fed  |                           |                   |                                     |                      |                   |                               |                          |
| <i>Total Federal Funds - Limited</i>     | Fed  |                           |                   |                                     |                      |                   |                               |                          |
| TOTAL LIMITED                            |      |                           | 39,094,989        | 27,404,784                          | 25,723,466           | 25,779,967        | 25,739,294                    | 26,229,405               |
| <b>Lottery, Other, and Federal Funds</b> |      |                           | 39,094,989        | 27,404,784                          | 25,723,466           | 25,779,967        | 25,739,294                    | 35,446,209               |

# Budget Narrative

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## Central Services

### 010 Non-PICS Psnl Svc / Vacancy Factor

#### Package Description

This package includes standard inflation of 3% on non PICS generated accounts unless otherwise described below:

- Mass Transit – adjustment to .6% of subject salary and wages
- Pension Obligation Bonds – amount required for payment of bonds as calculated by the Department of Administrative Services (DAS).
- Vacancy Savings – an amount calculated based on the previous biennium's turnover rate.

# Budget Narrative

## ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

| Package No. 010 Non-PICS Psnl Svc/Vacancy Factor |                              |           |     |     |           |             |          | 63400-200-10-00-00000        |                 |                 |            |               |                  |        |        |   |   |        |
|--|------------------------------|-----------|-----|-----|-----------|-------------|----------|------------------------------|-----------------|-----------------|------------|---------------|------------------|--------|--------|---|---|--------|
|  |                              |           |     |     |           |             |          | Central Services             |                 |                 |            |               |                  |        |        |   |   |        |
| <b>PERSONAL SERVICES</b>                         |                              |           |     |     |           |             |          |                              |                 |                 |            |               |                  |        |        |   |   |        |
| Classification No.                               | Group by Classification Name | # of Pos. | FTE | SR  | Avg. Step | Avg. Salary | Avg. OPE | GF                           | LF              | OF              | FF         | OF (Non-Ltd.) | All Funds        |        |        |   |   |        |
|  |                              |           |     |     |           |             |          | Salaries & Wages             |                 |                 |            |               |                  | -      | -      | - | - | -      |
|  |                              |           |     |     |           |             |          | Temporary Appointments       |                 |                 |            |               |                  | 2,296  | 3,570  | - | - | 5,866  |
|  |                              |           |     |     |           |             |          | Overtime Payments            |                 |                 |            |               |                  | 2,194  | 3,417  | - | - | 5,611  |
|  |                              |           |     |     |           |             |          | Shift Differential           |                 |                 |            |               |                  | 22     | 33     | - | - | 55     |
|  |                              |           |     |     |           |             |          | All Other Differential       |                 |                 |            |               |                  | 768    | 1,193  | - | - | 1,961  |
|  |                              |           |     |     |           |             |          | Public Employees Retire Cont |                 |                 |            |               |                  | 470    | 734    | - | - | 1,204  |
|  |                              |           |     |     |           |             |          | Pension Bond Contribution    |                 |                 |            |               |                  | 21,628 | 33,548 | - | - | 55,176 |
|  |                              |           |     |     |           |             |          | Social Security Taxes        |                 |                 |            |               |                  | 405    | 629    | - | - | 1,034  |
|  |                              |           |     |     |           |             |          | Mass Transit Tax             |                 |                 |            |               |                  | 24     | 37     | - | - | 61     |
|  |                              |           |     |     |           |             |          | Vacancy Savings              |                 |                 |            |               |                  | 16,985 | 23,707 | - | - | 40,692 |
| <b>Total Personal Services</b>                   |                              |           |     |     |           |             |          | -                            | <b>44,792</b>   | <b>66,868</b>   | -          | -             | <b>111,660</b>   |        |        |   |   |        |
| <b>SERVICES AND SUPPLIES</b>                     |                              |           |     |     |           |             |          |                              |                 |                 |            |               |                  |        |        |   |   |        |
| <b>Total Services and Supplies</b>               |                              |           |     |     |           |             |          | -                            | -               | -               | -          | -             | -                |        |        |   |   |        |
| <b>CAPITAL OUTLAY</b>                            |                              |           |     |     |           |             |          |                              |                 |                 |            |               |                  |        |        |   |   |        |
| <b>Total Capital Outlay</b>                      |                              |           |     |     |           |             |          | -                            | -               | -               | -          | -             | -                |        |        |   |   |        |
| <b>SPECIAL PAYMENTS</b>                          |                              |           |     |     |           |             |          |                              |                 |                 |            |               |                  |        |        |   |   |        |
| <b>Total Special Payments</b>                    |                              |           |     |     |           |             |          | -                            | -               | -               | -          | -             | -                |        |        |   |   |        |
| <b>TOTAL REQUESTS</b>                            |                              |           |     |     |           |             |          | -                            | <b>\$44,792</b> | <b>\$66,868</b> | <b>\$0</b> | <b>\$0</b>    | <b>\$111,660</b> |        |        |   |   |        |
| <b>TOTAL POSITIONS/FTE</b>                       |                              |           | Pos | FTE |           |             |          |                              |                 |                 |            |               |                  |        |        |   |   |        |



# Budget Narrative

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## Central Services

### 022 Phase Out Program & One Time Costs

#### Package Description

This package phases out limitation placed in the Department's budget to pass through revenue bond proceeds related to a local effort to repurpose the old paper mill site at Willamette Falls in Oregon City. (\$5,069,882 Other Funds)

This package also phases out limitation placed in the budget related to two IT Projects that crossed bienniums: gathering of LIDAR data and conversion to the DAS Email Service. (\$53,622 Lottery Funds, \$83,378 Other Funds)

# Budget Narrative

## ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

| Package No. 022 Phase-Out Program & One-time Costs |                              |           |     |     |           |             |          |    |            | 63400-200-10-00-00000<br>Central Services |     |               |               |             |
|--|------------------------------|-----------|-----|-----|-----------|-------------|----------|----|------------|---|-----|---------------|---------------|-------------|
| <b>PERSONAL SERVICES</b>                           |                              |           |     |     |           |             |          |    |            |   |     |               |               |             |
| Classification No.                                 | Group by Classification Name | # of Pos. | FTE | SR  | Avg. Step | Avg. Salary | Avg. OPE | GF | LF         | OF  | FF  | OF (Non-Ltd.) | All Funds     |             |
| <b>Total Personal Services</b>                     |                              |           |     |     |           |             |          | -  | -          | -   | -   | -             | -             |             |
| <b>SERVICES AND SUPPLIES</b>                       |                              |           |     |     |           |             |          |    |            |   |     |               |               |             |
| 4250   | Data Processing              |           |     |     |           |             |          |    | (53,622)   | (83,378)                                  |     |               |               | (137,000)   |
| 4625   | Other COP Costs              |           |     |     |           |             |          |    |            | (69,882)                                  |     |               |               | (69,882)    |
| <b>Total Services and Supplies</b>                 |                              |           |     |     |           |             |          | -  | (53,622)   | (153,260)                                 | -   | -             | (206,882)     |             |
| <b>CAPITAL OUTLAY</b>                              |                              |           |     |     |           |             |          |    |            |   |     |               |               |             |
| <b>Total Capital Outlay</b>                        |                              |           |     |     |           |             |          | -  | -          | -   | -   | -             | -             |             |
| <b>SPECIAL PAYMENTS</b>                            |                              |           |     |     |           |             |          |    |            |   |     |               |               |             |
| 6085 Other Special Payments                        |                              |           |     |     |           |             |          |    |            | (5,000,000)                               |     |               |               | (5,000,000) |
| <b>Total Special Payments</b>                      |                              |           |     |     |           |             |          | -  | -          | (5,000,000)                               | -   | -             | (5,000,000)   |             |
| <b>TOTAL REQUESTS</b>                              |                              |           |     |     |           |             |          | -  | (\$53,622) | (\$5,153,260)                             | \$0 | \$0           | (\$5,206,882) |             |
| <b>TOTAL POSITIONS/FTE</b>                         |                              |           | Pos | FTE |           |             |          |    |            |   |     |               |               |             |

# Budget Narrative

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## Central Services

### 031 Standard Inflation Adjustments

#### Package Description

This package includes standard inflation of 3% for all Services and Supplies, Capital Outlay and Special Payments unless noted below.

- Attorney General account was inflated by the approved rate of 19.2%; rate was adjusted in the Governor's Budget. The Director's Office adjustment made in Central Services resulted in negative amounts in this account.

This package includes adjustments to State Government Services Charges, including the State Data Center (reflected in both Telecommunications and Data Processing), based on the DAS Price list published as part of the budget instructions. Changes included are in assessment based charges and standard inflation.

Rent for Headquarters was increased based on Uniform Rent rates; the commercial lease for Reservations Northwest was increased by the allowable commercial lease rate of 4.4%.

## Budget Narrative

| <b>ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY</b> |                                  |           |     |    |           |             |          |    |                  |                       |            |               |                    |
|---|----------------------------------|-----------|-----|----|-----------|-------------|----------|----|------------------|-----------------------|------------|---------------|--------------------|
| Package No. <u>031</u> <u>Standard Inflation</u>          |                                  |           |     |    |           |             |          |    |                  | 63400-200-10-00-00000 |            |               |                    |
|   |                                  |           |     |    |           |             |          |    |                  | Central Services      |            |               |                    |
| <b>PERSONAL SERVICES</b>                                  |                                  |           |     |    |           |             |          |    |                  |                       |            |               |                    |
| Classification No.  | Group by Classification Name     | # of Pos. | FTE | SR | Avg. Step | Avg. Salary | Avg. OPE | GF | LF               | OF                    | FF         | OF (Non-Ltd.) | All Funds          |
| <b>Total Personal Services</b>                            |                                  |           |     |    |           |             |          | -  | -                | -                     | -          | -             | -                  |
| <b>SERVICES AND SUPPLIES</b>                              |                                  |           |     |    |           |             |          |    |                  |                       |            |               |                    |
| 4100  | Instate Travel                   |           |     |    |           |             |          |    | 1,100            | 1,711                 |            |               | 2,811              |
| 4150  | Employee Training                |           |     |    |           |             |          |    | 1,370            | 2,176                 |            |               | 3,546              |
| 4175  | Office Expenses                  |           |     |    |           |             |          |    | 5,273            | 6,281                 |            |               | 11,554             |
| 4200  | Telecommunications               |           |     |    |           |             |          |    | 9,675            | 15,044                |            |               | 24,719             |
| 4225  | State Gov. Service Charges       |           |     |    |           |             |          |    | 591,967          | 1,000,626             |            |               | 1,592,593          |
| 4250  | Data Processing                  |           |     |    |           |             |          |    | 16,255           | 17,731                |            |               | 33,986             |
| 4300  | Professional Services            |           |     |    |           |             |          |    | 18,210           | 28,315                |            |               | 46,525             |
| 4315  | IT Professional Services         |           |     |    |           |             |          |    | 4,274            | 6,646                 |            |               | 10,920             |
| 4375  | Employee Recruitment and Develop |           |     |    |           |             |          |    | 90               | 152                   |            |               | 242                |
| 4425  | Facilities Rental and Taxes      |           |     |    |           |             |          |    | 17,334           | 26,954                |            |               | 44,288             |
| 4475  | Facilities Maintenance           |           |     |    |           |             |          |    | 255              | 396                   |            |               | 651                |
| 4575  | Agency Program Related S and S   |           |     |    |           |             |          |    | 2,184            | 2,584                 |            |               | 4,768              |
| 4650  | Other Services and Supplies      |           |     |    |           |             |          |    | 5,527            | 8,182                 |            |               | 13,709             |
| 4700  | Expendable Prop 250 - 5000       |           |     |    |           |             |          |    | 1,738            | 2,561                 |            |               | 4,299              |
| 4715  | IT Expendable Property           |           |     |    |           |             |          |    | 3,789            | 5,508                 |            |               | 9,297              |
| <b>Total Services and Supplies</b>                        |                                  |           |     |    |           |             |          | -  | <b>679,041</b>   | <b>1,124,867</b>      | -          | -             | <b>1,803,908</b>   |
| <b>CAPITAL OUTLAY</b>                                     |                                  |           |     |    |           |             |          |    |                  |                       |            |               |                    |
| 5600  | Data Processing Hardware         |           |     |    |           |             |          |    | 1,038            | 1,614                 |            |               | 2,652              |
| <b>Total Capital Outlay</b>                               |                                  |           |     |    |           |             |          | -  | <b>1,038</b>     | <b>1,614</b>          | -          | -             | <b>2,652</b>       |
| <b>SPECIAL PAYMENTS</b>                                   |                                  |           |     |    |           |             |          |    |                  |                       |            |               |                    |
| <b>Total Special Payments</b>                             |                                  |           |     |    |           |             |          | -  | -                | -                     | -          | -             | -                  |
| <b>TOTAL REQUESTS</b>                                     |                                  |           |     |    |           |             |          | -  | <b>\$680,079</b> | <b>\$1,126,481</b>    | <b>\$0</b> | <b>\$0</b>    | <b>\$1,806,560</b> |
| <b>TOTAL POSITIONS/FTE</b>                                |                                  |           | Pos |    |           |             | FTE      |    |                  |                       |            |               |                    |

# Budget Narrative

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## Central Services

### 032 Above Standard Inflation

#### Package Description

This package includes additional inflation allowed for Professional Services of .3%.

This package also includes adjustments for DAS charges. As DAS moves away from assessments to charges for services, a number of categories need adjustment. Based on the projected costs, some categories increased and others decreased; the net impact is in this package.

# Budget Narrative

## ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

| Package No. 032 Above Standard Inflation |                                  | 63400-200-10-00-00000<br>Central Services |     |     |           |             |          |    |             |             |     |               |             |
|--|----------------------------------|---|-----|-----|-----------|-------------|----------|----|-------------|-------------|-----|---------------|-------------|
| <b>PERSONAL SERVICES</b>                 |                                  |   |     |     |           |             |          |    |             |             |     |               |             |
| Classification No.                       | Group by Classification Name     | # of Pos.                                 | FTE | SR  | Avg. Step | Avg. Salary | Avg. OPE | GF | LF          | OF          | FF  | OF (Non-Ltd.) | All Funds   |
| <b>Total Personal Services</b>           |                                  |   |     |     |           |             |          | -  | -           | -           | -   | -             | -           |
| <b>SERVICES AND SUPPLIES</b>             |                                  |   |     |     |           |             |          |    |             |             |     |               |             |
| 4150                                     | Employee Training                |   |     |     |           |             |          |    | (1,399)     | (2,365)     |     |               | (3,764)     |
| 4200                                     | Telecommunications               |   |     |     |           |             |          |    | (133,467)   | (225,605)   |     |               | (359,072)   |
| 4250                                     | Data Processing                  |   |     |     |           |             |          |    | (94,391)    | (159,554)   |     |               | (253,945)   |
| 4300                                     | Professional Services            |   |     |     |           |             |          |    | 1,820       | 2,831       |     |               | 4,651       |
| 4315                                     | IT Professional Services         |   |     |     |           |             |          |    | 427         | 665         |     |               | 1,092       |
| 4375                                     | Employee Recruitment and Develop |   |     |     |           |             |          |    | 1,405       | 2,375       |     |               | 3,780       |
| 4650                                     | Other Services and Supplies      |   |     |     |           |             |          |    | 77,053      | 130,246     |     |               | 207,299     |
| <b>Total Services and Supplies</b>       |                                  |   |     |     |           |             |          | -  | (148,552)   | (251,407)   | -   | -             | (399,959)   |
| <b>CAPITAL OUTLAY</b>                    |                                  |   |     |     |           |             |          |    |             |             |     |               |             |
| <b>Total Capital Outlay</b>              |                                  |   |     |     |           |             |          | -  | -           | -           | -   | -             | -           |
| <b>SPECIAL PAYMENTS</b>                  |                                  |   |     |     |           |             |          |    |             |             |     |               |             |
| <b>Total Special Payments</b>            |                                  |   |     |     |           |             |          | -  | -           | -           | -   | -             | -           |
| <b>TOTAL REQUESTS</b>                    |                                  |   |     |     |           |             |          | -  | (\$148,552) | (\$251,407) | \$0 | \$0           | (\$399,959) |
| <b>TOTAL POSITIONS/FTE</b>               |                                  |   | Pos | FTE |           |             |          |    |             |             |     |               |             |

# Budget Narrative

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## **Central Services**

### **060 Technical Adjustments**

#### **Package Description**

A reorganization of the Department's management team requires the movement of a position to the Director's Office.

# Budget Narrative

## ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

| Package No. 060 Technical Adjustments |                              |           |         |    |           |             |          | 63400-200-10-00-00000<br>Central Services |             |             |     |               |             |  |
|---------------------------------------|------------------------------|-----------|---------|----|-----------|-------------|----------|---|-------------|-------------|-----|---------------|-------------|--|
| <b>PERSONAL SERVICES</b>              |                              |           |         |    |           |             |          |   |             |             |     |               |             |  |
| Classification No.                    | Group by Classification Name | # of Pos. | FTE     | SR | Avg. Step | Avg. Salary | Avg. OPE | GF  | LF          | OF          | FF  | OF (Non-Ltd.) | All Funds   |  |
|                                       |                              |           |         |    |           |             |          |   |             |             |     |               |             |  |
|                                       |                              |           |         |    |           |             |          |   | (92,264)    | (143,464)   |     |               | (235,728)   |  |
|                                       |                              |           |         |    |           |             |          |   | (17)        | (27)        |     |               | (44)        |  |
|                                       |                              |           |         |    |           |             |          |   | (14,568)    | (22,653)    |     |               | (37,221)    |  |
|                                       |                              |           |         |    |           |             |          |   | (7,058)     | (10,975)    |     |               | (18,033)    |  |
|                                       |                              |           |         |    |           |             |          |   | (27)        | (42)        |     |               | (69)        |  |
|                                       |                              |           |         |    |           |             |          |   | (11,949)    | (18,579)    |     |               | (30,528)    |  |
| <b>Total Personal Services</b>        |                              |           |         |    |           |             |          | -   | (125,883)   | (195,740)   | -   | -             | (321,623)   |  |
| <b>SERVICES AND SUPPLIES</b>          |                              |           |         |    |           |             |          |   |             |             |     |               |             |  |
|                                       |                              |           |         |    |           |             |          | -   | -           | -           | -   | -             | -           |  |
| <b>Total Services and Supplies</b>    |                              |           |         |    |           |             |          | -   | -           | -           | -   | -             | -           |  |
| <b>CAPITAL OUTLAY</b>                 |                              |           |         |    |           |             |          |   |             |             |     |               |             |  |
|                                       |                              |           |         |    |           |             |          | -   | -           | -           | -   | -             | -           |  |
| <b>Total Capital Outlay</b>           |                              |           |         |    |           |             |          | -   | -           | -           | -   | -             | -           |  |
| <b>SPECIAL PAYMENTS</b>               |                              |           |         |    |           |             |          |   |             |             |     |               |             |  |
|                                       |                              |           |         |    |           |             |          | -   | -           | -           | -   | -             | -           |  |
| <b>Total Special Payments</b>         |                              |           |         |    |           |             |          | -   | -           | -           | -   | -             | -           |  |
| <b>TOTAL REQUESTS</b>                 |                              |           |         |    |           |             |          | -   | (\$125,883) | (\$195,740) | \$0 | \$0           | (\$321,623) |  |
| <b>TOTAL POSITIONS/FTE</b>            |                              |           | (1) Pos |    |           |             |          | (1.00) FTE                                |             |             |     |               |             |  |



# Budget Narrative

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## Central Services

### 802 Revenue Adjustment 2014

#### Package Description

##### Purpose:

The purpose of this package is to reduce Other and Lottery fund expenditures to match available revenues while maintaining an appropriate end balance.

##### How Achieved:

OPRD receives the Lottery Fund forecast from DAS Office of Economic Analysis; the Department projects Park User Fees based on historical information. Based on current forecasts, revenues will not be sufficient to cover projected expenditures at Current Service Level.

Lottery Funds have been basically flat over the last couple of biennia; the increase expected for 2015-17 is based on elimination of one time costs in 2013-15. Park User Fees are growing slightly as a fee increase from the 2013-15 biennium is in effect for the entire biennium.

OPRD has reviewed both Lottery and Other Fund revenue and expenditure trends to determine an adequate ending balance for cash flow purposes. This would be the amount of cash necessary to cover the gap between incoming revenues and outgoing expenditures during the peak months of operation.

In order to balance Lottery and Other Fund revenues and have an appropriate ending cash balance, OPRD will eliminate the inflationary increases allowed in the budget building process and reduce expenditures across the Department plus targeted reductions in Service and Supplies budgets for Central Services.

##### Staffing Impact:

None.

## Budget Narrative

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### Quantifying Results:

This action runs counter to the agency's mission of providing quality park experiences for Oregonians and other visitors to the Department's recreation and heritage sites.

### Revenue Source:

(\$166,163) Lottery Funds, (\$278,745) Other Funds

# Budget Narrative

## ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

| Package No. <u>802 Revenue Adjustment 2014</u> |                                  |           |     |     |           |                              |          | 63400-200-10-00-00000<br>Central Services |                    |                    |            |               |                    |
|--|----------------------------------|-----------|-----|-----|-----------|------------------------------|----------|---|--------------------|--------------------|------------|---------------|--------------------|
| <b>PERSONAL SERVICES</b>                       |                                  |           |     |     |           |                              |          |   |                    |                    |            |               |                    |
| Classification No.                             | Group by Classification Name     | # of Pos. | FTE | SR  | Avg. Step | Avg. Salary                  | Avg. OPE | GF  | LF                 | OF                 | FF         | OF (Non-Ltd.) | All Funds          |
|  |                                  |           |     |     |           | Salaries & Wages             |          |   | -                  | -                  |            |               | -                  |
|  |                                  |           |     |     |           | Temporary Appointments       |          |   | (2,296)            | (3,570)            |            |               | (5,866)            |
|  |                                  |           |     |     |           | Overtime Payments            |          |   | (2,194)            | (3,417)            |            |               | (5,611)            |
|  |                                  |           |     |     |           | Shift Differential           |          |   | (22)               | (33)               |            |               | (55)               |
|  |                                  |           |     |     |           | All Other Differential       |          |   | (768)              | (1,193)            |            |               | (1,961)            |
|  |                                  |           |     |     |           | Public Employees Retire Cont |          |   | (470)              | (734)              |            |               | (1,204)            |
|  |                                  |           |     |     |           | Pension Bond Contribution    |          |   |                    |                    |            |               | -                  |
|  |                                  |           |     |     |           | Social Security Taxes        |          |   | (405)              | (629)              |            |               | (1,034)            |
|  |                                  |           |     |     |           | Mass Transit Tax             |          |   |                    |                    |            |               | -                  |
|  |                                  |           |     |     |           | Vacancy Savings              |          |   |                    |                    |            |               | -                  |
| <b>Total Personal Services</b>                 |                                  |           |     |     |           |                              |          | -   | <b>(6,155)</b>     | <b>(9,576)</b>     | -          | -             | <b>(15,731)</b>    |
| <b>SERVICES AND SUPPLIES</b>                   |                                  |           |     |     |           |                              |          |   |                    |                    |            |               |                    |
| 4100   | Instate Travel                   |           |     |     |           |                              |          |   | (1,100)            | (1,711)            |            |               | (2,811)            |
| 4150   | Employee Training                |           |     |     |           |                              |          |   | 29                 | 189                |            |               | 218                |
| 4175   | Office Expenses                  |           |     |     |           |                              |          |   | (15,058)           | (21,496)           |            |               | (36,554)           |
| 4200   | Telecommunications               |           |     |     |           |                              |          |   | 123,792            | 210,561            |            |               | 334,353            |
| 4225   | State Gov. Service Charges       |           |     |     |           |                              |          |   |                    |                    |            |               | -                  |
| 4250   | Data Processing                  |           |     |     |           |                              |          |   | 78,136             | 141,823            |            |               | 219,959            |
| 4300   | Professional Services            |           |     |     |           |                              |          |   | (114,261)          | (202,999)          |            |               | (317,260)          |
| 4315   | IT Professional Services         |           |     |     |           |                              |          |   | (14,486)           | (22,526)           |            |               | (37,012)           |
| 4325   | Attorney General                 |           |     |     |           |                              |          |   |                    |                    |            |               | -                  |
| 4375   | Employee Recruitment and Develop |           |     |     |           |                              |          |   | (1,495)            | (2,527)            |            |               | (4,022)            |
| 4425   | Facilities Rental and Taxes      |           |     |     |           |                              |          |   | (17,334)           | (26,954)           |            |               | (44,288)           |
| 4475   | Facilities Maintenance           |           |     |     |           |                              |          |   | (255)              | (396)              |            |               | (651)              |
| 4575   | Agency Program Related S and S   |           |     |     |           |                              |          |   | (2,184)            | (2,584)            |            |               | (4,768)            |
| 4650   | Other Services and Supplies      |           |     |     |           |                              |          |   | (131,720)          | (239,288)          |            |               | (371,008)          |
| 4700   | Expendable Prop 250 - 5000       |           |     |     |           |                              |          |   | (11,523)           | (17,776)           |            |               | (29,299)           |
| 4715   | IT Expendable Property           |           |     |     |           |                              |          |   | (51,511)           | (81,871)           |            |               | (133,382)          |
| <b>Total Services and Supplies</b>             |                                  |           |     |     |           |                              |          | -   | <b>(158,970)</b>   | <b>(267,555)</b>   | -          | -             | <b>(426,525)</b>   |
| <b>CAPITAL OUTLAY</b>                          |                                  |           |     |     |           |                              |          |   |                    |                    |            |               |                    |
| 5600   | Data Processing Hardware         |           |     |     |           |                              |          |   | (1,038)            | (1,614)            |            |               | (2,652)            |
| <b>Total Capital Outlay</b>                    |                                  |           |     |     |           |                              |          | -   | <b>(1,038)</b>     | <b>(1,614)</b>     | -          | -             | <b>(2,652)</b>     |
| <b>SPECIAL PAYMENTS</b>                        |                                  |           |     |     |           |                              |          |   |                    |                    |            |               |                    |
| <b>Total Special Payments</b>                  |                                  |           |     |     |           |                              |          | -   | -                  | -                  | -          | -             | -                  |
| <b>TOTAL REQUESTS</b>                          |                                  |           |     |     |           |                              |          | -   | <b>(\$166,163)</b> | <b>(\$278,745)</b> | <b>\$0</b> | <b>\$0</b>    | <b>(\$444,908)</b> |
| <b>TOTAL POSITIONS/FTE</b>                     |                                  |           |     | Pos |           | FTE                          |          |   |                    |                    |            |               |                    |

# Budget Narrative

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## Central Services

### 803 Revenue Adjustment 2015

#### Package Description

##### Purpose:

The purpose of this package is to adjust the budget for items not included in the Agency Request or Governor's budget for the agency.

##### How Achieved:

OPRD receives the Lottery Forecast from DAS Office of Economic Analysis; the March 2015 forecast for the 2013-15 and 2015-17 bienniums were higher than previous forecasts. Adjustments were made in this package to increase expenditure authority for the Local Government Grant Program, Property Acquisitions, Facilities Maintenance and Park Operations plus restore some previous across the board reductions.

##### Staffing Impact:

None.

##### Quantifying Results:

This action supports the agency's mission of providing quality park experiences for Oregonians and other visitors to the Department's recreation and heritage sites and those of our partners statewide.

##### Revenue Source:

\$42,571 Lottery Funds, \$100,805 Other Funds

# Budget Narrative

## ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

| Package No. 803 Revenue Adjustment 2015 |                              |           |     |    |           |             |          |    |               | 63400-200-10-00-00000 |    |               |                |
|---|------------------------------|-----------|-----|----|-----------|-------------|----------|----|---------------|-----------------------|----|---------------|----------------|
|   |                              |           |     |    |           |             |          |    |               | Central Services      |    |               |                |
| <b>PERSONAL SERVICES</b>                |                              |           |     |    |           |             |          |    |               |                       |    |               |                |
| Classification No.                      | Group by Classification Name | # of Pos. | FTE | SR | Avg. Step | Avg. Salary | Avg. OPE | GF | LF            | OF                    | FF | OF (Non-Ltd.) | All Funds      |
| <b>SERVICES AND SUPPLIES</b>            |                              |           |     |    |           |             |          |    |               |                       |    |               |                |
| 4300                                    | Professional Services        |           |     |    |           |             |          |    | 29,038        | 79,402                |    |               | 108,440        |
| 4425                                    | Facilities Rental and Taxes  |           |     |    |           |             |          |    | 13,533        | 21,403                |    |               | 34,936         |
| <b>Total Services and Supplies</b>      |                              |           |     |    |           |             |          | -  | <b>42,571</b> | <b>100,805</b>        | -  | -             | <b>143,376</b> |
| <b>CAPITAL OUTLAY</b>                   |                              |           |     |    |           |             |          |    |               |                       |    |               |                |
| <b>Total Capital Outlay</b>             |                              |           |     |    |           |             |          | -  | -             | -                     | -  | -             | -              |
| <b>SPECIAL PAYMENTS</b>                 |                              |           |     |    |           |             |          |    |               |                       |    |               |                |
| <b>Total Special Payments</b>           |                              |           |     |    |           |             |          | -  | -             | -                     | -  | -             | -              |
| <b>TOTAL REQUESTS</b>                   |                              |           |     |    |           |             |          | -  | <b>42,571</b> | <b>100,805</b>        | -  | -             | <b>143,376</b> |
| <b>TOTAL POSITIONS/FTE</b>              |                              |           | Pos |    |           |             | FTE      |    |               |                       |    |               |                |

# Budget Narrative

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## Central Services

### 840 SB 5507 End of Session

#### Package Description

##### Purpose:

The purpose of this package is to adjust the budget for items not previous included in the original budget bill.

##### How Achieved:

OPRD receives the Lottery Forecast from DAS Office of Economic Analysis; the June 2015 forecast for the 2015-17 biennium was higher than previous forecasts. Adjustments were made in this package to increase expenditure authority for the Local Government Grant Program, Property Acquisitions, Facilities Maintenance and Park Operations.

In addition, this package accounts for statewide adjustments to the budgets of the Department of Administrative Services (DAS) and the Attorney General. Unnecessary debt service on previous funds passed thru to the Willamette Falls project was removed from this budget.

This package also includes the pass thru of bond proceeds to two projects: Willamette Falls and Forest Park. The budget also included cost of issuance on the above listed bonds and bonds for the Main Street Program.

##### Staffing Impact:

None.

##### Quantifying Results:

This action supports the agency's mission of providing quality park experiences for Oregonians and other visitors to the Department's recreation and heritage sites and those of our partners statewide.

##### Revenue Source:

(\$310,809) Lottery Funds, (\$912,494) Lottery Fund Debt Service, \$8,691,431 Other Funds

# Budget Narrative

## ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

| Package No. 840 SB 5507 End of Session |                                  |           |     |     |           |             |          |    |                  |                  |    | 63400-200-10-00-00000 |                  |
|--|----------------------------------|-----------|-----|-----|-----------|-------------|----------|----|------------------|------------------|----|-----------------------|------------------|
|  |                                  |           |     |     |           |             |          |    |                  |                  |    | Central Services      |                  |
| <b>PERSONAL SERVICES</b>               |                                  |           |     |     |           |             |          |    |                  |                  |    |                       |                  |
| Classification No.                     | Group by Classification Name     | # of Pos. | FTE | SR  | Avg. Step | Avg. Salary | Avg. OPE | GF | LF               | OF               | FF | LF Debt Svc Ltd       | All Funds        |
| <b>SERVICES AND SUPPLIES</b>           |                                  |           |     |     |           |             |          |    |                  |                  |    |                       |                  |
| 4100                                   | Instate Travel                   |           |     |     |           |             |          |    |                  |                  |    |                       | -                |
| 4150                                   | Employee Training                |           |     |     |           |             |          |    | 2,598            | 4,391            |    |                       | 6,989            |
| 4175                                   | Office Expenses                  |           |     |     |           |             |          |    |                  |                  |    |                       | -                |
| 4200                                   | Telecommunications               |           |     |     |           |             |          |    | 761              | 1,287            |    |                       | 2,048            |
| 4225                                   | State Gov. Service Charges       |           |     |     |           |             |          |    | (270,966)        | (458,026)        |    |                       | (728,992)        |
| 4250                                   | Data Processing                  |           |     |     |           |             |          |    | (8,536)          | (14,428)         |    |                       | (22,964)         |
| 4300                                   | Professional Services            |           |     |     |           |             |          |    |                  |                  |    |                       | -                |
| 4315                                   | IT Professional Services         |           |     |     |           |             |          |    |                  |                  |    |                       | -                |
| 4325                                   | Attorney General                 |           |     |     |           |             |          |    |                  |                  |    |                       | -                |
| 4375                                   | Employee Recruitment and Develop |           |     |     |           |             |          |    | 1,356            | 2,292            |    |                       | 3,648            |
| 4425                                   | Facilities Rental and Taxes      |           |     |     |           |             |          |    |                  |                  |    |                       | -                |
| 4475                                   | Facilities Maintenance           |           |     |     |           |             |          |    |                  |                  |    |                       | -                |
| 4625                                   | Other COI Costs                  |           |     |     |           |             |          |    |                  | 216,804          |    |                       | 216,804          |
| 4650                                   | Other Services and Supplies      |           |     |     |           |             |          |    | (36,022)         | (60,889)         |    |                       | (96,911)         |
| 4700                                   | Expendable Prop 250 - 5000       |           |     |     |           |             |          |    |                  |                  |    |                       | -                |
| 4715                                   | IT Expendable Property           |           |     |     |           |             |          |    |                  |                  |    |                       | -                |
| <b>Total Services and Supplies</b>     |                                  |           |     |     |           |             |          | -  | <b>(310,809)</b> | <b>(308,569)</b> | -  | -                     | <b>(619,378)</b> |
| <b>CAPITAL OUTLAY</b>                  |                                  |           |     |     |           |             |          |    |                  |                  |    |                       |                  |
| <b>Total Capital Outlay</b>            |                                  |           |     |     |           |             |          | -  | -                | -                | -  | -                     | -                |
| <b>SPECIAL PAYMENTS</b>                |                                  |           |     |     |           |             |          |    |                  |                  |    |                       |                  |
| 6025                                   | Dist to Other Gov Unit           |           |     |     |           |             |          |    |                  | 9,000,000        |    |                       | 9,000,000        |
| <b>Total Special Payments</b>          |                                  |           |     |     |           |             |          | -  | -                | <b>9,000,000</b> | -  | -                     | <b>9,000,000</b> |
| <b>Debt Service</b>                    |                                  |           |     |     |           |             |          |    |                  |                  |    |                       |                  |
| 7100                                   | Principal - Bonds                |           |     |     |           |             |          |    |                  |                  |    | (340,000)             | (340,000)        |
| 7150                                   | Interest - Bonds                 |           |     |     |           |             |          |    |                  |                  |    | (572,494)             | (572,494)        |
| <b>Total Debt Service</b>              |                                  |           |     |     |           |             |          | -  | -                | -                | -  | <b>(912,494)</b>      | <b>(912,494)</b> |
| <b>TOTAL REQUESTS</b>                  |                                  |           |     |     |           |             |          | -  | <b>(310,809)</b> | <b>8,691,431</b> | -  | <b>(912,494)</b>      | <b>7,468,128</b> |
| <b>TOTAL POSITIONS/FTE</b>             |                                  |           |     | Pos |           | FTE         |          |    |                  |                  |    |                       |                  |

**DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE**

Parks & Recreation Dept  
2015-17 Biennium

Agency Number: 63400

Cross Reference Number: 63400-200-10-00-00000

| <i>Source</i>                       | 2011-13 Actuals     | 2013-15 Leg<br>Adopted Budget | 2013-15 Leg<br>Approved Budget | 2015-17 Agency<br>Request Budget | 2015-17 Governor's<br>Budget | 2015-17 Leg<br>Adopted Budget |
|-------------------------------------|---------------------|-------------------------------|--------------------------------|----------------------------------|------------------------------|-------------------------------|
| <b>Lottery Funds</b>                |                     |                               |                                |                                  |                              |                               |
| Interest Income                     | 361,338             | 142,622                       | 142,622                        | 163,176                          | 163,176                      | 163,176                       |
| Tsfr From Administrative Svcs       | 18,053,993          | 8,669,074                     | 8,187,469                      | 16,549,901                       | 15,144,670                   | 16,154,669                    |
| Transfer Out - Intrafund            | -                   | -                             | (1,121,258)                    | -                                | -                            | -                             |
| Tsfr To Administrative Svcs         | (2,141,843)         | -                             | -                              | -                                | -                            | -                             |
| <b>Total Lottery Funds</b>          | <b>\$16,273,488</b> | <b>\$8,811,696</b>            | <b>\$7,208,833</b>             | <b>\$16,713,077</b>              | <b>\$15,307,846</b>          | <b>\$16,317,845</b>           |
| <b>Other Funds</b>                  |                     |                               |                                |                                  |                              |                               |
| Park User Fees                      | 18,919,779          | 13,325,377                    | 13,325,377                     | 8,809,382                        | 10,173,940                   | 9,654,052                     |
| Lottery Bonds                       | -                   | 5,069,882                     | 5,069,882                      | -                                | -                            | 9,216,804                     |
| Interest Income                     | 227,166             | 197,829                       | 197,829                        | 257,508                          | 257,508                      | 257,508                       |
| Transfer Out - Intrafund            | (949,622)           | -                             | (78,455)                       | -                                | -                            | -                             |
| <b>Total Other Funds</b>            | <b>\$18,197,323</b> | <b>\$18,593,088</b>           | <b>\$18,514,633</b>            | <b>\$9,066,890</b>               | <b>\$10,431,448</b>          | <b>\$19,128,364</b>           |
| <b>Nonlimited Other Funds</b>       |                     |                               |                                |                                  |                              |                               |
| Refunding Bonds                     | 4,414,185           | -                             | -                              | -                                | -                            | -                             |
| Other Revenues                      | 209,993             | -                             | -                              | -                                | -                            | -                             |
| <b>Total Nonlimited Other Funds</b> | <b>\$4,624,178</b>  | <b>-</b>                      | <b>-</b>                       | <b>-</b>                         | <b>-</b>                     | <b>-</b>                      |

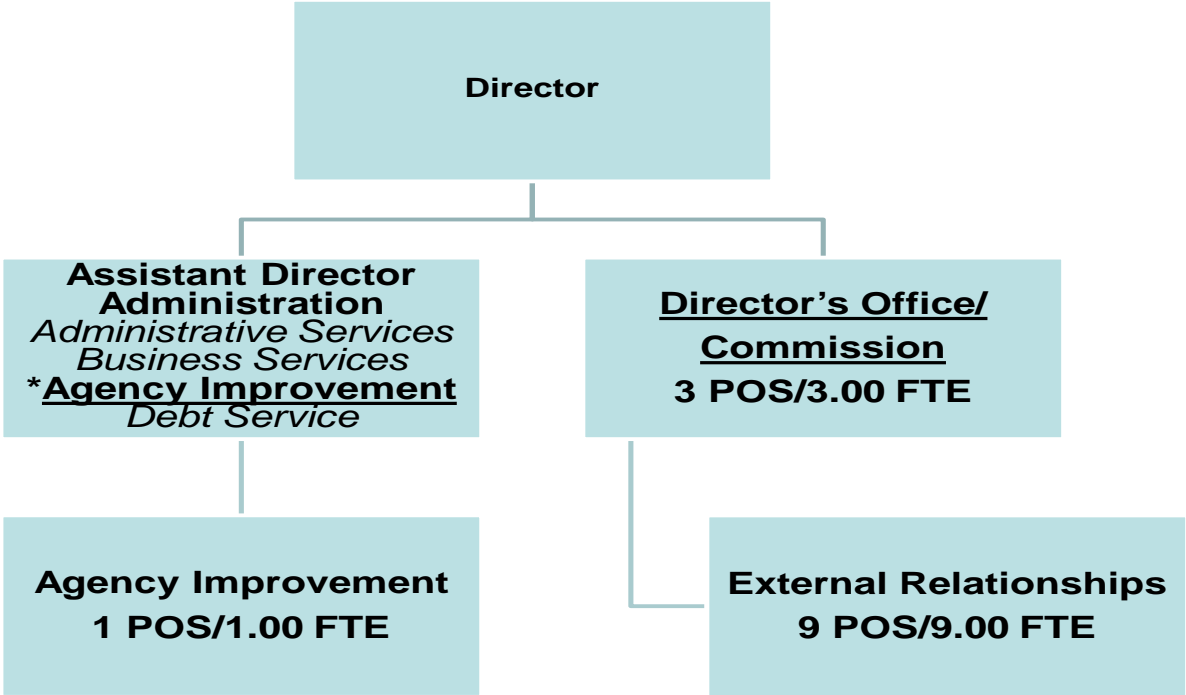


# Budget Narrative

Director's Office

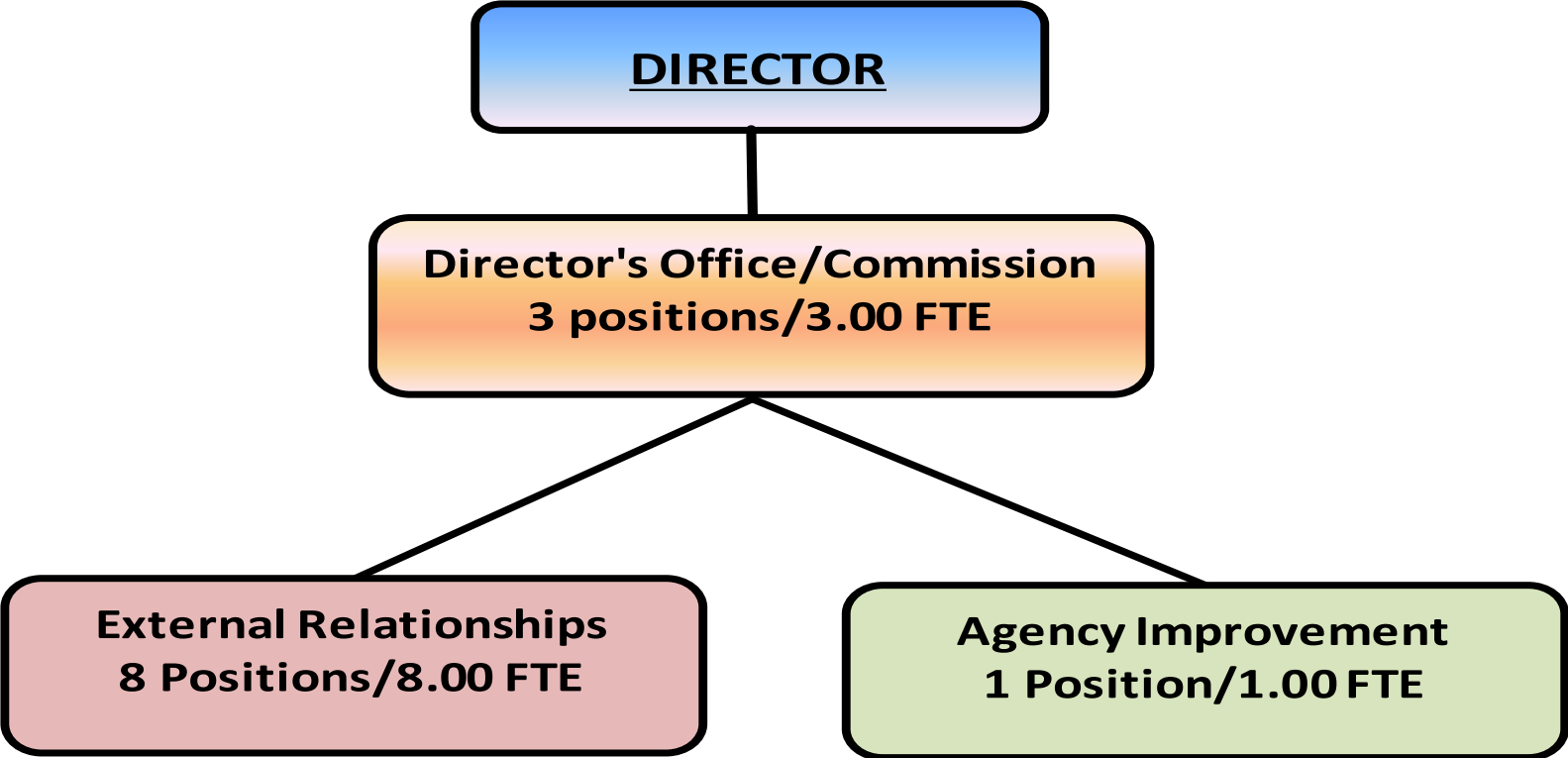
Program Description

**Oregon Parks and Recreation Department**  
**Director's Office**  
**2013-15**



Budget Narrative

Oregon Parks and Recreation Department  
Director's Office  
2015-17



# Budget Narrative

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## **Executive Summary**

The Director's Office is responsible for *executive leadership*, the proper functioning of various official *commissions*, overall evaluation and internal auditing of the agency's performance through a *quality assurance* function, and essential agency *communications*.

## **Program Description**

The Director's Office oversees agency operations and provides *executive leadership* and strategic direction to department programs and operations. The Director also represents the Department with the Governor and the Governor's Policy Advisors, before the Oregon Legislature, in cooperative efforts with other state natural resource agencies. The Director administers several official commissions, including the governor-appointed Oregon State Parks and Recreation Commission, created by the State Legislature in 1989 to establish policies, adopt rules necessary to execute the duties of the Department, set fees, acquire property, promote the state's outdoor recreation policy, and appoint the OPRD Director.

The *quality assurance* program reviews agency programs and conducts annual internal audits.

The *communications program* manages media and public communications, conducts basic customer and market research and works in coordination with the quality assurance program to coordinate agency policies, procedures and rules and to improve agency rulemaking and policy development.

## **Program Justification and Link to 10-Year Outcome**

The agency's other five programs—Direct Services, Central Services, Community Support and Grants, Park Development, and Oregon State Fair and Exposition—are united under the leadership of the Director's Office. Together with the Oregon State Parks and Recreation Commission, the Director's Office coordinates all other agency programs to accomplish four of the "Improving Government" goals:

1. Invest in Operational Efficiency Initiatives
2. Develop Flexible Service Delivery Models
3. Enhance Overall Online Service Delivery
4. Measure Performance with State Agency Scorecards

# Budget Narrative

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## **Program Performance**

The effectiveness of the Director's Office is reflected in the performance of the agency's other five programs. The Oregon State Parks and Recreation Commission has sustained a perfect record, meeting 100% of the recommended Oregon best practices since it began measuring this performance measure in 2007.

## **Enabling Legislation/Program Authorization**

*ORS 390.131 Duties of director:* The State Parks and Recreation Director is the executive head of the State Parks and Recreation Department and shall ... Be responsible to the State Parks and Recreation Commission for administration and enforcement of the duties, functions and powers imposed by law upon the commission and the department ... [and] Establish such administrative divisions as are necessary to carry out properly the commission's functions and activities.

## **Funding Streams**

More than half the Director's Office budget is funded by Other Funds (mostly park visitor revenue), and slightly less than half is funded by constitutionally dedicated Lottery Fund.

*Oregon Constitution, Article XV, Section 4a, Use of net proceeds from state lottery for parks and recreation areas:* In each biennium the Legislative Assembly shall appropriate all of the moneys in the parks subaccount of the parks and natural resources fund ... to achieve all of the following:

Provide additional public parks, natural areas or outdoor recreational areas to meet the needs of current and future residents of the State of Oregon; Protect natural, cultural, historic and outdoor recreational resources of state or regional significance; Manage public parks, natural areas and outdoor recreation areas to ensure their long-term ecological health and provide for the enjoyment of current and future residents of the State of Oregon; and Provide diverse and equitable opportunities for residents of the State of Oregon to experience nature and participate in outdoor recreational activities in state, regional, local or neighborhood public parks and recreation areas.

## **Significant Proposed Program Changes from 2013-15**

None.

# Budget Narrative

## Purpose, customers, and source of funding

The OPRD Commission and OPRD Director oversee Department operations and provide leadership to the Department's programs. The Communications and Research program provide information to the Department's customers, internal and external, via the Web and printed documents. The Quality Assurance program provides reviews and advice to various parts of the Department to assure that policy and procedure are being followed.

## Expenditures by fund type, positions and full-time equivalents

| <b>Director's Office:</b>    |           |           |         |             |           |       |
|------------------------------|-----------|-----------|---------|-------------|-----------|-------|
|                              | Lottery   | Other     | Federal | Total Funds | Positions | FTE   |
| Director's Office/Commission | 591,146   | 844,080   | 0       | 1,435,226   | 3         | 3.00  |
| External Relationships       | 1,214,387 | 1,895,625 | 0       | 3,110,012   | 8         | 8.00  |
| Agency Improvement           | 93,299    | 145,134   | 0       | 238,433     | 1         | 1.00  |
| Total                        | 1,898,832 | 2,884,839 | 0       | 4,783,671   | 12        | 12.00 |

## Activities, programs, and issues in the program unit base budget

The Director's Office consists of the following agency-wide programs:

### Director's Office/Commission

- The Oregon Parks and Recreation Commission was created by the State Legislature in 1989 to establish policies, adopt rules necessary to execute the duties of the Department, set fees, acquire property, promote the state's outdoor recreation policy, and appoint the OPRD Director. Commissioners serve four-year terms. They are appointed by the Governor and confirmed by the State Senate.
- The agency Director oversees agency operations and provides leadership and strategic direction to Department programs and operations. The Director also represents the Department with the Governor and the Governor's Policy Advisors, before the Oregon Legislature, in cooperative efforts with other state natural resource agencies.

# Budget Narrative

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## Quality Assurance

- Quality Assurance is responsible to:
  - Conduct agency wide risk assessment
  - Create annual audit plan
  - Complete adopted audit plan
  - Conduct agency program reviews

## Communications and Research Division

- The Communication section aims to provide information that is useful and helpful for people who use parks and also to inspire others to go outside and play in a state or local outdoor recreation setting.
  - External and internal communications
  - Paid media campaigns
  - Web site content
  - Public and media relations
  - Statewide special event management
  - Graphic design and production
  - Publications
  - Map production
  - Exhibit creation and fabrication
  - Consultation on signage, interpretive writing and visual identity
  - Manage policy, procedure and rule coordination
- Outdoor recreation is central to the Oregon experience. Research is revealing that major segments of Oregon's population are not participating in outdoor recreation.
  - Researching trends in outdoor recreation
  - Statewide Comprehensive Outdoor Recreation Plan (SCORP)
  - Analysis of economic impact and visitor trends

## **Important background for decision makers. Include trends in caseload and workload**

There are no trends in caseload or workload that are applicable for the Director's Office program.

# Budget Narrative

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## **Expected results from the 2015-17 budget for the program unit.**

The Director's Office helps to ensure that the Centennial Horizon principles and strategies come alive.

Centennial Horizon Principle 4 – Engage People Through Education and Outreach

- Expand Publications and general communications in Spanish

Centennial Horizon Principle 5 – Build the State Park System with Purpose and Vision

- Offer a web site, accessible by all members of the public, which identifies all recreation trails in Oregon, regardless of land management.

## **Revenue sources and proposed revenue changes**

The Director's Office is funded by a standard mixture of Lottery funds and Other Funds (Park User Fees).

The Lottery funds are the Department's constitutionally dedicated share of the Parks and Natural Resource Fund. Lottery fund forecasts are provided by the Office of Economic Analysis.

Park User Fees are generated by Day Use and Overnight camping fees charged to park visitors. The Department forecasts this revenue source based on historical and future reservation data.

## **Proposed new laws that apply to the program unit**

There are no new laws proposed that apply to the Director's Office.

# Budget Narrative

## Summary of 2015-17 Budget Oregon Parks and Recreation Department

| Director's Office                                       | TOTALS |        |               | FUND TYPE    |               |               |               |                             |  |
|---|--------|--------|---------------|--------------|---------------|---------------|---------------|-----------------------------|--|
|   | POS    | FTE    | ALL FUNDS     | General Fund | Lottery Funds | Other Funds   | Federal Funds | Nonlimited<br>Other Federal |  |
| <b>2013-15 LEGISLATIVELY ADOPTED BUDGET</b>             | 13     | 13.00  | 4,613,870     |              | 1,839,873     | 2,773,997     |               |                             |  |
| <b>Emergency Board Actions (through 4/2014)</b>         |        |        | 52,242        |              | 10,419        | 41,823        |               |                             |  |
| <b>2013-15 Legislatively Approved Budget</b>            | 13     | 13.00  | 4,666,112     |              | 1,850,292     | 2,815,820     |               |                             |  |
| <b>Base Budget Adjustments:</b>                         |        |        |               |              |               |               |               |                             |  |
| Net Cost of 2013-15 Position Actions:                   |        |        |               |              |               |               |               |                             |  |
| Administrative, Biennialized E-Board, Phase-Out         | (2)    | (2.00) | (212,231)     |              | (83,271)      | (128,960)     |               |                             |  |
| Estimated Cost of 2015-17 Merit Increase                |        |        |               |              |               |               |               |                             |  |
| Base Debt Service Adjustment                            |        |        |               |              |               |               |               |                             |  |
| Base Nonlimited Adjustment                              |        |        |               |              |               |               |               |                             |  |
| Capital Construction Adjustment                         |        |        |               |              |               |               |               |                             |  |
| <b>Subtotal: 2015-17 Base Budget</b>                    | 11     | 11.00  | 4,453,881     |              | 1,767,021     | 2,686,860     |               |                             |  |
| <b>Essential Packages:</b>                              |        |        |               |              |               |               |               |                             |  |
| <b>Package No. 010</b>                                  |        |        |               |              |               |               |               |                             |  |
| Vacancy Factor (Increase)/Decrease                      |        |        | 28,616        |              | 11,907        | 16,709        |               |                             |  |
| Non-PICS Personal Service Increase/(Decrease)           |        |        | 15,448        |              | 6,055         | 9,393         |               |                             |  |
| Subtotal  |        |        | <b>44,064</b> |              | <b>17,962</b> | <b>26,102</b> |               |                             |  |
| <b>Package No. 021/022</b>                              |        |        |               |              |               |               |               |                             |  |
| 021 - Phased-In Programs Excl. One-Time Costs           |        |        |               |              |               |               |               |                             |  |
| 022 - Phase-Out Programs and One-Time Costs             |        |        |               |              |               |               |               |                             |  |
| Subtotal  |        |        |               |              |               |               |               |                             |  |
| <b>Package No. 031/032/033</b>                          |        |        |               |              |               |               |               |                             |  |
| Cost of Goods & Services Increase/(Decrease)            |        |        | 74,977        |              | 29,772        | 45,205        |               |                             |  |
| State Govt Service Charges Increase/(Decrease)          |        |        |               |              |               |               |               |                             |  |
| Subtotal  |        |        | <b>74,977</b> |              | <b>29,772</b> | <b>45,205</b> |               |                             |  |
| <b>Package No. 040</b>                                  |        |        |               |              |               |               |               |                             |  |
| Mandated Caseload Increase/(Decrease)                   |        |        |               |              |               |               |               |                             |  |
| <b>Package No. 050</b>                                  |        |        |               |              |               |               |               |                             |  |
| Fund Shifts   |        |        |               |              |               |               |               |                             |  |
| <b>Package No. 060</b>                                  |        |        |               |              |               |               |               |                             |  |
| Technical Adjustments                                   | 1      | 1.00   | 321,623       |              | 125,883       | 195,740       |               |                             |  |
| <b>Subtotal: 2015-17 Current Service Level Budget</b>   | 12     | 12.00  | 4,894,545     |              | 1,940,638     | 2,953,907     |               |                             |  |
| <b>2015-17 Current Service Level - Page 1 Subtotal</b>  | 12     | 12.00  | 4,894,545     |              | 1,940,638     | 2,953,907     |               |                             |  |
| <b>Package No. 070</b>                                  |        |        |               |              |               |               |               |                             |  |
| Revenue Shortfalls                                      |        |        |               |              |               |               |               |                             |  |
| <b>Subtotal: 2015-17 Modified Current Service Level</b> | 12     | 12.00  | 4,894,545     |              | 1,940,638     | 2,953,907     |               |                             |  |



# Budget Narrative

| Director's Office                                 | TOTALS |       |           | FUND TYPE    |               |             |               |            |         |
|---|--------|-------|-----------|--------------|---------------|-------------|---------------|------------|---------|
|   | POS    | FTE   | ALL FUNDS | General Fund | Lottery Funds | Other Funds | Federal Funds | Nonlimited |         |
|   |        |       |           |              |               |             |               | Other      | Federal |
| <b>Emergency Board Packages:</b>                  |        |       |           |              |               |             |               |            |         |
| (List ORBITS Package number and title)            |        |       |           |              |               |             |               |            |         |
| <b>Subtotal Emergency Board Packages</b>          |        |       |           |              |               |             |               |            |         |
| <b>Policy Packages:</b>                           |        |       |           |              |               |             |               |            |         |
| 138 Remove Expo Ctr Funding: Program Leaving Dept |        |       |           |              |               |             |               |            |         |
| 102 Reserve Former Expo Ctr FTE for Future Use    |        |       |           |              |               |             |               |            |         |
| 103 Increase Grants for Natural Area Program      |        |       |           |              |               |             |               |            |         |
| 104 Carry Over Federal Cultural & History Grants  |        |       |           |              |               |             |               |            |         |
| 105 Carry Over Federal Recreation Grants          |        |       |           |              |               |             |               |            |         |
| 802 Revenue Adjustment 2014                       |        |       | (133,998) |              | (46,829)      | (87,169)    |               |            |         |
| 803 Revenue Adjustment 2015                       |        |       | 37,789    |              | 10,763        | 27,026      |               |            |         |
| 840 SB 5507 End of Session                        |        |       | (14,665)  |              | (5,740)       | (8,925)     |               |            |         |
| <b>Subtotal Policy Packages</b>                   |        |       | (110,874) |              | (41,806)      | (69,068)    |               |            |         |
| <b>Total: 2015-17 Budget</b>                      | 12     | 12.00 | 4,783,671 |              | 1,898,832     | 2,884,839   |               |            |         |
| Percent Change From 2013-15 Leg. Approved         | -7.7%  | -7.7% | 2.5%      | 0.0%         | 2.6%          | 2.5%        | 0.0%          | 0.0%       | 0.0%    |
| Percent Change From Essential Budget Level        | 0.0%   | 0.0%  | -2.3%     | 0.0%         | -2.2%         | -2.3%       | 0.0%          | 0.0%       | 0.0%    |
| Percent Change From Current Service Level Budget  |        |       |           |              |               |             |               |            |         |

# Budget Narrative

## DETAIL OF LOTTERY FUNDS, OTHER FUNDS AND FEDERAL FUNDS REVENUES

| Source   | Fund | ORBITS<br>Revenue<br>Acct | 2011-13<br>Actual | 2013-15<br>Legislatively<br>Adopted | 2013-15<br>Estimated | 2015-17           |                               |                          |
|--|------|---------------------------|-------------------|-------------------------------------|----------------------|-------------------|-------------------------------|--------------------------|
|  |      |                           |                   |                                     |                      | Agency<br>Request | Governor's<br>Balanced Budget | Legislatively<br>Adopted |
| <i>Lottery Funds</i>   |      |                           |                   |                                     |                      |                   |                               |                          |
| Interest Earnings  | Lot  |                           |                   |                                     |                      |                   |                               |                          |
| Transfers-In   |      |                           |                   |                                     |                      |                   |                               |                          |
| Intrafund  | Lot  | 1010                      |                   |                                     |                      |                   |                               |                          |
| From Dept. Adminst Serv (Dedicated Lottery - Measure 76)         | Lot  | 1107                      | 1,302,357         | 1,839,873                           | 1,839,873            | 1,940,638         | 1,893,809                     | 1,888,069                |
| From Dept. Adminst Serv (Non-Dedicated Lottery - Non-Measure 76) | Lot  | 1107                      |                   |                                     |                      |                   |                               |                          |
| From Department of Forestry                                      | Lot  |                           |                   |                                     |                      |                   |                               |                          |
| Transfers-Out  |      |                           |                   |                                     |                      |                   |                               |                          |
| Intrafund  | Lot  |                           |                   |                                     |                      |                   |                               |                          |
| Administrative Services  | Lot  | 2107                      |                   |                                     |                      |                   |                               |                          |
| Dept. of Forestry  | Lot  |                           |                   |                                     |                      |                   |                               |                          |
| <i>Total Lottery Funds</i>                                       | Lot  |                           | 1,302,357         | 1,839,873                           | 1,839,873            | 1,940,638         | 1,893,809                     | 1,888,069                |
| <i>Other Funds - Non-Limited</i>                                 |      |                           |                   |                                     |                      |                   |                               |                          |
| Refunding Bonds  | Oth  | 0575                      |                   |                                     |                      |                   |                               |                          |
| <i>Other Funds - Limited</i>                                     |      |                           |                   |                                     |                      |                   |                               |                          |
| Park User Fees   | Oth  | 0255                      | 1,937,524         | 2,773,997                           | 2,773,997            | 2,953,907         | 2,866,738                     | 2,884,839                |
| Other Nonbusiness Lic & Fees                                     | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| Charges for Services   | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| Rents and Royalties  | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| Interest Earnings  | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| Sales Income   | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| Donations and Contributions                                      | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| Other Revenues   | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| Lottery Bonds Proceeds   | Oth  | 0565                      |                   |                                     |                      |                   |                               |                          |
| Transfers-In   |      |                           |                   |                                     |                      |                   |                               |                          |
| Intrafund  | Oth  |                           |                   |                                     | 41,823               |                   |                               |                          |
| Oregon Military Department                                       | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| From Marine Board  | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| Oregon Dept of Energy  | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| OR Business Development  | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| From Oregon Dept of State Lands                                  | Oth  | 1141                      |                   |                                     |                      |                   |                               |                          |
| From Oregon Department of Forestry                               | Oth  | 1629                      |                   |                                     |                      |                   |                               |                          |
| From Oregon Department of Transportation                         | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| From Dept of Fish/Wildlife                                       | Oth  |                           |                   |                                     |                      |                   |                               |                          |

# Budget Narrative

## DETAIL OF LOTTERY FUNDS, OTHER FUNDS AND FEDERAL FUNDS REVENUES

| Source                                   | Fund | ORBITS<br>Revenue<br>Acct | 2011-13<br>Actual | 2013-15<br>Legislatively<br>Adopted | 2013-15<br>Estimated | 2015-17           |                               |                          |
|--|------|---------------------------|-------------------|-------------------------------------|----------------------|-------------------|-------------------------------|--------------------------|
|  |      |                           |                   |                                     |                      | Agency<br>Request | Governor's<br>Balanced Budget | Legislatively<br>Adopted |
| Transfers-Out                            |      |                           |                   |                                     |                      |                   |                               |                          |
| Intrafund                                | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| To Agency Res Equity                     | Oth  | 2030                      |                   |                                     |                      |                   |                               |                          |
| To Counties                              | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| To Oregon Department of Transportation   | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| To OR Business Development               | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| To Dept. of Agriculture                  | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| To Dept. of Forestry                     | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| To Oregon State Police                   | Oth  |                           |                   |                                     |                      |                   |                               |                          |
| <i>Total Other Funds</i>                 | Oth  |                           | 1,937,524         | 2,773,997                           | 2,815,820            | 2,953,907         | 2,866,738                     | 2,884,839                |
| <b>Federal Funds (Limited)</b>           |      |                           |                   |                                     |                      |                   |                               |                          |
| Federal Funds                            | Fed  |                           |                   |                                     |                      |                   |                               |                          |
| Oregon Department of Transportation      | Fed  |                           |                   |                                     |                      |                   |                               |                          |
| Oregon Military Dept                     | Fed  |                           |                   |                                     |                      |                   |                               |                          |
| Oregon Dept of Energy                    | Fed  |                           |                   |                                     |                      |                   |                               |                          |
| Community Colleges & Workforce Develop   | Fed  |                           |                   |                                     |                      |                   |                               |                          |
| <i>Total Federal Funds - Limited</i>     | Fed  |                           |                   |                                     |                      |                   |                               |                          |
| <b>TOTAL LIMITED</b>                     |      |                           | 3,239,881         | 4,613,870                           | 4,655,693            | 4,894,545         | 4,760,547                     | 4,772,908                |
| <b>Lottery, Other, and Federal Funds</b> |      |                           | 3,239,881         | 4,613,870                           | 4,655,693            | 4,894,545         | 4,760,547                     | 4,772,908                |

# Budget Narrative

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## Director's Office

### 010 Non-PICS Psnl Svc / Vacancy Factor

#### Package Description

This package includes standard inflation of 3% on non PICS generated accounts unless otherwise described below:

- Mass Transit – adjustment to .6% of subject salary and wages
- Pension Obligation Bonds – amount required for payment of bonds as calculated by the Department of Administrative Services (DAS).
- Vacancy Savings – an amount calculated based on the previous biennium's turnover rate.

# Budget Narrative

## ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

| Package No.                        | 010 Non-PICS Psnl Svc/Vacancy Factor |           |     |     |           |                              | 63400-100-10-00-00000 |    |                 |                 |            |               |                 |
|------------------------------------|--------------------------------------|-----------|-----|-----|-----------|------------------------------|-----------------------|----|-----------------|-----------------|------------|---------------|-----------------|
|                                    |                                      |           |     |     |           |                              | Directors Office      |    |                 |                 |            |               |                 |
| <b>PERSONAL SERVICES</b>           |                                      |           |     |     |           |                              |                       |    |                 |                 |            |               |                 |
| Classification No.                 | Group by Classification Name         | # of Pos. | FTE | SR  | Avg. Step | Avg. Salary                  | Avg. OPE              | GF | LF              | OF              | FF         | OF (Non-Ltd.) | All Funds       |
|                                    |                                      |           |     |     |           |                              |                       |    |                 |                 |            |               |                 |
|                                    |                                      |           |     |     |           | Salaries & Wages             |                       |    | -               | -               |            |               | -               |
|                                    |                                      |           |     |     |           | Temporary Appointments       |                       |    | 253             | 393             |            |               | 646             |
|                                    |                                      |           |     |     |           | Overtime Payments            |                       |    | 31              | 49              |            |               | 80              |
|                                    |                                      |           |     |     |           | All Other Differential       |                       |    | 481             | 748             |            |               | 1,229           |
|                                    |                                      |           |     |     |           | Public Employees Retire Cont |                       |    | 81              | 126             |            |               | 207             |
|                                    |                                      |           |     |     |           | Pension Bond Contribution    |                       |    | 5,125           | 7,941           |            |               | 13,066          |
|                                    |                                      |           |     |     |           | Social Security Taxes        |                       |    | 58              | 91              |            |               | 149             |
|                                    |                                      |           |     |     |           | Mass Transit Tax             |                       |    | 26              | 45              |            |               | 71              |
|                                    |                                      |           |     |     |           | Vacancy Savings              |                       |    | 11,907          | 16,709          |            |               | 28,616          |
| <b>Total Personal Services</b>     |                                      |           |     |     |           |                              |                       | -  | <b>17,962</b>   | <b>26,102</b>   | -          | -             | <b>44,064</b>   |
| <b>SERVICES AND SUPPLIES</b>       |                                      |           |     |     |           |                              |                       |    |                 |                 |            |               |                 |
| <b>Total Services and Supplies</b> |                                      |           |     |     |           |                              |                       | -  | -               | -               | -          | -             | -               |
| <b>CAPITAL OUTLAY</b>              |                                      |           |     |     |           |                              |                       |    |                 |                 |            |               |                 |
| <b>Total Capital Outlay</b>        |                                      |           |     |     |           |                              |                       | -  | -               | -               | -          | -             | -               |
| <b>SPECIAL PAYMENTS</b>            |                                      |           |     |     |           |                              |                       |    |                 |                 |            |               |                 |
| <b>Total Special Payments</b>      |                                      |           |     |     |           |                              |                       | -  | -               | -               | -          | -             | -               |
| <b>TOTAL REQUESTS</b>              |                                      |           |     |     |           |                              |                       | -  | <b>\$17,962</b> | <b>\$26,102</b> | <b>\$0</b> | <b>\$0</b>    | <b>\$44,064</b> |
| <b>TOTAL POSITIONS/FTE</b>         |                                      |           | Pos | FTE |           |                              |                       |    |                 |                 |            |               |                 |

# Budget Narrative

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## Director's Office

### 031 Standard Inflation Adjustments

#### Package Description

This package includes standard inflation of 3% for all Services and Supplies, Capital Outlay and Special Payments unless noted below.

- Attorney General account was inflated by the approved rate of 19.2%.

# Budget Narrative

## ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

| Package No. 031 Standard Inflation |                                  | 63400-100-10-00-00000<br>Directors Office |     |     |           |             |          |    |                 |                 |            |               |                 |
|------------------------------------|----------------------------------|---|-----|-----|-----------|-------------|----------|----|-----------------|-----------------|------------|---------------|-----------------|
| <b>PERSONAL SERVICES</b>           |                                  |   |     |     |           |             |          |    |                 |                 |            |               |                 |
| Classification No.                 | Group by Classification Name     | # of Pos.                                 | FTE | SR  | Avg. Step | Avg. Salary | Avg. OPE | GF | LF              | OF              | FF         | OF (Non-Ltd.) | All Funds       |
| <b>Total Personal Services</b>     |                                  |   |     |     |           |             |          | -  | -               | -               | -          | -             | -               |
| <b>SERVICES AND SUPPLIES</b>       |                                  |   |     |     |           |             |          |    |                 |                 |            |               |                 |
| 4100                               | Instate Travel                   |   |     |     |           |             |          |    | 1,444           | 2,366           |            |               | 3,810           |
| 4125                               | Out of State Travel              |   |     |     |           |             |          |    | 114             | 178             |            |               | 292             |
| 4150                               | Employee Training                |   |     |     |           |             |          |    | 712             | 1,014           |            |               | 1,726           |
| 4175                               | Office Expenses                  |   |     |     |           |             |          |    | 590             | 895             |            |               | 1,485           |
| 4200                               | Telecommunications               |   |     |     |           |             |          |    | 51              | 80              |            |               | 131             |
| 4250                               | Data Processing                  |   |     |     |           |             |          |    | 131             | 204             |            |               | 335             |
| 4275                               | Publicity and Publications       |   |     |     |           |             |          |    | 8,203           | 12,755          |            |               | 20,958          |
| 4300                               | Professional Services            |   |     |     |           |             |          |    | 1,533           | 2,384           |            |               | 3,917           |
| 4325                               | Attorney General                 |   |     |     |           |             |          |    | 10,442          | 16,237          |            |               | 26,679          |
| 4375                               | Employee Recruitment and Develop |   |     |     |           |             |          |    | 229             | 356             |            |               | 585             |
| 4450                               | Fuels and Utilities              |   |     |     |           |             |          |    | 3               | 5               |            |               | 8               |
| 4475                               | Facilities Maintenance           |   |     |     |           |             |          |    | 57              | 89              |            |               | 146             |
| 4575                               | Agency Program Related S and S   |   |     |     |           |             |          |    | 5,793           | 7,903           |            |               | 13,696          |
| 4650                               | Other Services and Supplies      |   |     |     |           |             |          |    | 159             | 255             |            |               | 414             |
| 4700                               | Expendable Prop 250 - 5000       |   |     |     |           |             |          |    | 157             | 246             |            |               | 403             |
| <b>Total Services and Supplies</b> |                                  |   |     |     |           |             |          | -  | <b>29,618</b>   | <b>44,967</b>   | -          | -             | <b>74,585</b>   |
| <b>CAPITAL OUTLAY</b>              |                                  |   |     |     |           |             |          |    |                 |                 |            |               |                 |
| <b>Total Capital Outlay</b>        |                                  |   |     |     |           |             |          | -  | -               | -               | -          | -             | -               |
| <b>SPECIAL PAYMENTS</b>            |                                  |   |     |     |           |             |          |    |                 |                 |            |               |                 |
| <b>Total Special Payments</b>      |                                  |   |     |     |           |             |          | -  | -               | -               | -          | -             | -               |
| <b>TOTAL REQUESTS</b>              |                                  |   |     |     |           |             |          | -  | <b>\$29,618</b> | <b>\$44,967</b> | <b>\$0</b> | <b>\$0</b>    | <b>\$74,585</b> |
| TOTAL POSITIONS/FTE                |                                  |   | Pos | FTE |           |             |          |    |                 |                 |            |               |                 |

# Budget Narrative

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## Director's Office

### 032 Above Standard Inflation

#### Package Description

This package includes the additional inflation allowed for Professional Services of .3%.



# Budget Narrative

## ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

| Package No. 032 Above Standard Inflation |                              |           |     |     |           |             |          | 63400-100-10-00-00000<br>Directors Office |       |       |     |               |           |  |
|--|------------------------------|-----------|-----|-----|-----------|-------------|----------|---|-------|-------|-----|---------------|-----------|--|
| <b>PERSONAL SERVICES</b>                 |                              |           |     |     |           |             |          |   |       |       |     |               |           |  |
| Classification No.                       | Group by Classification Name | # of Pos. | FTE | SR  | Avg. Step | Avg. Salary | Avg. OPE | GF  | LF    | OF    | FF  | OF (Non-Ltd.) | All Funds |  |
| <b>Total Personal Services</b>           |                              |           |     |     |           |             |          | -   | -     | -     | -   | -             | -         |  |
| <b>SERVICES AND SUPPLIES</b>             |                              |           |     |     |           |             |          |   |       |       |     |               |           |  |
| 4300                                     | Professional Services        |           |     |     |           |             |          |   | 154   | 238   |     |               | 392       |  |
| <b>Total Services and Supplies</b>       |                              |           |     |     |           |             |          | -   | 154   | 238   | -   | -             | 392       |  |
| <b>CAPITAL OUTLAY</b>                    |                              |           |     |     |           |             |          |   |       |       |     |               |           |  |
| <b>Total Capital Outlay</b>              |                              |           |     |     |           |             |          | -   | -     | -     | -   | -             | -         |  |
| <b>SPECIAL PAYMENTS</b>                  |                              |           |     |     |           |             |          |   |       |       |     |               |           |  |
| <b>Total Special Payments</b>            |                              |           |     |     |           |             |          | -   | -     | -     | -   | -             | -         |  |
| <b>TOTAL REQUESTS</b>                    |                              |           |     |     |           |             |          | -   | \$154 | \$238 | \$0 | \$0           | \$392     |  |
| <b>TOTAL POSITIONS/FTE</b>               |                              |           | Pos | FTE |           |             |          |   |       |       |     |               |           |  |

# Budget Narrative

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## **Director's Office**

### **060 Technical Adjustments**

#### **Package Description**

A reorganization of the Department's management team requires the movement of a position from Central Services.

# Budget Narrative

| <b>ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY</b> |                              |           |          |     |             |             |          |    |                  |                       |            |               |                  |
|---|------------------------------|-----------|----------|-----|-------------|-------------|----------|----|------------------|-----------------------|------------|---------------|------------------|
| Package No. <u>060</u> <u>Technical Adjustments</u>       |                              |           |          |     |             |             |          |    |                  | 63400-100-10-00-00000 |            |               |                  |
|   |                              |           |          |     |             |             |          |    |                  | Directors Office      |            |               |                  |
| PERSONAL SERVICES   |                              |           |          |     |             |             |          |    |                  |                       |            |               |                  |
| Classification No.  | Group by Classification Name | # of Pos. | FTE      | SR  | Avg. Step   | Avg. Salary | Avg. OPE | GF | LF               | OF                    | FF         | OF (Non-Ltd.) | All Funds        |
|   | Salaries & Wages             |           |          |     |             |             |          |    | 92,264           | 143,464               |            |               | 235,728          |
|   | Temporary Appointments       |           |          |     |             |             |          |    |                  |                       |            |               | -                |
|   | Overtime Payments            |           |          |     |             |             |          |    |                  |                       |            |               | -                |
|   | Empl Rel Bd Assessments      |           |          |     |             |             |          |    | 17               | 27                    |            |               | 44               |
|   | Public Employees Retire Cont |           |          |     |             |             |          |    | 14,568           | 22,653                |            |               | 37,221           |
|   | Pension Bond Contribution    |           |          |     |             |             |          |    |                  |                       |            |               | -                |
|   | Social Security Taxes        |           |          |     |             |             |          |    | 7,058            | 10,975                |            |               | 18,033           |
|   | Workers Comp Assessments     |           |          |     |             |             |          |    | 27               | 42                    |            |               | 69               |
|   | Mass Transit Tax             |           |          |     |             |             |          |    |                  |                       |            |               | -                |
|   | Flexible Benefits            |           |          |     |             |             |          |    | 11,949           | 18,579                |            |               | 30,528           |
| <b>Total Personal Services</b>                            |                              |           |          |     |             |             |          | -  | <b>125,883</b>   | <b>195,740</b>        | -          | -             | <b>321,623</b>   |
| SERVICES AND SUPPLIES                                     |                              |           |          |     |             |             |          |    |                  |                       |            |               |                  |
| <b>Total Services and Supplies</b>                        |                              |           |          |     |             |             |          | -  | -                | -                     | -          | -             | -                |
| CAPITAL OUTLAY  |                              |           |          |     |             |             |          |    |                  |                       |            |               |                  |
| <b>Total Capital Outlay</b>                               |                              |           |          |     |             |             |          | -  | -                | -                     | -          | -             | -                |
| SPECIAL PAYMENTS  |                              |           |          |     |             |             |          |    |                  |                       |            |               |                  |
| <b>Total Special Payments</b>                             |                              |           |          |     |             |             |          | -  | -                | -                     | -          | -             | -                |
| <b>TOTAL REQUESTS</b>                                     |                              |           |          |     |             |             |          | -  | <b>\$125,883</b> | <b>\$195,740</b>      | <b>\$0</b> | <b>\$0</b>    | <b>\$321,623</b> |
| <b>TOTAL POSITIONS/FTE</b>                                |                              |           | <u>1</u> | Pos | <u>1.00</u> | FTE         |          |    |                  |                       |            |               |                  |

# Budget Narrative

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## Director's Office

### 802 Revenue Adjustment 2014

#### Package Description

##### Purpose:

The purpose of this package is to reduce Other and Lottery fund expenditures to match available revenues while maintaining an appropriate end balance.

##### How Achieved:

OPRD receives the Lottery Fund forecast from DAS Office of Economic Analysis; the Department projects Park User Fees based on historical information. Based on current forecasts, revenues will not be sufficient to cover projected expenditures at Current Service Level.

Lottery Funds have been basically flat over the last couple of biennia; the increase expected for 2015-17 is based on elimination of one time costs in 2013-15. Park User Fees are growing slightly as a fee increase from the 2013-15 biennium is in effect for the entire biennium.

OPRD has reviewed both Lottery and Other Fund revenue and expenditure trends to determine an adequate ending balance for cash flow purposes. This would be the amount of cash necessary to cover the gap between incoming revenues and outgoing expenditures during the peak months of operation.

In order to balance Lottery and Other Fund revenues and have an appropriate ending cash balance, OPRD will eliminate the inflationary increases allowed in the budget building process and reduce expenditures across the Department.

##### Staffing Impact:

None.

## Budget Narrative

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### Quantifying Results:

This action runs counter to the agency's mission of providing quality park experiences for Oregonians and other visitors to the Department's recreation and heritage sites.

### Revenue Source:

(\$46,829) Lottery Funds, (\$87,169) Other Funds

# Budget Narrative

## ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

Package No. 802 Revenue Adjustment 2014

63400-100-10-00-00000

Directors Office

### PERSONAL SERVICES

| Classification No.             | Group by Classification Name | # of Pos. | FTE | SR | Avg. Step | Avg. Salary | Avg. OPE | GF | LF           | OF             | FF | OF (Non-Ltd.) | All Funds      |
|--------------------------------|------------------------------|-----------|-----|----|-----------|-------------|----------|----|--------------|----------------|----|---------------|----------------|
|                                | Salaries & Wages             |           |     |    |           |             |          |    | -            | -              |    |               | -              |
|                                | Temporary Appointments       |           |     |    |           |             |          |    | (253)        | (393)          |    |               | (646)          |
|                                | Overtime Payments            |           |     |    |           |             |          |    | (31)         | (49)           |    |               | (80)           |
|                                | All Other Differential       |           |     |    |           |             |          |    | (481)        | (748)          |    |               | (1,229)        |
|                                | Public Employees Retire Cont |           |     |    |           |             |          |    | (81)         | (126)          |    |               | (207)          |
|                                | Pension Bond Contribution    |           |     |    |           |             |          |    |              |                |    |               | -              |
|                                | Social Security Taxes        |           |     |    |           |             |          |    | (58)         | (91)           |    |               | (149)          |
|                                | Mass Transit Tax             |           |     |    |           |             |          |    |              |                |    |               | -              |
|                                | Vacancy Savings              |           |     |    |           |             |          |    |              |                |    |               | -              |
| <b>Total Personal Services</b> |                              |           |     |    |           |             |          | -  | <b>(904)</b> | <b>(1,407)</b> | -  | -             | <b>(2,311)</b> |

### SERVICES AND SUPPLIES

|                                    |                                  |  |  |  |  |  |  |   |                 |                 |   |   |                  |
|------------------------------------|----------------------------------|--|--|--|--|--|--|---|-----------------|-----------------|---|---|------------------|
| 4100                               | Instate Travel                   |  |  |  |  |  |  |   | (1,444)         | (2,366)         |   |   | (3,810)          |
| 4125                               | Out of State Travel              |  |  |  |  |  |  |   | (114)           | (178)           |   |   | (292)            |
| 4150                               | Employee Training                |  |  |  |  |  |  |   | (712)           | (1,014)         |   |   | (1,726)          |
| 4175                               | Office Expenses                  |  |  |  |  |  |  |   | (590)           | (895)           |   |   | (1,485)          |
| 4200                               | Telecommunications               |  |  |  |  |  |  |   | (51)            | (80)            |   |   | (131)            |
| 4250                               | Data Processing                  |  |  |  |  |  |  |   | (131)           | (204)           |   |   | (335)            |
| 4275                               | Publicity and Publications       |  |  |  |  |  |  |   | (19,474)        | (42,538)        |   |   | (62,012)         |
| 4300                               | Professional Services            |  |  |  |  |  |  |   | (1,687)         | (2,622)         |   |   | (4,309)          |
| 4325                               | Attorney General                 |  |  |  |  |  |  |   | (10,442)        | (16,237)        |   |   | (26,679)         |
| 4375                               | Employee Recruitment and Develop |  |  |  |  |  |  |   | (229)           | (356)           |   |   | (585)            |
| 4450                               | Fuels and Utilities              |  |  |  |  |  |  |   | (3)             | (5)             |   |   | (8)              |
| 4475                               | Facilities Maintenance           |  |  |  |  |  |  |   | (57)            | (89)            |   |   | (146)            |
| 4575                               | Agency Program Related S and S   |  |  |  |  |  |  |   | (10,615)        | (18,502)        |   |   | (29,117)         |
| 4650                               | Other Services and Supplies      |  |  |  |  |  |  |   | (219)           | (430)           |   |   | (649)            |
| 4700                               | Expendable Prop 250 - 5000       |  |  |  |  |  |  |   | (157)           | (246)           |   |   | (403)            |
| <b>Total Services and Supplies</b> |                                  |  |  |  |  |  |  | - | <b>(45,925)</b> | <b>(85,762)</b> | - | - | <b>(131,687)</b> |

### CAPITAL OUTLAY

|                             |  |  |  |  |  |  |  |   |   |   |   |   |   |
|-----------------------------|--|--|--|--|--|--|--|---|---|---|---|---|---|
| <b>Total Capital Outlay</b> |  |  |  |  |  |  |  | - | - | - | - | - | - |
|-----------------------------|--|--|--|--|--|--|--|---|---|---|---|---|---|

### SPECIAL PAYMENTS

|                               |  |  |  |  |  |  |  |   |   |   |   |   |   |
|-------------------------------|--|--|--|--|--|--|--|---|---|---|---|---|---|
| <b>Total Special Payments</b> |  |  |  |  |  |  |  | - | - | - | - | - | - |
|-------------------------------|--|--|--|--|--|--|--|---|---|---|---|---|---|

### TOTAL REQUESTS

|                            |  |  |  |  |  |  |  |   |                 |                 |   |   |                  |
|----------------------------|--|--|--|--|--|--|--|---|-----------------|-----------------|---|---|------------------|
| <b>TOTAL POSITIONS/FTE</b> |  |  |  |  |  |  |  | - | <b>(46,829)</b> | <b>(87,169)</b> | - | - | <b>(133,998)</b> |
|----------------------------|--|--|--|--|--|--|--|---|-----------------|-----------------|---|---|------------------|

# Budget Narrative

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## Director's Office

### 803 Revenue Adjustment 2015

#### Package Description

##### Purpose:

The purpose of this package is to adjust the budget for items not included in the Agency Request or Governor's budget for the agency.

##### How Achieved:

OPRD receives the Lottery Forecast from DAS Office of Economic Analysis; the March 2015 forecast for the 2013-15 and 2015-17 bienniums were higher than previous forecasts. Adjustments were made in this package to increase expenditure authority for the Local Government Grant Program, Property Acquisitions, Facilities Maintenance and Park Operations plus restore some previous across the board reductions.

##### Staffing Impact:

None.

##### Quantifying Results:

This action supports the agency's mission of providing quality park experiences for Oregonians and other visitors to the Department's recreation and heritage sites and those of our partners statewide.

##### Revenue Source:

\$10,763 Lottery Funds, \$27,026 Other Funds

# Budget Narrative

## ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

| Package No. 803 Revenue Adjustment 2015 |                                | 63400-100-10-00-00000<br>Directors Office |     |     |           |             |          |    |               |               |    |               |               |
|---|--------------------------------|---|-----|-----|-----------|-------------|----------|----|---------------|---------------|----|---------------|---------------|
| <b>PERSONAL SERVICES</b>                |                                |   |     |     |           |             |          |    |               |               |    |               |               |
| Classification No.                      | Group by Classification Name   | # of Pos.                                 | FTE | SR  | Avg. Step | Avg. Salary | Avg. OPE | GF | LF            | OF            | FF | OF (Non-Ltd.) | All Funds     |
| <b>Total Personal Services</b>          |                                |   |     |     |           |             |          | -  | -             | -             | -  | -             | -             |
| <b>SERVICES AND SUPPLIES</b>            |                                |   |     |     |           |             |          |    |               |               |    |               |               |
| 4100                                    | Instate Travel                 |   |     |     |           |             |          |    | 40            | 117           |    |               | 157           |
| 4275                                    | Publicity and Publications     |   |     |     |           |             |          |    | 7,510         | 19,846        |    |               | 27,356        |
| 4300                                    | Professional Services          |   |     |     |           |             |          |    | 1,500         | 3,000         |    |               | 4,500         |
| 4575                                    | Agency Program Related S and S |   |     |     |           |             |          |    | 1,713         | 4,063         |    |               | 5,776         |
| <b>Total Services and Supplies</b>      |                                |   |     |     |           |             |          | -  | <b>10,763</b> | <b>27,026</b> | -  | -             | <b>37,789</b> |
| <b>CAPITAL OUTLAY</b>                   |                                |   |     |     |           |             |          |    |               |               |    |               |               |
| <b>Total Capital Outlay</b>             |                                |   |     |     |           |             |          | -  | -             | -             | -  | -             | -             |
| <b>SPECIAL PAYMENTS</b>                 |                                |   |     |     |           |             |          |    |               |               |    |               |               |
| <b>Total Special Payments</b>           |                                |   |     |     |           |             |          | -  | -             | -             | -  | -             | -             |
| <b>TOTAL REQUESTS</b>                   |                                |   |     |     |           |             |          | -  | <b>10,763</b> | <b>27,026</b> | -  | -             | <b>37,789</b> |
| <b>TOTAL POSITIONS/FTE</b>              |                                |   | Pos | FTE |           |             |          |    |               |               |    |               |               |



# Budget Narrative

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## Director's Office

### 840 SB 5507 End of Session

#### Package Description

##### Purpose:

The purpose of this package is to adjust the budget for items not previous included in the original budget bill.

##### How Achieved:

OPRD receives the Lottery Forecast from DAS Office of Economic Analysis; the June 2015 forecast for the 2015-17 biennium was higher than previous forecasts. Adjustments were made in this package to increase expenditure authority for the Local Government Grant Program, Property Acquisitions, Facilities Maintenance and Park Operations.

In addition, this package accounts for statewide adjustments to the Attorney General's budget.

##### Staffing Impact:

None.

##### Quantifying Results:

This action supports the agency's mission of providing quality park experiences for Oregonians and other visitors to the Department's recreation and heritage sites and those of our partners statewide.

##### Revenue Source:

(\$5,740) Lottery Funds, (\$8,925) Other Funds

# Budget Narrative

## ESSENTIAL AND POLICY PACKAGE FISCAL IMPACT SUMMARY

| Package No. 840 SB 5507 End of Session |                              | 63400-100-10-00-00000<br>Directors Office |     |     |           |             |          |    |         |         |    |               |           |
|--|------------------------------|---|-----|-----|-----------|-------------|----------|----|---------|---------|----|---------------|-----------|
| <b>PERSONAL SERVICES</b>               |                              |   |     |     |           |             |          |    |         |         |    |               |           |
| Classification No.                     | Group by Classification Name | # of Pos.                                 | FTE | SR  | Avg. Step | Avg. Salary | Avg. OPE | GF | LF      | OF      | FF | OF (Non-Ltd.) | All Funds |
| <b>Total Personal Services</b>         |                              |   |     |     |           |             |          | -  | -       | -       | -  | -             | -         |
| <b>SERVICES AND SUPPLIES</b>           |                              |   |     |     |           |             |          |    |         |         |    |               |           |
| 4325                                   | Attorney General             |   |     |     |           |             |          |    | (5,740) | (8,925) |    |               | (14,665)  |
| <b>Total Services and Supplies</b>     |                              |   |     |     |           |             |          | -  | (5,740) | (8,925) | -  | -             | (14,665)  |
| <b>CAPITAL OUTLAY</b>                  |                              |   |     |     |           |             |          |    |         |         |    |               |           |
| <b>Total Capital Outlay</b>            |                              |   |     |     |           |             |          | -  | -       | -       | -  | -             | -         |
| <b>SPECIAL PAYMENTS</b>                |                              |   |     |     |           |             |          |    |         |         |    |               |           |
| <b>Total Special Payments</b>          |                              |   |     |     |           |             |          | -  | -       | -       | -  | -             | -         |
| <b>TOTAL REQUESTS</b>                  |                              |   |     |     |           |             |          | -  | (5,740) | (8,925) | -  | -             | (14,665)  |
| <b>TOTAL POSITIONS/FTE</b>             |                              |   | Pos | FTE |           |             |          |    |         |         |    |               |           |

**DETAIL OF LOTTERY FUNDS, OTHER FUNDS, AND FEDERAL FUNDS REVENUE**

Parks & Recreation Dept  
2015-17 Biennium

Agency Number: 63400  
Cross Reference Number: 63400-100-10-00-00000

| <i>Source</i>                 | 2011-13 Actuals    | 2013-15 Leg<br>Adopted Budget | 2013-15 Leg<br>Approved Budget | 2015-17 Agency<br>Request Budget | 2015-17 Governor's<br>Budget | 2015-17 Leg<br>Adopted Budget |
|-------------------------------|--------------------|-------------------------------|--------------------------------|----------------------------------|------------------------------|-------------------------------|
| <b>Lottery Funds</b>          |                    |                               |                                |                                  |                              |                               |
| Tsfr From Administrative Svcs | 1,302,357          | 1,839,873                     | 1,839,873                      | 1,940,638                        | 1,893,809                    | 1,888,069                     |
| <b>Total Lottery Funds</b>    | <b>\$1,302,357</b> | <b>\$1,839,873</b>            | <b>\$1,839,873</b>             | <b>\$1,940,638</b>               | <b>\$1,893,809</b>           | <b>\$1,888,069</b>            |
| <b>Other Funds</b>            |                    |                               |                                |                                  |                              |                               |
| Park User Fees                | 1,937,524          | 2,773,997                     | 2,773,997                      | 2,953,907                        | 2,866,738                    | 2,884,839                     |
| Transfer In - Intrafund       | -                  | -                             | 41,823                         | -                                | -                            | -                             |
| <b>Total Other Funds</b>      | <b>\$1,937,524</b> | <b>\$2,773,997</b>            | <b>\$2,815,820</b>             | <b>\$2,953,907</b>               | <b>\$2,866,738</b>           | <b>\$2,884,839</b>            |

# Budget Narrative

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## Facilities Maintenance

While facilities maintenance is often associated with buildings, for OPRD facilities maintenance also includes a variety of other assets such as roads, water treatment plants and sewer systems. All of these facilities require routine, preventive and major maintenance. OPRD has created a management system call the HUB to track maintenance tasks and projects; this internet based system tracks asset inventory, procurement and project management. There are approximately 45,000 assets statewide and each asset has its own preventive maintenance calendar.

The Department budget for deferred, preventive and major maintenance plus enhancements are primarily part of the Park Development program. The working capital necessary to develop the park system comes predominantly from constitutionally-dedicated Lottery funds, but also from user-fee generated revenues (other funds) and grants (federal funds). Facility investment addresses needs for long-term investment in park infrastructure by making overdue repairs from deferred maintenance, improving and expanding parks to meet future needs, and applying value-added facility designs that use long-life, efficient fixtures and techniques. Overall costs for the program are driven by visitor expectations, and the increasing cost to repair or replace facilities built over the last 90 years, including a substantial number of facilities designed fifty years ago to serve one fifth of the number of visitors who currently enjoy the state park system.

Prior to the approval of Measure 66 (1998), the Department had a substantial backlog of deferred maintenance; in 1999 it was estimated to be \$97 million which is \$131 million in 2011 dollars. The addition of lottery funds has allowed the Department to address a significant part of its deferred maintenance and complete more routine and preventive maintenance. However, due to declining availability of lottery funding for deferred maintenance projects and the regularly growing maintenance need in an aging system, the current amount of deferred maintenance based on most recent estimates is \$74 million.

## Budget Narrative

### Facilities Maintenance Summary Report

AGENCY: Oregon Parks and Recreation Department  
 Agency #: 63400

| Value of Buildings and Building Improvements                         |   |  | Facilities Operations and Maintenance (O&M) Budget |                     |                               |                |
|--|---|--|--|---------------------|-------------------------------|----------------|
| Cost of Buildings<br><small>(as reported to Risk Management)</small> | 6/30/13 Replacement Value<br><small>(Risk Management)</small> |  | Personal Services                                  | Services & Supplies | Total                         |                |
| \$ 152,900,592   | \$ 281,000,816  |  | \$ 14,874,312                                      | \$ 4,683,416        | \$ 19,557,728                 |                |
| Total Sq. Ft. of Bldgs: 1,933,334 sq. ft.                            |   | 2015-17 Maint. Budget (no janitorial or utility) |  |                     | Utilities Budget: \$4,073,193 |                |
|  |   | ÷ Square Feet of building: \$ 10.12 sq. ft.      |  |                     |                               |                |
| Total Outstanding Deferred Maintenance                               |   |  | Deferred Maintenance Budget 2015-17                |                     |                               |                |
|  | Categories 1-2  | Categories 3-5                                   | Total  | Personal Services   | Services & Supplies           | Capital Outlay |
| <b>As of 6/30/13</b>   | \$ 2,242,000  | \$ 13,370,559                                    |  |                     |                               |                |
| <b>Projected 6/30/14</b>   | \$ 2,242,000  | \$ 13,370,559                                    | \$ 2,242,000                                       | \$ 1,605,048        | \$ 505,347                    | \$ 131,605     |

**Briefly describe the software (or manual process) used to identify routine (including preventative) facility maintenance needs.**

OPRD has an asset management system we have named "Hub". The Hub is a department created, internet based Maintenance Management, Asset Inventory, Procurement and Project Management system. The system contains approximately 45,000 assets statewide with each asset having its own preventive maintenance calendar. ORPD has trained both field staff and headquarters staff on how to use the system.

**What data elements do you track with software (or manual process) described above?**

OPRD tracks asset fields/details based on the identified asset type. ORPD tracks the maintenance history, preventive maintenance tasks, maintenance schedule, utility usage, GIS locations, asset linkage/components to other assets, financial information (acquisition cost, estimated life, depreciated value, replacement cost, acquisition year), historic status, project history, procurement related purchases, end of life tracking.

**Briefly describe how the facilities maintenance budget is developed (note whether software (or manual process) described above is used in budget development.**

OPRD's Hub system has a budget management component. The budget is managed by the Project Review Board, which is comprised

## Budget Narrative

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of Region Managers, Engineering staff and other Division Managers, which provides recommendations on project selection criteria, validate selections of projects, and recommend program changes. A 3-biennia project list and schedule (six year plan) has been developed/maintained and is updated each biennium. In order to address the most critical repairs, funding is allocated on a statewide basis. Any targeted projects that fall below the budget line for current biennium are plugged into the next biennium as a top priority project.

**Briefly describe the system or process used to identify Deferred Maintenance (e.g.; staff makes an annual estimate based on periodic assessments; evaluation of facilities using contract structural engineering firm, etc.)**

Field staffs make assessments and enter the information into the Hub to establish the deferred maintenance. The Hub has a cost estimator that uses industry standards and past costs to develop estimates. Projects are then refined by the Engineering staff for both cost and scope.

**Briefly describe the process to provide funding for facilities maintenance. (e.g.; biennial appropriation; assessment to applicable programs to sustain a Capital Maintenance/ Improvement Fund authorized under ORS 276.285(2); etc.)**

In the Department's Park Experiences budget and Oregon Exposition Center budget, there is a mix of routine maintenance, preventive maintenance and customer service. The breakdown used in this set of documents is an average based on a review of a number of different types of parks and the Exposition Center (day use, camping, high and low visitor traffic).

**Statutory references: ORS 276.229(2), ORS 276.227(5)**

## Budget Narrative

### Facilities Operations and Maintenance Report

(Excluding facilities improvements and deferred maintenance)

AGENCY Name: Oregon Parks and Recreation Department

Agency #: 63400

|  | 2011-13<br>Actuals | FTE    | Leg Approved<br>2013-15 | FTE    | 2013-15<br>Estimates | FTE    | 2015-17<br>Budget* | FTE    |
|--|--------------------|--------|-------------------------|--------|----------------------|--------|--------------------|--------|
| <b>General Fund</b>                    |                    |        |                         |        |                      |        |                    |        |
| Personal Serv - Utilities & Janitorial | \$                 |        | \$                      |        | \$                   |        | \$                 |        |
| Personal Services - Maintenance        | \$                 |        | \$                      |        | \$                   |        | \$                 |        |
| S&S - Utilities & Janitorial           | \$                 |        | \$382,199               |        | \$382,199            |        | \$                 |        |
| S&S - Maintenance                      | \$                 |        | \$137,200               |        | \$137,200            |        | \$                 |        |
| <b>GF Subtotal</b>                     | \$                 |        | \$519,399               |        | \$519,399            |        | \$                 |        |
| <b>Lottery Funds</b>                   |                    |        |                         |        |                      |        |                    |        |
| Personal Serv - Utilities & Janitorial | \$11,281,903       | 94.11  | \$14,076,806            | 96.29  | \$14,076,806         | 96.29  | \$14,244,973       | 94.66  |
| Personal Services - Maintenance        | \$ 4,573,859       | 38.19  | \$ 5,701,653            | 39.12  | \$ 5,701,653         | 39.12  | \$ 5,803,506       | 38.57  |
| S&S - Utilities & Janitorial           | \$ 4,385,770       |        | \$ 4,033,722            |        | \$ 4,033,722         |        | \$ 3,714,953       |        |
| S&S - Maintenance                      | \$ 1,755,614       |        | \$ 1,627,727            |        | \$ 1,627,727         |        | \$ 1,513,502       |        |
| <b>LF Subtotal</b>                     | \$21,997,146       | 132.30 | \$25,439,908            | 135.41 | \$25,439,908         | 135.41 | \$25,276,934       | 133.23 |
| <b>Other Funds</b>                     |                    |        |                         |        |                      |        |                    |        |
| Personal Serv - Utilities & Janitorial | \$18,696,788       | 155.19 | \$22,469,048            | 151.70 | \$22,469,048         | 151.70 | \$22,251,055       | 147.86 |
| Personal Services - Maintenance        | \$ 7,558,661       | 62.83  | \$ 9,074,839            | 61.54  | \$ 9,074,839         | 61.54  | \$ 9,065,248       | 60.25  |
| S&S - Utilities & Janitorial           | \$ 9,207,051       |        | \$ 9,368,116            |        | \$ 9,368,116         |        | \$ 6,382,405       |        |
| S&S - Maintenance                      | \$ 3,632,795       |        | \$ 3,673,810            |        | \$ 3,673,810         |        | \$ 2,600,239       |        |
| <b>OF Subtotal</b>                     | \$39,095,295       | 218.02 | \$44,585,813            | 213.24 | \$44,585,813         | 213.24 | \$40,298,947       | 208.11 |

## Budget Narrative

| Federal Funds                          |                     |               |                     |               |                     |               |                     |               |
|--|---------------------|---------------|---------------------|---------------|---------------------|---------------|---------------------|---------------|
| Personal Serv - Utilities & Janitorial | \$ 55,381           | 0.47          | \$ 66,130           | 0.46          | \$ 66,130           | 0.46          | \$ 82,358           | 0.55          |
| Personal Services - Maintenance        | \$ 22,561           | 0.19          | \$ 26,941           | 0.19          | \$ 26,941           | 0.19          | \$ 33,555           | 0.22          |
| S&S - Utilities & Janitorial           | \$272,528           |               | \$1,127,499         |               | \$1,127,499         |               | \$1,119,971         |               |
| S&S - Maintenance                      | \$111,029           |               | \$ 459,352          |               | \$ 459,352          |               | \$ 456,286          |               |
| <b>FF Subtotal</b>                     | <b>\$461,499</b>    | <b>0.66</b>   | <b>\$1,679,922</b>  | <b>0.65</b>   | <b>\$1,679,922</b>  | <b>0.65</b>   | <b>\$1,692,170</b>  | <b>0.77</b>   |
| <b>Total All Funds</b>                 | <b>\$61,553,940</b> | <b>350.98</b> | <b>\$72,225,042</b> | <b>349.30</b> | <b>\$72,225,042</b> | <b>349.30</b> | <b>\$67,268,051</b> | <b>342.11</b> |

The Facilities Operations and Maintenance budget includes costs to operate and maintain facilities and keep them in repair including utilities, janitorial and maintenance costs. Maintenance costs are categorized as external building (roof, siding, windows, etc.); interior systems (electrical, mechanical, interior walls, doors, etc.); roads and ground (groundskeeper, parking lots, sidewalks, etc.) and centrally operated systems (electrical, mechanical, etc.). Agencies with significant facilities may include support staff if directly associated with facilities maintenance activities. Do not include other overhead costs such as accounting, central government charges, etc.

\*Note: The 2015-17 Legislatively Approved Budget does not include the Oregon State Fair and Exposition Center (OSFEC). Senate Bill 7 (2013), transitions the OSFEC to a public corporation governed by the Oregon State Fair Council and it is no longer part of Oregon Parks and Recreation Department.



# Budget Narrative

## Facilities Deferred Maintenance Detail Report

AGENCY: Oregon Parks and Recreation Department  
 Agency #: 63400

| Building Name or Identifier  | Replacement Value<br>(as of 6/30/13) | 2015-17 Deferred Maintenance Budget for this Facility | Total O/S Deferred Maint. (projected)<br>(as of 6/30/14) | Outstanding Deferred Maintenance (projected) by Category |   |   |                     |   |
|--|--------------------------------------|---|--|--|---|---|---------------------|---|
|  |                                      |   |  | 1  | - | 2 | 3                   | - |
| <b>Facilities &gt; \$1 million</b> (attach additional sheets if necessary)     |                                      |   |  |  |   |   |                     |   |
| Show Horse Barn (State Fair)   | \$1,206,330                          | \$  | \$   | \$   |   |   | \$                  |   |
| Crissey Field Welcome/Visitor Center   | \$3,827,630                          | \$  | \$   | \$   |   |   | \$                  |   |
| DeSantis Lodge House   | \$1,491,890                          | \$  | \$45,000   | \$45,000   |   |   | \$                  |   |
| Poultry Building (State Fair)  | \$1,304,010                          | \$  | \$   | \$   |   |   | \$                  |   |
| Champoeg Visitor Center  | \$1,705,460                          | \$  | \$   | \$   |   |   | \$                  |   |
| Multi Purpose Pavilion (State Fair)  | \$13,672,100                         | \$  | \$   | \$   |   |   | \$                  |   |
| Beef Barn (State Fair)   | \$1,979,340                          | \$  | \$   | \$   |   |   | \$                  |   |
| 4-H / FFA Barn (State Fair)  | \$2,050,190                          | \$  | \$   | \$   |   |   | \$                  |   |
| Yaquina Bay Lighthouse   | \$2,264,090                          | \$  | \$175,000  | \$175,000  |   |   | \$                  |   |
| Silver Falls Lodge – South Falls   | \$2,050,420                          | \$  | \$   | \$   |   |   | \$                  |   |
| 4-H Auditorium (State Fair)  | \$3,103,100                          | \$  | \$   | \$   |   |   | \$                  |   |
| Fort Stevens Ranger Station  | \$3,036,840                          | \$  | \$   | \$   |   |   | \$                  |   |
| From attached Sheets   |                                      |   |  |  |   |   |                     |   |
| From page <u>  2  </u>   | \$74,901,980                         | \$0   | \$901,000  | \$901,000  |   |   | \$                  |   |
| From page <u>      </u>  | \$                                   | \$  | \$   | \$   |   |   | \$                  |   |
| <b>Total Facilities &gt; \$1 million</b><br>(total from detail above)          | <b>\$112,593,380</b>                 | <b>\$0</b>  | <b>\$1,121,000</b>                                       | <b>\$1,121,000</b>                                       |   |   | <b>\$</b>           |   |
| <b>Facilities &lt; \$1 million</b><br>(total for all facilities < \$1 million) | <b>\$168,407,436</b>                 | <b>\$1,121,000</b>                                    | <b>\$14,491,559</b>                                      | <b>\$1,121,000</b>                                       |   |   | <b>\$13,370,559</b> |   |
| <b>Total all Facilities</b>  | <b>\$281,000,816</b>                 | <b>\$1,121,000</b>                                    | <b>\$15,612,559</b>                                      | <b>\$2,242,000</b>                                       |   |   | <b>\$13,370,559</b> |   |

# Budget Narrative

## Facilities Deferred Maintenance Detail Report

AGENCY: Oregon Parks and Recreation Department  
 Agency #: 63400

| Building Name or Identifier                              | Replacement Value<br>(as of 6/30/13) | 2015-17 Deferred Maintenance Budget for this Facility | Total O/S Deferred Maint. (projected)<br>(as of 6/30/14) | Outstanding Deferred Maintenance (projected) by Category |   |   |   |   |
|--|--------------------------------------|---|--|--|---|---|---|---|
|  |                                      |   |  | 1  | - | 2 | 3 | - |
| <b>Facilities &gt; \$1 million</b> (Page 2)              |                                      |   |  |  |   |   |   |   |
| Cape Meares Lighthouse                                   | \$3,364,500                          | \$  | \$   | \$   |   |   |   |   |
| Silver Falls Youth Camp Dining Hall                      | \$1,701,540                          | \$  | \$50,000   | \$50,000   |   |   |   |   |
| Cascade Hall (State Fair)                                | \$1,032,700                          | \$  | \$   | \$   |   |   |   |   |
| Wolf Creek Tavern Inn                                    | \$3,606,700                          | \$  | \$650,000  | \$650,000  |   |   |   |   |
| Heceta Head Lighthouse                                   | \$4,335,930                          | \$  | \$   | \$   |   |   |   |   |
| Honeyman Day Use Store – Cleawox Lodge                   | \$4,782,050                          | \$  | \$   | \$   |   |   |   |   |
| Silver Falls Conference Center Dining Hall – Smith Creek | \$4,782,530                          | \$  | \$   | \$   |   |   |   |   |
| Coquille River Lighthouse                                | \$3,753,700                          | \$  | \$   | \$   |   |   |   |   |
| Live Stock Pavilion (State Fair)                         | \$5,262,530                          | \$  | \$   | \$   |   |   |   |   |
| Depoe Bay Whale Watching Building                        | \$1,798,170                          | \$  | \$   | \$   |   |   |   |   |
| Columbia Hall (State Fair)                               | \$6,079,820                          | \$  | \$   | \$   |   |   |   |   |
| Crown Point Vista House                                  | \$6,352,510                          | \$  | \$   | \$   |   |   |   |   |
| Thompsons Mill Building                                  | \$6,488,570                          | \$  | \$126,000  | \$126,000  |   |   |   |   |
| Jackman Long Building (State Fair)                       | \$6,680,470                          | \$  | \$   | \$   |   |   |   |   |
| Horse Show Stadium (State Fair)                          | \$10,471,500                         | \$  | \$   | \$   |   |   |   |   |
| Tryon Creek – Museum/Visitor Center                      | \$1,090,700                          | \$  | \$75,000   | \$75,000   |   |   |   |   |
| Fort Stevens – Warehouse Shop                            | \$1,139,890                          | \$  | \$   | \$   |   |   |   |   |
| Expo – Arena Warm Up                                     | \$1,169,490                          | \$  | \$   | \$   |   |   |   |   |
| Rooster Rock – Main Office                               | \$1,008,680                          | \$  | \$   | \$   |   |   |   |   |
|  | \$                                   | \$  | \$   | \$   |   |   |   |   |
|  | \$                                   | \$  | \$   | \$   |   |   |   |   |
|  | \$                                   | \$  | \$   | \$   |   |   |   |   |
| <b>Total Page 2</b>                                      | <b>\$74,901,980</b>                  | <b>\$0</b>  | <b>\$901,000</b>   | <b>\$901,000</b>   |   |   |   |   |

# Budget Narrative

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# Budget Narrative

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## Audit Reports

### Statewide Audit of Selected Financial Accounts for the Year Ended June 30, 2013

The audit was conducted to determine that selected accounts were presented fairly in accordance with generally accepted accounting principals in relation to the statewide financial statements. This report was issued February 18, 2014.

#### Audit Results:

Evidence of Internal Controls could be strengthened.

The department uses the Outdoor Recreation Management Suite (ORMS) system to facilitate the reservation of its camping sites at numerous parks throughout the state. ORMS allows reservations to be made up to nine months in advance; full payment being required at the time the reservation is made. The department appropriately defers this revenue until the period in which the camping stay occurs.

A portion of deferred revenue is recognized each month using a customized report generated automatically by ORMS. At the time the report was developed, tests were completed to verify the reliability and integrity of the data. However, over time, system changes (i.e. additional parks) have been made and subsequent testing has not been performed. A number of other controls, cited by management, provide limited assurance that ORMS data is correct. Those controls include daily inventory of occupied campsites, management understanding of ORMS reports, and the knowledge, skills, and ability of department IT staff in relation to ORMS. These controls are not documented in a way that facilitates subsequent review, testing, or analysis for effectiveness; thus, raising the risk that ORMS data, which is relied on for financial reporting, could be inaccurate or unreliable.

#### The Audits Division Recommends:

Management ensure adequate documentation is retained to enable subsequent review and testing of control effectiveness. For example, the daily inventory of occupied campsites could be retained and used to verify that ORMS accurately reflects the number of nights campsites are occupied and the amount of revenue to recognize.

# Budget Narrative

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## Agency Response:

OPRD agrees with the recommendation and appreciates the audit team bringing to our attention an opportunity to strengthen our internal controls. We are planning on working with our staff to document data validation processes and reasonableness tests on the Outdoor Recreation Management System (ORMS).

## **Statewide Audit of Selected Financial Accounts for the Year Ended June 30, 2012**

The audit was conducted to determine that selected accounts were presented fairly in accordance with generally accepted accounting principals in relation to the statewide financial statements. This report was issued January 8, 2013

## Audit Results:

The Audits Division did not identify any deficiencies in internal control over financial reporting that they consider to be material weaknesses.

## **Statewide Audit of Selected Financial Accounts for the Year Ended June 30, 2011**

The audit was conducted to determine that selected accounts were presented fairly in accordance with generally accepted accounting principals in relation to the statewide financial statements. This report was issued January 18, 2011.

## Audit Results:

It was determined the department had significant deficiencies in internal control in the following:

- Methodology for accruing special payment expenditures could be strengthened

## The Audits Division Recommends:

Department management consider analyzing historical data for payment trends and applying any other known factors that could assist them in developing an accrual methodology that more closely estimates only those expenditures reasonably expect within 90-days of fiscal year end.

## Budget Narrative

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### Agency Response:

The agency respectfully disagrees with the finding that our special payment accrual methodology is a significant deficiency. This is an accrual process that is adjusted with actual reimbursements after a ninety day period. We feel this issue poses little risk to our financial representation. However, we generally agree with the recommendation to develop an accrual methodology that more closely estimates only those expenditures reasonably expected within ninety days of fiscal year end.

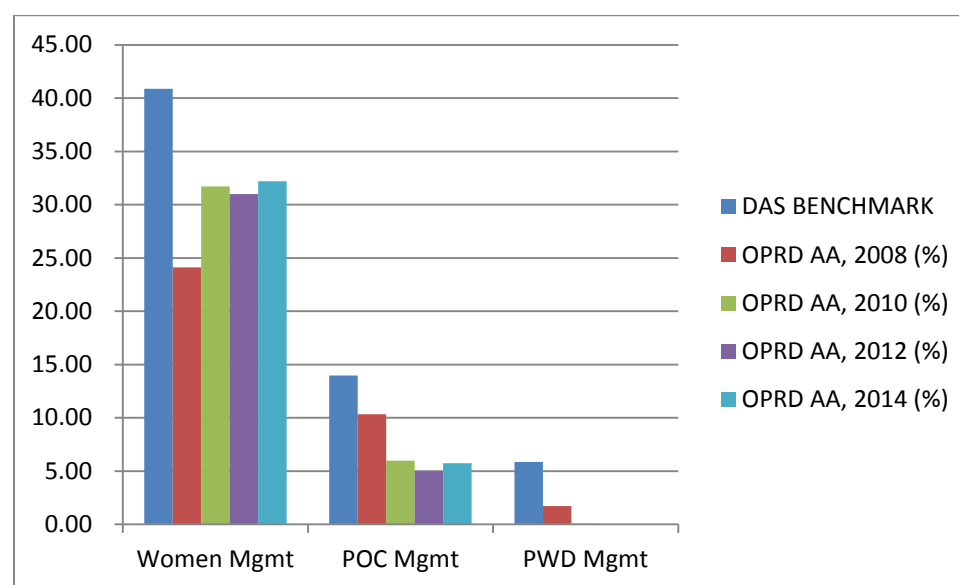
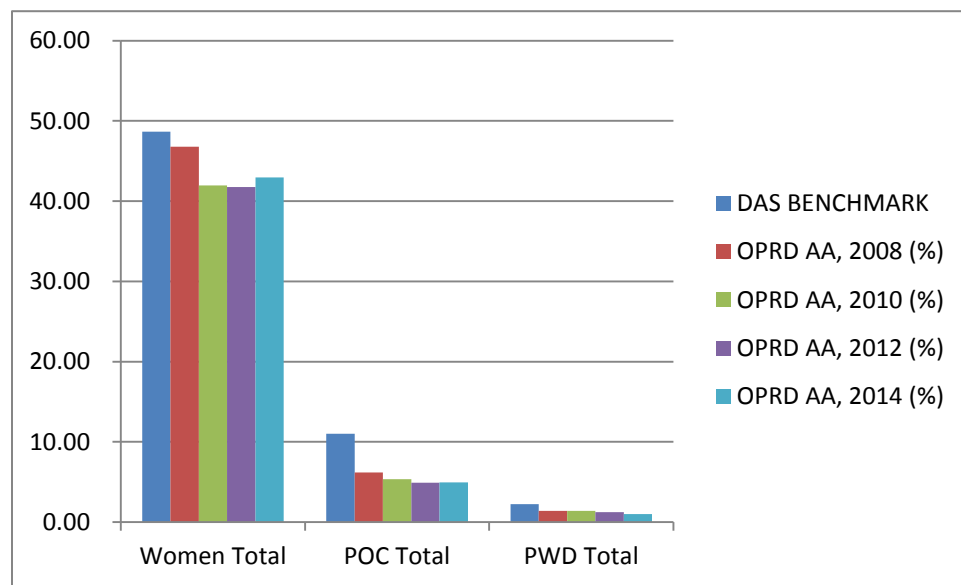
# Budget Narrative

## AFFIRMATIVE ACTION REPORT

Below are comparison charts of the OPRD Affirmative Action percentages based upon the 06/30/14 report distributed by DAS. Chart 1 summarizes the hiring percentage based upon OPRD as a whole with the benchmark established by DAS indicated by the line. Chart 2 reflects hiring percentages of OPRD Management only with the benchmark established by DAS indicated by the line.

| EEO CATEGORY<br>TOTAL AGENCY % | WOMEN<br>TOTAL | POC*<br>TOTAL | PWD**<br>TOTAL |
|--------------------------------|----------------|---------------|----------------|
| DAS BENCHMARK                  | 48.64%         | 11.00%        | 2.23%          |
| OPRD AA, 2008                  | 46.78%         | 6.19%         | 1.41%          |
| OPRD AA, 2010                  | 41.95%         | 5.36%         | 1.39%          |
| OPRD AA, 2012                  | 41.76%         | 4.91%         | 1.22%          |
| OPRD AA 2014                   | 42.96%         | 4.93%         | 0.98%          |

| EEO CATEGORY<br>TOTAL MGMT % | WOMEN<br>MGMT | POC*<br>MGMT | PWD**<br>MGMT |
|------------------------------|---------------|--------------|---------------|
| DAS BENCHMARK                | 40.86%        | 13.97%       | 5.86%         |
| OPRD AA, 2008                | 24.13%        | 10.34%       | 1.72%         |
| OPRD AA, 2010                | 31.70%        | 5.98%        | 0.08%         |
| OPRD AA, 2012                | 31.00%        | 5.00%        | 0%            |
| OPRD AA, 2014                | 32.18         | 5.75%        | 0%            |



\*POC .....Persons of Color      \*\*PWD... Persons with Disabilities      EEO .....Equal Employment Opportunity      AA..... Affirmative Action

# Budget Narrative

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## Action plan for 2015 - 2017

- Provide regular on-going training and education opportunities to managers and employees agency-wide.
- Reinforce management responsibility to OPRD's goal of promoting a diverse workforce.
- Market OPRD as an employer of choice – one who is committed to a diverse work environment and employee retention.

## OPRD's on-going plan

- Foster principles of the employer of choice through diversity education and enhanced equal employment opportunities. Proactively lead on issues of equality and diversity and on the promotion of EEO/AA. This includes:
  - Ensure that all executive and management service employees have appropriate affirmative action and diversity responsibilities included in their position descriptions and annual performance evaluations;
  - Communicate and display the Affirmative Action Policy;
  - Distribute Human Resources updates including diversity topics.
- Create an environment of increased cultural awareness including internal and external training opportunities and outreach. This includes:
  - Active participation and collaboration with Department of Human Services (DHS) and Oregon Department of Transportation (ODOT) in the Annual Diversity Conference;
  - Make certain that all employees are aware and encouraged to participate in diversity training and activities.
  - Seek out new Diversity opportunities to engage and attract youth, people of color, people with disabilities and women to work for Parks.



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## Budget Narrative

- Address recruitment and retention issues through outreach to local community groups and resources. This includes:
  - Increase career fair participation, utilization of web sites, community agencies, community leaders and schools to improve minority outreach to youth, people of color, people with disabilities and women;
  - Further develop college and high school internship program to bring young people into the Park system to experience the potential career opportunities, improving outreach efforts, and bridge the gap expected due to future retirements.

**PARKS and RECREATION DEPARTMENT**

**Annual Performance Progress Report (APPR) for Fiscal Year (2013-2014)**

Original Submission Date: September 1, 2014

Finalize Date: September 1, 2014

| 2013-2014<br>KPM # | 2013-2014 Approved Key Performance Measures (KPMs)  |
|--------------------|---|
| 1                  | PARK VISITATION - Visitors per acre of Oregon Parks and Recreation Department property.   |
| 2                  | HERITAGE PROGRAM BENEFITS - Number of properties, sites, or districts that benefit from an OPRD-managed heritage program.   |
| 3                  | Grant Programs - Percent of Oregon communities that benefit from an OPRD-managed grant program.   |
| 4                  | PROPERTY ACQUISITION - Recreation lands index: Park lands and waters acquired by OPRD as a percentage of total goal. (Linked to Oregon Benchmark #91)   |
| 5                  | FACILITIES BACKLOG - Percent reduction in facilities backlog since 1999.  |
| 6                  | CUSTOMER SATISFACTION – Percent of customers rating their satisfaction with the agency's customer service as "good" or "excellent": overall customer service, timeliness, accuracy, helpfulness, expertise and availability of information. |
| 7                  | EXPOSITION EVENTS - Percentage increase in annual Exposition Center gross revenue.  |
| 8                  | COMMISSION BEST PRACTICES - Percent of total best practices met by the State Parks and Recreation Commission.   |

**Proposed Key Performance Measures (KPM's) for Biennium 2015-2017**

**New  
Delete**

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**Title:** EXPOSITION EVENTS - Percentage increase in annual Exposition Center gross revenue.

**Rationale:** Senate Bill 7, passed by the Oregon Legislature in 2013, removed the Oregon State Fair and Exposition Center from Oregon Parks and Recreation Department's responsibility.

**PARKS and RECREATION DEPARTMENT**

**I. EXECUTIVE SUMMARY**

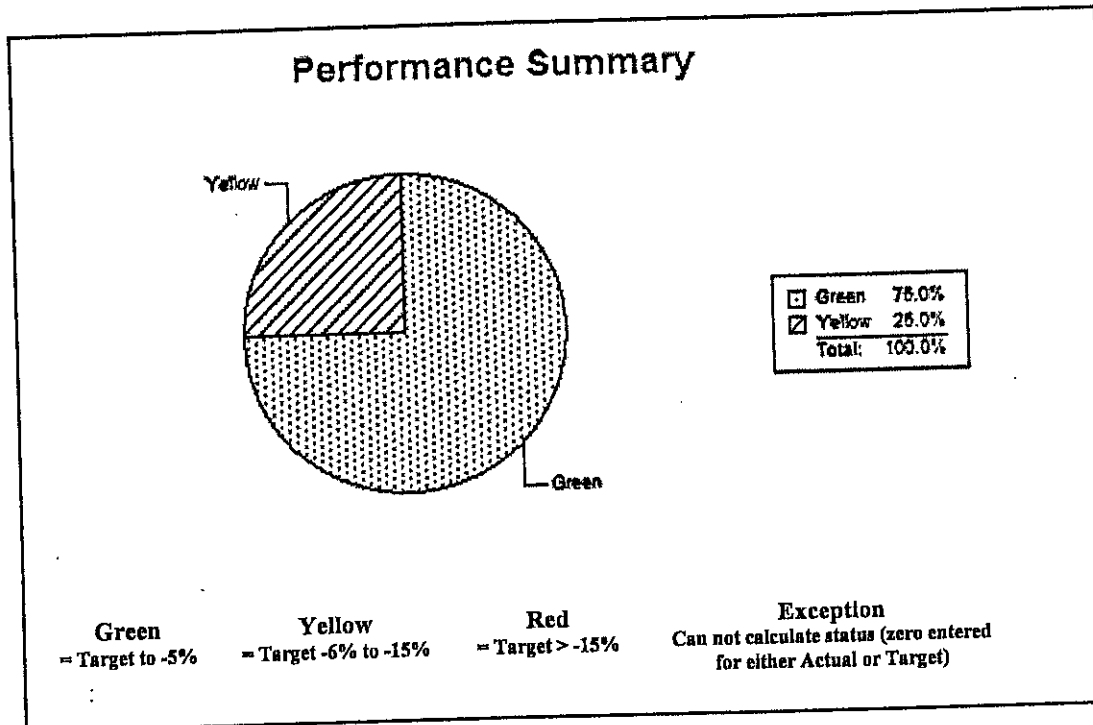
**Agency Mission:** To provide and protect outstanding natural, scenic, cultural, historic and recreational sites for the enjoyment and education of present and future generations.

**Contact:** Tom Hughes

**Contact Phone:** 503-986-0780

**Alternate:** Tanya Crane

**Alternate Phone:** 503-986-0694



**1. SCOPE OF REPORT**

The majority of measures presented in this report relate specifically to the Department's role in outdoor recreation, natural resource, and heritage conservation in the state. Measure #6 assesses Customer Satisfaction. The Oregon State Fair and Exposition Center (OSFEC) became part of the department beginning January 1, 2006. Measure #7 relates to the Exposition Center. Measure #8, Commission Best Practices, was first assessed in Fall 2007 and results reported in the FY 2008 report.

## **2. THE OREGON CONTEXT**

The Oregon Parks and Recreation Department is a leading provider of outdoor recreation, natural resource and heritage conservation in the state. These services are provided directly by the Department as well as through cooperative efforts with city, county and other local providers through grant programs and development of the Statewide Comprehensive Outdoor Recreation Plan (SCORP). The SCORP is the planning tool by which all Oregon recreation providers (state, federal, local, and private) catalogue and rank their recreation needs and affirm their respective roles. SCORP constitutes Oregon's basic five-year plan for outdoor recreation. The department has a direct link to Oregon Benchmark #91 which sets a goal of 35 acres of state owned parks per 1,000 Oregonians.

## **3. PERFORMANCE SUMMARY**

All of the eight performance measures covered in this report are at or above target, or not significantly deviating from targeted levels.

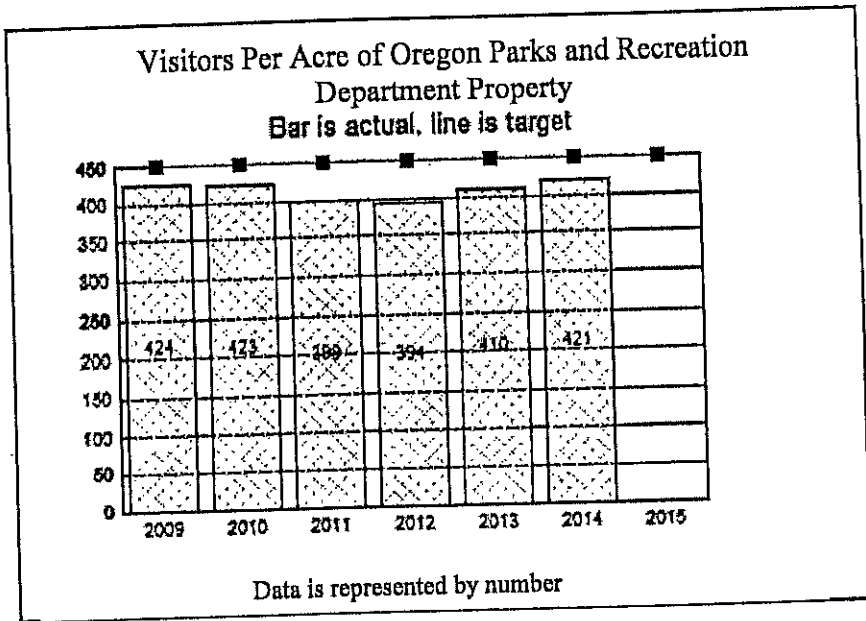
## **4. CHALLENGES**

**Demographic Trends:** A rapidly increasing population, rapidly increasing diversity (both cultural and age) within the population, an increasing obesity rate associated with lack of healthful activity and changes in recreational interests will need to be addressed to ensure continued access to recreational opportunities for all Oregonians in the future. **Competing demands for recreation and conservation:** Increasing demands for outdoor recreation must be balanced in view of the need to acquire and conserve delicate ecosystems and habitats. **Heritage Programs:** The Department will need to strengthen existing programs and evaluate the addition of new programs to protect the state's historic properties. **Higher energy prices:** Higher costs of electricity, natural gas, propane, and fuel will demand an ever greater share of agency resources. Increased fuel prices could impact both park and Fair/Expo visitation, resulting in lower revenues.

## **5. RESOURCES AND EFFICIENCY**

The Department's 2013-15 Legislatively Adopted Budget is \$209,413,100.

|                                 |   |                          |
|---------------------------------|---|--------------------------|
| PARKS and RECREATION DEPARTMENT |   | II. KEY MEASURE ANALYSIS |
| KPM #1                          | PARK VISITATION - Visitors per acre of Oregon Parks and Recreation Department property.   | 2009                     |
| Goal                            | To maintain a high degree of utilization of Department properties, while monitoring an optimal balance between recreation opportunities and natural resource protection.  |                          |
| Oregon Context                  | Centennial Horizon, Principles 1 and 2. Also, Healthy Sustainable Surroundings - Oregon Benchmarks 89 and 91.   |                          |
| Data Source                     | Day use and overnight visitation is tracked in the department's Financial Management System. This data, and the park acreage as reported annually to the National Association of State Park Directors, are used to calculate visitors per acre. All data is based on a Fiscal Year. |                          |
| Owner                           | Scott Nebeker, Interim Operations Manager, 503-986-0756   |                          |



**1. OUR STRATEGY**

Continue providing well-maintained Department properties and high quality visitor services, while assessing opportunities for acquiring more acreage.

## 2. ABOUT THE TARGETS

Performance on this measure should be considered in conjunction with trends in total visitation. Good performance would equate with visitation remaining high or increasing, but the ratio remaining constant or decreasing. A lower ratio represents a better visitor experience, overall. A low or declining ratio could indicate decreased attendance or increased land protection. A high or increasing ratio is indicative of either increased attendance or no change in acres of land protected or both. In the latter, the visitor experience would likely be in decline. The target is based on historical data and is considered a ceiling. A value in excess of the target would indicate that the visitor experience and natural resource protection are sub-optimal.

## 3. HOW WE ARE DOING

FY 2014 results are 421 visitors per acre which is a 2.7% increase from 410 visitors per acre in FY 2013. The main contributing factors to this increase are improved weather and park development resulting in increased usage. The Department has continued to increase park acreage in order to best serve an increasing population while maintaining a quality visitor experience. The total visitation in FY 2014 was 45.6 million, a 2.5% increase from FY 2013.

## 4. HOW WE COMPARE

According to the results of the most recent (FY 2013) National Association of State Park Directors survey, Oregon had the second highest number of visitors per acre in the country. The national median was 76 visitors per acre.

## 5. FACTORS AFFECTING RESULTS

Factors affecting the numerator (visitor attendance) include weather, economic conditions, perceived attractiveness of the recreational offering, and park closures (e.g., due to construction, etc.). Factors affecting the denominator (acreage) include availability of land for acquisition (e.g., willing sellers) and availability of funds for purchase.

## 6. WHAT NEEDS TO BE DONE

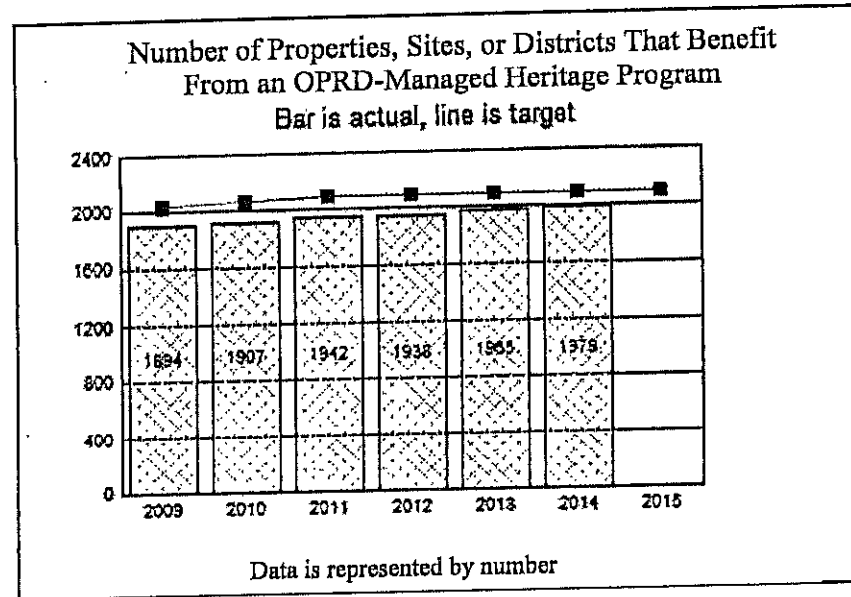
The Department will continue to maintain high visitation to a moderately increasing land base with adequate attention to natural resource protection.

## 7. ABOUT THE DATA



The data are measured and reported by Fiscal Year. The information assists the Department in making decisions about future expansion of the system as park areas reach capacity, and keeping the balance between recreation opportunities and natural resource protection.

|                |   |      |
|----------------|---|------|
| KPM #2         | HERITAGE PROGRAM BENEFITS - Number of properties, sites, or districts that benefit from an OPRD-managed heritage program.   | 2009 |
| Goal           | To encourage broad participation in Heritage programs, including all geographical areas of the state and an appropriate mix of residential, commercial, public, and non-profit owned buildings and sites. |      |
| Oregon Context | Centennial Horizon, Principle 1. No link to a specific Oregon Benchmark.  |      |
| Data Source    | Heritage Programs Division data, as verified by the National Register of Historic Places Office in Washington, D.C.   |      |
| Owner          | Roger Roper, Assistant Director for Heritage Programs, 503-986-0677.  |      |



1. OUR STRATEGY

To encourage broad participation in Heritage programs, including all geographical areas of the state and an appropriate mix of residential, commercial, public,

and non-profit owned buildings and sites.

**2. ABOUT THE TARGETS**

Our targets seek to expand the overall number of historic properties that benefit from OPRD heritage programs and to use annual results as an indicator of progress from year to year.

**3. HOW WE ARE DOING**

Overall we are holding up well against neighboring states. The numbers reflect better integration of our programs into local planning processes, as communities are using our programs in more comprehensive ways; for example, submitting whole neighborhoods at a time for designation. Rehabilitation projects are bigger and more complex than in previous years.

**4. HOW WE COMPARE**

Data from neighboring states are as follows (total number of National Register listings/National Register listings in FY 2014): OR: 1,979/14 CA: 2,622/38 WA: 1,506/23 ID: 1,029/2 NV: 372/0.

**5. FACTORS AFFECTING RESULTS**

National Register listings are returning to pre-recession levels, but given the long preparation and processing time for many nominations (sometimes a couple of years), turn-around results have not yet come through. In addition, some designations that count as one listing require considerably more effort than others, such as the Oak Hills Historic District (Washington County) listed in 2014 that included over 650 individual properties.

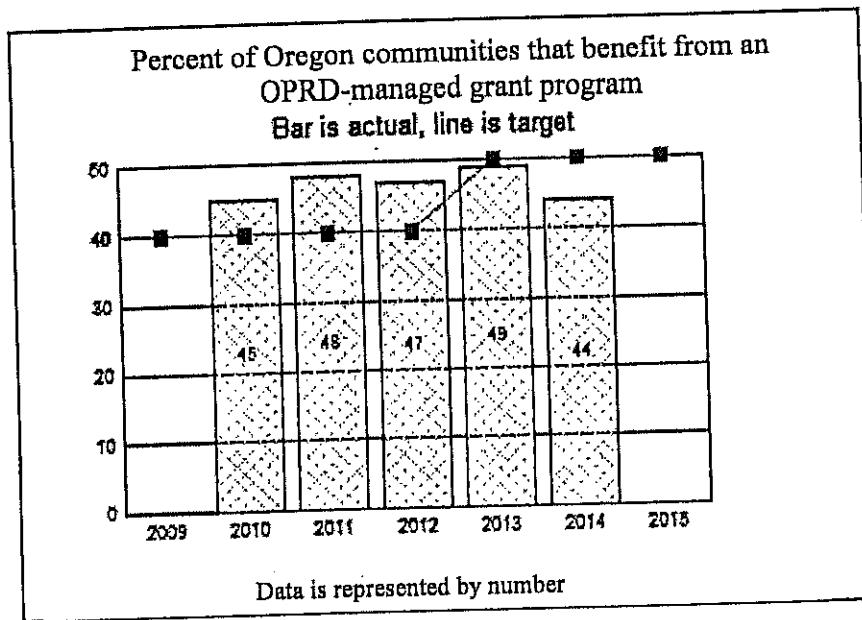
**6. WHAT NEEDS TO BE DONE**

The Department is continuing to focus on expanding and strengthening the local government partners whose activities account for much of the work reflected by this performance measure.

**7. ABOUT THE DATA**

The data are considered a bell-weather indicator of both the overall health of Oregon's historic preservation efforts and of the most recent year's level of activity in new historic preservation work. There are many other "project counts" that enumerate specific aspects of the state's historic preservation work, but the targets are the best overall indicator.

|  |  |                                 |
|--|--|---------------------------------|
| <b>PARKS and RECREATION DEPARTMENT</b> |  | <b>II. KEY MEASURE ANALYSIS</b> |
| <b>KPM #3</b>                          | Grant Programs - Percent of Oregon communities that benefit from an OPRD-managed grant program.  | 2009                            |
| <b>Goal</b>                            | Benefit Oregon communities through the Department's various grant programs while achieving wide geographic distribution of grant   |                                 |
| <b>Oregon Context</b>                  | Centennial Horizon, Principles 1, 3, 4, 6, 7, and 8. Healthy Sustainable Surroundings - Benchmarks 89 and 91.  |                                 |
| <b>Data Source</b>                     | The denominator is the number of counties (36) and incorporated cities (242) in Oregon (total of 278). The numerator is an unduplicated count of those "communities" that received funding through an OPRD-managed grant program over a 2-year period. |                                 |
| <b>Owner</b>                           | Roger Roper, Assistant Director, Heritage and Community Programs, 503-986-0677.  |                                 |



### 1. OUR STRATEGY

Increase the number of Oregon communities served through Department -managed grant programs while ensuring meaningful results.

## 2. ABOUT THE TARGETS

Targets were calculated using grant program data. A target level of 50% of communities during a 2-year period was chosen.

## 3. HOW WE ARE DOING

FY 2014 results include an unduplicated count of the number of communities that were awarded Department grants for FY 2013 and FY 2014. Results show that 44% of Oregon communities (122 of 278) have benefited from an OPRD-managed grant program over this time period.

## 4. HOW WE COMPARE

The Department is unaware of relevant public standards related to this performance measure.

## 5. FACTORS AFFECTING RESULTS

Availability of grant funding, grant program requirements for local match and other local commitments, maximum allowable grant award amounts, number of grant applicants and geographic distribution of grant applicants are the factors that affect results.

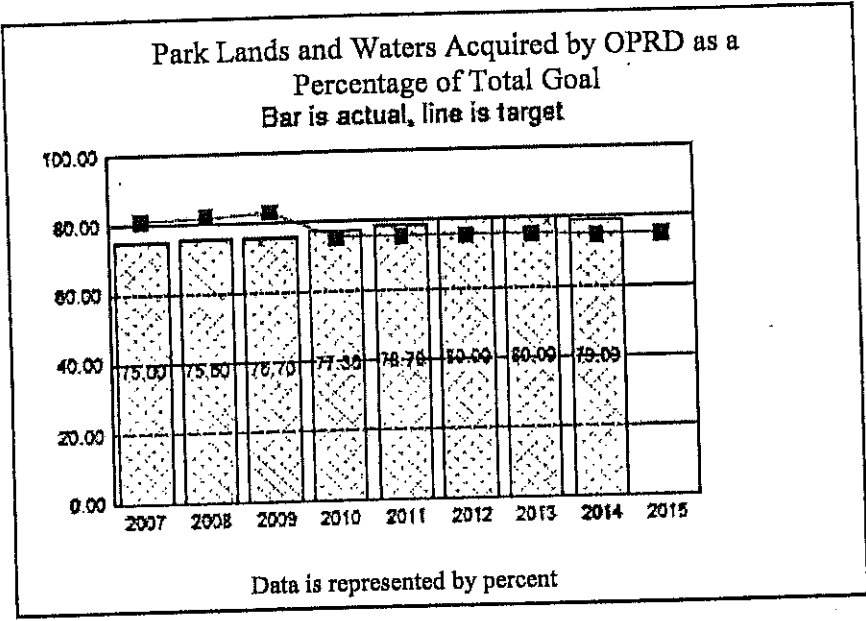
## 6. WHAT NEEDS TO BE DONE

Continue to educate local community administrators about the opportunities available to their communities and solicit grant applications from them for Department grants. Continue to refine and simplify the grant process.

## 7. ABOUT THE DATA

Grant projects typically take more than one fiscal year to complete, especially under grant programs that have only one round of grant awards per biennium. Therefore the "benefit" to grantee communities is not just a single year. Counting two fiscal years of grants - the most recently completed year and the previous year - provides a more accurate measurement of the extent to which the Department's grant programs reach communities throughout the state. It also provides more consistent data from year to year by moderating the "peaks" of grant awards in the first year of a biennium and the "valleys" of second-year awards.

|                                 |  |                          |
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| PARKS and RECREATION DEPARTMENT |  | II. KEY MEASURE ANALYSIS |
| KPM #4                          | PROPERTY ACQUISITION - Recreation lands index: Park lands and waters acquired by OPRD as a percentage of total goal.<br>(Linked to Oregon Benchmark #91) | 2006                     |
| Goal                            | Acquire properties that build upon the diversity and strength of our current system.   |                          |
| Oregon Context                  | Oregon Benchmark #91; State Park Acreage: Acres of state-owned parks per 1,000 Oregonians. Centennial Horizon, Principles 1-3.                           |                          |
| Data Source                     | Agency data from real estate transactions and capacity needs identified in agency Investment Strategy Report.  |                          |
| Owner                           | Scott Nebeker, Interim Operations Manager, 503-986-0756.   |                          |



**1. OUR STRATEGY**

Pursue acquisitions that build upon the diversity and strength of the agency's current system. Such acquisitions should provide progress toward relieving overcrowded recreation lands and accommodate new kinds of recreation opportunities demanded by citizens.

**2. ABOUT THE TARGETS**

Targets for this measure indicate the desire of moving towards a total goal of approximately 35 acres per 1,000 population.

**3. HOW WE ARE DOING**

FY 2014 results indicate that the agency was at 79% of the total goal, and above the target of 75%.

**4. HOW WE COMPARE**

According to a FY 2013 survey conducted by the National Association of State Parks Directors (NASPD), Oregon ranked 30th in the nation in state park acreage per 1,000 population. Oregon had 28 acres per 1,000 population, while the national median was 32 acres per 1,000 population.

**5. FACTORS AFFECTING RESULTS**

Oregon's population has been increasing at a higher rate than many states, thus impacting the denominator in calculating results. Acquisition is affected by the availability of land meeting agency criteria, the availability of adequate funds for purchase, and real estate prices.

**6. WHAT NEEDS TO BE DONE**

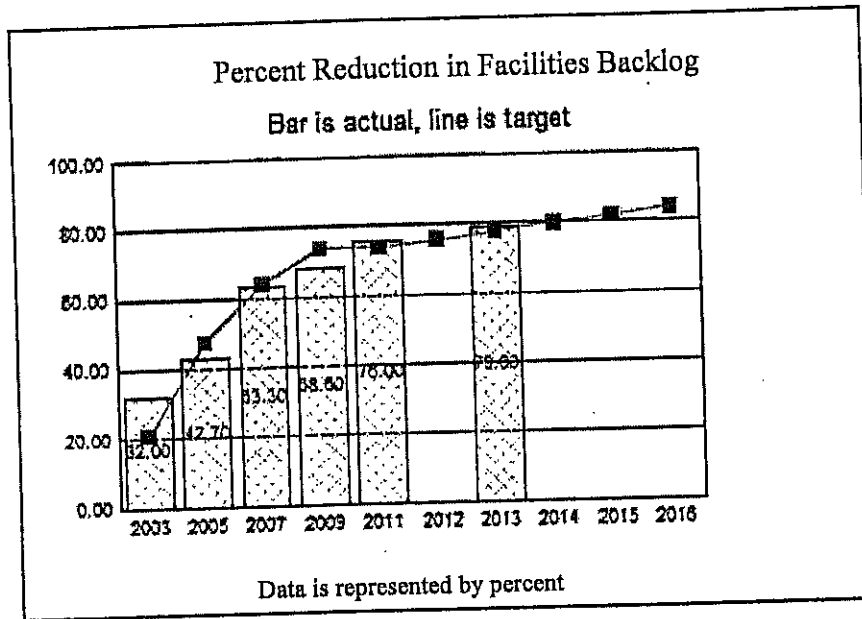
Continue seeking acquisition opportunities that meet agency criteria and availability of funds.

**7. ABOUT THE DATA**

The data are measured and reported by Fiscal Year. The information assists the Department in making decisions about future expansion of the system as park areas reach capacity, and keeping the balance between recreation opportunities and natural resource protection.



|                                 |   |                          |
|---------------------------------|---|--------------------------|
| PARKS and RECREATION DEPARTMENT |   | II. KEY MEASURE ANALYSIS |
| KPM #5                          | FACILITIES BACKLOG - Percent reduction in facilities backlog since 1999.  | 1999                     |
| Goal                            | Reduce backlog of needed maintenance projects and transition the facility investment program to a preventive maintenance program. |                          |
| Oregon Context                  | Centennial Horizon, Principles 1, 2, 3, and 6. No link to a specific Oregon Benchmark.  |                          |
| Data Source                     | "HUB," the Department's asset management system.  |                          |
| Owner                           | Scott Nebeker, Interim Operations Manager, 503-986-0756   |                          |



### 1. OUR STRATEGY

Through reduction of backlogged facility repairs, the Department can ensure a high-quality experience for visitors at the state parks. The Department strategy is to reduce the maintenance backlog by \$5-7 million each biennium based on available funding, while continuing to address current deferred maintenance

issues that arise each biennium.

## 2. ABOUT THE TARGETS

Reduction targets are set biennially. The Department has been on target for backlog reduction. The FY 2013 actual figure of 79% was 1% above the target of 78%. Facilities maintenance backlog is reprioritized on an ongoing basis and takes into account new deferred maintenance projects.

## 3. HOW WE ARE DOING

FY 2013 data shows that progress continues to be made in reducing the maintenance backlog. Efforts are continuing to re-assess additional maintenance backlog and deferred maintenance that has accrued since 1999.

## 4. HOW WE COMPARE

The Department is unaware of relevant public standards related to this performance measure.

## 5. FACTORS AFFECTING RESULTS

The Park Construction Priorities are funded each biennium from the Parks and Natural Resources Fund. Investments are made in two areas: 1) major maintenance to reduce backlogged repairs and deferred maintenance, including improvements in efficiency and sustainability; and 2) enhancements to meet future needs. The backlog reduction could be impacted by decisions to increase or decrease the focus of resources on the enhancement projects.

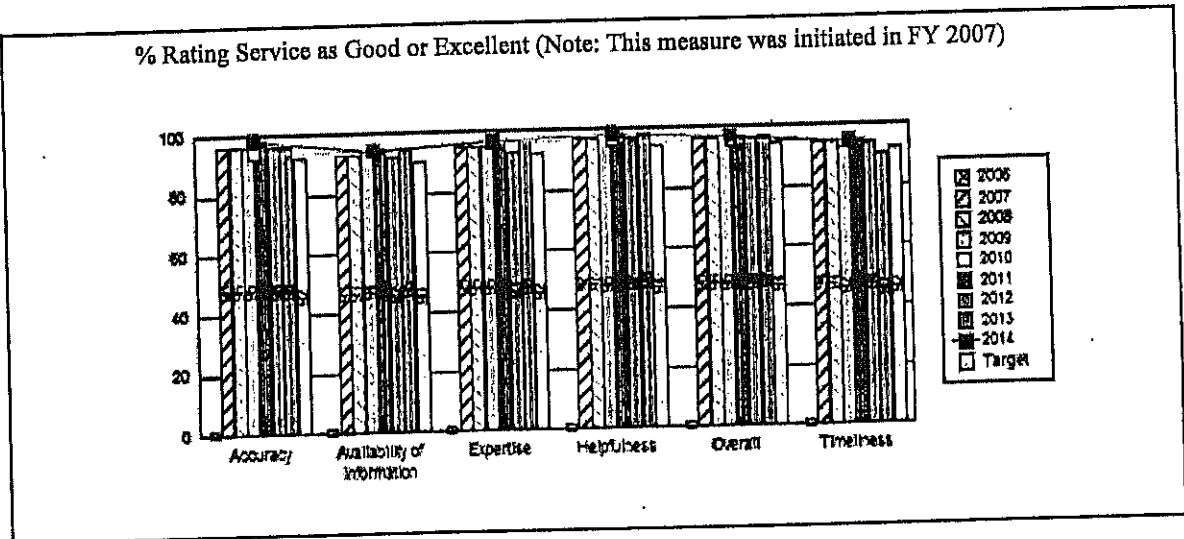
## 6. WHAT NEEDS TO BE DONE

Continue commitment to systematically identify, prioritize, and schedule facility maintenance and enhancement projects that most effectively reduce the backlog of maintenance and repairs. Oregon Parks and Recreation Department will be shifting to an Asset Condition Index system to monitor and track Park Construction Priority progress in future biennia.

## 7. ABOUT THE DATA

While data is tracked continuously, it is reported biennially, with the next reporting of data to be done at the end of FY 2015.

|  |  |                                 |
|--|--|---------------------------------|
| <b>PARKS and RECREATION DEPARTMENT</b> |  | <b>II. KEY MEASURE ANALYSIS</b> |
| <b>KPM #6</b>                          | <b>CUSTOMER SATISFACTION</b> – Percent of customers rating their satisfaction with the agency’s customer service as “good” or “excellent”: overall customer service, timeliness, accuracy, helpfulness, expertise and availability of information. | 2007                            |
| <b>Goal</b>                            | Maintain the Department's high level of quality customer service.  |                                 |
| <b>Oregon Context</b>                  | Centennial Horizon, Principle 4.   |                                 |
| <b>Data Source</b>                     | Telephone survey of primary park customers.  |                                 |
| <b>Owner</b>                           | Chris Havel, Associate Director, Communications and Research Division, 503-986-0722.   |                                 |



**1. OUR STRATEGY**

A telephone survey of primary park customers was initiated in June, 2006. The automated survey runs continuously.

**2. ABOUT THE TARGETS**

This measure is required of all agencies by the Department of Administrative Services. Of the 43+ million customers served by the Oregon Parks and Recreation Department, the vast majority contact staff in connection with campground and day-use park services. Accordingly, customer satisfaction measures focus primarily on park customers, though results from other customer satisfaction surveys gathered in other units are also used when available. Satisfaction levels should be increased to, or maintained at, an acceptably high level.

### **3. HOW WE ARE DOING**

The department consistently meets or exceeds targets for this measure. As with any survey, there is a margin of error estimated at approximately 2%. Results that are within 2% of the target could reasonably be viewed as on target.

### **4. HOW WE COMPARE**

If data becomes available, the Department will compare our results with those of like customer service measurements from other states or entities.

### **5. FACTORS AFFECTING RESULTS**

Satisfaction dips when parks are crowded, even if the quality of service remains high.

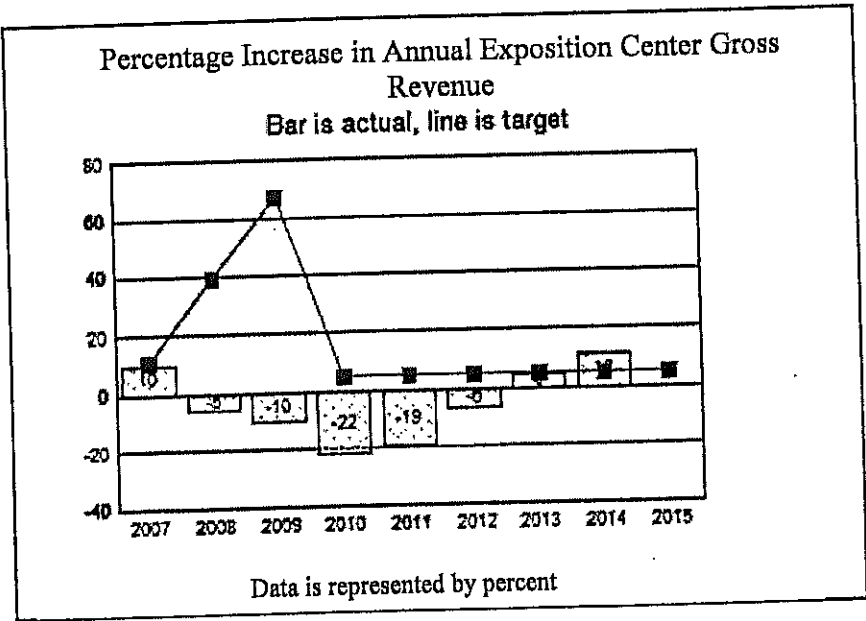
### **6. WHAT NEEDS TO BE DONE**

The Department will continue to strive to provide excellent customer service.

### **7. ABOUT THE DATA**

For the preceding 12 months, customer satisfaction data was collected through a random phone survey of the department's state park reservation customers.

|                                 |  |                          |
|---------------------------------|--|--------------------------|
| PARKS and RECREATION DEPARTMENT |  | II. KEY MEASURE ANALYSIS |
| KPM #7                          | EXPOSITION EVENTS - Percentage increase in annual Exposition Center gross revenue. | 2007                     |
| Goal                            | Increase utilization of Oregon Exposition Center facilities.                       |                          |
| Oregon Context                  | Centennial Horizon, Principle 6. No link to a specific Oregon Benchmark.           |                          |
| Data Source                     | Agency accounting records  |                          |
| Owner                           | MG Devereux, Deputy Director, 503-986-0735.  |                          |



**1. OUR STRATEGY**

Rental contracts that generate low revenues and/or regularly generate losses will be renegotiated or dropped. Conversely, high-value clients and facility uses will be recruited.

## 2. ABOUT THE TARGETS

The targets represent the year-to-year increase in gross revenue generated rather than a cumulative increase over time.

## 3. HOW WE ARE DOING

FY 2014 gross revenue, \$904,517, was 11.6% higher than that of FY 2013 (\$810,649). Continue to be impacted by aging facilities and increasing operating costs.

## 4. HOW WE COMPARE

The Department is unaware of relevant public performance standards for this measure. Many fair and expo centers around the state, and across the country are experiencing similar struggles within the industry and are seeking ways to re-invent themselves to create new lines of revenue. No two exposition centers are alike to benchmark.

## 5. FACTORS AFFECTING RESULTS

Some factors that can impact year-to-year results are local and regional economic conditions (e.g., employment; fuel prices), weather, and ability to book events of popular interest.

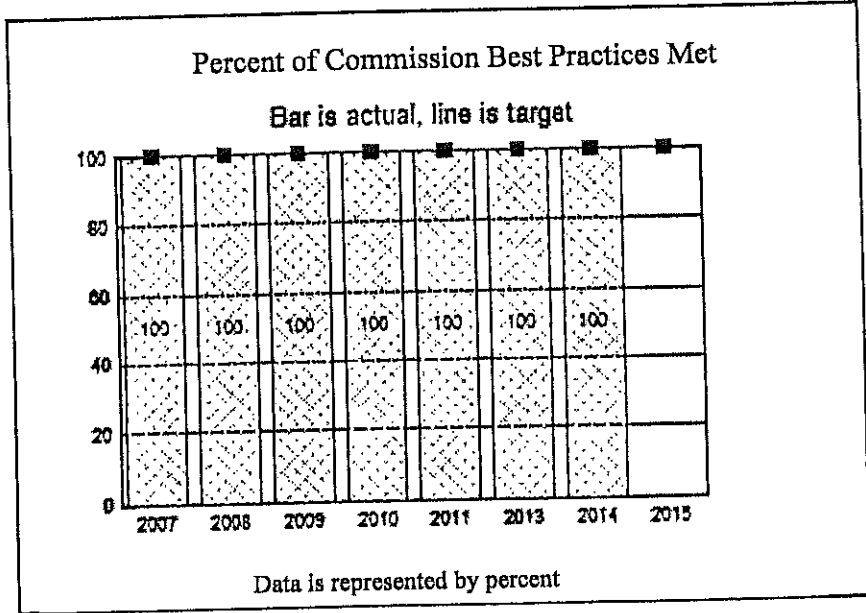
## 6. WHAT NEEDS TO BE DONE

Passage of Senate Bill 7 (2013) created the Oregon State Fair Council and started the process to remove operation of the Oregon State Fair and Exposition Center from OPRD responsibility. This KPM is proposed for elimination during the 2015-17 budget development process.

## 7. ABOUT THE DATA

The data are reported by Oregon FY.

|  |  |                                 |
|--|--|---------------------------------|
| <b>PARKS and RECREATION DEPARTMENT</b> |  | <b>II. KEY MEASURE ANALYSIS</b> |
| <b>KPM #8</b>                          | <b>COMMISSION BEST PRACTICES - Percent of total best practices met by the State Parks and Recreation Commission.</b> | 2007                            |
| <b>Goal</b>                            | Evaluate the adherence of the Commission to best practices met by the State Parks and Recreation Commission.         |                                 |
| <b>Oregon Context</b>                  | Centennial Horizon, Principles 5 and 7. Also required by budget note in DAS 2005-07 LAB.                             |                                 |
| <b>Data Source</b>                     | Self- and neutral third party evaluation.  |                                 |
| <b>Owner</b>                           | Lisa Van Laanen, Director, 503-986-0660  |                                 |



**1. OUR STRATEGY**

Annual self-evaluation by members of the Oregon State Parks and Recreation Commission.

**2. ABOUT THE TARGETS**

This measure is required of all agencies by the Department of Administrative Services. A list of 15 mandated best practices include business processes, oversight duties, budgeting and financial planning, and training.

**3. HOW WE ARE DOING**

The first data was available in November, 2007. The most recent data applies to FY 2014.

**4. HOW WE COMPARE**

If comparable data becomes available, the Department will compare our results with like customer service measurements from other commissions and councils.

**5. FACTORS AFFECTING RESULTS**

Many measures are subjective, and require experienced Commissioners to develop reasoned answers. Newly-appointed Commissioners can affect the results.

**6. WHAT NEEDS TO BE DONE**

Since this is a self-evaluation by the Commission, and results are at 100%, nothing specific needs to be done by the Department at this time.

**7. ABOUT THE DATA**

Commissioners independently evaluate group performance, then collectively discuss their findings to produce a consensus report. The process for self-evaluation and discussion will be improved over time.



|   |                                      |                                    |
|---|--------------------------------------|------------------------------------|
| <b>PARKS and RECREATION DEPARTMENT</b>  |                                      | <b>III. USING PERFORMANCE DATA</b> |
| <b>Agency Mission:</b> To provide and protect outstanding natural, scenic, cultural, historic and recreational sites for the enjoyment and education of present and future generations. |                                      |                                    |
| <b>Contact:</b> Tom Hughes  | <b>Contact Phone:</b> 503-986-0780   |                                    |
| <b>Alternate:</b> Tanya Crane   | <b>Alternate Phone:</b> 503-986-0694 |                                    |

|  |   |
|--|---|
| <b>The following questions indicate how performance measures and data are used for management and accountability purposes.</b> |   |
| <b>1. INCLUSIVITY</b>  | <ul style="list-style-type: none"> <li>* <b>Staff :</b> Discussions with management-level and other staff to formulate and track performance measure data.</li> <li>* <b>Elected Officials:</b> Formal and informal discussions with the Governor and members of the Legislature.</li> <li>* <b>Stakeholders:</b> Annual performance measures report to the Commission.</li> <li>* <b>Citizens:</b> Monitoring and responding to input from the public relating to agency performance measures. Citizen input at Commission meetings. The Annual Performance Measures Report is posted on the agency website.</li> </ul>  |
| <b>2 MANAGING FOR RESULTS</b>  | After Commission and legislative approval, the performance measures are shared at staff meetings, discussed with managers, and divided into more precise and job-specific measures. Ultimately, they form the basis for decisions that affect day-to-day operations. Also, performance measures guide individual staff performance expectations.  |
| <b>3 STAFF TRAINING</b>  | None  |
| <b>4 COMMUNICATING RESULTS</b>   | <ul style="list-style-type: none"> <li>* <b>Staff :</b> Staff meetings and newsletters.</li> <li>* <b>Elected Officials:</b> Formal and informal discussions with the Governor and members of the Legislature.</li> <li>* <b>Stakeholders:</b> Performance measures are reported to the Commission annually.</li> <li>* <b>Citizens:</b> OPRD maintains its performance measures and Annual Performance Measures Report on the agency website for citizen review. Results are also communicated through Lottery commercials, signs, public/civic organizations, state and local fairs, and staff and volunteers who have contact with over 40 million park visitors each year.</li> </ul> |