Managing your Oregon SHPO Archaeology accounts and Contact info



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This document should help you manage all of your contact information and various accounts associated with Oregon SHPO Review and Compliance, archaeological research, and site forms.

Your general contact information:

When submitting through go digital note on the submission form in the *comments* section that the address/phone/email has changed or email arch.permits@oprd.oregon.gov

If you are a "Qualified" Archaeologist:

Email <u>arch.permits@oprd.oregon.gov</u> with updated info. Please include the email address where you want to receive permit notifications.

OARRA:

We recommend using a general email account for OARRA access rather than a work account. There is no easy way to update account info (e.g., email address) once the account has been created.

If you are having trouble with your password please contact <u>arch.qualifications@oprd.oregon.gov</u> and we can reset your password.

If you cannot remember your email address (user name) please contact arch.qualifications@oprd.oregon.gov

If your account has expired please fill out a new application and follow the instructions

Not sure if your account has expired? Send an inquiry to arch.qualifications@oprd.oregon.gov

Online Site form/Bibliographic database access:

Since online site form accounts can be created at any time by anyone and people are not regulated to only one or to not share their account we recommend that companies, agencies, or projects create accounts rather than individuals. This provides access to more than one person and prevents complications when individuals are not available.

Emails associated with accounts and passwords can be changed by users by clicking the "Admin" link in the right-hand hand corner when logged in.

Any other issues please contact Heritage.Feedback@oprd.oregon.gov.

Contractor database:

Oregon SHPO no longer hosts a contractor database for archaeological consultants. If you wish to be part of a contractor database for Oregon, the Association of Oregon Archaeologists (AOA) now runs one on their website (www.oregonarchaeologists.com)