



Water Level Reporting Program Frequently Asked Questions and Answers

1. Did you receive my report?

You can check if the water level has been entered into the Oregon Water Resources Department [Groundwater Information System](#). Search for the Log ID or Well Tag, click Details, and see the Measured Water Level section. It might take a few months for water levels to be appear in the database after being submitted.

2. When is reporting due?

Every permit is different, but most permits have reporting due in March. To verify for your permit, go to [WRIS](#) and read the reporting requirements laid out in the permit document.

3. What should I do if my address has changed?

Please email OWRD.WaterLevelReporting@water.oregon.gov and notify us of the permit number and address change.

4. Why didn't I receive the mailing?

You may not have a reporting requirement, or you may have fulfilled your requirement. Alternatively, you may have a reporting requirement, but the mailing got lost in the mail or was sent to the wrong address. If you did not receive a mailing and believe that you should have received one, please contact us. Please note that reminder letters are sent as a courtesy, but permit holders are required to report regardless of whether they received the mailing.

5. Is there a list of certified water level measurers?

Any certified water rights examiner (CWRE), registered professional geologist, registered professional engineer, licensed well constructor, or license pump installer is qualified to take the measurement. Here is a [list of CWREs](#) and a [list of well constructors](#).

6. How do I make sure a water level is static?

Take at least 2 measurements, at least 2 minutes apart. If they agree within 0.01 feet, call it static. Otherwise, keep measuring until you get to a consistent pattern (rising or falling) or agreement within 0.01 feet over at least 2 minutes. More discussion about Static Water Level Reporting can be found in this video: [2023 Certified Water Right Examiner training](#).

7. How do I change information I've submitted?

To correct data submitted, email OWRD.WaterLevelReporting@water.oregon.gov or mail a reporting form to the Department with revisions clearly marked.