



Oregon Water Resources Department
 725 Summer Street NE, Suite A
 Salem, Oregon 97301-1266
 (503) 986-0900
 www.oregon.gov/OWRD

Application to Develop a Minor Hydroelectric Project (Less than 100 theoretical horsepower)

Please type or print in dark ink. If your application is found to be incomplete or inaccurate, we will return it to you. If any requested information does not apply, please insert "n/a". Please read and refer to the instructions guide when completing your application. Thank you.

1. APPLICANT INFORMATION

Applicants: _____
First Last

Organization: _____

Mailing Address: _____

City State Zip

Phone: _____

Home Work Other

E-mail address: _____

2. PROPERTY OWNERSHIP

Do you own all the land where you propose to divert, transport, and use water? This includes diversion location and place of use; roads; rights-of-way; and canals or ditches.

- Yes, (Skip to section 3 "Water Use")
- No, Please check the appropriate box below.
 - I have a recorded easement or written authorization permitting access.
 - I do not currently have written authorization or easement permitting access.

Note: A water right cannot be issued without written authorization or easement provided to the Department.

List the names and mailing addresses of all affected landowners.

Attach a separate sheet if needed.

3. WATER USE

A. Proposed Source and Amount of Water

Provide the commonly used name of the water body from which water will be diverted, and the name of the stream or lake it flows into. If unnamed, say so. If the source will be a reservoir, list reservoir name and/or permit number:

Provide the amount of water you propose to use from each source, for each use, in cubic feet-per-second (CFS) or gallons per minute (GPM). If the proposed use is from storage, provide the amount in acre-feet (AF):

(1 cubic foot per second = 448.8 gallons per minute 1 acre-foot = 43,560 cubic feet)

Source	Tributary to	Amount (AF, CFS, GPM)

B. Period of Use

Indicate the time of year when you propose to use water:

C. Power Development

The project will utilize _____ (number of feet) of gross head to develop _____ (number) theoretical horsepower (THP).

THP is calculated by multiplying the quantity of water to be diverted in cubic feet per second by the vertical head in feet and dividing the product by 8.8). The head is the difference in elevation between the intake of the pipeline and the return discharge to the stream.

D. Location

The point of diversion is located within the _____ ¼ of the _____ ¼ of Section _____,

Township _____, Range _____, W.M.,

The power plant is located within the _____ ¼ of the _____ ¼ of Section _____,

Township _____, Range _____, W.M., in _____ County.

After passing through the power plant, the water utilized will be returned to

_____ (stream) in the _____ ¼ of the _____ ¼ of Section _____,

Township _____, Range _____, W.M.

E. Project Facilities

- (IF APPLICABLE) The diversion dam will have a height of _____ feet, a crest width of _____ feet, an upstream slope of _____ feet horizontal to one foot vertical, and a downstream slope of _____ feet horizontal to one foot vertical.

Describe the type of dam and the material with which it will be constructed:

- (IF APPLICABLE) The storage reservoir will be located on:

_____ (body of water), tributary to _____ (body of water)

in Section _____, Township _____, Range _____, W.M.

When full the reservoir will have a surface area of _____ acres and a total storage volume of _____ acre-feet.

- (IF APPLICABLE) The canal will have a length of _____ feet, a slope of _____ feet horizontal /feet vertical, a base width of _____ feet, and a top width of _____ feet.

- (IF APPLICABLE) The pipeline will have a length of _____ feet, a diameter of _____ inches, and the difference in elevation between the intake and discharge will be _____ feet. The type of pipe used is _____

Describe the type of water wheel and generator that will be used: _____

4. WATER MANAGEMENT

A. Monitoring

How will you monitor your diversion to be sure you are within the limits of your water right and you are not wasting water?

- Weir Meter Periodic Sampling

Have you planned for a minimum bypass flow?

- Describe
-

5. RESOURCE PROTECTION

In granting permission to use water from a stream or lake, the state requires careful control of activities that may affect the waterway or streamside area. Please indicate any of the practices you plan to undertake to protect water resources.

- Diversion will be screened to prevent uptake of fish and other aquatic life.

Describe planned actions:

- Excavation or clearing of banks will be kept to a minimum to protect riparian or streamside areas. Describe planned actions: _____

- Operating equipment in a water body will be managed and timed to prevent damage to aquatic life.

Describe: _____

- Water quality will be protected by preventing erosion and run-off of waste or chemical products.

Describe: _____

6. FINANCES AND SCHEDULE

The estimated cost of the project is \$_____.

The proposed use or market for the power to be developed is: _____

The time schedule for completing the project after a water right is issued is _____

_____.

The estimated life of this project is _____ years. Upon a decision to terminate project operations, the project must be decommissioned under applicable Oregon laws. Upon project termination, the proposed method of removal is _____

_____.

7. NEIGHBORS

The following individuals own property within 300 feet of the proposed powerhouse:
(include names, physical addresses, and mailing addresses)

8. REMARKS

If you would like to clarify any information you have provided in the application, please do so here and reference the specific application question you are addressing.

9. MAP REQUIREMENTS

The Department cannot process your application without accurate information showing the source of water and location of water use. You must include a map with this application form that clearly indicates the township, range, section, and quarter-quarter section of the proposed diversion location and powerhouse. See the map guidelines sheet for detailed map specifications.

10. SIGNATURE

By my signature below I confirm that I understand:

- X I am asking to use water specifically as described in this application.
- X Evaluation of this application will be based on information provided.
- X I cannot legally use water until the Water Resources Department issues a water right to me.
- X If I get a water right, I must not waste water.
- X If development of the water use is not according to the terms of the water right, the water right can be canceled.
- X The water use must be compatible with local comprehensive land use plans.
- X Even if the Department issues a water right to me, I may have to stop using water to allow senior water right holders, instream water rights or minimum bypass flows to get water they are entitled to, and

I affirm that all information provided in this application is true and correct to the best of my knowledge.

Signature of applicant

Date

Signature of applicant

Date

11. EXHIBITS

The following Exhibits must be included as a part of this application:

- | | |
|------------------|---|
| Exhibit A | Narrative Statement describing the proposed project from the point(s) of diversion to the water return area. |
| Exhibit B | Project Map (See Guide for Minor Hydroelectric Applications) |
| Exhibit C | Tax Assessors map showing all property lines within 300 feet of the proposed powerhouse. |
| Exhibit D | Attach land use form. Land use form must be signed by the local planning official, certifying that the use and structures associated with this project are allowed. The land use form is attached to the end of this form, or is available from the OWRD Salem office or on OWRD web site using the link "Forms." |

NARRATIVE STATEMENT:

Provide a detailed written description of each component of the proposed Project from the point(s) of diversion to the water return area. The reader should be able to draw a basic picture of the Project based on the Narrative Statement. Such features include points of diversion, dams and appurtenant works and structures, storage, diverting or forebay reservoirs connected therewith, conduits or pipes, powerhouses, water wheels, and primary lines transmitting power to the point of junction with a distributing system, or with any interconnected primary system, miscellaneous works and structures used in connection with the Project or any part thereof, rights of way, lands, flowage rights and all other properties, rights and structures necessary or appropriate in the use, operation and maintenance of the Project.

Before you submit your application be sure you have:

- Answered each question completely.
 - Attached a legible map which includes township, range, section and quarter-quarter section.
 - Attached an assessor's map showing tax lots within 300 feet of powerhouse.
 - Included a Land Use Information Form or receipt stub signed by a local official from a city or county planning office.
 - Included a check payable to the Water Resources Department for \$500. (If a water right is approved, an additional \$500 is required before the right can be issued.)
-

Land Use Information Form



Oregon Water Resources Department
725 Summer Street NE, Suite A
Salem, Oregon 97301-1266
(503) 986-0900
www.oregon.gov/OWRD

NOTE TO APPLICANTS

In order for your application to be processed by the Oregon Water Resources Department (OWRD), this Land Use Information Form must be completed by a local government planning official in the jurisdiction(s) where your water right will be diverted, conveyed, used, and developed. The planning official may choose to complete the form while you wait or return the “Receipt Acknowledging Request for Land Use Information” to you. Applications received by OWRD without the Land Use Information Form, or the signed receipt, will be returned to you. **IMPORTANT:** Please note that while OWRD can accept a signed receipt as part of intake for an application for a new permit to use or store water, a completed Land Use Information Form is required for OWRD’s acceptance of all other applications. Please be aware that your application cannot be approved without land use approval.

This form is **NOT** required if:

- 1) Water is to be diverted, conveyed, and used on federal lands only; **OR**
- 2) The application is for a water right transfer, allocation of conserved water, exchange, permit amendment, or ground water registration modification, and **all** of the following apply:
 - a. The existing and proposed water use is located entirely within lands zoned for exclusive farm-use or within an irrigation district;
 - b. The application involves a change in place of use only;
 - c. The change does not involve the placement or modification of structures, including but not limited to water diversion, impoundment, distribution facilities, water wells and well houses; **and**
 - d. The application involves irrigation water uses only.

NOTE TO LOCAL GOVERNMENTS

The person presenting the attached Land Use Information Form is applying for a new water right or modifying an existing water right. The Oregon Water Resources Department (OWRD) requires applicants to obtain land use information to ensure the water right does not result in land uses that are incompatible with your comprehensive plan. Please complete the form and return it to the applicant for inclusion in their application. **NOTE:** For new water right applications only, if you are unable to complete this form while the applicant waits, you may complete the “Receipt Acknowledging Request for Land Use Information” and return it to the applicant.

You will receive notice via OWRD’s weekly Public Notice once the applicant formally submits their request to OWRD. The notice will give more information about OWRD’s water right process and provide additional comment opportunities. If you previously only completed the receipt for an application for a new permit to use or store water, you will have 30 days from the Public Notice date to complete the Land Use Information Form and return it to OWRD. Your attention to this request for information is greatly appreciated. If you have questions concerning this form, please contact OWRD’s Customer Service Group at 503-986-0900 or WRD_DL_customerservice@water.oregon.gov.

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Land Use Information Form



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NAME			PHONE		
MAILING ADDRESS					
CITY	STATE	ZIP	EMAIL		

A. Land and Location

Please include the following information for all tax lots where water will be diverted (taken from its source), conveyed (transported), and/or used or developed. Applicants for municipal use, or irrigation uses within irrigation districts, may substitute existing and proposed service-area boundaries for the tax-lot information requested below.

Township	Range	Section	¼ ¼	Tax Lot #	Plan Designation (e.g., Rural Residential/RR-5)	Water to be:	Proposed Land Use:
						<input type="checkbox"/> Diverted <input type="checkbox"/> Conveyed <input type="checkbox"/> Used	
						<input type="checkbox"/> Diverted <input type="checkbox"/> Conveyed <input type="checkbox"/> Used	
						<input type="checkbox"/> Diverted <input type="checkbox"/> Conveyed <input type="checkbox"/> Used	
						<input type="checkbox"/> Diverted <input type="checkbox"/> Conveyed <input type="checkbox"/> Used	

List all counties and cities where water is proposed to be diverted, conveyed, and/or used or developed:

NOTE: A separate Land Use Information Form must be completed and submitted for each county and city, as applicable.

B. Description of Proposed Use

Type of application to be filed with the Oregon Water Resources Department:

- Permit to Use or Store Water
 Water Right Transfer
 Permit Amendment or Ground Water Registration Modification
 Limited Water Use License
 Exchange of Water
 Allocation of Conserved Water

Source of water: Reservoir/Pond Ground Water Surface Water (name) _____

Estimated quantity of water needed: _____ cubic feet per second gallons per minute acre-feet

Intended use of water:
 Irrigation Commercial Industrial Domestic for _____ household(s)
 Municipal Quasi-Municipal Instream Other _____

Briefly describe:

Note to applicant: For new water right applications only, if the Land Use Information Form cannot be completed while you wait, please have a local government representative sign the receipt on the bottom of page 4 and include it with the application filed with the Oregon Water Resources Department.

See Page 4 →

For Local Government Use Only

The following section must be completed by a planning official from each county and city listed unless the project will be located entirely within the city limits. In that case, only the city planning agency must complete this form. This deals only with the local land use plan. Do not include approval for activities such as building or grading permits.

Please check the appropriate box below and provide the requested information

- Land uses to be served by the proposed water use(s), including proposed construction, are allowed outright or are not regulated by your comprehensive plan. Cite applicable ordinance section(s): _____
- Land uses to be served by the proposed water use(s), including proposed construction, involve discretionary land-use approvals as listed in the table below. (Please attach documentation of applicable land-use approvals which have already been obtained. Record of Action/land-use decision and accompanying findings are sufficient.) **If approvals have been obtained but all appeal periods have not ended, check "Being Pursued."**

Type of Land-Use Approval Needed (e.g., plan amendments, rezones, conditional-use permits, etc.)	Cite Most Significant, Applicable Plan Policies & Ordinance Section References	Land-Use Approval:	
		<input type="checkbox"/> Obtained <input type="checkbox"/> Denied	<input type="checkbox"/> Being Pursued <input type="checkbox"/> Not Being Pursued
		<input type="checkbox"/> Obtained <input type="checkbox"/> Denied	<input type="checkbox"/> Being Pursued <input type="checkbox"/> Not Being Pursued
		<input type="checkbox"/> Obtained <input type="checkbox"/> Denied	<input type="checkbox"/> Being Pursued <input type="checkbox"/> Not Being Pursued
		<input type="checkbox"/> Obtained <input type="checkbox"/> Denied	<input type="checkbox"/> Being Pursued <input type="checkbox"/> Not Being Pursued

Local governments are invited to express special land use concerns or make recommendations to the Oregon Water Resources Department regarding this proposed use of water in the box below or on a separate sheet.

Name: _____ Title: _____
 Signature: _____ Date: _____
 Governmental Entity: _____ Phone: _____

Receipt Acknowledging Request for Land Use Information	
<p>Note to Local Government Representative: Please complete this form and return it to the applicant. For new water right applications only, if you are unable to complete this form while the applicant waits, you may complete this receipt and return it to the applicant. If you sign the receipt, you will have 30 days from the date of OWRD's Public Notice of the application to submit the completed Land Use Information Form to Oregon Water Resources Department. Please note while OWRD can accept a signed receipt as part of intake for an application for a new permit to use or store water, a completed Land Use Information Form is required for all other applications.</p>	
Applicant Name: _____	
Staff Name: _____	Title: _____
Staff Signature: _____	Date: _____
Governmental Entity: _____	Phone: _____