

11410 SW 68th Parkway, Tigard OR 97223 Mailing Address – PO Box 23700, Tigard OR 97281-3700 Toll free – 888-320-7377 Fax – 503-598-0561 Website – https://oregon.gov/pers

PERS Chapter 238 Program (Tier One and Tier Two) Certification of 911 Operator Service

General information

911 operators can retire if they have 25 years or more of creditable service as a 911 operator. To ensure you meet this requirement, PERS needs information from both you and your employer.

"911 operator" includes:

A person whose official duties are receiving information through a 911 emergency reporting system and relaying that information to public or private safety agencies or dispatching emergency equipment or personnel in response to such information.

A public safety dispatcher whose primary duties are receiving, processing and transmitting public safety information received through a 911 emergency reporting system.

Please complete a separate form for each PERS-covered employer you worked for in a 911 operator position.

PERS advises you to request an estimate when you reach at least 23 years of creditable service as a 911 operator.

This is an early retirement option that will reduce your benefits, and you are not eligible to receive any cost-of-living-adjustments until you reach age 55.

Instructions for member (Section A)

- 1. Provide your name, Social Security number*, daytime phone number, and PERS number (if known).
- 2. Provide the name of the employer(s) you worked for in a PERS-covered position as a 911 operator. You must complete a separate form for each employer.
- 3. Sign and date the form.
- 4. Submit this form to your employer. Your employer will fill out Section B and submit the form to PERS.

Instructions for employer (Section B)

- 1. Please provide the requested information.
- 2. Submit the completed form to PERS.

Mailing address: PERS

PO Box 23700

Tigard OR 97281-3700

Fax number: 503-603-7626

*Providing your Social Security number (SSN) is voluntary. It will be used for confirmation purposes. If you choose not to supply your SSN, it may take PERS staff longer to process your form.



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2258

PERS Chapter 238 Program (Tier One and Tier Two) Certification of 911 Operator Service

This form is strictly for the Tier One/Tier Two program. Call PERS or visit our website if this is not the form you need

Section A: Member information (T	ype or pri	nt clearly in dark ink. I	legible forms may be retu	rned to ap	plicant. This c	ould delay your request.	
First name	MI	Last name S		Social	cial Security number*		
Day phone number				PERS	number (opti	onal)	
I authorize (employer name) service as a 911 operator.		to rele	ase any information	n PERS	requests p	ertaining to my	
Member signature (do not print)		Date					
Section B: Employer information	(to be	completed by	employer)				
The person named above is requesting c quested, and return the form to PERS.	ertificat	ion of employme	nt as a 911 operato	r. Please	e provide th	ne information re-	
			ites of service as a 9	11 opera	rator		
Job class title		Sta	art date (mm/dd/yy	yy)	End date	e (mm/dd/yyyy)	
Please list all dates of leave without pay	during	any periods liste	d above:				
I certify the person named above was enduring the dates of service listed above. From the official records of		d as a telecommu	nicator whose prim	nary duti	ies were as	a 911 operator	
(Employer nam							
Employer address					~		
Address			City		State	Zip+4 code	
Employer phone number							
Signature of employer representative (do not pri	orint) Date			Office use only			
2		2			☐ Member ☐ Alternate payee ☐ Cross reference member SSN		

*Providing your Social Security number (SSN) is voluntary. It will be used for confirmation purposes. If you choose not to supply your SSN, it may take PERS staff longer to process In compliance with the Americans with Disabilities Act, PERS will provide help filling out this form upon request. You may request help by calling 888-320-7377, or TTY 503-603-7766.

ORS: 238.280

Form #459-560 (3/17/2008) SL3 IIM Code: 2258

Name of employer representative (please type or print)