



# Public Employees Retirement System Employer Advisory Group Charter

<b>Group Purpose</b>	The PERS Employer Advisory Group provides perspective and insight into the development and implementation of agency policies that affect a broad spectrum, if not all, of PERS-participating employers. This group not only assures that such policies are considered from the various employers' perspectives and needs, but also engages with the employers they represent to foster collaboration and consistency in the implementation of policy changes.
<b>Charter Authority</b>	The PERS Board expects its staff to work with employers as the retirement plan is administered on behalf of employers. This group is assembled to ensure alignment of comprehension and execution as to policy decisions by participating employers and full understanding of the issues when policy questions are presented to the PERS Board for resolution.
<b>Group Responsibilities &amp; Individual Roles</b>	<p>The PERS Employer Advisory Group is responsible for reviewing and, when relevant, contributing to the discussion of policy issues as they are developed for the PERS Board or staff (if the issue is being addressed without involving the Board). Individual group members are responsible for representing their designated employer groups' interests and, where appropriate, distributing information to the represented group when further input or education is necessary.</p> <p>PERS Executive Team members and Employer Advisory Group members, or their designees, are responsible for identifying and presenting policy issues that fit within this Group's scope. The agency is also responsible for facilitating an open and informed deliberative process where relevant perspectives are presented to the decision-maker on a particular policy's implementation.</p> <ul style="list-style-type: none"><li>• Group members and agency staff who support the group are to attend scheduled meetings and activities.</li><li>• Group members stay current on policy development through review of agency board and audit committee report summaries and related communications.</li><li>• Group members stay engaged with their respective appointing organizations to facilitate distribution of relevant communications through the process of policy development.</li><li>• Agency staff advise the group of upcoming policy issues, provide background information, and answer questions.</li><li>• Group members support the group's directions and assist with executing those directions.</li></ul>
<b>Membership</b>	<p>Members will be designated by each of the following groups or associations; the process for the designation shall be determined by the respective groups, however, designated Members shall have expertise in technical and policy issues related to PERS:</p> <ul style="list-style-type: none"><li>• Association of Oregon Counties</li><li>• League of Oregon Cities</li><li>• Oregon Community Colleges Association</li><li>• Oregon School Boards Association</li><li>• Special Districts Association</li><li>• State of Oregon's Department of Administrative Services</li><li>• State Universities</li></ul> <p>Members should be appointed to ensure that a diversity of perspectives (size, geography, etc.) are represented. The Group will be staffed by PERS at the request of the Executive Director.</p>
<b>Decision Making &amp; Issue Elevation</b>	The Group can reach consensus on policy recommendations to the PERS Board but does not make decisions that are binding on the Board itself. The Group can elevate issues to the PERS Board through a request to the PERS Executive Director for an agenda item to be added to an upcoming public meeting.