

From: PERS-Employer Info Services
To: PERS Employers
Date: 9/2/2009 8:30 AM
Subject: PERS: Amendment to the Sept. 09 Employer Update.

Dear PERS employer,

Item #3 "Reminder when hiring school employees." was part of the Sept. 09 Employer Update sent Monday, 1 Sept. 09.

Item #3 stated incorrectly that the "contract number of months" field must be completed when using a DTL2 record to change an employee's job class to Job Class 9 (School Employee). The "contract number of months" field is located ONLY in the DTL1 record format, NOT in the DTL2 record format.

Please accept our apologies for this misstatement.

Sincerely,

PERS Employer OCE Team

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