Residency Supervision Plan

This is an agreement between **John Smith**, **Psy.D.**, **Psychologist Resident**, and **Mary Jones**, **Ph.D.**, **Licensed Psychologist** (####), **Residency Supervisor** at ABC Mental Health Services, 123 Main Street, Salem, OR 97301.

Effective Dates: September 1, 2010 to August 31, 2011. (If Residency is not completed at this date, a renegotiation of this contract can be undertaken by both parties.)

The purpose of this supervision arrangement is for the psychologist resident to meet the supervised work experience requirements for licensure as a psychologist in Oregon by the Board of Psychologist Examiners in accordance with the Oregon Administrative Rules (OAR) Chapter 858.

Dr. Smith, as a pre-licensed professional, will provide all services to clients under the supervision and license of Dr. Jones.

Background/Competence in Clinical and Supervisory Areas

Dr. Jones received her Ph.D. from the University of Montana in 1988 and was licensed in Oregon in 1990. Her dissertation involved research in the area of clinical supervision. She received 3 semesters of supervision coursework at UM which included using both video and live review of actual supervision. She has supervised psychology interns, residents and clinical staff members for over 20 years.

Theoretical Orientation

Dr. Jones' clinical training and practice have been in psychodynamic, family systems, and cognitive behavioral fields. Her supervisory model is Competency-Based (handouts explaining the details of this approach are provided).

Supervision Rights and Responsibilities:

Supervisory Meetings

Dr. Smith and Dr. Jones will meet weekly for one hour of individual supervision and Dr. Smith will attend one hour of Residency Group each week with Jane Johnson, Ph.D., Licensed Psychologist (####). Attendance at all supervision sessions will be required unless otherwise scheduled in advance. In the event of vacation, illness, emergency or inclement weather, supervision may be conducted via telephone or Skype, or may be rescheduled to within 14 days of the missed supervision session. Additional supervision can be scheduled to meet clinical needs.

Review of Work

Initially, all cases and documentation will be reviewed in each supervision session. Dr. Smith will be prepared to discuss all active cases and will prepare in advance the cases he wishes to focus on in supervision. Dr. Jones may also select cases to focus on. Dr. Smith will select two ongoing cases to video tape at every contact, after obtaining written client authorization (authorization form to be provided). These tapes will be provided to Dr. Jones for review and supervision sessions will include regular video review.

Supervision

Supervision will focus on the professional development of Dr. Smith. It will not include therapy. It will involve open communication, two-way feedback, and will focus on an exploration of clinical issues as outlined in the Board-required evaluation tools (final and interim evaluations) and include an exploration of personal factors such as emotional reactions, values, beliefs, biases, and conflicts as they relate to Dr. Smith's clinical work.

Since Dr. Jones is working under the license of Dr. Smith, it is an expectation that Dr. Smith share complete information regarding clients and medical records and abide by Dr. Jones' final decisions. The welfare of the client is tantamount. Dr. Jones encourages Dr. Smith to express disagreement and difference of opinion with Dr. Jones and to discuss any conflicts that might arise in the supervisory relationship.

Access and Emergency Back up

Dr. Jones is available via pager (#) and cell phone (#) and expects to be contacted for consultation in any and all cases involving legal and ethical dilemmas, client or community welfare and risk management issues. These areas are those that meet definition for a Critical Incident as listed in the ABC Mental Health Services policy and procedure or any other situation where Dr. Smith needs assistance. Any senior clinician on site can also be consulted.

Reporting duties to the Board

Dr. Jones has agreed to the contract to provide residency supervision for Dr. Smith. Dr. Smith will review the Oregon Administrative Rules: Guidelines for Supervised Experience, and these will be discussed in a supervision session. Dr. Smith will be responsible for providing Dr. Jones with a copy of the approved contract with the Board, and will be responsible for keeping an hours log of supervision sessions to be signed off by Dr. Jones. Dr. Jones will communicate with the Board as necessary regarding the progress of Dr. Smith, including providing copies of the required formal evaluations.

Mandated reporting duties (legal obligations)

Dr. Jones abides by the laws of Oregon with respect to psychological services and expects that Dr. Smith will be knowledgeable of and abide by these laws. Both Dr. Jones and Dr. Smith are mandated reporters for suspected abuse of Elderly, Mentally III and Developmentally Disabled Persons, and Children (some exemptions apply). Dr. Smith will review the Statutes Pertaining to the Practice of Psychology prior to the next supervisory session.

Ethical Code of Conduct (ethical obligations)

Dr. Jones abides by the most current APA Ethical Principles of Psychologists and Code of Conduct and expects Dr. Smith to be knowledgeable of and abide by this Ethical Code. Dr. Smith will review the Code prior to the next supervisory session.

Expectations

Dr. Smith will complete the ABC Web Training on Ethics and Professional Boundaries within the first 2 weeks of his residency. He agrees to abide by the legal and ethical guidelines and to follow all supervisory directives regarding services to clients. If Dr. Smith has any concerns about the supervisory relationship that he does not think he can address with Dr. Jones, he may speak directly to Dr. Jones' supervisor, to the agency Integrity Officer, or with the HR Director.

Dr. Smith will be expected to attend all staff and team meetings, all training sessions and supervision appointments. He will carry a caseload and work approximately 40 hours each week, meeting the direct service percentage assigned to him. He will carry the After Hours Pager on a rotating basis – with back up from Dr. Jones while he is providing coverage.

Dr. Smith will abide by all agency policies and procedures of ABC Mental Health Services.

Record Keeping

Dr. Smith is expected to maintain up-to-date electronic medical records and billing information for each of his clients, meeting the guidelines established by ABC Mental Health Services policy and procedure regarding timely documentation. Audits of both content and completeness will occur within each supervision and monthly by the ABC Quality Management Department.

Formative and Summative Evaluation

Dr. Smith will receive ongoing evaluative feedback at each supervisory session and be involved in the Board-required interim (every six months) and final evaluations. The forms used for these evaluations are provided. Items from the Learning Agreement are also added under Performance Objectives.

Addressing of Performance Issues

Residents are viewed as accomplished professionals who are at the last stage of their supervised experience. Performance improvement is an expected aspect of the year long residency. Areas for improvement will be discussed in supervision and can be initiated by either Dr. Jones or Dr. Smith. If there are serious concerns about Dr. Smith's performance, he will be notified, both verbally and in writing, by Dr. Jones and they will work together on a performance improvement plan. Dr. Smith will be able to afford himself of all rights as outlined in the ABC Mental Health Services Policy and Procedure Manual for employees.

Content Areas to be Covered

Over the course of the residency supervision, all areas outlined in the accompanying document (Areas to Cover in Supervision) will be discussed.

Other

Dr. Smith will identify himself as a "Psychologist Resident" and indicate that Dr. Jones is his supervisor in all professional communication, including to clients. All reports and formal communication under Dr. Smith's name will be co-signed by Dr. Jones. It will be Dr. Smith's responsibility to provide these documents that require signature to Dr. Jones in a timely manner.

The Resident and Supervisor agree to the aforementioned rights and responsibilities.

Signature:	John Smith, Ph.D., Psychologist Resident	Date
Signature:	Mary Jones, Ph.D., Resident Supervisor	Date