

Oregon Physical Therapist Licensing Board 2019-2021 Biennium Budget Executive Summary

The 2019-2021 Biennium budget is a significant increase over the 2017-2019 Biennium budget, predominantly due to greater than anticipated IT expenses and the addition of a staff position to support IT. The board has sufficient ending balance to support a deficit budget, and the budget should result in the reduction of the Board's ending balance to approximately 10 months, consistent with recommendations for State agencies with biannual renewals. There is no fee increase being proposed for the 2019-2021 Biennium. It should be noted that the Board *may* need to consider raising licensing fees in the 2021-2023 or 2023-2025 biennium. License and application fees have not been raised since 2004, and were actually reduced by 15% in 2015-2017. The background fee, a pass-through fee to Oregon State Police, was increased in 2017, and applicants are required to pay a new fee directly to the exam provider for the new Jurisprudence Assessment Module as of December 2016.

- **Overall income for 2019-2021 is projected up by \$36,709 for a 3% increase over the prior biennium, at \$1,219,709.**
 - While renewals in 17-19 were higher than anticipated based on historical trends, new applications were down overall, even without the anticipated impact of the national PT Compact, which is anticipated to be a factor in 19-21. As a result, we are projecting overall licensing fees to be slightly down overall from the current biennium by 7%, or \$85,020.
 - The Board will receive offset revenue of \$121,443 from the six boards that comprise the HRLB agency for services provided to those entities by the IT position which will be homed at OPTLB.

- **Expenses for 2019-2021 are anticipated to be up by \$433,171 for a 37% increase over the initial budget for the prior 2017-2019 biennium, at \$1,604,421.**
 - Delayed by factors outside the control of the Board, the replacement of the Board's total IT infrastructure will occur at the very end of 17-19 and be in full effect for 19-21. While the Board had been expecting to share a greater proportion of IT costs with other agencies, this did not prove to be viable, resulting in significantly higher costs. The Board is also budgeting for an IT audit, per SB 90.
 - The remainder of the increase in expense can be attributed to increases in the costs of services used by the Board, such as Attorney General fees up 20%, as well as increased costs related to employee benefits, medical premiums, PERS administration contributions.
 - While expenses for 2019-2021 are up 37% over the initial budget for 2017-2019, they are only up 28% over the revised 2017-2019 budget. As comparison, the initial budget for 2017-2019 was an increase of 16% over the prior 2015-2017 biennium.

Physical Therapist Licensing Board Profit & Loss Budget Overview

July 2019 through June 2021

	TOTAL		
	Jul '19 - Jun 20	Jul '20 - Jun 21	Jul '19 - Jun 21
Ordinary Income/Expense			
Income	1,039,080.00	180,630.00	1,219,710.00
Gross Profit	1,039,080.00	180,630.00	1,219,710.00
Expense			
5100 · Payroll Costs	555,321.67	571,315.17	1,126,636.84
5155 · 457P - Withholding	0.00		0.00
5600 · Travel Costs	21,300.00	21,300.04	42,600.04
6100 · General Office Expenses	30,063.00	25,563.00	55,626.00
6190 · Dues and Subscriptions	10,000.00	10,000.00	20,000.00
6195 · Depreciation	0.00		0.00
6200 · Postage	2,000.00	5,000.00	7,000.00
6300 · Publications	320.00	320.00	640.00
6400 · Contracted Services	87,235.00	134,235.00	221,470.00
6500 · Rent and Occupancy	20,400.00	20,400.00	40,800.00
6600 · Background Checks	27,100.00	27,100.00	54,200.00
6650 · Investigation Expenses	100.00	100.00	200.00
6700 · Equipment Rentals	0.00	0.00	0.00
6800 · Computers & Accessori...	23,500.00	23,500.00	47,000.00
Total Expense	777,339.67	838,833.21	1,616,172.88
Net Ordinary Income	261,740.33	-658,203.21	-396,462.88
Net Income	261,740.33	-658,203.21	-396,462.88

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July 2019 through June 2021

	Jul '19 - Jun 20	Jul '20 - Jun 21	TOTAL Jul '19 - Jun 21
Ordinary Income/Expense			
Income			
4000 · Income			
4100 · Physical Therapists			
4110 · PT Exam Applications	30,720.00	30,720.00	61,440.00
4115 · PT NPTE Early Release	0.00		0.00
4120 · PT Endorsement Applications	20,400.00	20,400.00	40,800.00
4125 · PT Temporary Permits	600.00	600.00	1,200.00
4130 · PT Renewals	749,850.00	12,000.00	761,850.00
4140 · PT Delinquent Renewals	1,200.00	1,200.00	2,400.00
4150 · PT Duplicate Licenses	600.00	600.00	1,200.00
4155 · PT Direct Access New/Renewals	0.00		0.00
4160 · PT Wall Certificate	0.00		0.00
4170 · PT Civil Penalties	3,000.00	3,000.00	6,000.00
4175 · PT Assessments	0.00		0.00
4180 · PT List Sales	0.00		0.00
4185 · PT Label Sales	0.00		0.00
4190 · PT NSF Check Fee	0.00		0.00
4195 · PT Other	0.00		0.00
Total 4100 · Physical Therapists	806,370.00	68,520.00	874,890.00
4200 · Physical Therapist Assistants			
4210 · PTA Exam Applications	9,000.00	9,000.00	18,000.00
4215 · PTA NPTE Early Release	0.00		0.00
4220 · PTA Endorse Applications	5,400.00	5,400.00	10,800.00
4225 · PTA Temporary Permits	0.00	0.00	0.00
4230 · PTA Renewals	124,200.00	3,600.00	127,800.00
4240 · PTA Delinquent Renewals	300.00	300.00	600.00
4250 · PTA Duplicate Licenses	300.00	300.00	600.00
4260 · PTA Wall Certificate	0.00		0.00
4270 · PTA Civil Penalties	900.00	900.00	1,800.00
4275 · PTA Assessments	0.00		0.00
4280 · PTA List Sales	0.00		0.00
4285 · PTA Label Sales	0.00		0.00
4290 · PTA NSF Check Fee	0.00		0.00
4295 · PTA Other	0.00		0.00
Total 4200 · Physical Therapist Assistants	140,100.00	19,500.00	159,600.00
4300 · PT & PTA Combined			
4350 · PT Compact Fees	10,000.00	10,000.00	20,000.00
4310 · PT & PTA Lists	0.00		0.00
4320 · PT & PTA Labels	0.00		0.00
4330 · PTand/or PTA Mailing Diskette	8,592.00	8,592.00	17,184.00
4340 · PTand/or PTA Other	0.00		0.00
4300 · PT & PTA Combined - Other	0.00		0.00
Total 4300 · PT & PTA Combined	18,592.00	18,592.00	37,184.00
4400 · PT/PTA License Verification Fee	13,140.00	13,140.00	26,280.00
4500 · Miscellaneous Income			
4583 · 83300 IT Services	60,722.00	60,722.00	121,444.00
4510 · Photocopy Charges	0.00		0.00
4520 · Labor	0.00		0.00
4500 · Miscellaneous Income - Other	156.00	156.00	312.00
Total 4500 · Miscellaneous Income	60,878.00	60,878.00	121,756.00
4900 · Bank Interest Income	0.00		0.00
Total 4000 · Income	1,039,080.00	180,630.00	1,219,710.00
Total Income	1,039,080.00	180,630.00	1,219,710.00
Gross Profit	1,039,080.00	180,630.00	1,219,710.00

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	TOTAL		
	Jul '19 - Jun 20	Jul '20 - Jun 21	Jul '19 - Jun 21
Expense			
5100 · Payroll Costs			
5132 · FICA (SS + Medicare)	25,193.00	25,978.00	51,171.00
5133 · FICA Administrative Fee	15.00	15.00	30.00
5134 · Unemployment Taxes	0.00		0.00
5110 · Gross Salaries	329,318.81	339,575.17	668,893.98
5130 · Payroll Taxes	0.00		0.00
5135 · Unemployment Benefits	0.00		0.00
5136 · Mass Transit Tax	2,483.00	2,559.00	5,042.00
5140 · Employee Benefits			
5141 · PERS ER Paid EE Cont	0.00	0.00	0.00
5142 · PERS ER Admin Contribution	65,106.58	67,089.00	132,195.58
5143 · Obligation Bond Debt Repayment	20,418.00	21,054.00	41,472.00
5144 · Workers Compensation	180.00	180.00	360.00
5146 · PEBB Medical/Dental Insurance			
5146-1 · PEBB Insurance	0.00		0.00
5146-2 · PEBB Insurance Refund	0.00	0.00	0.00
5146 · PEBB Medical/Dental Insuranc...	86,807.28	88,965.00	175,772.28
Total 5146 · PEBB Medical/Dental Insur...	86,807.28	88,965.00	175,772.28
5140 · Employee Benefits - Other	5,000.00	5,000.00	10,000.00
Total 5140 · Employee Benefits	177,511.86	182,288.00	359,799.86
5150 · Employee Training	10,000.00	10,000.00	20,000.00
5160 · Temporary Employees	0.00		0.00
5190 · Board Stipends	8,400.00	8,400.00	16,800.00
5199 · Other Payroll Expenses	2,400.00	2,500.00	4,900.00
Total 5100 · Payroll Costs	555,321.67	571,315.17	1,126,636.84
5155 · 457P - Withholding	0.00		0.00
5600 · Travel Costs			
5610 · Instate Travel			
5612 · Lodging	3,000.00	3,000.00	6,000.00
5614 · Airfare/Mileage	4,000.00	4,000.00	8,000.00
5616 · Meals	2,000.00	2,000.04	4,000.04
5618 · OtherTravel Costs	500.00	500.00	1,000.00
Total 5610 · Instate Travel	9,500.00	9,500.04	19,000.04
5620 · Out of State Travel			
5622 · Lodging	5,000.00	5,000.00	10,000.00
5624 · Airfare/Mileage	4,800.00	4,800.00	9,600.00
5626 · Meals	2,000.00	2,000.00	4,000.00
5628 · Other Travel Costs	0.00	0.00	0.00
Total 5620 · Out of State Travel	11,800.00	11,800.00	23,600.00
Total 5600 · Travel Costs	21,300.00	21,300.04	42,600.04
6100 · General Office Expenses			
6110 · Copier	500.00	500.00	1,000.00
6120 · Printing/Copying	3,600.00	2,000.00	5,600.00
6130 · Fax/Conf Room Phone	0.00		0.00
6140 · Office Supplies	2,100.00	2,200.00	4,300.00
6145 · Other	5,000.00	2,000.00	7,000.00
6150 · Board Meeting Expenses	1,200.00	1,200.00	2,400.00
6155 · Parking Validation Stickers	1,650.00	1,650.00	3,300.00
6160 · Dues	0.00		0.00
6170 · Business Insurance	0.00		0.00
6180 · Telecommunications	5,200.00	5,200.00	10,400.00
6185 · Bank Charges/Fees	4,000.00	4,000.00	8,000.00
6186 · Liability Insurance (Risk Mgmt)	6,813.00	6,813.00	13,626.00
Total 6100 · General Office Expenses	30,063.00	25,563.00	55,626.00
6190 · Dues and Subscriptions	10,000.00	10,000.00	20,000.00
6195 · Depreciation	0.00		0.00

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	TOTAL		
	Jul '19 - Jun 20	Jul '20 - Jun 21	Jul '19 - Jun 21
6200 · Postage			
6210 · Mail/Mail Room Charges	2,000.00	5,000.00	7,000.00
6220 · Newsletters	0.00		0.00
6230 · Stamps/USPS Mailings	0.00		0.00
6240 · Other	0.00	0.00	0.00
Total 6200 · Postage	2,000.00	5,000.00	7,000.00
6300 · Publications			
6310 · Newsletters	0.00		0.00
6320 · Pamphlets	0.00		0.00
6330 · Other	0.00		0.00
6300 · Publications - Other	320.00	320.00	640.00
Total 6300 · Publications	320.00	320.00	640.00
6400 · Contracted Services			
6405 · Merchant Account Fees	6,000.00	32,000.00	38,000.00
6410 · Investigators	1,500.00	1,500.00	3,000.00
6420 · Computer Support	24,000.00	24,000.00	48,000.00
6430 · Attorney General-Legal Counsel	40,000.00	40,000.00	80,000.00
6440 · Audit Charges	8,000.00	5,000.00	13,000.00
6450 · Accountant / CPA	500.00	500.00	1,000.00
6460 · Payroll Service Charges	3,000.00	3,000.00	6,000.00
6470 · Payroll Expenses	0.00		0.00
6490 · DAS Charges (Miscellaneous)	1,735.00	1,735.00	3,470.00
6495 · EmplDept/HearingOfficerPanel	2,500.00	2,500.00	5,000.00
6498 · Health Division Charges	0.00		0.00
6499 · Other Services	0.00	24,000.00	24,000.00
Total 6400 · Contracted Services	87,235.00	134,235.00	221,470.00
6500 · Rent and Occupancy			
6510 · Rent	20,400.00	20,400.00	40,800.00
6530 · Maintenance & Repair	0.00		0.00
6500 · Rent and Occupancy - Other	0.00	0.00	0.00
Total 6500 · Rent and Occupancy	20,400.00	20,400.00	40,800.00
6600 · Background Checks			
6610 · Exams	0.00		0.00
6620 · Verifacts	0.00		0.00
6630 · Vantage Data	100.00	100.00	200.00
6600 · Background Checks - Other	27,000.00	27,000.00	54,000.00
Total 6600 · Background Checks	27,100.00	27,100.00	54,200.00
6650 · Investigation Expenses	100.00	100.00	200.00
6700 · Equipment Rentals	0.00	0.00	0.00
6800 · Computers & Accessories			
6810 · Software	20,700.00	20,700.00	41,400.00
6820 · Hardware	2,400.00	2,400.00	4,800.00
6830 · Maintenance-E-Mail,Firewall	0.00	0.00	0.00
6840 · Other - Data Lines, etc.	400.00	400.00	800.00
Total 6800 · Computers & Accessories	23,500.00	23,500.00	47,000.00
Total Expense	777,339.67	838,833.21	1,616,172.88
Net Ordinary Income	261,740.33	-658,203.21	-396,462.88
Net Income	261,740.33	-658,203.21	-396,462.88