



Oregon

Kate Brown, Governor

Agenda Item No.
I.D.

OREGON REAL ESTATE BOARD Regular Meeting Minutes – via Zoom

Oregon Real Estate Agency
Salem, OR 97301

Monday, October 5, 2020

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BOARD MEMBERS PRESENT: Marie Due
Debra Gisriel
Jose Gonzalez
Dave Hamilton
Lawnae Hunter, Chair
Kim Hedding
Pat Ihnat
Alex MacLean, Vice Chair

BOARD MEMBERS ABSENT: Susan Glen, excused

OREA STAFF PRESENT: Steve Strobe, Commissioner
Michael Hanifin, Land Development Manager
Maddy Alvarado, Customer Service Manager
Leandra Hagedorn, Board liaison

GUESTS PRESENT: Barbara Geyer, Barbara Geyer Real Estate
LaTasha Beal, Keller Williams Sunset Corridor

I. BOARD BUSINESS – Chair Hunter

- A. Call to Order. Chair Hunter called the meeting to order at 10am.
- B. Chair Hunter comments/Roll Call. Chair Hunter asked the board members to introduce themselves, and explained the role/function of the board. The board members provided an update on the market activity and wildfire impact in their individual areas.
- C. Approval of the Agenda and Order of Business.
- D. Approval of 8.3.20.01.20 regular meeting minutes.

**MOTION TO APPROVE 8.3.20 REGULAR MEETING MINTUES BY DAVE HAMILTON
SECOND BY MARIE DUE
MOTION CARRIED BY UNANIMOUS VOTE**

- E. Date of the Next Meeting: 12.07.20, to begin at 10am and will be held via Zoom video conference.

II. PUBLIC COMMENT – Chair Hunter. None.

- This time is set aside for persons wishing to address the Board on matters not on the agenda. Speakers will be limited to five minutes.
- The Board Chair reserves the right to further limit or exclude repetitious or irrelevant presentations. If written material is included, 12 copies of all information to be distributed to board members should be given to the Board Liaison prior to the meeting.
- Action will not be taken at this meeting on citizen comments. The Board, however, after hearing from interested citizens, may place items on a future agenda so proper notice may be given to all interested parties.
- If no one wishes to comment, the next scheduled agenda item will be considered.

III. REQUEST FOR WAIVERS – Chair Hunter. None.

IV. PETITION TO QUALIFY AS A CONTINUING EDUCATION PROVIDER - Chair Hunter. None.

V. BOARD ADVICE/ACTION – Commissioner Strobe. None.

VI. NEW BUSINESS - Commissioner Strobe

- A. OAR Fall Governance Meeting - upcoming workgroup. Commissioner Strobe explained that he reported Agency and received feedback regarding the agency's mission. He also stated that OAR discussed forming a work group to address raising the bar for property managers, which could possibly include law/rule changes and would be convening in the next month.

VII. REPORTS – Chair Hunter.

- A. Commissioner Strobe
 - Advertising rule work group - Work group met and working on final draft, which will be provided to board soon
 - Teleworking - Agency continues working well in telework environment
- B. Agency division report - Deputy Commissioner Higley
 1. Regulations and Administration, Deputy Commissioner Higley.

Oregon Real Estate Agency Board Meeting

October 05, 2020

Page 2

- Staffing - Frances Hlawatsch has rejoined the agency on a part-time basis as a temporary employee with minimal transition
 - Regulations Manager position will be filled approximately by early 2021
 - Case recovery efforts over the past 6 months have brought caseload down to 6 cases which should be closed/resolved by beginning of 2021
 - Prioritization of investigations assessed within 7 days
- 2. Land Development, Michael Hanifin
 - Filing activity has decreased
 - Process to reduce paper records at the State Records center is currently being developed
- 3. Education and Licensing, Maddy Alvarado
 - Staffing - Rick Marsland and Elizabeth Hardwick are both in limited positions Tami Schemmel handles processing all the background checks
 - Continuing education extension requests submitted via email & online renewals will be in progress as of November
 - PSI remote proctoring went into effect 10.01.20
 - Civil penalty/sanctions of \$1000 will be imposed on licensees who fail to provide documents requested during CTA audits

VIII. ANNOUNCEMENTS – Chair Hunter. Next board meeting: 12.07.20 to begin at 10am and will be held via Zoom video conference.

IX. ADJOURNMENT – Chair Hunter

Respectfully submitted,


STEVE STRODE, COMMISSIONER

Respectfully submitted,


LAWNAE HUNTER, BOARD CHAIR