



# Oregon

Kate Brown, Governor

## Real Estate Agency

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### OREGON REAL ESTATE BOARD

#### Regular Meeting Minutes – via Zoom

Oregon Real Estate Agency  
Salem, OR 97301

Monday, April 4, 2022

**BOARD MEMBERS PRESENT:** Marie Due

Debra Gisriel, Vice Chair  
Susan Glen  
Jose Gonzalez  
Dave Hamilton  
Kim Hedding  
Lawnae Hunter  
Pat Ihnat, Chair  
Alex MacLean

**BOARD MEMBERS ABSENT:** None

**OREA STAFF PRESENT:** Steve Strobe, Commissioner  
Anna Higley, Deputy Commissioner  
Elli Kataura, Regulations Division Manager  
Liz Hayes, Compliance Division Lead  
Mesheal Heyman, Administrative Services Manager  
Michael Hanifin, Land Development Manager

**GUESTS PRESENT:** Barbara Geyer, Barbara Geyer Real Estate

#### **I. BOARD BUSINESS - Chair Ihnat**

- A. Call to Order. Chair Ihnat called the meeting to order at 10am.
- B. Chair Ihnat comments/Roll Call. Chair Ihnat explains the role/function of the board and asked board members to introduce themselves and provide an industry update.
- C. Approval of the Agenda and Order of Business.
- D. Approval of 02.07.22 regular meeting minutes.

**MOTION TO APPROVE 02.07.22 REGULAR MEETING MINUTES AS SUBMITTED BY DEBRA GISRIEL**

**SECOND BY MARIE DUE**

**MOTION CARRIED BY UNANIMOUS VOTE**

- E. Date of the Next Meeting: 06.06.22, to begin at 10am and location to be determined.

#### **II. PUBLIC COMMENT – Chair Ihnat. None.**

- This time is set aside for persons wishing to address the Board on matters not on the agenda. Speakers will be limited to five minutes.
- The Board Chair reserves the right to further limit or exclude repetitious or irrelevant presentations. If written material is included, 12 copies of all information to be distributed to board members should be given to the Board Liaison prior to the meeting.
- Action will not be taken at this meeting on citizen comments. The Board, however, after hearing from interested citizens, may place items on a future agenda so proper notice may be given to all interested parties.
- If no one wishes to comment, the next scheduled agenda item will be considered.

#### **III. REQUEST FOR WAIVERS – Chair Ihnat.**

- A. Dana McNeil.

**MOTION TO APPROVE DANA MCNEIL PRINCIPAL BROKER EXPERIENCE WAIVER BY ALEX MACLEAN**

**SECOND BY LAWNAE HUNTER**

**MOTION CARRIED BY UNANIMOUS VOTE**

#### **IV. PETITION TO QUALIFY AS A CONTINUING EDUCATION PROVIDER - Chair Ihnat.**

- A. Rogue Inspection Services, Brandi Verkempinck.

**MOTION TO APPROVE ROGUE INSPECTION SERVICES AS A CONTINUING EDUCATION PROVIDER BY CHAIR IHNAT**

**SECOND BY KIM HEDDINGER**

**MOTION CARRIED BY UNANIMOUS VOTE**

**V. BOARD ADVICE/ACTION - Commissioner Strode. None**

**VI. NEW BUSINESS - Commissioner Strode. None**

**VII. COMMUNICATIONS - ADMINISTRATIVE ACTIONS SUMMARY - Chair Ihnat**

**VIII. REPORTS – Chair Ihnat**

A. Commissioner Strode

- Key Performance Measures, see Oregon Real Estate News-Journal
- Cash in Real Estate Transactions, IRS Reporting Requirements, see Oregon Real Estate News-Journal
- Spring Governance Meetings for Oregon Realtors
- Upcoming Presentation to the Central Oregon Association of Realtors
- Invitation to Request to Agency Presentations by Commissioner Strode

B. Agency Division Reports - Deputy Commissioner Higley  
Financial Investigator.

1. Regulations Division, Elli Kataura
  - Staffing: Rob Pierce is retiring this year, in the process of hiring replacement, Frank Leonard hired as Financial Investigator 1.
  - Summary of division stats & information provided in written report
2. Land Development Division, Michael Hanifin
  - Summary of division stats and information provided in the written report
3. Administrative Services Division, Mesheal Heyman
  - Budget update
  - Economic Outlook
  - Return to Office
  - LARRC
4. Education and Licensing Division, Madeline Alvarado
  - Staffing: Kaely Salem hired as Administrative Specialist 2
  - Summary of division stats & information provided in written report
5. Compliance & Audits Division, Liz Hayes
  - Introduction
  - Summary of division stats & information provided in written report

**IX. ANNOUNCEMENTS – Chair Ihnat.** Next board meeting: 06.06.22 to begin at 10am and location to be determined.

**X. ADJOURNMENT – Chair Ihnat**