



# CONTINUING EDUCATION CERTIFICATE OF ATTENDANCE

4/2024

Real Estate Agency  
530 Center Street NE STE 100  
Salem OR 97301  
Phone: 503-378-4170

**DO NOT send this form to the Agency unless requested by the Agency.**

*If received by the Agency, and not requested by the Agency, it will be destroyed and no record will be retained.*

## INSTRUCTIONS

A real estate Certified Continuing Education Provider must provide this completed form, or a substantially similar completed form, to each licensee that completes a course that is eligible for real estate continuing education credit. OAR 863-020-0050(5)

A real estate licensee must retain this completed form for three years after the renewal date for which the continuing education credit applies. OAR 863-020-0015

\_\_\_\_\_  
Licensee Name

\_\_\_\_\_  
License No.

\_\_\_\_\_  
Name of Certified Continuing Education Provider

\_\_\_\_\_  
Provider Number

\_\_\_\_\_  
Course Name

\_\_\_\_\_  
Course Number

\_\_\_\_\_  
The eligible course topic(s) under OAR 863-020-0035, or whether the course is the three-hour Law and Rule Required Course (LARRC), the Advanced Real Estate Practices course, or the Brokerage Administration and Sales Supervision course

\_\_\_\_\_  
Date of Course

\_\_\_\_\_  
Course Location

\_\_\_\_\_  
Name of Instructor

\_\_\_\_\_  
Number of eligible course hours

## CERTIFIED CONTINUING EDUCATION PROVIDER SIGNATURE

*I affirm that the licensee completed the above named course, I am authorized to provide this information on behalf of the Certified Continuing Education Provider and that it is true and accurate, to the best of my knowledge.*

\_\_\_\_\_  
Printed Name of Authorized Individual

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Authorized Individual