



**State of Oregon**

**OREGON INTERMEDIATE TERM POOL**

An Investment Pool of the State of Oregon

Financial Statements

For the Year Ended June 30, 2018

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**OREGON INTERMEDIATE TERM POOL  
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**Office of the Secretary of State**

Dennis Richardson  
Secretary of State

Leslie Cummings, Ph.D.  
Deputy Secretary of State



**Audits Division**

Kip R. Memmott, MA, CGAP, CRMA  
Director

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## **Independent Auditor's Report**

The Honorable Kate Brown, Governor of Oregon  
The Honorable Tobias Read, State Treasurer  
Oregon Investment Council

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the Oregon Intermediate Term Pool, an external investment pool of the State of Oregon, as of and for the year ended June 30, 2018, and the related notes to the financial statements, as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Oregon Intermediate Term Pool as of June 30, 2018, and the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Emphasis of Matter**

As discussed in Note 1, the financial statements of the Oregon Intermediate Term Pool, an external investment pool of the State of Oregon, are intended to present the financial position and the changes in financial position of only the Oregon Intermediate Term Pool. They do not purport to, and do not, present fairly the financial position of the Oregon State Treasury or the State of Oregon as of June 30, 2018, or the changes in their financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

## **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated September 13, 2018, on our consideration of the Oregon State Treasury's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Oregon State Treasury's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Oregon State Treasury's internal control over financial reporting and compliance.

*Office of the Secretary of State, Audits Division*

State of Oregon  
September 13, 2018

**State of Oregon**  
**OREGON INTERMEDIATE TERM POOL**

Statement of Net Position

June 30, 2018

(Dollars in Thousands)

**Assets:**

Cash and Cash Equivalents	\$	12,565
Investments		101,867
Securities Lending Collateral (Note 3)		2,392
Accrued Interest Receivable		526

**Total Assets** 117,350

**Liabilities:**

Obligations Under Securities Lending (Note 3)	<u>2,392</u>
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**Total Liabilities** 2,392

**Net Position:**

Held in Trust for Participants	<u>114,958</u>
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**Total Net Position** \$ 114,958

*The accompanying notes are an integral part of the financial statements.*

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**State of Oregon**  
**OREGON INTERMEDIATE TERM POOL**  
Statement of Changes in Net Position  
For the Year Ended June 30, 2018  
(Dollars in Thousands)

<b>Additions:</b>	
Investment Income (Loss), Net of Expenses (Notes 1, 4)	\$ (273)
<b>Total Additions</b>	<u>(273)</u>
<b>Deductions:</b>	
Securities Lending Borrowers' Rebate Expense	9
Securities Lending Agent Fee Expense	<u>1</u>
<b>Total Deductions</b>	<u>10</u>
<b>Participant Account Transactions:</b>	
Participants' Contributions	3,446
Participants' Withdrawals	<u>(151)</u>
<b>Net Increase as a Result of Participant Transactions</b>	<u>3,295</u>
Change in Net Position Held in Trust for Participants	3,012
Net Position - Beginning	<u>111,946</u>
<b>Net Position - Ending</b>	<u><u>\$ 114,958</u></u>

*The accompanying notes are an integral part of the financial statements*

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## OREGON INTERMEDIATE TERM POOL

### Notes to Financial Statements

June 30, 2018

#### (1) Summary of Significant Accounting Policies

**Reporting Entity** The Oregon Intermediate Term Pool (“Pool”) is an intermediate term fixed income investment vehicle. Several state agencies and one non-agency entity participate in the Pool, thus it is an external investment pool as defined in Statement No. 31 of the Governmental Accounting Standards Board, *Accounting and Financial Reporting for Certain Investments and for External Investment Pools*.

The Pool is not registered with the U.S. Securities and Exchange Commission as an investment company. The State’s investment policies are governed by Oregon Revised Statutes and the Oregon Investment Council (Council). The State Treasurer is the investment officer for the Council and is responsible for all funds entrusted to the Oregon State Treasury (OST). These funds must be invested, and the investments managed, as a prudent investor would, exercising reasonable care, skill and caution. Investments in the Pool are further governed by guidelines approved by the Council, establishing diversification percentages and specifying the types and maturities of investments. The Pool guidelines permit securities lending transactions as well as investments in repurchase and reverse repurchase agreements. Pool guidelines are discussed in greater detail in the Investments section of Note 2.

The Pool is authorized under ORS 293.861 and ORS 293.863. Standards for investment of the pool may be found in ORS 293.701 to 293.857. Pursuant to ORS 293.863(5), state agencies have the opportunity to participate in this investment pool subject to application requiring evidence of statutory authority to invest in the Pool and subsequent approval by the OST. The portion of the Pool belonging to external participants is reported in an investment trust fund in the State’s Comprehensive Annual Financial Report.

**Basis of Accounting** These statements are prepared using the economic resources measurement focus and the accrual basis of accounting. Trade date accounting is observed, which means that purchases and sales of securities are recorded on the day the trade takes place with a corresponding payable to or receivable from the broker. Changes in the fair value of investments are recognized daily. The fair value of investments is determined daily and is equal to market price.

**Cash and Cash Equivalents** Investments with original maturities of three months or less are considered cash equivalents and are reported at amortized cost, which approximates fair value. Cash Equivalents also include any cash held with the custodian, and amounts invested in the Oregon Short Term Fund (OSTF), which is an external investment pool open to state agencies and local governments that acts as a demand deposit account.

**Investments** Investments with remaining maturities of less than ninety days are carried at amortized cost, provided that the fair value of these instruments is not significantly affected by the impairment of the credit standing of the issuer or by other factors. Amortized cost approximates fair value. Investments with longer maturities are carried at fair value.

**Participants’ equity; distributions of interest** The value of each participant’s investment is determined on a proportional basis to the net market value of the entire portfolio. Shares of the Pool represent a divisible interest in the net value of underlying investments, accrued income and expenses. Interest income and capital gains are not distributed to participants but are reflected in the underlying net position.

**OREGON INTERMEDIATE TERM POOL**  
**Notes to Financial Statements**  
June 30, 2018

**(2) Investments**

**Investments** On June 30, 2018, the Pool reported investments of \$114,432,438 of which \$12,565,691 is classified as Cash and Cash Equivalents on the Statement of Net Position. The Pool's guidelines establish the Pool's permitted investments and parameters for managing the various types of risk associated with these investments (see the current portfolio guidelines at <http://www.oregon.gov/treasury/Divisions/Investment/Pages/OITP.aspx>.) The different risks will be discussed below.

**Schedule of Investment Characteristics**  
(Dollars in Thousands)

Investment Type	Par Value	Reported Amount	Weighted Average Coupon	Weighted Average Modified Duration
Cash and Cash Equivalents (1)	\$ 12,565	\$ 12,565	2.25	0.51
Asset-Backed Securities	2,998	2,928	2.22	3.14
Commercial Mortgage-Backed Securities	2,219	2,248	3.57	3.69
U.S. Agency Commercial Mortgage-Backed Securities	500	500	2.46	0.06
U.S. Agency Residential Mortgage-Backed Securities	17,752	17,886	3.31	3.93
U.S. Agency Debt	4,069	4,521	4.55	3.84
Municipal Debt	2,570	2,463	2.14	3.68
Non-US Government Obligations	1,023	995	2.00	3.27
Corporate Debt	30,047	29,595	3.25	3.65
U.S. Treasury Debt	41,040	40,731	2.29	3.08
<b>Total</b>	<b>\$ 114,783</b>	<b>\$ 114,432</b>	<b>2.80</b>	<b>3.12</b>

(1) Cash and Cash Equivalents consist of amounts invested in the OSTF.

**A. Interest rate and Credit risk**

**Interest rate risk** is the risk that changes in interest rates will adversely affect the fair value of an investment. OST Investment staff manages this risk by limiting the duration of investments held by the Pool. The portfolio guidelines require that the portfolio's modified duration, a measure of interest rate risk, shall not exceed three years. The weighted average duration for the Pool at June 30, 2018 was 3.12 years. The maximum maturity for any single investment should not be greater than 10.25 years from settlement date, with exceptions for asset-backed securities, mortgage-backed securities, and commercial mortgage-backed securities. These securities use weighted average life (WAL) as a proxy for maturity and are limited to a WAL of five years, or less, at the time of purchase.

**Credit risk** is the risk that an issuer or other counterparty to an investment will not fulfill its obligation. The Pool's guidelines require that all investments meet minimum ratings requirements at the time of purchase. Minimum required ratings are subject to investment type as dictated by the Pool's guidelines.

Corporate notes and municipal debt must be rated investment grade or higher at time of purchase. Foreign government securities are required to have a minimum credit rating from S&P of AA-, Moody's of Aa3, or Fitch of AA-. Structured securities such as asset-backed and mortgage-backed securities must be rated AAA at the time of purchase.

**OREGON INTERMEDIATE TERM POOL**  
**Notes to Financial Statements**  
June 30, 2018

Pool guidelines allow securities downgraded below investment grade to be retained at the Director of Capital Markets' discretion. Rating groups, determined using the lowest actual rating from S&P or Moody's, are shown below:

**Interest Rate Risk and Credit Risk**  
(Dollars in Thousands)

Investment Type	Weighted Average Modified Duration	Reported Amount	AAA	AA	A	BBB	Not Rated
Asset-Backed Securities	3.14	\$ 2,928	\$ 2,928	\$ -	\$ -	\$ -	\$ -
Commercial Mortgage-Backed Securities	3.69	2,248	2,248	-	-	-	-
U.S. Agency Commercial Mortgage-Backed Securities	0.06	500	-	-	-	-	500
U.S. Agency Residential Mortgage-Backed Securities	3.93	17,886	-	-	-	-	17,886
U.S. Agency Debt	3.84	4,521	-	4,521	-	-	-
Municipal Debt	3.68	2,463	-	1,421	1,042	-	-
Non-US Government Obligations	3.27	995	995	-	-	-	-
Corporate Debt	3.65	29,595	2,340	1,615	9,191	16,449	-
U.S. Treasury Debt	3.08	40,731	40,731	-	-	-	-
External Investment Pool <sup>(1)</sup>	0.51	12,565	-	-	-	-	12,565
<b>Total</b>		<b>\$ 114,432</b>	<b>\$ 49,242</b>	<b>\$ 7,557</b>	<b>\$ 10,233</b>	<b>\$ 16,449</b>	<b>\$ 30,951</b>

(1) The Oregon Short Term Fund is not rated by the credit ratings agencies. The composite credit quality rating of the OSTF's holdings was AA at June 30, 2018.

**B. Custodial credit risk**

Custodial credit risk for investments is the risk that, in the event of the failure of the counterparty to a transaction, the pool will not be able to recover the value of an investment or collateral securities in the possession of an outside party. The Pool's guidelines provide that investments are delivered to and held by a third-party custodian, which holds the Pool's securities in the State of Oregon's name. All trades where applicable are executed by delivery vs. payment (DVP) to ensure that securities are deposited in an eligible financial institution prior to the release of funds.

**C. Concentration of credit risk**

Concentration of credit risk is the risk of loss attributed to the magnitude of a fund's investment in a single issuer. The Pool guidelines provide that the maximum that may be invested in any one issuer, as a percentage of the Pool's total investments is five percent, excluding the OSTF, U.S. Treasuries or U.S. Federal Agencies or instrumentalities. The Pool may invest up to 100 percent in those securities. On June 30, 2018, the Pool did not hold investments with any one issuer that exceeded these limits.

**D. Foreign currency risk**

The Pool guidelines prohibit investments that are not U.S. dollar-denominated; therefore, the Pool is not exposed to this risk.

**OREGON INTERMEDIATE TERM POOL**  
**Notes to Financial Statements**  
June 30, 2018

**(3) Securities Lending**

The OST has authorized its custodian to act as its agent in the lending of the Pool’s securities pursuant to a form of loan agreement, in accordance with Pool investment policies. There have been no significant violations of the provisions of the securities lending agreement. The State’s securities lending agent lent short-term and fixed income securities and received as collateral U.S. dollar-denominated cash. Borrowers were required to deliver cash collateral for each loan equal to not less than 102 percent of the market value of the loaned security. The State has the ability to impose restrictions during the year on the amount of the loans that the securities lending agent made on its behalf, but did not impose any such limits during the year ended June 30, 2018. The State is fully indemnified by its securities lending agent against losses due to borrower default. There were no losses during the year from the failure of borrowers to return loaned securities.

The Pool’s lending agent uses a fund to reinvest cash collateral received on behalf of the OITP and other Oregon state agencies managed by the OST, exclusive of the Oregon Public Employees Retirement Fund. Effective January 2014, the guidelines for the reinvestment of cash collateral were revised with further constraints to reduce overall risk. The balances of securities on loan, cash collateral received and invested collateral at market value are presented in the schedule below.

**Schedule of Securities Lending Balances**  
(Dollars in Thousands)

	<b>Securities on Loan at Fair Value</b>	<b>Collateral Received</b>	<b>Invested Collateral at Fair Value</b>
Corporate Debt	\$ 3,041	\$ 3,105 <sup>1</sup>	\$ 2,392
Total	\$ 3,041	\$ 3,105	\$ 2,392

1. Cash Collateral \$2,392, Corporate Debt \$713

The State and borrowers maintained the right to terminate all securities lending transactions on demand. As a consequence, the maturities of investments made with cash collateral generally do not match the maturities of the securities loans. As of June 30, 2018, the State had no credit risk exposure to borrowers related to securities on loan.

**(4) Management Fees**

In accordance with ORS 293.718, the OST may deduct monthly 0.435 basis points of the most recent market value of assets under management for administration and portfolio management. For the year ended June 30, 2018 the OST charged the Pool a monthly rate of 0.435 basis points based on assets under management in the Pool. Fees are deducted from investment income before distributions to participants. Fees and other expenses charged to the Pool totaled \$76,281 for the year ended June 30, 2018.

**OREGON INTERMEDIATE TERM POOL**  
**Notes to Financial Statements**  
June 30, 2018

**(5) Fair Value Measurements**

Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. Observable inputs are developed based on market data obtained from sources independent of the reporting entity. Unobservable inputs are developed based on the best information available about the assumptions market participants would use in pricing the asset. The classification of securities within the fair value hierarchy is based upon the activity level in the market for the security type and the inputs used to determine their fair value, as follows:

- Level 1 – Unadjusted quoted prices for identical instruments in active markets.
- Level 2 – Quoted prices for similar instruments in active markets; quoted prices for identical or similar instruments in markets that are not active; and model-derived valuations in which all significant inputs are observable.
- Level 3 – Valuations derived from valuation techniques in which significant inputs are unobservable.

**Fair Value Measurements**  
(Dollars in Thousands)

	<b>Assets and Liabilities at Fair Value as of June 30, 2018</b>			
	<b>Level 1</b>	<b>Level 2</b>	<b>Level 3</b>	<b>Total</b>
Investments:				
Asset-Backed Securities	\$ -	\$ 2,928	\$ -	\$ 2,928
Commercial Mortgage-Backed Securities	-	2,248	-	2,248
U.S. Agency Commercial Mortgages	-	500	-	500
U.S. Agency Residential Mortgages	-	17,886	-	17,886
U.S. Agency Debt	-	4,521	-	4,521
Municipal Debt	-	2,463	-	2,463
Non-US Government Obligations	-	995	-	995
Corporate Debt	-	29,595	-	29,595
U.S. Treasury Debt	-	40,731	-	40,731
<b>Total</b>	<b>\$ -</b>	<b>\$ 101,867</b>	<b>\$ -</b>	<b>\$ 101,867</b>

The Pool's investments, other than those with remaining maturities of fewer than ninety days, are valued using the latest bid prices or evaluated quotes from independent pricing vendors. The third-party vendors use a variety of methods when pricing these securities that incorporate relevant observable market data to arrive at an estimate of what a buyer in the marketplace would pay for a security under current market conditions. Investments with remaining maturities of fewer than ninety days are carried at amortized cost, which approximates fair value. All of the Pool's investments at June 30, 2018 are considered level 2.

**Office of the Secretary of State**

Dennis Richardson  
Secretary of State

Leslie Cummings, Ph.D.  
Deputy Secretary of State



**Audits Division**

Kip R. Memmott, MA, CGAP, CRMA  
Director

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**Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed In Accordance with *Government Auditing Standards***

The Honorable Kate Brown, Governor of Oregon  
The Honorable Tobias Read, State Treasurer  
Oregon Investment Council

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the Oregon Intermediate Term Pool, an external investment pool of the State of Oregon, as of and for the year ended June 30, 2018, and the related notes to the financial statements and have issued our report thereon dated September 13, 2018.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Oregon State Treasury's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Oregon State Treasury's internal control. Accordingly, we do not express an opinion on the effectiveness of Oregon State Treasury's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.



## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Oregon Intermediate Term Pool's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Office of the Secretary of State, Audits Division*

State of Oregon  
September 13, 2018