



State of Oregon Department of Environmental Quality

Bid Review Checklist

Contact: [Project Officer](#)

The loan recipient completes this form and submits it to the DEQ project officer along with:

1. a copy of the bid tabulation;
2. a copy of the apparent low bidder's bid package; and
3. proof of bid advertisement.

DEQ will review these documents before final approval of bid award.

<i>Loan Recipient:</i>	<i>CWSRF Project No.</i>
<i>Apparent Low Bidder:</i>	<i>Date:</i>
<i>Bid Amount:</i>	<i>Engineer's Estimate</i>
Reviewer's Name and Title:	

BIDDER FORMS: The following signed documents from the apparent low bidder must be included for DEQ to participate in this project's funding. Documents that are not applicable should be marked "NA" and signed and dated.

Yes	No	N/A	Form #	Description
			BC 1	Bidders List
			BC 4	Sworn Statement of Compliance with Disadvantaged Business Enterprises Requirements
			BC 5	Prevailing Wage Agreement
			BC 6	List of Contacted Disadvantaged Business Enterprise
			BC 7	Certificate of Independent Price Determination
			BC 8	Six Good Faith Efforts, Contract Administration and Contract Language

			BC 9	Certification Regarding Lobbying Activities
			BC 10	Disclosure of Lobbying Activities (if any)
			BC 11	Certification of Non-segregated Facilities
			BC 12	Non-discrimination in Employment: Notice to Labor Unions or Other Organizations of Workers
			BC 14	Contractor's Compliance Statement (with Executive Order #11246)

LOAN RECIPIENT/BORROWER FORMS: The following signed documents from the loan recipient must be included for DEQ to participate in this project's funding.

Yes	No	N/A	Form #	Description
			BC 1	Bidders list
			BC 5	BOLI wage determination date: BOLI wage amendment date:
			BC 8	Six Good Faith Efforts, contract administration and contract language

Answers to the following questions must be "Yes" for DEQ to participate in this project's funding. Explain any "No" answers in the space provided under "Note."

Yes	No	Description	Note
		Have pre-bid construction documents been approved by DEQ? Date of approval? _____	
		Has a bid bond equal to at least 5 percent of the bid been included?	
		If applicable, does pre-qualified equipment meet requirements?	
		If applicable, are addenda acknowledged?	
		Is this project required to comply with Davis-Bacon? If yes, the Department of Labor Wage Determination in effect at the time of contract award must be incorporated into the construction contract. The wage determination in effect at the time of contract award is:	

		1. Wage Determination #: 2. Modification #: 3. Publication Date:	
		If the low bid was contested by another bidder, has the protest been resolved?	
		Is award to lowest responsive, responsible bidder justified in lieu of re-advertising?	

Recommendation for contract award

In my determination, the lowest responsive, responsible bidder is,
and I recommend that this entity be awarded the contract.

Reviewer’s Signature: _____

Date: _____

Alternative formats

DEQ can provide documents in an alternate format or in a language other than English upon request.
Call DEQ at 800-452-4011 or email deqinfo@deq.state.or.us.