

Electric Vehicle Rebate 2021 Rulemaking

Advisory Committee Charter

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Documents can be provided upon request in an alternate format for individuals with disabilities or in a language other than English for people with limited English skills. To request a document in another format or language, call DEQ in Portland at 503-229-5696, or toll-free in Oregon at 1-800-452-4011, ext. 5696; or email deqinfo@deq.state.or.us.

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Objectives and scope

Policy objectives

The purpose of the Electric Vehicle Rebate 2021 Rule is to adopt program changes from House Bill 2165 passed by the 2021 Oregon Legislature. The Oregon Clean Vehicle Rebate Program (EV Rebate) allows Oregonians to receive a rebate for the purchase or lease of an electric vehicle, with a focus on low- and moderate-income households. The committee will provide input on:

- Whether to increase the amount of the Charge Ahead Rebate from \$2500 to up to \$5000
- How to allow low-income service providers to apply for the Charge Ahead Rebate
- Further defining low-income service provider, if needed

Fiscal and economic impact

ORS 183.333 requires that DEQ ask the committee to consider the fiscal and economic impact of the proposed rules including:

- Whether the rules will have a fiscal impact, and if so, what the extent of that impact will be.
- Whether the rules will have a significant adverse impact on small businesses, and if so, how DEQ can reduce the rules' negative fiscal impact on small businesses.

Roles

Facilitator

The facilitator:

- Encourages open, candid and robust dialogue;
- Starts and ends the meetings and agenda items on time;
- Encourages innovation by listening to all ideas;
- Tries not to lose good ideas to the consensus process; and
- Recognizes when the discussion is outside the scope of the meeting and steers the discussion back to the focus of the meeting.

Committee members

In convening this committee, DEQ has appointed members who reflect the range of entities that are both directly and indirectly affected by proposed changes to the rules. Representatives should be able to consider the technical, fiscal and economic impact of the program for the organizations they represent.

| Advisory Committee Membership | |
|--------------------------------------|---|
| Name | Affiliation |
| Jessi Adams | Community Action Partnership of Oregon (CAPO) |
| Neil Baungard | The Environmental Center |
| Amy Corbett | Metropolitan Family Services |
| Gary Exner | Oregon Electric Vehicle Association |
| Ingrid Fish | City of Portland |
| Rhett Lawrence | Forth |
| Sergio Lopez | Verde |
| Victoria Paykar | Climate Solutions |
| Julia Rege | Alliance for Automotive Innovation |
| Greg Remensperger | Oregon Auto Dealers Association |
| Diane Sparks | Oregon Independent Auto Dealers |
| Linda Woodley | Diversifying Energy |

Advisory committee members must attend the meeting to ensure continuity of representation throughout the process. An alternate may be assigned if needed. However, it is each committee member's responsibility to fully brief their alternate on all relevant issues and prior committee discussions in order to meet the meeting.

The committee member:

- Prepares for and sets aside time for the meeting;
- Provides DEQ staff with copies of relevant research and documentation cited during the meeting;
- Stays focused on the specific agenda topics for each meeting;
- Comments constructively and in good faith;
- Consults regularly with constituencies to inform them on the process and gather their input;
- Treats everyone and his or her opinions with respect;
- Allows one person to speak at a time;
- Is courteous by not engaging in sidebar discussions; and
- Avoids representing to the public or media the views of any other committee member or the committee as a whole.

Non-Committee Member Attendees

The public is welcome to attend all meetings. The facilitator will manage the meetings to accommodate both members and non-members who wish to provide input, but priority will be given to committee members. There will be time on the agenda dedicated to receiving input from the public.

DEQ Staff

DEQ is committed to making the most effective use of committee member's time by:

- Establishing clear committee goals, meeting objectives and agendas;
- Giving committee members reasonable access to staff;
- Encouraging all members to take part in discussions; and
- Providing a clear description of members' roles, the committee timeline, the level of agreement expected and feedback on how members' input is used.

Public Involvement

Meetings

1. The committee meeting will be:
 - open to the public
 - advertised on DEQ's webpage calendar two weeks before the meeting at: [DEQ Event Calendar](#)
 - [noticed by email](#) to the GovDelivery list
 - noticed on DEQ's Facebook/Twitter account
 - held remotely via a call-in number or webinar

DEQ will post agenda and meeting materials on the advisory committee website at least one week in advance. The advisory committee charter and the full roster of the committee will be located on the [advisory committee webpage](#) in addition to meeting agendas, background materials, and meeting summaries. DEQ will not prepare a formal committee report.

Decision Making

DEQ will not seek consensus from the committee, nor will the committee be asked to vote, on specific issues. The committee's discussions will be used by DEQ in forming its draft rule, which will then be proposed for broader public review and comments as part of DEQ's rulemaking process.

Public Records and Confidentiality

Committee communications and records, such as formal documents, discussion drafts, meeting summaries and exhibits are public records and are available for public inspection and copying. DEQ does not assume responsibility for protecting proprietary or confidential business information shared during committee or subcommittee meetings. However, the private documents of individual committee members generally are not considered public records if DEQ does not have copies.

Information Exchange

Committee members will provide information as much in advance as possible of the meeting at which such information is used. The members will also share all relevant information with each other to the maximum extent possible. If a member believes the relevant information is proprietary in nature, the member will provide a general description of the information and the reason for not providing it.

DEQ contacts

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