



State of Oregon Department of Environmental Quality

# Advisory Committee Member Job Description

Fuel Tank Seismic Stability 2023 Rulemaking

**Position Title:** Advisory Committee Member                      **Department:** DEQ Land Quality  
**Reports To:** Advisory Committee Facilitator,                      **Salary Range:** Volunteer Position  
Other members of committee, DEQ

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## Position Summary

Members will:

- Serve on a twelve-person committee to advise the DEQ Seismic Stability Rules Development Team.
  - Participate in all scheduled meetings. Each meeting is expected to be held from 9 a.m. to 12 p.m. Actual meeting times and duration may vary depending on topics and committee progress.
  - Advise DEQ on development of rules to implement the fuel tank seismic stability requirements promulgated by Senate Bill 1567 in 2022. The bill requires operators of 17 large capacity fuel handling facilities to assess the integrity of their facilities in the event of a magnitude 9 Cascadia earthquake and propose mitigation necessary to minimize risk.
  - Review the potential fiscal and equity impacts of proposed rules.
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## Essential Job Functions (listing most important first)

Members must agree to:

1. Attend and actively participate in the advisory committee process.
2. Actively represent and communicate interests in, or perspectives on, the rules being considered by DEQ. This includes networking and communicating with others outside of the advisory committee in their organization or interest group(s) during the committee process to obtain feedback and representative views. Inform DEQ of special DEQ project status communication needs for your organization.
3. Carefully consider and analyze technical and policy issues necessary to develop committee recommendations.
4. Consistently and candidly communicate thoughts, ideas, opinions and recommendations on the potential impacts to the state.

5. Commit sufficient time outside of meetings to read materials, think about questions, and develop responses and discussion ideas.

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## Job Requirements

INTERESTS	Environmental and public health – especially as related to risk mitigation, local business interests, government or public administration, community welfare and livability, diversity, equity and inclusion.
HELPFUL EXPERIENCE	Some relevant experience with communications, providing input to state or local government, community work, public participation process or an advisory committee. Risk mitigation plans will include actions to protect public health, life safety, and environmental, safety within the facility, in areas adjacent to the facility and in other areas that may be affected because of damages to the facility. The plans must consider the impacts of a magnitude 9.0 Cascadia Subduction Zone earthquake, the potential consequences of that event and the resources needed to respond.
REQUIRED SKILLS	Ability to listen to and consider environmental impacts, environmental justice implications, fiscal information, environmental goals and regulations, and the diverse opinions of other committee participants. Ability to effectively communicate and discuss issues in a group setting.
PREFERRED ATTRIBUTES	Patience. Tolerance. Ability to think flexibly and critically. An interest in creative problem solving. An understanding of environmental justice issues. Belief in the value of stakeholder/advisory committees.
PHYSICAL REQUIREMENT	Physical tolerance for long, facilitated and engaging virtual meetings.

## Background Information for Advisory Committee

In 2022, [Senate Bill 1567](#) directed the Oregon Department of Environmental Quality to develop a program that evaluates the vulnerability of fuel tanks to earthquakes and requires facilities to develop a plan to reduce risk. These rules will apply to facilities that have storage capacity over 2 million gallons of fuel located in Lane, Multnomah and Columbia counties.

The rules for this program may include:

- What the assessment and risk reduction plans from the facilities must include for DEQ to approve them
- What facilities must do to stay prepared and keep their operations safe
- What facilities must do to minimize harmful impacts to local communities and the environment in the event of an oil release from an earthquake
- Inspection requirements
- Design and construction requirements for any new storage tanks and seismic improvements for existing tanks

## Appreciation

DEQ is immensely appreciative of the time and effort contributed by advisory committees. The benefits of advisory committees include:

- Better communication between DEQ and representatives of regulated interest, environmental, and community groups and individuals;
- Advisory committee participants develop new relationships and shared knowledge that aids in future environmental problem solving;
- Creative problem solving through interacting with people with different backgrounds, expertise and interests; and
- Developing rules, programs and policy recommendations that are less likely to face opposition in implementation than policies developed without meaningful public involvement.

DEQ is committed to making the most effective use of volunteers' time by:

- Establishing clear committee goals and objectives;
- Giving committee members access to staff;
- Encouraging all members to take part in discussions;
- Providing clear understandings of members' roles, the committee timeline, the level of agreement expected and feedback on how we will use members' input.

## Alternative formats

DEQ can provide documents in an alternate format or in a language other than English upon request. Call DEQ at 800-452-4011 or email [deqinfo@deq.oregon.gov](mailto:deqinfo@deq.oregon.gov).

El DEQ puede proporcionar los documentos en un formato alternativo o en un idioma distinto al inglés si así lo solicita. Llame al DEQ al 800-452-4011 o envíe un correo electrónico a [deqinfo@deq.oregon.gov](mailto:deqinfo@deq.oregon.gov).

DEQ 可以根據要求提供另一種格式的文件或英語和西班牙語以外的語言。請致電 DEQ : 800-452-4011 或發送電子郵件至 : [deqinfo@deq.oregon.gov](mailto:deqinfo@deq.oregon.gov).

ДЭЖ может предоставить документы в другом формате или на другом языке, помимо английского и испанского, по запросу. Позвоните в ДЭЖ по телефону 800-452-4011 или свяжитесь по электронной почте [deqinfo@deq.oregon.gov](mailto:deqinfo@deq.oregon.gov).

Tùy theo yêu cầu, cơ quan DEQ có thể cung cấp các tài liệu ở định dạng thay thế hoặc bằng ngôn ngữ khác ngoài tiếng Anh và tiếng Tây Ban Nha. Liên hệ với DEQ theo số 800-452-4011 hoặc gửi email đến [deqinfo@deq.oregon.gov](mailto:deqinfo@deq.oregon.gov).