

# Climate 2023 Rulemaking

## Advisory Committee Charter

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### Office of GHG Programs

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DEQ is a leader in restoring, maintaining and enhancing the quality of Oregon's air, land and water.



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# Objectives and scope

The primary purpose of this joint rulemaking for DEQ’s Greenhouse Gas Reporting Program (GHG RP), Third Party Verification (TPV) and Climate Protection Program (CPP) rules is to propose a variety of clarifications to program requirements and explore a more limited number of policy adjustments. The rulemaking will incorporate process improvements and technical clarifications for regulated companies while continuing to support the goals of these three programs.

ORS 183.333 requires that DEQ ask the committee to consider the fiscal impact of the proposed rules including:

- Whether the rules will have a fiscal impact, and if so, what the extent of that impact will be.
- Whether the rules will have a significant adverse impact on small businesses, and if so, how DEQ can reduce the rules’ negative fiscal impact on small businesses.

## Roles

### 1.1. Committee members

In convening this committee, DEQ selected a committee that was large enough to provide diverse perspectives and represent affected parties and stakeholders, while allowing ample opportunity for members to engage. Advisory committee members will review proposed rule changes and provide feedback on any potential policy, fiscal, and equity impacts of any proposed changes.

<b>Advisory Committee Membership</b>	
<b>Name</b>	<b>Representing</b>
Alex Marcucci	Trinity Consultants
Carra Sahler	Green Energy Institute (Lewis and Clark)
Chris Huiard	Space Age
Jeremy Price	HF Sinclair
Jim Verburg	Western States Petroleum Association
Marissa Bach	Shell Trading US Company
Mary Moerlins	Northwest Natural
Michelle Detwiler	Renewable Hydrogen Alliance
Mike Freese	Oregon Fuels Association
Nora Aptor	Oregon Environmental Council
Norma Job	Ash Grove Cement Company
Sam Wade	Coalition for Renewable Natural Gas
Spencer Gray	Northwest & Intermountain Power Producers Coalition
Zepure Shahumyan	PacifiCorp

Advisory committee members must attend each meeting to ensure continuity throughout the process. An alternate may be assigned if needed. Please inform DEQ of any assigned alternate by sending an e-mail to [Climate.2023@DEQ.oregon.gov](mailto:Climate.2023@DEQ.oregon.gov) as soon as possible and no later than one week prior to each meeting. Please indicate if the alternate is for one meeting or multiple meetings. It is each committee member's responsibility to fully brief their alternate on all relevant issues and prior committee discussions to meet the meeting objectives and keep the project on schedule. While both the primary and alternate member can attend meetings, only the primary will serve as the committee representative in those meetings. The alternate will participate as a member of the public. If a member's absence is unavoidable, please notify the DEQ rulemaking contacts at [Climate.2023@DEQ.oregon.gov](mailto:Climate.2023@DEQ.oregon.gov).

The committee member:

- Prepares for and sets aside time for the meetings;
- Provides DEQ staff with copies of relevant research and documentation cited during the meeting;
- Stays focused on the specific agenda topics for each meeting;
- Comments constructively and in good faith;
- Consults regularly with membership, constituencies, or communities, to inform them of the process and gather their input;
- Treats everyone and his or her opinions with respect;
- Allows one person to speak at a time;
- Is courteous by not engaging in sidebar discussions; and
- Avoids representing to the public or media the views of any other committee member or the committee as a whole.

## 1.2. Non-committee member attendees

The public is welcome to attend all meetings. Each meeting will have time dedicated for receiving public comment. The public will be also able to provide written comments.

## 1.3. DEQ staff

DEQ is committed to making the most effective use of committee member's time by:

- Establishing clear committee goals, meeting objectives and agendas;
- Giving committee members reasonable access to staff;
- Encouraging all members to take part in discussions; and
- Providing a clear description of members' roles, the committee timeline, the level of agreement expected and outlining next steps for upcoming meeting and further comment.

# Public Involvement

## 1.1. Committee meetings

The committee will meet three times between April and June of 2023. The committee meetings are planned to be held virtually with a call-in number also provided. DEQ will release the meeting agenda and materials prior to each meeting. Meeting materials could include agendas, background materials, presentation materials, and meeting summaries. Meeting dates and materials will be noticed via:

- Posting to the rulemaking webpage
- Posting on DEQ’s webpage calendar
- Emails sent to those signed up for updates from the Office of Greenhouse Gas Programs GovDelivery lists including:
  - Greenhouse Gas Programs
  - Greenhouse Gas Reporting
  - Climate Protection Program
  - Third Party Verification Program
  - Clean Fuels Program

Sign up for updates [here](#).

The public is welcome to attend all committee meetings. While the meetings are designed to maximize committee members’ discussion and participation, there will be a dedicated public comment period at each meeting.

## 1.2. DEQ support and website

DEQ will release meeting agendas and meeting materials on the rulemaking webpage approximately one week in advance. DEQ will also post meeting summaries and comments received after each meeting. The advisory committee charter and committee roster are also posted on the rulemaking webpage: [2023 Climate Rulemaking](#)

## 1.3. Decision making

The committee’s discussions will be used by DEQ to informing draft rule changes, which will then be proposed for broader public review and comment as part of DEQ’s rulemaking process.

## 1.4. Public records and confidentiality

Committee communications and records, such as formal documents, discussion drafts, meeting summaries and exhibits are public records and will be publicly available. DEQ does not assume responsibility for protecting proprietary or confidential business information shared during committee or subcommittee meetings. However, the private documents of individual committee members generally are not considered public records if DEQ does not have copies.

## 1.5. Information exchange

Committee members will provide information as much in advance as possible of the meeting at which such information is used. The members will also share all relevant information with each other to the maximum extent possible. If a member believes the relevant information is proprietary in nature, the member will provide a general description of the information and the reason for not providing it.

## After Committee Meetings

Once the committee process is complete, DEQ will develop draft rules and conduct a public rulemaking process. That process will include a specified period during which the public can submit comments on the proposed rules. DEQ will also hold a public hearing during which any member of the public can submit written or verbal comments. Individual committee members may provide comments to DEQ on the full draft rule at this time. DEQ may modify the final proposed rules based on public comment. DEQ intends to take a final proposed rule to the EQC for consideration at its meeting.

## DEQ contacts

Primary Contacts:

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