



100-J Water Quality General Permit Intent to Apply - 60-Day Notice

DEQ Use Only	
Received:	_____
Amount Received:	_____
Check #:	_____
Deposit #:	_____
App#:	_____

A.	REFERENCE INFORMATION		
Legal Name:	_____		
Common Name:	_____		
*DEQ File #:	_____	*Permit #:	_____

*Applies to permit registrant.

1.	Facility Physical Address			
	Address:	_____		
	City, State, Zip Code:	_____		
	County:	_____		
	Lat:	_____	Long:	_____

2.	Facility Contact			
	Contact:	_____	Title:	_____
	Address:	_____	City, State, Zip:	_____
	Email:	_____	Phone #:	_____

3.	Responsible Official Contact	Same as Facility contact:		
	Contact:	_____	Title:	_____
	Address:	_____	City, State, Zip:	_____
	Email:	_____	Phone #:	_____

Translation or other formats

		Yes	No
B. GENERAL DESCRIPTION OF FACILITY			
1.	Type of Facility		
	Industrial/Commercial		
	Hydroelectric		
2.	Does this facility discharge into the mainstem of the Willamette River?		
3.	Is this an existing discharge to a natural lake?		
4.	Will wastewater be used for land applications?		

C. CURRENT WATER QUALITY PERMITS				
1.	DEQ File #		Permit #	
2.	DEQ File #		Permit #	
3.	DEQ File #		Permit #	
4.	DEQ File #		Permit #	
5.	DEQ File #		Permit #	

Signature of legally authorized representative

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations. In addition, I agree to pay the annual compliance determination fee invoiced annually by DEQ and all other fees required by Oregon Administrative Rules, Chapter 340, Division 045.

Name of Legally Authorized Representative	Title
Signature of Legally Authorized Representative	Date

Definition of Legally Authorized Representative:

- See [40 CFR § 122.22](#) for more detail. Please also provide the information requested in brackets []
- Corporation – President, secretary, treasurer, vice-president, or any person who performs principal business functions; or a manager of one or more facilities employing more than 250 persons or having gross annual sales or expenditures exceeding \$25 million that is authorized in accordance to corporate procedure to sign such documents.
- Partnership – General partner [list of general partners, their addresses and telephone numbers].
- Sole Proprietorship – Owner(s) [each owner must sign the application].
- City, County, State, Federal, or other Public Facility – Principal executive officer or ranking elected official.
- Limited Liability Company – Member.
- Trusts – Acting trustee [list of trustees, their addresses and telephone numbers].
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Fee and application submittal

A fee is due if your facility does not have an active permit, for example, administratively effective permit coverage or if your facility did not submit an application for permit coverage between July 31, 2001, and Jan. 1, 2023.

Send application with enclosed fees to:	Send application with no fees enclosed to:
Oregon Department of Environmental Quality Attn: Business Office 700 NE Multnomah Street, Suite 600 Portland, OR 97232-4100	Oregon Department of Environmental Quality Attn: Headquarters Water Quality 14 th Floor 700 NE Multnomah Street, Suite 600 Portland, OR 97232-4100

	Yes	No
Fee enclosed		

Instructions for Intent to Apply – 60-Day Notice in 100-J General Permit

Please answer all questions. An incomplete form will not be processed.

Reference information

- Enter the legal name of the applicant. The permit will be issued to the legal name of the applicant and must be the legal Oregon name (for example, Acme Products, Inc.) or the legal representative of the company if it operates under an assumed business name (for example, John Smith, dba Acme Products). ** The name must be a legal, active name registered with the Oregon Secretary of State's Corporation Division unless otherwise exempt from regulation. Visit the Corporation Division website at <http://www.filinginoregon.com/> or call 503-986-2200. ** If the legal name of the applicant has changed since the initial permit was issued or the permit needs to be transferred to a new owner, a Name Change/Transfer of Ownership form must also be submitted with this application. This form is available on [DEQ's Permit Applications page](#).
- Enter the common name of the facility or operation if different than the legal name.
- Enter the physical location of the facility (not mailing address), including city, state, zip code, and county.
- Enter information for the Facility Contact if different from the Responsible Official. The Facility Contact is the person located at the facility that has specific knowledge of the facility or operation under permit (for example, the treatment plant operator), and may be contacted if there are specific questions about this form.
- Enter information for the Responsible Official. The Responsible Official is the person that receives official correspondence from DEQ, such as renewal notices or notices of noncompliance, and may be contacted if there are questions about this form.

General description of facility

The 100-J NPDES general permit allows an existing discharge to notify DEQ of its intent to apply for general permit coverage. This option is not extended to existing facilities that do not meet the coverage and eligibility requirements for permit coverage. Further information on natural lakes is available in the Temperature Water Quality Standard Implementation IMD (April 2008) on [DEQ's Internal Management Directives web page](#). Provide information on the facility.

Current water quality permits

List water quality permit information. Identify it as permit number or file number or both. This may be found on the first page of your permit.

Required fee

A fee is due if your facility does not have an active permit, for example, administratively extended permit coverage or if your facility did not submit an application for permit coverage between July 31, 2001 and Jan. 1, 2023. Please use the current fees in Table 70G available on DEQ's [Permit Applications and Renewal Forms web page](#).

Submit the initial application fee and first year annual fee.

Signature of legally authorized representative

The signature of a legally authorized representative must be provided in order to process this application. [See definition.](#)

Non-discrimination statement

DEQ does not discriminate on the basis of race, color, national origin, disability, age or sex in administration of its programs or activities. Visit DEQ's [Civil Rights and Environmental Justice page](#).