Oregon State Board of Nursing
Non-Oregon Based Advanced Practice Program Information on Requirements and Processes

Revised 07/01/2021

- ➤ **Section 1: Program Requirements – SARA/ODA and OSBN Approval:**

  - ○ **State Authorization Reciprocity Agreements (SARA) or Office of Degree Authorization (ODA) Approval -** The first step for an educational institution whose home state is outside of Oregon occurs prior to any actual student enrollment. Per Oregon Higher Education Coordinating Commission (HECC), non-Oregon based educational institutions must be approved by SARA or ODA.
    - ▪ SARA - Oregon entered into a State Authorization Reciprocity Agreement (SARA) in 2014. The agreement allows for any school approved by SARA to offer their programs to Oregon residents without requiring authorization from ODA. For more information, visit: https://nc-sara.org/about-nc-sara.
    - ▪ ODA - If a school is not approved by SARA, ODA approval is required. Information on state authorization from the ODA is available at: https://www.oregon.gov/highered/institutions-programs/private/Pages/office-degree-authorization.aspx.

  - ○ **OSBN Petition Approval -** The second step for an education institution is to electronically submit and receive Oregon State Board of Nursing (OSBN) approval of a completed Petition for Non-Oregon Based APRN Programs Offering Advanced Practice Clinical Experience in Oregon. This form is available on the OSBN website – Education – Nursing Programs Outside Oregon: https://www.oregon.gov/osbn/Pages/APRN-placements.aspx.

  - ○ **Clinical Placement Approval** - The third step is for an APRN program to secure student clinical placements with an Oregon license preceptor who meets the requirements per the Oregon Nurse Practice Act (OAR 851-051-0020 (5)(f)). OSBN approval is required prior to a student patriating in any clinicals in Oregon. The clinical placement approval process is described below in Section 2.

- ➤ **Section 2: Clinical Placement Requirements and Process in Oregon**: There are *three* documents required to request OSBN approval for student clinical placements:

  1) **OSBN Petition for Non-Oregon Based Programs Offering Clinical Experience in Oregon (petition)** – The required petition must be submitted and approved *initially* and *annually*. This petition requests information to verify that the nursing program meets Oregon requirements. A current petition must be on file with OSBN before student clinical placements are approved.

  2) **Student List***– Prior to the start of each term (Quarter or Semester), a program submits to OSBN a list of students who will be completing clinicals in Oregon. A required Clinical Preceptor Agreement (form info below) for each student must be attached. The educational institution will receive an approval letter within fifteen business days.

     During the term, if there are additions or changes to the Student List, a program resubmits the list in its entirety with the updates indicated (highlighted, underlined, or different color type, etc.) and the appropriate Clinical Preceptor Agreements that correspond with the additional or revised placements.

     * The Student List must include the following information:
     - ✓ Student's Name, Oregon License Number, Degree Sought / Specialty Track
     - ✓ Preceptor's Name, Oregon License Number and National Certification-APRN Role

✓ Name of Program Faculty or Contracted Clinical Evaluator Conducting On-site Visits, Oregon License Number, National Certification-APRN Role

A sample list is available on the OSBN website: https://www.oregon.gov/osbn/Documents/Resource_StudentListSample.pdf.

3) **Clinical Preceptor Agreement form** – The OSBN Clinical Preceptor Agreement is _required_ to be submitted for each student who is included on the submitted Student List. While the form requires signatures of the preceptor, faculty and program representative, electronic signatures are acceptable. The form is available on the OSBN's website along with a _sample_ of a completed preceptor agreement: https://www.oregon.gov/osbn/Pages/APRN-placements.aspx.

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