Non-Oregon Based Program Information
Pre-licensure Programs
Revised 02/26/2020

- **Program Requirements – ODA/SARA and OSBN Approval:**

  - **Office of Degree Authorization (ODA) or State Authorization Reciprocity Agreements (SARA) Approval -** The first step for an educational institution whose home state is outside of Oregon occurs prior to any actual student enrollment. Per Oregon Higher Education Coordinating Commission (HECC), non-Oregon based educational institutions must be approved by ODA or SARA.
    - ODA - Degree-granting institutions are required to obtain approval from ODA before offering courses to Oregon residents. Information on state authorization from the ODA is available at: https://www.oregon.gov/highered/institutions-programs/private/Pages/office-degree-authorization.aspx.
    - SARA - Oregon entered into a State Authorization Reciprocity Agreement (SARA) in 2014. The agreement allows for any school approved by SARA to offer their programs to Oregon residents without requiring authorization from ODA. For more information, visit: http://nc-sara.org/sara-states-institutions.

  - **OSBN Approval:** The second step for an education institution is to receive Oregon State Board of Nursing (OSBN) clinical placement approval prior to beginning any clinical practicum experiences. See Clinical Placement Requirements below.

- **Clinical Placement Requirements in Oregon**: There are two steps in the process for approval of clinical placements by the OSBN:

  1) **OSBN Petition for Non-Oregon Based Programs Offering Clinical Experience in Oregon** – The required petition must be submitted *annually*. This petition requests information to verify that the nursing program meets Oregon requirements.

  2) **Student List***– Prior to the start of each term (Quarter or Semester), submit to the OSBN a list of students who will be completing clinicals in Oregon. The educational institution will receive one approval notification within fifteen business days.

     During the term, if there are additions or changes to the Student List, resubmit the list in its entirety with the updates indicated (highlighted, underlined, or different color type, etc.).

     * The Student List must include the following information:
     - ✓ Student's Name, Alphabetical by Last Name
     - ✓ Facility Name, Contact Name & Title
     - ✓ Preceptor Name & Oregon License Number
     - ✓ Faculty Name and Credentials
     - ✓ Clinical Facility Contract on File – Verification

     A sample student list is available on the OSBN website: https://www.oregon.gov/osbn/Documents/Resource_StudentListSamplePre-licensure.pdf.

- It is the responsibility of the nursing program to ensure preceptors and faculty hold appropriate, unencumbered licenses.